



RIVER DISTRICT DESIGN COMMISSION REGULAR MEETING AGENDA

4TH FLOOR CONFERENCE ROOM

June 8, 2023

4:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. NEW BUSINESS

1. Request for a Certificate of Appropriateness at 420 Patton Street

D. APPROVAL OF MINUTES

1. Minutes from May 11, 2023

E. ADJOURN



STAFF REPORT

DATE: June 8, 2023
TO: River District Design Commission
FROM: Renee Burton, Division Director of Planning
RE: Request for a Certificate of Appropriateness at 420 Patton Street

SUMMARY

PZ23-00183 is a request for a Certificate of Appropriateness to install five (5) bike racks on North Union Street in front of the Bee Hotel. The applicant, Madison Eades, on behalf of The Bee Hotel, has requested to install the bike racks to provide a complimentary bike share service for its guests.

The bikes provided will be stamped with the "Bee" logo and use will only be allowed by guests of The Bee Hotel. The City Manager and Public Works have reviewed and approved the use of the sidewalk for installation of the bike racks. Execution of a right of way use agreement will be necessary.

GUIDELINES AND RECOMMENDATION

Guidelines for outdoor display are addressed in Section 6.4 of the RD Design Guidelines.

6.4 Outdoor Display Guidelines

Businesses may wish to use the public sidewalk for display, for signs alerting pedestrians to sales inside, for menus or events, for landscaping or perhaps a bench to invite pedestrians to linger a while. The following guidelines are given to suggest appropriate use of outdoor space. The goal of these guidelines is to avoid a cluttered appearance to the sidewalks in the River District. Items for outdoor display are in two categories: permanent items such as benches and planters, and temporary items such as store goods and sandwich signs (see also Section 7: Sign Guidelines)

1.Space Requirements

For streets wider than 10':

- 4' from the face of the building (right of way line) will be allowed for display, temporary signage, landscaping, or benches.
- Other requirements are as above for narrower sidewalks.

2. Display Items

Allowed materials, permanent items:

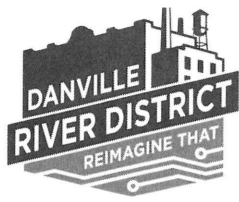
- All permanent items to be placed in the public right of way must be approved in advance. Planters must be architectural concrete, concrete, wood, or terra cotta.
- Benches must be iron and wood, all wood, architectural concrete, or all metal.
- Plant materials do not require approval, but must be kept in good condition or removed,

along with the planters. Dried or artificial plant materials of good quality are allowed.

The Planning Staff recommends that the River District Design Commission approve PZ23-00183 as submitted.

ATTACHMENTS

1. Application



City of Danville

427 Patton Street, Suite 208

Danville VA, 24541

Phone: (434) 799-5260

River District Design Commission

CERTIFICATE OF APPROPRIATENESS APPLICATION

The Danville City Council appoints the River District Design Commission (RDDC) to administer the River District Design Guidelines. The RDDC reviews building and site alterations within the District and issues a Certificate of Appropriateness (COA) if the alterations meet Design Guideline standards. Work on buildings and sites within the River District cannot begin until the RDDC issues a COA and the applicant receives all other required permits and approvals. Please reference Design Guidelines Section 1.3 for Commission information and Section 1.7 for COA procedures.

ZONING ORDINANCE RDDC APPLICATION STANDARDS

Article 3.R Section C.6: In consideration of a complete application, the Planning Director and the Review Commission may require any or all of the following information and any other materials as may be deemed necessary for its review:

- A. Statement of proposed use and user.
- B. Statement of estimated construction time.
- C. Photographs and maps relating proposed use to the surrounding property and/or the corridor on which it is located. Site plan drawings, prepared to meet the City site development plan submission requirements for a Preliminary Site Plan or
- D. Preliminary Subdivision Plat, and other exhibits showing the location of the existing and proposed building and site improvements, including:
 - (1.) Existing property boundaries, building placement and site configuration;
 - (2.) Existing topography and proposed grading;
 - (3.) Location of parking, pedestrian access, signage, exterior lighting, fencing and other site improvements; (4) Relationship to adjacent land uses;
 - (4.) Proposed site improvements, including location of parking, access, signage, exterior lighting, fencing, buildings and structures and other appurtenant elements;
 - (5.) Proposed building color and materials;
 - (6.) Relationship of building and site elements to existing and planned corridor development;
 - (7.) Relationship of parking, pedestrian facilities, and vehicular access ways to existing and planned corridor development; and
 - (8.) Other site plans and subdivision plats as may be required by Danville for development approval.
- E. Architectural drawings showing plan view and elevations of new planned construction or renovations, including drawings of original building.
- F. A landscaping and buffer plan.
- G. Designs for exterior signing, lighting and graphics, to include description of materials, colors, placement and means of physical support, lettering style and message to be placed on signs.
- H. Graphic exhibits depicting compliance with other design elements.

PLANNING DIVISION PROVIDED INFORMATION

Application #: _____ RDDC Meeting Date: _____

Date Received: _____ Received By: _____

Parcel ID: _____ Zoning District: _____

Additional Information: _____

APPLICANT PROVIDED INFORMATION

1. Please completely answer all application questions.
2. The property owner(s) or an authorized representative must sign the application.
3. A complete application along with drawings, photos, plans or sketches of your proposed improvements, including dimensions, is important for the RDDC to quickly and accurately act on your application. Please attach all additional materials.

Property Location (address/ID#): 420 Patton Street, Danville VA

Applicant: Madison Eades / The Bee Hotel

Applicant's Address: 420 Patton Street, Danville VA

Applicant's Phone Number: 434-234-9440

Applicant's E-mail: gm@danvillebeehotel.com

Proposed Improvement:

☐ Alteration ☒ Addition ☐ Rehabilitation ☐ New Construction ☐ Sign

Improvement Description:

Five bicycles with "Bee" logo and 5 bike stands

Complimentary amenity for our hotel guests

Are you aware of the federal and state tax credits for potential reimbursement or credit of substantial rehabilitation project expenses?

☒ Yes

☐ No

Would you like more information about these programs?

☐ Yes

☒ No

Madison Eades

Applicant Signature

C. Cooper Yarrall, IV

Property Owner Signature
(if not applicant)

All buildings, structures, or improvements visible from a public right-of-way and in the River District must not be located, constructed, reconstructed, altered, or repaired without a Certificate of Appropriateness. The RDDC meets on the second Thursday of each month at 4:00 PM in the Municipal Building's fourth floor City Council Conference Room. Submit questions or applications to the Planning Division, Municipal Building, 427 Patton Street, Room 207, Danville, VA 24541, call us at (434)-799-5260 or e-mail us at williss@danvilleva.gov.

THE BEE



THE  BEE

DOWNLOAD THE APP TO GET STARTED

- Install the On Bike Share App
- When prompted, click Join a System
- System Name: The Bee
- Read and accept the waiver
- Follow instructions provided by hotel for checking out the bikes



ON BIKE SHARE

Check Out

1. Open the On Bike Share App.
2. Press **Available Bikes** and wait for bikes to load.
3. Press **Ride** for the bike you want to use.
4. Bike will electronically unlock from the rack.

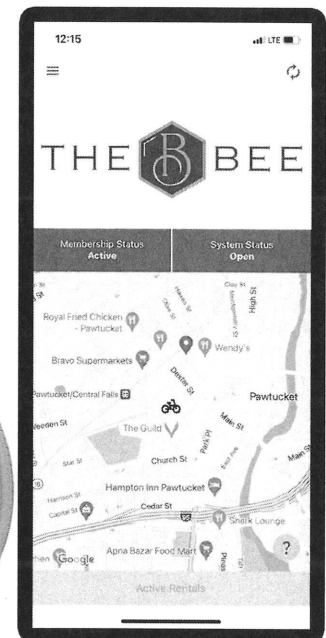
Return

1. Dock the bike to the pin on the rack.
2. Confirm bike is securely locked to rack.
3. Rental will end automatically.

Bikes not showing in the App?

1. Turn off WiFi - use Cellular
2. Is your phone's Bluetooth is turned on?

BIKES MUST BE RETURNED TO THIS LOCATION
 Having trouble finding a bike?
 Use the help button in the app to find contact information



Stands (there will be 5)

**LICENSE AGREEMENT
TO UTILIZE CITY
OF DANVILLE PROPERTY**

In accordance with the requirements of Chapter 35, Section 35-4.1 of the Code of the City of Danville, Virginia, 1986, as amended, it is hereby agreed to grant Danville Honey Bee LLC & Old Bee LLC (hereafter "Property Owner") permission to encroach into the city right-of-way on South Union Street in front of 420 Patton Street to install five bicycle racks with five bicycles in accordance with the following conditions:

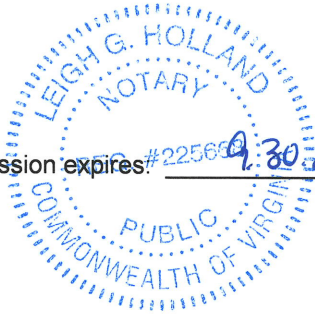
1. Any and all improvements shall be maintained at Property Owner's expense and shall conform to all Code requirements. The proposed improvements shall also receive a Certificate of Appropriateness from the River District Design Commission before being installed.
2. Any and all improvements of encroachments shall be removed at Property Owner's expense should this right-of-way be needed by the City for any reason.
3. Property Owner will not be vested with any property rights to this right-of-way being utilized.
4. The use of this right-of-way shall be at Property Owner's risk and the City of Danville is hereby held harmless by Property Owner, or others, for any claim, suits or liability for personal injury or property damage arising out of, or in conjunction with the use of this right-of-way and the use of the bicycles.
5. Property Owner hereby agrees that the use of this right-of-way for the aforementioned items is subject to the following conditions:
 - a. All existing zoning regulations shall remain in effect for all listed items.
 - b. The permission granted to Property Owner to allow the use of the right-of-way does not imply any easing of building use restrictions for the surrounding properties.
 - c. The rights and privileges extended to Property Owner in this license are revocable at the sole discretion of the City at any time. If these rights and privileges are revoked by the City, any improvements and encroachments will be immediately removed and the right-of-way restored to its original condition at Property Owner's sole cost and expense.
 - d. The bike racks shall be installed in a location that does not interfere with pedestrians or traffic operations. The location and method of installation shall be approved by the Public Works Department before installation begins.
 - e. The Property Owner shall have utilities marked before installing the bike racks.
 - f. Failure to comply with the terms and conditions of this license will result in its immediate termination.
6. This license shall automatically terminate five (5) years from the date hereof.
7. If Property Owner wishes to renew this license at the end of its term, Property Owner will have to reapply for a new license, in writing, with the Public Works Director in accordance with Danville City Code Section 35-4.1. If the Property Owner does not reapply for a new license agreement, this agreement shall be null and void.

WITNESS the following signature this the 25th day of May, 2023.

C. Cozen Yonell, IV, Authorized Agent
Danville Honey Bee LLC, Property Owner

COMMONWEALTH OF VIRGINIA
CITY OF DANVILLE

I, Leigh G. Holland, a Notary for the above referenced jurisdiction do hereby affirm that I witnessed the signature of Danville Honey Bee LLC who stated that they were the Property Owner of the real property affected by this license and were fully authorized to execute and enter into this license.



Leigh G. Holland
Notary Public

My commission expires

9-30-26

WITNESS the following signature this the 25th day of May, 2023.

C. Cozen Yonell, IV, Authorized Agent
Old Bee LLC, Property Owner

COMMONWEALTH OF VIRGINIA
CITY OF DANVILLE

I, Leigh G. Holland, a Notary for the above referenced jurisdiction do hereby affirm that I witnessed the signature of Old Bee LLC who stated that they were the Property Owner of the real property affected by this license and were fully authorized to execute and enter into this license.



Leigh G. Holland
Notary Public

My commission expires

9-30-26

APPROVAL RECOMMENDED BY:

Director of Public Works

Date

APPROVED BY:

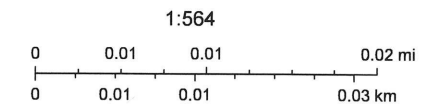
City Manager

Date



5/10/2023, 11:20:31 AM

- | | | |
|--|---------------------------------|-----------------|
| Street Names | ☐ Exempt | Abandoned Track |
| ☐ City Boundary | Parks | |
| City Parcels | Railroads | |
| ☐ Non-Exempt | Active Track | |



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RIVER DISTRICT DESIGN COMMISSION

MEETING OF

MAY 11, 2023

Members Present

George Davis
John Ranson
Andrew Hessler
Adam Jones

Members Absent

Courtney Nicholas
Andrew Hessler
Peyton Keese

Staff

Cynthia Lester
Ryan Dodson
Renee Burton

Mr. Davis called the meeting to order at 4:00 p.m.

ITEMS FOR PUBLIC HEARING

- 1. Certificate of Appropriateness request PZ23-00124 to install vinyl window sign and update existing awning sign at 308 Craghead Street.*

Mr. Davis opened the Public Hearing.

Mr. Perdue stated. I'm here to answer questions.

Mr. Davis stated. What size will the awning be?

Mr. Perdue stated. 10' x 4'.

Mr. Ranson stated. Picture shows a new sign.

Mr. Perdue stated. We plan to rebrand it.

Mr. Ranson stated. It looks worn.

Mr. Perdue stated. We plan to spray wash, and possibly some cleaning to brighten it.

Mr. Jones stated. Is the sign on both sides?

Mr. Perdue stated. Yes, possible replacement at some point.

Mr. Ranson stated. Install window sign.

Mr. Perdue stated. Yes, dimension 3' x 7'.

Mr. Davis closed the Public Hearing.

Mr. Ranson made a motion to issue a Certificate of Appropriateness request PZ23-00124 to install vinyl window sign and update existing awning sign at 308 Craghead Street. Mr. Hessler seconded the motion. The motion was approved by a 4-0 vote.

2. Certificate of Appropriateness request PZ23-00127 to install rain art at various locations within River District.

Mr. Davis opened the Public Hearing.

Ms. Farmer stated. I'm here to answer questions anyone may have on the rain art.

Mr. Jones state. Exactly where will the rain art be?

Mr. Ranson stated. Explain how the art will be implemented?

Ms. Farmer stated. By spraying the superhydrophobic coating through a stencil onto the concrete, it creates areas that will repel all water. The next time the surface gets wet, everything darkens except for where we sprayed, and the contrast between light (dry) concrete and dark (wet) concrete creates the image. The art can only be seen when it is raining.

Mr. Davis stated. That's really cool.

Ms. Farmer stated. Diane saw the vision years ago.

Mr. Jones stated. That's a really great idea.

Mr. Davis closed the Public Hearing

Mr. Jones made a motion to issue a Certificate of Appropriateness request PZ23-00127 to install rain art at various locations within the River District. Mr. Ranson seconded the motion. The motion was approved by a 4-0 vote.

3. *Certificate of Appropriateness request PZ23-00165 to install a building generator to serve the James F. Ingram Justice Center (Court House). The generator will be located in the Municipal Building parking lot, 427 Patton Street, and screened from view by a screen wall.*

Mr. Davis opened the Public Hearing.

Mr. Burton stated. I'm here to answer any questions.

Mr. Ranson stated. What happen to the existing generator at the court, will it be taken out of service?

Mr. Burton stated. Yes. The generator will be located in the far back corner of the Municipal Building parking lot, with screen walls.

Mr. Jones stated. The upgrade will help.

Mr. Davis closed the Public Hearing

Mr. Hessler made a motion to issue a Certificate of Appropriateness request. PZ23-00165 to install a building generator to serve the James F. Ingram Justice Center (Court House). The generator will be located in the Municipal Building parking lot, 427 Patton Street, and screened from view by a screen wall. Mr. Jones seconded the motion. The motion was approved by a 4-0 vote.

APPROVAL OF MINUTES

The April 13, 2023, minutes were approved by a unanimous vote. With no further business, the meeting adjourned at 4:17 p.m.

Approved By: _____