



DANVILLE CITY COUNCIL REGULAR MEETING AGENDA

MUNICIPAL BUILDING

July 16, 2019

7:00 P.M.

PRESIDING: Alonzo L. Jones, Mayor

CITY COUNCIL MEMBERS:	James B. Buckner	Fred O. Shanks, III
	L.G. "Larry" Campbell, Jr.	Adam J. Tomer
	Dr. Gary P. Miller	J. Lee Vogler, Jr., Vice Mayor
	Sherman M. Saunders	Madison J. Whittle

STAFF:	Ken F. Larking, City Manager	W. Clarke Whitfield, Jr., City Attorney
	Earl B. Reynolds, Jr., Deputy City Manager	Susan M. DeMasi, City Clerk

The City Council is the City of Danville's legislative body and is composed of nine Council members. Council members are elected to serve a four year term of office and elects one of its own to serve as Mayor and presiding officer for a two year term.

Time and Place of Meeting

The public is invited and encouraged to attend and participate in the City Council meetings. The City Council meets in the City Hall, Fourth Floor, Council Chambers at 7:00 p.m. on the first and third Tuesday of each month. All meetings of the Council are open to the public.

Communications from Visitors

Communication from Visitors is an opportunity for citizens to address Council on matters not on the agenda. Citizens who desire to speak on agenda items will be heard when the agenda item is considered. Each speaker shall clearly state his or her name and address. Each individual speaker shall have five uninterrupted minutes. A representative of a group may have up to ten uninterrupted minutes to make a presentation. The representative shall identify the group and a group may have no more than one spokesperson. Time will be kept using the electronic timer on the podium.

Guidelines for Public Hearings

For Public Hearings the applicant or his or her representative shall be the first speaker(s). There shall be a time limit of ten (10) minutes for the applicant's or his or her representative's presentation. The presiding

officer shall then solicit comments from the public, asking those in favor of the proposal to speak first, and then those opposed to the proposal. Each speaker must clearly state his or her name and address. There shall be a time limit of three (3) minutes for each individual speaker. If the speaker represents a group, there shall be a time limit of five (5) minutes. A speaker representing a group shall identify the group at the beginning of his or her remarks. A group may have no more than one spokesperson. The presiding officer may limit or preclude comment which is repetitive, redundant, cumulative, or irrelevant to the subject of the public hearing. After public comments have been received, in a land use case, the applicant or the representative of the applicant, at his or her discretion, may respond with a rebuttal. There shall be a five (5) minute time limit for rebuttal.

MEETING CALLED TO ORDER

ROLL CALL

INVOCATION - L.G. "Larry" Campbell, Jr.

PLEDGE OF ALLEGIANCE TO THE FLAG

COMMUNICATIONS FROM VISITORS

Citizens who desire to speak on matters not listed on the agenda will be heard at this time. Citizens who desire to speak on agenda items will be heard when the agenda item is considered.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine, have previously been discussed by City Council and/or introduced for First Reading. There will be no separate discussion on these items and they will be enacted by one motion. If discussion is desired by a Council Member or a citizen, the item(s) will be removed from the consent process and considered separately.

- A. Consideration of Approval of Minutes of Regular Council Meeting held on June 18, 2019.
Council Letter Number CL - 2152.
- B. Consideration of Amending the FY 2020 Budget Appropriation Ordinance to Provide for State Demonstration Grant Funds Related to Regional Bus Service.
Council Letter Number CL - 2133.

An Ordinance Amending the Fiscal Year 2020 Budget Appropriation Ordinance to Provide for State Demonstration Grant Assistance Funds Related to the Provision of Regional Bus Service by the Danville Transit System to Halifax and Pittsylvania Counties in the Amount of \$183,275, Cash Fare Revenues in the Amount of \$24,192 and for the Local Share in the Amount of \$45,819 for a Total Appropriation of \$253,286 and Appropriating the Same.

FINAL ADOPTION

- C. Consideration of Amending the FY 2020 Budget Appropriation Ordinance to Provide for State Department of Aviation Maintenance Grant Funds.
Council Letter Number CL - 2139.

An Ordinance Amending the Fiscal Year 2020 Budget Appropriation Ordinance to Provide for State Department of Aviation Maintenance Grant Funds Related to the Maintenance of Certain

Airport Properties in the Amount of \$100,000 and for the Local Share in the Amount of \$52,750 for a Total Appropriation of \$152,750 and Appropriating the Same.

FINAL ADOPTION

NEW BUSINESS

- A. Consideration of Canceling the Regular Meeting of Danville City Council Scheduled for Tuesday, August 6, 2019.

Council Letter Number CL - 2158

Resolution Canceling the Regular Meeting of Danville City Council Scheduled for Tuesday, August 6, 2019 and Scheduling a Special Meeting of City Council on Thursday, August 8, 2019.

- B. Consideration of Amending the City Attorney's and City Manager's Employment Agreements.

Council Letter Number CL - 2141.

1. A Resolution Amending Section 4 Entitled "Automobile Allowance" and Amending Section 8 Entitled "Vacation and Sick Leave" of the City Manager's Employment Agreement.
2. A Resolution Amending Section 7 Entitled "Vacation and Sick Leave Benefits" of the City Attorney's Employment Agreement.

COMMUNICATIONS FROM:

- A. City Manager
- B. Deputy City Manager
- C. City Attorney
- D. City Clerk
- E. Roll Call

ADJOURNMENT

Council Letter

City of Danville, Virginia



CL-2152

Consent Agenda Item #: A.

City Council Regular Meeting

Meeting Date: 07/16/2019

Subject: Consideration of Approval of Meeting Minutes

From: Susan M. DeMasi, City Clerk

COUNCIL ACTION

Business Meeting: 07/16/2019

SUMMARY

Consideration of Approval of Minutes of Regular Council Meeting held on June 18, 2019.

Council Letter Number CL - 2152.

Attachments

Meeting Minutes

June 18, 2019

The Second Regular June meeting of the Danville City Council was held on June 18, 2019, at 7:00 p.m. in the Council Chambers located on the Fourth Floor of the Municipal Building. The following Council Members were present: James B. Buckner, L.G. "Larry" Campbell Jr., Mayor Alonzo L. Jones, Dr. Gary P. Miller, Sherman M. Saunders, Fred O. Shanks, III, Adam J. Tomer, Vice Mayor J. Lee Vogler, Jr., and Madison J.R. Whittle (9). *Mr. Whittle entered the meeting at 7:04 p.m.*

Staff Members present were: Deputy City Manager Earl B. Reynolds, Jr., City Attorney W. Clarke Whitfield Jr., and City Clerk Susan M. DeMasi. City Manager Ken F. Larking was absent.

Mayor Jones presided.

INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation was given by Sherman M. Saunders, followed by the Pledge of Allegiance to the Flag.

COMMUNICATIONS FROM VISITORS

Mayor Jones recognized Qonell Totten who informed Council and citizens of the Rock Da Block event on June 29, 2019 at Pumpkin Creek on Taylor Drive, 10:00 a.m. to 3:00 p.m. Mr. Totten invited Council Members and citizens to attend.

CONSENT AGENDA

Council Member Saunders **moved** for adoption of the Consent Agenda:

Approval of Minutes from Regular Council Meeting held on May 21, 2019; draft copies had been distributed prior to the meeting.

Amending the Fiscal Year 2019 Budget Appropriation Ordinance to Provide for a Retiree Bonus

An Ordinance Entitled, Ordinance No. 2019-06.08, Presented by its First Reading on June 4, 2019, Amending the Fiscal Year 2019 Budget Appropriation Ordinance to Provide for a Retiree Bonus to be Paid from Various Funds' Unassigned Balance in an Amount not to Exceed \$275,000 and Appropriating the Same.

The Motion was **seconded** by Council Member Buckner and carried by the following vote:

VOTE: 8-0-1
AYE: Buckner, Campbell, Jones, Miller, Saunders,
Shanks, Tomer and Vogler (8)
NAY: None
ABSENT: Whittle (1)

OLD BUSINESS

APPROVAL OF THE BUDGET OF THE CITY OF DANVILLE, THE CSP AND BUDGET APPROPRIATION ORDINANCE

Approving the Budgets of the Various Funds of the City of Danville for the Fiscal Year Ending June 30, 2020

Upon **Motion** by Vice Mayor Vogler and **second** by Council Member Buckner, a Resolution entitled, Resolution No. 2019-06.22, Presented by its First Reading on June 4, 2019, Approving the Budgets of the Various Funds of the City of Danville for the Fiscal Year Ending June 30, 2020, was presented for Final Adoption.

Vice Mayor Vogler noted this year's budget was a collaborative effort between the City Manager, staff and City Council. There were significant things accomplished including the adoption of a paid parental leave policy for City employees; that was something he and Council Member Tomer felt was long overdue. The City will now offer paid maternity leave for mothers, paid bonding time for new fathers as well as paid adoption and foster care placement leave, and Council has added paid time off for those who are taking care of a sick parent. These policies will help the City recruit and retain the best employees. Council also took steps to ensure Danville Public Schools has the funding it needs to fill classrooms with top notch teachers by providing them with better salaries. They also took steps to improve public safety by approving funding for additional positions with the Commonwealth's Attorneys Office and the Police Department, as well as securing additional funding for the Danville Life Saving Crew. These are just a few of the improvements that came out of this year's budget process but are important steps in continuing the City's journey to being the come-back City; it was a journey that has gained the City national attention. Not long ago the unemployment rate in Danville was over 16%, today it is under 5%; the downtown was an embarrassment, today it was a success story receiving national praise. Not long ago, crime was the worst it had ever been, today it is rapidly declining, as much as 70% in some categories. The City has been through tough times, but today they are on a path to prosperity and with this year's budget they will continue on that path.

Council Member Tomer stated he was proud to be a part of the budget team with Council Member Shanks and proud that Council was able to reach a compromise. Mr. Tomer noted he was also happy to help lead the effort for more funding for the Life Saving Crew, and parental leave. He does want to caution the people at home, in some ways he thinks this budget is a Band-Aid over a large gash. He was voting to approve it, but it also builds on hopes of future economic development progress to help fill voids in upcoming spending. Mr. Tomer noted he hopes what they have in place, the work that economic development was doing, and the work the City was doing behind the scenes, comes to fruition. He also hopes that this budget and the tax increases are the last citizens will see for awhile. He was proud of this Council; there are some Council members he never thought would move the needle toward approving tax increases, but they came to the table with open minds, understood the fiscal situation the City was in and he was proud to serve with all of them.

Council Member Miller thanked Mr. Tomer and Mr. Shanks, noting this was a difficult budget year; that alleviated some of the stress, working with City staff and he appreciates what they did. Dr. Miller stated he was proud of the Danville Life Saving Crew funding; the City has underfunded them for years at a constant amount of \$80,000 which was very inadequate considering the amount of work they do and services they provide the City. Last year, Council gave the schools \$2.3M to fund teacher's raises which paid off; the City was not losing as many teachers and did not have to use as many substitutes. This year the City had to find ongoing funding for that. As Mr. Tomer said, the City has to look to the future, but he was optimistic, thinks things were going well and the City will come through with some major economic announcements that will bring in the funding; he will be supporting the budget.

June 18, 2019

The **Motion** was adopted by the following vote:

VOTE: 8-1
AYE: Buckner, Campbell, Jones, Miller, Saunders,
Shanks, Tomer and Vogler (8)
NAY: Whittle (1)

Approving the Fiscal Year 2020 Capital and Special Projects Plan for the City of Danville, Virginia

Upon **Motion** by Council Member Buckner and **second** by Council Member Tomer, a Resolution entitled, Resolution No. 2019-06.23, presented by its First Reading on June 4, 2019, Approving the Fiscal Year 2020 Capital and Special Projects Plan for the City of Danville, Virginia, was adopted by the following vote:

VOTE: 8-1
AYE: Buckner, Campbell, Jones, Miller, Saunders,
Shanks, Tomer and Vogler (8)
NAY: Whittle (1)

Budget Appropriation Ordinance for Fiscal Year 2020

Upon **Motion** by Council Member Shanks and **second** by Council Member Miller, an Ordinance entitled, Ordinance No. 2019-06.07, Presented by its First Reading on June 4, 2019, Budget Appropriation Ordinance for Fiscal Year 2020, was presented for final adoption.

Council Member Shanks noted his agreement with Mr. Tomer and Dr. Miller, the City does have some holes that they didn't completely fill in this year's budget, but they delayed and hopefully omitted the potential for a tax increase next year. Council had a good compromise in putting off the half of the real estate tax increase, and eliminating the cigarette tax. Belts were tightened, and he thinks it was a responsible budget. It may have some things that need to be fixed next year if things don't go as well they expect, but he hopes they do. Mayor Jones noted to Mr. Tomer and Shanks, they did a excellent job and thanked the entire budget team.

The **Motion** was carried by the following vote:

VOTE: 8-1
AYE: Buckner, Campbell, Jones, Miller, Saunders,
Shanks, Tomer and Vogler (8)
NAY: Whittle (1)

NEW BUSINESS

APPROVING A SUPPORT AGREEMENT WITH THE DANVILLE PITTSYLVANIA REGIONAL INDUSTRIAL FACILITY AUTHORITY

Council Member Campbell **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2019-06.25

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RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANVILLE, VIRGINIA
APPROVING A SUPPORT AGREEMENT WITH THE DANVILLE-PITTSYLVANIA
REGIONAL INDUSTRIAL FACILITY AUTHORITY

The Motion was **seconded** by Council Member Buckner and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Jones, Miller, Saunders,
Shanks, Tomer, Vogler and Whittle (9)
NAY: None

**APPROVING THE 2019-2024 CONSOLIDATED PLAN AND THE 2019-2020 HUD ONE
YEAR ACTION PLAN**

Mayor Jones opened the floor for a Public Hearing regarding the City's Consolidated Plan and HUD Action Plan. Notice of the Public Hearing was published in the *Danville Register & Bee* on May 12, 2019 and June 3, 2019. No one present desired to be heard and the Public Hearing was closed.

Council Member Buckner **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2019-06.26

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) A ONE YEAR ACTION PLAN.

The Motion was **seconded** by Council Member Tomer.

Council Member Whittle asked for an explanation of the programs and funding and Ms. Megginson, Housing Development Specialist explained there were two different programs, one was the HOME program and the other the CDBG. There was a total of \$1.2M between the two programs, they will spend about \$129,000 on sub recipients, that money will go back out to the nonprofits in the community. Normally, at the end of the fiscal year, there wasn't any money left. Mayor Jones thanked the Community Development team for their work.

The **Motion** was carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Jones, Miller, Saunders,
Shanks, Tomer, Vogler and Whittle (9)
NAY: None

COMMUNICATIONS

There were no communications from the Deputy City Manager, City Attorney or City Clerk.

ROLL CALL

Council Member Tomer thanked Council for the texts, calls, and kind words they said at the last meeting, and the hundreds of citizens that replied to his Facebook post and sent him private messages. He was at Duke for about two weeks, was still not 100%, has some surgery

June 18, 2019

coming up, and thanked everyone for being understanding. As he continues to deal with this illness, he will come to every Council meeting he can, because he takes this job seriously. Mr. Tomer thanked Mayor Jones for his understanding on his absence and thanked Council.

Vice Mayor Vogler noted Council was glad to see Mr. Tomer back, he was missed; he served on the budget committee with Council Member Shanks and had numerous meetings on top of all the others. He attended them even when he wasn't feeling well; he is committed to the City and the future. They are glad he was back and will continue to pray for him.

Council Member Whittle thanked the staff and Council for their work on the budget, and noted his continued prayers for Mr. Tomer.

Council Member Buckner stated they are all happy Mr. Tomer was back. Mr. Buckner reminded citizens to be on the lookout for a press conference for Rock Da Block next week. The event will be Saturday, June 29th at Pumpkin Creek on Taylor Drive from 10:00 a.m. to 3:00 p.m. with various activities.

Council Member Campbell stated he was glad to have Mr. Tomer back, he serves the Council and the City very well.

Council Member Miller noted he was also glad to see Mr. Tomer back. Dr. Miller stated in Richmond in one weekend there were ten drug overdoses. There was a war against opioid overdoses, and it was being lost; people need to continue to fight against addiction. Dr. Miller noted the Supreme Court upheld the ban on uranium mining in Virginia,¹ and he hoped Mr. Larking is enjoying his vacation.

Council Member Saunders welcomed Mr. Tomer back.

Council Member Shanks welcomed Mr. Tomer back and noted his prayers will continue for him. Mr. Shanks stated Danville Utilities received a national award this week for their efforts in diversifying energy sources in the City. There was an open house at the Airport this weekend, it was a great opportunity to visit the airport with many activities going on. It will run between 10 and 3 p.m. Saturday.

Mayor Jones noted people would stop him and his family asking how Mr. Tomer was doing, asked citizens to keep paying it forward and encouraged people to pray for one another.

The meeting adjourned at 7:32 p.m.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

Council Letter

City of Danville, Virginia



CL-2133

Consent Agenda Item #: B.

City Council Regular Meeting

Meeting Date: 07/16/2019

Subject: Demonstration Grant for Regional Bus Service

From: Marc Adelman, Director of Transportation Services

COUNCIL ACTION

First Reading: 07/02/2019

Final Adoption: 07/16/2019

SUMMARY

This spring, the Virginia Department of Rail and Public Transportation recommended approval of a Fiscal Year 2020 state Demonstration grant to provide financing for operating expenses related to bus service that would be provided from Danville to Hurt, Virginia and from Danville to South Boston, Virginia. Last fiscal year, federal and state capital funding was awarded to acquire three small buses that would be used to provide regional bus service by the Danville Transit System. These vehicles have been delivered to the Danville Transit System. In addition, a Tobacco Commission grant was awarded in 2018 to provide funding to support the local cost requirements for operating expenses over a three year period and to acquire buses needed to expand service. Due to the approval of necessary operating and capital funding to support the regional bus service it can now be offered after state Demonstration grant funds are appropriated and necessary staff positions are filled to expand operations.

BACKGROUND

In 2016 the Southern Virginia Higher Education Center partnered with the Virginia Department of Rail and Public Transportation to conduct a transit feasibility study for an eleven county area in Virginia. The study was completed in 2017 and the consultant firm recommended that regional transportation service should initially be provided for two corridors that maintain the greatest demand including the U.S. Route 29 corridor and the U.S. Route 58 corridor. Additional study findings suggested that the Danville Transit System would be the optimal provider to offer service along these corridors to Hurt and South Boston, Virginia.

The primary objective to expand bus service is to provide convenient regional public transportation access that does not presently exist within the the City of Danville, and Pittsylvania and Halifax Counties. The new service would improve employment, educational, shopping and medical opportunities for the region's residents by reducing transportation barriers for many citizens. Planning efforts for the proposed Demonstration project have focused on developing service schedules that align with shift time needs for major employers. In addition, planning efforts have involved developing coordinated service arrangements with the Altavista Community Transit System to offer transfer connections to an extended service area.

Federal and state transit capital funding was awarded last year to purchase three buses that would be used to offer regional bus service. In addition, a Tobacco Commission grant was awarded to the Southern Virginia Higher Education Center to finance the local cost requirements for the three vehicles and for the

anticipated local operating cost for a three year period. This spring the Virginia Department of Rail and Public Transportation recommended to approve Demonstration Grant funding that would finance up to 80% of the operating deficit for the first year of service.

The regional bus operation would involve an additional 24 hours of daily weekday service that would be provided by the Danville Transit System, which equates to a ten percent increase in total service hours. Extra drivers and administrative staff must be hired to support the new operation that involves a very large service area requiring additional oversight and supervision. The new service could begin once the transit system is fully staffed.

RECOMMENDATION

It is recommended that City Council adopt the accompanying Ordinance providing state Demonstration grant funds to support regional bus service to Halifax and Pittsylvania Counties and the required local share to be provided by the Southern Virginia Higher Education Center.

Attachments

Ordinance

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2019 - _____ - _____

AN ORDINANCE AMENDING THE FISCAL YEAR 2020 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR STATE DEMONSTRATION GRANT ASSISTANCE FUNDS RELATED TO THE PROVISION OF REGIONAL BUS SERVICE BY THE DANVILLE TRANSIT SYSTEM TO HALIFAX AND PITTSYLVANIA COUNTIES IN THE AMOUNT OF \$183,275, CASH FARE REVENUES IN THE AMOUNT OF \$24,192 AND FOR THE LOCAL SHARE IN THE AMOUNT OF \$45,819 FOR A TOTAL APPROPRIATION OF \$253,286 AND APPROPRIATING THE SAME.

WHEREAS, a Southern Virginia Transit Feasibility study was completed in May 2017 and recommended two route corridors for possible transit service consideration to Halifax and Pittsylvania Counties; and

WHEREAS, the Halifax and Pittsylvania County Board of Supervisors support receiving bus service from the City of Danville to reduce barriers to education and employment; and

WHEREAS, the Southern Virginia Higher Education Center has agreed to provide the necessary local funding to finance operating costs to receive bus service; and

WHEREAS, the City of Danville maintains an established transit system that could expand bus service to Halifax and Pittsylvania counties; and

WHEREAS, the City of Danville would serve as the grantee to provide regional bus service to Halifax and Pittsylvania counties; and

WHEREAS, the City of Danville's Fiscal Year 2020 Demonstration grant application was approved by the Virginia Department of Rail and Public Transportation for state operating aid to support expanded service to Halifax and Pittsylvania County.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that the Fiscal Year 2020 Budget Appropriation Ordinance be, and it is hereby, amended by increasing revenues from the Commonwealth of Virginia, Virginia Department of Rail and Public Transportation for Demonstration grant operating assistance in the amount of \$183,275, anticipated cash fare revenues in the amount of

\$24,192 and for the local share for \$45,819 provided by Southern Virginia Higher Education Center for an aggregate amount of \$253,286 for the purpose of providing regional bus service to Halifax and Pittsylvania Counties such funds to be appropriated as follows:

ANTICIPATED REVENUES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Regional bus operation		
State Demonstration Grant Aid	61489000-47630	\$ 183,275
Cash Fare Revenues	61489000-42604	24,192
Southern VA Higher Education Center	61489000-46060	<u>45,819</u>
TOTAL		<u>\$ 253,286</u>

ANTICIPATED EXPENDITURES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Salary and Wages, Regular FT	61489000-51100	\$ 100,840
Salary and Wages, Overtime	61489000-51150	6,800
Salary and Wages, Regular PT	61489000-51200	6,200
FICA	61489000-51450	8,709
Retirement ERS	61489000-51525	8,566
Group Hospital Insurance	61489000-51600	17,772
Outside Purchase Services	61489000-52349	4,745
Professional Health Services	61489000-52175	880
Repairs and Maintenance Radio	61489000-52202	2,864
Repairs and Maintenance Vehicle	61489000-52203	19,000
Advertising	61489000-52275	28,833
Telephone/Internet	61489000-54100	1,387
General Liability Insurance	61489000-54650	3,090
Cleaning Supplies	61489000-55900	340
Materials and Supplies	61489000-55930	4,846
Uniforms and Apparel	61489000-56050	1,286
Gas/ Lubricants	61489000-55975	<u>37,128</u>
TOTAL		<u>\$ 253,286</u>

AND BE IT FURTHER ORDAINED that all other accounts and provisions
of the Fiscal Year 2020 Budget Appropriation Ordinance, as amended, not hereby

amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

APPROVED:

MAYOR

ATTEST:

CLERK

Approved as to
Form and Legal Sufficiency:

City Attorney

Council Letter

City of Danville, Virginia



CL-2139

Consent Agenda Item #: C.

City Council Regular Meeting

Meeting Date: 07/16/2019

Subject: Fiscal Year 2020 Airport Maintenance Program

From: Marc Adelman, Director of Transportation Services

COUNCIL ACTION

First Reading: 07/02/2019

Final Adoption: 07/16/2019

SUMMARY

The Virginia Department of Aviation provides airport maintenance funding to assist airports with preserving facilities in a safe and economical operating condition. Maintenance grant funding will allow individual Virginia airports to receive up to \$100,000 in state aid each year. Eligible maintenance activities include scheduled and unscheduled repairs that are not performed each quarter. State maintenance funds can also be used to obtain grounds equipment. Funding levels vary for airport maintenance program activities relative to state policy. Projects that support facility preservation such as crack sealing are funded at higher levels compared to projects that are related to revenue generating facilities or involve the replacement of grounds equipment including mowers and tractors. City Council approval is requested to appropriate state airport maintenance funds for Fiscal Year 2020 to receive state funds for this grant program.

BACKGROUND

During Fiscal Year 2019 state airport maintenance funds were primarily used to complete heating and air conditioning upgrades in the south side of the terminal building including the large conference room. In addition, maintenance funds were used to crack seal a large section of the terminal apron, seal coat the terminal parking lot area, complete bathroom renovations and obtain a snow plow for a pickup truck. For Fiscal Year 2020 state aviation maintenance funds would be used to purchase a pickup truck and snow plow, grounds equipment, replace an air handler located in the terminal building and complete unscheduled repairs.

RECOMMENDATION

It is recommended that City Council approve an Ordinance amending the Fiscal Year 2020 Budget Appropriation Ordinance to provide for Virginia Department of Aviation Airport Maintenance funds and for the local share appropriating the same.

Attachments

Ordinance

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2019 - _____ - _____

AN ORDINANCE AMENDING THE FISCAL YEAR 2020 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR STATE DEPARTMENT OF AVIATION MAINTENANCE GRANT FUNDS RELATED TO THE MAINTENANCE OF CERTAIN AIRPORT PROPERTIES IN THE AMOUNT OF \$100,000 AND FOR THE LOCAL SHARE IN THE AMOUNT OF \$52,750 FOR A TOTAL APPROPRIATION OF \$152,750 AND APPROPRIATING THE SAME.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that the Fiscal Year 2018 Budget Appropriation Ordinance be, and it is hereby, amended by increasing revenues from the Commonwealth of Virginia, Department of Aviation, in an amount of \$100,000 and the local share for \$52,750 for an aggregate amount of \$152,750 for the purpose of providing for a State funded Airport Maintenance Program at the Danville Regional Airport such funds to be appropriated in the Support of Grants Fund as follows:

ANTICIPATED REVENUES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
FY2020 Airport Maintenance		
Categorical Aid – State	61434000-45712	\$100,000
Local Share	61434000-6101	<u>52,750</u>
	TOTAL	<u>\$152,750</u>

ANTICIPATED EXPENDITURES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
FY 2020 Airport Maintenance	61434999-50	<u>\$152,750</u>

AND BE IT FURTHER ORDAINED that all other accounts and provisions of the Fiscal Year 2020 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

APPROVED:

MAYOR

ATTEST:

CLERK

Approved as to
Form and Legal Sufficiency:

City Attorney

Council Letter

City of Danville, Virginia



CL-2158

New Business Item #: A.

City Council Regular Meeting

Meeting Date: 07/16/2019

Subject: Rescheduling the August 6, 2019 Danville City Council Meeting

From: Susan M. DeMasi, City Clerk

COUNCIL ACTION

Business Meeting: 07/16/2019

SUMMARY

Danville has long participated in "National Night Out," a unique crime prevention event sponsored by the National Association of Town Watch. The event is intended to heighten crime and drug prevention awareness, generate support for, and participation in, local anti-crime programs, strengthen neighborhood spirit and police-community partnerships, and send a message to criminals letting them know that neighborhoods are organized and fighting back. Last year's National Night Out campaign involved citizens, law enforcement agencies, civic groups, businesses, neighborhood organizations and local officials from over 15,000 communities from all 50 states, U.S. territories, Canadian cities, and military bases worldwide.

This year's National Night Out event is scheduled for Tuesday, August 6, 2019, with activities at multiple sites across Danville. Because of scheduling conflicts with City Council meetings, levels of participation have been cut short in the past. For the past several years, City Council agreed to move the regular Tuesday Council meeting to Thursday so that members of City Council and City staff could fully participate in the event. Therefore, it is recommended that the regular City Council meeting scheduled for August 6th be canceled and a special meeting of City Council be held on Thursday, August 8, 2019.

RECOMMENDATION

It is recommended that City Council approve the attached Resolution canceling the August 6, 2019 regular meeting of Danville City Council and schedule a special meeting on Thursday, August 8, 2019.

Attachments

Resolution

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2019-____.____

RESOLUTION CANCELING THE REGULAR MEETING OF DANVILLE CITY COUNCIL SCHEDULED FOR TUESDAY, AUGUST 6, 2019 AND SCHEDULING A SPECIAL MEETING OF CITY COUNCIL ON THURSDAY, AUGUST 8, 2019.

WHEREAS, the “National Night Out” event will be held on Tuesday, August 6, 2019; and

WHEREAS, a regular meeting of Council is scheduled for 7:00 p.m., Tuesday, August 6, 2019; and

WHEREAS, it is desirable to cancel the regular meeting of Council scheduled for August 6, 2019 and schedule a special meeting of Council on Thursday, August 8, 2019 at 7:00 p.m. to permit members of Council and staff to attend the local National Night Out event sites.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Danville, Virginia, that the regular meeting of Tuesday, August 6, 2019 be, and is hereby, canceled; and

BE IT FURTHER RESOLVED that a special meeting of Council is called for Thursday, August 8, 2019 at 7:00 p.m. to consider matters of municipal business.

APPROVED:

MAYOR

ATTEST:

CLERK

Approved as to
Form and Legal Sufficiency:

City Attorney

Council Letter

City of Danville, Virginia



CL-2141

New Business Item #: B.

City Council Regular Meeting

Meeting Date: 07/16/2019

Subject: Discussion on Amending the City Attorney and City Manager's Contracts

From: W. Clarke Whitfield, Jr., City Attorney

COUNCIL ACTION

Business Meeting: 07/16/2019

SUMMARY

The City Attorney and the City Manager are each requesting amendments to their Employment Agreements.

The City Attorney is requesting that section 7 of his Employment Agreement be amended to accrue annual leave and holidays on the same basis and under the same terms and conditions as all other City employees.

The City Manager is requesting that section 4 of his Employment Agreement be amended to be reimbursed for out of town mileage on the same basis and under the same terms and conditions as all other City Employees. The City Manager will not be reimbursed for any mileage within the corporate limits of the City of the City of Danville.

The City Manager is also requesting that section 8 of his Employment Agreement be amended to accrue annual leave on the same basis and under the same conditions as all other City employees.

BACKGROUND

Both the City Attorney and the City Manager have Employment Agreements with the City of Danville which defines the benefits and conditions of employment applicable to each.

Attachments

Resolution

Resolution

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2019-____.____

A RESOLUTION AMENDING SECTION 4 ENTITLED "AUTOMOBILE ALLOWANCE" AND AMENDING SECTION 8 ENTITLED "VACATION AND SICK LEAVE" OF THE CITY MANAGER'S EMPLOYMENT AGREEMENT.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Danville, Virginia, section 4 entitled "Automobile Allowance" and section 8 entitled "Vacation and Sick Leave" of the City Manager's Employment Agreement is hereby amended as set forth below:

Section 4. Automobile Allowance

The City Manager is required to be on call for twenty-four hour service. In recognition thereof:

The City shall grant to the City Manager an automobile allowance of Five Hundred Dollars (\$500.00) per month, and the City Manager shall purchase, maintain, and insure said vehicle. The City Manager shall ~~not~~ be reimbursed for out of town mileage ~~within a thirty (30) mile Radius of the Danville City Limits~~ on the same basis and under the same terms and conditions as all other City employees. The City Manager will not be reimbursed for any mileage within the corporate limits of the City of Danville.

Section 8. Vacation and Sick Leave

The City Manager shall ~~earn twenty (20) days~~ accrue annual leave ~~each year on the same basis and under the same terms and conditions as all other City employees~~ with a maximum ~~accrual accumulation~~ of forty (40) days each year four hundred eighty (480) hours and shall earn one (1) day per month sick leave each year with no maximum ~~accrual accumulation~~. The City Manager shall be entitled to all of his presently accrued leave.

APPROVED:

MAYOR

ATTEST:

CLERK

Approved as to
Form and Legal Sufficiency:

City Attorney

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2019-____.____

A RESOLUTION AMENDING SECTION 7 ENTITLED "VACATION AND SICK LEAVE BENEFITS" OF THE CITY ATTORNEY'S EMPLOYMENT AGREEMENT.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Danville, Virginia, section 7 entitled "Vacation and Sick Leave Benefits" of the City Attorney's Employment Agreement is hereby amended as set forth below:

Section 7. Vacation and Sick Leave Benefits.

The City Attorney shall ~~receive accrue~~ twenty (20) days annual leave ~~each year on~~ the same basis and under the same terms and conditions as all other City employees with a maximum ~~accrual accumulation of of forty (40) days~~ four hundred eighty (480) hours and shall accrue one (1) day per month sick leave each year with no maximum ~~accrual~~ accumulation. He shall also be entitled to any other categories of leave and paid holidays on the same basis and under the same terms and conditions as all ~~as~~ other City employees. The City Attorney shall be entitled to all of his presently ~~accrued~~ accumulated leave.

APPROVED:

MAYOR

ATTEST:

Clerk

Approved as to
Form and Legal Sufficiency:

Assistant City Attorney