



COMMISSION OF ARCHITECTURAL REVIEW REGULAR MEETING AGENDA

4TH FLOOR CONFERENCE ROOM

May 23, 2024

3:30 PM

A. CALL TO ORDER

B. ROLL CALL

C. NEW BUSINESS

1. Certificate of Appropriateness application PZ24-00156 filed by Jeramy Nichols on behalf of Old Oak Wood & Stone LLC to install awning with outdoor seating, monument sign, and replace existing garage door at 807 Pine Street (Parcel 25704).
2. Certificate of Appropriateness application PZ24-00202 filed by Charles and Celena Adams for exterior updates to the accessory building at 622 Holbrook Avenue (Parcel 23599).
3. Certificate of Appropriateness application PZ24-00234 filed by Adam Vaught for exterior updates at 215 Jefferson Avenue (Parcel 23622).
4. Certificate of Appropriateness application PZ24-00236 filed by Sonja Ingram to install a rear deck at 608 Holbrook Avenue (Parcel 21208).

D. STAFF UPDATES

1. Nomination of 709 Betts Street to the National Register of Historic Places and the Virginia Landmarks Register.

E. APPROVAL OF MINUTES

1. Review minutes from March 28, 2024 meeting.

F. ADJOURN

STAFF REPORT

DATE: May 23, 2024
TO: Commission of Architectural Review
FROM: Renee Burton, Division Director of Planning
RE: Certificate of Appropriateness application PZ24-00156 filed by Jeramy Nichols on behalf of Old Oak Wood & Stone LLC to install awning with outdoor seating, monument sign, and replace existing garage door at 807 Pine Street (Parcel 25704).

SUMMARY

The applicant is requesting to install a monument sign with lighting, an awning over the front entrance with outdoor dining, as well as replace the existing garage door at 807 Pine Street.

The proposed brick monument sign will be thirteen (13) square feet with a fifteen (15) square foot base and located near the corner of the parking lot, and meet the required five (5) foot setback. The proposed awning will not include signage and will be placed above the entrance door. The existing garage door will be replaced with one made with glass panels.

DESIGN GUIDELINES

The Design Guidelines state that monument signs are preferred over pole signs, and that: *Small freestanding signs of 16 square feet or less and standing no more than 8 feet high are allowed for buildings set back from the right of way if the space in front of the building allows it without obscuring the architecture or dominating the space... Freestanding signs greater than 12 square feet (not including supports) are only allowed where buildings are set back further than the norm from the right of way, but in general are not encouraged within the OWE.*

And

Illumination for signs should be from shielded incandescent or LED lights. Halo-lit pin letters are allowed. Ground-mounted spotlights are allowed for illuminating monument or freestanding signs.

Fabric awnings are appropriate in the OWE, and metal awnings are appropriate only for commercial buildings.

All signage will be subject to approval according to the sign regulations of the zoning code.

RECOMMENDATION

Planning staff recommends approval of Certificate of Appropriateness application PZ24-00156 for awning with outdoor seating, monument sign and garage door at 807 Pine Street (Parcel 25704).

ATTACHMENTS

1. Application
2. Five Forks
3. 20240320_151137
4. 2024.05.14 - Five Forks
5. 807 Pine St



COMMISSION OF ARCHITECTURAL REVIEW

CERTIFICATE OF APPROPRIATENESS APPLICATION

Zoning Ordinance Article 3.R.C.1. No zoning, site plan, subdivision plat, or building permit shall be issued for the erection, reconstruction, exterior alteration, restoration, rehabilitation, razing, relocation or demolition of any building, structure, signs, fences, walls, light fixtures, accessory buildings, pavements, grading, site improvements, significant landscaping features or other appurtenant element in an HP-O District unless and until such building or site element has been approved by the issuance of a Certificate of Appropriateness by the Commission of Architectural Review for the City.

ZONING ORDINANCE CAR APPLICATION STANDARDS

Article 3.R Section C.6: In consideration of a complete application, the Planning Director and the Review Commission may require any or all of the following information and any other materials as may be deemed necessary for its review:

- A. Statement of proposed use and user.
- B. Statement of estimated construction time.
- C. Photographs and maps relating proposed use to the surrounding property and/or the corridor on which it is located. Site plan drawings, prepared to meet the City site development plan submission requirements for a Preliminary Site Plan or
- D. Preliminary Subdivision Plat, and other exhibits showing the location of the existing and proposed building and site improvements, including:
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 - (2.) Existing topography and proposed grading;
 - (3.) Location of parking, pedestrian access, signage, exterior lighting, fencing and other site improvements; (4) Relationship to adjacent land uses;
 - (4.) Proposed site improvements, including location of parking, access, signage, exterior lighting, fencing, buildings and structures and other appurtenant elements;
 - (5.) Proposed building color and materials;
 - (6.) Relationship of building and site elements to existing and planned corridor development;
 - (7.) Relationship of parking, pedestrian facilities, and vehicular access ways to existing and planned corridor development; and
 - (8.) Other site plans and subdivision plats as may be required by Danville for development approval.
- E. Architectural drawings showing plan view and elevations of new planned construction or renovations, including drawings of original building.
- F. A landscaping and buffer plan.
- G. Designs for exterior signing, lighting and graphics, to include description of materials, colors, placement and means of physical support, lettering style and message to be placed on signs.
- H. Graphic exhibits depicting compliance with other design elements.

PLANNING DIVISION PROVIDED INFORMATION

Application #: P224-001560 CAR Meeting Date: April 25
Date Received: 3/20/24 Received By: Williams
Parcel ID: 25704 Zoning District: CB-C

Additional Information: _____

APPLICANT PROVIDED INFORMATION

Property Location (address/ID#): 807 Pine Street

Applicant: Jeremy Nichols

Applicant's Address: ~~807 Pine Street~~ ~~Box~~ 127 Southland Ct.

Applicant's Phone Number: 434-251-3011

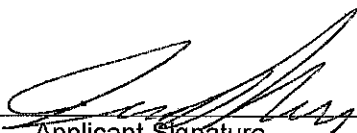
Applicant's E-mail: jeramy@oldoakws.com

Describe Proposed Improvements: _____

Awning

Sign

Garage Door Change

 3/20/24
Applicant Signature date

 _____
Property Owner Signature date
(if not applicant)



2023/04/02 20:12:04



1

2

3

4

5

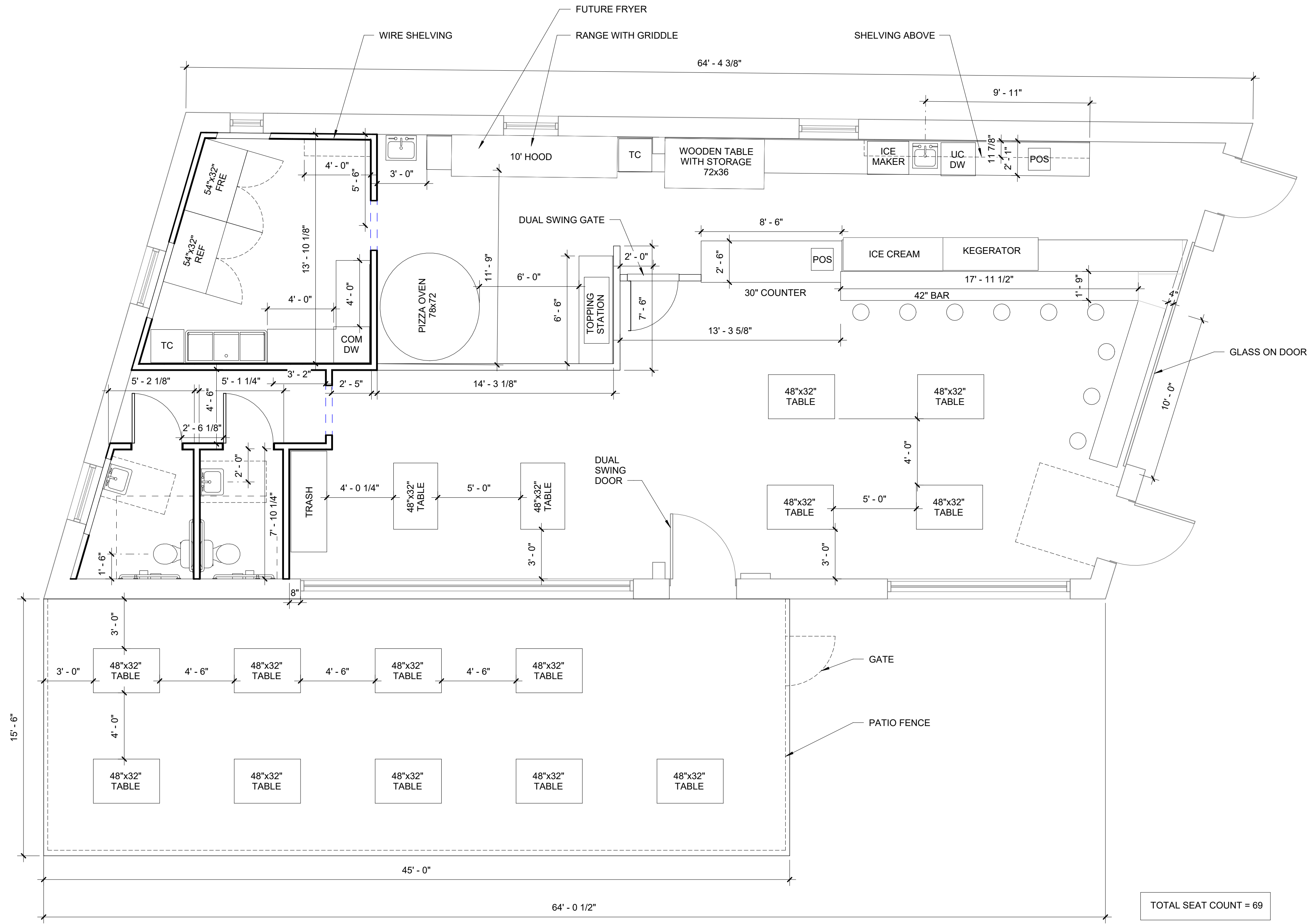
A

B

C

D

E



1 FLOOR PLAN
Scale: 1/4" = 1'-0"

PRELIMINARY DOCUMENTS
NOT FOR CONSTRUCTION

JEREMY NICHOLS
FIVE FORKS
807 PINE STREET DANVILLE, VA 24541
SCHEMATIC DRAWINGS

SHEET INFORMATION

REVISIONS		
NO.	DESCRIPTION	DATE

PROJECT NO.	20240008
DRAWN BY	CAP
CHECKED BY	JLB
DATE	2024.05.14
SCALE	1/4" = 1'-0"

SHEET NAME

PROPOSED
PLAN

SHEET NUMBER

A-102



STAFF REPORT

DATE: May 23, 2024
TO: Commission of Architectural Review
FROM: Renee Burton, Division Director of Planning
RE: Certificate of Appropriateness application PZ24-00202 filed by Charles and Celena Adams for exterior updates to the accessory building at 622 Holbrook Avenue (Parcel 23599).

SUMMARY

The applicants are renovating the accessory building at 622 Holbrook Avenue to include installing an HVAC unit, repairing the balcony, and installing exterior light fixtures. The HVAC unit will be a mini-split system to be located on the rear wall of the accessory building. The balcony wood will be replaced. The new light fixtures will be natural gas and be located at the entrance and hanging from the balcony ceilings.

DESIGN GUIDELINES

The Design Guidelines state:

Technology is an important part of modern life, but it should be shielded from view. All antennas, satellite dishes, solar panels and other such items attached to buildings should be screened from view as much as possible (typically by placing these items where they are not visible from the street).

Placement of the HVAC system on the lower rear wall will prevent the unit from being highly visible from the street.

Because these porches are essential to the overall character of the structure, every effort should be made to restore or reproduce porch and entry features rather than simplifying, changing, or modifying them.

As the balcony update only includes replacement of the wood, the character of the structure will not change.

RECOMMENDATION

Planning staff recommends approval of Certificate of Appropriateness application PZ24-00202 for exterior updates to the accessory building at 622 Holbrook Avenue (Parcel 23599).

ATTACHMENTS

1. Application
2. 622 Holbrook Ave
3. 622 Holbrook lights
4. 622 Holbrook lights 2



COMMISSION OF ARCHITECTURAL REVIEW

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ZONING ORDINANCE CAR APPLICATION STANDARDS

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- F. A landscaping and buffer plan.
- G. Designs for exterior signing, lighting and graphics, to include description of materials, colors, placement and means of physical support, lettering style and message to be placed on signs.
- H. Graphic exhibits depicting compliance with other design elements.

PLANNING DIVISION PROVIDED INFORMATION

Application #: P224-00202 CAR Meeting Date: May 23
Date Received: 4/22 Received By: Williams
Parcel ID: 23599 Zoning District: OT-R

Additional Information: _____

APPLICANT PROVIDED INFORMATION

Property Location (address/ID#): 622 Holbrook Ave. 24541

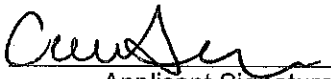
Applicant: Charles & Celena Adams

Applicant's Address: 622 Holbrook Ave., Danville, VA 24541

Applicant's Phone Number: (912) 856-1775

Applicant's E-mail: C_adams33@aol.com ; Celena_adams@aol.com

Describe Proposed Improvements: Kitchen addition ; mini-split hvac on
back of ~~car~~ carriage house, wood replacement on carriage house
balcony ; natural gas exterior light fixture for carriage house

 4/22/24
Applicant Signature date

Property Owner Signature date
(if not applicant)







STAFF REPORT

DATE: May 23, 2024
TO: Commission of Architectural Review
FROM: Renee Burton, Division Director of Planning
RE: Certificate of Appropriateness application PZ24-00234 filed by Adam Vaught for exterior updates at 215 Jefferson Avenue (Parcel 23622).

SUMMARY

The applicant is proposing exterior updates at 215 Jefferson Avenue, of which the following require consideration: enclosing the rear porch, building a new deck and stairs, erecting a fence around the rear yard, and extending the existing driveway. While additional improvements are planned, they are not subject to approval at this time.

DESIGN GUIDELINES

The Design Guidelines state:

Because these porches are essential to the overall character of the structure, every effort should be made to restore or reproduce porch and entry features rather than simplifying, changing, or modifying them.

The applicant proposes enclosing the existing rear porch to include the space in the primary suite of the house, and building a new deck and stairs using treated lumber and matching the style of the front porch.

Fencing should not exceed 30-48" in front yards, and 6' in side and rear yards. An additional 2' of open work may be added to the top of a 6' wood fence, as shown in the photo to the left. If one side has supports showing, this must face the owner building the fence.

The proposed privacy fence would be six (6) feet in height and enclose the rear yard.

In the OWE vehicular access was often either from an alley or by a driveway through the front yard and along the side of the property to a garage in the rear.. Where adequate side yard is available, parking in the rear is preferred.

There is an existing curb cut but no improved driveway. The applicant plans to pour a new concrete driveway extending along the side of the house.

RECOMMENDATION

Planning staff recommends approval of Certificate of Appropriateness application PZ24-00234 for exterior updates at 215 Jefferson Avenue (Parcel 23622).

ATTACHMENTS

1. 215 Jefferson CAR Application
2. 215 Jefferson CAR Write Up 5.9.24



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PLANNING DIVISION PROVIDED INFORMATION

Application #: _____ CAR Meeting Date: _____

Date Received: _____ Received By: _____

Parcel ID: _____ Zoning District: _____

Additional Information: _____

APPLICANT PROVIDED INFORMATION

Property Location (address/ID#): 215 Jefferson Ave Danville Va 24541

Applicant: Adam Vaught

Applicant's Address: 860 Green St APT A Danville VA 24541

Applicant's Phone Number: (540) 808-8933

Applicant's E-mail: adamcvaught@gmail.com

Describe Proposed Improvements: See attachment for details.


Applicant Signature

5/9/24
date

Property Owner Signature (if not applicant) date

215 Jefferson Ave

To Whom It May Concern:

My name is Adam Vaught, I am the owner of 215 Jefferson St. My plans for the property include a full interior renovation to include 4 bedrooms & 2.5 baths. I would also like to make necessary improvements/repairs to the exterior while maintaining the historical character of the house. I am writing this in preparation for the May 2024 architectural review meeting. My goal is to give details followed by photos on the items I will be presenting in the meeting on the 23rd.

Windows

I am planning to repair and maintain the existing historic wood windows on the house. This process will include removing the sashes to make any carpentry repairs needed, reglaze, and repaint. While that process takes place the frames will receive any carpentry repairs needed followed by fresh coats of paint. Once repaired and reinstalled, the existing aluminum storm windows will also be reinstalled. If we discover any of the wood windows or storms are damaged, they will be replicated/replaced in kind.

Photo # 6 & 7

Exterior Doors

I am planning to repair and retain the existing front door. This is the only exterior door remaining on the house.

Porch & Stairs

I am planning to keep the front porch as is while making necessary repairs in kind. There is currently a small covered back porch on the house. I would like to enclose this to be able to create a first-floor primary suite. Details for this can be found in the façade section below. I would like to build a new deck and stair on the rear side of the house to maintain access to the back yard. I will include a drawing of my proposed location in the photo section below. The porch and stairs will be built using treated lumber and would match the rails & pickets of the existing front porch.

Photo # 3 & 4

Façade

I am planning to repair and retain the existing façade of the house which is currently painted wood siding and brick foundation. In the area I referenced above, I am proposing to match the rest of the house. This includes a brick foundation wall and painted wood siding.

Photo # 3, 4, 5 & 6

Roof

The existing roof is asphalt composition shingles and needs to be replaced. I would like to do this using architectural style asphalt composition shingles.

Photo # 5

Gutters & downspouts

There are currently no gutters or downspouts on a majority the of the house. I would like to install new gutters that match what is currently on the house where necessary.

Photo # 1 & 2

Mechanical

I would like to place the 2 outdoor mechanical units on the back side of the house where they will be hidden by the building. My proposed location can be found on the drawing of the proposed deck.

Electrical service

The electrical service is currently located on the left side of the house and fed by overhead lines I would like to upgrade this service to modern equipment in the same location as the existing. I have met with city engineering, and they have agreed to place a new pole on the same side of Jefferson Ave as the house and located on the left side. This would allow me to feed the service underground rather than overhead.

Photo # 2

Driveway

In photo # below, you can see what used to be the entrance to a driveway. I would like to utilize this by pouring a new concrete driveway. The location and rough size can also be found in the deck drawing.

Photo # 2

Fence

I would like to build a 6' privacy fence to enclose the back yard. This would extend from the back of the house to the tree line at the rear of the property.

Photo # 2

Photo #1



Photo #2



Photo #3



Photo #4

Photo #5



Photo #6



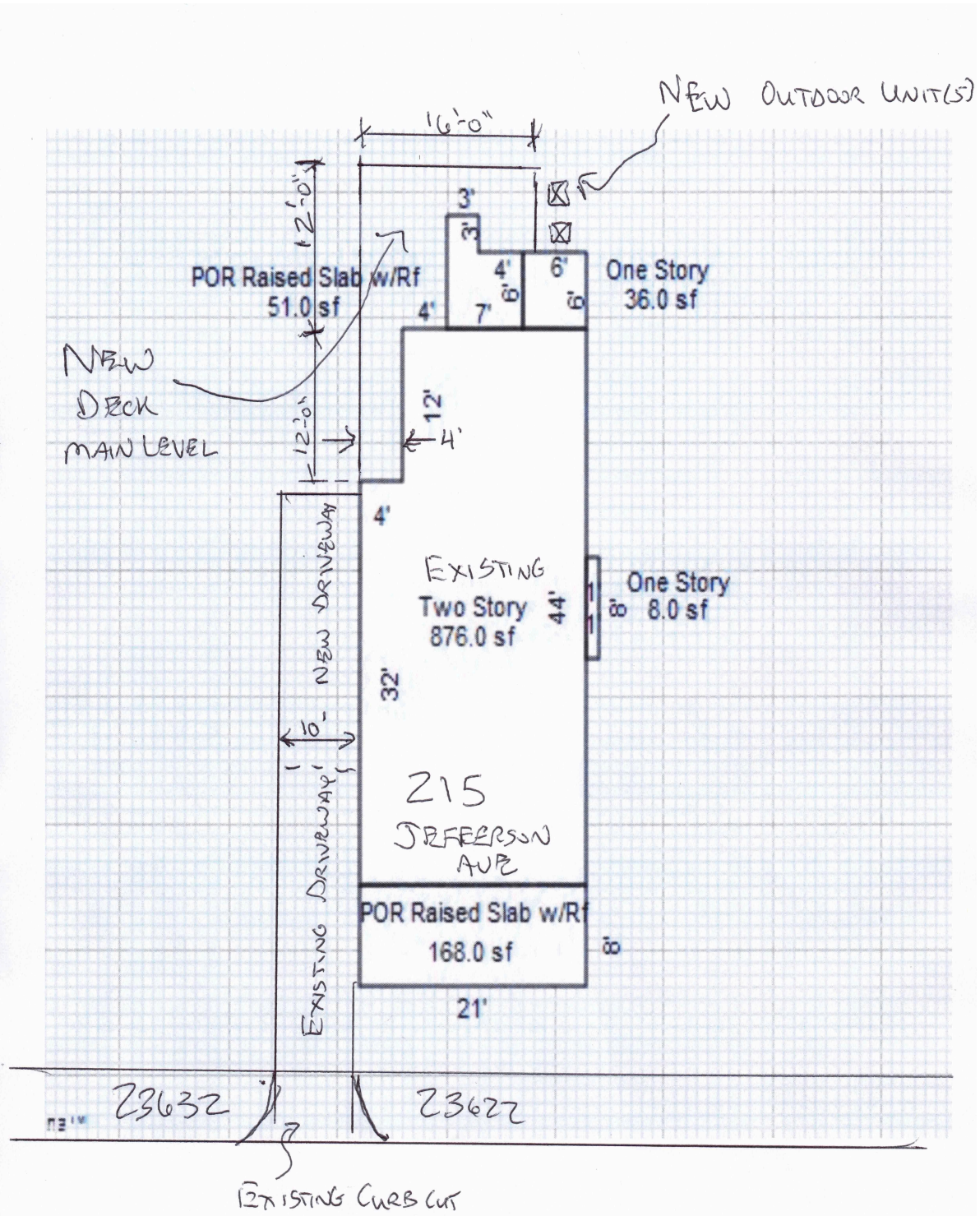


Photo #6



Photo #7

Deck, HVAC & Driveway



215 JEFFERSON AVE
N.T.S.

STAFF REPORT

DATE: May 23, 2024
TO: Commission of Architectural Review
FROM: Renee Burton, Division Director of Planning
RE: Certificate of Appropriateness application PZ24-00236 filed by Sonja Ingram to install a rear deck at 608 Holbrook Avenue (Parcel 21208).

SUMMARY

The applicant proposes the installation of a rear deck at 608 Holbrook Avenue. The existing stairs will be removed and replaced with a 17' by 25' all wood deck and stairs, and landscaping gravel will be placed under the deck and in part of the yard.

DESIGN GUIDELINES

The Design Guidelines state:

Because these porches are essential to the overall character of the structure, every effort should be made to restore or reproduce porch and entry features rather than simplifying, changing, or modifying them.

The proposed deck will replace existing deteriorating stairs.

RECOMMENDATION

Planning staff recommends approval of Certificate of Appropriateness application PZ24-00236 to install a rear deck at 608 Holbrook Avenue (Parcel 21208).

ATTACHMENTS

1. CAR Application 608 Holbrook Avenue



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PLANNING DIVISION PROVIDED INFORMATION

Application #: PZ 24-00236 CAR Meeting Date: May 23, 2024
Date Received: May 10, 2024 Received By: LISA JONES
Parcel ID: 21208 Zoning District: OTR
Additional Information: _____

APPLICANT PROVIDED INFORMATION

Property Location (address/ID#): 608 Holbrook Avenue

Applicant: Sonja Ingram

Applicant's Address: 608 Holbrook Avenue

Applicant's Phone Number: 434-770-1209

Applicant's E-mail: sonja@danvillemuseum.org

Describe Proposed Improvements:

Adding a deck to Rear of house
and gravel in parts of
back yard.

Sonja Ingram
Applicant Signature

5/7/24
date

(same)
Property Owner Signature
(if not applicant)

date

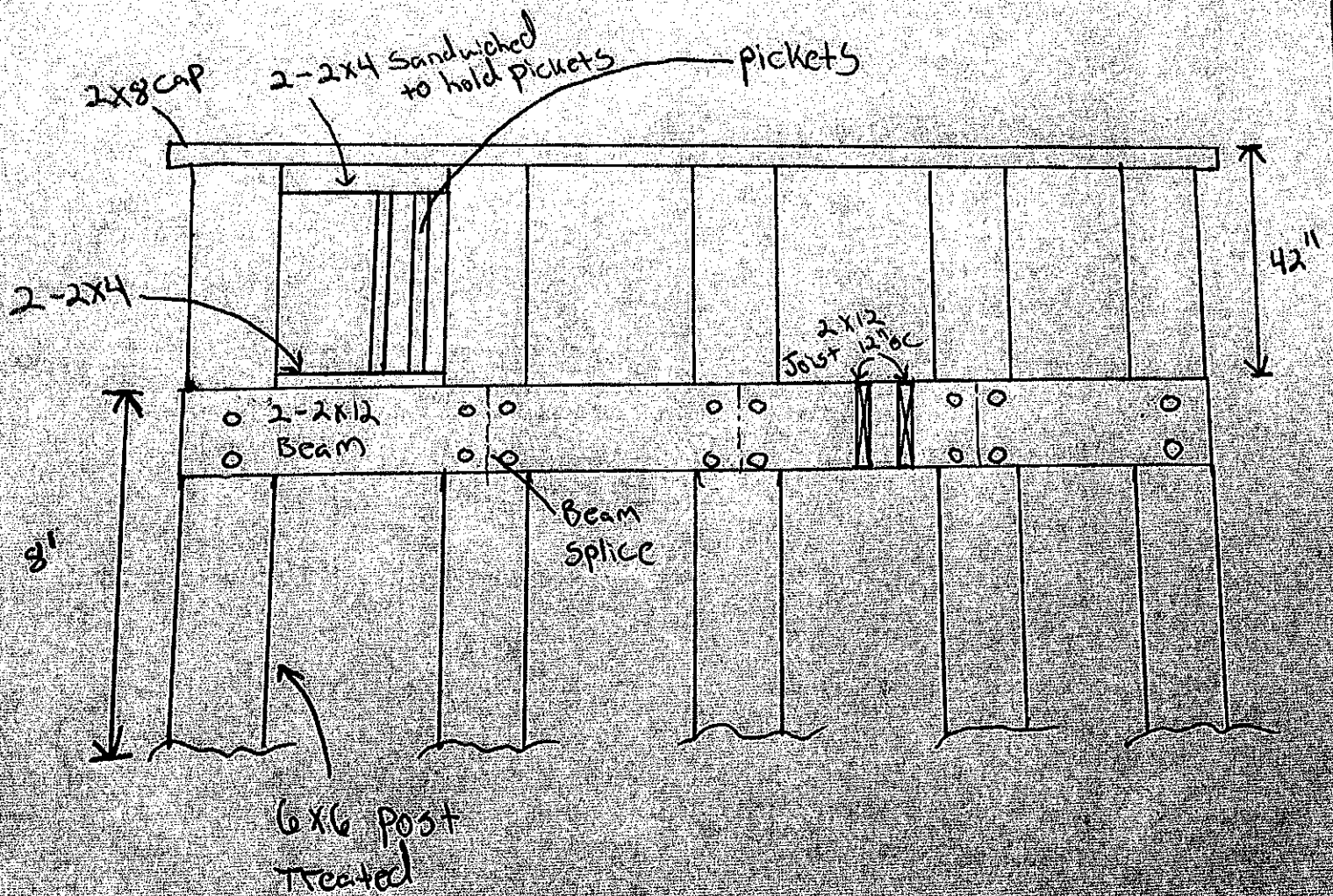


Current stairs to
be removed



This application involves the following to be completed at the rear of 608 Holbrook Avenue:

1. The removal of an outside existing deteriorating wood staircase
2. The installation of a new all wood deck and stairs. The deck will be 17 x 25 feet. Due to code, it will not cover the existing air conditioning units.
3. The addition of small landscaping gravel under the deck and part of the yard.



Flooring Plan

Page 2 of 4

Ledger 2x12

Joist 2x12 (12" OC)
all 17' long

Full Height
Blocking

All 6x6's Notched
and beam bolted to
6x6

Beam 2-2x12

Landing

Stairs w/ same railing in section A
w/ additional Handrail per code

2x4
Treated

Cup
Block

Stairs

2x6 Beams
notched
and bolted

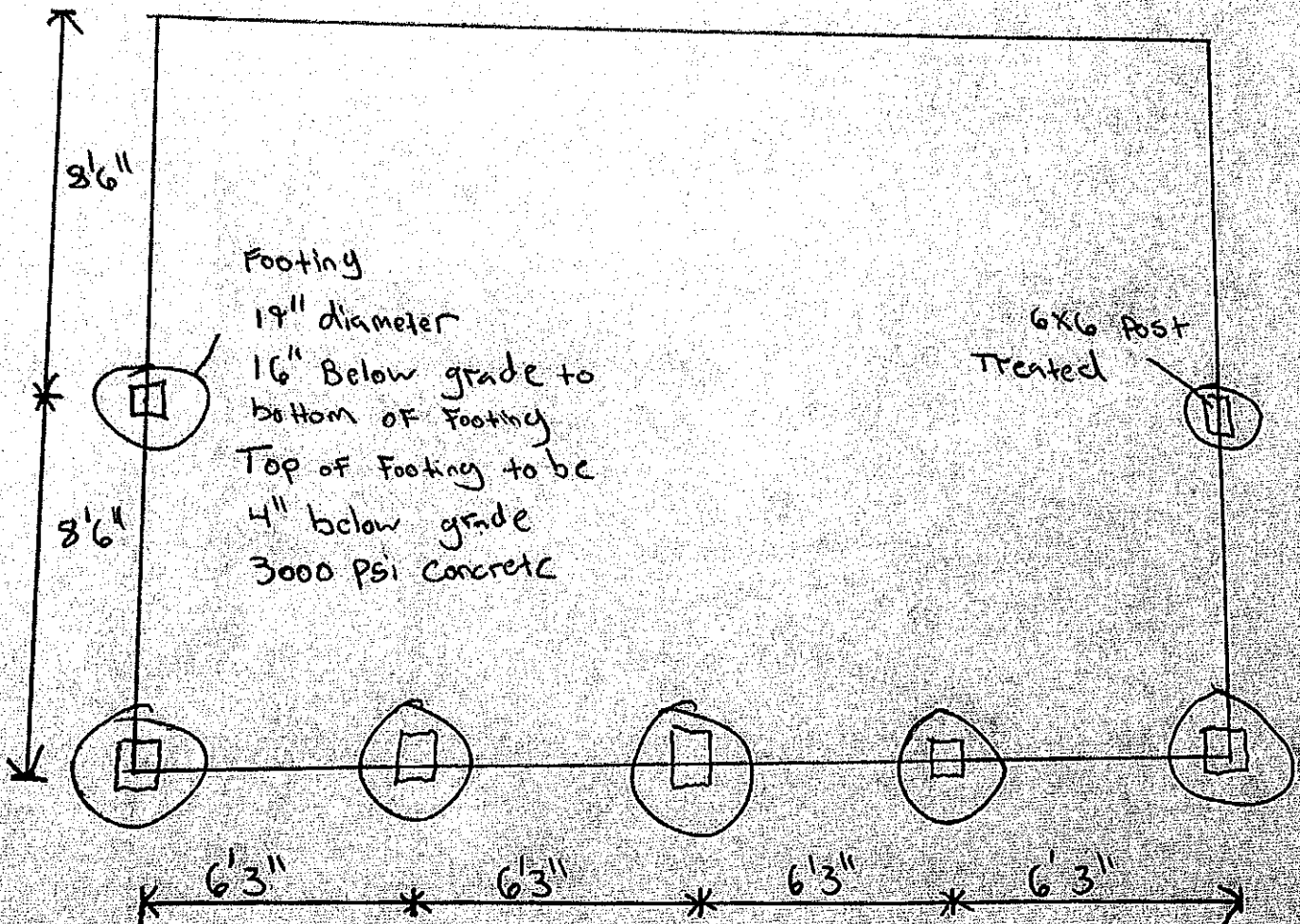
Joist 2x6

Foundation plan

Assumed soil bearing
Capacity 1500 PSF

Tributary area 56 (ft²)

Existing house



Required Connections

Page 4 of 4

Simpson or equal

All 6x6 post to beam connections

notched w/
2 - 5/8" Bolts w/
washers

Ledger to House Band

1 - 5/8" Lag bolt per 16" OC

All Floor Joist to Beam and Ledger - HU 212



COMMONWEALTH of VIRGINIA

Department of Historic Resources

Travis A. Voyles
*Secretary of Natural
and Historic Resources*

2801 Kensington Avenue, Richmond, Virginia 23221

Julie V. Langan
Director

Tel: (804) 367-2323
Fax: (804) 367-2391
www.dhr.virginia.gov

April 19, 2024

Reneer Burton, Senior Planner
City of Danville
P. O. Box 3300
Danville, VA 24543

Re: Winslow Hospital, City of Danville

Dear Reneer Burton:

The Department of Historic Resources (DHR), Virginia's historic preservation office, is planning to present the **enclosed** National Register nomination for Virginia's State Review Board and Historic Resources Board for recommendation to the National Register of Historic Places and inclusion in the Virginia Landmarks Register.

Because this resource is within your Certified Local Government, the Architectural Review Board (ARB) is entitled to a sixty-day comment period during which the ARB may review the draft nomination and relay any comments or concerns to the DHR. I hope you will consider the enclosed nomination at your next meeting and relay your comments to us. All comments will be forwarded to the SHPO Director and the Boards for consideration along with the nomination. We have scheduled the nomination for presentation to our boards on **Thursday, June 20, 2024**, and would like to receive your comments by that time in fulfillment of the comment period. This letter serves as notification initiating the sixty-day comment period and no further action will be taken on the nomination until we have received your comments or the full sixty-day period has passed.

I look forward to receiving your comments. Should you have any further questions regarding the nomination or the register program, please call me directly at 804-482-6445.

Sincerely,

Amanda S. Terrell
Director, Community Services Division

cc: Mayor Alonzo Jones; Ken Larking

Enclosure

Western Region Office
962 Kime Lane
Salem, VA 24153
Tel: (540) 387-5443
Fax: (540) 387-5446

Northern Region Office
5357 Main Street
PO Box 519
Stephens City, VA 22655
Tel: (540) 868-7029
Fax: (540) 868-7033

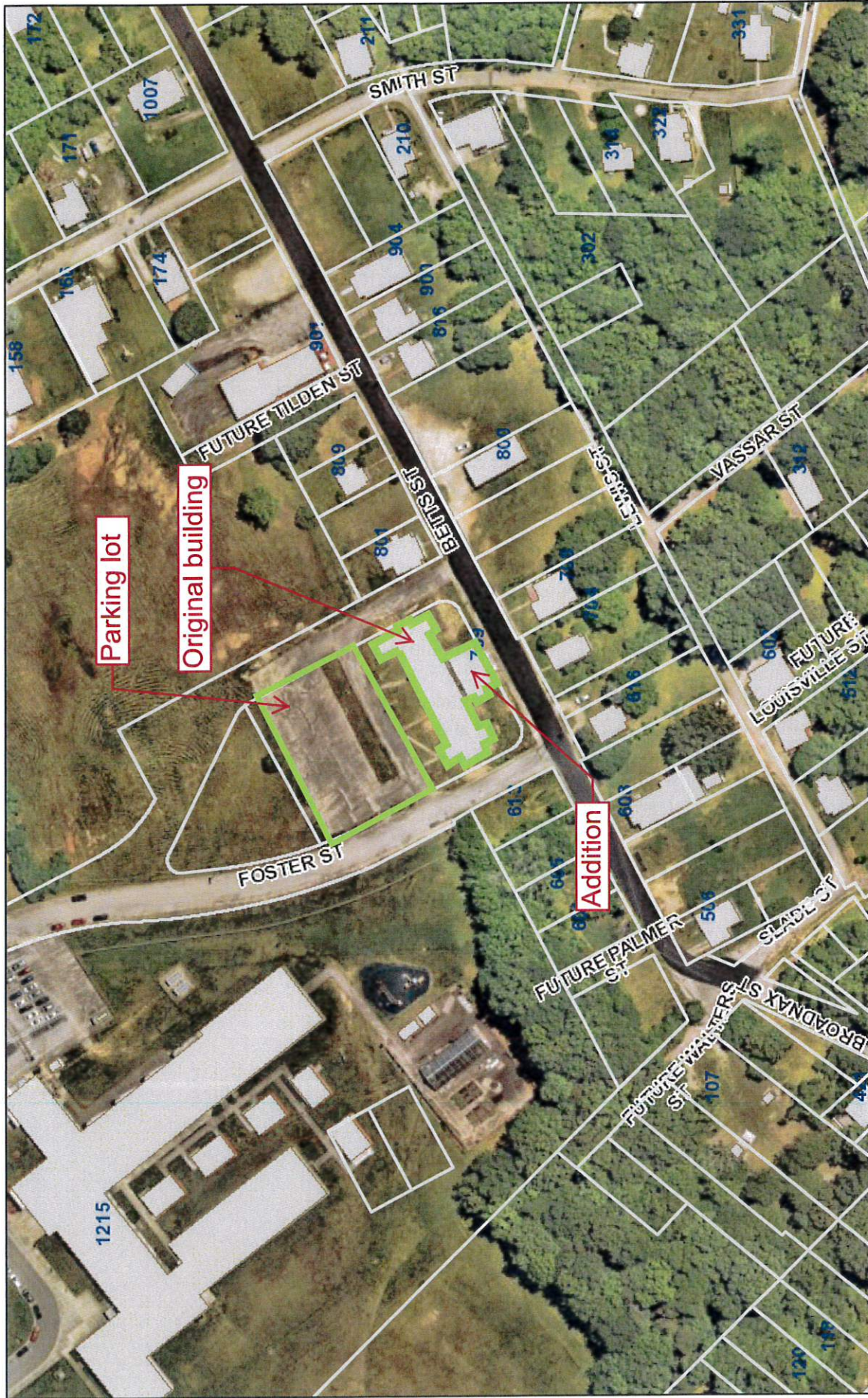
Eastern Region Office
2801 Kensington Avenue
Richmond, VA 23221
Tel: (804) 367-2323
Fax: (804) 367-2391

Winslow Hospital, City of Danville, DHR No. 108-6194

Winslow Hospital was constructed in 1940 as the primary health care and hospital facility for the African American community in and around Danville, Virginia. The hospital is located at the corner of Betts Street and Foster Street in the historic African American Almagro neighborhood which is a residential area. The building fronts southeast on Betts Street and covers approximately 1/3 of the parcel. The hospital is the only building or structure located on the property. There are seven (7) entrances into the building with the main entrance facing Betts Street. The additional five entrances face southwest on Foster Street, northeast facing the adjacent house, and northwest facing the rear parking lot. The landscape of the parcel gently slopes downward from Betts Street to the parking lot behind the building. The parking lot is accessible via paved driveways from both Betts Street and Foster Street.

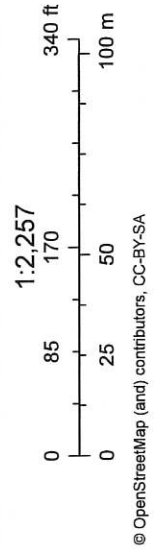
It is locally significant as the first and only hospital built by the City of Danville to serve the African American community during segregation and the Civil Rights Movement. Winslow Hospital is eligible for listing in the National Register of Historic Places under Criterion A in the area of Ethnic Heritage/Black because it was planned, funded and constructed in Danville, Virginia to serve only the African American populus and was operated by African American physicians and staff during a period in history when social equality of races was not practiced. It is notable for treating the victims of the historic event known as Bloody Monday, the most violent occurrence in Virginia associated with the Civil Rights Movement. Winslow Hospital is also eligible under Criterion A in the area of Health/Medicine as an important local healthcare facility due to the medical and surgical services it provided the African American community when no other options were available. In addition, this hospital was built to include a Tuberculosis wing for patient isolation which was of significant need at this point in history due to the spread of that disease. The period of significance begins in 1940 when construction was complete, and Winslow Hospital began providing medical services. The period of significance ends in 1971 when the hospital was closed, and medical services were transferred to a newly integrated Memorial Hospital.

709 Betts Street



October 6, 2023

Street Names
Buildings
House Numbers



COMMISSION OF ARCHITECTURAL REVIEW

MEETING OF

March 28, 2024

Members Present

Paul Liepe
Jackson Weller
Robert Stowe
Kathryn Waters
Sonja Ingram

Members Absent

Robert Weir
Karl Almquist

Staff

Arsenio Day
Shanika Williams
Renee Burton
Ryan Dodson

ITEMS FOR PUBLIC HEARING

- 1. Certificate of Appropriateness application PZ24-00140 filed by Bob Newnam to replace damaged masonry wall with fence at 937 Main Street (Parcel 26419).***

Mr. Weller opened the Public Hearing

Mr. Newnam stated: Thank yall for coming to help the city make some of these decisions that need to be made. This was not really generated by the Presbyterian Church, it was generated because a woman was driving a car on Macgruder Alley, which is this little alley directly behind Sutherlin Mansion. And she was going north toward Sutherlin and she just didn't turn. So, apparently, what she did, and you can see the picture right there, there were three big shrubs you can see the one on the left right there, and I'm assuming they were planted in the 50s, right behind them was a short masonry wall that got hit. So, when she hit the bushes she also hit the wall and knocked the whole thing in, and the only place you can see the wall is from the Sutherlin Street side, nobody would have known it existed. We took it out, it sat there for a pretty good while, while the church decided they would like to have, if you look on the right you can see a fence right there one side of the playground for the children at the nursery. If you look at that sidewalk there, to the left, that's how they come out of the classroom, so this exit here is just kind of a second exit. And then, also behind, to the left, that right there is a wood lattice which hides the trashcans from the kitchen. So, what happened is the bushes there, if you look you can see the short wall. Anyway, it knocked the one bush and the column right there completely out.

Knocked that all down. The church was discussing what to do about it, the insurance company called me and said you need to get that out of there. Where that walkway is its dangerous for people walking. I took it down, leveled it and grassed it. What the church would like to do is put a little short fence in the place of that wall was, as you can see, and just let it match the wall of the fence on the right, it doesn't have to be that tall, it doesn't have to be over four feet tall. So that's what they're requesting to do as opposed to try to rebuild the masonry wall.

Ms. Ingram stated: Where would the wall be?

Mr. Newnam stated: It went from left to right; it was stacked up against the building it wasn't anchored in or anything, that's why it fell over. It was originally there and went across the sidewalk, the reason nobody saw it was because of those bushes. Probably half the members that go didn't know it was there.

Mr. Stowe stated: And it was just a cinder block, masonry wall?

Mr. Newnam stated: That's right.

Mr. Liepe stated: Can you point to where the new fence would go? On the corner?

Mr. Newnam stated: Where you see the landscaping is there where we put seed and fertilizer and stuff, right across there. But it was behind those bushes, so it wasn't seen.

Mr. Weller closed the Public Hearing.

Mr. Stown made a motion to approve application PZ24-00140

Mr. Liepe seconded the motion.

Motion was approved by a 5-0-1 vote.

APPROVAL OF MINUTES

The OCTOBER 26, 2023, minutes were approved by a unanimous vote.

With no further business, the meeting adjourned at 4:08 p.m.

Approved By: _____