



Danville Utility Commission
4:00 p.m. February 26, 2024 Meeting
Council Chambers, City Hall
Minutes

Commission Members Present: Ken Larking, Gary Miller, Sheila Williamson-Branch, Anna Kautzman, Vanessa Cain, Murray Whittle

Commission Members Absent: Helm Dobbins, Mary Williamson, Steven Merricks

Staff Present: Ryan Dodson, Jason Grey, Janet Davis, Michael Adkins, Amy Chandler, Mauricio Rodriguez, Tiffany Swanson-Jones, Henrietta Weaver

Others Present:

Call to Order

Chairman Cain opened the meeting and asked that the attendance be recorded. As a quorum was present, the meeting was called to order.

Discussion/Business Items

Minutes of January 22, 2024 Commission Meeting

Ms. Cain asked for any corrections, deletions, or adjustments to the minutes from January 22, 2024.

Mr. Larking made a motion to approve the minutes and Ms. Kautzman seconded. All members voted in favor, and the motion was carried unanimously.

Review of Utilities' Financial Statements

Ms. Chandler presented the December financial statements for each utility fund.

Follow-up discussion: Fiscal Year 2025 Utilities Budget

Preliminary FY 2025 budget proposals were reviewed at the January 22nd Commission meeting. Should on-going evaluations reveal additional revenue shortfalls; staff will make the budget expenditure adjustments necessary to bring the budgets back into balance without further FY 2025 increases and brief the Commission on the matter at the April 22nd meeting. In order that the City Manager benefits from explicit guidance from the Commission in time to finalize his budget proposals and present them to City Council by March 1st, it was recommended that the Utility Commission endorse the FY 2025 budget.

Dr. Miller asked why projects were being delayed to the next fiscal year. Mr. Larking explained that due to the \$10 million bond limit not all projects could be completed and stay under that cap. A request will be brought to City Council to increase that limit in the future.

A motion was made by Ms. Kautzman and seconded by Mr. Larking that the Danville Utility Commission recommend that City Council adopts the Utility Department's Proposed Fiscal Year 2025 Budget. All members voted in favor, and the motion was carried unanimously.

Customer Electric Outage Notification System

Mauricio Rodriguez, Danville Utilities' Energy Advisor, presented an overview of the electric utility's new outage notification system to be completed in March.

Department Discussions

There were no communications from the public, commissioners, or the director.

Adjournment

Chairman Cain stated the next meeting is scheduled for March 25, 2024. Ms. Williamson-Branch made a motion to adjourn the meeting, and the motion was seconded by Mr. Larking. There being no further business, Chairman Cain adjourned the meeting at 4:36 p.m.

Submitted by Janet C. Davis
Secretary to the DUC

March 25, 2024

Date Approved



Vice-Chairman

Danville Utility Commission