



DANVILLE CITY COUNCIL REGULAR MEETING AGENDA

MUNICIPAL BUILDING

June 7, 2022

7:00 P.M.

PRESIDING: Alonzo L. Jones, Mayor

CITY COUNCIL MEMBERS: James B. Buckner
L.G. "Larry" Campbell, Jr.
Bryant Hood
Barry P. Mayo

Dr. Gary P. Miller, Vice Mayor
Sherman M. Saunders
J. Lee Vogler, Jr.,
Madison J. Whittle

STAFF: Ken F. Larking, City Manager
Earl B. Reynolds, Jr., Deputy City Manager

W. Clarke Whitfield, Jr., City Attorney
Susan M. DeMasi, City Clerk

The City Council is the City of Danville's legislative body and is composed of nine Council members. Council members are elected to serve a four year term of office and elects one of its own to serve as Mayor and presiding officer for a two year term.

Time and Place of Meeting

The public is invited and encouraged to attend and participate in the City Council meetings. The City Council meets in the City Hall, Fourth Floor, Council Chambers at 7:00 p.m. on the first and third Tuesday of each month. All meetings of the Council are open to the public.

Communications from Visitors

Communication from Visitors is an opportunity for citizens to address Council on matters not on the agenda. Citizens who desire to speak on matters not listed on the agenda or on matters which do not have a public hearing, will be heard at this time. Citizens who desire to speak on agenda items that have a public hearing will be heard when the agenda item is considered and the public hearing is opened. Each speaker shall clearly state his or her name and address. Each individual speaker shall have five uninterrupted minutes. A representative of a group may have up to ten uninterrupted minutes to make a presentation. The representative shall identify the group and a group may have no more than one spokesperson. Time will be kept using the electronic timer on the podium.

Guidelines for Public Hearings

For Public Hearings the applicant or his or her representative shall be the first speaker(s). There shall be a time limit of ten (10) minutes for the applicant's or his or her representative's presentation. The presiding officer shall then solicit comments from the public, asking those in favor of the proposal to speak first, and then those opposed to the proposal. Each speaker must clearly state his or her name and address. There shall be a time limit of three (3) minutes for each individual speaker. If the speaker represents a group, there shall be a time limit of five (5) minutes. A speaker representing a group shall identify the group at the beginning of his or her remarks. A group may have no more than one spokesperson. The presiding officer may limit or preclude comment which is repetitive, redundant, cumulative, or irrelevant to the subject of the public hearing. After public comments have been received, in a land use case, the applicant or the representative of the applicant, at his or her discretion, may respond with a rebuttal. There shall be a five (5) minute time limit for rebuttal.

MEETING CALLED TO ORDER

ROLL CALL

INVOCATION - Vice Mayor Gary P. Miller

PLEDGE OF ALLEGIANCE TO THE FLAG

ANNOUNCEMENTS AND SPECIAL RECOGNITION

SOVAH Update: John Kent, Chief Operating Officer, SOVAH Health

Proclamation: LGBTQ Pride Month
Presented to: Maureen Belko, Collidescope, VA

COMMUNICATIONS FROM VISITORS

Citizens who desire to speak on matters not listed on the agenda or on matters which do not have a public hearing, will be heard at this time. Citizens who desire to speak on agenda items that have a public hearing will be heard when the agenda item is considered and the public hearing is opened.

MEETING MINUTES

- A. Consideration of Approval of Minutes from the May 3, 2022 Regular Council Meeting.
Council Letter Number CL - 2758.

OLD BUSINESS

- A. Consideration of Maintaining the Current Real Estate Tax Rate.
Council Letter Number CL - 2754.

An Ordinance Affirming the Real Estate Tax Rate of \$0.84 on Every One Hundred Dollars (\$100.00) of Assessed Value.

FINAL ADOPTION

APPOINTMENTS

- A. Consideration of Appointments to the following Boards and Commissions.
Council Letter Number CL - 2787.
1. A Resolution Reappointing Fred O. Shanks, III to the Airport Commission.
 2. A Resolution Reappointing Michael Duncan to the Airport Commission.
 3. A Resolution Reappointing Eugene Jackson to the Airport Commission.
 4. A Resolution Reappointing Bryant Hood to the Dan River Business Development Center.
 5. A Resolution Appointing Ernestine Payne to the Danville Community College Board to fill an Unexpired Term.
 6. A Resolution Reappointing Tammy Warren to the Danville Community Policy & Management Team.
 7. A Resolution Appointing Jerome Holman to the Danville Community Policy & Management Team.
 8. A Resolution Reappointing Ralph Price to the Danville Development Council.
 9. A Resolution Reappointing Philip Hall to the Danville Development Council.
 10. A Resolution Reappointing Bryant Hood to the Danville Development Council.
 11. A Resolution Reappointing Mike Mondul to the Danville Pittsylvania Community Services Board.
 12. A Resolution Appointing Lori Eanes-Brooks to the Danville Pittsylvania Community Services Board.
 13. A Resolution Appointing Adrian Watlington to the Danville Pittsylvania Community Services Board.
 14. A Resolution Reappointing Sheila Williamson-Branch to the Danville Utility Commission.
 15. A Resolution Appointing Mary Williamson to the Danville Utility Commission.
 16. A Resolution Appointing Gary P. Miller to the West Piedmont Planning District Commission to fill an unexpired term.
 17. A Resolution Appointing Gary P. Miller to the Metropolitan Planning Organization to fill an unexpired term.
 18. A Resolution Reappointing Qonell Totten to the Social Services Advisory Board.
 19. A Resolution Reappointing Venee Mayo to the Social Services Advisory Board.
 20. A Resolution Appointing Andrea Burney to the Social Services Advisory Board.
 21. A Resolution Reappointing Anna Kautzman to the Transportation Advisory Board.
 22. A Resolution Appointing Christopher Franks to the Transportation Advisory Board.
 23. A Resolution Reappointing Ken Gillie to the WPPDC-Technical Advisory Rural Transportation Board.
 24. A Resolution Reappointing Christopher Franks to the WPPDC-Technical Advisory Rural Transportation Board.

NEW BUSINESS

- A. Consideration of Amending the Zoning Ordinance Establishing Dwelling Unit Quality Standards.
Council Letter Number CL - 2784.
1. Public Hearing
 2. An Ordinance Amending, Repealing, and Reordaining Chapter 41, Entitled "Zoning Ordinance" of the Code of the City of Danville, Virginia by Adding a New Section 2.CC Urban Agriculture in Article 2., General Regulations, that Establishes a Purpose, Standards for Dwelling Units, Additional Standards for One-Family Dwelling to Two-Family Dwelling Conversions, and Additional Standards for Accessory Dwelling Units.

- B. Consideration of Amending the Zoning Ordinance Establishing a Section on Urban Agriculture Standards.
Council Letter Number CL - 2785.
1. Public Hearing
 2. An Ordinance Amending, Repealing, and Reordaining Chapter 41, Entitled "Zoning Ordinance" of the Code of the City of Danville, Virginia by Adding a New Section 2.CC Urban Agriculture in Article 2., General Regulations, that Establishes a Purpose and Standards for Urban Agriculture and Deleting the Definition for Urban Agriculture in Article 15.
- C. Consideration of a Special Use Permit at 900 S Main Street.
Council Letter Number CL - 2786.
1. Public Hearing
 2. An Ordinance Granting Special Use Permit Application PZ22-71, filed by Ganzafari Ali for Usman Enterprises, Requesting a Special Use Permit for a Commercial Recreation Facility According to Article 3.M.C.4. of the Danville Zoning Ordinance at 900 S Main Street (Parcel ID#22494).
- D. Consideration of Approval of an Application to the Virginia Department of Rail and Public Transportation for Mass Transit Funding.
Council Letter Number CL - 2771.
1. Public Hearing
 2. A Resolution Authorizing an Application by the City to the Virginia Department of Rail and Public Transportation for Grants for Operating and Capital Costs for Public Transportation for Fiscal Year 2023.
- E. Consideration of Authorizing the US District Court for the Western District of Virginia to Conduct Hearings and Trials at the James F. Ingram Justice Center.
Council Letter Number CL - 2789.
- A Resolution of the Council of the City of Danville Authorizing and Approving the United States District Court for the Western District of Virginia, Danville Division, to Conduct Hearings and Trials at the James F. Ingram Justice Center.
- F. Consideration of the Budget of the City of Danville, the Capital and Special Projects Plan and the Budget Appropriation Ordinance.
Council Letter Number CL - 2773.
1. Public Hearing
 2. A Resolution Approving the Budgets of the Various Funds of the City of Danville for the Fiscal Year Ending June 30, 2023.
FIRST READING
 3. A Resolution Approving the Fiscal Year 2023 Capital and Special Projects Plan for the City of Danville, Virginia.
FIRST READING
 4. Budget Appropriation Ordinance for Fiscal Year 2023.
FIRST READING

- G. Consideration of Fee Increases Effective July 1, 2022.
Council Letter Number CL - 2777.

1. Public Hearing
2. An Ordinance Amending and Establishing Certain Rental Fees of the City of Danville Effective July 1, 2022.
FIRST READING

- H. Consideration of Increasing the Personal Property Tax on Aircraft.
Council Letter Number CL - 2779.

1. Public Hearing
2. An Ordinance Amending and Reordinating Section 37-36 of the Danville City Code to Increase the Personal Property Tax on Airplanes from \$0.30 per \$100 of Assessed Value to \$0.69 per \$100 of Assessed Value Effective January 1, 2023.
FIRST READING

- I. Consideration of Amending the Fiscal Year 2022 Budget Appropriation Ordinance for a Byrne Memorial Justice Assistance Grant in the Amount of \$25,115.
Council Letter Number CL - 2756.

An Ordinance Amending the Fiscal Year 2022 Budget Appropriation Ordinance by Increasing Revenue for the 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Award in the Amount of \$25,115 to be used to Implement a Utility Terrain Vehicle Project.

FIRST READING

- J. Consideration of Amending the Fiscal Year 2022 Budget Appropriation Ordinance for a Recreation Enrichment Program in the Amount of \$249,240.
Council Letter Number CL - 2770.

An Ordinance Amending the Fiscal Year 2022 Budget Appropriation Ordinance to Provide for Funds in the Amount of \$51,915 for a Recreation Enrichment Program and the Local In-Kind Share of \$197,325 for a Total Appropriation of \$249,240 and Appropriation of Same.

FIRST READING

- K. Consideration of Amending the Fiscal Year 2022 Budget Appropriation Ordinance for a Victim Witness Grant in the Amount of \$177,083.
Council Letter Number CL - 2772.

An Ordinance Amending the Fiscal Year 2022 Budget Appropriation Ordinance to Provide for a Grant from the State for a Victim Witness Program in the Amount of \$177,083 and Appropriating Same.

FIRST READING

COMMUNICATIONS FROM:

- A. City Manager
- B. Deputy City Manager
- C. City Attorney

D. City Clerk

E. Roll Call

ADJOURNMENT

Council Letter

City of Danville, Virginia



CL-2758

Meeting Minutes A.

City Council Regular Meeting

Meeting Date: 06/07/2022

Subject: Consideration of Approval of Meeting Minutes

From: Susan M. DeMasi, City Clerk

COUNCIL ACTION

Business Meeting: 06/07/2022

SUMMARY

Consideration of Approval of Minutes from the May 3, 2022 Regular Council Meeting.

Council Letter Number CL - 2758.

Attachments

Meeting Minutes

May 3, 2022

The Regular May meeting of the Danville City Council was held on May 3, 2022, at 7:00 p.m. in the Council Chambers located on the Fourth Floor of the Municipal Building. The following Council Members were present: James B. Buckner, L.G. "Larry" Campbell Jr., Bryant Hood, Mayor Alonzo L. Jones, Barry Mayo, Dr. Gary P. Miller, Sherman M. Saunders, J. Lee Vogler, Jr., and Madison J.R. Whittle.

Staff Members present were: City Manager Ken F. Larking, Deputy City Manager Earl B. Reynolds, Jr., City Attorney W. Clarke Whitfield Jr., and City Clerk Susan M. DeMasi.

Mayor Jones presided.

INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation was given by L.G. "Larry" Campbell Jr., followed by the Pledge of Allegiance to the Flag.

ANNOUNCEMENTS AND SPECIAL RECOGNITIONS

Update on Caesars Virginia

By: Robert Livingston

Mr. Livingston noted that Whiting-Turner has been selected as the general contractor for the casino. Any contractor or vendor interested in contacting Whiting-Turner can email them at caesersva@whiting-turner.com. As part of the development agreement, a fully equipped ladder truck has been purchased for the Danville Fire Department, discussions have started on purchasing a new EMS vehicle for the Danville Life Saving Crew, and a commitment has been made to Averett University to support their hospitality management curriculum. Other forms of support include sponsorships to the Goodyear, Boys and Girls Club Golf Tournament and the Excellence in Virginia Governor Awards; additional donations were made to organizations doing important work within the community. In April, they welcomed a group including representatives from Averett, DCC, the City of Danville, City Council, the school system and other organizations to the Harrah's Cherokee property to experience firsthand how operations worked, and hear directly from their Cherokee team what skills and training were needed for a property to operate at a high level. The timeline for the Danville Caesars project has been pushed back due to supply chain issues, material costs, labor issues, and some site-specific issues. These factors make the December 1, 2023 anticipated date unrealistic, and Mr. Livingston noted they were confident that the doors will open in 2024. The City will begin receiving subsidy payments from Caesars before the resort opens based on a provision in the development agreement. Currently, citizens can see continued demolition of the finishing plant, Whiting-Turner laying groundwork to begin building the hotel, and they will continue to design the interior of the resort. Preparations of the high bay warehouse will also begin, to store items that will be needed. An official groundbreaking ceremony will be held in late May or early June. The vast majority of hiring will be done several months before the resort opens, therefore, until they have a definitive opening date they cannot say when hiring will take place. Mayor Jones thanked Mr. Livingston for the update.

Council Member Campbell asked to go to the podium and stated he had met with Mr. Livingston and learned more about the opportunities in the City with Caesars. From day one he had expressed to everyone his objectives. He kept saying that this was a golden opportunity, that prosperity can be shared in all areas of the community. He stood on two points, contracts and unions; he stood on what he saw was important for the community. He met with Mr. Livingston, Mr. Gould and some of the union people. Tonight, he would like briefly for the union leaders to

May 3, 2022

come forward, express who they were, and what they want to happen in the community. He believes that they should be unified; they have a great city, but they could have a better city.

Mayor Jones recognized the following:

Vincent Brown – 709 Industrial Avenue, SPM Empowerment and Skills.

Tim Kelly - District Council 53 representing the International Union of Painters and Allied Trades.

Jeremy Jeffreys - with the United Brotherhood of Carpenters.

Luke Bayridge - the Carpenters Union, who noted there were lawsuits against Whiting-Turner.

City Attorney Clarke Whitfield noted those were open legal issues that could not be discussed. Mayor Jones asked Mr. Livingston if he would speak with these individuals and Mr. Livingston stated that they had previously met with them however, he would be happy to meet with them now as well.

Recognition: Chief Scott Booth, Danville Police Department

By: Ken Larking, City Manager

Mr. Larking noted it was his pleasure last week to join with several members of the community and City Council to go to Richmond to celebrate Chief Scott Booth, who received the L. Douglas Wilder School of Government, Excellence in Virginia Government Award. Mr. Larking played a video that was shown at the event, noting it captured very well why the Chief and the Police Department received this award. Mr. Larking stated he was proud of the Chief and all the work he has done to help drive down crime in the community, to help implement community policing, doing an outstanding job, resulting in more trust in the community. Mr. Larking invited Chief Booth and his team to the podium. Chief Booth stated, "It's not about me;" his name was on the award but he had a great staff, Mayor, City Manager and Deputy City Manager, that came together to create what was going on in the community. They have been able to accomplish a lot regarding crime reduction, building trust, starting community policing, and seeing the police and the community work together. Chief Booth thanked Council for their recognition. Council Members congratulated Chief Booth on the award, noting the Danville Police Department was the best in the world. The ceremony in Richmond was a great event and Danville was well represented.

Update on the Institute for Advanced Learning and Research

By: Dr. Betty Jo Foster, Interim President

Dr. Betty Jo Foster gave an update noting the Institute opened in 2004, funded by the Tobacco Commission and federal, state and local dollars, and their mission was to be a catalyst for economic transformation. Dr. Foster reviewed the facility and noted the Center for Manufacturing Advancement building was being constructed and should be opened by October. Dr. Foster reviewed the different programs including Advanced Learning, Applied Research, Advanced Manufacturing, Economic Development and Conference Services. Dr. Foster announced that Telly Tucker will be the new President of the Institute, thanked Council for supporting the Institute and invited everyone to come out and visit.

Update on the Pittsylvania County Community Action

By: Everlena Ross

Mrs. Ross gave Council an update on Pittsylvania County Community Action reviewing the various programs, and their mission. Mrs. Ross thanked everyone for their donations and support, and explained that May was National Community Action Month, and reviewed the

May 3, 2022

weatherization program, tax, rental assistance, utility assistance, and seniors' programs, as well as future goals including Project Discovery with the Danville City Schools. On Saturday, May 14th, the Serve 365 Resource Fair will be held and information about all programs will be available. The first Mutt Strutt will be a PCCA fundraiser day held Saturday, May 21 from 9am to 12pm at Chatham High School. Mayor Jones thanked Mrs. Ross and her board for all they do.

Update on the Southern Area Agency on Aging

By: Andre Bethea and Teresa Fontaine

Teresa Fontaine, Executive Director of SAAA and Andre Bethea, one of the Board Members gave an update to Council. Ms. Fontaine stated the agency provided services related to helping older individuals maintain their independence for as long as possible, with programs such as Meals on Wheels, Case Management Services, a home repair program and personal care services. Senior Cool Care was a program to purchase air conditioners and fans for individuals 60 and over, who may not have the ability to cool their home and Senior Café was a congregate meals program providing meals to individuals sixty and over in community locations throughout the service area. Senior Transportation was available to those sixty and older who lack the means and the ability to transport themselves. Ms. Fontaine provided their toll-free number 1-800-468-4571 and local number 276-632-6442; anyone can contact the agency and request help for an older individual. Mayor Jones thanked Mrs. Fontaine for all that the agency was doing and for their presentation.

Proclamation: Make Danville Shine

Presented to: Ken Gillie and Chasta White, City of Danville

Director of Community Development Ken Gillie noted this was the tenth year they have established May as the Clean Up, Fix Up, Make Danville Shine month. During that time, Public Works will waive some bulk collection fees, and do larger pickups including home improvement debris. The kickoff will be held Saturday, May 7th from 8am to 12pm at the Community Market. Mayor Jones thanked them for all the work they do.

Mayor Jones asked that Patrick Dewberry, the Area Manager working with the Best Western, the Quality Inn, and the Hampton Inn to come to the podium. Mr. Dewberry thanked Council and noted one of their goals was to make sure they were reaching out to the community. Small efforts have been put into place and they would like to be part of the initiative of giving out fans. Mayor Jones thanked Mr. Dewberry and commended him on everything that has been done.

COMMUNICATIONS FROM VISITORS

Mayor Jones recognized Patricia White, President of the Southside African American Cemetery Preservation Society who spoke about concerns regarding the updated plans for Baker Street where the Flippen Cemetery was located. Ms. White asked if it would be possible for the City to pave the road. Mayor Jones directed her to the City Manager and Deputy City Manager, and asked her to take a card from the podium; someone would contact her regarding her questions.

Mayor Jones recognized Pastor Rufus Fuller of East New Hope Baptist Church who spoke about concerns related to the growing of Danville. Mr. Livingston stated that Whiting-Turner was the general contractor, they will be hiring everyone else and that was a concern. The other concern was that when Caesars was up and running, what will be the criteria for minority businesses to be inside. Mayor Jones noted that the City Manager would put him in contact with Steven Gould so that his questions can be answered.

May 3, 2022

Mayor Jones recognized James Dalton who stated he lived in Dry Fork and has owned a business in the City for thirty-seven years. He spoke about the proposed changes to Piney Forest Road, and thinks that measures like rumble strips would be more effective than a concrete divider. Mayor Jones asked that he take a card and contact the City Manager. Council Member Vogler noted this was still in the feedback-discussion part of the planning, and Vice Mayor Miller noted that it was an information session; there was a website to go on to make comments and suggestions.

Mayor Jones recognized Wayne Alan, North Main Theatre, who thanked Council Member Hood for bringing a great Michael Jackson tribute show to the theatre. Mr. Alan noted he was supporting a Theatre and Arts District designation for the City, on North Main, noting these districts were a great way of bringing people into the City. He had sixteen signed petitions from businesses showing support for naming the area the Theatre and Arts District; Mayor Jones thanked Mr. Alan for appearing.

MEETING MINUTES

Upon **Motion** by Council Member Buckner and **second** by Council Member Campbell, Minutes from the Regular Council Meeting held on April 5, 2022, and Regular Work Session held on April 5, 2022, were approved as presented. Draft copies of the minutes had been distributed prior to the meeting.

NEW BUSINESS

PUBLIC HEARING – CONSIDERATION OF AMENDING DANVILLE CITY CODE REGARDING REAL ESTATE TAX EXEMPTION AND DEFERRAL FOR CERTAIN ELDERLY AND DISABLED PERSONS

Mayor Jones opened the floor for a Public Hearing regarding a Real Estate Tax Exemption. Notice of the Public Hearing was published in the *Danville Register & Bee* on April 19, 2022 and April 26, 2022. No one present desired to be heard and the Public Hearing was closed.

Upon **Motion** by Council Member Vogler and **second** by Council Member Buckner, an Ordinance entitled:

ORDINANCE NO. 2022-05.01

AN ORDINANCE AMENDING AND REORDAINING SECTION 37-62, ENTITLED “GENERAL RESTRICTIONS, CONDITIONS AND QUALIFICATIONS” AND SECTION 37-66, ENTITLED “AMOUNT OF EXEMPTION AND/OR DEFERRAL” OF ARTICLE IV, ENTITLED “REAL ESTATE AND MOBILE HOME TAX EXEMPTION AND DEFERRAL FOR CERTAIN ELDERLY AND DISABLED PERSONS,” OF CHAPTER 37, ENTITLED “TAXATION,” OF THE CODE OF THE CITY OF DANVILLE, 1986, AS AMENDED.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

PUBLIC HEARING – CONSIDERATION OF REZONING 239 EASTWOOD DRIVE

Mayor Jones opened the floor for a Public Hearing regarding Rezoning 239 Eastwood Drive. Notice of the Public Hearing was published in the *Danville Register & Bee* on April 19, 2022 and April 26, 2022. No one present desired to be heard and the Public Hearing was closed.

May 3, 2022

Council Member Buckner **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2022-05.02

AN ORDINANCE REZONING 239 EASTWOOD DRIVE (PARCEL #76494) FROM A-R ATTACHED RESIDENTIAL TO TO-C TRANSITIONAL OFFICE AND PARCEL #'S 76493, 76492, 76307, AND 76306 FROM A-R ATTACHED RESIDENTIAL TO M-I MANUFACTURING INDUSTRIAL.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Mayo,
Miller, Saunders, Vogler and Whittle (9)
NAY: None

PUBLIC HEARING – CONSIDERATION OF APPROVING A SPECIAL USE PERMIT AT 126 EAST THOMAS STREET

Mayor Jones opened the floor for a Public Hearing regarding a Special Use Permit at 126 East Thomas Street. Notice of the Public Hearing was published in the *Danville Register & Bee* on April 19, 2022 and April 26, 2022. No one present desired to be heard and the Public Hearing was closed.

Council Member Vogler **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2022-05.03

AN ORDINANCE GRANTING SPECIAL USE PERMIT APPLICATION PZ22- 45, FILED BY SOAP SUPPLIES LLC, REQUESTING A SPECIAL USE PERMIT FOR A DUPLEX RESIDENTIAL DWELLING ACCORDING TO ITEM 2, OF SECTION C., OF ARTICLE 3.E. OF CHAPTER 41, OF THE CODE OF THE CITY OF THE DANVILLE, VIRGINIA, 1986, AS AMENDED, AT 126 EAST THOMAS STREET (PARCEL ID # 03962).

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 8-0-1
AYE: Buckner, Hood, Jones, Mayo,
Miller, Saunders, Vogler and Whittle (8)
NAY: None
ABSENT: Campbell (1)

PUBLIC HEARING – CONSIDERATION OF APPROVING A SPECIAL USE PERMIT ON DUDLEY STREET

Mayor Jones opened the floor for a Public Hearing regarding a Special Use Permit on Dudley Street. Notice of the Public Hearing was published in the *Danville Register & Bee* on April 19, 2022 and April 26, 2022. No one present desired to be heard and the Public Hearing was closed.

Council Member Buckner **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2022-05.04

AN ORDINANCE GRANTING SPECIAL USE PERMIT APPLICATION PZ22-50, FILED BY YEON HEE KIM AND HAE CHOI KIM, REQUESTING A SPECIAL USE PERMIT FOR AN ACCESSORY BUILDING OR ACCESSORY USE WITHOUT A PRIMARY BUILDING BEING LOCATED ON THE PARCEL ACCORDING TO ITEM 23., OF SECTION C., OF ARTICLE 3.E. OF CHAPTER 41., OF THE CODE OF THE CITY OF DANVILLE, VIRGINIA, 1986, AS AMENDED, ON DUDLEY STREET (PARCEL ID #S 25094 AND 25091).

The Motion was **seconded** by Council Member Whittle.

In response to Mr. Whittle, Mr. Plachcinski explained there were several properties behind the Bentto Japanese Restaurant on South Main. The owners built a small deck with some access from their parking lot on the properties they own on Dudley Street behind the restaurant.

The **Motion** was carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Mayo,
Miller, Saunders, Vogler and Whittle (9)
NAY: None

PUBLIC HEARING – CONSIDERATION OF A ZONING CODE AMENDMENT REGARDING PARKING SPACE SIZE INSIDE BUILDINGS AND ON BUILDING ROOFS

Mayor Jones opened the floor for a Public Hearing regarding a Zoning Code Amendment. Notice of the Public Hearing was published in the *Danville Register & Bee* on April 19, 2022 and April 26, 2022. No one present desired to be heard and the Public Hearing was closed.

Vice Mayor Miller **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2022-05.05

AN ORDINANCE AMENDING AND REORDAINING CHAPTER 41 ENTITLED “ZONING ORDINANCE” OF THE CODE OF THE CITY OF DANVILLE, VIRGINIA, 1986, AS AMENDED, MORE SPECIFICALLY, TO ADD AN ITEM 5., TO SECTION D., OF ARTICLE 8., ESTABLISHING THAT INSIDE BUILDINGS AND ON BUILDING ROOFS, THE MINIMUM PARKING SPACE WIDTH IS EIGHT (8’) FEET SIX (6”) INCHES AND THE MINIMUM DEPTH IS 18’.

The Motion was **seconded** by Council Member Mayo.

In response to Mr. Whittle, Mr. Plachcinski explained inside a building, a parking deck or on a roof of a building or parking deck, this allows a narrowing and shortening of parking spaces. The guidebook on designing parking suggests that inside these areas it was okay to have smaller parking spots. Vice Mayor Miller questioned the average SUV and Mr. Plachcinski stated the study noted that even with larger SUVs, they navigate these spaces better, and people were more careful.

The **Motion** was carried by the following vote:

May 3, 2022

VOTE: 8-1
AYE: Buckner, Campbell, Hood, Jones, Mayo,
Miller, Saunders, and Vogler (8)
NAY: Whittle (1)

PUBLIC HEARING – CONSIDERATION OF AMENDING THE ZONING CODE FOR ZONING CODE ENFORCEMENT

Mayor Jones opened the floor for a Public Hearing regarding Amending the Zoning Code. Notice of the Public Hearing was published in the *Danville Register & Bee* on April 19, 2022 and April 26, 2022. No one present desired to be heard and the Public Hearing was closed.

Council Member Buckner **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2022-05.06

AN ORDINANCE AMENDING AND REORDAINING CHAPTER 41, ENTITLED, "ZONING ORDINANCE" OF THE CODE OF THE CITY OF DANVILLE, VIRGINIA, 1986, AS AMENDED, BY REPEALING IN ITS ENTIRETY THE EXISTING SECTION C. ENTITLED, "ADMINISTRATION AND ENFORCEMENT", OF ARTICLE 2. ENTITLED, "GENERAL REGULATIONS", WITH A NEW SECTION C. ENTITLED, "VIOLATIONS AND ENFORCEMENT", AND REPEALING IN ITS ENTIRETY SECTION X. ENTITLED, "VIOLATIONS AND PENALTIES", OF SAME SAID ARTICLE 2.

The Motion was **seconded** by Council Member Mayo.

Mr. Plachcinski explained the City's zoning code doesn't really prescribe the steps for zoning code enforcement; staff pulled language from other cities' codes, such as Lynchburg and Roanoke. It explains the City's responsibilities enforcing the zoning code, the property owner's rights when it comes to enforcing the zoning code and the third thing it does was convert zoning code penalties from being criminal to civil. This allows them to be enforced through the City Attorney's office rather than relying on the Commonwealth's Attorney.

The **Motion** was carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Mayo,
Miller, Saunders, Vogler and Whittle (9)
NAY: None

PUBLIC HEARING – CONSIDERATION OF AMENDING THE ZONING CODE FOR CAMPGROUND STANDARDS

Mayor Jones opened the floor for a Public Hearing regarding Amending the Zoning Code. Notice of the Public Hearing was published in the *Danville Register & Bee* on April 19, 2022 and April 26, 2022. No one present desired to be heard and the Public Hearing was closed.

Council Member Vogler **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2022-05.07

May 3, 2022

AN ORDINANCE AMENDING, REPEALING, AND REORDAINING CHAPTER 41. ENTITLED, "ZONING ORDINANCE" OF THE CODE OF THE CITY OF DANVILLE, VIRGINIA, 1986, AS AMENDED, BY ADDING A NEW SECTION 2.AA "CAMPGROUNDS", IN ARTICLE 2. "GENERAL REGULATIONS", AMENDING ARTICLE 3.A: - SR-R, SANDY RIVER RESIDENTIAL AMENDING ARTICLE 3.B: - T-R, THRESHOLD RESIDENTIAL DISTRICT, REPEALING AND REORDAINING THE DEFINITIONS FOR "CAMPGROUNDS" AND "CAMPING UNITS" IN ARTICLE 15, "DEFINITIONS" TO REFERENCE THE VIRGINIA ADMINISTRATIVE CODE.

The Motion was **seconded** by Council Member Buckner.

Mr. Plachcinski explained the zoning ordinance had a definition for campground and camping unit, but it did not assign any locations in the city for such uses; this ordinance allows campgrounds and camping units in the Sandy River Residential and Threshold Residential Districts by special use permit.

The **Motion** was carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Mayo,
Miller, Saunders, Vogler and Whittle (9)
NAY: None

PUBLIC HEARING – CONSIDERATION OF APPROVING THE FISCAL YEAR 2023 SCHOOL BOARD BUDGET

Mayor Jones opened the floor for a Public Hearing regarding Approval of the Fiscal Year 2023 School Budget. Notice of the Public Hearing was published in the *Danville Register & Bee* on April 22, 2022. No one present desired to be heard and the Public Hearing was closed.

Upon **Motion** by Council Member Buckner and **second** by Vice Mayor Miller, a Resolution entitled:

RESOLUTION NO. 2022-05.01

A RESOLUTION APPROVING THE BUDGET OF THE SCHOOL BOARD OF THE CITY OF DANVILLE FOR THE FISCAL YEAR ENDING JUNE 30, 2023

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

CONSIDERATION OF ADOPTING A MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

Council Member **Buckner** moved for adoption of a Resolution entitled:

RESOLUTION NO. 2022-05.02

A RESOLUTION ADOPTING A MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN FOR WEST PIEDMONT PLANNING DISTRICT COMMUNITIES.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

May 3, 2022

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Mayo,
Miller, Saunders, Vogler and Whittle (9)
NAY: None

**BUDGET AMENDMENT – CONSIDERATION OF AMENDING THE FISCAL YEAR 2022
BUDGET APPROPRIATION ORDINANCE FOR SCHOOL BONDS**

Upon **Motion** by Council Member Campbell and **second** by Council Member Vogler, an Ordinance entitled:

ORDINANCE NO. 2022-05.08

AN ORDINANCE AMENDING THE FISCAL YEAR 2022 BUDGET APPROPRIATION ORDINANCE BY ANTICIPATING THE PROCEEDS FROM THE ISSUANCE OF GENERAL OBLIGATION BONDS AND APPROPRIATING SAME FOR ANTICIPATED EXPENDITURES.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

COMMUNICATIONS

There were no communications from the City Manager, Deputy City Manager, City Attorney or City Clerk.

ROLL CALL

Council Member Campbell thanked Caesars, City Council and the Ministerial Alliance which allowed them to speak on this situation. They had a meeting in the back, a lot of good questions were asked and discussed, and they were looking forward to moving forward in Danville.

Council Member Hood noted last Thursday he had the honor of being asked by the Governor's office to read a letter of acknowledgement to Mr. Ralph Lang and staff from God's Final Call Ministries for the outstanding work on food banks throughout the community.

Council Member Mayo stated to all those who came and presented, it was a wealth of knowledge, and to know that so much was going on in the City. Mr. Mayo encouraged citizens to come out and participate in the Mutt Strutt in support of the PCCA.

Vice Mayor Miller noted there was a Utility Commission meeting last week, and the good news was the battery storage project, despite supply issues, looks like it will be opening on July 1st of this year; this will help with the peak flow in the City. Dr. Miller noted the bad news was natural gas, the prices have more than doubled over the past year due to increased demand, decreased production and the conflict in Europe. Jason Grey, the Director of Utilities has done a good job of contracting fixed rates and they were doing everything they could to keep the cost down. Dr. Miller encouraged citizens to continue to take precautions against COVID.

Council Member Saunders expressed his condolences for the family of Ms. Linda Smith Massey, a former school teacher; her late husband Sammy Massey was a principal at Langston, and asked Council to pray for their family. Mr. Saunders noted he has had people contact him from Seminole Drive and again from Midland Street; people were still speeding through the neighborhood. The City had a reduce sign on Midland and thinks that helped, but he was still getting some complaints.

May 3, 2022

Mr. Saunders thanked Bryant Hood for all that he has done promoting the City and bringing all kinds of talent here, he has been doing this for years, and thanked Mayor Jones, for all the good he does for the City.

Council Member Vogler thanked the Mayor, City Manager, City Attorney and City Clerk for the work they do, to make sure the Council agenda gets put together and gets out to all Council, usually about a week in advance, which gives Council plenty of time to review it, do research on it and make sure they were ready to come to Council and do the work.

Council Member Whittle noted he appreciated all the Mayor does. Mr. Whittle stated they went to an event at the Institute for the students that were graduating, it was part of the STEM program; it was great to see that work. To the School Board and Superintendent, Council puts their trust in them, and they want to do whatever they can to help make it work correctly. Make Danville Shine was wonderful to help clean up your house and yard.

Council Member Buckner noted their trip to Richmond, their dear friend Hakim Abdul was riding with them. Every time you saw him he was full of joy, life and love. Mr. Buckner noted he googled something that he hopes brings some peace and comfort to his family; this was very commonly said at Muslim funerals, noting he has family members and friends who were Muslim, and it says, *Surely we belong to Allah and to him we shall return. Almighty Allah, dwell in him, so lose not heart nor despair.* Hakim Abdul touched lives in Danville, he was a very gentle man. Mr. Buckner noted he looked forward to seeing everyone this weekend at the kick off to the Make Danville Shine event at the community market.

Mayor Jones noted his thanks to all the speakers that came tonight, and thanked the Council Members for the work they do. School graduations were about to start and noted his congratulations to all the graduates, a Happy Mother's Day to all the mothers, and encouraged citizens to celebrate their mothers.

The meeting adjourned at: 9:31 p.m.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

Council Letter

City of Danville, Virginia



CL-2754

Old Business A.

City Council Regular Meeting

Meeting Date: 06/07/2022

Subject: Real Estate Tax Rate

From: Henrietta Weaver, Accountant

COUNCIL ACTION

First Reading: 05/17/2022

Final Adoption 06/07/2022

SUMMARY

The Real Estate reassessment is currently underway. Current projections anticipate an overall increase of not more than 5% in assessed values as compared to the current assessment. The majority of the anticipated increase relates to the reassessment of existing property, while approximately 1% is attributed to new construction.

BACKGROUND

The Commonwealth of Virginia Code requires that reassessments resulting in an increase in assessment of 1% or greater be advertised as a tax increase. The advertisement for the real estate tax must be published 30 days in advance of the public hearing. At that time, the City advertised a real estate tax rate of \$0.84 per \$100 as an effective tax rate increase of no more than 5%. Current data anticipates that maintaining the current rate of \$0.84 would represent a 3.8 cent increase from a revenue neutral rate. However, the assessment is not complete and that amount may change.

Should the maximum average increase in values of 5% be realized, property assessed at \$100,000 in the current year would be reassessed at \$105,000 and the tax bill would increase from \$840.00 to \$882.00 annually, an increase of \$42.00 annually or \$21.00 per installment. If the average increase stays at the current 3.8%, a property assessed at \$100,000 in the current year would be reassessed at \$103,800 and the tax bill would increase from \$840.00 to \$871.92 annually, an increase of \$31.92 annually or \$15.96 per installment. In previous years, the closer staff got to concluding reassessment, the projected percentage increase in values declined.

The estimated increase is an overall average and individual properties may increase at a greater or lesser percentage. The increase in the general reassessment together with new construction is anticipated to generate a \$953,000 increase in real estate revenue for the FY 2023 Budget. The Proposed Budget includes an increase of \$500,000 representing an estimated 1.96% increase in assessed values, after accounting for uncollectible amounts.

RECOMMENDATION

It is recommended that Danville City Council adopt the attached Ordinance maintaining the current real estate tax rate.

Attachments

Ordinance

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2022-____.____

AN ORDINANCE AFFIRMING THE REAL ESTATE TAX RATE OF \$0.84 ON EVERY ONE HUNDRED DOLLARS (\$100.00) OF ASSESSED VALUE.

WHEREAS, the City Code sets the real estate tax rate at \$0.84 on every One Hundred Dollars (\$100.00) of assessed value; and

WHEREAS, the City has conducted its biennial general reassessment of real property resulting in an increase of one percent (1%) or more of the total real property tax levied in the City; and

WHEREAS, the City is required, under Virginia Law, to conduct a public hearing on said increase after notice of the public hearing has been given in a newspaper of general circulation in the City; and

WHEREAS, the City has complied with the requirements of Virginia Law, including the required notice, and has held a public hearing heard this day, on said increase.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that it hereby affirms the real estate tax rate of \$0.84 on every One Hundred Dollars (\$100.00) of assessed value contained in Sections 37-21 through 3-29 of the Danville City Code; and

BE IT FURTHER ORDAINED, that this Ordinance shall become effective as of July 1, 2022.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to Form and Legal Sufficiency:

City Attorney

Council Letter

City of Danville, Virginia



CL-2787

Appointments A.

City Council Regular Meeting

Meeting Date: 06/07/2022

Subject: Consideration of Appointments to Boards and Commissions

From: Susan M. DeMasi, City Clerk

COUNCIL ACTION

Business Meeting: 06/07/2022

SUMMARY

Consideration of Appointments to City Boards and Commissions.

Council Letter Number CL - 2787.

Attachments

Resolutions

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022 – ____.

**A RESOLUTION REAPPOINTING FRED O. SHANKS, III, AS A MEMBER OF
THE AIRPORT COMMISSION.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Fred O. Shanks, III be, and he is hereby reappointed as a member of the Airport Commission for a three-year term commencing July 1, 2022 and ending June 30, 2025.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022 – ____.

**A RESOLUTION REAPPOINTING MICHAEL DUNCAN AS A MEMBER OF
THE AIRPORT COMMISSION.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Michael Duncan be, and he is hereby reappointed as a member of the Airport Commission for a three-year term commencing July 1, 2022 and ending June 30, 2025.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022 – ____.

**A RESOLUTION REAPPOINTING EUGENE JACKSON AS A MEMBER OF
THE AIRPORT COMMISSION.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Eugene Jackson be, and he is hereby reappointed as a member of the Airport Commission for a three-year term commencing July 1, 2022 and ending June 30, 2025.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022 – __.____

**A RESOLUTION REAPPOINTING BRYANT HOOD AS A MEMBER OF THE
DAN RIVER BUSINESS DEVELOPMENT CENTER.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Bryant Hood be, and he is hereby reappointed as a member of the Dan River Business Development Center for a two-year term commencing July 1, 2022 and ending June 30, 2024.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022 – __.____

**A RESOLUTION APPOINTING ERNESTINE PAYNE AS A MEMBER OF THE
DANVILLE COMMUNITY COLLEGE BOARD TO FILL AN UNEXPIRED TERM.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Ernestine Payne be, and she is hereby appointed as a member of the Danville Community College Board to fill an unexpired term ending June 30, 2023.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022 - ____ . ____

**A RESOLUTION REAPPOINTING TAMMY WARREN AS A MEMBER OF THE
DANVILLE COMMUNITY POLICY AND MANAGEMENT TEAM.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Tammy Warren be, and she is hereby reappointed as a member of the Danville Community Policy and Management Team for a one-year term commencing July 1, 2022 and ending June 30, 2023.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022 - ____ . ____

**A RESOLUTION APPOINTING JEROME HOLMAN AS A MEMBER OF THE
DANVILLE COMMUNITY POLICY AND MANAGEMENT TEAM.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Jerome Holman be, and he is hereby appointed as a member of the Danville Community Policy and Management Team for a one-year term commencing July 1, 2022 and ending June 30, 2023.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022 - ____ . ____

**A RESOLUTION REAPPOINTING RALPH PRICE AS A MEMBER OF THE
DANVILLE DEVELOPMENT COUNCIL.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Ralph Price be, and he is hereby reappointed as a member of the Danville Development Council for a three-year term commencing July 1, 2022 and ending June 30, 2025.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022 - ____ . ____

**A RESOLUTION REAPPOINTING PHILIP HALL AS A MEMBER OF THE
DANVILLE DEVELOPMENT COUNCIL.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Philip Hall be, and he is hereby reappointed as a member of the Danville Development Council for a three-year term commencing July 1, 2022 and ending June 30, 2025.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022 - ____ . ____

**A RESOLUTION REAPPOINTING BRYANT HOOD AS A MEMBER OF THE
DANVILLE DEVELOPMENT COUNCIL.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Bryant Hood be, and he is hereby reappointed as a member of the Danville Development Council for a two-year term commencing July 1, 2022 and ending June 30, 2024.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022- __ . __

**A RESOLUTION REAPPOINTING MIKE MONDUL AS A MEMBER OF THE
DANVILLE PITTSYLVANIA COMMUNITY SERVICES BOARD.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Mike Mondul be, and he is hereby reappointed as a member of the Danville Pittsylvania Community Services Board for a three-year term commencing July 1, 2022 and ending June 30, 2025.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022- __ . __

**A RESOLUTION APPOINTING LORI EANES-BROOKS AS A MEMBER OF
THE DANVILLE PITTSYLVANIA COMMUNITY SERVICES BOARD.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Lori Eanes-Brooks be, and she is hereby appointed as a member of the Danville Pittsylvania Community Services Board for a three-year term commencing July 1, 2022 and ending June 30, 2025.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022- __ . __

**A RESOLUTION APPOINTING ADRIAN WATLINGTON AS A MEMBER OF
THE DANVILLE PITTSYLVANIA COMMUNITY SERVICES BOARD.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Adrian Watlington be, and she is hereby appointed as a member of the Danville Pittsylvania Community Services Board for a three-year term commencing July 1, 2022 and ending June 30, 2025.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022- __ . __

**A RESOLUTION REAPPOINTING SHELIA WILLIAMSON-BRANCH AS A
MEMBER OF THE DANVILLE UTILITY COMMISSION.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Sheila
Williamson-Branch be, and she is hereby reappointed as a member of the Danville Utility
Commission for a three-year term commencing July 1, 2022 and ending June 30, 2025.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022- __ . __

**A RESOLUTION APPOINTING MARY WILLIAMSON AS A MEMBER OF THE
DANVILLE UTILITY COMMISSION.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Mary Williamson be, and she is hereby appointed as a member of the Danville Utility Commission for a three-year term commencing July 1, 2022 and ending June 30, 2025.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022- __ . __

**A RESOLUTION APPOINTING GARY P. MILLER AS A MEMBER OF THE
WEST PIEDMONT PLANNING DISTRICT COMMISSION TO FILL AN UNEXPIRED
TERM.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Gary P. Miller be, and he is hereby appointed as a member of the West Piedmont Planning District Commission to fill an unexpired term ending June 30, 2024.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022- __ . __

**A RESOLUTION APPOINTING GARY P. MILLER AS A MEMBER OF THE
METROPOLITAN PLANNING ORGANIZATION TO FILL AN UNEXPIRED TERM.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Gary P. Miller be, and he is hereby appointed as a member of the Metropolitan Planning Organization to fill an unexpired term ending June 30, 2024.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022- __ . __

**A RESOLUTION REAPPOINTING QONELL TOTTEN AS A MEMBER OF THE
SOCIAL SERVICES ADVISORY BOARD.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Qonell Totten be, and he is hereby reappointed as a member of the Social Services Advisory Board for a four-year term commencing July 1, 2022 and ending June 30, 2026.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022- __ . __

**A RESOLUTION REAPPOINTING VENEE MAYO AS A MEMBER OF THE
SOCIAL SERVICES ADVISORY BOARD.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Venee Mayo be, and she is hereby reappointed as a member of the Social Services Advisory Board for a four-year term commencing July 1, 2022 and ending June 30, 2026.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022- __ . __

**A RESOLUTION APPOINTING ANDREA BURNEY AS A MEMBER OF THE
SOCIAL SERVICES ADVISORY BOARD.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Andrea Burney be, and she is hereby appointed as a member of the Social Services Advisory Board for a four-year term commencing July 1, 2022 and ending June 30, 2026.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022- __ . __

**A RESOLUTION REAPPOINTING ANNA KAUTZMAN AS A MEMBER OF
THE TRANSPORTATION ADVISORY COMMITTEE.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Anna Kautzman be, and she is hereby reappointed as a member of the Transportation Advisory Committee, to serve as such for a four-year term commencing July 1, 2022 and ending June 30, 2026.

APPROVED:

MAYOR

ATTEST:

CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022- __ . __

**A RESOLUTION APPOINTING CHRISTOPHER FRANKS AS A MEMBER OF
THE TRANSPORTATION ADVISORY COMMITTEE.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Christopher Franks be, and he is hereby appointed as a member of the Transportation Advisory Committee, to serve as such for a four-year term commencing July 1, 2022 and ending June 30, 2026.

APPROVED:

MAYOR

ATTEST:

CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022- __ . __

**A RESOLUTION REAPPOINTING KEN GILLIE AS A MEMBER OF THE
TECHNICAL ADVISORY/RURAL TRANSPORTATION CITIZENS ADVISORY.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Ken Gillie
be, and he is hereby reappointed as a member of the Technical Advisory/Rural
Transportation Citizens Advisory, to serve as such for a four-year term commencing July 1,
2022 and ending June 30, 2026.

APPROVED:

MAYOR

ATTEST:

CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022- __ . __

**A RESOLUTION REAPPOINTING CHRISTOPHER FRANKS AS THE
ALTERNATE MEMBER OF THE TECHNICAL ADVISORY/RURAL TRANSPORTATION
CITIZENS ADVISORY.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Christopher Franks be, and he is hereby reappointed as the Alternate member of the Technical Advisory/Rural Transportation Citizens Advisory, to serve as such for a four year term commencing July 1, 2022 and ending June 30, 2026.

APPROVED:

MAYOR

ATTEST:

CLERK

Council Letter

City of Danville, Virginia



CL-2784

New Business A.

City Council Regular Meeting

Meeting Date: 06/07/2022

Subject: Consideration of Zoning Ordinance Amendment Establishing Dwelling Unit Quality Standards.

From: Doug Plachcinski, Planning Division Director

COUNCIL ACTION

Business Meeting: 06/07/2022

SUMMARY

An Ordinance Amending, Repealing, and Reordaining Chapter 41, Entitled "Zoning Ordinance" of the Code of the City of Danville, Virginia by Adding a New Section 2.C Urban Agriculture in Article 2., General Regulations, that Establishes a Purpose, Standards for Dwelling Units, Additional Standards for One-Family Dwelling to Two-Family Dwelling Conversions, and Additional Standards for Accessory Dwelling Units.

BACKGROUND

The City does not have zoning standards for dwelling units. These standards ensure that each dwelling unit in the City has adequate light, air, space, infrastructure and amenities for Danville residents.

The proposed standards address dwelling unit floor area, minimum conditions, storage, perimeter foundations, public utilities, roof construction, gutters, and energy efficiency. The proposed amendment also contains additional standards for one-family dwelling to two-family dwelling conversions and additional standards for Accessory Dwelling Units.

RECOMMENDATION

The Planning Commission recommended 7-0 to adopt Rezoning PZ22-90, initiated by the Planning Director, which adds minimum dwelling unit standards for single family dwelling units, single family dwelling units converted to two (2) family dwelling units, and accessory dwelling units.

Attachments

ORDINANCE

Exhibit A

Planning Backup

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2022-____.____

AN ORDINANCE AMENDING AND REORDAINING ARTICLE 2., ENTITLED "GENERAL REGULATIONS OF "CHAPTER 41, ENTITLED "ZONING ORDINANCE" OF THE CODE OF THE CITY OF DANVILLE, VIRGINIA BY ADDING A NEW SECTION 2. BB, ENTITLED "DWELLING UNIT QUALITY STANDARDS".

WHEREAS, the current Chapter 41, entitled "Zoning Ordinance" of the Code of the City of Danville, Virginia, does not contain dwelling unit quality standards, additional standards for one-family dwelling to two-family dwelling conversions, and additional standards for Accessory Dwelling Units.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Danville, these amendments to Article 2., entitled "General Regulations" of Chapter 41 entitled "Zoning Ordinance" of the Code of the City of Danville, Virginia, 1986, as amended, be, and are hereby, added as attached hereto and made a part hereof, as if fully set forth herein.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

EXHIBIT “A”

CHAPTER 41. ZONING ORDINANCE

ARTICLE 2. GENERAL REGULATIONS

SECTION 2.BB. DWELLING UNIT QUALITY STANDARDS

1. Purpose

This Article establishes the City’s minimum standards for dwelling unit sizes and features. These standards ensure that each dwelling unit in the City has adequate light, air, space, infrastructure and amenities for Danville residents. Each dwelling unit must also support economic growth, energy efficiency, safe neighborhoods, and a clean natural environment.

2. Standards

- a. Size. Each dwelling unit must meet the following minimum floor area standards:
 - i. Studio/efficiency unit – 400 square feet
 - ii. One (1) bedroom – 650 square feet
 - iii. Two (2) bedroom – 850 square feet
 - iv. Three (3) bedroom – 1050 square feet
 - v. Over three (3) bedrooms, an additional 250 square feet per additional bedroom.
- b. Housing Quality Standards. Each dwelling must meet the same Housing Quality Standards as those required for participation in the US Department of Housing and Urban Affairs’ Housing Choice Voucher Program. These standards address living rooms, kitchens, bathrooms, other rooms used for living and halls, secondary rooms, building exterior, heating and plumbing, and general health and safety.
- c. Storage. Each dwelling unit must have at least 100 square feet of unoccupiable storage space either in a basement, attic, garage, and/or detached accessory building.
- d. Perimeter wall and permanent foundation. Each dwelling must be permanently attached to a masonry wall on a permanent foundation. The wall must have the same perimeter dimensions as the dwelling, excluding cantilevers not to exceed 20% of the total dwelling perimeter.
- e. Public Utilities. Each dwelling unit in a building must have separate connections to all available public utilities.
- f. Roof Construction. Roofs must be covered by either asphalt, shale, tile, metal, or composite shingles or other materials
- g. Rain Collection. Each dwelling must have windowsills and roof drainage systems concentrating roof drainage at collection points along the sides of the dwelling. Roof drainage must be directed away from the building’s foundation.
- h. Energy Efficiency. Each dwelling must have a Home Energy Rating System (HERS) index score equal to or exceeding Virginia Uniform Statewide Building Code requirements.

3. Additional Standards for One-Family Dwelling to Two-Family Dwelling Conversions

- a. Energy Efficiency. Each dwelling must have a Home Energy Rating System (HERS) index score that is 15% more efficient than the current Virginia Uniform Statewide Building Code requirement.
- b. Parking. Each dwelling must have one (1) dedicated off-street parking space.

4. Additional Standards for Accessory Dwelling Units (ADUs).

- a. There may only be one (1) ADU for each permitted one (1) family detached dwelling.
- b. Accessory. Each ADU must be clearly accessory, subordinate, and incidental to the principal dwelling.
- c. Energy Efficiency. Each ADU must have a Home Energy Rating System (HERS) index score that is 15% more efficient than the current Virginia Uniform Statewide Building Code requirement.
- d. Parking. Each ADU must have one (1) dedicated off-street parking space.



City of Danville
427 Patton Street, Suite 208
Danville VA, 24541
Phone: (434) 799-5260

City Planning Commission

RECOMMENDATION

DATE: MAY 19, 2022
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: ZONING ORDINANCE TEXT AMENDMENT APPLICATION PZ22-90

REQUEST

Rezoning PZ22-90, Initiated by the Planning Director, adds minimum dwelling unit standards for single family dwelling units, single family dwelling units converted to two (2) family dwelling units, and accessory dwelling units.

RECOMMENDATION

The Planning Commission, at their may 9, 2022 meeting, voted 7-0 to recommend approval of Zoning Ordinance Text Amendment Application PZ22-99.

Mr. Harold E. Garrison, Chair



City of Danville
427 Patton Street, Suite 208
Danville VA, 24541
Phone: (434) 799-5260

City Planning Commission

MEMORANDUM

DATE: May 6, 2002
TO: Danville City Planning Commission
FROM: Doug Plachcinski, AICP, CFM, Planning Division Director + Zoning Administrator
RE: DWELLING UNIT QUALITY STANDARDS

This proposed zoning ordinance amendment Establishes a new subsection Article 2. Section BB "Zoning District Use Schedule" to read proposed with the attached Exhibit A

EXHIBIT “A”

CHAPTER 41. ZONING ORDINANCE

ARTICLE 2. GENERAL REGULATIONS

ARTICLE 2.BB. DWELLING UNIT QUALITY STANDARDS

1. Purpose

This Article establishes the City's minimum standards for dwelling unit sizes and features. These standards ensure that each dwelling unit in the City has adequate light, air, space, infrastructure and amenities for Danville residents. Each dwelling unit must also support economic growth, energy efficiency, safe neighborhoods, and a clean natural environment.

2. Standards

- a. Size. Each dwelling unit must meet the following minimum floor area standards:
 - i. Studio/efficiency unit – 400 square feet
 - ii. One (1) bedroom – 650 square feet
 - iii. Two (2) bedroom – 850 square feet
 - iv. Three (3) bedroom – 1050 square feet
 - v. Over three (3) bedrooms, an additional 250 square feet per additional bedroom.
- b. Housing Quality Standards. Each dwelling must meet the same Housing Quality Standards as those required for participation in the US Department of Housing and Urban Affairs' Housing Choice Voucher Program. These standards address living rooms, kitchens, bathrooms, other rooms used for living and halls, secondary rooms, building exterior, heating and plumbing, and general health and safety.
- c. Storage. Each dwelling unit must have at least 100 square feet of unoccupiable storage space either in a basement, attic, garage, and/or detached accessory building.
- d. Perimeter wall and permanent foundation. Each dwelling must be permanently attached to a masonry wall on a permanent foundation. The wall must have the same perimeter dimensions as the dwelling, excluding cantilevers not to exceed 20% of the total dwelling perimeter.
- e. Public Utilities. Each dwelling unit in a building must have separate connections to all available public utilities.
- f. Roof Construction. Roofs must be covered by either asphalt, shale, tile, metal, or composite shingles or other materials
- g. Rain Collection. Each dwelling must have windowsills and roof drainage systems concentrating roof drainage at collection points along the sides of the dwelling. Roof drainage must be directed away from the building's foundation.
- h. Energy Efficiency. Each dwelling must have a Home Energy Rating System (HERS) index score equal to or exceeding Virginia Uniform Statewide Building Code requirements.

3. Additional Standards for One-Family Dwelling to Two-Family Dwelling Conversions

- a. Energy Efficiency. Each dwelling must have a Home Energy Rating System (HERS) index score that is 15% more efficient than the current Virginia Uniform Statewide Building Code requirement.
- b. Parking. Each dwelling must have one (1) dedicated off-street parking space.

4. Additional Standards for Accessory Dwelling Units (ADUs).

- a. Accessory. Each ADU must be clearly accessory, subordinate, and incidental to the principal dwelling.

- b. There may only be one ADU for each permitted one (1) family detached dwelling.
- c. Energy Efficiency. Each ADU must have a Home Energy Rating System (HERS) index score that is 15% more efficient than the current Virginia Uniform Statewide Building Code requirement.
- d. Parking. Each ADU must have one (1) dedicated off-street parking space.

Council Letter

City of Danville, Virginia



CL-2785

New Business B.

City Council Regular Meeting

Meeting Date: 06/07/2022

Subject: Consideration of Zoning Ordinance Amendment Establishing a Section on Urban Agriculture Standards

From: Doug Plachcinski, Planning Division Director

COUNCIL ACTION

Business Meeting: 06/07/2022

SUMMARY

An Ordinance Amending, Repealing, and Reordaining Chapter 41, Entitled "Zoning Ordinance" of the Code of the City of Danville, Virginia by Adding a New Section 2.CC Urban Agriculture in Article 2., General Regulations, that Establishes a Purpose and Standards for Urban Agriculture and Deleting the Definition for Urban Agriculture in Article 15.

BACKGROUND

This proposed zoning ordinance amendment establishes a new subsection Article 2. Section CC. Urban Agriculture, that deletes the urban agriculture definition in Article 15 and allows backyard/container gardening, up to four (4) hen chickens, and up to four (4) beehives – with standards - as permitted uses. All other Urban Agriculture requires a Special Use Permit. The Planning Commission's recommendation should also include updating the City Animal Code to accommodate these proposed changes.

RECOMMENDATION

The Planning Commission, at their meeting on May 9, 2022, recommended 7-0 that City Council approve Rezoning PZ22-91, initiated by the Planning Director, moving "urban agriculture" standards from Article 15 Definitions to Article 2 Section CC. Urban Agriculture. The Planning Commission also recommended that City Council address any conflicts with the zoning changes in Chapter 5 of the City Code, Animals and Fowl.

Attachments

ORDINANCE

Exhibit A

Planning Backup

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2022-____.____

AN ORDINANCE AMENDING AND REORDAINING ARTICLE 2., ENTITLED "GENERAL REGULATIONS", OF CHAPTER 41, ENTITLED "ZONING ORDINANCE" OF THE CODE OF THE CITY OF DANVILLE, VIRGINIA BY ADDING A NEW SECTION 2.CC, ENTITLED "URBAN AGRICULTURE" AND REPEALING THE DEFINITION FOR URBAN AGRICULTURE IN ARTICLE 15.

WHEREAS, the current Chapter 41, entitled "Zoning Ordinance" of the Code of the City of Danville, Virginia, does not contain general standards and guidelines for Urban Agriculture.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, that Article 2 entitled "General Regulations" of Chapter 41 entitled "Zoning Ordinance" of the Code of the City of Danville, Virginia, 1986, be, and is hereby, amended by adding a new section 2.CC, entitled "Urban Agriculture" as attached hereto and made a part hereof, as if fully set forth herein as well as repealing the definition for Urban Agriculture in Article 15.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

EXHIBIT “A”

CHAPTER 41. ZONING ORDINANCE

ARTICLE 2. GENERAL REGULATIONS

SECTION 2.CC. URBAN AGRICULTURE

1. Purpose

This establishes the City's minimum standards for the production, keeping or maintenance, for sale or lease on lots or portions of lots equal to or less than two (2) acres of plants and animals, forage and sod crops, grains, and seed crops; dairy animals and dairy products; poultry; livestock (except swine), bees and apiary products; trees and forest products; fruits of all kinds; vegetables; nursery, flora, ornamental and greenhouse products.

2. Standards- Urban Agriculture in compliance with the following standards is a permitted use in districts established in Article 3. Section C. Urban Agriculture that does not meet these standards requires a Special Use Permit.
 - a. Crops, vegetables, and fruits must be planted in the rear yard unless they are in containers ten (10) gallons or smaller.
 - b. Hen Chickens. Any person residing in a one-family dwelling may keep hen chickens in compliance with the following:
 1. A maximum of four (4) hen chickens are permitted on a property.
 2. Roosters and Guinea-hens are prohibited.
 3. Slaughtering is prohibited.
 4. Hen chickens must be provided, and always remain within, a fully enclosed coop and fenced enclosure, that is no larger than 300 square feet.
 5. The coop and fenced enclosure must be at least 30' feet from any neighboring dwellings.
 6. All feed must be secured in metal containers to prevent vermin access.
 - c. Apiculture (Beekeeping)
 1. Up to four (4) hives may be kept per property.
 2. There must be one (1) adequate and accessible water source provided on site and located within 50' feet of the beehive(s)
 3. If the landing platform of a hive faces and is within ten (10') feet of any lot line, there shall be a flight path barrier, consisting of a fence, building or plantings not less than six (6') feet in height, located in front of the hive.
 4. Hives must be protected and secured from disruption by inclement weather, children, pets, and wildlife.
 5. All apiculture equipment not used with an active bee colony must be indoors.
 6. All waste honey and wax must be in containers or disposed of.
 - d. All urban agriculture, including animal yards and chicken coops, must be kept clean, sanitary, and free from all refuse.

CHAPTER 41. ZONING ORDINANCE

Article 15 - Definitions

Section B – Definitions.

~~—Urban agriculture. The production, keeping or maintenance, for sale or lease on lots or portions of lots equal to or less than two (2) acres, of plants and animals useful to man, including, but not limited to: forage and sod crops, grains and seed crops; dairy animals and dairy products; poultry and poultry products; livestock, including beef cattle, sheep, swine, horses, ponies, mules, goats or any mutations or hybrids thereof, including the breeding and grazing of any or all such animals; bees and apiary products; fur animals; trees and forest products; fruits of all kinds, including grapes, nuts and berries; vegetables; nursery, flora, ornamental and greenhouse products. The raising of livestock shall be no more than one (1) form of livestock animal or five (5) poultry per every three (3) acres. This district does not permit feed lots and confinement operations for swine, veal, poultry and the like.~~



City of Danville
427 Patton Street, Suite 208
Danville VA, 24541
Phone: (434) 799-5260

City Planning Commission

RECOMMENDATION

DATE: MAY 19, 2022
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: ZONING ORDINANCE TEXT AMENDMENT APPLICATION PZ22-91

REQUEST

Rezoning PZ22-91, Initiated by the Planning Director, moves “urban agriculture” standards from Article 15 Definitions to Article 2 Section CC

RECOMMENDATION

The Planning Commission, at their May 9, 2022 meeting, voted 7-0 to recommend approval of Zoning Ordinance Text Amendment Application PZ22-91. The Planning Commission also recommended that City Council address any conflicts with the zoning changes in Chapter 5 of the City Code, Animals and Fowl.

Mr. Harold E. Garrison, Chair



City of Danville
427 Patton Street, Suite 208
Danville VA, 24541
Phone: (434) 799-5260

City Planning Commission

MEMORANDUM

DATE: May 6, 2002
TO: Danville City Planning Commission
FROM: Doug Plachcinski, AICP, CFM, Planning Division Director + Zoning Administrator
RE: URBAN AGRICULTURE

This proposed zoning ordinance amendment Establishes a new subsection Article 2. Section CC. Urban Agriculture, that deletes the urban agriculture definition in Article 15 and allows backyard/container gardening, up to four (4) hen chickens, and up to four (4) beehives – with standards - as permitted uses. All other Urban Agriculture requires a Special Use Permit. The Planning Commission's recommendation should also include updating the City Animal Code to accommodate these proposed changes.

EXHIBIT “A”

CHAPTER 41. ZONING ORDINANCE

ARTICLE 2. GENERAL REGULATIONS

ARTICLE 2.CC. URBAN AGRICULTURE

1. Purpose

This establishes the City's minimum standards for the production, keeping or maintenance, for sale or lease on lots or portions of lots equal to or less than two (2) acres of plants and animals, forage and sod crops, grains, and seed crops; dairy animals and dairy products; poultry; livestock, bees and apiary products; trees and forest products; fruits of all kinds; vegetables; nursery, flora, ornamental and greenhouse products.

2. Standards- Urban Agriculture in compliance with the following standards is a permitted use in districts established in Article 3. Section C. Urban Agriculture that does not meet these standards requires a Special Use Permit.

- a. Crops, vegetables, and fruits must be planted in the rear yard unless they are in containers ten (10) gallons or smaller.
- b. Hen Chickens. Any person residing in a one-family dwelling may keep hen chickens in compliance with the following:
 1. A maximum of four (4) chickens are permitted on a property.
 2. Roosters and Guinea-hens are.
 3. Slaughtering is prohibited.
 4. Hen chickens must be provided, and always remain within, a fully enclosed coop and fenced enclosure, that is no larger than 300 square feet.
 5. The coop and fenced enclosure must be at least 30' feet from any neighboring dwellings.
 6. All feed must be secured in metal containers to prevent vermin access.
- c. Apiculture (Beekeeping)
 1. Up to four (4) hives may be kept per property.
 2. There must be one (1) adequate and accessible water source provided on site and located within 50' feet of the beehive(s)
 3. If the landing platform of a hive faces and is within ten (10') feet of any lot line, there shall be a flight path barrier, consisting of a fence, building or plantings not less than six (6') feet in height, located in front of the hive.
 4. Hives must be protected and secured from disruption by inclement weather, children, pets, and wildlife.
 5. All apiculture equipment not used with an active bee colony must be indoors.
 6. All waste honey and wax must be in containers or disposed of.

Article 15 Definitions

Delete:

~~Urban agriculture. The production, keeping or maintenance, for sale or lease on lots or portions of lots equal to or less than two (2) acres, of plants and animals useful to man, including, but not limited to: forage and sod crops, grains and seed crops; dairy animals and dairy products; poultry and poultry products; livestock, including beef cattle, sheep, swine, horses, ponies, mules, goats or any mutations or hybrids thereof, including the breeding and grazing of any or all such animals; bees and apiary products; fur animals; trees and forest products; fruits of all kinds, including grapes, nuts and berries; vegetables; nursery, flora, ornamental and greenhouse products. The raising of livestock shall be no more than one (1) form of livestock animal or five (5) poultry per every three (3) acres. This district does not permit feed lots and confinement operations for swine, veal, poultry and the like.~~

Council Letter

City of Danville, Virginia



CL-2786

New Business C.

City Council Regular Meeting

Meeting Date: 06/07/2022

Subject: Consideration of a Special Use Permit at 900 S Main Street.

From: Doug Plachcinski, Planning Division Director

COUNCIL ACTION

Business Meeting: 06/07/2022

SUMMARY

Special Use Permit Application PZ22-71 (from the Board of Zoning Appeals) requests a Special Use Permit for a commercial recreation facility according to Article 3.M.C.4. of the Danville Zoning Ordinance at 900 S Main Street (Parcel ID#22494). The applicant proposes up to six (6) skill game machines at the existing convenience store.

BACKGROUND

The applicant, Ma Hollins, proposes up to six (6) skill game machines. Ma Hollins had six (6) skill game machines approved by Virginia ABC up until June 30, 2021. The following explains the timeline of events leading up to now:

- The City sent Ma Hollins a zoning violation letter for operating skill games without a Special Use Permit.
- Ma Hollins appealed the notice of violation to the Board of Zoning Appeals.
- The BZA, at their meeting on April 21, 2022, asked if Ma Hollins could apply for a Special Use Permit for commercial recreation. I agreed to allow a Special Use Permit application because Ma Hollins appealed the violation notice before the City enacted new regulations for skill games on April 5, 2022.
- Ma Hollins applied for a Special Land Use Permit for the Planning Commission meeting of May 9, 2022.
- I issued a packet recommending that the Planning Commission recommend the City Council deny the Special Use Permit request because skill games are illegal under Virginia Code. This initial recommendation was influenced with the understanding that a statewide court action influencing skill game activity would conclude on May 18, 2022.
- The statewide court action restricting criminal enforcement against skill games under certain circumstances, which the Ma Hollins machines qualify as, was extended for six (6) months into November 2022.
- With the extended court action, the Planning Commission wanted an alternate recommendation to postpone action on the item until December. Postponement would allow Ma Hollins to operate without restrictions.
- I provided a list of conditions to the Planning Commission, Ma Hollins agreed to the conditions, and the Planning Commission recommended to Council, approving the Special Use Permit until the end of 2022 with operational restrictions recommended in the past.

To clarify three (3) options:

1. Deny the Special Use Permit request. If Ma Hollins continues to operate commercial recreation, the City will have to bring a civil case against Ma Hollins for zoning violations because the court injunction limits criminal enforcement.
2. Approve the Planning Commission recommendation. Allows Ma Hollins to operate commercial recreation within the 11 conditions the Planning Commission recommended through the end of 2022.
3. Remand the request back to the Planning Commission. The Planning Commission may postpone action until the injunction is over allowing Ma Hollins to operate commercial recreation without restrictions in the meantime if they do not violate the injunction.

RECOMMENDATION

1. The Planning Commission, at their May 9, 2022, meeting, voted 6-1 to recommend approval of Special Use Permit Application PZ22-71.
2. The hours of operation for the machines are limited to between 8:00 a.m. and 10:00 p.m. Sunday through Friday and 8:00 a.m. and 11:00 p.m. on Saturday.
3. The Special Use Permit is valid until December 31, 2022.
4. The establishment may only have up to the number of skill games previously allowed by Virginia ABC.
5. There shall be no more than one (1) gaming machine per three (3) people permitted under the maximum building occupancy specified on a Certificate of Occupancy for the building and its current on-site uses; if a current Certificate of Occupancy is not on file, a new inspection must be undertaken to determine the maximum number of machines permitted.
6. No person under the age of eighteen (18) years old shall be permitted to play any game which presents an opportunity to obtain monetary or cash prizes. The proprietor will verify the age when paying out customer winnings.
7. All entrances/exits to the building must be lit at night.
8. The required parking must be provided on-site.
9. The windows to the building must be unobstructed to allow for visibility and law enforcement purposes.
10. No alcohol may be consumed on the premises.
11. No gaming machine may allow for more than one (1) player at a time, seated or standing.
12. No multiple player machines are permitted.

Attachments

ORDINANCE

Planning Backup

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2022____.____

AN ORDINANCE GRANTING SPECIAL USE PERMIT APPLICATION PZ22-71, FILED BY GANZAFARI ALI FOR USMAN ENTERPRISES INC., REQUESTING A SPECIAL USE PERMIT FOR A COMMERCIAL RECREATION FACILITY ACCORDING TO ARTICLE 3.M. SECTION C.4. OF THE DANVILLE ZONING ORDINANCE AT 900 S. MAIN STREET (PARCEL ID#22494).

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Danville, Virginia, that the report of the Planning Commission recommending approval of Special Use Permit Application PZ22-71, filed by Ganzafari Ali for Usman Enterprises Inc. requesting a Special Use Permit for a commercial recreation facility, according to Article 3.M. entitled "HR-C Highway Retail Commercial", Section C. entitled "Uses by Special Use Permit", Item 4. "Commercial recreation facilities (indoor and outdoor) of the Danville Zoning Ordinance at 900 South Main Street (Parcel ID#22494) is hereby received; and

BE IT FURTHER ORDAINED, that in consideration of said report and the public hearing this day held by Council, Special Use Permit Application PZ22-71, filed by Ganzafari Ali for Usman Enterprises Inc. requesting a Special Use Permit for a commercial recreation facility, to Article 3.M. entitled "HR-C Highway Retail Commercial", Section C. entitled "Uses by Special Use Permit", Item 4. "Commercial recreation facilities (indoor and outdoor)" of the Danville Zoning Ordinance at 900 South Main Street (Parcel ID#22494), is approved, subject to the following conditions:

1. The hours of operation for the machines are limited to between 8:00 a.m. and 10:00 p.m. Sunday through Friday and 8:00 a.m. and 11:00 p.m. on Saturday.
2. The Special Use Permit is valid until December 31, 2022.
3. The establishment may only have up to the number of skill games previously allowed by Virginia ABC.
4. There shall be no more than one (1) gaming machine per three (3) people permitted under the maximum building occupancy specified on a Certificate of Occupancy for the building and its current on-site uses; if a current

Certificate of Occupancy is not on file, a new inspection must be undertaken to determine the maximum number of machines permitted.

5. No person under the age of eighteen (18) years old shall be permitted to play any game which presents an opportunity to obtain monetary or cash prizes. The proprietor will verify the age when paying out customer winnings.
6. All entrances/exits to the building must be lit at night.
7. The required parking must be provided on-site.
8. The windows to the building must be unobstructed to allow for visibility and law enforcement purposes.
9. No alcohol may be consumed on the premises.
10. No gaming machine may allow for more than one (1) player at a time, seated or standing.
11. No multiple player machines are permitted.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO
FORM AND LEGAL SUFFICIENCY:

City Attorney



City of Danville
427 Patton Street, Suite 208
Danville VA, 24541
Phone: (434) 799-5260

City Planning Commission

RECOMMENDATION

DATE: MAY 19, 2022
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: ZONING ORDINANCE SPECIAL USE PERMIT APPLICATION PZ22-71

REQUEST

Special Use Permit Application PZ22-71 (from BZA) requests a Special Use Permit for a commercial recreation facility according to Article 3.M.C.4. of the Danville Zoning Ordinance at 900 S Main Street (Parcel ID#22494). The applicant proposes up to six (6) skill game machines at the existing convenience store.

RECOMMENDATION

The Planning Commission, at their May 9, 2022 meeting, voted 6-1 to recommend approval of Special Use Permit Application PZ22-71 with the following conditions:

1. The hours of operation for the machines are limited to between 8:00 a.m. and 10:00 p.m. Sunday through Friday and 8:00 a.m. and 11:00 p.m. on Saturday.
2. The Special Use Permit is valid until December 31, 2022.
3. The establishment may only have up to the number of skill games previously allowed by Virginia ABC.
4. There shall be no more than one (1) gaming machine per three (3) people permitted under the maximum building occupancy specified on a Certificate of Occupancy for the building and its current on-site uses; if a current Certificate of Occupancy is not on file, a new inspection must be undertaken to determine the maximum number of machines permitted.
5. No person under the age of eighteen (18) years old shall be permitted to play any game which presents an opportunity to obtain monetary or cash prizes. The proprietor will verify the age when paying out customer winnings.
6. All entrances/exits to the building must be lit at night.
7. The required parking must be provided on-site.
8. The windows to the building must be unobstructed to allow for visibility and law enforcement purposes.
9. No alcohol may be consumed on the premises.
10. No gaming machine may allow for more than one (1) player at a time, seated or standing.
11. No multiple player machines are permitted.

Mr. Harold E. Garrison, Chair



City Planning Commission

STAFF REPORT

DATE: May 6, 2022
TO: Planning Commission
FROM: Doug Plachcinski, AICP Planning Division Director + Zoning Administrator
RE: SPECIAL USE PERMIT APPLICATION – 900 S Main

Special Use Permit Application PZ22-71 (from BZA) requests a Special Use Permit for a commercial recreation facility according to Article 3.M.C.4. of the Danville Zoning Ordinance at 900 S Main Street (Parcel ID#22494). The applicant proposes up to six (6) skill game machines at the existing convenience store.

BACKGROUND

The applicant proposes a “skill game arcade”.

STAFF ANALYSIS AND RECOMMENDATION

The City may allow a commercial recreation facility in the HR-C zoning district with a Special Use Permit. However, skill games remain illegal under Virginia law and the Planning Commission should consider whether it may recommend approval under zoning code Article 1. Section D:

“Whenever any provision of any State or Federal statute or other City ordinance or regulation imposes a greater requirement or a higher standard than is required by this ordinance, the provision of such State or Federal statute or other City ordinance or regulation shall govern.”

I recommend that the Commission recommend denying PZ22-71 to City Council.

CITY PLANNING COMMISSION ALTERNATIVE ACTIONS

1. Recommend approval of Special Use Permit Application as submitted;
2. Recommend approval of Special Use Permit Application with conditions per Planning Commission; or
3. Recommend denial of Special Use Permit Application.

ATTACHMENTS

- ✓ Application
- ✓ Data Sheet
- ✓ Property Ownership/Zoning Map
- ✓ Existing Land Use Map
- ✓ Future Land Use Map



City Planning Commission

STAFF REPORT

DATE: May 9, 2022
TO: Planning Commission
FROM: Doug Plachcinski, AICP, CFM Planning Division Director + Zoning Administrator
RE: SPECIAL USE PERMIT APPLICATION – 900 S MAIN ALTERNATE RECOMMENDATION

Special Use Permit Application PZ22-71 (from BZA) requests a Special Use Permit for a commercial recreation facility according to Article 3.M.C.4. of the Danville Zoning Ordinance at 900 S Main Street (Parcel ID#22494). The applicant proposes up to six (6) skill game machines at the existing convenience store.

BACKGROUND

The applicant proposes up to six (6) skill game machines.

STAFF ANALYSIS AND RECOMMENDATION

The City may allow a commercial recreation facility in the HR-C zoning district with a Special Use Permit. Initially, I recommended that the Commission recommend denying PZ22-71 to City Council.

As an alternative to denial, if the Planning Commission would like to recommend favorably to City Council, I recommend incorporating the following conditions into the recommendation:

1. The hours of operation for the machines is limited to between 8:00 a.m. and 10:00 p.m. Sunday through Friday and 8:00 a.m. and 11:00 p.m. on Saturday.
2. The Special Use Permit is valid until December 31, 2022.
3. The establishment may only have up to the number of skill games previously allowed by Virginia ABC.
4. There shall be no more than one (1) gaming machine per three (3) people permitted under the maximum building occupancy specified on a Certificate of Occupancy for the building and its current on-site uses; if a current Certificate of Occupancy is not on file, a new inspection must be undertaken to determine the maximum number of machines permitted.
5. No person under the age of eighteen (18) years old shall be permitted to play any game which presents an opportunity to obtain monetary or cash prizes.
6. All entrances/exits to the building must be lit at night.
7. The required parking must be provided on-site.
8. The windows to the building must be unobstructed to allow for visibility and law enforcement purposes.
9. No alcohol may be consumed on the premises.
10. No gaming machine may allow for more than one (1) player at a time, seated or standing.

11. No multiple player machines are permitted.

CITY PLANNING COMMISSION ALTERNATIVE ACTIONS

1. Recommend approval of Special Use Permit Application as submitted;
2. Recommend approval of Special Use Permit Application with conditions per Planning Commission; or
3. Recommend denial of Special Use Permit Application.

ATTACHMENTS

- ✓ Application
- ✓ Data Sheet
- ✓ Property Ownership/Zoning Map
- ✓ Existing Land Use Map
- ✓ Future Land Use Map



City of Danville
Community Development
Planning Division

**PLANNING COMMISSION
SPECIAL USE PERMIT APPLICATION**

PLANNING DIVISION PROVIDED INFORMATION

Application #: PZ-22-00094 PC Meeting Date: _____
Date Received: 4/22/22 Received By: Williss
Parcel ID: 22494 Address: 900 S Main
Existing Zoning: HR-C Future Land Use: _____

APPLICANT PROVIDED INFORMATION

Property Location (address/ID#): 900 S. Main St
Applicant: Usman Enterprises % Ganazari ALi
Applicant's Address: 900 S. Main St
Applicant's Phone Number: 276-340-5520
Applicant's E-mail: tlcart.001@gmail.com
Describe Proposed Development: Special use permit for
skilled gaming

Article 6 Section B. General Standards and Criteria for Special Use Permit Review. Please explain how the Special Use Permit request meets the following review standards and criteria:

1. The proposed use shall be: a. in harmony with the adopted Comprehensive Plan; b. in harmony with the intent and purpose of the zoning district in which the use is proposed to be located; and c. in harmony with the character of adjacent properties and the surrounding neighborhoods and also with existing and proposed development.

The skilled games will not disrupt any businesses or any residential

2. The proposed use shall be adequately served by essential public services such as streets, drainage facilities, fire protection and public water and sewer facilities:

The games are inside of the location
I will not cause any extra usage on the above facilities

3. The proposed use shall not result in the destruction, loss or damage of any feature determined to be of significant ecological, scenic or historic importance:

Skill games will not damage any of the above functions.

4. The proposed use shall be designed, sited and landscaped so that the use will not hinder or discourage the appropriate development or use of adjacent properties and surrounding neighborhoods:

Skill games will not disrupt any development or use of any property or development

Sony Chen

Applicant Signature

Property Owner Signature
(if not applicant)

Article 6. Section D. Application Requirements for Special Use Permit.

1. An application for a special use permit shall be made by the owner, contract purchaser with the owner's written consent, or the owner's agent, of the property on which the proposed use is to be located. The application shall be submitted to the Director of Planning/Zoning Administrator, and shall be accompanied by the filing fee as established by the City Council.
2. If the request for a special use permit has been denied by City Council, a request in substantially the same form shall not be resubmitted within one (1) year of the date of denial.
3. The application shall include the following information:
 - a. A preliminary site plan in accordance with the Site Plan Regulations.
 - b. A description of the proposed use and, where applicable, the hours of operation and the proposed number of employees/patrons.
 - c. A written statement of proposed project compatibility with the following:
 - (1.) The Comprehensive Plan.
 - (2.) The applicable zoning district.
 - (3.) The surrounding properties.
 - (4.) Current and future neighborhood conditions.
 - (5.) Pedestrian and vehicular traffic patterns, on-site and off-site.
 - (6.) Adequate public facilities.
 - d. When requested by the Director of Planning/Zoning Administrator, the Planning Commission, or the City Council, the following information shall be provided by the applicant:
 - (1.) The architectural elevations and floor plans of proposed building(s).
 - (2.) Traffic impact analysis.
 - (3.) Fiscal impact analysis.
 - (4.) Parking and site circulation analysis.
 - (5.) Photographs of property and surrounding area.
 - (6.) Environmental impact statement.

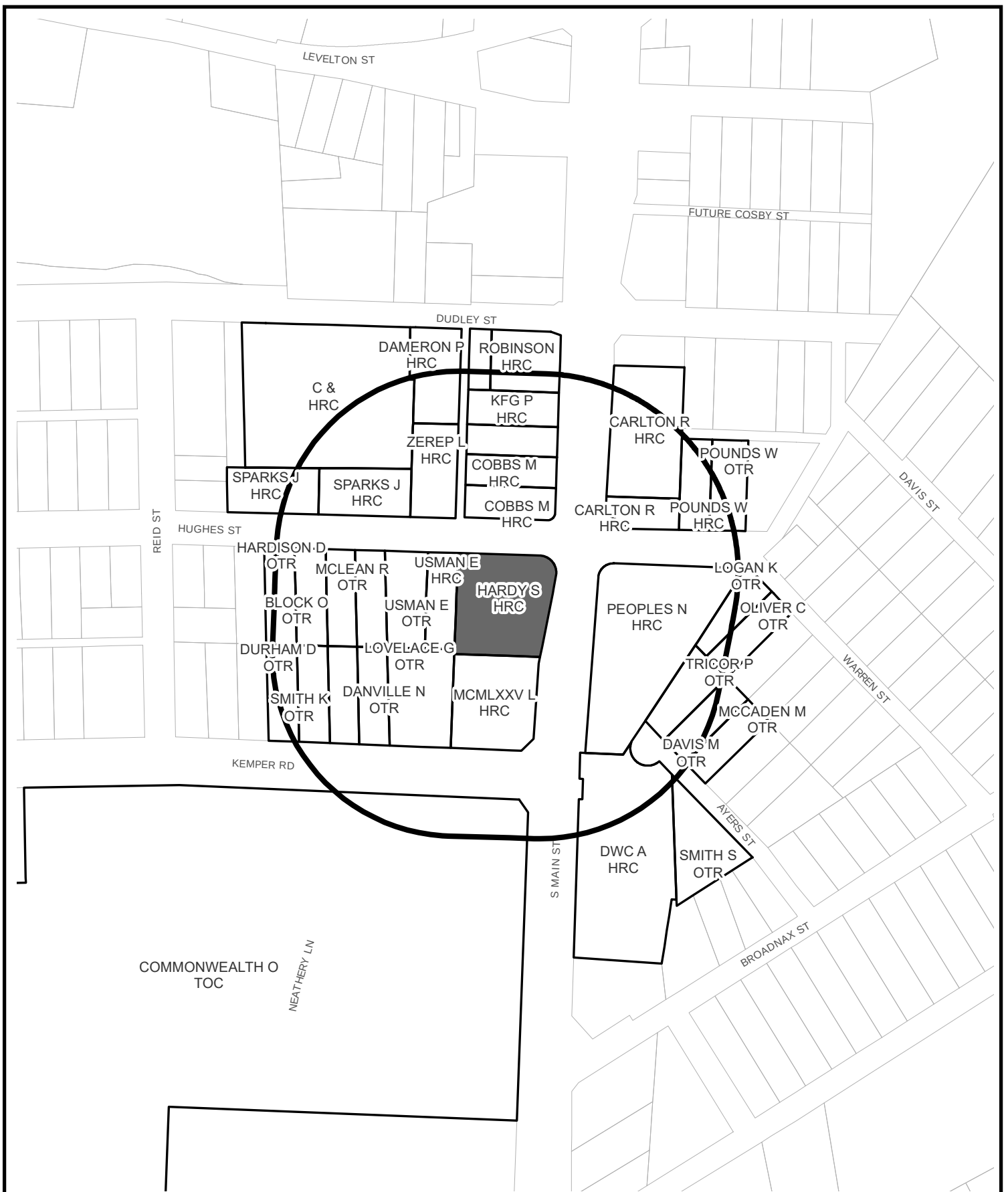


2019 AERIAL VIEW OF AREA SURROUNDING SUBJECT PROPERTY



Prepared by:
Planning Division
4/1/2022

Disclaimer: Information contained on this map is to be used for reference purposes only. The City of Danville is not responsible for any inaccuracies herein contained. The City of Danville makes no representation of warranty as to this map's accuracy, and in particular, its accuracy in labeling, dimensions, contours, property boundaries, or placement or location of any map features thereon. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.



SURROUNDING PROPERTY OWNERS AND ZONING WITHIN 300 FEET OF SUBJECT PROPERTY



Prepared by:
Planning Division
4/1/2022

Disclaimer: Information contained on this map is to be used for reference purposes only. The City of Danville is not responsible for any inaccuracies herein contained. The City of Danville makes no representation of warranty as to this map's accuracy, and in particular, its accuracy in labeling, dimensions, contours, property boundaries, or placement or location of any map features thereon. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.



YEAR 2030 LAND USE PLAN FOR AREA SURROUNDING SUBJECT PROPERTY



Prepared by:
Planning Division
4/1/2022

Disclaimer: Information contained on this map is to be used for reference purposes only. The City of Danville is not responsible for any inaccuracies herein contained. The City of Danville makes no representation of warranty as to this map's accuracy, and in particular, its accuracy in labeling, dimensions, contours, property boundaries, or placement or location of any map features thereon. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.

APPEAL OF ZONING DATA SHEET PL22-71

PUBLIC HEARING DATE: APRIL 21, 2022
BOARD OF ZONING APPEALS AT 10:00 AM

LOCATION OF PROPERTY: 900 SOUTH MAIN STREET (PARCEL ID 22494)

PRESENT ZONE: HR-C HIGHWAY RETAIL COMMERCIAL

PROPOSED ZONE: NO CHANGE

ACTION REQUESTED: REQUEST AN APPEAL OF ADMINISTRATOR INTERPERTATION OF A
ZONING VIOLATION FOR OPERATING SKILL GAMES

PRESENT USE OF PROPERTY: CONVENIENCE MARKET

PROPOSED USE OF PROPERTY: NO CHANGE

FUTURE LAND USE DESIGNATION: COMMERCIAL

PROPERTY OWNER (S): HARDY SOUTH MAIN LLC

NAME OF APPLICANT (S): USMAN ENTERPRISE C/O GANZAFARI ALI

PROPERTY BORDERED BY: COMMERCIAL USES

ACREAGE: 0.51 ACRES TOTAL

CHARACTER OF VICINITY: COMMERCIAL

INGRESS AND EGRESS: SOUTH MAIN STREET

TRAFFIC VOLUME: ARTERIAL, AADT 11000 (2019 COUNT)

Council Letter

City of Danville, Virginia



CL-2771

New Business D.

City Council Regular Meeting

Meeting Date: 06/07/2022

Subject: Fiscal Year 2023 Federal and State Transit Funding

From: Marc Adelman, Director of Transportation Services

COUNCIL ACTION

Business Meeting: 06/07/2022

SUMMARY

The City of Danville makes application annually to the Virginia Department of Rail and Public Transportation for federal and state operating and capital assistance. State operating and capital funding levels can vary annually and are approved in June by the Commonwealth Transportation Board. All operating expenses are eligible for federal operating aid except depreciation and interest charges. The Federal Transit Administration provides financial aid based on the transit system's operating deficit and up to eighty percent of the total cost of capital projects. For small urban and rural transit systems in Virginia, the Virginia Department of Rail and Public Transportation maintains the authority to allocate federal funding operating and capital assistance.

BACKGROUND

For Fiscal Year 2023, the Virginia Department of Rail and Public Transportation identified that a total of \$1,727,560 in federal operating aid is available to subsidize operating expenses. In addition, a total of \$839,402 in state operating aid is allocated to assist with transit operating costs. The federal operating assistance allocation for FY23 is very similar to FY22's funding level, however, the state operating assistance allocation is \$296,267 greater than FY 2022's allocation. The state has also approved federal and state capital aid for the following capital projects: a total of two, 28-passenger buses for the fixed route service and three, 14-passenger light duty buses for Danville Transit's reservation-based operations. In addition, funding is requested to replace the transit system's automated scheduling software system, purchase a minivan, replace all bus stop signage throughout the city and renovate the Transfer Center to include employee restrooms. The new bus stop signs will include information, so passengers can receive automated text messages regarding the scheduled arrival time at each bus stop location and a QR code that will allow passengers to access the transit system's vehicle locator tracking system.

The estimated total cost for all capital projects is \$1,070,908. Federal capital aid will be provided at 80% of the total project cost or \$856,726 and state capital aid will provide 16% funding at \$171,345. Therefore, the city's local match requirement for all capital projects is \$42,837.

RECOMMENDATION

It is recommended that City council adopt the attached Resolution authorizing an application to the Virginia Department of Rail and Public Transportation for mass transit funding for Fiscal Year 2023.

Attachments

Resolution

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022. ____ ____

A RESOLUTION AUTHORIZING AN APPLICATION BY THE CITY TO THE VIRGINIA DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION FOR GRANTS FOR OPERATING AND CAPITAL COSTS FOR PUBLIC TRANSPORTATION FOR FISCAL YEAR 2023.

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of Danville, Virginia, that City Manager, Kenneth F. Larking, be, and he is hereby, authorized to execute and file on behalf of the City an application to the Virginia Department of Rail and Public Transportation for grants of Transportation Special Revenues, as provided by the Federal Transit Administration and the General Assembly of Virginia State Aid for Public Transportation, for operating and capital costs of the City for public transportation during Fiscal Year 2023 for which purpose the Council does hereby certify that:

1. The requested funds, if granted, shall be used in accordance with the requirements of Sections 33.2-1524 through 33.2-1529.1 of the Code of Virginia; and
2. The City of Danville shall provide for the payment of its share of said operating and capital costs as required by such Act; and
3. The records of the receipts and expenditures of such funds as are granted to the City of Danville shall be subject to audit by the Virginia Department of Rail and Public Transportation and the Auditor of Public Accounts; and
4. The funds granted to the City of Danville to defray its public transportation fuel, tires and maintenance costs, administrative costs, and capital costs shall be used by the City only for the purposes authorized by the Acts of the General Assembly of Virginia; and
5. The applicant assures that it will comply with Title VI of the Civil Rights Act of 1964 and the US Department of Transportation requirements; and
6. It is the goal of the applicant that disadvantaged business enterprises be utilized to the fullest extent permitted by law, and when possible in connection with this project and that definite procedures shall be established and administered to ensure that disadvantaged businesses shall have the maximum construction contracts, supplies, equipment contracts or consultant and other services; and

7. That the City Manager, Kenneth F. Larking, be, and he is hereby, authorized to accept, receive, and expend the aforesaid grants of funds in the amount and for the purposes that the same are awarded and to execute such documents as may be necessary therefore and to furnish to the Virginia Department of Rail and Public Transportation such information and documents as it may require with regard to such application and grants.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to Form and
Legal Sufficiency:

City Attorney

Council Letter

City of Danville, Virginia



CL-2789

New Business E.

City Council Regular Meeting

Meeting Date: 06/07/2022

Subject: Consideration of Authorizing the US District Court for The Western District of Virginia, to conduct hearings at the James F. Ingram Justice Center

From: W. Clarke Whitfield, Jr., City Attorney

COUNCIL ACTION

Business Meeting: 06/07/2022

SUMMARY

The Honorable United States District Court Judge Thomas T. Cullen, with support of the Danville Circuit Court, has requested that Danville Division criminal hearings and trials involving defendants or witnesses in federal custody be held at the James F. Ingram Justice Center, thus reducing the inconvenience to witnesses, jurors, victims, lawyers, and family members, as well as other citizens that may have an interest in the proceedings, of having to travel to Lynchburg or Roanoke.

BACKGROUND

In 2021, the United States Marshal for the Western District of Virginia recommended that no criminal proceedings be held in the Danville federal courthouse for security reasons. As a result of the security concerns, the Court issued Standing Order 2022-09 requiring that criminal trials involving defendants or witnesses who are in custody not be held in the Danville federal courthouse.

Hearings and trials in criminal cases involving defendants or witnesses from the Danville Division criminal cases are to be held at the United States Courthouse in Lynchburg, Virginia. In large criminal cases involving multiple defendants, the presiding judge may conduct hearings and jury trials from Danville Division criminal cases in the Ceremonial Courtroom in the Roanoke federal courthouse.

This causes a significant inconvenience to witnesses, jurors, victims, lawyers, and family members as well as other citizens that may have an interest in the proceedings.

As a result, the Honorable United States District Court Judge Thomas T. Cullen, with support of the Danville Circuit Court, has requested that Danville Division criminal hearings and trials involving defendants or witnesses in federal custody be held at the James F. Ingram Justice Center, thus reducing the inconvenience to witnesses, jurors, victims, lawyers, and family members as well as other citizens that may have an interest in the proceedings of having to travel to Lynchburg or Roanoke.

RECOMMENDATION

It is recommended that the City Council adopt a resolution authorizing and approving the United States District Court for the Western District of Virginia, Danville Division, to conduct hearings and trials at the James F. Ingram Justice Center.

Attachments

Resolution US District Court

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022 - ____.

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE
AUTHORIZING AND APPROVING THE UNITED STATES DISTRICT COURT FOR THE
WESTERN DISTRICT OF VIRGINIA, DANVILLE DIVISION, TO CONDUCT HEARINGS
AND TRIALS AT THE JAMES F. INGRAM JUSTICE CENTER.

WHEREAS, as a result of the security concerns, the United States District
Court for the Western District of Virginia issued Standing Order 2022-09 requiring that
criminal trials involving defendants or witnesses who are in custody not be held in the
Danville federal courthouse; and

WHEREAS, hearings and trials in criminal cases involving defendants or
witnesses from Danville Division criminal cases are to be held at the United States
Courthouse in Lynchburg, Virginia or in large criminal cases involving multiple defendants,
in the Ceremonial Courtroom in the Roanoke federal courthouse; and

WHEREAS, this causes a significant inconvenience to witnesses, jurors,
victims, lawyers, and family members as well as other citizens that may have an interest in
the proceedings; and

WHEREAS, the Honorable United States District Court Judge Thomas T.
Cullen, with support of the Danville Circuit Court, has requested that Danville Division
criminal hearings and trials involving defendants or witnesses in federal custody be held at
the James F. Ingram Justice Center, thus reducing the inconvenience to witnesses, jurors,
victims, lawyers, and family members as well as other citizens that may have an interest in
the proceedings of having to travel to Lynchburg or Roanoke.

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of
Danville, Virginia, that it hereby authorizes and approves approving the United States District
Court for the Western District of Virginia, Danville Division, to conduct hearings and trials at
the James F. Ingram Justice Center; and

BE IT FURTHER RESOLVED, that the City Manager, or his designee, be, and he is hereby, authorized and to execute any Memorandum of Understanding or other any other type of Agreement between United States District Court for the Western District and the City of Danville on behalf of the City.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO
FORM AND LEGAL SUFFICIENCY:

City Attorney

Council Letter

City of Danville, Virginia



CL-2773

New Business F.

City Council Regular Meeting

Meeting Date: 06/07/2022

Subject: Consideration of the City of Danville Budget, CSP, and Budget Appropriation Ordinance

From: Henrietta Weaver, Accountant

COUNCIL ACTION

First Reading: 06/07/2022

Final Adoption: 06/21/2022

SUMMARY

The Public Hearing for the Budget of the City of Danville and Capital and Special Projects (CSP) is scheduled to be held on June 7, 2022.

BACKGROUND

The City Manager presented the Fiscal Year 2023 Proposed Budget in early March 2022. City Council held a work session and meetings with City staff in April to review and make modifications to the proposed budget. City Council's Introductory Budget was presented for public review on April 30, 2022; a public hearing is scheduled for June 7, 2022.

There are no real estate tax rate increases proposed in the budget for Fiscal Year 2023. A public hearing was held May 17, 2022 on the real estate tax rate.

A public hearing will be held June 7, 2022 for proposed rate and fee increases in the following areas: \$0.39 increase in personal property tax on aircraft, increase in hangar rental rates, a \$10 increase in rental fee for Public Library auditorium, and a \$25 new fee for rental of Public Library maker space. The schedule of authorized full-time and full-time equivalent part-time positions is included.

RECOMMENDATION

It is recommended that City Council adopt the attached Resolutions approving the City and CSP Budgets, and the Budget Appropriation Ordinance to appropriate the budget to the various funds for Fiscal Year 2023.

Attachments

Resolution

Resolution

Ordinance

Authorized Positions

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022-_____._____

A RESOLUTION APPROVING THE BUDGETS OF THE VARIOUS FUNDS OF THE CITY OF DANVILLE FOR THE FISCAL YEAR ENDING JUNE 30, 2023.

WHEREAS, the Budget of and for the City of Danville for Fiscal year 2023 has been prepared and introduced by the City Manager and received and considered by the Council, including the Budgets for the following funds:

Fund	Proposed Expenditure	Contribution/ Transfer to (from) General Fund
General Fund	\$ 122,537,580	\$
VDOT Special Revenue Fund	11,853,520	
Wastewater	11,216,510	705,760
Water	10,769,770	953,300
Gas	26,261,180	3,196,330
Power & Light	129,291,090	10,572,610
Telecommunications	1,107,640	81,000
Transportation	5,582,070	
Central Services	299,850	
Motorized Equipment	5,112,890	
Insurance Fund	4,056,700	
Sanitation Fund	4,531,680	
Cemetery Fund	995,580	

AND WHEREAS, a brief synopsis of said Budget has been duly published and a public hearing with respect thereto has been conducted by the Council, after due public notice thereof, and upon consideration of which it is now necessary and desirable to approve the same as prescribed by law.

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of Danville, Virginia that the attached Budgets for the City of Danville for the Fiscal Year Ending June 30, 2023 representing the General Fund, VDOT Special Revenue, Water, Wastewater, Gas, Power & Light, Telecommunications, Transportation, Central Services, Motorized Equipment, Insurance, Sanitation, and Cemetery Funds, be, and the same are hereby, approved for

informative and fiscal planning purposes pursuant to the City Charter and Sections 15.2-2503 through 15.2-2506 of the Code of Virginia, 1950, as amended.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2022_____._____

A RESOLUTION APPROVING THE FISCAL YEAR 2023 CAPITAL AND SPECIAL PROJECTS PLAN FOR THE CITY OF DANVILLE, VIRGINIA.

WHEREAS, the City Manager of the City of Danville has proposed, and the City Council has reviewed a plan prioritizing, scheduling, and funding capital and special projects; and

WHEREAS, this plan has been updated to assist with the City in the planning, acquisition, construction, and improvement of various public facilities that promote the development of the City; and

WHEREAS, the plan provides an expedient process for the City of Danville to acquire, construct, extend, renovate, and improve its utility systems in an orderly and coordinated fashion to promote the public welfare of the City and to comply with Federal and State environmental protection regulations; and

WHEREAS, projects proposed to be funded with proceeds from bonds and bond anticipation notes are contingent upon City Council's approval of the issuance of such bonds; and

WHEREAS, such approval shall be by resolution and appropriation by ordinance; and

WHEREAS, it should be recognized that the plan beyond Fiscal Year 2023 is for planning purposes and does not obligate or commit the City to projects included in the plan beyond Fiscal Year 2023.

NOWTHEREFORE, BE IT RESOLVED, by the Council of the City of Danville, Virginia, that the Fiscal Year 2023 Capital and Special Projects Plan referred to above and incorporated herein and made a part hereof by reference be, and the same is hereby approved.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2022____.____

**BUDGET APPROPRIATION ORDINANCE
FOR FISCAL YEAR 2023**

WHEREAS, the Budget of and for the City of Danville for Fiscal Year 2023 has been prepared by the City Manager and, after collaboration with the Council, completed and introduced and a brief synopsis thereof was duly published once in the newspaper having general circulation within the City and due notice given of a public hearing which was held on June 7, 2022 at 7:00 P.M., in the Council Chambers, at which any citizen of the City had a right and opportunity to attend and to state his views with regard to such Budget, and such public hearing having been held as advertised, all pursuant to the requirements and provisions of Sections 8-6 and 8-7 of the Charter of the City of Danville, Virginia, 1986, as amended, and of Chapter 25 of Title 15.2 of the Code of Virginia, 1950, as amended; and

WHEREAS, the Council, after having duly considered all views and opinions expressed at such public hearing, approved such budget and does now desire to appropriate funds necessary and available to finance the Budget for the operations of the City for Fiscal Year 2023.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that:

1. The Estimated Revenues and Revenue Contributions and the appropriation of funds to finance the Budgets of and for the City of Danville, Virginia, for the period beginning July 1, 2022 and ending June 30, 2023, be, and the same hereby are, as follows:

I. GENERAL FUND

Estimated Revenue FY 2023	\$122,537,580
Appropriations	<u>122,537,580</u>
Unappropriated	<u>-0-</u>

II. VDOT STREET MAINTENANCE FUND

Estimated Revenue FY 2023	\$11,853,520
Appropriations	<u>11,853,520</u>
Unappropriated	<u>-0-</u>

III. UTILITY FUNDS

	Wastewater	Water	Gas	Electric	Telecommunications
Operating Revenues	\$ 9,188,520	9,033,560	22,703,540	122,974,470	771,300
Expenditures	<u>10,510,750</u>	<u>9,816,470</u>	<u>23,064,850</u>	<u>118,718,480</u>	<u>1,026,640</u>
Excess Revenues Over (Under)					
Expenditures	(1,322,230)	(782,910)	(361,310)	4,255,990	(255,340)
Add:					
Depreciation	2,028,770	1,660,660	1,690,430	8,696,410	485,610
Contribution/Transfer (To)/From General Fund	<u>(705,760)</u>	<u>(953,300)</u>	<u>(3,196,330)</u>	<u>(10,572,610)</u>	<u>(81,000)</u>
Increase (Decrease In Fund Balance)	\$ 780	(75,550)	(1,867,210)	2,379,790	149,270

IV. OTHER FUNDS

	Transportation	Central Services	Motorized Equipment	Insurance	Sanitation	Cemetery
Operating Revenues	\$ 4,472,200	296,220	3,894,640	4,067,710	3,855,930	975,770
Expenditures	<u>5,582,070</u>	<u>299,850</u>	<u>5,112,890</u>	<u>4,056,700</u>	<u>4,531,680</u>	<u>995,580</u>
Excess Revenues Over (Under)						
Expenditures	(1,109,870)	(3,630)	(1,218,250)	11,010	(675,750)	(19,810)
Add:						
Depreciation	797,270	13,880	925,540		379,820	
Contribution/Transfer (To)/From General Fund	<u></u>	<u></u>	<u>292,710</u>	<u></u>	<u></u>	<u></u>
Increase (Decrease In Fund Balance)	\$ (312,600)	10,250	-0-	11,010	(295,930)	(19,810)

2. Flexible budgets are hereby authorized whereby appropriations may be increased to the extent that actual revenues exceed the original revenue budget amount. This provision shall apply to the following:

<u>Appropriation</u>	<u>Revenue</u>
Purchased Power	Electric Revenues
Natural Gas Purchases	Natural Gas Revenues
Cast Iron Main Replacement	Gas Refunds
Electric Capital Reserve	Electric Refunds
DMV Fees	DMV Fees-P/Taxes
Landscape Projects	Donations - Grant Fund
Capital Expenditures from Grants-in-Aid	Utility Grants-in-Aid of Construction
P/W Street Maintenance	VDOT Street & Hwy Maintenance
Social Services	State Categorical Aid – Department of Social Services
Mass Transit Fund	State & Federal Categorical Aid – Transportation
Police/Fire/PRT Departments Extra Pay	Recoveries – Extra Pay
Police Department	Federal & State Forfeiture Funds
Police Department Investigation Expense	Interest Earned – Unexpended Federal & State Forfeiture Funds
Commonwealth Attorney Prosecution Expense – State	Forfeited Funds and Interest Earned on Forfeited Funds
HAZMAT Reimbursable Expenditures	Emergency Services Funds
Older Americans Title IIIB	Program Income
Older Americans Title IIID	Program Income
Economic Development Projects	Proceeds from Sale of Buildings or Property

Appropriation

Revenue

Human Resources
Wellness Program Expenditures

Wellness Recovery Funds

Grant Funds

State/Federal Funding & Private
Donations

Clerk of Court – Index/Records

Virginia Supreme Court –
Technology Trust Fund

Community Development Fund
CDBG-Rehab-Private Property
HOME-Rehab-Private Property

Program Income

All Funds
Repairs/Replacement from
Insurance/Accident Claims

Recoveries – Accident Claims

3. For the operation of the several city departments, as set forth in the "Intra-governmental Service Fund" Budgets, the Council hereby authorizes transfers from the General Fund for cash deficits resulting from internal charges and credits for the Year Ended June 30, 2021.

4. The accounting for funds designated within all funds as unanticipated grants/donations not exceeding \$100,000 and requiring no local funding are authorized for expenditure/assignment within the appropriate fund ***unless council action is required by the Grantor***. Unanticipated grants/donations in excess of \$100,000 to be submitted as an additional appropriation ordinance for City Council approval and adoption.

5. Transfers of funds from the General Fund to the accounts in the "Special Grants Fund" of the City for the purpose of making temporary advances to the Special Grants Fund pending receipt of reimbursements of such grant funds and for the purpose of adjusting any cash deficits in such Special Grants Funds for the Fiscal Year Ending June 30, 2023, be, and the same are hereby, authorized.

6. Any deficit resulting from the operations of the Cemetery Enterprise Fund and Motorized Equipment Fund shall be financed by a transfer from the General Fund.

7. Authorization to transfer up to ½ the increase in Unassigned Fund Balance to the Budget Stabilization Fund at June 30, 2022 up to the maximum balance as prescribed by City Council's Financial Policy.

8. Authorization to transfer unexpended funds for the Line of Duty Act (LODA), General Liability Insurance, and Worker's Compensation to the Insurance Fund to be held in reserve for future expenses unless such transfer reduces unassigned Fund Balance/Retained Earnings in respective funds.

9. The Fiscal Year 2023 Personnel Budget setting forth the Personal Services Detail showing approved as to the total number of authorized full-time and full-time equivalent part-time positions is attached. The City Manager be, and he is hereby, authorized to allocate positions within similar occupational groupings as he may deem necessary and appropriate for the operation of the City, provided that the total number of positions and the total expenditures therefore do not exceed the authorized numbers and amounts set forth in the Budget.

10. The Chief Financial Officer be, and he is hereby, authorized and directed to record the budget appropriations made hereby and the expenditures thereof in such manner and in such detail as may be appropriate for management and financial reporting purposes.

11. A sum of sufficient amount be, and the same is hereby, appropriated for the purchase of inventories of materials and supplies, and/or equipment and vehicle parts to maintain adequate operating inventories for City departments, provided cash funds are available for payment of said purchases.

12. The funds appropriated in Fiscal Year 2022 and in prior years for the City or School System which were encumbered by purchase order or contract as of June 30, 2022, be, and the same are hereby, reappropriated for the purpose of liquidating said outstanding encumbrances.

13. Appropriations for the following are deemed to be on a continuing basis and will continue in effect until the purposes have been achieved or said funds expended whichever comes first:

Police Department - Investigation Expense

Commonwealth Attorney-Prosecution Expense-State Funds

Appropriations for Grants Funds - Federal, State, Local Share

Law Library

Unexpended Tuition Reimbursement Funds – To the extent funding has been committed and approved prior to June 30

Capital Improvement Projects (unless transferred or cancelled by the City Manager and/or City Council)

Sheriff's Office – Jail R& B Fee

Parks, Recreation & Tourism – Scholarship Funds & Revolving Accounts

Recoveries/Appropriations - Accident/Insurance Claims

CARES Act Funds

14. Appropriations designated as transfers to Capital Improvements, other than projects funded by grant or the issuance of bonds, are hereby authorized as appropriations in the receiving fund in accordance with the Capital Improvements Plan approved by City Council.

15. Transfers from the Casino holding account are authorized to be posted to projects and operations as approved by City Council Resolution.

16. At the discretion of the City Manager or the Budget Director in collaboration with the Chief Financial Officer, expenditures in excess of the amount budgeted for Group Health Insurance, in part or in whole, can be financed by a transfer from the Insurance Fund, if sufficient reserves are available in the Insurance Fund.

17. Authorization for appropriation of Law Library Revenues reserved from prior fiscal years in Advance Collections.

18. Authorization for appropriation of Children's Services Act (CSA) Revenues reserved from prior fiscal year in Special Revenue Fund - Undesignated.

19. Authorization to carry forward unexpended appropriation for Regional Industrial Facilities Authority Debt Service including interest earned and to designate as reserved funding to be used for the purpose for which it was appropriated.

20. Authorization to carry forward unencumbered appropriation for Support of Public Schools as of June 30, 2022.

21. Authorization for the City to transfer any unencumbered funds for Support of Public Schools from Schools Operations account to School Capital Projects in the Capital Projects Fund as requested by Schools.

22. Authorization for appropriation in the Capital Projects Fund of Support of and Debt Service requirements for the Regional Industrial Facilities Authority as provided in the General Fund Budget.

23. Subject to the provisions herein, departments are authorized to transfer budget between line items within the department within the same fund with the following limitations:

- No transfers allowed to or from salary/benefit line items to operating line items unless approved by City Manager, Deputy City Manager, or Budget Director.
- No transfers allowed from fixed line items (General Liability Insurance, Worker's Compensation, Depreciation, Debt Service Principal/Interest, Motorpool Rental) to operating or salary/benefit line items unless approved by City Manager, Deputy City Manager, or Budget Director.
- All transfers must be approved by Department Director or designee.

24. The City Manager or designee is authorized to transfer budget from contingency within same fund.

25. City Manager, Deputy City Manager, or Budget Director authorized to transfer funds between departments within same fund at year-end to cover over-expenditures and during the fiscal year for special one-time purposes.

26. Budget Adjustments are hereby authorized for Bond Refundings as approved by City Council.

27. Transfers of funds from the General Fund to the Economic Development Fund are available for transfer to the Industrial Development Authority for payments of economic development projects.

28. This Ordinance shall become and be effective on and as of July 1, 2022.

AND BE IF FINALLY ORDAINED that a transfer from the Budget Stabilization Fund up to \$3,000,000 is hereby authorized to cover various revenue shortfalls per the guidelines of the Budget Stabilization Fund Policy.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
City Manager's Office (01100)						
1		1.0	1		1.0	City Manager
1		1.0	1		1.0	Deputy City Manager
1		1.0	1		1.0	Assistant to the City Manager
1		1.0	1		1.0	Clerk of Council
1		1.0	1		1.0	Multimedia Manager
1		1.0	1		1.0	Public Information Officer (Funded by Utilities)
1		1.0	1		1.0	Youth & Gang Violence Coordinator
			3		3.0	Y&G Viol Prev Outreach Worker (grant funded)
			1		1.0	Community Liaison
			1		1.0	Outreach Director
1		1.0	-		-	Director of Budget
			1		1.0	Housing Coordinator
1		1.0	-		-	Executive Assistant
1		1.0	1		1.0	Executive Secretary
10	-	10.0	14	-	14.0	TOTAL CITY MANAGER'S OFFICE
City Attorney's Office (01105)						
1		1.0	1		1.0	City Attorney
1		1.0	1		1.0	Assistant City Attorney I
-		-	-		-	Assistant City Attorney II
1		1.0	1		1.0	Deputy City Attorney
1		1.0	1		1.0	Legal Assistant
1		1.0	1		1.0	Legal Secretary
5	-	5.0	5	-	5.0	TOTAL CITY ATTORNEY'S OFFICE
*50% funded by Utilities						
COMMUNITY DEVELOPMENT DEPARTMENT						
Community Development Fund (12110)						
1		1.0	1		1.0	Community Redevelopment Specialist
2		2.0	2		2.0	Cost Estimator/Inspector
			1		1.0	Lead Abatement Assessor (grant funded)
			1		1.0	Lead Abatement Program Manager (grant funded)
1		1.0	1		1.0	Housing Grant & Environmental Review Specialist
1		1.0	1		1.0	Senior Account Clerk
1		1.0	1		1.0	Secretary
6		6.0	8		8.0	Sub-Total
Director of Community Development (01700)						
1		1.0	1		1.0	Director of Community Development
1		1.0	1		1.0	Accountant II
1		1.0	1		1.0	Senior Secretary
3	-	3.0	3	-	3.0	Sub-Total

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
Inspections Office (01710)						
1		1.0	1		1.0	Division Director of Inspections
1		1.0	1		1.0	Inspections Supervisor
1		1.0	1		1.0	Plumbing/Cross Connection Inspector
1		1.0	1		1.0	Mechanical Inspector
1		1.0	2		2.0	Electrical Inspector
2		2.0	2		2.0	Building Inspector
4		4.0	4		4.0	Property Maintenance Inspector
1		1.0	1		1.0	Property Maintenance Code Supervisor
1		1.0	1		1.0	Permit Technician
13	-	13.0	14	-	14.0	Sub-Total
Planning Office (01715)						
1		1.0	1		1.0	Division Director of Planning
1		1.0	3		3.0	Combination of: Senior Planner Associate Planner Planning Technician
2	-	2.0	4	-	4.0	Sub-Total
24	-	24	29	-	29	TOTAL COMMUNITY DEVELOPMENT DEPARTMENT
Social Services Department (01520)						
1		1.0	1		1.0	Director of Social Services
1		1.0	1		1.0	Division Director of Training and Operations
1		1.0	1		1.0	Family Services Manager
1		1.0	1		1.0	Eligibility Services Manager
3		3.0	3		3.0	Family Services Supervisor
1		1.0	1		1.0	Accountant II
1		1.0	1		1.0	Employment Service Supervisor
3		3.0	3		3.0	Eligibility Supervisor
2		2.0	1		1.0	Senior Family Services Specialist
1		1.0	1		1.0	Comprehensive Services Coordinator (Grant Funded)
5		5.0	5		5.0	Child Protective Service Worker
15		15.0	15		15.0	Family Services Specialist
4		4.0	4		4.0	Senior Eligibility Worker
1		1.0	1		1.0	Fraud Investigator
3		3.0	3		3.0	Administrative Assistant (One Grant Funded)
7		7.0	7		7.0	Employment Services Worker
1		1.0	2		2.0	Sr Employment Services Worker
32	1.7	33.7	32	1.7	33.7	Eligibility Worker
-		-	-		-	Senior Secretary
		-	1		1.0	Secretary
1		1.0	1		1.0	Senior Account Clerk
4		4.0	12		12.0	Senior Administrative Specialist
1		1.0	1		1.0	Social Service Aide

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
1		1.0	1		1.0	Employment Service Aide
8	0.6	8.6	-	0.6	0.6	Administrative Specialist
98	2.3	100.3	99	2.3	101.3	TOTAL SOCIAL SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT DEPARTMENT						
Economic Development (01180)						
1		1.0	1		1.0	Director of Economic Development
1		1.0	1		1.0	Assistant Director of Economic Development
1		1.0	1		1.0	Tourism Manager
1		1.0	1		1.0	Economic Development Project Manager
1		1.0	1		1.0	Marketing & Research Manager
1		1.0	1		1.0	Special Project Manager
6	-	6.0	6	-	6.0	Sub-Total
Tourism (01181)						
			1		1.0	Tourism Sales Coordinator
			1		1.0	Marketing Coordinator
-	-	-	2	-	2	Sub-Total
Welcome Center (01182)						
			1		1.0	Welcome Center Manager
				1.3	1.3	Combination of: Travel Counselor I Travel Counselor II
-	-	-	1	1.3	2.3	Sub-Total
6	-	6.0	9	1.3	10.3	TOTAL ECONOMIC DEVELOPMENT DEPARTMENT
FINANCE DEPARTMENT						
Customer Accounts (01226)						
1		1.0	1		1.0	Division Director of Customer Accounts
1		1.0	1		1.0	Coll Cust Acct Mgr
1		1.0	1		1.0	Delinquent Collections Coordinator
2		2.0	2		2.0	Senior Collections Clerk
12		12.0	12		12.0	Customer Account Representative
5		5.0	5		5.0	Cashier
1		1.0	1		1.0	Serv/Bill Cust Acct Mgr
1		1.0	1		1.0	Sr Customer Service/Training Representative
6		6.0	6		6.0	Combination of: Senior Utility Billing Clerk Utility Special Billing Clerk Utility Billing Clerk
30	-	30	30	-	30	Sub-Total

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
Central Services Fund (42110)						
1		1.0	1		1.0	Print Shop Supervisor
3		3.0	3		3.0	Combination of: Senior Printer Printer
4	-	4.0	4	-	4.0	Sub-Total
Director of Finance (01200)						
1		1.0	1		1.0	Chief Financial Officer
1		1.0	1		1.0	Administrative Assistant
2	-	2.0	2	-	2.0	Sub-Total
Accounting (01205)						
1		1.0	1		1.0	Assistant Director of Finance
1		1.0	1		1.0	Business Systems Accountant
2		2.0	2		2.0	Accountant II
1		1.0	1		1.0	Accountant III
1		1.0	1		1.0	Payroll Technician
4		4.0	4		4.0	Combination of: Account Clerk Senior Account Clerk Accountant I
10	-	10.0	10	-	10.0	Sub-Total
Internal Auditor (01208)						
1	-	1.0	1	-	1.0	Senior Internal Auditor
Budget (01210)						
			1	-	1.0	Director of Budget
Purchasing (01215)						
1		1.0	1		1.0	Division Director of Purchasing
			1		1.0	Procurement Officer
1		1.0			-	Buyer
2		2.0	2		2.0	Combination of: Senior Purchasing Clerk Purchasing Clerk
4	-	4.0	4	-	4.0	Sub-Total

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
Real Estate (01220)						
1		1.0	1		1.0	Division Director of Real Estate Assessment
3		3.0	3		3.0	Combination of: Real Estate Appraiser III Real Estate Appraiser II Real Estate Appraiser I
1		1.0	1		1.0	Combination of: Senior Real Estate Assessment Clerk Real Estate Assessment Clerk
5	-	5.0	5	-	5.0	Sub-Total
56	-	56	57	-	57	TOTAL FINANCE DEPARTMENT
FIRE DEPARTMENT						
Emergency Communications (01330)						
	-	-		-	-	CERT Coordinator
1		1.0	1		1.0	Emergency Communications Manager
4		4.0	4		4.0	Emergency Telecommunications Supervisor
16		16.0	16	0.3	16.3	Combination of: Emergency Telecommunicator I Emergency Telecommunicator II
21	-	21.0	21	0.3	21.3	Sub-Total
Fire (01320)						
1		1.0	1		1.0	Fire Chief
2		2.0	2		2.0	Deputy Fire Chief
3		3.0	3		3.0	Fire Battalion Chief
1		1.0	1		1.0	Division Chief Training & Safety
1		1.0	1		1.0	Division Chief Fire Marshall
-		-	-		-	Fire Marshall
21		21.0	21		21.0	Fire Captain
2		2.0	2		2.0	Assistant Fire Marshall
-		-	-		-	Fire Code Inspector
6		6.0	6		6.0	Fire Lt./Asst. Training Officer
24		24.0	24		24.0	Fire Fighter/Engineer
1		1.0				Fire Support Analyst
-		-	1		1.0	Fire Support Administrator
60	-	60.0	60	-	60.0	Fire Fighter
1		1.0	1		1.0	Fire Logistics Officer
1		1.0	1		1.0	Administrative Assistant
1		1.0	1		1.0	Senior Secretary
125	-	125.0	125	-	125.0	Sub-Total
146	-	146.0	146	0.3	146.3	TOTAL FIRE DEPARTMENT

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
Circuit Court (01155)						
1		1.0	1		1.0	Law Clerk
1		1.0	1		1.0	Judicial Assistant
1		1.0	1		1.0	Legal Secretary
3	-	3.0	3	-	3.0	TOTAL CIRCUIT COURT
22nd District Court Services (01157)						
1		1.0	-		-	Intake Diversion Specialist
1	-	1	-	-	-	TOTAL CIRCUIT COURT
Human Resources (01110)						
1		1.0	1		1.0	Director of Human Resources
4		4.0	4		4.0	Combination of: Organization Development Consultant HR Consultant
2		2.0	2		2.0	Human Resource Technician
1		1.0	1		1.0	Senior Secretary
8	-	8.0	8	-	8.0	TOTAL HUMAN RESOURCES
Information Technology (01250)						
1		1.0	1		1.0	Chief Information Officer
21		21.0	22		22.0	Combination of: Deputy Chief Information Officer Division Director of Application Solutions Division Director of Infrastructure & Operations IT Project Manager Client Solutions Specialist III Client Solutions Specialist II Network Engineer Network Administrator I Network Administrator III System Administrator III Technical Support Manager Technical Support Specialist II Technical Support Specialist I Service Desk Analyst III GIS Coordinator Solutions Integration Developer Applications Specialist IV Application Specialist III Programmer III GIS Specialist II Programmer I GIS Analyst
1		1.0	1		1.0	Administrative Assistant
23	-	23.0	24	-	24.0	TOTAL INFORMATION TECHNOLOGY

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
POLICE DEPARTMENT						
Adult Detention Facility (01515)						
1		1.0	1		1.0	Division Director of Adult Detention
1		1.0	1		1.0	Chief Correctional Officer
1		1.0	1		1.0	Service Program Coordinator
1		1.0	1		1.0	Administrative Lieutenant
	0.1	0.1		0.1	0.1	Licensed Physician
1		1.0	1		1.0	Work Program Coordinator
2		2.0	2		2.0	Correctional Health Assistant
4		4.0	4		4.0	Correctional Captain
6		6.0	6		6.0	Correctional Lieutenant
19	1.1	20.1	19	1.7	20.7	Combination of: Correctional Officer I Correctional Officer II
2		2.0	2		2.0	Senior Account Clerk
38	1.2	39.2	38	1.8	39.8	Sub-Total
Juvenile Detention Facility (01510)						
1		1.0	1		1.0	Division Director of Juvenile Detention
1		1.0	1		1.0	Assistant Division Director of Juvenile Detention
	0.1	0.1		0.1	0.1	Licensed Physician
1		1.0	1		1.0	Juvenile Program Coordinator
1		1.0	1		1.0	Nurse
4		4.0	4		4.0	Shift Supervisor
1		1.0	1		1.0	Building Maintenance Mechanic I
1		1.0	1		1.0	Post Dispositional Coordinator
4		4.0	4		4.0	Senior Youth Care Worker
1		1.0	1		1.0	Juvenile Training Coordinator
2		2.0	2		2.0	Alternative Detention Case Worker (Grant Funded)
30	3.2	33.2	30	2.6	32.6	Youth Care Worker
1		1.0	1		1.0	Senior Account Clerk
2		2.0	2		2.0	Secretary
1		1.0	1		1.0	Custodian
51	3.3	54.3	51	2.7	53.7	Sub-Total
Police (01310)						
1		1.0	1		1.0	Police Chief
1		1.0	1		1.0	Police Lieutenant Colonel
2		2.0	2		2.0	Police Major
4		4.0	4		4.0	Police Captain
10		10.0	10		10.0	Police Lieutenant
12		12.0	12		12.0	Police Sergeant
17		17.0	17		17.0	Police Corporal
81		81.0	81		81.0	Police Officer (Four positions unfunded)
1		1.0	1		1.0	Accreditation Manager

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
1		1.0	1		1.0	Community Relations Liaison
2		2.0	2		2.0	Community Engagement Specialist
1		1.0	1		1.0	Police Public Relations Specialist
1		1.0	1		1.0	Quarter Master
1		1.0	1		1.0	Police Records Office Manager
1		1.0	1		1.0	Police Video Technician
1		1.0	1		1.0	Police Property & Evidence Technician
1		1.0	1		1.0	Senior Administrative Assistant
2		2.0	2		2.0	Animal Control Officer
2		2.0	2		2.0	Secretary
1		1.0	1		1.0	Senior Secretary
3		3.0	4		4.0	Police Records Clerk
1		1.0	1		1.0	Crime Analyst
		-		0.4	0.4	Sr. Investigator
	0.6	0.6		0.6	0.6	Parking Attendant
	2.6	2.6		2.1	2.1	School Crossing Guard
147	3.2	150.2	148	3.0	151.0	Sub-Total
236	7.8	243.8	237	7.5	244.5	TOTAL POLICE DEPARTMENT
PARKS & RECREATION DEPARTMENT						
Parks & Recreation - Administration (01600)						
1		1.0	1		1.0	Director of Parks & Recreation
1		1.0	1		1.0	Division Director of Parks & Recreation Administration
		-	1		1.0	P&R Project Manager
1		1.0	1		1.0	P&R Communications Specialist
1		1.0	1		1.0	Program Coordinator
1		1.0	1		1.0	Facilities & Services Planning Specialist
1		1.0	1		1.0	Administrative Assistant
1		1.0	1		1.0	Senior Secretary
-		-	1		1.0	Secretary
2		2.0	2		2.0	Custodian
1		1.0	1		1.0	Administrative Specialist
	0.7	0.7		0.7	0.7	Recreation Program Supervisor
	0.3	0.3		0.3	0.3	Recreation Facility Operator
1		1.0	1		1.0	Outdoor Recreation Program Supervisor
	0.2	0.2		0.2	0.2	Intern
11	1.2	12.2	13	1.2	14.2	Sub-Total

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
Athletics (01620)						
1		1.0	1		1.0	Division Director of Athletics
1		1.0	2		2.0	Program Coordinator
	0.6	0.6	1		1.0	Administrative Specialist
	0.5	0.5		0.5	0.5	Custodian
	0.8	0.8		0.9	0.9	Recreation Program Supervisor
	0.7	0.7		0.7	0.7	Recreation Sports Official
	1.4	1.4		1.5	1.5	Recreation Facility Operator
2	4.0	6.0	4	3.5	7.5	Sub-Total
Community Recreation (01605)						
1		1.0	1		1.0	Division Director of Community Recreation
3		3.0	4		4.0	Program Coordinator
1		1.0	1		1.0	Recreation Grants Specialist (Grant Funded)
-	0.9	0.9	-	0.9	0.9	Custodian
1		1.0	1		1.0	Administrative Specialist
	0.3	0.3		1.1	1.1	Recreation Aide
	2.2	2.2		1.4	1.4	Recreation Leader
1	0.9	1.9		1.3	1.3	Recreation Program Supervisor
	0.1	0.1		0.2	0.2	Recreation Instructor
	1.4	1.4		1.1	1.1	Recreation Site Supervisor
	0.6	0.6		0.6	0.6	Recreation Facility Operator
7.0	6.3	13.3	7.0	6.6	13.6	Sub-Total
Park Maintenance (01630)						
1		1.0	1		1.0	Division Director of Parks Maintenance
1		1.0	1		1.0	Parks Supervisor
	-	-		-	-	Crew Supervisor
1		1.0	1		1.0	Parks Supervisor
11		11.0	11		11.0	Combination of: Park Maintenance Technician Parks Groundskeeper II Parks Groundskeeper I Motor Equipment Operator I
-	5.4	5.4	-	2.8	2.8	Public Service Worker
1		1.0	1		1.0	Public Service Worker/Operator
15	5.4	20.4	15	2.8	17.8	Sub-Total

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
Special Recreation (01610)						
1		1.0	1		1.0	Division Director of Special Recreation
4		4.0	4		4.0	Program Coordinator
-		-	-		-	Recreation Grants Specialist
1		1.0	1		1.0	Special Population Assistant
1	0.5	1.5	1	0.5	1.5	Custodian
1		1.0	1		1.0	Senior Account Clerk
	1.4	1.4		1.5	1.5	Administrative Specialist
	2.1	2.1		1.1	1.1	Recreation Leader
2	2.6	4.6	3	2.3	5.3	Recreation Program Supervisor
	0.3	0.3		1.0	1.0	Recreation Aide
	0.2	0.2		0.2	0.2	Van Driver
	0.2	0.2		0.2	0.2	Recreation Instructor
10	7.2	17.2	11	6.7	17.7	Sub-Total
Public Library (01540)						
1		1.0	1		1.0	Division Director of Library
-		-	-		-	Adult Services Librarian
1		1.0	1		1.0	Community Outreach Coordinator
1		1.0	1		1.0	Children's Librarian
1		1.0	1		1.0	Circulation Supervisor
1		1.0	1		1.0	Circulation Specialist
1		1.0	1		1.0	Technical Services Librarian
3		3.0	3		3.0	Library Services Specialist
3	5.1	8.1	3	5.1	8.1	Information Specialist
1		1.0	1		1.0	Senior Administrative Specialist
	0.6	0.6		0.4	0.4	Law Library Information Specialist
1		1.0	1		1.0	Library Technology Specialist
14	5.7	19.7	14	5.5	19.5	Sub-Total
59	29.8	88.8	64	26.3	90.3	TOTAL PARKS & RECREATION
PUBLIC WORKS DEPARTMENT						
Cemetery Maintenance (fund 59) (59110)						
1		1.0	1		1.0	General Supervisor
2		2.0	2		2.0	Cemetery Supervisor
10		10.0	10		10.0	Combination of: Motor Equipment Operator I Groundskeeper Public Service Worker Public Service Worker/Operator
13	-	13.0	13	-	13.0	Sub-Total

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
Public Works Administration (0125301) (01400)						
1		1.0	1		1.0	Director of Public Works
1		1.0	1		1.0	Division Director Public Works Administration
7		7.0	7		7.0	Combination of: Senior Administrative Assistant Administrative Assistant Dispatcher Senior Account Clerk Senior Secretary Account Clerk
9	-	9.0	9	-	9.0	Sub-Total
P/W Building Maintenance (01250) (01440)						
1		1.0	1		1.0	Division Director of Building & Grounds
1		1.0	1		1.0	General Supervisor
1		1.0	1		1.0	Custodian Supervisor
7		7.0	7		7.0	Combination of: Building Maintenance Mechanic III Building Maintenance Mechanic II Building Maintenance Mechanic I
9		9.0	9		9.0	Combination of: Senior Custodian Custodian
19	-	19.0	19	-	19.0	Sub-Total
Motorized Equipment (Fund 44) (44110)						
2		2.0	2		2.0	Equipment Maintenance Supervisor
16		16.0	16		16.0	Combination of: Automotive Service Attendant Heavy Equipment Mechanic Automotive Equipment Mechanic III Welder Automotive Equipment Mechanic II Automotive Service Technician Automotive Equipment Mechanic I Transit Mechanic
18	-	18.0	18	-	18.0	Sub-Total
Motorized Equipment-Communications (Fund 44) (44120)						
1		1.0	1		1.0	Communications Systems Manager
Motorized Equipment-Warehouse (Fund 44) (44130)						
2		2.0	2		2.0	Public Works Warehouse Stock Clerk

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						P/W Sewer Maintenance (Fund 51) (51210)
1		1.0	1		1.0	General Supervisor
1		1.0	1		1.0	P/W Crew Supervisor
1		1.0	1		1.0	CCTV Technician
8		8.0	8		8.0	Combination of: Heavy Equipment Operator Motor Equipment Operator III Motor Equipment Operator II Motor Equipment Operator I Public Service Worker Public Service Worker/ Operator
11	-	11.0	11	-	11.0	Sub-Total
						P/W Sanitation-Code Enforcement (Fund 58) (58150)
2		2.0	2		2.0	Code Enforcement Inspector
						P/W Sanitation-Composting (Fund 58) (58120)
1		1.0	1		1.0	Combination of: Sanitation Operator I Sanitation Operator II
						P/W Sanitation-Recycling (Fund 58) (58140)
1		1.0	1		1.0	Recycling Center Operator
2		2.0	2		2.0	Combination of: Sanitation Operator I Sanitation Operator II
3	-	3.0	3	-	3.0	Sub-Total
						P/W Sanitation-Residential Refuse Collection (Fund 58) (58110)
1		1.0	1		1.0	Division Director of Sanitation
1		1.0	1		1.0	General Supervisor
11		11.0	11		11.0	Combination of: Sanitation Operator II Sanitation Operator I PW Crew Supervisor Public Service Worker Public Service Worker/Operator Solid Waste Collector
13	-	13.0	13	-	13.0	Sub-Total

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
						P/W Sanitation-Yardwaste (Fund 58) (58130)
8		8.0	8		8.0	Combination of: PW Crew Supervisor Sanitation Operator I Sanitation Operator II Public Service Worker Public Service Worker/Operator
8		8.0	8		8.0	
						P/W VDOT-Engineering (Fund 15-244) (15110)
1		1.0	1		1.0	Assistant Director of P/W - City Engineer
4		4.0	4		4.0	Combination of: Public Works Chief Engineer PW Project Manager
7		7.0	7		7.0	Combination of: Construction Inspections Supervisor Survey Party Supervisor Public Works GIS/CAD Engineering Technician Public Works Project Engineer Construction Inspector Sr Engineering Technician Engineering Aide Engineering Technician
12	-	12.0	12	-	12.0	Sub-Total
						P/W VDOT- Grounds Maintenance (Fund 15-247) (15130)
1		1.0	1		1.0	General Supervisor
1		1.0	1		1.0	P/W Crew Supervisor
15		15.0	15		15.0	Combination of: Horticulturist Motor Equipment Operator III Motor Equipment Operator II Motor Equipment Operator I Public Service Worker Public Service Worker/ Operator Groundskeeper
17	-	17.0	17	-	17.0	Sub-Total
						P/W VDOT-Street Cleaning (Fund 15-247) (15125)
7		7.0	7		7.0	Combination of: Public Service Worker Public Service Worker/ Operator Motor Equipment Operator III Motor Equipment Operator II Motor Equipment Operator I
7	-	7.0	7	-	7.0	Sub-Total

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
P/W VDOT-Street Maintenance (Fund 15-247) (15120)						
1		1.0	1		1.0	Division Director of Streets
1		1.0	1		1.0	Training & Safety Manager
2		2.0	2		2.0	General Supervisor
3		3.0	3		3.0	P/W Crew Supervisor
1		1.0	1		1.0	Code Enforcement Inspector
1		1.0	1		1.0	Application Specialist I
26		26.0	26		26.0	Combination of: Heavy Equipment Operator Construction Inspector Motor Equipment Operator III Motor Equipment Operator II Motor Equipment Operator I Public Service Worker Public Service Worker/ Operator Groundskeeper
35	-	35.0	35	-	35.0	Sub-Total
P/W VDOT-Traffic Control (Fund 15-244) (15115)						
1		1.0	-		-	Traffic Control Ops Engineer
		-	1		1.0	General Supervisor
1		1.0	1		1.0	Traffic Control Crew Supervisor
1		1.0	1		1.0	Sign Technician
6		6.0	6		6.0	Combination of: Senior Traffic Signal Technician Traffic Signal Technician Motor Equipment Operator III Motor Equipment Operator II Motor Equipment Operator I Public Service Worker Public Service Worker/ Operator
9	-	9.0	9	-	9.0	Sub-Total
180	-	180	180	-	180	TOTAL PUBLIC WORKS DEPARTMENT
TRANSPORTATION DEPARTMENT						
Airport (01350)						
1		1.0	1		1.0	Senior Administrative Assistant
1		1.0	1		1.0	Transportation Building & Grounds Superintendent
3	3.2	6.2	3	3.2	6.2	Combination of: - Airport Maintenance Security Tech II - Airport Maintenance Security Tech I
5	3.2	8.2	5	3.2	8.2	Sub-Total

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
Mass Transit (Fund 56) (56110)						
1		1.0	1		1.0	Director of Transportation Services
1		1.0	1		1.0	Division Director of Transportation Services
1		1.0	1		1.0	Transportation Supervisor
1		1.0	1		1.0	Senior Administrative Assistant
1		1.0	2		2.0	Transportation Dispatcher
1		1.0	1		1.0	Senior Account Clerk
1		1.0	1		1.0	Transportation Grants Specialist
1		1.0	1		1.0	Transportation Grant Assistant
30	6.5	36.5	30	4.9	34.9	Combination of: Transit Driver I Transit Driver II
2		2.0	2		2.0	Account Clerk
40	6.5	46.5	41	4.9	45.9	Sub-Total
45	9.7	54.7	46	8.1	54.1	TOTAL TRANSPORTATION DEPARTMENT
UTILITIES DEPARTMENT						
Utilities Administration (Fund 54) (50100)						
1		1.0	1		1.0	Utilities Director
1		1.0	1		1.0	Key Accounts Manager
1		1.0	1		1.0	IT Scada Systems Analyst
1		1.0	1		1.0	Energy Advisor
4	-	4.0	4	-	4.0	Sub-Total
Utilities - Fiscal Services (Fund 54) (50110)						
1		1.0	1		1.0	Division Director of Support Services
1		1.0	1		1.0	Senior Secretary
1		1.0	1		1.0	Accountant II
1		1.0	1		1.0	Training & Safety Manager
1		1.0	1		1.0	Facilities & Fleet Manager
1		1.0	1		1.0	Utilities Warehouse Manager
1		1.0	1		1.0	Custodian
2		2.0	2		2.0	Senior Account Clerk
3		3.0	3		3.0	Warehouse Stock Clerk
12	-	12.0	12	-	12.0	Sub-Total
Water Treatment Administration (Fund 52) (52100)						
1		1.0	1		1.0	Division Director of Water/Wastewater Treatment
1		1.0	1		1.0	Senior Secretary
2	-	2.0	2	-	2.0	Sub-Total

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
Water Treatment (Fund 52) (52130)						
1		1.0	1		1.0	Water Treatment Manager
1		1.0	1		1.0	Water Chemist
3		3.0	3		3.0	Combination of: Bldg Maintenance Superintendent Senior Industrial Mechanic Industrial Mechanic
9		9.0	9		9.0	Combination of: Water Treatment Plant Operator Supervisor Water Treatment Plant Operator III Water Treatment Plant Operator II Water Treatment Plant Operator I Water Treatment Plant Operator Trainee
14	-	14.0	14	-	14.0	Sub-Total
Gas Administration (Fund 53) (53100)						
1		1.0	1		1.0	Division Director of Water & Gas
1	-	1.0	1	-	1.0	Sub-Total
Gas Control (Fund 53) (53130)						
1		1.0	1		1.0	Gas Control Analyst
2		2.0	2		2.0	Gas Control Technician
3	-	3.0	3	-	3.0	Sub-Total
Water & Gas Distribution (Fund 53) (53220)						
1		1.0	1		1.0	Water and Gas Distribution Superintendent
-		-	-		-	Water and Gas Distribution Supervisor
6		6.0	6		6.0	Combination of: Water and Gas Crew Supervisor W&G Construction Crew Supervisor Water and Gas Welder/Crew Supervisor
15		15.0	15		15.0	Combination of: Heavy Equipment Operator Utilities Pipeline Technician III Utilities Pipeline Technician II Utilities Pipeline Technician I Construction Worker
22	-	22.0	22	-	22.0	Sub-Total

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
Water & Gas Engineering (Fund 53) (53210)						
1		1.0	1		1.0	W&G Chief Engineer
2		2.0	2		2.0	Water and Gas Senior Engineer Tech.
1		1.0	1		1.0	Water and Gas Compliance Coordinator
1		1.0	1		1.0	Project Manager
1		1.0	1		1.0	Construction Inspector
2		2.0	2		2.0	Combination of: Water and Gas GIS Engineer Tech. Water and Gas Senior GIS/CAD Technician
8	-	8	8	-	8	Sub-Total
Water & Gas Meters & Regulators (Fund 53) (53240)						
		-			-	
1		1.0	1		1.0	Water & Gas Systems Control Superintendent
2		2.0	2		2.0	Water and Gas Meter Tech.
3	-	3.0	3	-	3.0	Sub-Total
Water & Gas Service (Fund 53) (53230)						
7		7.0	7		7.0	Water and Gas Service Tech.
1		1.0	1		1.0	Dispatcher
8	-	8.0	8	-	8.0	Sub-Total
Electric Administration (Fund 54) (54100)						
1		1.0	1		1.0	Division Director of Power & Light
1	-	1.0	1	-	1.0	
Electric Distribution (Fund 54) (54120)						
1		1.0	1		1.0	Electric Distribution Superintendent
5		5.0	5		5.0	Electric Line Crew Supervisor
2		2.0	2		2.0	Inspector-Contractor Manager
-		-	-		-	Electric Vegetation Right of Way Supervisor
22		22.0	22		22.0	Combination of: Electric Line Technician III Electric Line Technician II Electric Line Technician I Electric Ground Worker
2		2.0	2		2.0	Electric OH/UG Equipment Operator
3		3.0	3		3.0	Electric Right of Way Trimmer
1		1.0	1		1.0	Dispatcher
36	-	36.0	36	-	36.0	Sub-Total

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
Electric Engineering (Fund 54) (54110)						
1		1.0	1		1.0	Electric Engineering Tech Manager
1		1.0	1		1.0	Electric Engineering Technician/Compliance Coordinator
1		1.0	1		1.0	Senior Electric GIS/CAD Technician
5		5.0	5		5.0	Combination of: Electric Senior Engineering Technician Electric Engineering Technician Electric Engineering Aide
1		1.0	1		1.0	Senior Electric Engineer
1		1.0	1		1.0	Electric Engineer
1		1.0	1		1.0	Senior Secretary
11	-	11.0	11	-	11.0	Sub-Total
Electric Meters (Fund 54) (54140)						
1		1.0	1		1.0	Electric Meter Supervisor
1		1.0	1		1.0	AMI Support Technician
3		3.0	3		3.0	Combination of: Electric Meter Technician III Electric Meter Technician II Electric Meter Technician I
5	-	5.0	5	-	5.0	Sub-Total
Electric Substations (Fund 54) (54130)						
		-			-	Electric Substation Superintendent
1		1.0	1		1.0	Electric Substation Supervisor
1		1.0	1		1.0	Utility Operator Supervisor
11		11.0	11		11.0	Combination of: Utility Operator Electric Substation Technician
13	-	13.0	13	-	13.0	Sub-Total
Telecommunications (Fund 55) (55110)						
1		1.0	1		1.0	Division Director of Telecommunications
1		1.0	1		1.0	Broadband Network Engineering Technician
2	-	2.0	2	-	2.0	Sub-Total
145.0	-	145.0	145.0	-	145.0	TOTAL UTILITIES DEPARTMENT

CITY OF DANVILLE
FY 2023 PROPOSED AUTHORIZED FULL-TIME AND PART-TIME FTE POSITIONS

FTE = Full-time Equivalent

Fiscal Year 2022			Fiscal Year 2023			POSITION TITLE
Full-Time Positions	Part-Time FTEs	Totals	Full-Time Positions	Part-Time FTEs	Totals	
CONSTITUTIONAL OFFICES						
2.0	1.1	3.1	2.0	1.1	3.1	Registrar
10.0	1.5	11.5	11.0	1.0	12.0	Commissioner of the Revenue
4.0		4.0	4.0		4.0	City Treasurer
82.0	2.0	84.0	87.0	1.6	88.6	Sheriff's Office
24.0		24.0	24.0		24.0	Commonwealth Attorney
16.0		16.0	16.0		16.0	Clerk of Circuit Court
138.0	4.6	142.6	144.0	3.7	147.7	TOTAL CONSTITUTIONAL OFFICES
1,183.0	54.2	1,237.2	1,210.0	49.1	1,259.4	GRAND TOTAL
OTHER ELECTED OFFICIALS (Part-time)						
Not included in totals below						
0.0	8.0	8.0	0.0	8.0	8.0	Council Members
0.0	1.0	1.0	0.0	1.0	1.0	Mayor
0.0	9.0	9.0	0.0	9.0	9.0	TOTAL OTHER ELECTED OFFICIALS
FUND TOTALS						
698.0	43.1	741.1	716.0	40.8	756.8	General Fund (does not include Constitutional Offices)
80.0	0.0	80.0	80.0	0.0	80.0	VDOT Fund
4.0	0.0	4.0	4.0	0.0	4.0	Central Services
21.0	0.0	21.0	21.0	0.0	21.0	Motorized Equipment
40.0	6.5	46.5	41.0	4.9	45.9	Transportation Fund
27.0	0.0	27.0	27.0	0.0	27.0	Sanitation Fund
13.0	0.0	13.0	13.0	0.0	13.0	Cemetery Fund
11.0	0.0	11.0	11.0	0.0	11.0	Wastewater Fund (Sewers)
16.0	0.0	16.0	16.0	0.0	16.0	Water Fund
45.0	0.0	45.0	45.0	0.0	45.0	Gas Fund
82.0	0.0	82.0	82.0	0.0	82.0	Electric Fund
2.0	0.0	2.0	2.0	0.0	2.0	Telecommunications Fund
1,039.0	49.5	1,088.5	1,058.0	45.7	1,103.7	
6.0	0.0	6.0	8.0	0.0	8.0	CDBG Fund
138.0	4.6	142.6	144.0	3.7	147.7	Constitutional Officer
1,183.0	54.2	1,237.2	1,210.0	49.4	1,259.4	GRAND TOTAL

Council Letter

City of Danville, Virginia



CL-2777

New Business G.

City Council Regular Meeting

Meeting Date: 06/07/2022

Subject: Fee Increases Effective July 1, 2022

From: Henrietta Weaver, Accountant

COUNCIL ACTION

First Reading: 06/07/2022

Final Adoption: 06/21/2022

SUMMARY

The Fiscal Year 2023 City Council Introductory Budget contains recommendations for the following new fees/fee increases:

An increase in hangar rental fees based on unit size; this increase is estimated to provide an additional \$18,880 in revenues.

An increase in the Public Library auditorium rental fee from \$15 per hour to \$25 per hour; this increase is intended to make rental fees comparable to other City rental fees.

Establishment of a Public Library maker space rental fee of \$25 per hour; this is intended to make rental fees comparable to other City rental fees.

A public hearing will be held June 7, 2022 for the above proposed rate and fee increases.

RECOMMENDATION

It is recommended that Danville City Council adopt the attached ordinance establishing and increasing fees.

Attachments

Ordinance

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2022-____. ____

AN ORDINANCE AMENDING AND ESTABLISHING CERTAIN RENTAL FEES OF THE CITY OF DANVILLE EFFECTIVE JULY 1, 2022.

WHEREAS, the city of Danville charges fees for public use of facilities; and

WHEREAS, these fees are designed to help recoup a portion of the costs of providing use of these facilities not usually shared by all citizens; and

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Danville, Virginia, that certain facility rental fees, be, and the same are hereby, established and approved in accordance with the two schedules, which are hereto and made a part hereof, as if fully set forth within, as follows:

Schedule 1. Transportation - Airport Fees

Schedule 2. Parks and Recreation - Facility and Program Fees

AND BE IT FURTHER ORDAINED that this Ordinance shall be and become effective on and as of July 1, 2022.

APPROVED:

MAYOR

ATTEST:

CLERK

Approved as to
Form and Legal Sufficiency:

City Attorney

**CITY OF DANVILLE
TRANSPORTATION DEPARTMENT
AIRPORT FEES
EFFECTIVE JULY 1, 2022**

Pursuant to Danville City Code § 2-9, and Danville City Charter § 2-19.

RENTAL FEE	CURRENT	PROPOSED
80' X 80' Clear Span	\$1,040	\$1,248
65' X 60' Clear Span	\$740	\$888
55' X 51' Clear Span	\$300	\$505
T-Hangar (Old)	\$150	\$180
T-Hangar (New)	\$175	\$210
Tie-Down	\$40	\$40

**CITY OF DANVILLE
PARKS AND RECREATION DEPARTMENT
FACILITY AND PROGRAM FEES
*EFFECTIVE JULY 1, 2022***

Pursuant to Danville City Code § 2-9 and § 25-3, and Danville City Charter § 2-19.

FACILITY	CURRENT	PROPOSED
Library Auditorium	\$15 per hour	\$25 per hour
Library Maker Space	\$0 per hour	\$25 per hour

Council Letter

City of Danville, Virginia



CL-2779

New Business H.

City Council Regular Meeting

Meeting Date: 06/07/2022

Subject: Personal Property Tax on Aircraft Increase Effective January 1, 2023.

From: Henrietta Weaver, Accountant

COUNCIL ACTION

First Reading: 06/07/2022

Final Adoption: 06/21/2022

SUMMARY

The Public Hearing for the proposed increase in personal property tax on aircraft is scheduled to be held on June 7, 2022.

The Fiscal Year 2023 City Council Introductory Budget contains a recommendation for an increase in personal property tax on aircraft from \$0.30 per \$100 of assessed value to \$0.69 per \$100 of assessed value. This increase is estimated to provide an additional \$28,450 in annual revenue.

BACKGROUND

Danville's personal property tax rate on aircraft is currently undervalued compared to other nearby small rural airports as identified above. Tax rates on aircraft are considerably greater at other regional airports since Danville's rate has not been increased in twenty years. Additional revenue is needed to support the local cost requirement to build additional hangars.

RECOMMENDATION

It is recommended that Council approves the attached ordinance increasing the personal property tax rate on aircraft.

Attachments

Ordinance

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2022-____. ____

AN ORDINANCE AMENDING AND REORDAINING SECTION 37-36 OF THE DANVILLE CITY CODE TO INCREASE THE PERSONAL PROPERTY TAX ON AIRPLANES FROM \$0.30 PER \$100 OF ASSESSED VALUE TO \$0.69 PER \$100 OF ASSESSED VALUE EFFECTIVE JANUARY 1, 2023.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Danville, Virginia, that Section 37-36, entitled "Tax on aircraft", of Article II, entitled "LEVY AND RATE OF TAX ON REAL ESTATE, TANGIBLE PERSONAL PROPERTY, ETC.", Of Chapter 37. Entitled "TAXATION", of the Code of the City of Danville, Virginia, 1986, as amended, be, and the same is hereby, amended and reordained to read as follows:

CHAPTER 37 – TAXATION

ARTICLE II. – LEVY AND RATE OF TAX ON REAL ESTATE, TANGIBLE PERSONAL PROPERTY, ETC.

Sec. 37-36. – Tax on aircraft.

Pursuant to section 58.1-3506 of the Code of Virginia, on all aircraft there shall be a tax of ~~thirty cents (\$0.30)~~ **sixty-nine cents (\$0.69)** on every One Hundred Dollars (\$100.00) of the assessed value thereof; and

BE IT FURTHER ORDAINED, that all other provisions and Sections of said Article II, of Chapter 37, of the Code of the City of Danville, Virginia, 1986, as amended, be, and the same are hereby, continued in full force and effect unless and until the same are hereafter amended or repealed; and

BE IT FURTHER ORDAINED, that this Ordinance shall be and become effective on and as of January 1, 2023..

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

Council Letter

City of Danville, Virginia



CL-2756

New Business I.

City Council Regular Meeting

Meeting Date: 06/07/2022

Subject: 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) program - Utility Terrain Vehicle Project

From: Scott Booth, Police Chief

COUNCIL ACTION

First Reading: 06/07/2022

Final Adoption: 06/21/2022

SUMMARY

The Danville Police Department has been informed it is eligible for a grant of \$25,115 to be used for law enforcement purposes, from the United States Department of Justice 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) Program. Funds from this grant will be used to implement a Utility Terrain Vehicle project that will enable officers to increase their presence and reduce calls for service during statistically significant time periods in strategic locations in the city. The Utility Terrain Vehicle will be used to create a heightened sense of awareness, thereby leveraging the deterrence effect that high visibility enforcement has on specific criminal activity (i.e. theft, vandalism, suspicious/lewd behavior).

RECOMMENDATION

It is recommended that the City Council adopt the attached Ordinance Amending the Fiscal Year 2022 Budget Appropriation Ordinance by anticipating revenues of \$25,115 from the United States Department of Justice 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

Attachments

ORDINANCE

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2022-_____._____

AN ORDINANCE AMENDING THE FISCAL YEAR 2022 BUDGET APPROPRIATION ORDINANCE BY INCREASING REVENUE FOR THE 2021 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD IN THE AMOUNT OF \$25,115 TO BE USED TO IMPLEMENT A UTILITY TERRAIN VEHICLE PROJECT.

WHEREAS, the City of Danville has been allocated a grant under the United States Department of Justice Fiscal Year 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) Program in the amount of \$25,115; and

WHEREAS, this grant is named in honor of NYPD Officer Edward Byrne, who was murdered in the line of duty of February 26, 1988 while swerving on a detail that was protecting a witness who had agreed to testify against local drug dealers; and

WHEREAS, the funding from this allocation will be used to implement a Utility Terrain Vehicle project that will enable officers to increase their presence and reduce calls for service during statistically significant time periods in strategic locations in the city. The Utility Terrain Vehicle will be used to create a heightened sense of awareness, thereby leveraging the deterrence effect that high visibility enforcement has on specific criminal activity (i.e. theft, vandalism, suspicious/lewd behavior); and

WHEREAS, the matching funds are in-kind and will not require any additional funding from the City; and

WHEREAS, the grantor agency requires City Council's approval to award grant funds.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Danville, Virginia, that the Fiscal Year 2022 Budget Appropriation Ordinance be, and the same is hereby,

amended by increasing revenue to anticipate the receipt of funds in the amount of \$25,115 from the Fiscal Year 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) program:

ANTICIPATED REVENUE

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
DCJS-Byrne JAG UTV Project	61757000-48230	<u>\$25,115</u>

ANTICIPATED EXPENDITURES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
DCJS-Byrne JAG UTV Project	61757999-50	<u>\$25,115</u>

AND BE IT FURTHER ORDAINED, that this appropriation shall be a continuing appropriation and shall carry forward from year to year until expended for the purpose for which appropriated; and

BE IT FINALLY ORDAINED, that all other accounts and provisions of the Fiscal Year 2022 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

Council Letter

City of Danville, Virginia



CL-2770

New Business J.

City Council Regular Meeting

Meeting Date: 06/07/2022

Subject: Recreation Enrichment Program

From: Charlene Presley, Div Director of Special Recreation

COUNCIL ACTION

First Reading: 06/07/2022

Final Adoption: 06/21/2022

SUMMARY

The Danville-Pittsylvania Community Services Board will award funds in the amount of \$51,915 to the City's Department of Parks and Recreation for Fiscal Year 2022 for the Recreation Enrichment Program.

BACKGROUND

The Danville-Pittsylvania Community Services Board will award funds in the amount of \$51,915 to the City's Department of Parks and Recreation; this is a continuation of funding the City receives each year. With these funds, the Special Recreation Division provides recreation, education and cultural services for individuals with intellectual impairments. The funds will be matched with in-kind funds of \$197,325 for a total appropriation of \$249,240. The In-kind funds are included with the City's Fiscal Year 2022 budget.

RECOMMENDATION

It is recommended that City Council adopt an Ordinance appropriating funds to the City's Department of Parks and Recreation.

Attachments

Ordinance

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2022-____.____

AN ORDINANCE AMENDING THE FISCAL YEAR 2022 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR FUNDS IN THE AMOUNT OF \$51,915 FOR A RECREATION ENRICHMENT PROGRAM AND THE LOCAL IN-KIND SHARE OF \$197,325 FOR A TOTAL APPROPRIATION OF \$249,240 AND APPROPRIATION OF SAME.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Danville, Virginia, that the Fiscal Year 2022 Budget Appropriation Ordinance be, and the same is hereby, amended by increasing revenues for funds from Danville-Pittsylvania Community Services to the Department of Parks and Recreation Enrichment Program, Special Recreation Division, in the amount of \$51,915 and in-kind services in the amount of \$197,325 for the purpose of operating a Recreation Enrichment Program to provide services for the individuals with intellectual impairments, appropriating same within the Special Grants Fund, such appropriations be as follows:

ANTICIPATED REVENUES

<u>Description</u>	<u>Account</u>	<u>Amount</u>
Categorical Aid--State: Danville-Pittsylvania Community Services	60299000-45620	<u>\$ 51,915</u>
Local Share: In-Kind Services Recreation Enrichment Program	60300000-44890	<u>\$197,325</u>
	Total	<u>\$249,240</u>

ANTICIPATED EXPENDITURES

<u>Description</u>	<u>Account</u>	<u>Amount</u>
Recreation Enrichment	60299999-50	\$ 51,915
Recreation Enrichment In-Kind:		
Salaries & Wages	60300000-59500	\$161,777
FICA Taxes	60300000-59510	\$ 12,203
Retirement-ERS	60300000-59520	\$ 3,415
Automotive/Motor Pool Rental	60300000-59615	\$ 10,104
Utilities	60300000-59625	\$ 8,923
Telephone	60300000-59635	\$ 903
	Sub-Total	<u>\$197,325</u>
	Total	<u>\$249,240</u>

AND BE IT FURTHER ORDAINED, that all other accounts and provisions of the Fiscal Year 2022 Budget Appropriation Ordinance not hereby amended shall continue in full force and effect unless and until hereafter further amended or repealed: and

BE IT FURTHER ORDAINED, that this appropriation shall be continuing appropriation and such appropriation shall carry forward from year to year until such funds are expended for the purpose for which they were appropriated.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

Council Letter

City of Danville, Virginia



CL-2772

New Business K.

City Council Regular Meeting

Meeting Date: 06/07/2022

Subject: Victim/Witness Assistance Program Ordinance

From: Henrietta Weaver, Accountant

COUNCIL ACTION

First Reading: 06/07/2022

Final Adoption: 06/21/2022

SUMMARY

The City received notice from the Commonwealth of Virginia, Department of Criminal Justice Services, of the approval of Federal and State funding in the amount of \$177,083 for the continuation of the City's Victim/Witness Assistance Program which is operated through the Commonwealth Attorney's Office. The Victim/Witness Assistance Program provides assistance to victims of criminal offenses (e.g., rape, felonious assault, child sexual and physical abuse, homicide, domestic violence) occurring in Danville.

The program provides direct and referral services to meet specific needs (e.g., mental health, social services, legal, medical) and files claims for crime victim's compensation. The program also provides a court escort, an explanation of criminal court procedures, intervenes with employers, collection agencies and landlords when victim's injuries result in loss of income, and monitors court related restitution payments.

BACKGROUND

The goal of the Victim/Witness Assistance Program is to alleviate the confusion, pain, and suffering experienced by innocent victims of violent crime occurring in Danville. This is an annual grant and does not require any local matching funds.

RECOMMENDATION

It is recommended that the Council approve the attached ordinance Amending the Fiscal Year 2022 Budget Appropriation Ordinance to provide for the appropriation of the funds.

Attachments

Ordinance

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2022 - _____._____

AN ORDINANCE AMENDING THE FISCAL YEAR 2022 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR A GRANT FROM THE STATE FOR A VICTIM WITNESS PROGRAM IN THE AMOUNT OF \$177,083 AND APPROPRIATING SAME.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Danville, Virginia, that the Fiscal Year 2022 Budget Appropriation Ordinance be, and it is hereby, amended by increasing revenues to provide for a grant from the Commonwealth of Virginia, Department of Criminal Justice Services, in an amount of \$177,083 for the purpose of operating a victim witness program within the City of Danville, and appropriating same within the Special Grants Fund, such revenue and appropriation to be as follows:

ANTICIPATED REVENUES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Victim Witness Grant		
Federal Aid	60301000-48055	\$123,958
Categorical Aid – DCJS	60301000-47060	53,125
	Total	<u>\$177,083</u>

EXPENDITURES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Victim Witness Grant		
Salaries & Wages	60301000-51100	\$142,842
Other Taxable Comp	60301000-51155	5,500
FICA	60301000-51450	9,563
Retirement VRS	60301000-51500	14,800
Print Shop – Office Supplies	60301000-52655	1,980
Postage	60301000-54050	695
Telephone/Internet	60301000-54100	250
Materials & Supplies	60301000-55930	852
Travel/Training	60301000-54900	601
	Total	<u>\$177,083</u>

AND BE IT FURTHER ORDAINED, that all other accounts and provisions of the Fiscal Year 2022 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in force and effect unless and until hereafter further amended or repealed.

APPROVED:

Mayor

ATTEST:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney