



**City of Danville**  
427 Patton Street, Suite 208  
Danville VA, 24541  
Phone: (434) 799-5260

## ***Commission of Architectural Review***

**DECEMBER 12, 2019**

**3:30 P.M.**

**FOURTH FLOOR CONFERENCE ROOM**

### **AGENDA**

- I. WELCOME AND CALL TO ORDER
- II. ROLL CALL
- III. NEW BUSINESS

*Request a Certificate of Appropriateness at 407 Chestnut St. to construct 12'x8' deck with front staircase using treated framing on right side of building. Decking and steps will be composite. Deck and staircase will provide ingress and egress through kitchen door. Install Hardy Board Siding on rear of building.*

- IV. APPROVAL OF MINUTES FROM JUNE 27, 2019
- VII. ADJOURNMENT



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## ***Commission of Architectural Review***

**MEETING OF DECEMBER 12, 2019**

**SUBJECT**

*Request a Certificate of Appropriateness at 407 Chestnut St to construct 12'x8' deck with front staircase using treated framing on right side of building. Decking and steps will be composite. Deck and staircase will provide ingress and egress through kitchen door. Install Hardy Board Siding on rear of building.*

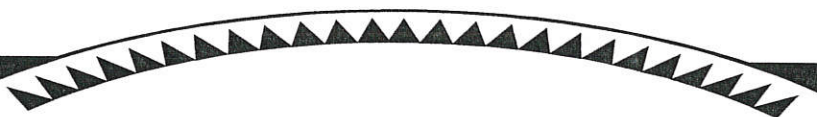
**EXCERPT FROM DESIGN GUIDELINES**

**3: Historic Building Restoration/Renovation Guidelines**

- *All additions and renovations to existing structures should as much as possible complement the original elements in terms of materials, size, shape, texture and color.*

**STAFF RECOMMENDATION**

Based on the Design Guidelines excerpt above, Staff believes that this request for construction of a 12'x8' deck on the right side of the property and installing Hardy Board Siding on rear of building does meet the guidelines. A similar size deck was approved in July 2016 but was never constructed.



# DANVILLE

## COMMISSION OF ARCHITECTURAL REVIEW

POST OFFICE BOX 3300

DANVILLE, VIRGINIA

(434) 799-5261

### CERTIFICATE OF APPROPRIATENESS APPLICATION

*Article 3.R.C.1.*

*No zoning, site plan, subdivision plat, or building permit shall be issued for the erection, reconstruction, exterior alteration, restoration, rehabilitation, razing, relocation or demolition of any building, structure, signs, fences, walls, light fixtures, accessory buildings, pavements, grading, site improvements, significant landscaping features or other appurtenant element in an HP-O District unless and until such building or site element has been approved by the issuance of a Certificate of Appropriateness by the Commission of Architectural Review for the City.*

#### INFORMATION TO BE PROVIDED BY PLANNING DIVISION

Application Number: \_\_\_\_\_

CAR Date: \_\_\_\_\_

Date submitted: \_\_\_\_\_

Received by: \_\_\_\_\_

Tax Map Number: \_\_\_\_\_

Zoning Map Number: \_\_\_\_\_

Architectural Inventory Rating: \_\_\_\_\_

Zoning District: \_\_\_\_\_

Additional Zoning Information: \_\_\_\_\_

All buildings, structures or improvements located in the Old Westend Historic District and visible from a public right-of-way shall not be located, constructed, reconstructed, altered, or repaired unless a Certificate of Appropriateness has been issued by the Commission

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of Architectural Review. The Commission meets once a month on the fourth Thursday of the month at 3:30 P.M. in the fourth floor City Council Conference Room located in the Municipal Building. All questions or applications should be submitted to the Planning Division, located on the second floor of the Municipal Building, 427 Patton Street, Room 207, Danville, VA 24541; (434)-799-5261. As of July 1, 2009 a \$25.00 fee will be required for each application submitted for review.

REQUEST CAN BE CALLED INTO SESSION PRIOR TO NEXT SCHEDULED DEC 2019 MTA!

**INFORMATION TO BE PROVIDED BY APPLICANT**

*Important-Please read before completing application*

Thank you -  
Lawrence

- a) All questions on this application must be fully answered
- b) The application must be signed by the property owners or representative with written authorization by the owner
- c) A drawing, photo, plan or sketch of proposed project with dimensions

Have you read and understand the Design Guidelines for the Historic Overlay District of Danville, Virginia? YES

Are you aware of the federal/state tax credits and Real Estate Abatement program available for potential reimbursement/credit of money used during substantial rehabilitation projects? yes

Would you like more information about these programs? NO

Which one(s)? N/A

Property Location: 407 Chestnut St Danville VA 24541

Name of Applicant: Lawrence W. Meder / MADER RESTORATIONS LLC

Applicant's Address: 407 Chestnut St Danville VA 24541

Applicant's Phone Number: 636 448 6159 Email Address: TGER3@aol.com

RESUBMITTING: PREVIOUSLY APPROVED, TIME RAN OUT.

Work Proposed (please circle one): Alteration/addition/rehabilitation/new construction/sign

CONSTRUCT 12' x 8' FOOT DECK, framing to be treated, CONSTRUCT FRONT STAIRCASE, framing to be treated. DECKING AND STEPS to be composite. DECK + STAIRCASE will provide ability to exit thru kitchen door.

Type of material(s) to be used: treated lumber, composite decking

Signature of Property Owner (if not applicant)

Lawrence W. Meder  
Signature of Applicant

FRAMING OF DECK INSTALLED. DIDNT REALIZE CAR APPROVAL WAS ON A TIME LIMIT. CONSTRUCTION HALTED AFTER REALIZATION OF NO APPROVAL AND AFTER WORK SITE WAS RENDERED SAFE!

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*Continuation of previous page*

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**INFORMATION TO BE PROVIDED BY APPLICANT**

*Important-Please read before completing application*

- a) All questions on this application must be fully answered
- b) The application must be signed by the property owners or representative with written authorization by the owner
- c) A drawing, photo, plan or sketch of proposed project with dimensions

Have you read and understand the Design Guidelines for the Historic Overlay District of Danville, Virginia? \_\_\_\_\_

Are you aware of the federal/state tax credits and Real Estate Abatement program available for potential reimbursement/credit of money used during substantial rehabilitation projects? \_\_\_\_\_

Would you like more information about these programs? \_\_\_\_\_

Which one(s)? \_\_\_\_\_

Property Location: 407 Chestnut St. Danville

Name of Applicant: Lawrence W. Meek

Applicant's Address: \_\_\_\_\_

Applicant's Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Work Proposed (please circle one): Alteration/addition/rehabilitation/new construction/sign

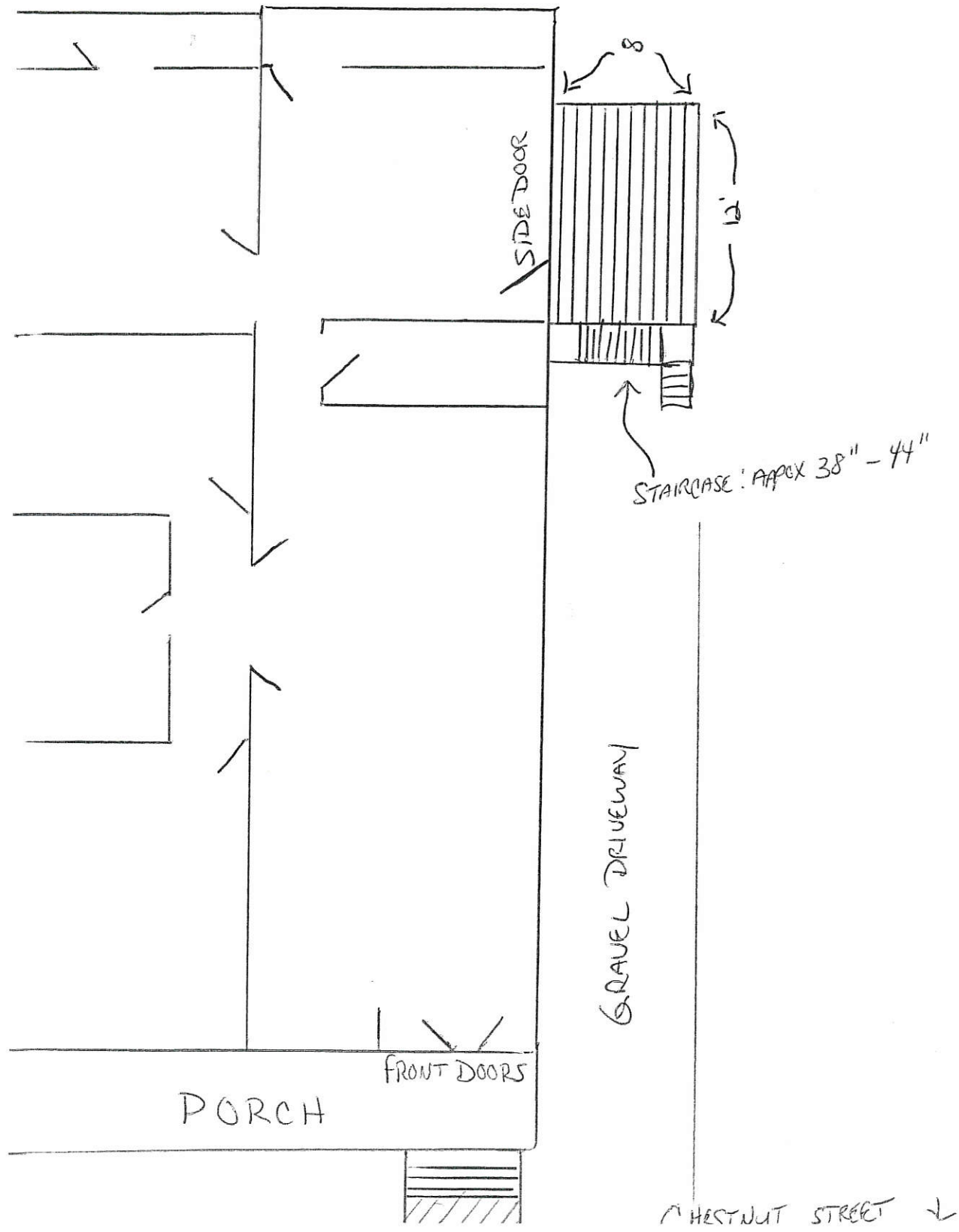
INSTALL HARDY BOARD SIDING ON BACK  
OF 407 CHESTNUT STREET.

Type of material(s) to be used: HARDY BOARD

Lawrence W. Meek  
Signature of Property Owner (if not applicant)

Lawrence W. Meek  
Signature of Applicant

LAWRENCE MEDER  
407 CHESTNUT STREET  
DANVILLE VIRGINIA  
24541  
(636)-448-6159





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**COMMISSION OF ARCHITECTURAL REVIEW**

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**Commission of Architectural Review**  
**Meeting of July 28, 2016**

**SUBJECT**

**407 Chestnut Street**  
**VDHR # 108-0056-0013**

**APPLICANT'S REQUEST**

The applicant, Lawrence Meder, is requesting a Certificate of Appropriateness to complete the following at 407 Chestnut Street:

- Construct an 8' x 16' uncovered deck on the right side of house.
- Install stain glass window above side door. No window currently exists in the space.
- Install conventional gutters

Construction of a 4' x 10' deck received CAR approval on September 29, 2016. This request is to enlarge what was previously approved. Construction of an 8' x 16' deck on the right side of the house would not meet Zoning regulations. The applicant has been advised that the adjacent lot must be consolidated prior to the issuance of a building permit and construction.

**STAFF EVALUATION**

Section 3 of the Old West End Design Guidelines addresses Historic Building Restoration/Renovation Guidelines:

- *All additions and renovations to existing structures should as much as possible complement the original elements in terms of materials, size, shape, texture and color.*

**Item C1 Roofs, Gutters and Downspouts**

- *If repair or replacement is not possible then the gutters may be covered and replaced with half round or period-appropriate metal gutters. Appropriate metals are copper, terne-plated metal or aluminum.*

**Item I Not Recommended**

- *Adding materials that were not present in the original buildings, such as stucco, tinted glass, different style window, or roof/cornice details.*

Based on the Design Guidelines excerpt above, Staff believes that this request for construction of an 8' x 16' deck on the right side of the property does meet the guidelines.

Based on the Design Guidelines excerpts above, Staff believes that requests to add conventional gutters and a stain glass window do not meet the Guidelines. The Commission must review the request to determine if it will or will not have an adverse effect on the structure or the District.

## COMMISSION OF ARCHITECTURAL REVIEW

June 27, 2019

### Members Present

Sean Davis  
Robert Weir  
Robin Crews  
Susan Stilwell

### Members Absent

Jeffrey Bond  
Michael Nicholas  
Robert Stowe

### Staff

Ken Gillie  
Lisa Jones  
Holley Preston

## ITEMS FOR PUBLIC HEARING

- 1. Request a Certificate of Appropriateness at 125 Sutherlin Avenue to install a street mail box.*

Mrs. Crews opened the Public Hearing.

Mrs. Crews closed the Public Hearing.

Mr. Weir stated we turned it down at Holbrook up from Green Street. It would be the only one at the Old West End. I just don't see the need for one and it would start a bad trend.

**Mrs. Stilwell made a motion that we deny the request to allow the property owner to leave the mail box that was installed at 125 Sutherlin Avenue that it does not meet the guidelines as submitted. Mr. Weir seconded the motion. The motion was denied by a 4-0-vote.**

- 2. Request a Certificate of Appropriateness at 937 Main Street to remove a window on the left side of the church and install an entry door with sidewalk to the rear parking lot.*

Mr. Nichols opened the Public Hearing.

Present to speak on behalf of this request was Mr. Bob Newnam, for First Presbyterian Church. Mr. Newnam stated the reason that this transpired is the First Presbyterian Church has been having AAA Meetings and they have been meeting there for about ten years. They had a small room to start with at first that was kind of in the back yard and it went downstairs, and as it has expanded the moved into the gymnasium. Over the years, they have had more and more people that are handicapped and so we have looked at doing two different things. One, I got donated one of those chair lift things that you ride down on but by the time you get down where the gymnasium is, you have to

make two different turns and put two different pieces on there and it takes up part of the stairway and that didn't really work. Then we thought about putting in an elevator for them and that was very expensive. So, then the church board along with AAA's board got together and decided to give them a bigger class room and that is how they picked this class room that is up there on grade level, which everybody would be able to use. Of, all of those windows they all have a heat and air condition unit except for the one that we are going in and it is a bigger classroom. What we are proposing for the Church to do is to take that window out and go back with a similar door the kind of door that is on the opposite side on Southern. I have a couple of drawings that I want you to see. The opening there is about 50 inches wide as you can see on that drawing. I left a couple of different scenarios of doors that we thought might would go in there. That two panel door meets more what is already over there on the other side and the front. We are talking about putting in a 7 foot door with a glass transit up above what is in the rest of the Church around there. The Church doesn't really care what the door looks like per say, it has to be painted and matched to look like wood.

Mrs. Crews stated from the left is that the second picture?

Mr. Newnam stated yes. It is a fiberglass door with a wood frame on it. Then we are going to put a sidewalk from that door right to the rear where the park in the rear parking back there.

Mrs. Stilwell stated you are going to leave a glass transom above the door?

Mr. Newnam stated yes that is what I drew in there.

Mr. Weir stated what about the glass on the side. Don't you think that would be a security issue?

Mr. Newnam stated it may be and we would be happy to seal it up. Why don't I change it and we will make it all wood right there.

Mr. Weir stated is it possible if you are having this made to put the panel on the bottom?

Mr. Newnam this is a standard not custom made door. The only thing that I can think about is to buy a flush door, and then let us put that molding around and do it to match.

Mrs. Preston stated I have a question for the applicant did I hear you mention a light for the outside. You might want to ask Commission now for permission to add a light.

Mr. Newnam stated I did not but we should cover that because the building code is going to require us to have an outside light.

Mrs. Crews stated would the light match the other lights around the Church.

Mr. Newnam we would match it as close as we can.

Mr. Davis stated what kind of lights are they.

Mr. Newnam stated like you use at the back door of a house.

Mrs. Crews closed the Public Hearing.

Mr. Davis stated since this is a business wouldn't they need steel exterior doors for fire isn't that part of the code?

Mr. Gillie stated its institutional use not a business use that is not a requirement.

**Mrs. Stilwell made a motion to approve a Certificate of Appropriateness be issued and allow the Church to install a fiber glass entry door solid with no entry glass, with a side walk to the rear parking lot, with a light fixture that is required by the building code as it meets the guidelines as submitted. Mr. Weir seconded the motion. The motion was approved by a 4-0-.**

3. *Request a Certificate of Appropriateness at 855 Pine Street to remove an awning from the front porch in preparation for rehabilitation work on the exterior of the structure. The awning will not be reinstalled.*

Mr. Weir stated looking at this picture I don't have much concern because they have a lot of work to do. I would hate to be a hindrance to that.

**Mrs. Crews made a motion to approve the request that it meets the guidelines as submitted. Mr. Davis seconded the motion. The motion was approved 4-0-.**

4. *Request a Certificate of Appropriateness at 854 Main Street to install a heat pump.*

Mr. Nicholas opened the Public Hearing

Present to speak on behalf of this request was Mr. Carl Miller, for Roxboro Heating & Air. Mr. Miller stated there are two other units there now the unit that I put in is actually behind it.

Mr. Weir stated this is after the fact?

Mr. Miller stated because the customer had no air condition at all on the second floor. I did look for alternative spots but I couldn't find any.

Mr. Patrick Marklew stated my daughter bought the house about a month ago. It was hot as heck, and I called Carl up. I didn't even think about this right here because what we had was leaking unit and it was not putting out. I called him up and said do it and it was on me.

Mrs. Crews closed the Public Hearing.

**Mr. Weir made a motion to approve the request and issue a Certificate of Appropriateness at 854 Main Street. Mrs. Stilwell seconded the motion. The motion was approved by a 4-0 vote.**

#### **APPROVAL OF THE MINUTES**

**Mr. Weir made a motion to approve the May 23, 2019, minutes. Mr. Davis seconded the motion. The motion was approved by a unanimous vote.**

#### **OTHER BUSINESS**

With no further business the meeting adjourned at 4:10 p.m.

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Approved