



DANVILLE CITY COUNCIL REGULAR MEETING AGENDA

MUNICIPAL BUILDING

August 17, 2021

7:00 P.M.

PRESIDING: Alonzo L. Jones, Mayor

CITY COUNCIL MEMBERS: James B. Buckner
L.G. "Larry" Campbell, Jr.
Bryant Hood
Barry P. Mayo

Dr. Gary P. Miller, Vice Mayor
Sherman M. Saunders
J. Lee Vogler, Jr.,
Madison J. Whittle

STAFF: Ken F. Larking, City Manager
Earl B. Reynolds, Jr., Deputy City Manager

W. Clarke Whitfield, Jr., City Attorney
Susan M. DeMasi, City Clerk

The City Council is the City of Danville's legislative body and is composed of nine Council members. Council members are elected to serve a four year term of office and elects one of its own to serve as Mayor and presiding officer for a two year term.

Time and Place of Meeting

The public is invited and encouraged to attend and participate in the City Council meetings. The City Council meets in the City Hall, Fourth Floor, Council Chambers at 7:00 p.m. on the first and third Tuesday of each month. All meetings of the Council are open to the public.

Communications from Visitors

Communication from Visitors is an opportunity for citizens to address Council on matters not on the agenda. Citizens who desire to speak on agenda items will be heard when the agenda item is considered. Each speaker shall clearly state his or her name and address. Each individual speaker shall have five uninterrupted minutes. A representative of a group may have up to ten uninterrupted minutes to make a presentation. The representative shall identify the group and a group may have no more than one spokesperson. Time will be kept using the electronic timer on the podium.

Guidelines for Public Hearings

For Public Hearings the applicant or his or her representative shall be the first speaker(s). There shall be a time limit of ten (10) minutes for the applicant's or his or her representative's presentation. The presiding officer shall then solicit comments from the public, asking those in favor of the proposal to speak first, and then those opposed to the proposal. Each speaker must clearly state his or her name and address. There

shall be a time limit of three (3) minutes for each individual speaker. If the speaker represents a group, there shall be a time limit of five (5) minutes. A speaker representing a group shall identify the group at the beginning of his or her remarks. A group may have no more than one spokesperson. The presiding officer may limit or preclude comment which is repetitive, redundant, cumulative, or irrelevant to the subject of the public hearing. After public comments have been received, in a land use case, the applicant or the representative of the applicant, at his or her discretion, may respond with a rebuttal. There shall be a five (5) minute time limit for rebuttal.

MEETING CALLED TO ORDER

ROLL CALL

INVOCATION - Sherman M. Saunders

PLEDGE OF ALLEGIANCE TO THE FLAG

ANNOUNCEMENTS AND SPECIAL RECOGNITION

Presentation of a Freedom Flag to Danville City Council
Presented by: American Legion Post 1097

COMMUNICATIONS FROM VISITORS

Citizens who desire to speak on matters not listed on the agenda will be heard at this time. Citizens who desire to speak on agenda items will be heard when the agenda item is considered.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine, have previously been discussed by City Council and/or introduced for First Reading. There will be no separate discussion on these items and they will be enacted by one motion. If discussion is desired by a Council Member or a citizen, the item(s) will be removed from the consent process and considered separately.

- A. Public Hearing
- B. Consideration of Approval of Minutes from Regular Council Meeting and Regular Work Session held on July 20, 2021.
Council Letter Number CL - 2595.
- C. Consideration of Amending the Fiscal Year 2022 Budget Appropriation Ordinance for Additional State Aviation Funding.
Council Letter Number CL - 2583.

An Ordinance Amending the Fiscal Year 2022 Budget Appropriation Ordinance to Provide for Additional State Aviation Funding for the Purpose of Completing Design Services to Develop an Aircraft Parking Ramp and Automobile Parking Lot for Future Corporate Hangar Development in the Amount of \$71,116 Plus Local Share in the Amount of \$17,779 to be Provided by a Transfer from the Support of General Funds and Appropriating Same.

FINAL ADOPTION

- D. Consideration of Amending the Fiscal Year 2022 Budget Appropriation Ordinance in the Amount of \$200,000 for the Purchase of 53.45 Acres at Anglers Park.
Council Letter Number CL - 2585.

An Ordinance Amending the Fiscal Year 2022 Budget Appropriation Ordinance to Provide for an Award from the Virginia Outdoors Foundation in the Amount of \$200,000 for the Purchase and Development of 53.45 Acres at Anglers Park and Appropriation of Same.

FINAL ADOPTION

- E. Consideration of Amending the Fiscal Year 2022 Budget Appropriation Ordinance for Economic Development Incentives in the Amount of \$1,025,000.
Council Letter Number CL - 2586.

An Ordinance Amending the Fiscal Year 2022 Budget Appropriation Ordinance for One Commonwealth Opportunity Fund Grant from the Virginia Economic Development Partnership in the Amount of \$135,000, Two Tobacco Region Opportunity Fund Grants from the Virginia Tobacco Region Revitalization Commission in the Amounts of \$350,000 and \$270,000, and One for a Total of Tobacco Region Opportunity Fund Loan from the Virginia Tobacco Region Revitalization Commission in the Amount of \$270,000 for a total of \$1,025,000 as Economic Development Incentives for Taxable Capital Investments and Job Creation in the Commonwealth of Virginia.

FINAL ADOPTION

APPOINTMENTS

- A. Consideration of Appointments to Boards and Commissions.
Council Letter Number CL - 2601.
1. A Resolution Reappointing Janet Gwynn to the Community Improvement Council.
 2. A Resolution Appointing Kasey Cunningham to the Community Improvement Council.
 3. A Resolution Appointing Sonja Ingram to the Commission of Architectural Review to fill an Unexpired Term.
 4. A Resolution Appointing Kathryn Waters to the Commission of Architectural Review to fill an Unexpired Term.
 5. A Resolution Appointing Carolyn Evans to the Danville Pittsylvania Community Services Board.

NEW BUSINESS

- A. Review of the General Fund Financial Results as of June 30, 2021.
Council Letter Number CL - 2565.
- B. Consideration of Adopting a Citizen Participation Plan.
Council Letter Number CL - 2590.

A Resolution Authorizing the City to Adopt a Citizen Participation Plan.

- C. Consideration of Approval of the Appointment of Deputy City Clerks for the Danville City Council.
Council Letter Number CL - 2603.

A Resolution Appointing W. Clarke Whitfield Jr., and Amanda Allen as Deputy City Clerks for the City of Danville, Virginia.

- D. Consideration of Authorizing and Approving the Virginia Abatement Fund and Settlement Allocation Memorandum of Understanding.
Council Letter Number CL - 2604.

A Resolution of the City Council of the City of Danville, Virginia Authorizing and Approving, and Confirming Authorization and Approval, of the Virginia Abatement Fund and Settlement Allocation Memorandum of Understanding.

COMMUNICATIONS FROM:

- A. City Manager
- B. Deputy City Manager
- C. City Attorney
- D. City Clerk
- E. Roll Call

ADJOURNMENT

Council Letter

City of Danville, Virginia



CL-2595

Consent Agenda B.

City Council Regular Meeting

Meeting Date: 08/17/2021

Subject: Consideration of Approval of Meeting Minutes

From: Susan M. DeMasi, City Clerk

COUNCIL ACTION

Business Meeting: 08/17/2021

SUMMARY

Consideration of Approval of Minutes from Regular Council Meeting and Regular Work Session held on July 20, 2021.

Council Letter Number CL - 2595.

Attachments

Meeting Minutes

Meeting Minutes

July 20, 2021

The Second July meeting of the Danville City Council was held on July 20, 2021, at 7:00 p.m. in the Council Chambers located on the Fourth Floor of the Municipal Building. The following Council Members were present: L.G. "Larry" Campbell Jr., Bryant Hood, Mayor Alonzo L. Jones, Barry P. Mayo, Vice Mayor Gary P. Miller, Sherman M. Saunders, J. Lee Vogler, Jr., and Madison J.R. Whittle (8). James B. Buckner was absent (1).

Staff Members present were: City Manager Ken F. Larking, Deputy City Manager Earl B. Reynolds, Jr., City Attorney W. Clarke Whitfield Jr., and City Clerk Susan M. DeMasi.

INVOCATION

The Invocation was given by J. Lee Vogler, Jr., followed by the Pledge of Allegiance.

ANNOUNCEMENTS AND SPECIAL RECOGNITIONS

Mayor Jones recognized Lieutenant Antonio Hodges and Lieutenant Shawnte Hodges, the new leaders of the Salvation Army. Mr. Hodges noted they were from Chesapeake, Virginia and it was their first time in Danville. They were very excited about being here, their goal was to be a strong advocate to the community, continue to help those in need, to really go out to the youth and be a strong presence for those who need a place to go. Mrs. Hodges noted their goal was to hit the ground running, to feed the hungry, clothe the naked and be an asset to the community. They were here to help in any way. Council Members welcomed the Hodges to Danville.

COMMUNICATIONS FROM VISITORS

Mayor Jones recognized Joyce Culley, Director of Career and Technical Education for Danville Public Schools, who noted the students have been working in the Internship Program, and they were thankful to Council for their collaboration. Ms. Culley introduced Jaden Harris, an intern in the Sheriff's office who was there to speak about his experience. Mr. Harris explained it has been very educational and great learning experience for him, working in general, seeing new things, people, and outlooks about Danville. He has been able to sit in court to see what they do, watched the front door with security and in the control room for the jail. With the internship program he has been able to get money for college and would recommend more people do this in the future. Ms. Culley thanked Council for the efforts they have put in for the youth and they were hopeful this program will continue next year, expand and place more students.

Mayor Jones recognized Harvey White who noted he wanted to speak to Council about the casino being built near the area he lives in and how it will affect property values and taxes. City Manager Ken Larking noted he would be glad to speak with him any time. The City's IDA has engaged a consulting firm to work specifically in the Schoolfield Neighborhood. They were hoping it would be a very public process, that people participated and that Mr. White and his neighbors could provide feedback to the group. They will be looking at the Schoolfield neighborhood with very specific recommendations for people that live there and what can be done to make sure there was good quality of life for them. They will also be looking at the corridor that leads from North Carolina to the Schoolfield area, and from the Schoolfield area down Main Street to the River District. It will be an opportunity for citizens to provide input.

Mayor Jones recognized Gary Richardson, Westover Drive, who was asked by Mr. W.T. Gatewood, who wanted to be there this evening to speak to Council himself, but was not able to. He wrote a letter and asked Mr. Richardson to read it to council regarding the closing of the Westover Branch of the Danville Library. Mr. Richardson read the letter to Council, which stated

July 20, 2021

the branch library had closed during the pandemic and not reopened, was a violation of the annexation agreement, and hopes Council will reverse the decision to close the Westover branch. Council Member Vogler thanked Mr. Richardson for speaking tonight, noting he was opposed to closing that library. His understanding was the City was working toward a solution to keep library services in Westover, which he was in favor of. Mayor Jones noted the City Manager spoke with Mr. Richardson earlier, and would also speak to Council about this matter. Council Member Campbell noted his agreement with Mr. Vogler.

CONSENT AGENDA

Council Member Vogler **moved** for adoption of the following Consent Agenda items:

Approval of Minutes from Regular Council Meeting held on June 15, 2021. Draft copies of the Minutes had been distributed prior to the meeting.

Amending the Fiscal Year 2022 Budget Appropriation Ordinance for Virginia Department of Aviation Airport Maintenance Funds, and Local Share for a Total Appropriation of \$120,000

An Ordinance entitled: Ordinance No. 2021-07.09, Amending the Fiscal Year 2022 Budget Appropriation Ordinance to Provide for State Department of Aviation Maintenance Grant Funds Related to the Maintenance of Certain Airport Properties in the Amount of \$100,000 and for the Local Share in the Amount of \$20,000 for a Total Appropriation of \$120,000 and Appropriating the Same.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 8-0-1
AYE: Campbell, Hood, Jones, Mayo,
Miller, Saunders, Vogler and Whittle (8)
NAY: None
ABSENT: Buckner (1)

NEW BUSINESS

PURCHASE OF PROPERTY FOR THE EXPANSION OF THE WEST FORK SUBSTATION

Council Member Miller **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2021-07.03

AUTHORIZING AND APPROVING THE CITY OF DANVILLE, VIRGINIA, TO ENTER INTO A PURCHASE AGREEMENT, AS WELL AS THE ACTUAL PURCHASE OF 42.85 ACRES OF LAND AT 581 LONG CIRCLE WITHIN THE DANVILLE UTILITIES SERVICE TERRITORY.

The Motion was **seconded** by Council Member Mayo.

Vice Mayor Miller noted this was discussed in work session; the City was trying to purchase land for a fourth substation. It will serve up to half of the City and County customers, provide backup for the whole system and was something desperately needed. Council Member Vogler noted his agreement with Dr. Miller; Director of Utilities, Jason Grey had explained to him how important it was for the City to have more energy produced on this side of the grid.

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The **Motion** was carried by the following vote:

VOTE: 8-0-1
AYE: Campbell, Hood, Jones, Mayo,
Miller, Saunders, Vogler and Whittle (8)
NAY: None
ABSENT: Buckner (1)

CANCELING THE AUGUST 3, 2021 REGULAR MEETING OF DANVILLE CITY COUNCIL

Council Member Campbell **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2021-07.04

CANCELING THE REGULAR MEETING OF DANVILLE CITY COUNCIL SCHEDULED FOR TUESDAY, AUGUST 3, 2021 AND SCHEDULING A SPECIAL MEETING OF CITY COUNCIL ON THURSDAY, AUGUST 5, 2021.

The Motion was **seconded** by Council Member Whittle and carried by the following vote:

VOTE: 8-0-1
AYE: Campbell, Hood, Jones, Mayo,
Miller, Saunders, Vogler and Whittle (8)
NAY: None
ABSENT: Buckner (1)

GRANTING A SHORT-TERM EXTENSION OF DEADLINES TO RIVER DISTRICT DEVELOPMENT, LLC

Council Member Hood **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2021-07.05

APPROVING AND AUTHORIZING GRANTING RIVER DISTRICT DEVELOPMENT, LLC A SHORT TERM EXTENSION OF THE UTILIZATION DEADLINES FOR THE FIRE STATION AND THE UTILITY BUILDING PROPERTIES IN THOSE CERTAIN REAL ESTATE PURCHASE OPTIONS BY AND AMONG THE CITY OF DANVILLE, RIVER DISTRICT DEVELOPMENT, LLC, AND THE INDUSTRIAL DEVELOPMENT AUTHORITY OF DANVILLE, VIRGINIA.

The Motion was **seconded** by Council Member Whittle and carried by the following vote:

VOTE: 8-0-1
AYE: Campbell, Hood, Jones, Mayo,
Miller, Saunders, Vogler and Whittle (8)
NAY: None
ABSENT: Buckner (1)

PUBLIC HEARING – CONSIDERATION OF AUTHORIZING UTILIZATION OF THE CITY'S FISCAL YEAR 2022 BORROWING CAPACITY TO ISSUE GENERAL OBLIGATION BONDS

July 20, 2021

Mayor Jones opened the floor for a Public Hearing regarding Fiscal Year 2022 Borrowing Capacity for GO Bonds. Notice of the Public Hearing was published in the *Danville Register & Bee* on July 6, 2021 and July 13, 2021. No one present desired to be heard and the Public Hearing was closed.

Upon **Motion** by Council Member Whittle and **second** by Council Member Vogler, an Ordinance entitled:

ORDINANCE NO. 2021-07.10

AUTHORIZING THE ISSUANCE OF BONDS OF THE CITY OF DANVILLE, VIRGINIA, IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$16,000,000 TO FINANCE THE ACQUISITION, CONSTRUCTION, AND EQUIPPING OF VARIOUS CAPITAL PROJECTS.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

CONSIDERATION OF REQUESTING THE CIRCUIT COURT TO ORDER A SPECIAL ELECTION ON THE ISSUANCE OF GENERAL OBLIGATION SCHOOL BONDS

Upon **Motion** by Council Member Vogler and **second** by Council Member Campbell, an Ordinance entitled:

ORDINANCE NO. 2021-07.11

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA, REQUESTING THE CIRCUIT COURT TO ORDER A SPECIAL ELECTION ON THE ISSUANCE OF GENERAL OBLIGATION SCHOOL BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$141,000,000 AND AUTHORIZING SUCH BONDS

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

COMMUNICATIONS

City Manager Ken Larking explained the last item presented for First Reading on the agenda was in relation to the one percent local option sales tax for school construction which was recently put on the ballot by City Council. Having this item on the referendum was necessary in order to be able to borrow funds for school construction using the proceeds from the one-percent local option sales tax. It was good time to borrow; the interest rates were low, and there were a great number of needs in the schools. The School Board identified a significant amount of buildings that need upgrades, and the ability to do those upgrades as quickly as possible would have a greater impact rather than paying as they go, doing small construction projects as the funds come in. This will enable the school system to do a large number of projects and impact the schools in a quicker way.

There were no communications from the Deputy City Manager, City Attorney or City Clerk.

Vice Mayor Miller noted the City recently ordered fifteen new police cars, and these cars will be allowed to be taken home by the police officers; the presence of a police car parked on the street can make citizens feel safe. Dr. Miller noted COVID was on the increase, and the variant was very contagious; the COVID vaccine was 94% effective, not 100%. If citizens go into a crowded area, they can't tell who was vaccinated, and they should take precautions.

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Council Member Saunders asked the Vice Mayor to speak more on the variant of COVID, if they received the vaccine should they start wearing a mask, and Dr. Miller stated if they go into a high risk area with large crowds, they should take precautions; the vaccine was not 100%. Mr. Saunders questioned the City Manager, the school bond which people will be voting on, if all the funds were not used, will the rest will go to pay down the debt and Mr. Larking explained the City did not know exactly what can be borrowed until they go out for the bonds, but staff will be conservative with their estimate and if the City gets more in any given year, they can either pay down more principal or do additional capital projects for the school system.

Council Member Vogler thanked Dr. Miller for his comments and hoped people will listen, but he didn't want people to hear that and ask what was the point of getting the vaccine if they have to continue to take further precautions. If citizens have not taken the vaccine yet, it was their choice, but he would strongly recommend them getting it if they have not already. Council Member Buckner was not here tonight but asked Mr. Vogler to pass along he was with an economic development prospect and that was why he was not at Council this evening.

Dr. Miller stated he did not want to imply not to get the vaccine, the problem was so many people did not get the vaccine; they would be done with the virus if 90% got the vaccine, right now only 50% have received the vaccine. People still need to take precautions.

Council Member Whittle thanked all the police, fire and rescue in the City, he appreciates all the work they do. Mr. Whittle questioned if they could put the words "In God We Trust" on the new police cars.

Council Member Campbell noted he was glad to see Superintendent Hairston at the meeting this evening, and stated he did support the bonds for capital improvements in the schools.

Council Member Hood noted over the last few weeks he has been visiting several community events, last Saturday he visited ten. People really were working on collaboration; Danville was getting stronger and stronger by collaborating more.

Mayor Jones noted one of the events on Saturday was one Mr. Hood hosted, the comedy show, it was a great event. Mayor Jones thanked Jaden Harris for attending tonight's meeting, and for his comments to Council. Mayor Jones thanked all the partners in the summer intern program; he has visited several of the internship sites, and had conversations with some of the students. All of the students noted they enjoyed the program and would participate again. Mayor Jones stated they need people to vote on the sales tax referendum to support the schools; the schools need this bond for their capital improvements.

ADJOURNED: 7:38 P.M.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

July 20, 2021

A Regular Work Session of the Danville City Council convened on July 20, 2021 at 7:42 p.m. in the Council Chambers located on the Fourth Floor of the Municipal Building. Council Members present were: L.G. "Larry" Campbell Jr., Bryant Hood, Mayor Alonzo Jones, Barry P. Mayo, Vice Mayor Gary P. Miller, Sherman M. Saunders, J. Lee Vogler, Jr., and Madison J.R. Whittle (8). James B. Buckner was absent (1).

Staff Members present were: City Manager Ken Larking, Deputy City Manager Earl B. Reynolds, Jr., City Attorney W. Clarke Whitfield Jr. and City Clerk Susan M. DeMasi.

Mayor Alonzo L. Jones presided.

WORK SESSION ITEMS

CONSIDERATION OF VACATING TWO UNUSED CITY EASEMENTS IN PITTSYLVANIA COUNTY

Council Members had no questions for this item and agreed to put it in on an upcoming business agenda.

PROGRAM UPDATES

City Manager Ken Larking noted most of the Council Members had signed up for a time to meet with a representative from Caesars for a preview of the design for the resort; Vicky will reach out to them to confirm their times.

Mr. Larking stated he also sent out an email regarding the Riverside Drive construction work that will be commencing in early August. Public Works Department staff has worked with the community and businesses there to try to come up with the best plan for redirecting and funneling traffic in that highly trafficked area. It will be somewhat of an inconvenience but believes most of the businesses realize that in the end, it will be a lot better than it was before. The City will make sure the contractors were doing a good job, and that they respond to anything that comes up. Brian Dunevant in Public Works was very responsive to businesses when they express a concern; if there was something that could be done to remediate it, they will do that.

COMMUNICATIONS

Vice Mayor Miller noted the rest stops at the entrance ways to Virginia do not have any brochures for the City of Danville and Mr. Larking noted they will look into that.

CLOSED MEETING

At 7:47 p.m., Vice Mayor Miller **moved** that this meeting of the City Council of the City of Danville, Virginia be recessed and that Council immediately reconvene in a Closed Meeting for the following purposes: Discussion or consideration of the acquisition and/or disposition of real property for a public purpose where discussion in an open meeting would adversely impact the bargaining position of the City as permitted by Subsection (A) (3) of Section 2.2-3711 of the Code of Virginia, 1950, as amended and more specifically to consider: Discussion regarding the sale and/or potential purchase of a specific parcel of property for use by prospective commercial and mixed use projects looking to locate to the City; and an Economic Development discussion and update concerning prospective business or industry where no previous announcement has been made and/or the expansion of an existing business or industry where no previous announcement

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has been made as permitted by Subsection (A)(5) of Section 2.2-3711 of the Code of Virginia, 1950, as amended and more specifically to consider: an update on a prospective commercial and mixed use project considering locating within the City; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel as permitted by Subsection (A)(8) of Section 2.2-3711 of the Code of Virginia, 1950 as amended and more specifically to consider: Legal advice on possible Council action in response to newly adopted State Legislation.

The Motion was **seconded** by Council Member Campbell and carried by the following vote:

VOTE: 8-0-1
AYE: Campbell, Hood, Jones, Mayo,
Miller, Saunders, Vogler and Whittle (8)
NAY: None
ABSENT: Buckner (1)

Upon unanimous vote at 9:26 p.m., Council reconvened in open session and Vice Mayor Miller **moved** for adoption of the following Resolution:

CERTIFICATE OF CLOSED MEETING

WHEREAS, the Council convened in Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia, 1950, as amended, requires a Certification by the Council that such Closed Meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED that the Council hereby certifies that, to the best of each Member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements of Virginia Law under Section 2.2-3711 were heard, discussed or considered, and (ii) only such public business matters as were identified in the Motion by which the Closed Meeting was convened were heard, discussed or considered by the Committee.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 8-0-1
AYE: Campbell, Hood, Jones, Mayo,
Miller, Saunders, Vogler and Whittle (8)
NAY: None
ABSENT: Buckner (1)

MEETING ADJOURNED AT 9:27 P.M.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

Council Letter

City of Danville, Virginia



CL-2583

Consent Agenda C.

City Council Regular Meeting

Meeting Date: 08/17/2021

Subject: State Aviation Capital Aid

From: Marc Adelman, Director of Transportation Services

COUNCIL ACTION

First Reading: 08/05/2021

Final Adoption: 08/17/2021

SUMMARY

The Virginia Department of Aviation administers an Airport Capital Grant Program that provides funding for design services and construction activities. The maximum state participation for capital projects is eighty percent.

During the June 2021 Virginia Aviation Board meeting, state funding was approved to support airport engineering services to construct an aircraft parking ramp for future corporate hangar development, and an automobile parking lot. State matching funds will finance eighty percent of the design services project.

BACKGROUND

A state capital grant request for an airport design services project was approved by the Virginia Aviation Board in June. This project will support the future construction of an aircraft ramp to accommodate the development of corporate hangars for public use. The ramp will be located near the t-hangar area on the south side of the airfield adjacent to Taxiway H. In addition, this project will include design service activities to construct an automobile parking lot to support business aviation activities.

RECOMMENDATION

It is recommended that City Council approve an Ordinance Amending the Fiscal Year 2022 Budget Appropriation Ordinance to provide for State Aviation capital grant funding, and the local share, and appropriating the same. The local share will be provided through the Support of General funds.

Attachments

Ordinance

Project Area Exhibit

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2021-_____ - _____

AN ORDINANCE AMENDING THE FISCAL YEAR 2022 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR ADDITIONAL STATE AVIATION FUNDING FOR THE PURPOSE OF COMPLETING DESIGN SERVICES TO DEVELOP AN AIRCRAFT PARKING RAMP AND AUTOMOBILE PARKING LOT FOR FUTURE CORPORATE HANGAR DEVELOPMENT IN THE AMOUNT OF \$71,116 PLUS LOCAL SHARE IN THE AMOUNT OF \$17,779 TO BE PROVIDED BY A TRANSFER FROM THE SUPPORT OF GENERAL FUNDS AND APPROPRIATING SAME.

WHEREAS, airport engineering design services are needed to construct a parking ramp for corporate aircraft and an automobile parking lot; and

WHEREAS, the design services project will be funded at eighty percent with state capital aid; and

WHEREAS, airport infrastructure improvements are needed to support future corporate hangar development and business aviation activities.

NOW THEREFORE. BE IT ORDAINED, by the Council of the City of Danville, Virginia, that the Fiscal Year 2022 Budget Appropriation Ordinance be, and it is hereby, amended by increasing revenues for a grant from the Virginia Department of Aviation in the amount of \$71,116 such funds to be appropriated as follows:

ANTICIPATED REVENUES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Aircraft Parking Lot		
State Aviation Funds	61687000-45712	\$ 71,116
Transfer from Support of General Funds	61687000-6101	<u>\$ 17,779</u>
	TOTAL	\$ 88,895

ANTICIPATED EXPENDITURES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Aircraft Parking Lot	61687999-50	<u>\$ 88,895</u>

AND BE IT FURTHER ORDAINED, that all other accounts and provisions of the Fiscal Year 2022 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

APPROVED:

MAYOR

ATTEST:

CLERK

Approved as to
Form and Legal Sufficiency:

CITY ATTORNEY

Design Services Project To Support Corporate Hangar Development

LEGEND

Black Text - Construction activities to begin in September 2021

Red Text - Design Services to support development of ramp for jet aircraft and automobile parking lot.

39-Space
Automobile
Parking Lot

13,000 square foot hangar
100' wide x 130' long

Retaining wall
required

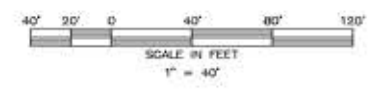
Taxiway
Widening

Jet Aircraft Parking Ramp

Aircraft Parking for
new t-hangar building

New Taxi-lane

LEGEND	
TAXIWAY 'H' WIDENING (AIP)	
HANGAR APRON (NON-AIP)	
T-HANGAR TAXILANE (AIP)	
T-HANGAR APRON (NON-AIP)	
CORPORATE HANGAR, ACCESS RD & PARKING (NON-AIP)	



PRELIMINARY
NOT RELEASED
FOR CONSTRUCTION

TALBERT, BRIGHT
& ELLINGTON
ENGINEERING & PLANNING CONSULTANTS
3513 WHITEHALL PARK DRIVE, SUITE 110
CHARLOTTE, NORTH CAROLINA 28273
PHONE: 704-426-6070 FAX: 704-426-6080
DPOB: 0407006503

DESIGNED BY:		PROJECT ENG: DBS		PROJECT NO.:		DRAWN BY: BSV		CHECKED BY:		DATE ISSUED: MAY 2020	
REVISIONS		1		2		3		4		5	
DATE											

DANVILLE

Northern

DANVILLE REGIONAL AIRPORT

TAXIWAY 'H' WIDENING AND HANGAR DEVELOPMENT		SCALE: 1"=40'	
4 UNIT T-HANGAR AND 1 BOX HANGAR EXHIBIT		FILE NAME:	

SHT. 1

Council Letter

City of Danville, Virginia



CL-2585

Consent Agenda D.

City Council Regular Meeting

Meeting Date: 08/17/2021

Subject: Virginia Outdoors Foundation CORE Grant

From: William Sgrinia, Director of Parks, Recreation & Tourism

COUNCIL ACTION

First Reading: 08/05/2021

Final Adoption: 08/17/2021

SUMMARY

The City of Danville has received a \$200,000 grant from the Virginia Outdoor Foundation CORE funds, for the purchase of 53.45 acres of property from the IDA to add to Anglers Park.

BACKGROUND

In November of 2020, the City of Danville made application to the Virginia Outdoors Foundations CORE (Community Opportunities for Restoration and Enhancement) grant program for the purchase of property (53.45 acres) located at the end of Stinson Drive from the Danville IDA (Industrial Development Authority) for the expansion of Anglers Park, protection of forests and trails. Specifically, the grant calls for a trail head to connect to the Riverwalk Trail, Plant ID and a picnic shelter, in addition to the purchase of the property. This grant requires the City to agree to an easement on the property that will protect the forest from deforestation. This grant requires no local match.

\$ 97,875 covers acquisition, the plant ID program, survey, and appraisal; and

\$102,125 is for improvements, paving, grading of the trail, picnic shelter and parking.

RECOMMENDATION

Staff recommends City Council approve Amending the Fiscal Year 2022 Budget Appropriation in the Amount of \$200,000 for the purchase and development of 53.45 acres at Anglers Park.

Attachments

Ordinance

PRESENTED: _____

ADOPTED: _____

ORDINANCE 2021-____.

AN ORDINANCE AMENDING THE FISCAL YEAR 2022 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR AN AWARD FROM THE VIRGINIA OUTDOORS FOUNDATION IN THE AMOUNT OF \$200,000 FOR THE PURCHASE AND DEVELOPMENT OF 53.45 ACRES AT ANGLERS PARK AND APPROPRIATION OF SAME.

WHEREAS, the City has been awarded a grant by the Virginia Outdoors Foundation for the purchase of property and development of a trail head to connect to the Riverwalk Trail and Anglers Park; and

WHEREAS, this funding does not require a local match.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Danville, Virginia, that the Fiscal Year 2022 Budget Appropriation Ordinance be, and the same is hereby, amended by increasing revenues from a grant in the amount of \$200,000 from the Virginia Outdoors Foundation be appropriated in the Capital Projects fund as follows:

ANTICIPATED REVENUES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Special Grants		
CORE Grant-State Revenue	61700000-47520	\$ <u>200,000</u>

ANTICIPATED EXPENDITURES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Special Grants		
CORE Grant	61700999-50	\$ <u>200,000</u>

AND BE IT FURTHER ORDAINED, that all other accounts and provisions of the Fiscal Year 2022 Budget Appropriations Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

APPROVED:

MAYOR

ATTEST:

CLERK

Approved as to
Form and Legal Sufficiency:

CITY ATTORNEY

Council Letter

City of Danville, Virginia



CL-2586

Consent Agenda E.

City Council Regular Meeting

Meeting Date: 08/17/2021

Subject: Economic Development Incentive Appropriations

From: Corrie Bobe, Director of Economic Development

COUNCIL ACTION

First Reading: 08/05/2021

Final Adoption: 08/17/2021

SUMMARY

The Virginia Economic Development Partnership (VEDP) provides incentives for economic development projects resulting in new taxable capital investment and net new employment to the Commonwealth of Virginia.

The Danville Pittsylvania Regional Industrial Facility Authority, City of Danville, Pittsylvania County, and Making Everything Possible, LLC executed a Commonwealth Opportunity Fund performance agreement on May 24, 2021, in the amount of \$135,000 to pay or reimburse the cost of construction or build-out of publicly or privately owned buildings to use as its facility in the Cyber Park. This grant will be provided to the Company in arrears as it meets the performance goals outlined in the agreement.

The Virginia Tobacco Region Revitalization Commission (VTRRC) provides incentives for economic development projects resulting in new taxable capital investment and net new employment to the VTRRC footprint.

The City of Danville and Kyocera SGS Tech Hub LLC executed a Tobacco Region Opportunity Fund grant on November 2, 2016 in the amount of \$350,000. This was a reimbursable grant whereby the company had to submit expenditures for approval before funds are disbursed.

The Danville-Pittsylvania Regional Industrial Facility Authority, City of Danville, Pittsylvania County, and Making Everything Possible, LLC executed a Tobacco Region Opportunity Fund grant on June 22, 2021 in the amount of \$270,000. This was a reimbursable grant whereby the company had to submit expenditures for approval before funds are disbursed.

The Danville-Pittsylvania Regional Industrial Facility Authority (RIFA) and Making Everything Possible, LLC executed a Tobacco Region Opportunity Fund loan on May 6, 2021 in the amount of \$270,000. RIFA, the City of Danville, and Pittsylvania County are not liable for repayment of this loan should the company not meet its performance milestones. The Commission will look solely to Making Everything Possible, LLC for repayment.

BACKGROUND

On September 8, 2016, Governor Terry McAuliffe announced that Kyocera SGS Precision Tool Inc. (SGS) would invest \$9.5 million and create 35 new jobs to establish a North American technology and strategic manufacturing hub in the Cyber Park. SGS is a wholly owned subsidiary of Kyocera Corporation and a leader in solid carbide cutting tool manufacturing.

On June 7, 2021, Governor Ralph Northam announced that MEP Ltd., a manufacturer of complex plastic and metal components for the aerospace and defense sectors, will invest \$6.4 million to establish its first U.S. operation in the Cyber Park. The company, which will operate in the U.S. as Making Everything Possible LLC, will occupy approximately 5,500 square feet at the Institute for Advanced Learning and Research (IALR) while its new facility is constructed and will create 45 new jobs.

RECOMMENDATION

It is recommended by staff that City Council approve the attached Ordinance Amending the Fiscal Year 2022 Budget Appropriation Ordinance to appropriate funds from the Virginia Economic Development Partnership and the Virginia Tobacco Region Revitalization Commission, to the City of Danville for the purpose of providing an incentive for economic development activities to the aforementioned companies located in the City of Danville and Pittsylvania County.

Attachments

Ordinance

PRESENTED: _____

ADOPTED: _____

ORDINANCE 2021-_____.

AN ORDINANCE AMENDING THE FISCAL YEAR 2022 BUDGET APPROPRIATION ORDINANCE FOR ONE COMMONWEALTH OPPORTUNITY FUND GRANT FROM THE VIRGINIA ECONOMIC DEVELOPMENT PARTNERSHIP IN THE AMOUNT OF \$135,000, TWO TOBACCO REGION OPPORTUNITY FUND GRANTS FROM THE VIRGINIA TOBACCO REGION REVITALIZATION COMMISSION IN THE AMOUNTS OF \$350,000 AND \$270,000, AND ONE FOR A TOTAL OF TOBACCO REGION OPPORTUNITY FUND LOAN FROM THE VIRGINIA TOBACCO REGION REVITALIZATION COMMISSION IN THE AMOUNT OF \$270,000 FOR A TOTAL OF \$1,025,000 AS ECONOMIC DEVELOPMENT INCENTIVES FOR TAXABLE CAPITAL INVESTMENTS AND JOB CREATION IN THE COMMONWEALTH OF VIRGINIA.

WHEREAS, the City of Danville has received grants from the Virginia Economic Development Partnership and the Tobacco Region Opportunity Fund for economic development incentive capital investment and job creation.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Danville, Virginia that the Fiscal Year 2022 Budget Appropriation Ordinance be, and it is hereby, amended to anticipate revenues from one grant in the amount of \$135,000 from the Virginia Economic Development Partnership (VEDP) and two grants and one loan from the Virginia Tobacco Region Revitalization Commission (VTRRC) in the amount of \$890,000 for the purpose of providing economic development incentives to Kyocera SGS Tech Hub LLC and Making Everything Possible, LLC. Such revenue and appropriation to be as follows:

ANTICIPATED REVENUES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
VEDP Commonwealth Opportunity Fund Grant (Making Everything Possible, LLC)	60920000-46040	\$ 135,000
VTRRC Tobacco Region Opportunity Fund - Grant (Kyocera SGS Tech Hub LLC)	60920000-46030	\$ 350,000

VTRRC Tobacco Region Opportunity Fund – Grant (Making Everything Possible, LLC)	60920000-46030	\$ 270,000
VTRRC Tobacco Region Opportunity Fund – Loan (Making Everything Possible, LLC)	60920000-46030	<u>\$ 270,000</u>
	TOTAL	<u>\$1,025,000</u>

ANTICIPATED EXPENDITURES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Making Everything Possible, LLC	60920999-50	\$ 135,000
Kyocera SGS Tech Hub LLC	60920999-50	\$ 350,000
Making Everything Possible, LLC	60920999-50	\$ 270,000
Making Everything Possible, LLC	60920999-50	<u>\$ 270,000</u>
	TOTAL	<u>\$1,025,000</u>

AND BE IT FURTHER ORDAINED, that this appropriation shall be a continuing appropriation and such appropriations shall carry forward from year to year until such funds are expended for the purpose for which they were appropriated; and

BE IT FINALLY ORDAINED, that all other accounts and provisions of the Fiscal Year 2021 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

APPROVED:

MAYOR

ATTEST:

CLERK

Approved as to
Form and Legal Sufficiency:

CITY ATTORNEY

Council Letter

City of Danville, Virginia



CL-2601

Appointments A.

City Council Regular Meeting

Meeting Date: 08/17/2021

Subject: Consideration of Appointments to Boards and Commissions

From: Susan M. DeMasi, City Clerk

COUNCIL ACTION

Business Meeting: 08/17/2021

SUMMARY

Consideration of Appointments to the following Boards and Commissions:

1. Community Improvement Council,
2. Commission of Architectural Review, and
3. Danville Pittsylvania Community Services Board.

Attachments

Resolutions

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2021 – 08. ____

**A RESOLUTION REAPPOINTING JANET GWYNN AS A MEMBER OF THE
COMMUNITY IMPROVEMENT COUNCIL.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Janet Gwynn be, and she is hereby reappointed as a member of the Community Improvement Council for a two-year term commencing September 1, 2021 and ending August 31, 2023.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2021 – 08. ____

**A RESOLUTION APPOINTING KACEY CUNNINGHAM AS A MEMBER OF
THE COMMUNITY IMPROVEMENT COUNCIL.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Kacey Cunningham be, and she is hereby appointed as a member of the Community Improvement Council for a two-year term commencing September 1, 2021 and ending August 31, 2023.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2021 – 08. ____

**A RESOLUTION APPOINTING SONJA INGRAM AS A MEMBER OF THE
COMMISSION OF ARCHITECTURAL REVIEW TO FILL AN UNEXPIRED TERM.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Sonja Ingram be, and she is hereby appointed as a member of the Commission of Architectural Review to fill an unexpired term ending August 31, 2022.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2021 – 08. ____

**A RESOLUTION APPOINTING KATHRYN WATERS AS A MEMBER OF THE
COMMISSION OF ARCHITECTURAL REVIEW TO FILL AN UNEXPIRED TERM.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Kathryn Waters be, and she is hereby appointed as a member of the Commission of Architectural Review to fill an unexpired term ending August 31, 2023.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2021 – 08. ____

**A RESOLUTION APPOINTING CAROLYN EVANS AS A MEMBER OF THE
DANVILLE PITTSYLVANIA COMMUNITY SERVICES BOARD.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Carolyn Evans Irving be, and she is hereby appointed as a member of the Danville Pittsylvania Community Services Board for a three-year term commencing September 1, 2021 and ending June 30, 2024.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

Council Letter
City of Danville, Virginia



CL-2565

New Business A.

City Council Regular Meeting

Meeting Date: 08/17/2021

Subject: General Fund Financial Report

From: Michael Adkins, Director of Finance

COUNCIL ACTION

Business Meeting: 08/17/2021

SUMMARY

A brief report will be given on the preliminary, unaudited General Fund financial results through June 30, 2021. Preliminary financial statements are included.

Attachments

Financial Statements



To: Ken F. Larking, City Manager

From: Michael L. Adkins, Director of Finance

Date: August 6, 2021

Subject: Summary of Preliminary General Fund Financial Results for June 30, 2021

The accompanying June 30, 2021 financial statements are preliminary and unaudited. Many of the year-end closing entries are dependent upon third-party reports from actuaries, insurance administrators, and others. We still have several outstanding items to prepare and post, but we believe all material items are recorded at this time. As you review the financial statements, please be mindful that some balances will change. Despite the outstanding items, the financial statements presented here should give a good indication of General Fund financial performance for FY 2021.

Unaudited results for the fiscal year ended June 30, 2021, show revenues to be over budget at 101.2%, reflecting a 2.7% increase or \$3 million over the prior year. Revenue exceeded budgeted collections in property taxes, other local taxes, miscellaneous revenue and recovered cost. Expenditures show a positive budget variance, with actual expenditures totaling \$111 million compared to the original budget of \$115.7 million. The primary source of this positive variance relates to unexpended support to Danville Public Schools, but these funds will be earmarked for the Schools and carried over to the next fiscal year as part of the restricted fund balance. Vacancy savings in all departments was the significant contributor to the remainder of the positive expenditure variance. The positive budget variances have resulted in surplus revenues of \$3.5 million, a portion of which, currently about \$716,000, will be added to our unassigned fund balance.

Current real estate tax revenue amounted to approximately \$19.1 million at June 30, which represents 103% of the FY 2021 budget. This is \$1.1 million more than the prior fiscal year. The assessed value of real estate grew beyond budgeted expectations, producing this positive budget variance. Delinquent real estate collections performed fairly well compared to budget with about \$889 thousand (89%) realized for FY 2021. The City was only able to conduct one delinquent parcel auction this year due to the COVID-19 pandemic. Current personal property tax collections were ahead of budget with collections through June 30 amounting to over \$13.7 million or 101.3% of budget. Collection of delinquent personal property totaled \$1.2 million surpassing the budget of \$845 thousand. Assessed values of personal property exceeded budgeted expectations, and the continued use of our outside collection agency produced very good results in the collection of delinquent accounts.

The decrease of \$831,105 seen in Revenue from Use of Money relates primarily to lower interest rates than in the prior year on invested funds. Charges for Services shows a decrease of \$407,140 from decreased charges for Parks and Recreation activities and facility rentals, as well as fees charged for Adult Detention services. With the cancellation of many Parks and Recreation activities and the census at the adult detention facility lower than usual, costs in both of these areas are down as well.

Local taxes collected through June 30 were \$29,776,211 or 105.9% of budget and ahead of prior year-to-date collections of \$27,164,991. Sales tax collections through June amounted to \$10,178,489 or 111% of budget, an increase of \$1,362,545 from last year, reflecting the capture of online commerce. Meals taxes collected for the fiscal year amounted to \$8,887,169 or 102.8% of budget, an increase of \$820,352 from last year. The lifting of COVID-19 safety mandates in the final months of the fiscal year allowed restaurants to operate closer to full capacity. Business Licenses realized at the end of June were \$5,413,194 an increase of \$175,603 from the prior year. Lodging taxes received as of June 30 were \$1,512,707 an increase of \$133,387 from the prior year and behind budget at 94.5%. Bank Stock tax revenues are ahead of both budget and the prior year at \$1,008,685. Lodging tax continues to show the effects of the COVID-19 pandemic, while other consumer-driven taxes ended the fiscal year at or ahead of the prior year and budget.

Unaudited expenditures at June 30 were \$110,188,883 or 90% of budget. This is an increase of \$2.9 million compared to June 2020, primarily due to budgeted transfers for capital projects along with increased costs associated with health insurance benefits. Departmental spending for the year was 93% of budget and shows a decrease of \$1.3 million from last year. The most significant decrease is attributed to covering one month of public safety salaries with CARES Act funding offset by increases in general government.

Non-departmental expenses, mostly comprised of debt service and group health insurance, increased \$2.4 million over the prior year, and are ahead of budget. In FY 2020, we saw group health insurance expense performing significantly under budget. This year, results are running closer with budget.

Total General Fund revenues currently exceed expenditures by \$3,477,469. Unassigned fund balance at June 30, 2021, is currently \$33.9 million as compared to \$33.2 million at June 30, 2020. The Finance Department worked with Brown Edwards, our independent auditors in June on preliminary FY 2021 audit work. The auditors will complete final fieldwork in September. As the Finance Department completes the year-end closeout process, I will keep you informed of our progress and any significant changes to the preliminary FY 2021 results.

CITY OF DANVILLE, VIRGINIA

GENERAL FUND REPORT

100% OF YEAR LAPSED AS OF JUNE 30, 2021

PRE-CLOSING FIGURES - SUBJECT TO CHANGE - UNAUDITED

	Budgets & Appropriations For Current Year	Actual Revenues & Expenditures For Year-to-Date	Percent Realized/Expended This Year	Encumbrances	Balance to be Realized/Expended	Actual Revenues & Expenditures At This Date Last Year
REVENUES:						
Property Taxes	\$ 34,515,700	\$ 35,753,462	103.59%		\$ (1,237,762)	\$ 34,153,100
Other Local Taxes	28,117,000	29,776,211	105.90%		(1,659,211)	27,164,991
License Permits & Privilege Fees	258,350	241,518	93.48%		16,832	245,570
Fines & Forfeitures	345,550	290,402	84.04%		55,148	312,063
Revenue From Use Money & Property	1,174,195	1,022,129	87.05%		152,066	1,853,234
Charges For Services	3,393,360	2,676,355	78.87%		717,005	3,083,496
Miscellaneous Revenue	205,523	336,256	163.61%		(130,733)	70,734
Recovered Cost	8,413,608	8,721,295	103.66%		(307,687)	8,774,386
Non-Categorical Aid	5,868,720	5,585,883	95.18%		282,837	5,766,211
Shared Expenses (Categ. Aid State)	5,233,940	5,121,591	97.85%		112,349	5,081,264
Categorical Aid (State)	9,351,086	8,727,463	93.33%		623,622	8,721,219
Emergency Services (Federal)	27,020	27,013	99.97%		7	27,013
Categorical Aid (Federal)	79,773	33,773	42.34%		46,000	92,876
Transfers From Utilities	15,353,000	15,353,000	100.00%		(0)	15,353,000
TOTAL REVENUES	\$ 112,336,825	\$ 113,666,352	101.18%		\$ (1,329,527)	\$ 110,699,157
EXPENDITURES:						
General Government Administration	\$ 11,377,369	\$ 10,704,739	94.09%	\$ 241,777	\$ 430,853	\$ 9,956,240
Judicial Administration	7,443,981	7,135,822	95.86%	-	308,159	7,112,278
Public Safety	30,575,926	28,878,915	94.45%	450,658	1,246,353	30,880,662
Public Works	4,427,706	4,220,696	95.32%	15,396	191,613	4,150,514
Health, Education, Welfare & Soc. Svc.	8,902,885	7,901,739	88.75%	50,780	950,366	7,828,563
Parks, Recreation & Cultural	5,219,770	4,538,786	86.95%	58,252	622,731	4,464,760
Community Development	2,218,780	1,885,881	85.00%	219,217	113,682	2,133,300
Non-Departmental	13,382,511	13,513,737	100.98%	-	(131,226)	11,068,459
Transfer to Schools - Operating	30,552,929	23,101,521	75.61%	3,323,320	4,128,088	23,249,551
Transfer to Capital Projects	3,965,679	3,965,679	100.00%	-	-	2,674,930
Transfer to Other Funds	4,373,244	4,341,368	99.27%	-	31,876	3,809,326
TOTAL EXPENDITURES	\$ 122,440,778	\$ 110,188,883	89.99%	\$ 4,359,401	\$ 7,892,495	\$ 107,328,581
Revenue over(under) Expenditures		\$ 3,477,469				\$ 3,370,576
FUND BALANCE:						
Beginning Fund Balance 07/01/2020		\$ 43,311,090				\$ 39,940,514
Revenue over(under) Expenditures		3,477,469				3,370,576
Ending Fund Balance 06/30/2021		\$ 46,788,559				\$ 43,311,090
Composition of Fund Balance:						
Reserved for Encumbrances/Designated Funds		\$ 12,857,794				\$ 10,096,312
Unassigned		33,930,765				33,214,778
TOTAL FUND BALANCE 06/30/2021		\$ 46,788,559				\$ 43,311,090

City of Danville, Virginia
Summary of Other Local Tax Revenues - PRE-CLOSING - UNAUDITED
For the period ending June 30, 2021

Description	Current Budget	Revenue Realized	Percentage Realized	Prior Year Budget	Prior Year Realized	Percentage Prior Year
Sales Tax	\$ 9,150,000	\$ 10,178,489	111.24%	\$ 9,150,000	\$ 8,851,945	96.74%
Business Licenses	5,250,000	5,413,194	103.11%	5,200,000	5,237,591	100.72%
Meals Tax	8,645,000	8,887,169	102.80%	8,400,000	8,066,818	96.03%
Utility Taxes	967,000	930,704	96.25%	975,000	936,355	96.04%
Vehicle License Fees	990,000	1,018,883	102.92%	990,000	1,038,422	104.89%
Bank Stock Tax	900,000	1,008,685	112.08%	900,000	941,431	104.60%
Recordation Tax	180,000	391,854	217.70%	195,000	264,264	135.52%
Hotel Motel Tax	1,600,000	1,512,707	94.54%	1,514,250	1,379,320	91.09%
Daily Property Rental Tax	15,000	12,364	82.43%	18,400	13,209	71.79%
Motor Vehicle Tax	175,000	199,680	114.10%	150,000	162,703	108.47%
DMV Fees	245,000	222,481	90.81%	239,075	272,934	114.16%
TOTAL	\$ 28,117,000	\$ 29,776,211	105.90%	\$ 27,731,725	\$ 27,164,991	97.96%

**CITY OF DANVILLE, VIRGINIA
GENERAL FUND
COMPOSITION OF FUND BALANCE
PRELIMINARY - AS OF JUNE 30, 2021**

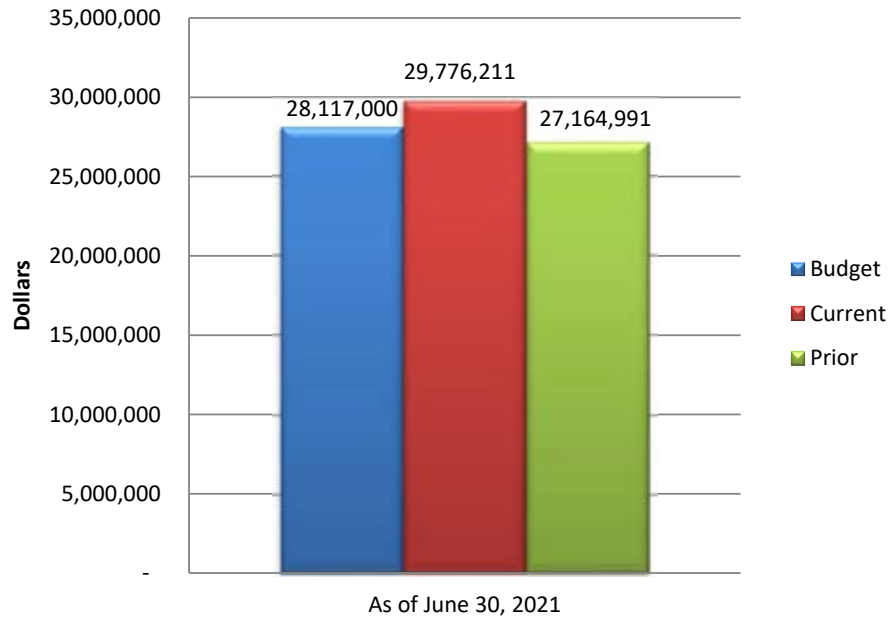
Beginning Total Fund Balance, July 1, 2020	43,311,089.96
Add: General Fund Revenues	113,666,351.99
Deduct: General Fund Expenditures	<u>(110,188,882.59)</u>
Ending Total Fund Balance, June 30, 2021	<u><u>46,788,559.37</u></u>

Composition of Fund Balance:

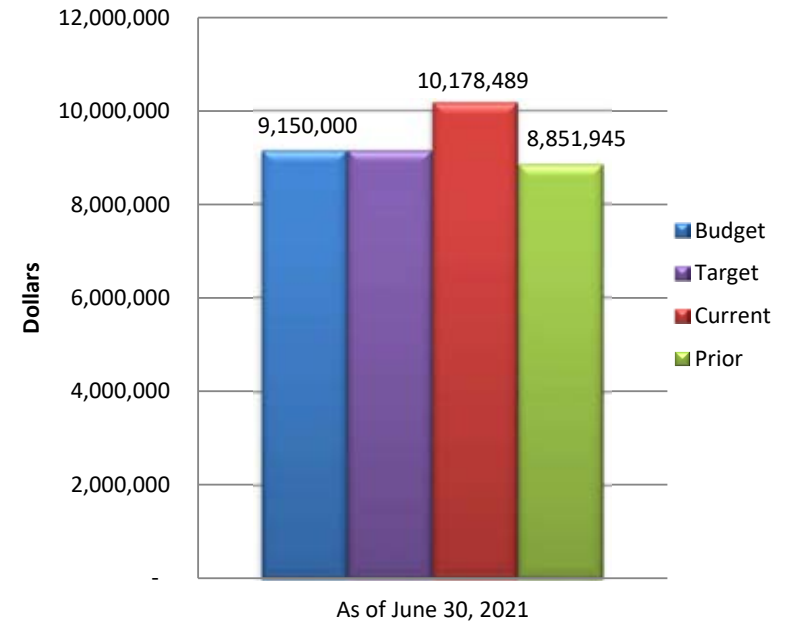
Restricted for Commonwealth Attorney	102,056.79
Restricted for Police Department	33,612.66
Restricted for Fire Department	117,724.87
Committed for Sheriff's Department	115.34
Committed to Schools	4,143,427.05
Committed to Budget Stabilization	3,000,000.00
Assigned to Sheriff's Department	-
Assigned to Community Development	10,568.12
Assigned for Encumbrances	4,359,401.11
Nonspendable (Inventory and Prepaids)	1,090,888.48
UNASSIGNED	<u>33,930,764.95</u>
Total Fund Balance, June 30, 2021	<u><u>46,788,559.37</u></u>

Unassigned fund balance from above	33,930,764.95
Unassigned Minimum per policy (20% of General Fund Operating Revenues) based on FY 2021 budget	<u>22,467,364.95</u>
Current surplus (deficit) over (under) minimum	11,463,400.00

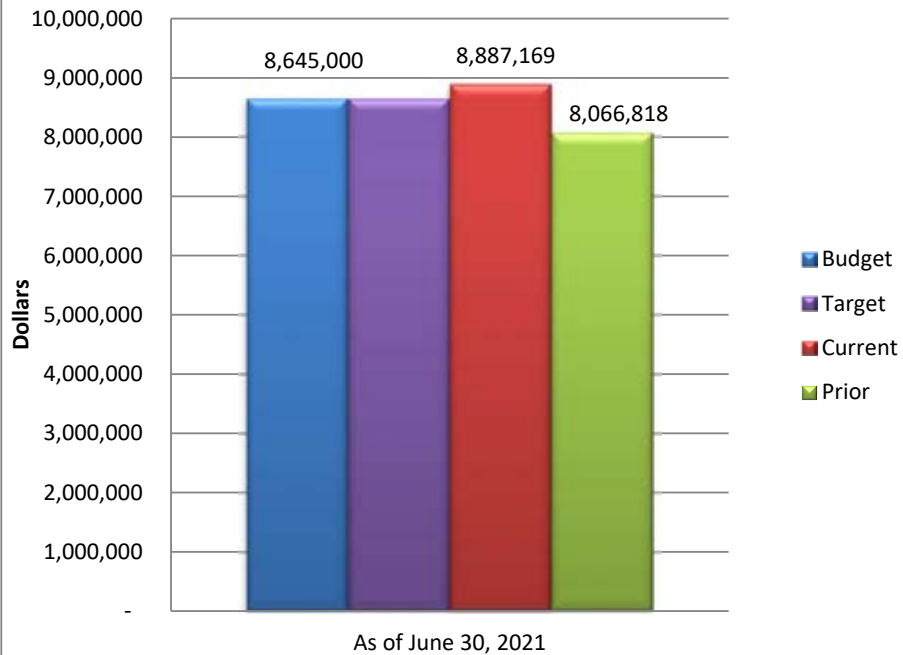
Local Taxes



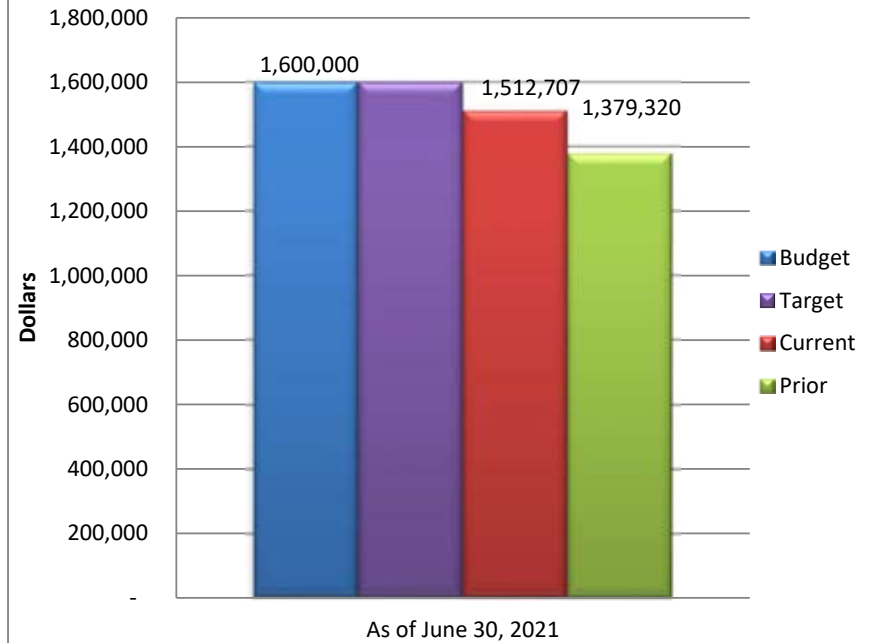
Sales Tax



Meals Tax

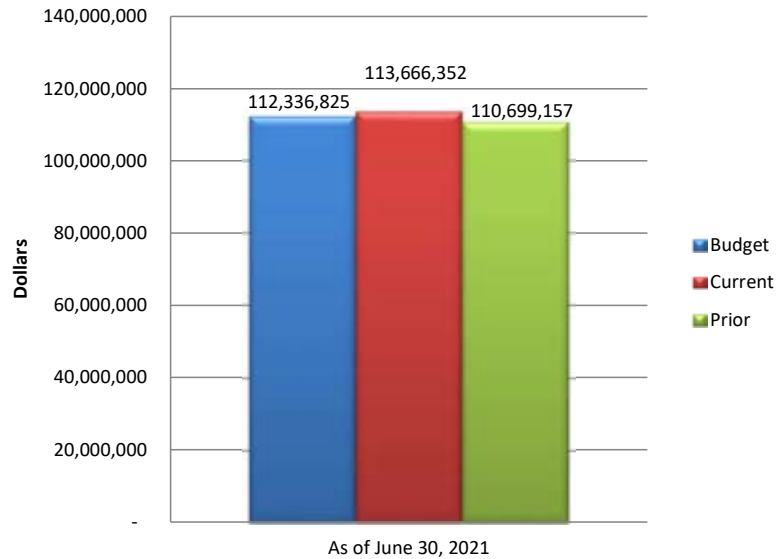


Lodging Tax

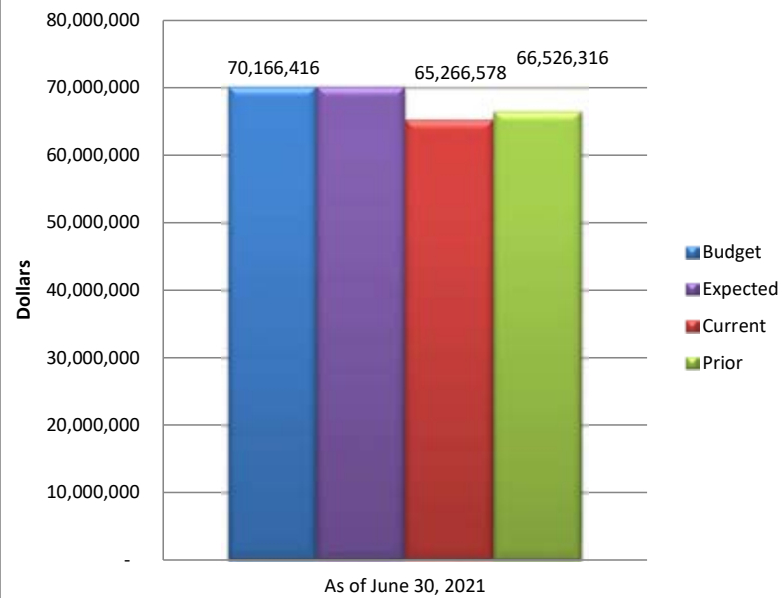


Total Revenues

(excluding bonds)

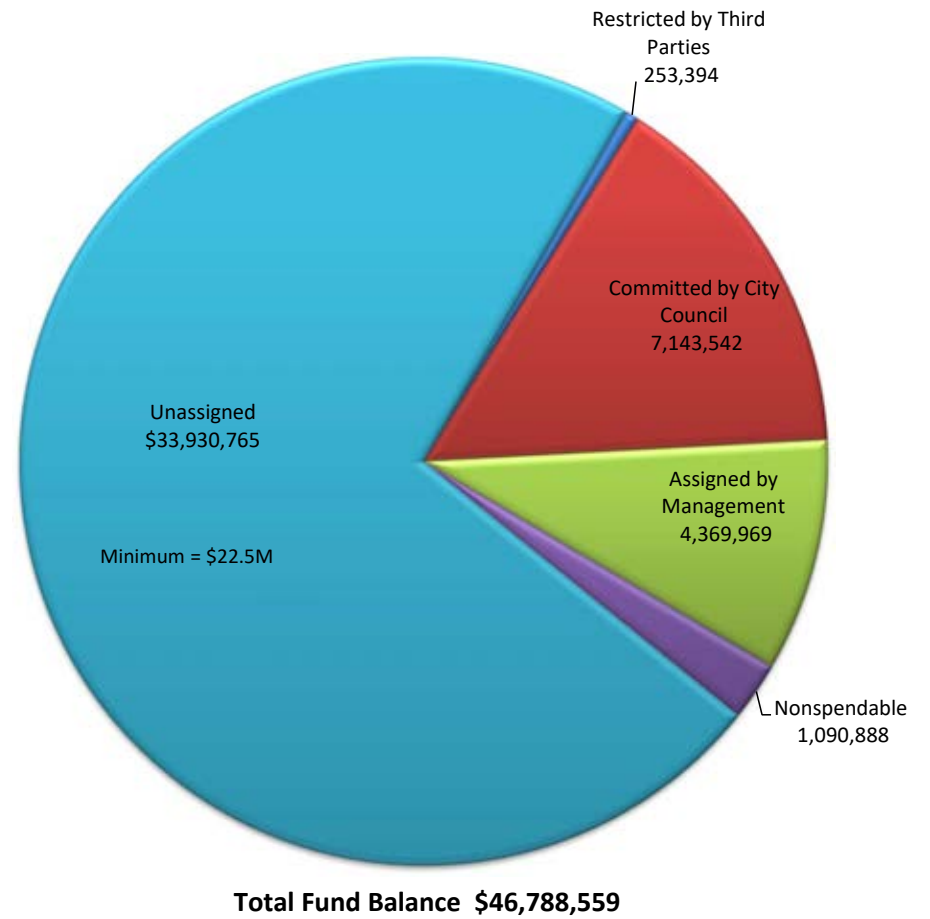


Departmental Spending



Fund Balance - General Fund

as of June 30, 2021



Council Letter

City of Danville, Virginia



CL-2590

New Business B.

City Council Regular Meeting

Meeting Date: 08/17/2021

Subject: HUD Citizen Participation Plan

From: Kenneth C. Gillie, Jr., Community Development Director

COUNCIL ACTION

Business Meeting: 08/17/2021

SUMMARY

The Department of Housing and Urban Development (HUD) requires the City of Danville to adopt a Citizen Participation Plan. This plan is to formulate ways to reach out to citizens to make sure they have an adequate chance to participate in the decisions of the City regarding various HUD funded programs.

BACKGROUND

The Department of Housing and Urban Development (HUD) **requires** the City of Danville to adopt a Citizen Participation Plan. This plan is to formulate ways to reach out to citizens to make sure they have an adequate chance to participate in the decisions of the City regarding various HUD funded programs.

The last update to the City's plan occurred in 2002. As technology has changed since that time, the City needs to update its plan to better meet the needs of the population. The City will continue to use standard means to disseminate information, but also adopt remote technologies, as well as providing the information in additional languages.

RECOMMENDATION

It is recommended that City Council adopt a resolution approving the City of Danville HUD Citizen Participation Plan.

Attachments

Resolution

Citizen Participation Plan

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2021-____.____

A RESOLUTION AUTHORIZING THE CITY TO ADOPT A CITIZEN PARTICIPATION PLAN.

WHEREAS, the United States Department of Housing and Urban Development requires that the City of Danville have a Citizen Participation Plan to notify and solicit public participation to receive funding for eligible projects and activities in the Danville community; and

WHEREAS, the City's last plan was updated in 2002 and needs to be amended to meet current statutory requirements.

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of Danville, Virginia, that it hereby adopts a Citizen Participation Plan as attached as "Exhibit A".

APPROVED:

MAYOR

ATTEST:

CLERK

Approved as to
Form and Legal Sufficiency:

CITY ATTORNEY

City of Danville

Citizen Participation Plan

INTRODUCTION

The City of Danville has designed this community-wide Citizen Participation Plan to provide for and encourage citizen participation in the Community Development Block Grant and the HOME Grant programs. This plan is created to be in compliance with the Title 24, Part 91.105 as referenced below.

HISTORY

The original 1988 Citizen Participation Plan was substantially amended in 1995 to encourage greater participation of Danville residents. The Citizen Participation was further amended in 2002 and is being amended in 2021 to further comply with the Code of Federal Regulations, Title 24, Part 91.105, Citizen Participation Plan – local governments. The primary goal of this Citizen Participation Plan is to provide all citizens of the community with adequate opportunity to participate in an advisory role in the planning, implementation, and assessment of Danville’s CDBG and HOME programs. This plan sets forth policies and procedures for citizen participation, which are designed to maximize the opportunity for all citizens, especially residents of low and moderate incomes, and residents of blighted neighborhoods where community development funds are utilized. Changes are referenced here with the intent to create every possible opportunity for all citizens of the City of Danville to have an opportunity to input to and comment on the uses of the HUD grants.

Developing the Consolidated Plan, Annual Action Plans, and the Consolidated Annual Performance and Evaluation Report (CAPER)

The Consolidated Plan is designed to be a collaborative process whereby a community establishes a unified vision for community development actions. The Annual Plans follow the vision of the Consolidated Plan, and the Consolidated Annual Performance and Evaluation Report gives information on the results of the past year. Meetings will be scheduled prior to the development of the Consolidated Plan, and the Annual Plans to engage with the public and receive input from the citizens and businesses of the City.

The objectives of the City’s Citizen Participation Plan for the Consolidated Plan/Annual Action Plan/Consolidated Annual Performance and Evaluation Report (CAPER) are listed here:

- To conduct all aspects of these activities in an open manner, consistent with Federal regulations, with freedom of access for all interested persons to have an opportunity to

input ideas for and comments on all aspects of the Plan in question. All comments and ideas will be discussed in meetings during development of the plan. Comments will be included in the plan to which they are directed.

- To assure the involvement of low and moderate income persons, members of minority groups, residents of the City, the business community, the handicapped and elderly, and any others of the community who might have a concern with community development in the City by making sure all possible media are used to inform everyone of plans in progress, and meetings to be held to discuss them.
- And to fulfill the requirements for citizen participation as required by the U.S. Department of Housing and Urban Development.

Public Notice and Information – Steps to Encourage Participation and meet our objectives

The City of Danville uses the following general policies and strategies to meet its citizen participation responsibilities. Information about where copies of plans are available as they are being developed, phone numbers to call for more information or to have copies mailed to them, and copies as well as information will be posted on the City of Danville's webpage. We will also have a public announcement on River City T.V. and the local radio station for those who do not or cannot read the newspapers.

- The City will encourage participation by low- and moderate- income persons living in the City limits of Danville, and particularly in low- and moderate- income neighborhoods by making copies of all plans available locally in their neighborhoods. Low to moderate income is determined by HUD FY Income Limits Documentation System which includes Section 8 Income Limits. 51% of the City of Danville is low-moderate income. Plans will be available at the City Hall, the City's libraries, Green Street Police Precinct, Third Avenue Police Precinct, the NAACP office, the Danville Community College, the Averett University library, the Danville School Board Office, the Danville Redevelopment Housing Authority, and two Spanish speaking churches. These plans will be available in both English and Spanish. We will also send copies to the several neighborhood associations located in Danville and be available to speak to these groups as requested.
- The City will conduct open hearings and meetings, publish and/or mail notices, advertise on the radio, and release other information as necessary, and maintain copies of documents for public review and inspection during regular business hours at City Hall and the Danville Reconstruction and Housing Authority, and with later hours at the City's libraries, and at the places listed above. The information is also available on the City's website. We will advertise two meetings held at various times during the day and evening to accommodate workers with various hours. Anyone requesting a meeting be held for a specific time, place or purpose will be accommodated.

- To ensure the participation of persons with disabilities, the City will hold public hearings and meetings at locations accessible to such persons. The City also maintains a TTY phone in Housing, and the Council chambers has aids for attendees who are hard of hearing. With notice, a sign language interpreter will be made available. The Housing Division and the Police Station both maintain lists of people trained in sign language, as well as six different languages. The plans are also available on the website, offering an easy to read digital format.
- Danville has a small number of non-English speaking residents, however the Housing division maintains a list of interpreters and with reasonable notice, can provide someone for interpretation in languages such as Spanish, German, French, Mandarin Chinese, Arabic, and Czechoslovakian. Especially with needs for Spanish language, there are several employees who work in the Community Development Department and other offices in the City who are fluent in that language. The plans will be offered in various languages upon request. A Spanish version will be available along with the English version at all sites.
- The City encourages participation of residents of public housing and assisted housing developments, resident advisory boards, resident councils, and resident management corporations. Various groups, clubs, and foundations will also be encouraged to comment on all plans.

Citizen Participation – Specific Policies and Procedures

- The City of Danville will publish a summary of the proposed plans in the newspapers and on the City's website. It will list information on various public meetings, the City Councils public hearing, and information on where copies of the plan can be viewed, or a copy picked up. Copies are always available in the Housing division of the Community Development Department, on the website, and in the libraries. There are copies available in the offices of the Danville Redevelopment and Housing Authority. These available copies span several years. Copies will also be placed at the Police Precincts, the NAACP, the Danville Community College, the Averett University library, and the School Board, as well as Spanish Speaking churches, and at neighborhood associations. They will be mailed to anyone requesting a copy.
- A meeting is held prior to the preparation of the plan (Due to the Covid-19 Pandemic, this may be held virtually). At this meeting, discussion of what needs there are in the city and the neighborhoods, as well as ideas of how to meet them will be addressed.
- A public review and comment period of 30 days or more duration will be held after the Public Notice in the newspaper detailing money expected to be received from HUD for CDBG and HOME, and how is it proposed to be spent. This will include: 1. The amount of assistance the local government expects to receive, 2. The range of activities proposed to be undertaken, and 3. The estimated amount of funding that will benefit

persons of low-and moderate income. Details regarding public meetings and the Council meeting where it is to be approved will be listed. Email addresses are given to receive comments electronically. Information on where to find copies of the plan, and who to call to get a copy of the plan mailed are also given. A phone number is included to receive comments by phone.

- All comments and opinions received will be considered by the City and a summary of them will be made a part of the plan. If any opinions or views were not included, a summary of reasons will be attached to the final plan.

SUBSTANTIAL AMENDMENTS TO THE CONSOLIDATED PLAN/ANNUAL ACTION PLAN

The City has established the following criteria in determining when a change in the Consolidated Plan, or Annual Action Plan is considered to be a substantial amendment of the plan.

- It involves a new project not described in the plan.
- It involves the discontinuance of a project that has been started but not completed.
- It involves a change in a project which requires preparation and publication of a revised environmental assessment.
- It involves the change in a project cost of 20% or more of total allocation.

When a substantial amendment to the consolidated plan/action plan is being considered, a notice will be published in the local newspaper and on the City's website that the City intends to amend the consolidated/Annual Action plan. This notice will describe the amendment and indicate how citizens may comment on it. A period of at least 30 days will be provided to citizen comments. The City will consider comments and views on proposed substantial amendments. All the previous listed steps, meetings, and other information will be listed.

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORTS (CAPER)

A notice will be published in the newspaper and on the website when the CAPER's are available for review and comment. The date of the Council Meeting will also be published. A period of 15 days will be provided for citizens to comment and submit views on the CAPER report before it is submitted to HUD. Citizens can comment by letter, telephone, email, or by appointment at the Community Development offices. All the previous steps for meetings, availability of the reports, phone numbers and email information will be the same for this report.

CITIZEN PARTICIPATION – CONSOLIDATED PLANS/ANNUAL ACTION PLANS

The City will hold at least two public hearings to obtain citizen views and comments on the plan as it has been developed. The Council meeting and a meeting held at the library in the evening are two. One is usually held during the day in a City Hall meeting room. These hearings will cover housing and development needs, proposed activities, and ideas for future activities or developments.

Notice of all meetings will be published and advertised at least 14 days prior to the hearing. The published notice will include sufficient information as to meetings to be held, contact information, phone numbers, emails, and places where the plans can be reviewed. People needing special accommodation to attend a meeting will be aided. Plans will be mailed to anyone wanting a copy at any time.

Citizens always have access to all Consolidate Plans, Annual Action Plans, and CAPER's with reasonable notice. They can be viewed in the City's offices, various points around the City, or be mailed or emailed. There is no limit on copies.

The City will respond to any complaints made regarding the Consolidated Plan, the Annual Action Plan, or the CAPER. These complaints can be made in person, over the phone, by email, or by mail.

City of Danville
Community Development Department
427 Patton Street
Danville, VA 24541
(434) 799-5260
Website: www.danville-va.gov

Council Letter

City of Danville, Virginia



CL-2603

New Business C.

City Council Regular Meeting

Meeting Date: 08/17/2021

Subject: Appointment of Deputy City Clerks to Danville City Council

From: Susan M. DeMasi, City Clerk

COUNCIL ACTION

Business Meeting: 08/17/2021

SUMMARY

According to Chapter 4-4. of the Charter of the City of Danville, *The city clerk may appoint and remove, subject to approval of the council one or more deputies who may discharge any of the official duties of their principal during his continuance in office, unless it be some duty the performance of which is expressly forbidden by law, and who shall be authorized to act as city clerk in the absence or disability of the city clerk; and the city clerk shall appoint and remove all other employees in his office.*

BACKGROUND

In the past, when the City Clerk was not available for a Council meeting, an interim clerk was appointed for that meeting. In order to make sure there is always a deputy clerk available to cover the duties of the City Clerk, in the event of an absence, scheduled or unexpected, staff believes permanent deputy city clerks should be appointed and approved by City Council

RECOMMENDATION

Staff recommends approving the appointment of two Deputy Clerks for the Danville City Council.

Attachments

Resolution

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2021 - ____.

A RESOLUTION APPOINTING W. CLARKE WHITFIELD, JR., AND
AMANDA ALLEN AS DEPUTY CITY CLERKS FOR THE CITY OF DANVILLE, VIRGINIA.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Danville,
Virginia that W. Clarke Whitfield Jr., and Amanda Allen be, and they are hereby appointed
as Deputy City Clerks for the City of Danville, Virginia.

APPROVED:

MAYOR

Attorne

ATTEST:

CLERK

Approved as to
Form and Legal Sufficiency:

CITY ATTORNEY

Council Letter

City of Danville, Virginia



CL-2604

New Business D.

City Council Regular Meeting

Meeting Date: 08/17/2021

Subject: Consideration of Approval of Memorandum of Agreement

From: W. Clarke Whitfield, Jr., City Attorney

COUNCIL ACTION

Business Meeting: 08/17/2021

SUMMARY

In order to advance their common interests, the City and the Commonwealth of Virginia, through counsel, have extensively negotiated the terms of the Virginia Abatement Fund and Settlement Allocation Memorandum of Understanding relating to the allocation and use of any litigation recoveries. The City's outside opioid litigation counsel has recommended that the City approve the proposed memorandum of understanding, the City Attorney has reviewed the available information about the proposed memorandum of understanding and concurs with the recommendation of outside counsel.

BACKGROUND

The City of Danville and the Commonwealth of Virginia share a common desire to abate and alleviate the impacts of the Opioid Addiction Epidemic and to maximize litigation recoveries from those third parties responsible for same. Therefore, the City of Danville and the Commonwealth of Virginia, through the Office of the Attorney General, are separately engaged in litigation seeking to recover costs incurred and to be incurred in abating the opioid addiction epidemic that plagues Virginia communities.

RECOMMENDATION

It is recommended that City Council approve the attached resolution authorizing and approving the Virginia Abatement Fund and Settlement Allocation Memorandum of Understanding, attached, and to direct the City Attorney to execute and enter into such Memorandum of Understanding on behalf of the City of Danville, Virginia.

Attachments

Resolution

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2021-_____ - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AUTHORIZING AND APPROVING, AND CONFIRMING AUTHORIZATION AND APPROVAL, OF THE VIRGINIA ABATEMENT FUND AND SETTLEMENT ALLOCATION MEMORANDUM OF UNDERSTANDING.

WHEREAS, the City of Danville, through their elected representatives and counsel, and the Commonwealth of Virginia, through the Office of the Attorney General, are separately engaged in litigation seeking to recover costs incurred and to be incurred in abating the opioid addiction epidemic that plagues Virginia communities; and

WHEREAS, the City of Danville and the Commonwealth of Virginia share a common desire to abate and alleviate the impacts of the opioid addiction epidemic and to maximize litigation recoveries from those third parties responsible for same; and

WHEREAS, in order to advance their common interests, the City of Danville and the Commonwealth of Virginia, through counsel, have extensively negotiated the terms of a memorandum of understanding relating to the allocation and use of such litigation recoveries; and

WHEREAS, the City's outside opioid litigation counsel has recommended that the City approve the proposed memorandum of understanding; and

WHEREAS, the City Attorney has reviewed the available information about the proposed memorandum of understanding and concurs with the recommendation of outside counsel;

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Danville, assembled on this day at which a quorum is present, that the Council of the City of Danville hereby authorizes and approves, or confirms authorization and approval, of the Virginia Abatement Fund and Settlement Allocation Memorandum of Understanding attached hereto

and incorporated herein by reference thereto as Exhibit "A", and directs that the City Manager or the City Attorney to execute and enter into such Memorandum of Understanding on behalf of the City of Danville, Virginia.

APPROVED:

MAYOR

ATTEST:

CLERK

Approved as to
Form and Legal Sufficiency:

CITY ATTORNEY