



DANVILLE CITY COUNCIL REGULAR MEETING AGENDA

MUNICIPAL BUILDING

May 15, 2018

7:00 P.M.

PRESIDING: John B. Gilstrap, Mayor

CITY COUNCIL MEMBERS: James B. Buckner
L.G. "Larry" Campbell, Jr.
Alonzo L. Jones, Vice Mayor
Gary P. Miller

Sherman M. Saunders
Fred O. Shanks, III
J. Lee Vogler, Jr.
Madison J. Whittle

STAFF: Ken F. Larking, City Manager
Earl B. Reynolds, Jr., Deputy City Manager

W. Clarke Whitfield, Jr., City Attorney
Susan M. DeMasi, City Clerk

The City Council is the City of Danville's legislative body and is composed of nine Council members. Council members are elected to serve a four year term of office and elects one of its own to serve as Mayor and presiding officer for a two year term.

Time and Place of Meeting

The public is invited and encouraged to attend and participate in the City Council meetings. The City Council meets in the City Hall, Fourth Floor, Council Chambers at 7:00 p.m. on the first and third Tuesday of each month. All meetings of the Council are open to the public.

Communications from Visitors

Communication from Visitors is an opportunity for citizens to address Council on matters not on the agenda. Citizens who desire to speak on agenda items will be heard when the agenda item is considered. Each speaker shall clearly state his or her name and address. Each individual speaker shall have five uninterrupted minutes. A representative of a group may have up to ten uninterrupted minutes to make a presentation. The representative shall identify the group and a group may have no more than one spokesperson. Time will be kept using the electronic timer on the podium.

Guidelines for Public Hearings

For Public Hearings the applicant or his or her representative shall be the first speaker(s). There shall be a time limit of ten (10) minutes for the applicant's or his or her representative's presentation. The presiding officer shall then solicit comments from the public, asking those in favor of the proposal to speak first, and

then those opposed to the proposal. Each speaker must clearly state his or her name and address. There shall be a time limit of three (3) minutes for each individual speaker. If the speaker represents a group, there shall be a time limit of five (5) minutes. A speaker representing a group shall identify the group at the beginning of his or her remarks. A group may have no more than one spokesperson. The presiding officer may limit or preclude comment which is repetitive, redundant, cumulative, or irrelevant to the subject of the public hearing. After public comments have been received, in a land use case, the applicant or the representative of the applicant, at his or her discretion, may respond with a rebuttal. There shall be a five (5) minute time limit for rebuttal.

MEETING CALLED TO ORDER

ROLL CALL

INVOCATION - Fred O. Shanks, III

PLEDGE OF ALLEGIANCE TO THE FLAG

ANNOUNCEMENTS AND SPECIAL RECOGNITION

Proclamation: Business Appreciation Week, June 4-8, 2018
Presented to: Alexis Ehrhardt

Update from Alan Larson, CEO
SOVAH Health

COMMUNICATIONS FROM VISITORS

Citizens who desire to speak on matters not listed on the agenda will be heard at this time. Citizens who desire to speak on agenda items will be heard when the agenda item is considered.

MEETING MINUTES

- A. Consideration of Approval of Minutes from Regular Council Meeting held on April 17, 2018.
Council Letter Number CL - 1890.

NEW BUSINESS

- A. Consideration of Increasing the Carryforward of Unexpended Funds for Schools and Creating a Reserve for School Improvements of Unexpended Funds.
Council Letter Number CL - 1889.

An Ordinance Amending the Fiscal Year 2018 Budget Appropriation Ordinance to Provide for an Increase in the Carryforward of Unexpended Funds for Support of Schools from \$1,000,000 to \$2,000,000 and to Establish a Reserve for School Capital Projects.

FIRST READING

- B. Consideration of Appropriating \$1,300,000 to Establish a Capital Project Fund for Design and Construction of a Track Facility from Funds Previously Reserved for Such Facility.
Council Letter Number CL - 1884.

An Ordinance Amending the Fiscal Year 2018 Budget Appropriation Ordinance to Provide for a Transfer from the General Fund Reserved Fund Balance in the Amount of \$1,300,000 to Establish a Capital Project Fund for the Design and Construction of a Danville City Track and Field Facility and Appropriating The Same.

FIRST READING

- C. Consideration of Amending the FY 2018 Budget Appropriation Ordinance for State Department of Aviation Security Funds for Replacement of Security Equipment and Software.
Council Letter Number CL - 1883.

An Ordinance Amending the Fiscal Year 2018 Budget Appropriation Ordinance to Provide for State Department of Aviation Security Grant Funds Related to the Replacement of Security Equipment and Software at the Danville Regional Airport for \$54,003 and of the Local Share for \$12,266 for a Total Appropriation of \$66,269 and Appropriating the Same.

FIRST READING

- D. Consideration of Revising Rental Rates for Hangars at the Danville Regional Airport.
Council Letter Number CL - 1873.

1. Public Hearing
2. An Ordinance Authorizing and Approving Revised Rental Rates for T-Hangars and Corporate Hangars at the Danville Regional Airport Effective August 1, 2018.

FIRST READING

- E. Consideration of Approval of Increasing Various Fees and Charges.
Council Letter Number CL - 1892.

1. Public Hearing
2. An Ordinance Establishing Certain Community Development, Public Works and Fire Department Permits & Inspection Fees and Charges, Effective July 1, 2018.

FIRST READING

- F. Consideration of Approval of Increasing the Meals Tax of the City of Danville from Six Percent (6%) to Six and One-Half Percent (6.5%).
Council Letter Number CL - 1897.

1. Public Hearing
2. An Ordinance Amending and Reordaining Section 37-141 of the Danville City Code to Increase the Tax on Meals Served in Restaurants or by Caterers from Six (6) Percent to Six and One Half Percent (6.5%) Effective July 1, 2018.

FIRST READING

- G. Consideration of Approval of a Moral Obligation to American National Bank for 527 Bridge Street.
Council Letter Number CL - 1869.

A Resolution Approving and Authorizing Execution of a Moral Obligation Agreement by and Between the City of Danville, Virginia and American National Bank and Trust Company.

COMMUNICATIONS FROM:

- A. City Manager
- B. Deputy City Manager
- C. City Attorney
- D. City Clerk
- E. Roll Call

ADJOURNMENT

Council Letter

City of Danville, Virginia



CL-1890

Meeting Minutes Item #: A.

City Council Regular Meeting

Meeting Date: 05/15/2018

Subject: Approval of Meeting Minutes

From: Susan M. DeMasi, Clerk of Council

COUNCIL ACTION

Business Meeting: 05/15/2018

SUMMARY

Consideration of Approval of Minutes from Regular Council Meeting held on April 17, 2018.

Council Letter Number CL - 1890.

Attachments

Meeting Minutes

April 17, 2018

The Second Regular April meeting of the Danville City Council was held on April 17, 2018, at 7:00 p.m. in the Council Chambers located on the Fourth Floor of the Municipal Building. The following Council Members were present: James B. Buckner, L.G. "Larry" Campbell Jr., Mayor John B. Gilstrap, Vice Mayor Alonzo L. Jones, Dr. Gary P. Miller, Sherman M. Saunders, Fred O. Shanks, III, J. Lee Vogler, Jr., and Madison J.R. Whittle (9).

Staff Members present were: City Manager Ken F. Larking, Deputy City Manager Earl B. Reynolds, Jr., City Attorney W. Clarke Whitfield Jr., and City Clerk Susan M. DeMasi.

Mayor Gilstrap presided.

INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation was given by Council Member J. Lee Vogler, Jr.; the Pledge of Allegiance to the Flag followed.

ANNOUNCEMENTS AND SPECIAL RECOGNITIONS

Mayor Gilstrap read a Proclamation entitled "Make Danville Shine Month and Clean Up, Paint Up and Fix Up" and presented it to Norma Brower, Jerry Rigney and Ernecia Coles. Ms. Coles thanked the Mayor and Council Members, noted she was very glad to be a part of Make Danville Shine and encouraged citizens to participate in beautification events. Ms. Coles noted the sixth annual Home Improvement Expo is Saturday, May 5th from 8:00 a.m. to 12:00 noon at the Community Market. Council Members thanked Ms. Coles and staff for their work.

Mayor Gilstrap read a Proclamation entitled "Veteran Obesity Awareness Day" for Saturday, April 21, 2018 and presented to Dr. Bhushan H. Pandya. Dr. Pandya introduced his team, Janice Bailey from the Community Outreach VA Clinic, Dennis Portman from VFW 657, and his wife, and noted Council Member Saunders was a part of his team. Dr. Pandya explained everyone is invited to the 2K walk and encouraged citizens to attend to bring awareness of obesity and its ill effects, and inspire people to get healthy. Dr. Pandya also introduced Dr. Nigam who is part of the national organization of the American Association of Physicians of Indian Origin who explained how he was motivated to join this program. Council Members thanked Dr. Pandya and his team for the work they do.

COMMUNICATIONS FROM VISITORS

Mayor Gilstrap recognized Harold Garrison, Westover Drive, who noted he has listened to discussions on the budget and stated he did not believe Council should accept the gift of the covered bridge over the River due to high cost of abatement and making it part of the walking trail; why should the City taxpayers accept legal obligation for the environmental problems of that bridge. Mr. Garrison spoke regarding the proposed Riverfront park, the tax rates of other localities with Riverfront Parks, and the costs to the taxpayers. Mr. Garrison also spoke of development of the River District, the need for jobs in the City and the proposed new track.

ADD AGENDA ITEM

Mayor Gilstrap noted a **Resolution** needed to be added to the Agenda as New Business Item C.

April 17, 2018

Council Member Buckner **moved** to add a Resolution to the Agenda as a New Business Item, the Motion was **seconded** by Council Member Campbell and approved by unanimous vote.

MEETING MINUTES

Upon **Motion** by Council Member Buckner and **second** by Council Member Saunders, Minutes for the Regular Council Meeting held on March 20, 2018, were presented for approval. Draft copies had been distributed prior to the Meeting.

Council Member Whittle noted he had a question regarding the Moral Obligations discussed at the March 20, 2018 meeting. Mayor Gilstrap questioned the City Clerk if the minutes were correct or did they need a correction. City Clerk indicated she would need to review the minutes. City Manager Ken Larking explained this was an approved Resolution, the 120 day extension was discussed two meetings ago, he does not believe the minutes are incorrect and thought the resolution was accurate as to what was presented and adopted by Council. Mayor Gilstrap asked Council Member Whittle was he questioning if the minutes were correct or not, what was he questioning. Mr. Whittle indicated he did not want to have to come back and vote on something that he does not have the information on ahead of time.

Council Member Shanks asked if it would be appropriate for Council to **Table** the Approval of Minutes until next meeting, do research and come back.

Mr. Shanks' Motion to Table was **seconded** by Council Member Miller and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Gilstrap, Jones, Miller,
Saunders, Shanks, Vogler and Whittle (9)
NAY: None

NEW BUSINESS

BUDGET APPROPRIATION – AMENDING THE FISCAL YEAR 2018 BUDGET APPROPRIATION ORDINANCE FOR REVENUES FROM VDOT FOR VARIOUS PROJECTS - \$430,504

Upon **Motion** by Council Member Campbell and **second** by Council Member Buckner, an Ordinance entitled:

ORDINANCE NO. 2018-04.03

AMENDING THE FISCAL YEAR 2018 BUDGET APPROPRIATION ORDINANCE FOR A TRAIL EXTENSION PROJECT TO BE UNDERTAKEN WITHIN THE CITY OF DANVILLE AND TO BE FINANCED ANTICIPATING URBAN FUND REVENUES FROM VIRGINIA DEPARTMENT OF TRANSPORTATION AND REVENUES FROM THE TRANSPORTATION ALTERNATIVES PROGRAM.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

April 17, 2018

BUDGET APPROPRIATION – AMENDING THE FISCAL YEAR 2018 BUDGET APPROPRIATION ORDINANCE FOR A TRAIL EXTENSION PROJECT WITH REVENUES FROM VDOT - \$239,868

Upon **Motion** by Vice Mayor Jones and **second** by Council Member Vogler, an Ordinance entitled:

ORDINANCE NO. 2018-04.04

AMENDING THE FISCAL YEAR 2018 BUDGET APPROPRIATION ORDINANCE FOR A TRAIL EXTENSION PROJECT TO BE UNDERTAKEN WITHIN THE CITY OF DANVILLE AND TO BE FINANCED ANTICIPATING REVENUES FROM VIRGINIA DEPARTMENT OF TRANSPORTATION - TRANSPORTATION ALTERNATIVES PROGRAM.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

BUDGET APPROPRIATION – AMENDING THE FY 2018 BUDGET APPROPRIATION ORDINANCE FOR REVENUES FROM VDOT FOR THE NORTH UNION STREET PROJECT - \$486,896.

Upon **Motion** by Council Member Miller and **second** by Vice Mayor Jones, an Ordinance entitled:

ORDINANCE NO. 2018-04.05

AMENDING THE FISCAL YEAR 2018 BUDGET APPROPRIATION ORDINANCE FOR A PROJECT TO BE UNDERTAKEN WITHIN THE CITY OF DANVILLE ON NORTH UNION STREET AND TO BE FINANCED ANTICIPATING STATE URBAN FUND REVENUES FROM THE VIRGINIA DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$486,896

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

BUDGET APPROPRIATION – AMENDING THE FY 2018 BUDGET APPROPRIATION ORDINANCE FOR REVENUES FROM VDOT FOR THE AIRPORT DRIVE PROJECT - \$390,530

Upon **Motion** by Council Member Buckner and **second** by Council Member Shanks, an Ordinance entitled:

ORDINANCE NO. 2018-04.06

AMENDING THE FISCAL YEAR 2018 BUDGET APPROPRIATION ORDINANCE FOR A PROJECT TO BE UNDERTAKEN WITHIN THE CITY OF DANVILLE ON AIRPORT DRIVE AND TO BE FINANCED ANTICIPATING URBAN FUND REVENUES FROM THE VIRGINIA DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$390,530.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

April 17, 2018

**BUDGET APPROPRIATION – AMENDING THE FY2018 BUDGET APPROPRIATION
ORDINANCE FOR REVENUES FROM VDOT FOR THE MOUNT CROSS ROAD PROJECT
- \$1,614,278**

Upon **Motion** by Council Member Shanks and **second** by Council Member Campbell, an Ordinance entitled:

ORDINANCE NO. 2018-04.07

AMENDING THE FISCAL YEAR 2018 BUDGET APPROPRIATION ORDINANCE TO ADD PROJECT FUNDS TO THE MOUNT CROSS ROAD PROJECT (UPC 100822) BY USING ANTICIPATED URBAN FUND REVENUES FROM THE VIRGINIA DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$330,733, ANTICIPATED DEMONSTRATION FUND REVENUES FROM THE VIRGINIA DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$274,846, AND SMART SCALE FUND REVENUES FROM THE VIRGINIA DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$1,008,699 FOR A TOTAL APPROPRIATION OF \$1,614,278 AND APPROPRIATING SAME.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

Council Member Shanks noted this project went through the Smart Scale process with VDOT, which is a very rigorous ranking system they adopted due to the General Assembly's policies. It takes a lot of work to put together a project like this, to get the ranking in that system to be funded and thanked Brian Dunevant the City Engineer, and his staff for doing that.

**AMENDING CHAPTER 19 OF THE DANVILLE CITY CODE TO REFLECT THE CHANGE
IN NAME OF THE DANVILLE PUBLIC LIBRARY**

Council Member Vogler **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2018-04.08

AMENDING CHAPTER 19 OF THE CODE OF THE CITY OF DANVILLE, VIRGINIA, 1986, AS AMENDED, ENTITLED "LIBRARY" MORE SPECIFICALLY SECTION 1, ENTITLED "DEFINITIONS" TO REFLECT THE RECENT CHANGE IN THE NAME OF THE PUBLIC LIBRARY

The Motion was **seconded** by Council Member Buckner and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Gilstrap, Jones, Miller,
Saunders, Shanks, Vogler and Whittle (9)
NAY: None

**DECLARING A LOCAL EMERGENCY WITH THE CITY OF DANVILLE, VIRGINIA AS A
RESULT OF STORM CONDITIONS ON APRIL 15, 2018**

Vice Mayor Jones **moved** for adoption of a Resolution entitled:

April 17, 2018

RESOLUTION NO. 2018-04.03

DECLARING A LOCAL EMERGENCY WITHIN THE CITY OF DANVILLE, VIRGINIA AS A RESULT OF STORM CONDITIONS ON APRIL 15, 2018.

The Motion was **seconded** by Council Member Saunders.

Mayor Gilstrap asked the City Attorney to bring Council up to speed on why it has to do this now, after the fact. Mr. Whitfield explained on April 15th, Danville had a significant weather event that caused a lot of damage. The City Manager, who by City Code, is the Director of Emergency Management, declared a local emergency based on the weather event. Section 2-253 of the Danville City Code states that once that is done, within five days of that declaration Council has to confirm the declaration. After the emergency is over and all the items have been taken care of, it is up to Council to end that declaration of emergency. The Resolution before Council confirms the City Manager's declaration and it also ends the declaration of emergency on Friday, April 20, 2018 at 11:59 p.m. That was done in consultation with the Emergency Services Personnel, along with administration and Utilities.

Dr. Miller questioned if Council had not been scheduled to meet this evening, would a special meeting have to be called and Mr. Whitfield noted they would. Council Member Saunders asked what the difference was between what the City Manager did and what the Governor did and Mr. Whitfield explained what the City Manager did covered just the City of Danville, what the Governor did was to add to that, and that brings in additional resources for this area since it was covered in the Governor's Declaration.

Mayor Gilstrap thanked all employees for the outstanding work they did during this state of emergency.

The Motion was **carried** by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Gilstrap, Jones, Miller,
Saunders, Shanks, Vogler and Whittle (9)
NAY: None

COMMUNICATIONS

City Manager Ken Larking expressed his appreciation to City staff for the work they did in responding to the storm on Sunday. Some department heads came out Sunday night and actively helped their crews respond as effectively as possible, including Chief Eagle who kept the City Manager up to date on what was happening and recommended the State of Emergency. Mr. Larking thanked him for his efforts and his team that went out and responded as effectively as they did. Mr. Larking thanked the Public Works Director Ric Drazenovich who also went out and monitored his crews as they looked for ways to clear debris and open up roads, and Utilities Director Jason Grey was out there helping remove debris and watching his utility crews work in dangerous situations. Arnold Hendrix, the City's Public Information Officer did a great job keeping everyone informed on what was happening and Marc Aron was out there as well using social media keeping the public informed. At this point, there was \$2.4M in damage; that includes about \$800,000 of damage to public infrastructure and \$1.6M of damage to private buildings. The Community Development department has done some damage assessment to private property and that is how they came up with the amount of

April 17, 2018

private property damage. Staff has had two meetings of the EOC, Monday and Tuesday, to talk about the plan, what the City has been doing and providing updates to each other. The Emergency Management Plan was put into action, which does not happen often, the departments came together and discussed what the City was doing to respond to the storm. Mr. Larking expressed his appreciation to all of them. An idea that came from staff at the EOC meeting was that some firefighters, police officers and members of the Life Saving Crew would get together and do well-being checks, door to door on Westover Drive, to make sure that everybody in those homes was accounted for, and if they needed anything from the City government; Mr. Larking thanked them for doing that as well. Communications were very good, staff did a good job with that, and expressed his appreciation to the patience of the citizens; they recognized that this was a big event and the City was doing the best they could to serve them.

Chief Eagle noted this was an extremely well coordinated event with multiple agencies, the National Weather Service came in today to view the damage and the preliminary prediction was it was an EF-1 tornado that hit the Westover Area. Utilities did a fantastic job, along with their contractors, the City is down to about 200 estimated people without power; those are scattered throughout the area. All the main transmission lines have been repaired and put back in service, but there are some spotty outages throughout. It was a pretty devastating storm to have zero injuries that they are aware of.

Dr. Miller questioned if the City had any insurance to cover the City's damage and Mr. Larking noted the City is hoping to get reimbursed for this, but has to meet a certain threshold to get reimbursement from State and Federal sources, potentially. They are trying to handle the municipal damage in the budget with the funds they have and staff is keeping track of the costs. The City will seek as much reimbursement as they can, it can take a few years to receive it.

Mr. Larking noted the City has received a check from the Alpha Kappa Alpha sorority for the Ruby B. Archie Memorial Library sign; staff is moving forward with procuring the sign and getting it installed. The sorority is working with the family members, there will be event, and all that will be announced.

Mr. Whitfield reminded Council and citizens that the next Council meeting will be moved; normally it would be the first Tuesday of the month, but the first Tuesday of May is election day. By virtue of City Code, the next meeting will be Thursday, May 3rd.

ROLL CALL

Vice Mayor Jones noted he had to go out and check on the schools, and all the reports he received from Arnold Hendrix and Marc Aron were an example of customer service working throughout the City. Everyone he spoke to in Westover was very thankful for everything, stated to Mr. Larking and Mr. Reynolds, it was great leadership on their part, and thanked all the volunteers who participated in helping those throughout the storm. He and the Mayor celebrated with Ms. Thorpe at the Stratford House, she was 110 years old. Mr. Jones acknowledged some of the candidates for City Council and the School Board in Chambers, it was good to see them at the forums, hear how they want to move the City forward and wanting to be a part of the City.

Council Member Miller thanked all the Utility workers and first responders, it was dangerous work out there and appreciated all those who responded. This week Racin' and Tastin' is on

April 17, 2018

Friday at 5:00 p.m. Dr. Miller noted there have been complaints about the surface on West Main around Schoolfield out to Route 29; the Director of Public Works has assured him it is on the next cycle as soon as the weather is warm enough to repave it. Council has also discussed lighting, many citizens have expressed concerns about how poorly lighted their neighborhoods were on North Main and Kemper Road. Council spoke with the Utilities Director and they are reorienting their priorities to put these areas at the top of the list.

Council Member Saunders thanked the City employees for all their work during the storm and special thanks to citizens for their patience as the City tries to make everyone safe, and clean up the City. Mr. Saunders noted he would like to ask the City Manager if Council can get a report on the discussion they had a few years ago, about alarms going off in emergencies; what the City can do with regard to notifying people in emergencies, that they haven't been told about. Mr. Saunders expressed his condolences to the Bush family, on the passing of Barbara Bush.

Council Member Shanks thanked the volunteers and participants in this year's Danville Pittsylvania Cancer Association, Bridge to Bridge event this past weekend. Last year was a record year in terms of walkers, runners and bikers, and funds raised, and heard this year broke last year's records in some of those categories. Mr. Shanks thanked the City Manager, Public Works, Danville Utilities, Public Safety, and other City departments that helped with this recent emergency. Mr. Shanks stated Arnold Hendrix did a tremendous job getting the information out on, the updates were frequent and it was information that needed to be shared. Mr. Shanks noted as a member of Danville Utilities they have been trying to work on better responses from call ins, how people can call, find out where the outages are and what they can expect. A lot of progress has been made and it is a goal of Council and Danville Utilities to provide that information. Council Member Saunders mentioned the early warning system Council had discussed in the past, has seen nine or ten of the original sirens that are still in place and thinks only a small amount is needed to fill in to make that type of system, to get the message out. When Council had that discussion about an early warning system they were told about a reverse 911 calling system, but he did not receive an E911 reverse call and didn't know if anyone did, that was one of the reasons they were told why the City didn't really need the sirens.

Council Member Vogler noted Ava Layne Vogler was born April 4th, his wife is doing well and Kington is a very excited big brother. Mr. Vogler thanked all those who were involved in the storm response effort, and the information Mr. Hendrix sent out keeping people informed; staff and multiple departments did a tremendous job. Mr. Vogler also wanted to thank the staff at Danville Stadium Cinemas, he was there watching a movie with his son, as the movie was about to end, he received the warning on his phone, the staff were pulling people out of the movies and into the hallways, and barricaded the front doors; they did a tremendous job. Mr. Vogler noted he also felt very strongly and would like to see the sirens back in use. Mr. Vogler reminded citizens May 1st is election day and encouraged citizens to vote.

Council Member Whittle noted he has a small farm off Ferry Road and went today to see if there was any damage, there were several utility trucks there and there was a lot of damage. Everyone with the City has done a great job during this event and thanked them. Mr. Whittle encouraged citizens to take advantage of Make Danville Shine, it is a great opportunity to clean up your area. Mr. Whittle noted he still has a question about the Build America Bonds and would like to have a work session on that.

April 17, 2018

Council Member Buckner noted Danville Utilities, Police Department, Fire Department and all first responders including those who don't wear a uniform, who just show up to help out their neighbors, did an excellent job this week and made him very proud to be a Danvillian to see how the community comes and works together in a time of need. Racin' and Tastin' is this Friday, it is always a great time and it is one of the biggest fundraisers for Festival in the Park. The Rugby Tournament was this weekend, about five hundred students from around the world came to Danville, played Rugby at Angler's Park, spent money in the City's restaurants, and filled every hotel within miles of the City; it was great time. They went out Saturday night to Time Machines Car Club, a local cruise in at the parking garage on Bridge Street and from there went to the Rugby party, where players thanked Danville for having the tournament.

Council Member Campbell noted his agreement in appreciating the employees of the City who did an excellent job during the storm, and stated Make Danville Shine is a great event and encouraged citizens to participate.

Mayor Gilstrap noted his concern that there are residents without running water or sewer on Holland Road and Elizabeth Street. Mayor Gilstrap stated he thought part of the Annexation Agreement was the City would provide City services including water and sewer and asked the City Manager to look into that. Mayor Gilstrap noted Mrs. Thorpe was 110 years old; she is one of eight hundred in the world that is 110 and older and one of a one hundred fifty to two hundred in the developed nations to have reached that age. Mrs. Thorpe was a retired educator, served the City in many ways, does not wear glasses, writes and reads poetry everyday, and wished her Happy Birthday. Mayor Gilstrap thanked employees and volunteers and asked citizens to support the NObesity Walk on Saturday and encouraged citizens to Make Danville Shine.

The meeting adjourned at 7:35 p.m.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

Council Letter

City of Danville, Virginia



CL-1889

New Business Item #: A.

City Council Regular Meeting

Meeting Date: 05/15/2018

Subject: School Carryforward

From: Cynthia Thomasson, Budget Director

COUNCIL ACTION

First Reading: 05/15/2018

Final Adoption: 06/05/2018

SUMMARY

At the Joint City Council/School Board Work Session on March 21, 2018, the School Board stated that they anticipate having a significant amount of unexpended funds at the end of this fiscal year, and requested City Council approve an increase from \$1,000,000 to \$2,000,000 of the amount of carryforward of unexpended funds to fund salary and benefit increases for FY 2019 for school personnel. In addition, the Schools have requested unexpended funds in excess of the \$2,000,000 be transferred to a reserve for school capital improvements. The attached ordinance provides for these requests with the specification that the transfer to a reserve for capital improvements would not reduce the City's Unreserved Balance more than the FY 2018 budget provides.

BACKGROUND

The FY 2018 Budget Appropriation Ordinance provides for carryforward of unexpended funds in the amount of \$1,000,000 in addition to encumbrances at June 30.

RECOMMENDATION

It is recommended that City Council approve the attached Ordinance increasing the carryforward of unexpended funds for Schools from \$1,000,000 to \$2,000,000, and also providing for the creation of a reserve for school improvements of unexpended funds in excess of the \$2,000,000.

Attachments

Ordinance

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2018-____.____

AN ORDINANCE AMENDING THE FISCAL YEAR 2018 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR AN INCREASE IN THE CARRYFORWARD OF UNEXPENDED FUNDS FOR SUPPORT OF SCHOOLS FROM \$1,000,000 TO \$2,000,000 AND TO ESTABLISH A RESERVE FOR SCHOOL CAPITAL PROJECTS.

WHEREAS, Danville Public Schools has requested permission to carryforward unexpended funds in the amount of \$2,000,000 to cover salary and benefit increases in FISCAL YEAR 2019; and

WHEREAS, the FISCAL YEAR 2018 Budget Appropriation Ordinance provides for \$1,000,000 of carryforward funds for Support of Schools; and

WHEREAS, Danville Public Schools anticipate unexpended funds in excess of the \$2,000,000 requested to cover salary and benefit increases; and

WHEREAS, the City Administration and Danville Public Schools request City Council's approval to transfer these excess funds to a reserve for School Capital projects; and

WHEREAS, the amount of the funds to be transferred to a reserve for school capital projects will be determined at the close of FISCAL YEAR 2018; and

WHEREAS, the transfer to a reserve for School capital projects will not cause the City's Unreserved Balance to decrease more than provided in the FISCAL YEAR 2018 Budget.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia that the carryforward of unexpended school funds be increased from \$1,000,000 to \$2,000,000; and

BE IT FURTHER ORDAINED by the Council of the City of Danville, Virginia that unexpended school funds in excess of \$2,000,000 be transferred to a reserve for school capital projects; and

BE IT FINALLY ORDAINED by the Council of the City of Danville, Virginia that the transfer to a reserve for school projects will not decrease the City's Unreserved Fund Balance more than provided for in the FISCAL YEAR 2018 Budget Appropriation Ordinance.

APPROVED:

MAYOR

ATTEST:

CLERK

Approved as to
Form and Legal Sufficiency:

City Attorney

Council Letter

City of Danville, Virginia



CL-1884

New Business Item #: B.

City Council Regular Meeting

Meeting Date: 05/15/2018

Subject: Danville Track Facility

From: Cynthia Thomasson, Budget Director

COUNCIL ACTION

First Reading: 05/15/2018

Final Adoption: 06/05/2018

SUMMARY

City Council has reviewed the information provided by the Committee on Sports Tourism and the potential benefits for the City.

In 2015, City Council reserved \$1,500,000 to fund upgrades at the George Washington High School Football Stadium. City Council transferred \$200,000 of the reserve to fund an increase for Support of Public Schools in the FY 2018 Budget leaving \$1,300,000.

City Council proposes to appropriate the balance of \$1,300,000 for a feasibility study and the future construction of a track facility to be used by Danville Public Schools, Averett University, and to promote AAU track meets.

RECOMMENDATION

It is recommended the City Council adopt the attached Ordinance Appropriating \$1,300,000 for a feasibility study and construction of a track facility.

Attachments

Ordinance

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2018-____. ____

AN ORDINANCE AMENDING THE FISCAL YEAR 2018 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR A TRANSFER FROM THE GENERAL FUND RESERVED FUND BALANCE IN THE AMOUNT OF \$1,300,000 TO ESTABLISH A CAPITAL PROJECT FUND FOR THE DESIGN AND CONSTRUCTION OF A DANVILLE CITY TRACK AND FIELD FACILITY AND APPROPRIATING THE SAME.

WHEREAS, the City Council established a committee to consider the benefits of building a city track and field facility to be used by the City of Danville, Danville Public Schools, Averett University, and to promote outside event tournaments; and

WHEREAS, the committee traveled to Rocky Mount, North Carolina to visit their sports complex; and

WHEREAS, the City has reserved fund balance in the amount of \$1.3 million for such a project; and

WHEREAS, the committee recommends the City appropriate such funds for the design and construction of a Danville City Track and Field Facility.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Danville, Virginia, that the Fiscal Year 2018 Budget Appropriation Ordinance be, and it is hereby, amended by a transfer from reserved fund balance to fund the design and construction of a Danville City Track and Field Facility and appropriating same:

ANTICIPATED REVENUES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Reserved Fund Balance:		
General Fund	xxxx	\$1,300,000

ANTICIPATED EXPENDITURES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Support of Capital Projects Danville Track Facility	0199501-6025	\$1,300,000

AND BE IT FURTHER ORDAINED by the Council of the City of Danville, Virginia, that the Fiscal Year 2018 Budget Appropriation Ordinance be, and it is hereby, amended by to provide an appropriation for the t design and construction of a Track and Field Facility within the Capital Projects Fund in the amount of \$1,300,000 and appropriating same:

ANTICIPATED REVENUES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Capital Projects Fund Transfer from General Fund	61411000-6101	\$1,300,000

ANTICIPATED EXPENDITURES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Support of Capital Projects Danville Track Facility	61411999-50	\$1,300,000

AND BE IT FINALLY ORDAINED that all other accounts and provisions of the Fiscal Year 2018 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

APPROVED:

MAYOR

ATTEST:

CLERK

Approved as to
Form and Legal Sufficiency:

City Attorney

Council Letter

City of Danville, Virginia



CL-1883

New Business Item #: C.

City Council Regular Meeting

Meeting Date: 05/15/2018

Subject: Airport Security Improvement Project

From: Marc Adelman, Director of Transportation Services

COUNCIL ACTION

Business Meeting: 05/15/2018

SUMMARY

A state funding request has been approved by the Virginia Department of Aviation to replace the Danville Regional Airport's gate access and camera surveillance systems. The Virginia Department of Aviation provides funding for projects to enhance the security of general aviation airports in Virginia. The airport's existing security system is in need of replacement due to its age and condition.

BACKGROUND

The Danville Regional Airport's camera surveillance and electronically controlled gate systems were installed in 2005 and are in need of replacement due to their age and condition. The airport issued a Request for Proposals in 2018 to replace the existing analog camera system with Internet Protocol cameras; installation of fiber would be completed as part of the project. The Internet-based cameras will afford improved reliability and flexibility with monitoring camera views. In addition, the existing gate access system relies on software and hardware that must interface to work properly. However, due to the age of the system, needed repairs to the gate system cannot be completed. The total cost to replace airport security equipment is \$66,267.76 and State security program funding has been approved in the amount of \$54,002.43. Therefore, the local cost contribution for this project is \$12,265.33 that will be provided through the Support of Grants account.

RECOMMENDATION

It is recommended that City Council approve an Ordinance Amending the Fiscal Year 2018 Budget Appropriation Ordinance to provide for State Department of Aviation Security funds, for the local share and appropriating the same.

Attachments

Ordinance

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2018 - _____ - _____

AN ORDINANCE AMENDING THE FISCAL YEAR 2018 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR STATE DEPARTMENT OF AVIATION SECURITY GRANT FUNDS RELATED TO THE REPLACEMENT OF SECURITY EQUIPMENT AND SOFTWARE AT THE DANVILLE REGIONAL AIRPORT FOR \$54,003 AND OF THE LOCAL SHARE FOR \$12,266 FOR A TOTAL APPROPRIATION OF \$66,269 AND APPROPRIATING THE SAME.

NOWHEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia that the Fiscal Year 2018 Budget Appropriation Ordinance be, and it is hereby, amended by increasing revenues from the Virginia, Department of Aviation in the amount of \$54,003 and the local share in the amount of \$12,266 for a total amount of \$66,269 for the purpose of providing State funded Airport Security improvements at the Danville Regional Airport such funds to be appropriated in the Support of Grants Fund as follows:

ANTICIPATED REVENUES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
FY2018 Airport Security		
Categorical Aid – State	61412000-45712	\$54,003
Local Share	61412000-6101	<u>\$12,266</u>
	TOTAL	<u>\$ 66,269</u>

ANTICIPATED EXPENDITURES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
FY 2018 Airport Security	61412999-50	<u>\$66,269</u>

AND BE IT FURTHER ORDAINED that all other accounts and provisions of the Fiscal Year 2018 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

APPROVED:

MAYOR

ATTEST:

CLERK

Approved as to
Form and Legal Sufficiency:

City Attorney

Council Letter

City of Danville, Virginia



CL-1873

New Business Item #: D.

City Council Regular Meeting

Meeting Date: 05/15/2018

Subject: Hangar rental fee increase

From: Marc Adelman, Director of Transportation Services

COUNCIL ACTION

First Reading: 05/15/2018

Final Adoption: 06/05/2018

SUMMARY

The Danville Regional Airport currently maintains thirty-five hangars that are available to rent to aircraft owners for non-commercial use. A recent survey of Virginia and North Carolina airports concerning hangar rental fees and personal property tax rates on aircraft reflects that the total existing fees for the Danville Regional Airport are much less, on average, compared to other nearby airports. In an effort to offer more competitive rates that are consistent with other airports in this region and generate additional revenue, it is recommended to increase existing hangar rental fees by \$25 per month. Hangar rental fees were last increased in September 2009.

BACKGROUND

A recent survey of Virginia and North Carolina airports related to hangar rental fees and personal property tax rates shows that the total fee requirements for the Danville Regional Airport are less compared to all other airports surveyed. Fees were compared by examining the hangar rental rates charged by airports for small aircraft that would be stored in a t-hangar and larger corporate aircraft that are stored in clear span hangars. In addition, the fee comparison addressed the personal property tax rate fees that would be charged for aircraft assessed at \$100,000 and aircraft assessed at \$1,000,000. The total fees for other airports were then compared to the total fees for the Danville Regional Airport by factoring in a proposed \$25 monthly rental fee increase. The results of the fee comparison showed that Danville's hangar rental fees for different sized hangars would not be the least costly if a \$25 per month rental fee increase was charged, however Danville's total fees including personal property tax rate fees would be less than all other airports surveyed. It is estimated that approximately \$10,000 per year in additional rental income could be generated by increasing all hangar rental fees by \$25 per month. The current lease calls for providing tenants with a 60 day advanced notice in the event of a proposed lease fee increase.

RECOMMENDATION

It is recommended that City Council approve the attached Ordinance revising rental rates for hangars at the Danville Regional Airport and authorizing the City Manager to execute related lease agreements.

Attachments

Ordinance

Fee comparisons

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2018-_____- _____

AN ORDINANCE AUTHORIZING AND APPROVING REVISED RENTAL RATES FOR T-HANGARS AND CORPORATE HANGARS AT THE DANVILLE REGIONAL AIRPORT EFFECTIVE AUGUST 1, 2018.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia that revised rental rates effective August 1, 2018, for existing T-Hangars and corporate hangars at the Danville Regional Airport be, and the same hereby are authorized and approved, such rental rates to be as follows:

HANGAR RENTAL FEES	CURRENT	PROPOSED
80' x 80' Corporate Hangar	\$1,015.00	\$1,040.00
80' x 80' Corporate Hangar (if shared use)	\$400.00	\$425.00
65' x 60' Corporate Hangar	\$715.00	\$740.00
55' x 51' Corporate Hangar	\$275.00	\$300.00
T-hangars (bi-fold and sliding doors)	\$150.00	\$175.00
T-hangars (older units with sliding doors)	\$125.00	\$150.00

BE IT FURTHER ORDAINED that the City Manager, Ken Larking, be, and hereby is, authorized and directed to take the appropriate action to implement the above rental rates effective August 1, 2018.

BE IT FINALLY ORDAINED that the City Manager, Ken Larking, or his designee, is hereby authorized to execute and enter into lease agreements with third parties for the rental of hangar space consistent with the rental rate schedule set forth in this Ordinance.

APPROVED:

MAYOR

ATTEST:

CLERK

Approved as to
Form and Legal Sufficiency:

City Attorney

Proposed Hangar Rental Fee Increase Update

Example: Assessed Value on Aircraft - **\$100,000**

AIRPORT	HANGAR TYPE	MONTHLY RENTAL FEE	PERSONAL PROPERTY TAX RATE FEE	TOTAL ANNUAL COMBINED FEES
BLUE RIDGE AIRPORT, MARTINSVILLE, VA	T-Hangar	\$120	\$1258	\$2698
SHILOH AIRPORT, SANDY RIDGE, NC	T-Hangar	\$248	\$706	\$3676
PERSON COUNTY, NC	T-Hangar small	\$225	\$700	\$3400
	T-Hangar large	\$265	\$700	\$3880
TUCK AIRPORT SOUTH BOSTON, VA	T-Hangar	\$135	\$2880	\$4500
	Corporate Shared – two small aircraft	\$270	\$2880	\$6120
DANVILLE REGIONAL AIRPORT, DANVILLE, VA	T-Hangar (older units)	\$150 - PROPOSED	\$300	\$2100
	T-Hangar	\$175 - PROPOSED	\$300	\$2400

Proposed Hangar Rental Fee Increase Update

Example: Assessed Value on Aircraft - **\$1,000,000**

AIRPORT	CORPORATE HANGAR SIZE	MONTHLY RENTAL FEE	PERSONAL PROPERTY TAX RATE FEE	TOTAL ANNUAL COMBINED FEES
BLUE RIDGE AIRPORT, MARTINSVILLE, VA	60' X 60'	\$700	\$12,580	\$20,980
SHILOH AIRPORT, SANDY RIDGE, NC	50' X 50'	\$495	\$7060	\$13,000
	50' X 60'	\$594	\$7060	\$14,188
	60' X 80'	\$800	\$7060	\$16,660
PERSON COUNTY, NC	110' X 90'	\$2000	\$7000	\$31,000
TUCK AIRPORT SOUTH BOSTON, VA	80' X 80'	\$270 – two small aircraft	\$28,800	\$32,040
DANVILLE REGIONAL AIRPORT, DANVILLE, VA	55' X 51'	\$300 - PROPOSED	\$3000	\$6,600
	65' X 60'	\$740 – PROPOSED	\$3000	\$11,880
	80' X 80'	\$1040 - PROPOSED	\$3000	\$15,480

** Person County's 110' x 90' corporate hangar is 35% larger than Danville's 80' x 80' hangar*

Council Letter

City of Danville, Virginia



CL-1892

New Business Item #: E.

City Council Regular Meeting

Meeting Date: 05/15/2018

Subject: Fee Increases

From: Cynthia Thomasson, Budget Director

COUNCIL ACTION

First Reading: 05/05/2018

Final Adoption: 06/05/2018

SUMMARY

In order to extend the convenience of using credit cards to our customers for certain fees, the City is proposing a slight increase to the affected fees to compensate for the processing of credit card charges. This is a standard practice in most businesses (retail, professional, and governmental). In addition, the City is proposing an increase in certain inspection fees in addition to the credit card processing fee.

RECOMMENDATION

The City recommends the adoption of the attached Ordinance establishing certain fees and charges.

Attachments

[Ordinance](#)

[Schedule 1](#)

[Schedule 2](#)

[Schedule 3](#)

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2018-____.____

AN ORDINANCE ESTABLISHING CERTAIN COMMUNITY DEVELOPMENT, PUBLIC WORKS AND FIRE DEPARTMENTS PERMITS & INSPECTION FEES AND CHARGES EFFECTIVE JULY 1, 2018.

WHEREAS, the City proposes to increase certain fees in order to extend to customers the convenience of using credit cards to pay for Community Development, Public Works, and Fire Departments fees for certain services they provide to customers; and

WHEREAS, these fees are designed to recoup a portion of the processing fee charged by credit card companies; and

WHEREAS, the fees charged are a standard used by most businesses, retail, professional, and governmental.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that the rates, charges, and fees for certain permits and inspections and other charges, be, and the same are hereby, established and approved in accordance with and shown on the three (3) Schedules, which are attached hereto and made a part hereof as if fully set out herein, as follows:

Schedule 1. Community Development Fees

Schedule 2. Public Works Fees

Schedule 3. Fire Fees

AND BE IT FURTHER ORDAINED that this Ordinance shall be and become effective on and as of July 1, 2018.

APPROVED:

MAYOR

ATTEST:

CLERK

Approved as to
Form and Legal Sufficiency:

City Attorney

**CITY OF DANVILLE
INSPECTIONS DIVISION**

**SIGN PERMIT FEES
EFFECTIVE JULY 1, 2009**

~~Fees for sign & banner permits shall be as follows:~~

- ~~1. For the installation or erection of all temporary bannere
or temporary portable trailer, A frame or stand type signs \$30.00~~

- ~~2. For all other signs not otherwise provided for, where:~~
 - ~~cost is \$1,000 or less \$30.00~~
 - ~~cost is in excess of \$1,000 \$30.00 1st M plus~~
 - ~~\$4.10 per M or~~
 - ~~fraction thereof~~

**CITY OF DANVILLE
INSPECTIONS DIVISION**

**INSPECTIONS FEES
EFFECTIVE JULY 1, 2009**

~~Fees for the inspection of the work being performed shall be as follows:~~

- ~~1. For additional inspections made necessary by undue delay in the work, the use of improper materials or workmanship, the failure to have ready any required tests, or continued violations of the USBC (Uniform Statewide Building Code) \$27.50~~
- ~~2. For inspections and investigations necessary to verify work being done without the required permits \$70.00~~
- ~~3. For special inspections beyond or after normal working hours of the Department \$55.00 1st hour
plus \$27.50 per
hour to the nearest
one quarter hour~~

CITY OF DANVILLE
INSPECTIONS DIVISION

PLAN REVIEW FEES
EFFECTIVE JULY 1, 2009

COMMERCIAL:

~~Fees for the review and approval of construction plans and specifications shall be as follows:~~

- ~~1. Minimum plan review fee \$30.00~~
- ~~2. Where cost is \$500,000 or less building 0.247% of the valuation~~
- ~~3. Where cost is in excess of \$500,000 \$1,235 plus 0.082% of the building valuation over \$500,000~~

RESIDENTIAL:

~~Fees for the review and approval of construction plans and specifications shall be as follows:~~

- ~~1. Construction of any addition to a Single Family Dwelling — 150 S.F. or more
\$25.00~~
- ~~2. Construction of a new Single Family Dwelling
\$50.00~~

**CITY OF DANVILLE
INSPECTIONS DIVISION**

**BUILDING PERMIT FEES
EFFECTIVE JULY 1, 2009**

~~Fees for building permits shall be as follows:~~

- ~~1. Where cost is \$1,000 or less \$30.00~~
- ~~2. Where cost is in excess of \$1,000 and does not exceed \$5,000 \$30.00 1st M plus \$6.90 per M or fraction thereof~~
- ~~3. Where cost is in excess of \$5,000 and does not exceed \$20,000 \$48.60 1st 5M plus \$6.55 per M or fraction thereof~~
- ~~4. Where cost is in excess of \$20,000 and does not exceed \$100,000 \$146.85 1st 20M plus \$4.10 per M or fraction thereof~~
- ~~5. Where cost is in excess of \$100,000 and does not exceed \$500,000 \$474.85 1st 100M plus \$2.65 per M or fraction thereof~~
- ~~6. Where cost is in excess of \$500,000 and does not exceed \$1,000,000 \$1,534.85 1st 500M plus \$1.10 per M or fraction thereof~~
- ~~7. Where cost is in excess of \$1,000,000 \$2,084.85 1st 1000M plus \$0.75 per M or fraction thereof~~
- ~~8. For the demolition of any structure \$50.00~~
- ~~9. For the moving of any structure \$75.00~~
- ~~10. Permits for the installation of automatic sprinkler systems, fire alarm systems, elevators & escalators, fire escapes, underground storage tanks and other~~

~~miscellaneous structures shall be calculated in the same manner as building permits above.~~

- ~~11. Temporary Certificate of Use & Occupancy \$30.00~~
- ~~12. Permanent Certificate of Use & Occupancy \$30.00~~
- ~~13. Change of Use Survey \$25.00~~

~~***Note: Plus 2.00% Levy**~~

**CITY OF DANVILLE
INSPECTIONS DIVISION**

**MECHANICAL PERMIT FEES
EFFECTIVE JULY 1, 2009**

Fees for mechanical permits shall be as follows:

1.	Where cost is \$1,000 or less	\$30.00
2.	Where cost is in excess of \$1,000 and does not exceed \$5,000	\$30.00 1 st M plus \$6.90 per M or fraction thereof
3.	Where cost is in excess of \$5,000 and does not exceed \$20,000	\$48.60 1 st 5M plus \$6.55 per M or fraction thereof
4.	Where cost is in excess of \$20,000 and does not exceed \$100,000 plus	\$146.85 1 st 20M plus \$4.10 per M or fraction thereof
5.	Where cost is in excess of \$100,000 and does not exceed \$500,000 plus	\$474.85 1 st 100M plus \$2.65 per M or fraction thereof
6.	Where cost is in excess of \$500,000 and does not exceed \$1,000,000	\$1,534.85 1 st 500M plus \$1.10 per M or fraction thereof
7.	Where cost is in excess of \$1,000,000	\$2,084.85 1 st 1000M plus \$0.75 per M or fraction thereof

***Note: Plus 2.00% Levy**

CITY OF DANVILLE
INSPECTIONS DIVISION

PLUMBING PERMIT FEES
EFFECTIVE JULY 1, 2009

~~Fees for plumbing permits shall be as follows:~~

~~1. Minimum plumbing permit fee shall be: \$30.00~~

~~2. For plumbing in new or existing buildings:~~

~~Base fee \$13.75~~
~~For each fixture \$ 7.00~~

~~3. For new building sewer or water service or renewal
of existing building sewer or water service \$30.00~~

~~4. For water connection to any potable water supply \$30.00~~

~~5. For the installation or replacement of backflow
prevention devices:~~

~~Base fee \$ 8.25~~
~~For each device \$ 2.75~~

~~***Note: Plus 2.00% Levy**~~

**CITY OF DANVILLE
INSPECTIONS DIVISION**

**ELECTRICAL PERMIT FEES
EFFECTIVE JULY 1, 2009**

~~Fees for electrical permits shall be as follows:~~

~~1. The minimum permit fee shall be \$30.00~~

~~2. For outlets, unless otherwise provided for:~~

When not in excess of 10	\$ 2.75
When more than 10 but not in excess of 100	\$13.75
When more than 100 but not in excess of 150	\$30.00
When more than 150	\$30.00 plus \$0.20/outlet
	in excess in 150

~~2a. For additional feeders other than main service \$10.25 each~~

~~3. For special outlets:~~

Electric range	\$ 4.15
Electric water heater	\$ 4.15
Electric dryers	\$ 4.15
Air conditioners — 1 to 5 horsepower	\$ 4.15
All types of electric heat	\$ 0.50 per kilowatt
X-Ray machines	\$ 4.15
Other special equipment	\$ 4.15

~~4. For altered or new services only
(No additional outlets):~~

Size service entrance, 60 & 100 ampere	\$30.00
Size service entrance, 150 ampere	\$36.50
Size service entrance, 200 ampere	\$50.25
Size service entrance, 400 ampere	\$57.25
Size service entrance, 600 ampere	\$64.00
Size service entrance, 800 ampere	\$71.00
800 service entrance over 80 ampere	\$84.50

~~***Note: Plus 2.00% Levy**~~

~~CITY OF DANVILLE~~
~~INSPECTIONS DIVISION~~

~~AMUSEMENT DEVICE PERMIT FEES~~
~~EFFECTIVE JULY 1, 2009~~

~~Fees for amusement device permits shall be as follows:~~

- ~~1. For the construction, reassembly, operation and inspection of an amusement device, when inspected and certified by City of Danville personnel:~~

Kiddie Ride	\$15.00
Major Ride	\$25.00
Spectacular Ride	\$45.00

- ~~2. For the construction, reassembly, operation and inspection of an amusement device, when inspected and certified by private inspectors utilized by the owner or lessee:~~

Kiddie Ride	\$ 7.50
Major Ride	\$12.50
Spectacular Ride	\$22.50

- ~~3. For an annual permit for the construction, reassembly, operation and inspection of an amusement device which is permanently affixed to a site, or is to be reassembled more than once during the calendar year:~~

Kiddie Ride	\$15.00
Major Ride	\$25.00
Spectacular Ride	\$45.00

~~CITY OF DANVILLE~~
~~INSPECTIONS DIVISION~~

~~EXAMINATION/CERTIFIATION FEES~~
~~EFFECTIVE JULY 1, 2009~~

~~Fees for certification of Backflow Prevention Device Workers shall be as follows:~~

- ~~1. For the processing of an application and the issuance
of the Backflow Prevention Device Worker Certificate \$25.00~~
- ~~2. For the re-issuance of any certificate due to loss, destruction
or any other reason \$25.00~~

**~~CITY OF DANVILLE
PLANNING DIVISION~~**

**~~PLANNING AND ZONING FEES
EFFECTIVE JULY 1, 2009~~**

~~Fees for Planning Division related items shall be as follows:~~

- ~~1. The issuance of Zoning Clearance for Business License \$10~~
- ~~2. Items requiring a public hearing before the Planning Commission \$350
(Rezoning/Special Use Permit/Code Amendment)~~
- ~~3. Items requiring a public hearing before the Board of Zoning Appeals \$200
(Variance/Appeal of Zoning Administrator)~~
- ~~4. Items requiring a Certificates of Appropriateness \$25~~
- ~~5. Items requiring appeals from the Local Board of Building Code Appeals \$200
(Appeals of Building Official / Appeals of Fire Official)~~

Schudule 1			
Proposed Fee Increases with New Technology Fees			
	Current Fee	Proposed FY 2019 Fee	Proposed Fee Including New Technology Fee
Community Development			
Planning & Zoning Division			
The issuance of a Zoning Clearance for Business License	\$ 10.00		\$ 11.00
Items requiring a public hearing before the Planning Commission (Rezoning/ Special Use Permit /Code Amendment)	\$ 350.00		\$ 360.00
Items requiring a public hearing before the Board of Zoning Appeals (Variance/ Appeal of Zoning Administrator)	\$ 200.00		\$ 206.00
Items requiring Certificates of Appropriateness	\$ 25.00		\$ 26.00
Items requiring appeals from the Local Board of Building Code Appeals (Appeals of Building Official/ Appeals of Fire Official)	\$ 200.00		\$ 206.00
Sign Permit Fees	Current Fee		Proposed Fee
Fees for the sign & banner permits shall be as follows:			
For the installation or erection of all temporary banners or temporary portable trailer, A-frame or stand type signs	\$ 30.00	\$ 40.00	\$ 42.00
For all other signs not otherwise provided for, where: cost is less than \$1,000 or less	\$ 30.00	\$ 40.00	\$ 42.00
cost is in excess of \$1,000	\$30 1st M plus \$4.10 per M fraction thereof	\$40.00 1st M, \$5.00 per M or fraction thereof	\$42.00 1st M, \$5.00 per M or fraction thereof
Inspection Fees	Current Fee		Proposed Fee
For additional inspections made necessary by undue delay in the work, the use of improper materials or workmanship, the failure to have ready any required tests, or continued violations of the USBC(Uniform State Building Code)	\$ 27.50		\$ 29.00
For inspections and investigations necessary to verify work being done without the required permits	\$ 70.00		\$ 72.00
For special inspections beyond or after normal working hours of the department	\$ 55.00		\$ 57.00
Plan Review Fees - Commercial	Current Fee		Proposed Fee
Minimum plan review fee	\$ 30.00		\$ 31.00
Where cost is \$500,000 or less building	.247% of the valuation		.254% of the valuation
Where cost is in excess of \$500,000	\$1,235 plus 0.082% of the building valuation over \$500,000		\$1,270 plus 0.0845% of the building valuation over \$500,000
Plan Review Fees - Residential	Current Fee		Proposed Fee
Construction of any <u>addition</u> to a Single-Family Dwelling – 150 S.F. or more	\$ 25.00		\$ 26.00
Construction of a <u>new</u> Single-Family Dwelling	\$ 50.00		\$ 52.00

Schudule 1 (Cont.)			
Proposed Fee Increases with New Technology Fees			
	Current Fee	Proposed FY 2019 Fee	Proposed Fee Including New Technology Fee
Community Development			
Building Permit Fees	Current Fee		Proposed Fee
Where cost is \$1,000 or less	\$ 30.00	\$ 40.00	\$ 42.00
Where cost is in excess of \$1,000 and does not exceed \$5,000	\$30.00 1st M plus \$6.90 per M or fraction thereof	\$40.00 1st M plus \$7.50 per thousand or fraction thereof	\$42.00 1st M plus \$7.50 per thousand or fraction thereof
Where cost is in excess of \$5,000 and does not exceed \$20,000	\$48.60 1st 5M plus \$6.55 per M or fraction thereof	\$70.00 1st 5M plus \$7.00 per M or fraction thereof	\$74.04 1st 5M plus \$7.00 per M or fraction thereof
Where cost is in excess of \$20,000 and does not exceed \$100,000	\$146.85 1st 20M plus \$4.10 per M or fraction thereof	\$175.00 1st 20M plus \$5 per M or fraction thereof	\$182.01 1st 20M plus \$5 per M or fraction thereof
Where cost is in excess of \$100,000 and does not exceed \$500,000	\$474.85 1st 100M plus \$2.65 per M or fraction thereof	\$575 1st 100M plus \$3 per M or fraction thereof	\$595.39 1st 100M plus \$3 per M or fraction thereof
Where cost is in excess of \$500,000 and does not exceed \$1,000,000	\$1,534.85 1st 500M plus \$1.10 per M or fraction thereof	\$1775 1st 100M plus \$2 per M or fraction thereof	\$1829.35 1st 100M plus \$2 per M or fraction thereof
Where cost is in excess of \$1,000,000	\$2,084.85 1st 1000M plus 75¢ per M or fraction thereof	\$2775.00 1st 1000M plus \$1.50 per M or fraction thereof	\$2857.65 1st 1000M plus \$1.50 per M or fraction thereof
For the demolition of any structure	\$ 50.00		\$ 52.00
For the moving of any structure	\$ 75.00		\$ 78.00
Permits for the installation of automatic sprinkler systems, fire alarm systems, elevators & escalators, fire escapes, underground storage tanks and other miscellaneous structures shall be calculated in the same manner as building permits above.			
Temporary Certificate of Use & Occupancy	\$ 30.00		\$ 31.00
Permanent Certificate of Use & Occupancy	\$ 30.00		\$ 31.00
Change of Use Survey	\$ 25.00		\$ 26.00
Mechanical Permit Fees	Current Fee		Proposed Fee
Where cost is \$1,000 or less	\$ 30.00	\$ 40.00	\$ 42.00
Where cost is in excess of \$1,000 and does not exceed \$5,000	\$30.00 1st M plus \$6.90 per M or fraction thereof	\$40.00 1st M plus \$7.50 per thousand or fraction thereof	\$42.00 1st M plus \$7.50 per thousand or fraction thereof
Where cost is in excess of \$5,000 and does not exceed \$20,000	\$48.60 1st 5M plus \$6.55 per M or fraction thereof	\$70.00 1st 5M plus \$7.00 per M or fraction thereof	\$74.04 1st 5M plus \$7.00 per M or fraction thereof
Where cost is in excess of \$20,000 and does not exceed \$100,000	\$146.85 1st 20M plus \$4.10 per M or fraction thereof	\$175.00 1st 20M plus \$5 per M or fraction thereof	\$182.01 1st 20M plus \$5 per M or fraction thereof
Where cost is in excess of \$100,000 and does not exceed \$500,000	\$474.85 1st 100M plus \$2.65 per M or fraction thereof	\$575 1st 100M plus \$3 per M or fraction thereof	\$595.39 1st 100M plus \$3 per M or fraction thereof
Where cost is in excess of \$500,000 and does not exceed \$1,000,000	\$1,534.85 1st 500M plus \$1.10 per M or fraction thereof	\$1775 1st 100M plus \$2 per M or fraction thereof	\$1829.35 1st 100M plus \$2 per M or fraction thereof
Where cost is in excess of \$1,000,000	\$2,084.85 1st 1000M plus 75¢ per M or fraction thereof	\$2775.00 1st 1000M plus \$1.50 per M or fraction thereof	\$2857.65 1st 1000M plus \$1.50 per M or fraction thereof

Schudule 1 (Cont.)			
Proposed Fee Increases with New Technology Fees			
	Current Fee	Proposed FY 2019 Fee	Proposed Fee Including New Technology Fee
Community Development			
Plumbing Permit Fees	Old Fee		New Fee
Minimum plumbing permit fee	\$ 30.00	\$ 40.00	\$ 42.00
For plumbing in new or existing buildings:			
Base fee	\$ 13.75		\$ 15.00
For each fixture	\$ 7.00		\$ 8.00
For new building sewer or water service or renewal of existing building or water service	\$ 30.00	\$ 40.00	\$ 42.00
For water connection to any potable water supply	\$ 30.00	\$ 40.00	\$ 42.00
For the installation or replacement of backflow prevention devices:			
Base fee	\$ 8.25		\$ 9.25
For each device	\$ 2.75		\$ 3.75
Electrical Permit Fee	Current Fee		Proposed Fee
Fees for electrical permits shall be as follows:			
Minimum permit fee	\$ 30.00	\$ 40.00	\$ 42.00
For outlets, unless otherwise provided for:			
When not in excess of 10	\$ 2.75		\$ 3.00
When more than 10 but not in excess of 100	\$ 13.75		\$ 15.00
When more than 100 but not in excess of 150	\$ 30.00	\$ 40.00	\$ 42.00
When more than 150	\$30.00 plus 20¢/outlet in excess of 150	\$40.00 plus 0.20/outlet in excess of 150	\$42.00 plus 0.20/outlet in excess of 150
For additional feeders other than main service	\$10.25 each		
For special outlets:			
Electric range	\$ 4.15		\$ 4.30
Electric water heater	\$ 4.15		\$ 4.30
Electric dryers	\$ 4.15		\$ 4.30
Air conditioners – 1 to 5 horsepower	\$ 4.15		\$ 4.30
All types of electric heat	50¢ per kilowatt		
X-Ray machines	\$ 4.15		\$ 4.30
Other special equipment	\$ 4.15		\$ 4.30
For altered or new services only: (no additional outlets)			
Panel Change	\$ -	\$ 40.00	\$ 42.00
Size service entrance, 60 & 100 ampere	\$ 30.00	\$ 40.00	\$ 42.00
Size service entrance, 150 ampere	\$ 36.50	\$ 40.00	\$ 42.00
Size service entrance, 200 ampere	\$ 50.25		\$ 52.00
Size service entrance, 400 ampere	\$ 57.25		\$ 59.00
Size service entrance, 600 ampere	\$ 64.00		\$ 66.00
Size service entrance, 800 ampere	\$ 71.00		\$ 73.00
Size service entrance, over 800 ampere	\$ 84.50		\$ 87.00
Amusement Device Permit Fees	Current Fee		Proposed Fee
For the construction, reassembly, operation and inspection of an amusement device, when inspected and certified by City of Danville personnel:			
Kiddie Ride	\$ 15.00		\$ 16.00
Major Ride	\$ 25.00		\$ 26.00
Spectacular Ride	\$ 45.00		\$ 47.00
Civil Penalties	Current Fee		Proposed Fee
In lieu of any criminal penalty otherwise chargeable under the Virginia Uniform Statewide Building Code or by Section 36-106 of the Code of Virginia, 1950, as amended, civil penalties may be levied for certain violations of the Virginia Uniform Statewide Building Code in accordance with this section.			
Initial Summons	\$ 100.00		\$ 103.00
Subsequent Summons	\$ 350.00		\$ 360.00
Rental District Fees	Current Fee		Proposed Fee
Fees for the established Rental Districts (North, South and OWE) Initial /periodic inspections, Second / Subsequent follow-up inspections and Additional inspections			
Initial/Periodic Inspection Fee	\$ 50.00		\$ 52.00
2nd/Subsequent Insption Fee	\$ 35.00		\$ 36.00
Additional Inspection Fee	\$ 27.50		\$ 29.00

Schedule 2		
Proposed Fee Increases with New Technology Fees		
	Current Fee	Proposed Fee Including New Technology Fee
Public Works		
Nuisance Violation Fees	Current Fee	Proposed Fee
Weeds as public nuisance	\$ 100.00	\$ 103.00
Hazardous Tree Removal	\$ 100.00	\$ 103.00
Obstructions	\$ 100.00	\$ 103.00
Abandoned Vehicles	\$ 100.00	\$ 103.00
Inoperative Vehicles	\$ 100.00	\$ 103.00
Engineering Division		
Land Disturbance Permit	Current Fee	Proposed Fee
Land disturbance permit for areas of 5,000 square feet or greater (non-single family) - first acre	\$ 75.00	\$ 78.00
Each additional acre	\$ 50.00	\$ 52.00
Land disturbance permit for single-family residential lots	\$ 50.00	\$ 52.00
Excavation Permit	Current Fee	Proposed Fee
For each street pavement or sidewalk cut & patch not exceeding 10 sq. ft. in area	\$ 20.00	\$ 21.00
For each street pavement or sidewalk cut & patch exceeding 10 sq. ft. in area	\$20 + 5¢ per sq. ft. beyond 10 sq. ft.	\$21+.05 per sq. ft. beyond 10 sq. ft.
For each utility boring under the street or sidewalk	\$ 20.00	\$ 21.00
For each cut or crossing in new subdivision where utility lines are constructed under the street or sidewalk area	\$ 20.00	\$ 21.00
STORM DRAINAGE SYSTEM (FACILITY PERMIT)	Current Fee	Proposed Fee
Plan Review	\$ 10.00	\$ 11.00
Each private property storm sewer	\$ 7.50	\$ 8.50
Each stormwater conveyance channel	\$ 7.50	\$ 8.50
Combination of storm sewer & stormwater conveyance channel	\$ 10.00	\$ 11.00
Each lateral or a storm drain	\$ 5.00	\$ 6.00
Each driveway pipe	\$ 7.50	\$ 8.50
Each manhole, drop inlet catch basin or area drain on a storm sewer line	\$ 5.00	\$ 6.00
Each roof drain & outside leader (Note: No fee for outside leaders wasting on ground or extending to cut line)	\$ 5.00	\$ 6.00
Minimum permit fee	\$ 7.50	\$ 8.50
Permit for curb cut or installation, repair of driveway	\$ 15.00	\$ 16.00

Schedule 2 (Cont.)		
Proposed Fee Increases with New Technology Fees		
	Current Fee	Proposed Fee Including New Technology Fee
Public Works		
Virginia Stormwater Management Program (VSMP Permit Fees)	Current Fee	Proposed Fee
General/Stormwater Mgt-Small Construction Activity/Land Clearing (less than one acre)	\$ 290.00	\$ 300.00
General Stormwater Mgt-Small Construction Activity/ Land Clearing (equal to or greater than one acre, less than five acres)	\$ 2,700.00	\$ 2,778.00
General Stormwater Mgt-Small Construction Activity/ Land Clearing (equal to or greater than five acres, less than ten acres)	\$ 3,400.00	\$ 3,497.00
General Stormwater Mgt-Small Construction Activity/ Land Clearing (equal to or greater than 10 acres, less than 50 acres)	\$ 4,500.00	\$ 4,628.00
General Stormwater Mgt-Small Construction Activity/ Land Clearing (equal to or greater than 50 acres, less than 100 acres)	\$ 6,100.00	\$ 6,273.00
General Stormwater Mgt-Small Construction Activity/ Land Clearing (equal to or greater than 100 acres)	\$ 9,600.00	\$ 9,872.00
Individual permit for discharges of stormwater from construction activities	\$ 15,000.00	\$ 15,425.00
Permit Modification/Transfer Fees	Current Fee	Proposed Fee
General/Stormwater Mgt-Small Construction Activity/Land Clearing (less than one acre)	\$ 20.00	\$ 21.00
General Stormwater Mgt-Small Construction Activity/ Land Clearing (equal to or greater than one acre, less than five acres)	\$ 200.00	\$ 206.00
General Stormwater Mgt-Small Construction Activity/ Land Clearing (equal to or greater than five acres, less than ten acres)	\$ 250.00	\$ 258.00
General Stormwater Mgt-Small Construction Activity/ Land Clearing (equal to or greater than 10 acres, less than 50 acres)	\$ 300.00	\$ 309.00
General Stormwater Mgt-Small Construction Activity/ Land Clearing (equal to or greater than 50 acres, less than 100 acres)	\$ 450.00	\$ 463.00
General Stormwater Mgt-Small Construction Activity/ Land Clearing (equal to or greater than 100 acres)	\$ 700.00	\$ 720.00
Individual permit for discharges of stormwater from construction activities	\$ 5,000.00	\$ 5,142.00

Schedule 2 (Cont.)		
Proposed Fee Increases with New Technology Fees		
	Current Fee	Proposed Fee Including New Technology Fee
Public Works		
Annual Maintenance Fees	Current Fee	Proposed Fee
Chesapeake Bay Preservation Act Land-Disturbing Activity (not subject to General Permit coverage; sites within designated areas of Chesapeake Bay Act Localities with land disturbance acreage equal to or greater than 2,500 square feet and less than one acre)	\$ 50.00	\$ 52.00
General/Stormwater Mgt-Small Construction Activity/Land Clearing (less than one acre)	\$ 50.00	\$ 52.00
General Stormwater Mgt-Small Construction Activity/ Land Clearing (equal to or greater than one acre, less than five acres)	\$ 400.00	\$ 412.00
General Stormwater Mgt-Small Construction Activity/ Land Clearing (equal to or greater than five acres, less than ten acres)	\$ 500.00	\$ 515.00
General Stormwater Mgt-Small Construction Activity/ Land Clearing (equal to or greater than 10 acres, less than 50 acres)	\$ 650.00	\$ 669.00
General Stormwater Mgt-Small Construction Activity/ Land Clearing (equal to or greater than 50 acres, less than 100 acres)	\$ 900.00	\$ 926.00
General Stormwater Mgt-Small Construction Activity/ Land Clearing (equal to or greater than 100 acres)	\$ 1,400.00	\$ 1,440.00
SANITARY SEWER CONNECTION FEES	Current Fee	Proposed Fee
Four-inch diameter sewer connection on an outfall line	\$ 500.00	\$ 515.00
Four-inch less than 50 feet right-of-way	\$ 1,200.00	\$ 1,234.00
Four-inch 51 feet - 60 feet right-of-way	\$ 1,500.00	\$ 1,543.00
Four-inch 61 feet - 70 feet right-of-way	\$ 1,750.00	\$ 1,800.00
Four-inch 71 feet - 80 feet right-of-way	\$ 2,000.00	\$ 2,058.00
Four-inch over 80 feet right-of-way	\$ 2,000.00	\$ 2,058.00
Four-inch - each add'l foot over 80 feet	\$ 50.00	\$ 52.00
Six-inch diameter sewer connection, angle, and otherwise,	\$ 2,000.00	\$ 2,058.00
plus an up-size charge per foot of actual sewer pipe installed.	\$ 9.00	\$ 10.00
Eight-inch diameter sewer connection, angle and otherwise,	\$ 2,000.00	\$ 2,058.00
plus an up-size charge per foot of actual sewer pipe installed.	\$ 15.00	\$ 16.00
Second sewer connection in a common ditch shall be charged per foot.	\$ 10.00	\$ 11.00
Angle sewer connection shall be charged for the corresponding perpendicular four-inch sewer connection; plus a cost per foot for the extra distance caused by the angle being used.	\$ 50.00	\$ 52.00
Manhole 0 to 6 feet in depth	\$ 1,450.00	\$ 1,492.00
Manhole – each add'l foot over 6 feet in depth	\$ 145.00	\$ 150.00
The fee for sewer connections on interceptor lines shall be as approved and priced by the Department of		
Sewer main extensions, should sewer main extension be necessary, the City will provide the first one		

Schedule 2 (Cont.)		
Proposed Fee Increases with New Technology Fees		
	Current Fee	Proposed Fee Including New Technology Fee
Public Works		
Cemeteries		
Cemetery Plots & Fees	Current Fee	Proposed Fee
Adult Grave (Plot fees include \$125 for Perpetual Care)	\$ 825.00	\$ 849.00
Child Grave (Plot fees include \$125 for Perpetual Care)	\$ 325.00	\$ 335.00
Perpetual Care not previously paid	\$ 125.00	\$ 129.00
Transfer of Ownership	\$ 100.00	\$ 103.00
Permit for Markers & Monuments	\$ 100.00	\$ 103.00
Vault Permit Fee	\$ 300.00	\$ 309.00
Cemetery Service Fees		
Regular Charges	Current Fee	Proposed Fee
Adult Grave Opening and Closing	\$ 775.00	\$ 797.00
Child Grave Opening & Closing	\$ 400.00	\$ 412.00
Mausoleum	\$ 425.00	\$ 438.00
Cremated Body Service	\$ 425.00	\$ 438.00
Less than 24 Hour Notice Penalty	\$ 100.00	\$ 103.00
Equipment Fee	Current Fee	Proposed Fee
Single Axle	\$ 50.00	\$ 52.00
Double Axle	\$ 100.00	\$ 103.00
Overtime Charges	Current Fee	Proposed Fee
Adult Grave Opening and Closing	\$ 925.00	\$ 952.00
Child Grave Opening and Closing	\$ 500.00	\$ 515.00
Mausoleum	\$ 510.00	\$ 525.00
Cremated Body Service	\$ 510.00	\$ 525.00
Child graves are four feet or less. Regular charges are for funerals conducted between the hours of 8:00 a.m.		
Limited to one tent, twelve chairs, one artificial grass, and one lowering device, if needed. Includes burial		
Overtime charges are for funerals conducted on Saturdays, Sundays, holidays, and between 3:30 p.m. and		

Schedule 3		
Proposed Fee Increases with New Technology Fees		
	Current Fee	Proposed Fee Including New Technology Fee
Fire		
Compliance Inspections	Current Fee	Proposed Fee
Cancellation fee- cancellation of fire protection inspections after two hours prior to the scheduled time	\$ 27.50	\$ 30.00
Additional inspections of failed systems. After four inspections court action will be taken.	\$ 27.50	\$ 30.00

Council Letter

City of Danville, Virginia



CL-1897

New Business Item #: F.

City Council Regular Meeting

Meeting Date: 05/15/2018

Subject: Meals Tax Increase

From: Cynthia Thomasson, Budget Director

COUNCIL ACTION

First Reading: 05/15/2018

Final Adoption: 06/05/2018

SUMMARY

The Fiscal Year 2019 City Council Introductory Budget, as reviewed in prior work sessions, contains a staff recommendation for an increase in Meals Tax from 6% to 6.5%. This increase is estimated to provide an additional \$600,000 in annual revenue.

If adopted, the Meals Tax will be effective July 1, 2018.

BACKGROUND

The City Council agreed to advertise for a potential 1/2 percent increase in the meals tax for the upcoming fiscal year. The Council still has time to make further cost reductions to close a budget gap that would make this increase unnecessary for the upcoming year.

RECOMMENDATION

It is recommended that Council approve the attached Ordinance increasing and imposing a meals tax increase, if sufficient cost reduction measures are not identified.

Attachments

Ordinance

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2018-____. _____

AN ORDINANCE AMENDING AND REORDAINING SECTION 37-141 OF THE DANVILLE CITY CODE TO INCREASE THE TAX ON MEALS SERVED IN RESTAURANTS OR BY CATERERS FROM SIX (6) PERCENT TO SIX AND ONE HALF PERCENT (6.5%) EFFECTIVE JULY 1, 2018.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia that Section 37-141, entitled "Levy of Tax" of Article IX, entitled "Tax on Meals Served in Restaurants or by Caterers", of Chapter 37, entitled "Taxation", of the Code of the City of Danville, Virginia, 1986, as amended, be, and the same hereby is, amended and reordained to read as follows:

Sec. 37-141. Levy of tax.

In addition to all other taxes and fees of any kind now or hereafter imposed by law, a tax is hereby levied and imposed on the purchaser of every meal served, sold or delivered in the City by a restaurant or caterer. The rate of this tax shall be ~~six (6) percent~~ **six and one-half percent (6.5%)** of the amount paid for the meal; and

BE IT FURTHER ORDAINED that all other provisions and Sections of said Article, Chapter and Code be, and the same are hereby, continued in full force and effect unless and until the same are hereafter amended or repealed; and

BE IT FINALLY ORDAINED that this Ordinance shall be and become effective on and as of July 1, 2018.

APPROVED:

MAYOR

ATTEST:

CLERK

Approved as to
Form and Legal Sufficiency:

City Attorney

Council Letter

City of Danville, Virginia



CL-1869

New Business Item #: G.

City Council Regular Meeting

Meeting Date: 05/15/2018

Subject: Renewal of Moral Obligation - Old Belt One Building

From: Michael Adkins, Director of Finance

COUNCIL ACTION

Business Meeting: 05/15/2018

SUMMARY

In March 2013, City Council approved a moral obligation for The Industrial Development Authority of Danville (IDA) with regard to financing for the Old Belt One Building located at 527 Bridge Street. The loan was used to make necessary improvements to the building for incoming tenants. Payments were structured for a 20-year payback at a 5% interest rate, but with a five-year maturity date of May 1, 2018. In order to renew this loan, the moral obligation must also be renewed.

American National Bank has offered to renew this borrowing at an interest rate of 4.75% with payments structured for a 15-year payback, but with a five-year maturity date of May 2023; the monthly payment will be \$5,992. The current monthly lease revenue of \$14,960 provides ample coverage for this loan.

BACKGROUND

The IDA obtained a revolving loan from American National Bank in April 2013, for the improvements needed to 527 Bridge Street. The maximum amount of funds available through this loan was \$1,100,000. The IDA was able to complete the work needed for approximately \$867,000 and has been using the lease payments from tenants at this location to make the required debt payments of \$5,757 per month.

Currently, the principal amount outstanding is \$753,310. In order to renew this loan, maturing on May 1, 2018, American National Bank requires the renewal of the City's moral obligation.

RECOMMENDATION

It is recommended that City Council adopt the attached Resolution supporting the Moral Obligation as required by American National Bank to renew the loan related to the financed tenant improvements at the Old Belt One Building located at 527 Bridge Street.

Attachments

Resolution

Moral Obligation Agreement

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2018-____.____

A RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A MORAL OBLIGATION AGREEMENT BY AND BETWEEN THE CITY OF DANVILLE, VIRGINIA AND AMERICAN NATIONAL BANK AND TRUST COMPANY.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Danville, Virginia, that a Moral Obligation Agreement, substantially in the form attached hereto and made a part hereof, between the City of Danville, Virginia and American National Bank and Trust Company be, and the same hereby is, approved; and

BE IT FURTHER RESOLVED that the City Manager, Kenneth F. Larking, be, and is hereby, authorized and directed to execute such Moral Obligation Agreement on behalf of the City.

APPROVED:

MAYOR

ATTEST:

Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

MORAL OBLIGATION AGREEMENT OF CITY OF DANVILLE

THIS MORAL OBLIGATION AGREEMENT made as of the __ day of _____, 2018, by and between the **CITY OF DANVILLE, VIRGINIA**, a political subdivision of the Commonwealth of Virginia (the “**City**”), and **AMERICAN NATIONAL BANK AND TRUST COMPANY**, a national banking association (“**American National**”), to-wit:

Background

A. The Industrial Development Authority of Danville, Virginia (the “**Authority**”) was created under the Industrial Development and Revenue Bond Act (§15.2-4900 et seq.) of the Code of Virginia to promote development, industry and trade.

B. The Authority previously borrowed funds from American National for the purposes of purchasing and/or making improvements to real estate located to Old Belt No. 1 Building, 527 Bridge Street, Danville, Virginia (the “**Property**”), in an effort to induce key tenants to locate particular aspects of their operations in the City’s warehouse district, thereby promoting development and the economy of the City. The previous loan associated with the Property is set to mature and the Authority seeks to renew the loan with American National.

C. In furtherance of the foregoing, the Authority has obtained a commitment from American National to renew the Property loan for a term of sixty (60) months in an amount not to exceed Seven Hundred Sixty Seven and 00/100 Dollars (\$767,000.00) (the “**Loan**”), and, as part of that commitment, American National requires the Moral Obligation of the City to repay the Loan with American National in the event that the Authority fails to do so.

Agreement

NOW, THEREFORE, for and in consideration of the foregoing promises and the mutual benefit to be derived therefrom and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. In the event the Authority fails to repay the indebtedness created by the Loan provided by American National in accordance with the terms of repayment stated therein, the City hereby acknowledges that, to the extent permitted by law, it has a moral obligation to pay American National such amounts otherwise due from and payable by the Authority. In the event of nonpayment by the Authority, American National, by its duly authorized representative, shall submit an appropriation request to the City in the amount sufficient to make current payments on the Loan then due American National by the Authority and to protect and maintain the Authority’s ownership interest in the Property (the “**Deficiency Amount**”). Subject to the making of an appropriation pursuant to the provisions of this Paragraph 1, the City shall pay American National the amount of such appropriation as soon as practicable.

2. American National shall apply any funds so appropriated and paid to it by the City pursuant to this Agreement toward the Authority's obligations under the Loan provided by American National pursuant to this Agreement.

3. Continuing until such time as there is no longer a Deficiency Amount, the City Manager of the City (the "**City Manager**") shall include the Deficiency Amount due American National with respect to the Loan in his budget submitted to the City Council for the following fiscal year as an amount to be appropriated to or in respect of the Property Loan. The City Manager shall deliver to American National, within fifteen (15) days after the adoption of the City's budget for each fiscal year in which a Deficiency Amount was requested as provided herein, but not later than July 15 of each year, a letter, on letterhead of the City Manager's Office, stating whether the City Council has appropriated for payment to American National an amount equal to the Deficiency Amount.

4. If at any time American National believes there is a Deficiency Amount or that amounts appropriated by City Council are insufficient to fulfill the Authority's Loan obligations, American National shall notify the City Manager of the Deficiency Amount or such insufficiency and the City Manager shall request a supplemental appropriation from City Council in the amount necessary to make such payment.

5. The City Manager shall present each request for appropriation pursuant to Paragraph 4 above to City Council and City Council shall consider such request at City Council's next regularly scheduled meeting at which it is possible to satisfy any applicable notification and all other legal requirements. Not later than five (5) business days after such meeting, the City Manager shall notify American National as to whether the amount so requested was appropriated. If City Council shall fail to make any such appropriation, the City Manager shall add the amount of such requested appropriation to the amount to be requested in the next fiscal year.

6. City Council hereby undertakes a non-binding obligation to appropriate such amounts as may be requested from time to time pursuant to Paragraphs 3, 4 and 5 above, to the fullest degree and in such manner as is consistent with the Constitution and laws of the Commonwealth of Virginia. The City Council, while recognizing that it is not empowered to make any binding commitment to make such appropriations in future fiscal years, hereby states its intent to make such appropriations.

7. Nothing herein contained is or shall be deemed to be a lending of the credit of the City to American National, the Authority, the Property or to any other person or entity (unless specifically set forth otherwise), and nothing herein contained is or shall be deemed to be a pledge of the faith and credit or the taxing power of the City, nor shall anything herein contained legally bind or obligate the City Council to appropriate funds for the purposes described herein.

8. Any notices or requests required to be given hereunder shall be deemed given if hand-delivered or sent by registered or certified mail, postage prepaid, addressed as follows:

If to the City: City of Danville, Virginia
Municipal Building, Patton Street
P. O. Box 3300
Danville, VA 24543
Attention: City Manager

With a copy to: The City Attorney's Office
Municipal Building, Patton Street
P.O. Box 3300
Danville, VA 24543

If to American National: American National Bank and Trust Company
628 Main Street
P. O. Box 191
Danville, VA 24543
Attention: President

9. If any clause, provision, or paragraph of this Agreement shall be held illegal or invalid by a court, the illegality or invalidity of such clause, provision, or paragraph shall not affect any of the remaining clauses, provisions, or paragraphs hereof, and this Agreement shall be construed and enforced as if such illegal or invalid clause, provision, or paragraph had not been contained herein. In the event that any question should arise as to whether any provision contained herein shall be in violation of law, then such provision shall be construed as the agreement of the parties hereto to the full extent permitted by law.

10. The parties agree that this Moral Obligation Agreement shall supersede and replace that Moral Obligation Agreement between the parties dated March 22, 2013, made in connection with a 2013 loan to the IDA for initial acquisition and renovation of the Property (the "**2013 Moral Obligation Agreement**"), and upon the approval and execution of this Agreement and closing of the Loan referenced herein the 2013 Moral Obligation Agreement shall terminate and be of no further force and effect.

IN WITNESS WHEREOF, the City of Danville, Virginia has caused its name to be subscribed hereunto by its City Manager, as authorized and directed by the City Council, City of Danville, and its seal to be hereto affixed and attested by the City Clerk, and American National has caused its name to be subscribed hereunto by Ted R. Laws, its duly authorized representative, and its seal to be affixed and attested, all as of the date first above written.

[SIGNATURE PAGE FOLLOWS]

CITY COUNCIL, CITY OF DANVILLE

By:_____

Name: Ken Larking

Title: City Manager

(SEAL)

Attest:

City Clerk

**AMERICAN NATIONAL BANK AND TRUST
COMPANY**

By:_____

Name: Ted R. Laws

Title: Danville Region Market President

(SEAL)

Attest:

Title:_____