



DANVILLE CITY COUNCIL REGULAR MEETING AGENDA

MUNICIPAL BUILDING

August 6, 2024

7:00 PM

PRESIDING: Alonzo L. Jones, Mayor

CITY COUNCIL MEMBERS:	James B. Buckner	Dr. Gary P. Miller, Vice Mayor
	L.G. "Larry" Campbell, Jr.	Sherman M. Saunders
	Bryant Hood	J. Lee Vogler, Jr.,
	Barry P. Mayo	Madison J. Whittle

STAFF:	Ken F. Larking, City Manager	W. Clarke Whitfield, Jr., City Attorney
	Earl B. Reynolds, Jr., Deputy City Manager	Susan M. DeMasi, City Clerk

The City Council is the City of Danville's legislative body and is composed of nine Council members. Council members are elected to serve a four year term of office and elects one of its own to serve as Mayor and presiding officer for a two year term.

Time and Place of Meeting

The public is invited and encouraged to attend and participate in the City Council meetings. The City Council meets in the City Hall, Fourth Floor, Council Chambers at 7:00 p.m. on the first and third Tuesday of each month. All meetings of the Council are open to the public.

Communications from Visitors

Communication from Visitors is an opportunity for citizens, who have signed up to speak at www.danvilleva.gov/council or by contacting the Office of the City Clerk, to address Council on matters not on the agenda. Citizens who desire to speak on agenda items will be heard when the agenda item is considered. Each speaker shall clearly state his or her name and address, and shall have three uninterrupted minutes. A representative of a group may have up to five uninterrupted minutes to make a presentation. The representative shall identify the group and a group may have no more than one spokesperson. Time will be kept using the electronic timer on the podium.

Guidelines for Public Hearings

For Public Hearings the applicant or his or her representative shall be the first speaker(s). There shall be a time limit of ten (10) minutes for the applicant's or his or her representative's presentation. The presiding officer shall then solicit comments from the public, asking those in favor of the proposal to speak first, and then those opposed to the proposal. Each speaker must clearly state his or her name and address. There shall be a time limit of three (3) minutes for each individual speaker. If the speaker represents a group, there shall be a time limit of five (5) minutes. A speaker representing a group shall identify the group at the beginning of his or her remarks. A group may have no more than one spokesperson. The presiding officer may limit or preclude comment which is repetitive, redundant, cumulative, or irrelevant to the subject of the public hearing. After public comments have been received, in a land use case, the applicant or the representative of the applicant, at his or her discretion, may respond with a rebuttal. There shall be a five (5) minute time limit for rebuttal.

MEETING CALLED TO ORDER

ROLL CALL

INVOCATION - JAMES B. BUCKNER

PLEDGE OF ALLEGIANCE TO THE FLAG

MEETING MINUTES

- A. Consideration of Approval of Minutes from Regular Council Meeting held on July 2, 2024.

APPOINTMENTS

- A. Consideration of Appointments to Boards and Commissions.
Council Letter Number CL - 1488.

Consideration of Appointments to the following Boards and Commissions:

1. A Resolution Appointing Jasmine Lipscomb as a Member of the Building Code Board of Appeals.
2. A Resolution Appointing Bennis Butler as a Member of the Building Code Board of Appeals.
3. A Resolution Appointing Shon Roberts as a Member of the Building Code Board of Appeals.
4. A Resolution Appointing Lonnie Jones as a Member of the Building Code Board of Appeals.
5. A Resolution Appointing Natalie Fitzgerald as a Member of the Social Services Advisory Board.
6. A Resolution Reappointing Bryant Hood as a Member of the Dan River Business Development Center.
7. A Resolution Reappointing Bryant Hood as a Member of the Danville Development Council.
8. A Resolution Reappointing Sherman Saunders as a Member of the Employee Retirement System Board.
9. A Resolution Reappointing Gary P. Miller as a Member of the West Piedmont Planning District Commission.
10. A Resolution Reappointing J. Lee Vogler, Jr., as a Member of the West Piedmont Planning District Commission.
11. A Resolution Reappointing Gary P. Miller as a Member of the Metropolitan Planning Organization.
12. A Resolution Reappointing J. Lee Vogler, Jr., as a Member of the Metropolitan Planning

Organization.

13. A Resolution Reappointing James B. Buckner as a Member of the Transportation Advisory Board.

OLD BUSINESS

- A. Consideration of the Fiscal Year 2024-25 Community Development Program - One Year Action Plan.

Council Letter Number CL - 1435.

A Resolution Authorizing the City Manager to Submit to the United States Department of Housing and Urban Development (HUD) a One Year Action Plan.

Final Adoption

NEW BUSINESS

- A. Consideration of a Special Use Permit Application filed by Michael Cosner to Allow Indoor Commercial Recreation Facilities at 1417 South Main Street.

Council Letter Number CL - 1479.

1. Public Hearing
2. An Ordinance Granting Special Use Permit Application PZ24- 00245, filed by Michael Cosner, Requesting a Special Use Permit to Allow an Indoor Commercial Recreation Facility at Parcel 77409 (1417 South Main Street) in Accordance with Article 3.M., Section C., Item 4.

- B. Consideration of a Special Use Permit Application filed by Erik Chambers to Allow Multifamily Dwellings as Principal Use at 130 South Ridge Street.

Council Letter Number CL - 1480.

1. Public Hearing
2. An Ordinance Granting Special Use Permit Application PZ24- 00265, filed by Erik Chambers, Requesting a Special Use Permit to Allow Multifamily Dwellings as a Principal Use at Parcel 20531 (130 –132 South Ridge Street) in Accordance with Article 3.K., Section C., Item 10.

- C. Consideration of a Special Use Permit Application filed by Ana and Brian Bialek to Allow a Duplex Residential Dwelling at 1116 Richmond Boulevard.

Council Letter Number CL - 1481.

1. Public Hearing
2. An Ordinance Granting Special Use Permit Application PZ24- 00269, filed by Ana and Brian Bialek, Requesting a Special Use Permit to Allow a Duplex Dwelling at Parcel 04414 (1116 Richmond Boulevard) in Accordance with Article 3.E., Section C., Item 2.

- D. Consideration of Special Use Permit Application filed by South Wake Home Solutions LLC to Allow a Duplex Residential Dwelling at 721 Chatham Avenue.

Council Letter Number CL - 1482.

1. Public Hearing
2. An Ordinance Granting Special Use Permit Application PZ24-00232, filed by South

Wake Home Solutions, LLC, Requesting a Special Use Permit to Allow a Duplex Dwelling at Parcel 53605 (721 Chatham Avenue) in Accordance with Article 3.E. Section C Item 2.

- E. Consideration of a Special Use Permit Application filed by CCKW, LLC to Allow Duplex Residential Dwellings at Parcel 20615 (Gray Street).

Council Letter Number CL - 1483.

1. Public Hearing
2. An Ordinance Granting Special Use Permit Application PZ24- 00290, filed by CCKW, LLC, Requesting a Special Use Permit to Allow a Duplex Dwelling at Parcel 20615 (Gray Street) in Accordance with Article 3.E., Section C., Item 2.

- F. Consideration of a Special Use Permit Application filed by CCKW, LLC to Allow Duplex Residential Dwellings at Parcel 20816 (Gray Street).

Council Letter Number CL - 1484.

1. Public Hearing
2. An Ordinance Granting Special Use Permit Application PZ24- 00290, filed by CCKW, LLC, Requesting a Special Use Permit to Allow a Duplex Dwelling at Parcel 20615 (Gray Street) in Accordance with Article 3.E., Section C., Item 2.

- G. Consideration of a Request to Amend Chapter 41 entitled "Zoning Ordinance" of the City of Danville, to Amend Article 3.P Section H of the Zoning Code.

Council Letter Number CL - 1485.

1. Public Hearing
2. An Ordinance Amending Chapter 41 Entitled, "Zoning Ordinance" of the Code of the City of Danville, Virginia, 1986, As Amended, More Specifically, to Amend Article 3.P., Section H., Item 10.

- H. Consideration of Amending the Fiscal Year 2025 Budget Appropriation Ordinance for the Creative Communities Art Grant.

Council Letter Number CL - 1469.

An Ordinance Amending the Fiscal Year 2025 Budget Appropriation Ordinance to Provide for a Virginia Commission for the Arts Grant in the Amount of \$4,500, and to Provide for the Local Share in the Amount of \$5,000 for a Total Grant of \$9,500.

First Reading

COMMUNICATIONS FROM VISITORS

Communication from Visitors is an opportunity for citizens, who have signed up to speak at www.danvilleva.gov/council or by contacting the Office of the City Clerk, to address Council on matters not on the agenda. Citizens who desire to speak on agenda items will be heard when the agenda item is considered. Each speaker shall clearly state his or her name and address. Each individual speaker shall have three uninterrupted minutes. A representative of a group may have up to five uninterrupted minutes to make a presentation. The representative shall identify the group and a group may have no more than one spokesperson. Time will be kept using the electronic timer on the podium.

COMMUNICATIONS

A. City Manager

B. Deputy City Manager

C. City Attorney

D. City Clerk

E. Roll Call

ADJOURNMENT

Council Letter
City of Danville, Virginia



CL - 1490

MEETING MINUTES A.

City Council REGULAR MEETING

Meeting Date: August 6, 2024

Subject: Approval of Minutes from July 2, 2024 Regular Council Meeting.

From: Susan DeMasi, City Clerk

COUNCIL ACTION

Consideration of Approval of Minutes from Regular Council Meeting held on July 2, 2024.

Attachments

1. Meeting Minutes
-

July 2, 2024

The Regular July meeting of the Danville City Council was held on July 2, 2024, at 7:00 p.m. in the Council Chambers located on the Fourth Floor of the Municipal Building. The following Council Members were present: James B. Buckner, Bryant Hood, Mayor Alonzo L. Jones, Barry Mayo, Sherman M. Saunders, J. Lee Vogler, Jr., and Madison J.R. Whittle (7). Virtual: Vice Mayor Gary P. Miller (1). Absent: L.G. "Larry" Campbell Jr. (1). *Madison J.R. Whittle entered the meeting at 7:04 p.m.*

Staff Members present were: City Manager Ken F. Larking, Deputy City Manager Earl B. Reynolds, Jr., City Attorney W. Clarke Whitfield, Jr., and City Clerk Susan M. DeMasi.

Mayor Jones presided.

Mayor Jones announced to Council that Vice Mayor Miller was out of town at the beach on a pre-planned vacation. Pursuant to Resolution No. 2024-06.01, and the Council's policy on electronic participation in City Council meetings from remote locations, Vice Mayor Miller has requested to participate remotely.

Council Member Buckner **moved** for Vice Mayor Miller to participate remotely in tonight's council meeting. The Motion was **seconded** by Council Member Vogler and carried the following vote:

VOTE: 7-0-2
AYE: Buckner, Hood, Jones, Mayo, Miller,
Saunders, and Vogler (7)
NAY: None (0)
ABSENT: Campbell, Whittle (2)

Vice Mayor Miller noted he was participating from 632 Caswell Beach Road, Caswell Beach, North Carolina.

Mayor Jones noted the agenda needed to be amended to add Item L under New Business, a Resolution proclaiming July 5th as a holiday, and closing the public offices of the City.

Council Member Mayo **moved** to add New Business Item L to the agenda, the Motion was **seconded** by Council Member Buckner and carried by the following vote:

VOTE: 7-0-2
AYE: Buckner, Hood, Jones, Mayo, Miller,
Saunders, and Vogler (7)
NAY: None (0)
ABSENT: Campbell, Whittle (2)

INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Vogler gave the Invocation followed by the Pledge of Allegiance.

CONSENT AGENDA

Council Member Buckner **moved** for adoption of the following Consent Agenda items:

Approval of Minutes from Regular Council Meeting and Regular Work Session held on June 4, 2024.

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Consideration of Amending the Fiscal Year 2024 Budget Appropriation Ordinance for a State Aviation Grant for Engineering Services to Complete Obstruction Analysis

Ordinance No. 2024-06.10, Amending the Fiscal Year 2024 Budget Appropriation Ordinance to Provide for Additional State Aviation Funding for the Purpose of Completing Obstruction Survey Analysis in the Amount of \$52,058 Plus Local Share in the Amount of \$5,785 to be Provided by a Transfer from Undesignated Capital Improvement Funds and Appropriating Same.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 8-0-1
AYE: Buckner, Hood, Jones, Mayo, Miller,
Saunders, Vogler and Whittle (8)
NAY: None (0)
ABSENT: Campbell (1)

NEW BUSINESS

CONSIDERATION OF A SPECIAL USE PERMIT APPLICATION FILED BY K & M REALTY GROUP LLC TO ALLOW COMMERCIAL RECREATION FACILITIES AT 218 POPLAR STREET

Mayor Jones opened the floor for a Public Hearing regarding a Special Use Permit at 218 Poplar Street. Notice of the Public Hearing was published in the *Darville Register & Bee* on June 18, 2024, and June 25, 2024.

Mayor Jones recognized Lakeshia Lee Curtis, with K&M Realty, 218 Poplar Street, who was there to answer any questions. No one further desired to be heard and the Public Hearing was closed.

Council Member Vogler **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2024-07.01

AN ORDINANCE GRANTING SPECIAL USE PERMIT APPLICATION PZ24- 00180, FILED BY K & M REALTY GROUP, LLC, REQUESTING A SPECIAL USE PERMIT TO ALLOW AN INDOOR COMMERCIAL RECREATION FACILITY AT PARCEL 20818 (218 POPLAR STREET) IN ACCORDANCE WITH ARTICLE 3.M., SECTION C., ITEM 4.

The Motion was **seconded** by Council Member Whittle and carried by the following vote:

VOTE: 8-0-1
AYE: Buckner, Hood, Jones, Mayo, Miller,
Saunders, Vogler and Whittle (8)
NAY: None (0)
ABSENT: Campbell (1)

CONSIDERATION OF A SPECIAL USE PERMIT APPLICATION FILED BY BLACKSTONE BUILDING GROUP LLC FOR APPROVAL OF A PLANNED UNIT DEVELOPMENT

Mayor Jones opened the floor for a Public Hearing regarding a Special Use Permit for a Planned Unit Development. Notice of the Public Hearing was published in the *Darville Register & Bee* on June 18, 2024, and June 25, 2024.

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Mayor Jones recognized Rick Myers, Blackstone Building Group, representing the Vandola Crescent Project. No one further desired to be heard and the Public Hearing was closed.

Council Member Buckner **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2024-07.02

AN ORDINANCE GRANTING SPECIAL USE PERMIT APPLICATION PZ24- 00185, FILED BY BLACKSTONE BUILDING GROUP LLC, REQUESTING A SPECIAL USE PERMIT FOR A PLANNED UNIT DEVELOPMENT IN ACCORDANCE WITH ARTICLE 17., OF CHAPTER 41., ENTITLED "ZONING ORDINANCE" OF THE CODE OF THE CITY OF DANVILLE, VIRGINIA TO INCLUDE PARCEL IDS 77925, 71143, 77922, 77921, 71138, 77920, 77919, 77918, AND 77608.

The Motion was **seconded** by Council Member Vogler and carried the following vote:

VOTE: 8-0-1
AYE: Buckner, Hood, Jones, Mayo, Miller,
Saunders, Vogler and Whittle (8)
NAY: None (0)
ABSENT: Campbell (1)

CONSIDERATION OF A REZONING APPLICATION FILED BY 1076 SCHOOLFIELD, LLC TO REZONE 916 WEST MAIN STREET FROM M-I INDUSTRIAL MANUFACTURING TO HR-C HIGHWAY RETAIL COMMERCIAL

Mayor Jones opened the floor for a Public Hearing regarding a a Rezoning Application at 916 West Main Street. Notice of the Public Hearing was published in the *Danville Register & Bee* on June 18, 2024, and June 25, 2024.

Mayor Jones recognized Stephen Gould, PLDR Law, representing the applicant, noting this was a request to rezone the parcel from Industrial to Highway Retail – Commercial which allows a more expansive number of by right uses. The goal was to rehabilitate the structure on the property as an eatery and would ask that Council approve the rezoning. No one further desired to be heard and the Public Hearing was closed.

Council Member Vogler **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2024-07.03

AN ORDINANCE REZONING FROM M-I INDUSTRIAL MANUFACTURING TO HR-C HIGHWAY RETAIL COMMERCIAL PARCEL ID 60452 (916 WEST MAIN STREET).

The Motion was **seconded** by Council Member Buckner and carried the following vote:

VOTE: 8-0-1
AYE: Buckner, Hood, Jones, Mayo, Miller,
Saunders, Vogler and Whittle (8)
NAY: None (0)
ABSENT: Campbell (1)

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CONSIDERATION OF REZONING APPLICATION FILED BY 1076 SCHOOLFIELD, LLC TO REZONE 1076 WEST MAIN STREET FROM M-I INDUSTRIAL MANUFACTURING TO HR-C HIGHWAY RETAIL COMMERCIAL

Mayor Jones opened the floor for a Public Hearing regarding a Rezoning Application at 1076 West Main Street. Notice of the Public Hearing was published in the *Danville Register & Bee* on June 18, 2024, and June 25, 2024.

Mayor Jones recognized Stephen Gould, PLDR Law representing the applicant and noted this property was across from the 916 West Main Property. The goal was to move the zoning from Industrial to Highway Retail Commercial, and the intended use of the structure was conversion into a boutique hotel, which would be allowed by right under the HR-C designation. No one further desired to be heard and the Public Hearing was closed.

Council Member Buckner **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2024-07.04

AN ORDINANCE REZONING FROM M-I INDUSTRIAL MANUFACTURING TO HR-C HIGHWAY RETAIL COMMERCIAL PARCEL ID 60570 (1076 WEST MAIN STREET).

The Motion was **seconded** by Council Member Whittle and carried by the following vote:

VOTE: 8-0-1
AYE: Buckner, Hood, Jones, Mayo, Miller,
Saunders, Vogler and Whittle (8)
NAY: None (0)
ABSENT: Campbell (1)

CONSIDERATION OF A SPECIAL USE PERMIT APPLICATION FILED BY DAVID MCLAUGHLIN FOR WAIVER TO MAXIMUM SIGN AREA AT 221 SOUTH MAIN STREET

Mayor Jones opened the floor for a Public Hearing regarding a Special Use Permit at 221 South Main Street. Notice of the Public Hearing was published in the *Danville Register & Bee* on June 18, 2024, and June 25, 2024.

Mayor Jones recognized David McLaughlin, 221 South Main Street, who stated they intended to move forward with the opening, they have experienced a small situation and asked for consideration to be granted. No one further desired to be heard and the Public Hearing was closed.

Council Member Vogler **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2024-07.05

AN ORDINANCE GRANTING SPECIAL USE PERMIT APPLICATION PZ24- 00230, FILED BY DAVID MCLAUGHLIN, REQUESTING A SPECIAL USE PERMIT TO ALLOW A WAIVER TO THE MAXIMUM SIGN AREA AT PARCEL 24101 (221 SOUTH MAIN STREET) IN ACCORDANCE WITH ARTICLE 3.I., SECTION C., ITEM 25.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

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VOTE: 8-0-1
AYE: Buckner, Hood, Jones, Mayo, Miller,
Saunders, Vogler and Whittle (8)
NAY: None (0)
ABSENT: Campbell (1)

CONSIDERATION OF A SPECIAL USE PERMIT APPLICATION FILED BY CURTIS ALLEN WHITE FOR AUTOMOBILE SALVAGE YARD AT 2025 SOUTH BOSTON ROAD

Mayor Jones opened the floor for a Public Hearing regarding a Special Use Permit at 2025 South Boston Road. Notice of the Public Hearing was published in the *Danville Register & Bee* on June 18, 2024, and June 25, 2024.

Mayor Jones recognized Carey Wood, Lewisburg, NC who noted they were a professional recovery business; they had to be listed as a salvage yard because that was the only way it could be listed. She was available to answer any questions.

Mayor Jones recognized Peyton Sellars, who noted he owned the property directly adjoining this property. His concern was not the type of business, but coming into the City, seeing an All-America City sign and then a salvage yard. The way it was presented, it could be a salvage yard with 100 cars; it was a 2.09 acre lot, most of it lies along the creek bank directly in front of the Tabernacle Church. Mr. Sellars asked about the number of cars allowed, the setbacks and guidelines, asked Council to think about if it needed to be pushed back a month to figure out more offsets or barriers, or maybe another lot not on a main thoroughfare coming into the City that would suit their business just as well.

No one further desired to be heard and the Public Hearing was closed.

Council Member Saunders noted they appreciated everyone who was investing in the City, that he would like more information, to pull it from the agenda and maybe discuss this in the interim.

Council Member Saunders **Moved to Postpone** an Ordinance entitled:

ORDINANCE NO. 2024-07.06

AN ORDINANCE GRANTING SPECIAL USE PERMIT APPLICATION PZ24- 00228, FILED BY CURTIS ALLEN WHITE, REQUESTING A SPECIAL USE PERMIT TO ALLOW AN AUTOMOBILE SALVAGE YARD AT PARCEL 77307 (2025 SOUTH BOSTON ROAD) IN ACCORDANCE WITH ARTICLE 3.M., SECTION C., ITEM 31.

The Motion was **seconded** by Council Member Vogler and carried by the following vote:

VOTE: 8-0-1
AYE: Buckner, Hood, Jones, Mayo, Miller,
Saunders, Vogler and Whittle (8)
NAY: None (0)
ABSENT: Campbell (1)

Mayor Jones asked the City Attorney to explain this action to the applicant and Mr. Whitfield stated that Council asked for more time; they were not approving it or disapproving it, they were giving

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themselves the opportunity to consider it between now and another meeting and do a formal vote at a future meeting.

CONSIDERATION OF A REZONING APPLICATION FILED BY SCOTT LOFTIS TO REZONE 660 ARNETT BOULEVARD FROM M-R MULTIFAMILY RESIDENTIAL TO HR-C HIGHWAY RETAIL COMMERCIAL

Mayor Jones opened the floor for a Public Hearing regarding a Rezoning Application for 660 Arnett Boulevard. Notice of the Public Hearing was published in the *Danville Register & Bee* on June 18, 2024, and June 25, 2024. No one present desired to be heard and the Public Hearing was closed.

Council Member Buckner **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2024-07.07

AN ORDINANCE REZONING FROM M-R MULTI-FAMILY RESIDENTIAL TO HR-C HIGHWAY RETAIL COMMERCIAL PARCEL ID# 02300 (600 ARNETT BOULEVARD).

The Motion was **seconded** by Council Member Whittle.

Mr. Whittle questioned if this was to clean up the ordinance, it was already a car wash, and Director of Planning Renee Burton stated that was correct, it was currently a legal, non-conforming car wash in a multi-family residential zoning classification. With the rezoning to highway retail commercial, it now has the ability to operate in a legal conforming manner.

The **Motion** was carried by the following vote:

VOTE: 8-0-1
AYE: Buckner, Hood, Jones, Mayo, Miller,
Saunders, Vogler and Whittle (8)
NAY: None (0)
ABSENT: Campbell (1)

CONSIDERATION OF A REZONING APPLICATION FILED BY WALDEN FRANCE AMERICAN LEGION POST 29 TO REZONE 627 AND 629 MONROE STREET FROM OT-R OLD TOWN RESIDENTIAL TO M-R MULTIFAMILY RESIDENTIAL

Mayor Jones opened the floor for a Public Hearing regarding a Rezoning Application for 627 and 629 Monroe Street. Notice of the Public Hearing was published in the *Danville Register & Bee* on June 18, 2024, and June 25, 2024.

Mayor Jones recognized Henry Motley, Commander of Post 29 on Monroe Street, along with members of the Post. Mr. Motley noted they were asking for support of a multi-family home; their purpose, as the American Legion, was service to veterans in the community, trying to help them through different avenues. Their goal was to use the multifamily homes for low-income housing for veterans.

Mayor Jones recognized Cheryl Davis, from Post 29, who spoke about a back-to-school community event on July 20 at 619 Monroe Street from 10 am to 3 pm. They will be giving away 300 bookbags; the event was for the entire family with games, door prizes, and other give-a-ways.

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No one further desired to be heard and the Public Hearing was closed.

Council Member Vogler **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2024-07.08

AN ORDINANCE REZONING FROM OT-R OLD TOWN RESIDENTIAL TO M-R MULTI-FAMILY RESIDENTIAL PARCEL ID 22747 (627 AND 629 MONROE STREET).

The Motion was **seconded** by Council Member Mayo.

Council Member Saunders stated he was very pleased to see the American Legion Post in chambers tonight; they do a lot in the community.

The **Motion** was carried by the following vote:

VOTE: 6-0-1-2
AYE: Buckner, Hood, Mayo, Miller,
Vogler and Whittle (6)
NAY: None (0)
ABSENT: Campbell (1)
ABSTAIN: Jones, Saunders (2)

CONSIDERATION OF AUTHORIZING AND APPROVING THE CITY'S PARTICIPATION IN THE PROPOSED SETTLEMENT OF OPIOID-RELATED CLAIMS AGAINST KROGER CO.

Council Member Buckner **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2024-07.01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AUTHORIZING AND APPROVING THE CITY'S PARTICIPATION IN THE PROPOSED SETTLEMENT OF OPIOID-RELATED CLAIMS AGAINST KROGER CO. AND DIRECTING THE CITY ATTORNEY AND/OR THE CITY'S OUTSIDE COUNSEL TO EXECUTE THE DOCUMENTS NECESSARY TO EFFECTUATE THE CITY'S PARTICIPATION IN THE SETTLEMENT.

The Motion was **seconded** by Council Member Whittle and carried by the following vote:

VOTE: 8-0-1
AYE: Buckner, Hood, Jones, Mayo, Miller,
Saunders, Vogler and Whittle (8)
NAY: None (0)
ABSENT: Campbell (1)

CONSIDERATION OF INCREASING AND ESTABLISHING THE ANNUAL SALARIES OF THE MAYOR AND COUNCIL

Mayor Jones opened the floor for a Public Hearing regarding Increasing the Annual Salaries of Council. Notice of the Public Hearing was published in the *Danville Register & Bee* on June 25, 2024. No one present desired to be heard and the public hearing was closed.

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Council Member Buckner **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2024-07.09

AN ORDINANCE INCREASING AND ESTABLISHING THE ANNUAL SALARIES OF THE MAYOR AND COUNCIL

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 6-2-1
AYE: Buckner, Hood, Jones, Mayo, Miller,
and Saunders (6)
NAY: Vogler, Whittle (2)
ABSENT: Campbell (1)

**CONSIDERATION OF AMENDING THE FISCAL YEAR 2025 BUDGET APPROPRIATION
ORDINANCE FOR AN AIRPORT MAINTENANCE GRANT**

Upon **Motion** by Council Member Buckner and **second** by Council Member Whittle, an Ordinance entitled:

ORDINANCE NO. 2024-07.10

AN ORDINANCE AMENDING THE FISCAL YEAR 2025 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR STATE DEPARTMENT OF AVIATION MAINTENANCE GRANT FUNDS RELATED TO THE MAINTENANCE OF CERTAIN AIRPORT PROPERTIES IN THE AMOUNT OF \$64,000 AND FOR THE LOCAL SHARE IN THE AMOUNT OF \$46,000 FOR A TOTAL APPROPRIATION OF \$110,000 AND APPROPRIATING THE SAME.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

**CONSIDERATION OF PROCLAIMING FRIDAY, JULY 5, 2024, AS A HOLIDAY AND CLOSING
THE PUBLIC OFFICES OF THE CITY**

Council Member Mayo **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2024-07.02

A RESOLUTION PROCLAIMING FRIDAY, JULY 5, 2024 AS A HOLIDAY AND CLOSING THE PUBLIC OFFICES OF THE CITY.

The Motion was **seconded** by Council Member Buckner.

Council Member Saunders stated that once again Council was telling their employees that Council appreciated what they do every day, they were doing it well.

The **Motion** was carried the following vote:

VOTE: 8-0-1
AYE: Buckner, Hood, Jones, Mayo, Miller,
Saunders, Vogler and Whittle (8)

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NAY: None (0)
ABSENT: Campbell (1)

COMMUNICATIONS FROM VISITORS

Mayor Jones recognized George Williams, 164 Buckhorn Drive, who spoke to Council about DAHS and noted he was asking for a no kill shelter to be a reality in Danville.

Ray Barbour – Did not appear.

COMMUNICATIONS

City Manager Ken Larking noted on behalf of the employees of the City, he would like to thank City Council for their action this evening to add July 5th as a holiday; it will be very much appreciated in the city workforce. Mr. Larking wished Council a happy July 4th.

Deputy City Manager Earl Reynolds, and Council, sang Happy Birthday to Council Member Mayo.

City Attorney Clarke Whitfield thanked Council for the extra day off, and wished everyone a happy, jubilant, and safe July 4th.

There were no communications from the City Clerk.

Council Member Saunders thanked all of Council for what was being done in the city, and thanked all citizens for coming out, voicing their concerns, and their support. Mr. Saunders thanked everyone at American Legion Post 29, and Happy Birthday to Mr. Mayo.

Council Member Vogler thanked everyone who came out tonight, watching online, or on tv, thanked all of the city employees for everything they do every day, and wanted to give a special shout out to all the employees that have to work on holidays such as public safety, utility workers, and others. Mr. Vogler wished citizens a Happy Independence Day, and noted there will be fireworks at the Otterbots game on Wednesday night, fireworks downtown on Thursday, and again at the Otterbots game on Friday. Mr. Vogler noted he was very blessed to live in this great nation.

Council Member Whittle wished everyone a nice July 4th.

Council Member Buckner thanked everyone at Post 29 for what they were going to be doing with those houses; there was a need for housing in the City and definitely a need for affordable housing especially for those not as well off as others. Mr. Buckner wished everyone a Happy July 4th, thanked the City employees, and thanked all the military families and friends that gave them the right to celebrate.

Council Member Hood gave a special shout out to Post 29 for all they do, to the city employees for the diligent work they do throughout the city, and to police, fire, and rescue who work throughout the holiday. Mr. Hood noted he would like to acknowledge the awesome employees at the Danville Visitors Center; for more information on the Visitor Center, go to VisitSosi.com., and also Happy Birthday Council Member Mayo.

Council Member Mayo noted it was nice to see another birthday, and thanked everyone who came out tonight. Mr. Mayo thanked Post 29 for everything they did and continue to do, including the

July 2, 2024

bookbag giveaway. Mr. Mayo thanked the City employees for everything they do on a daily basis, and a Happy July 4th to everyone.

Vice Mayor Miller noted he was going to miss the celebration in Danville on July 4th and noted a Happy Birthday to Council Member Mayo. Dr. Miller thanked city employees for what they do and noted his appreciation for those employees who still have to work on the holidays. Dr. Miller spoke about the agenda item that was postponed, the amount of money that has been put into making city entrances appealing to those visiting and that was why it was important to table the item until further information can be obtained.

Mayor Jones thanked Vice Mayor Miller for taking time away from his family and vacation to attend the meeting virtually and thanked the Sellers family for their comments. Mayor Jones noted to Post 29, education was Council's number one priority, and Council thanked them for what they were doing for the children. Mr. McLaughlin came into the community and opened up a funeral home on Riverside Drive and then opened another on South Main Street where he ran into some issues, he could have thrown his hands up and quit but he did not do that, and thanked him. Mayor Jones thanked Steven Gould for what he was doing in the city, and wished Mr. Mayo a Happy Birthday and for what he does for the community, he appreciated that.

The meeting was adjourned at 7:48 pm.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

Council Letter
City of Danville, Virginia



CL - 1488

APPOINTMENTS A.

City Council REGULAR MEETING

Meeting Date: August 6, 2024

Subject: Appointments to Boards and Commissions.

From: Susan DeMasi, City Clerk

COUNCIL ACTION

Consideration of Appointments to the following Boards and Commissions:

1. A Resolution Appointing Jasmine Lipscomb as a Member of the Building Code Board of Appeals.
2. A Resolution Appointing Bennis Butler as a Member of the Building Code Board of Appeals.
3. A Resolution Appointing Shon Roberts as a Member of the Building Code Board of Appeals.
4. A Resolution Appointing Lonnie Jones as a Member of the Building Code Board of Appeals.
5. A Resolution Appointing Natalie Fitzgerald as a Member of the Social Services Advisory Board.
6. A Resolution Reappointing Bryant Hood as a Member of the Dan River Business Development Center.
7. A Resolution Reappointing Bryant Hood as a Member of the Danville Development Council.
8. A Resolution Reappointing Sherman Saunders as a Member of the Employee Retirement System Board.
9. A Resolution Reappointing Gary P. Miller as a Member of the West Piedmont Planning District Commission.
10. A Resolution Reappointing J. Lee Vogler, Jr., as a Member of the West Piedmont Planning District Commission.
11. A Resolution Reappointing Gary P. Miller as a Member of the Metropolitan Planning Organization.
12. A Resolution Reappointing J. Lee Vogler, Jr., as a Member of the Metropolitan Planning Organization.
13. A Resolution Reappointing James B. Buckner as a Member of the Transportation Advisory Board.

Attachments

1. Resolutions

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2024 – ____ . ____

**A RESOLUTION APPOINTING JASMINE LIPSCOMB AS A MEMBER OF THE
BUILDING CODE BOARD OF APPEALS.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Jasmine Lipscomb be, and she is hereby appointed as a member of the Building Code Board of Appeals for a term commencing August 1, 2024 and ending December 31, 2026.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2024 – ____ . ____

**A RESOLUTION APPOINTING BENNIS BUTLER AS A MEMBER OF THE
BUILDING CODE BOARD OF APPEALS.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Bennis Butler be, and he is hereby appointed as a member of the Building Code Board of Appeals for a term commencing August 1, 2024 and ending December 31, 2026.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2024 – ____ . ____

**A RESOLUTION APPOINTING SHON ROBERTS AS A MEMBER OF THE
BUILDING CODE BOARD OF APPEALS.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Shon Roberts be, and he is hereby appointed as a member of the Building Code Board of Appeals for a term commencing August 1, 2024 and ending December 31, 2026.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2024 – ____ . ____

**A RESOLUTION APPOINTING LONNIE JONES AS A MEMBER OF THE
BUILDING CODE BOARD OF APPEALS.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Lonnie Jones be, and he is hereby appointed as a member of the Building Code Board of Appeals for a term ending December 31, 2024.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2024 – ____ . ____

**A RESOLUTION APPOINTING NATALIE FITZGERALD AS A MEMBER OF
THE SOCIAL SERVICES ADVISORY BOARD.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Natalie Fitzgerald be, and she is hereby appointed as a member of the Social Services Advisory Board for a four-year term commencing August 1, 2024 and ending June 30, 2028.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2024 – ____ . ____

**A RESOLUTION REAPPOINTING BRYANT HOOD AS A MEMBER OF THE
DAN RIVER BUSINESS DEVELOPMENT CENTER.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Bryant Hood be, and he is hereby reappointed as a member of the Dan River Business Development Center for a term beginning July 1, 2024 and ending December 31, 2026.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2024 – ____ . ____

**A RESOLUTION REAPPOINTING BRYANT HOOD AS A MEMBER OF THE
DANVILLE DEVELOPMENT COUNCIL.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Bryant Hood be, and he is hereby reappointed as a member of the Danville Development Council for a year term commencing July 1, 2024 and ending December 31, 2026.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2024 – ____ . ____

**A RESOLUTION REAPPOINTING SHERMAN SAUNDERS AS A MEMBER OF
THE EMPLOYEE RETIREMENT SYSTEM BOARD.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Sherman
Saunders be, and he is hereby reappointed as a member of the Employee Retirement
System Board for a term ending December 31, 2024.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2024 – ____ . ____

**A RESOLUTION REAPPOINTING GARY P. MILLER AS A MEMBER OF THE
WEST PIEDMONT PLANNING DISTRICT COMMISSION.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Gary P. Miller be, and he is hereby reappointed as a member of the West Piedmont Planning District Commission for a term commencing July 1, 2024 and ending December 31, 2026.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2024 – ____ . ____

**A RESOLUTION REAPPOINTING J. LEE VOGLER, JR. AS A MEMBER OF
THE WEST PIEDMONT PLANNING DISTRICT COMMISSION.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that J. Lee Vogler, Jr., be, and he is hereby reappointed as a member of the West Piedmont Planning District Commission for a term ending December 31, 2024.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2024 – ____ . ____

**A RESOLUTION REAPPOINTING GARY P. MILLER AS A MEMBER OF THE
METROPOLITAN PLANNING ORGANIZATION.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Gary P. Miller be, and he is hereby reappointed as a member of the Metropolitan Planning Organization for a term commencing July 1, 2024 and ending December 31, 2026.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2024 – ____ . ____

**A RESOLUTION REAPPOINTING J. LEE VOGLER, JR., AS A MEMBER OF
THE METROPOLITAN PLANNING ORGANIZATION.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that J. Lee Vogler, Jr., be, and he is hereby reappointed as a member of the Metropolitan Planning Organization for a term ending December 31, 2024.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2024 – ____ . ____

**A RESOLUTION REAPPOINTING JAMES B. BUCKNER AS A MEMBER OF
THE TRANSPORTATION ADVISORY COMMITTEE.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that James B. Buckner be, and he is hereby reappointed as a member of the Transportation Advisory Committee for a term commencing July 1, 2024 and ending December 31, 2026.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

Council Letter City of Danville, Virginia



CL - 1435

OLD BUSINESS A.

City Council REGULAR MEETING

Meeting Date: August 6, 2024

Subject: Housing and Urban Development (HUD) One-Year Action Plan.

From: Susan McCulloch, Division Director of Housing & Development

COUNCIL ACTION

A Resolution Authorizing the City Manager to Submit to the United States Department of Housing and Urban Development (HUD) a One Year Action Plan.

Final Adoption

SUMMARY

The City of Danville is a participating jurisdiction under the U.S. Department of Housing and Urban Development (HUD). Under this designation, the City receives Community Development Block Grant (CDBG) and HOME Investments Partnership Program (HOME) funds annually. A prerequisite for the City to receive CDBG and HOME funds is the development of a One-Year Annual Action Plan. Basic goals of the Plan are: 1) decent housing, 2) suitable living environment, and 3) expanded economic opportunities. All funded activities must address one or more national objectives: benefit low- to moderate-income persons, aid in the prevention or elimination of slums or blight, or meet an urgent community need for which no other funds are available.

BACKGROUND

A one-year Action Plan has been prepared specifying projects and activities that will be funded in the upcoming year(s). A large majority of the CDBG funds have historically been used for neighborhood revitalization efforts, and it is proposed to continue focusing on this effort in the 2024-25 Plan. In addition, there is a public service category which can be funded up to 15% of the annual allocation, that provides funding to assist non-profit organizations to carry out programs that benefit low- to moderate-income individuals and/or households. In the past, many of the same outside agencies have been funded under this category, however, this year the agencies were selected through a request for proposal process in accordance with HUD's guidelines. The City anticipates a total budget of \$1,186,687 for Fiscal Year 2024-25, comprised of \$857,190 CDBG funds, \$284,497.02 HOME funds, and \$45,000 estimated program income generated from loan repayments. The proposed uses of funds for next fiscal year are described in the attachments, excluding those that will fall under the Public Services category. A Public Hearing on the Action Plan is advertised for City Council's July 16, 2024 meeting. The deadline for submittal to HUD is August 16, 2024. The public review period for the one year plan is 30 days, in accordance with HUD CPD Notice 16-18 and included review by the Housing & Development Advisory Committee. The comment period will be Wednesday, July 3, 2024- Monday, August 5, 2024.

RECOMMENDATION

It is recommended that City Council adopt the attached Resolution approving the Fiscal Year 2024-25 HUD One-Year Action Plan.

Attachments

1. Resolution
 2. City of Danville Annual Action Plan 2024-2025
 3. Public Notice 2024-2025 Action Plan
-

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2024-____.____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) A ONE YEAR ACTION PLAN.

WHEREAS, the United States Department of Housing and Urban Development will make available \$857,190 in Community Development Block Grant Entitlement funds and \$284,497 in HOME Entitlement funds in addition to an anticipated \$45,000 in program income for the Program Year July 1, 2024 to June 30, 2025 for eligible projects and activities in the Danville community; and

WHEREAS, the City is required to submit an Annual Action Plan describing activities that will be undertaken with the aforementioned funds during the Fiscal Year 2024-2025; and

WHEREAS, the City has fulfilled the United States Department of Housing and Urban Development's submission requirements.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Danville, Virginia, that it hereby authorizes and directs the City Manager to submit to the United States Department of Housing and Urban Development the One Year Action Plan.

Approved:

Mayor

Attest:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Danville is a Participating Jurisdiction (PJ), under the U.S. Department of Housing and Urban Development's (HUD) grants. The grants are the Community Development Block Grant (CDBG), the HOME Investment Partnerships (HOME) grant, and the HOME-American Rescue Plan Program. The City of Danville receives annual CDBG and HOME funds from HUD to provide safe, affordable, and decent housing, as well as a suitable living environment and expanded economic opportunities.

Use of these funds must address one of the following national objectives:

- Benefit low and moderate income persons
- Address slums or blight
- Meet an urgent community need

The CDBG entitlement for fiscal year 2023 is **\$857,190** which does not include **\$10,000** of anticipated program income. The program income plus entitlement for CDBG is **\$867,190**. The HOME entitlement is **\$284,497**, which does not include anticipated program income of **\$35,000**. The total HOME budget, which includes program income and entitlement is **\$319,497**. Under the HOME program, the City is required to set aside at least 15% of HOME funds for a Community Housing Development Organization (CHDO). The CHDO for fiscal year 2024-2025 is Habitat for Humanity.

HUD provided a limited grant fund called HOME-ARP. We were first in the state for our HOME-ARP plan to be approved. HOME-ARP provides funds for homelessness and supportive services assistance. The City of Danville was awarded \$990,667 to use these funds over several years; it is a one-time program. The City has been using a portion of this funding--\$340,000--as Tenant-Based Rental Assistance (TBRA) to keep Danville residents with low- and very low-incomes faced with eviction in their homes. During last fiscal year 2023, we prevented the eviction of fourteen low-income families with a total of \$36,592 to pay rental arrears for families in grave financial need. In fiscal year 2023, ARP funds were also used to help the House of Hope shelter with \$600,000 double its capacity, and fund 50 percent of an Executive Director position for staffing, so more individuals and families who become homeless can have a safe and welcoming place to stay while they get help to find permanent housing. House of Hope expansion was also funded by HOME-ARP funds and their plan for program year 2024 is to add a Family Service Center to offer services to families in need.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This year's Annual Plan will address national objectives. We will focus on stabilizing homeless individuals and families, the creation of affordable housing, eliminating barriers to affordable housing, addressing lead-based paint hazards and blight, and addressing non-housing concerns and needs (such as education, creating and improving parks/outdoor public spaces, reading and math literacy, and healthy human development across our community, especially for our low income and moderate income residents, from the very young to adults.

We will administer our federal grants while improving the condition of low-income homeowners, increase home ownership through our downpayment assistance program, acquire lots on which to build new homes, and support community service programs including early childhood education and youth development, increase job skills among our community members, continue to aid and support our homeless community residents in crisis while creating new housing options, and other services that benefit low and moderate income residents through the subrecipient organizations we support with CDBG funds. We will increase new home availability through our CHDOs and construction projects using CDBG or HOME funds. We will continue to prevent evictions where possible by disbursing more TBRA assistance from the original \$340,000 allocated for this purpose. The City also aided House of Hope with an additional \$43,226 from the ARP funds to pay a portion of the Executive Director's salary in fiscal year 2022.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Danville has a history of successful programs using the Community Development Block Grant and the HOME Investment Partnership program. The City has funded housing rehabilitation programs that have improved the housing stock for low-mod income and elderly homeowners unable to maintain their homes. The City has worked with various homeless service providers to help the homeless find jobs, housing, health services and educational opportunities. Past performance can be found in the yearly CAPER reports (Consolidated Annual Performance and Evaluation Reports).

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City will advertise the 2024-2025 Annual Action Plan in addition to offering a 30-day public comment period. We will hold two public input outreach events at the Danville Public Library on Wednesday July 3rd 2024 and Friday, July 5th 2024, as well as a public hearing on Tuesday July 16th at 7pm in the City Council chambers at City Hall. In addition, copies of the draft for the 2024-2025 Annual Action Plan will be distributed to the Danville Public Library, Averett University Library, Community Development Office at City Hall, and the Danville Redevelopment and Housing Authority. The plan, as well as the opportunity for the public to provide feedback/comments, will also be available for viewing on the City's website on Tuesday, July 2nd, 2024 and an ad for the Annual Action Plan budget will be placed in Danville's local newspaper, The Register Bee, on Tuesday, July 2nd 2024.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The public comment period will run for 30 days beginning Wednesday July 3rd, 2024 and ending on Monday, August 5th, 2024. Comments contributed from members of the public will be integrated into the finalized version of the Annual Action Plan in the appropriate section.

6. Summary of comments or views not accepted and the reasons for not accepting them

N/A

7. Summary

As above. The City of Danville always welcomes any comments/feedback and/or questions regarding our Annual Action Plan. These comments are summarized and shared in this plan, with the goal of maintaining public engagement and continually seeking new methods of providing the public with opportunities to provide input regarding the distribution and use of allotted annual HUD funds, such as CDBG & HOME amounts.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	DANVILLE	Community Development Department
HOME Administrator	DANVILLE	Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of Danville's Department of Community Development is the lead agency that assumes responsibility for the Annual Action Plan as well as the CAPER and Consolidated Plan. Although the City of Danville is the responsible entity, we consult and partner with local agencies and our Continuum of Care to help determine the needs of the City and who would most benefit from various programs.

Consolidated Plan Public Contact Information

Kenneth Gillie, Director of Community Development, 427 Patton Street, Danville, VA 24541.

E-mail: gilliKC@danvilleva.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Danville works collaboratively with a large number of agencies, organizations and service providers operating in several different neighborhoods of our City to determine the needs of the community and how our funds may be used to meet those needs.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Danville works with the Danville Redevelopment and Housing Authority (DRHA), Danville/Pittsylvania Habitat for Humanity, our local shelter the House of Hope, the Danville Department of Social Services, West Piedmont Planning District and our local CoC on housing development. We collaboratively determine the extent of our housing shortage and what needs can be addressed and met using our federal funding. We coordinate with Danville Pittsylvania Community Services, Danville Department of Social Services, and other established organizations to help determine which health, mental health and service agencies provide the most benefit to our population and thus would most benefit from funding. The City of Danville maintains and builds relationships with mental health providers, homeless shelter providers, housing education advocates and youth development providers, and early childhood education providers all who share their expertise and experience from working with people in the community, thereby helping the City to make more informed decisions on how to meet community needs.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Danville requests the input of the CoC through email, virtual meetings and telephone calls while sharing our funding plans and requesting their feedback, ideas and plans. By partnering together, we are able to establish which organizations are best suited to meet urgent community needs with services and programs, and then support those organizations. To address the housing needs of our residents, the City collaborates with our main homeless shelter, House of Hope, and the Department of Social Services, and we collaborate with our CoC partner West Piedmont Better Housing Coalition and agency affiliates to distribute Tenant Based Rental Assistance to Danville residents who need financial help to avoid eviction and remain in their homes. We are currently working on finding and securing an agency to oversee/monitor and administer the TBRA HOME-ARP program.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Staff from the City of Danville participate in the development and activities of the CoC. We presently do not participate in the operation and administration of HMIS.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by Consultation?	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?
<TYPE=[pivot_table] REPORT_GUID=[F8A8A9484AE2E53E242786A11F048B3B]>			

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		The program is currently on hold as the agency seeks staff to find and secure an agency to oversee/monitor and administer the TBRA HOME-ARP program.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

N/A

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The citizen participation process for this Action Plan includes two planned in-person outreach events at the Danville Public Library on Wednesday, July 3rd, 2024 4pm-6pm and Friday July 5th, 2024 11am-1pm, a City Council Public Hearing will be held on Tuesday July 16th, 2024 at 7pm. We also are advertising the 2024-2025 Annual Action Plan on the City website and in a newspaper ad, which will be placed in The Register Bee on Tuesday, July 2nd, 2024. The 30-day public comment period will take place from Wednesday July 3rd, 2024 - August 5th, 2024.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Following the two public input meetings, the total number of people engaged with City staff at the public comment outreach events, on those dates listed above, held at the Danville Public Library, will be included in the final draft of this Action Plan.			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community				
3	Public Meeting	Non-English Speaking - Specify other language: Spanish				
4	Internet Outreach	Non-targeted/broad community Residents of Public and Assisted Housing				www.danvilleva.gov

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public - Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	857,190	10,000	0	867,190	0	Fiscal year 2024 amount

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	Public - Federal	Acquisition Homebuyer Assistance Homeowner Rehab Multifamily Rental New Construction Multifamily Rental Rehab New Construction for Ownership TBRA	284,497	35,000	0	319,497	0	Fiscal year 2024 amount

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The following programs will be using funding from the City of Danville's 2024-2025 annual CDBG allocation total:

- Public Parks, Westmoreland \$50,000
- Lead Safe Match Danville \$100,000

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City plans to build homes on vacant lots that are publicly owned. The lots are being evaluated for future development. The City is planning to address housing needs within several neighborhoods that are adjacent to other improvement activities being carried out by its Parks and Recreation Department. DRHA owns parcels within these neighborhoods (which defines them as publicly owned), and a plan is being formulated to the Housing and Development Division to build infill housing on those parcels to increase homeownership in the neighborhoods. This will be the role of the individual hired to be the City of Danville's Housing and Redevelopment Specialist.

Discussion

N/A

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing Objective 4 - New Construction	2020	2024	Affordable Housing	Citywide	Housing Development and Reconstruction Housing Rehabilitation	CDBG: \$150,190	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 2-5 Households Assisted Homeowner Housing Added: 1 Household Housing Unit
2	Affordable Housing Objective 7 - Transitional Hsg.	2020	2024	Affordable Housing	Citywide	Homeless Facilities Homeless Prevention and Emergency Assistance	CDBG: \$44,000	Public service activities for Low/Moderate Income Housing Benefit: 50 Households Assisted Homeless Person Overnight Shelter: 450 Persons Assisted
3	Affordable Housing Objective 1 - Homeowner Rehab	2020	2024	Affordable Housing	Citywide	Emergency Home Repairs Housing Assistance - Homeownership Housing Rehabilitation	HOME: \$245,823	Homeowner Housing Rehabilitated: 3-5 Household Housing Unit Direct Financial Assistance to Homebuyers: 5 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Program Administration	2020	2024	Program Admin	N/A	N/A	N/A	
5	Fair Housing	2020	2024	Program Admin	Citywide	Fair Housing Outreach and Education	CDBG: \$25,000	Public service activities for Low/Moderate Income Housing Benefit: 200 Households Assisted
6	Affordable Housing Objective 8 - CHDO	2020	2024	Affordable Housing	Citywide	Housing Development and Reconstruction	HOME: \$42,674	Homeowner Housing Added: 24 Household Housing Unit
7	Public Service Objective 1 - Education	2020	2024	Non-Housing Community Development	Citywide	Child Care Services	CDBG: \$45,000	Public service activities other than Low/Moderate Income Housing Benefit: 359 Persons Assisted
8	Public Service Objective 2 - Recreation Activities	2020	2024	Non-Housing Community Development	Citywide	Youth Services	CDBG: \$50,000	Public service activities other than Low/Moderate Income Housing Benefit: 337 Persons Assisted
9	Public Service Objective 4 - Legal Aid	2020	2024	Non-Housing Community Development	Citywide	Legal Services	CDBG: \$18,000	Public service activities for Low/Moderate Income Housing Benefit: 250 Households Assisted
10	LEAD Safe Program	2020	2024	Homeowner Rehab	Citywide	Homeowner Rehab/Citizen Health	CDBG \$100,000	Housing Rehabilitation/Health Services
11	Non-Housing Objective 2 - Public Facilities	2020	2024	Non-Housing Community Development		Parks and Recreation Facilities	CDBG: \$50,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 2,000 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing Objective 4 - New Construction
	Goal Description	The City intends to create one new single family home this FY with the rehabilitation of a home on Holbrook Street and the acquisition of a lot/new construction for one new single family home, both will be sold to low-income or extremely low-income households.
2	Goal Name	Affordable Housing Objective 7 - Transitional Hsg.
	Goal Description	The City will support our main shelter, the House of Hope, with CDBG funds, and it will support the Danville Department of Social Services Temporary Shelter Program as well. Additionally, support for the Neighbors Helping Neighbors utility arrears assistance program will help 50 to 60 low-income households avoid a utility shutoff, thereby preventing homelessness.
3	Goal Name	Affordable Housing Objective 1 - Homeowner Rehab
	Goal Description	The City of Danville Homeowner Rehab Program rehabilitates the homes of low-income homeowners; this FY 2024-2025 the City anticipates the completion of 12 rehabilitations of homeowner occupied homes. We also will provide approximately 3-5 first time low-income buyers with downpayment assistance.
4	Goal Name	Program Administration
	Goal Description	

5	Goal Name	Fair Housing
	Goal Description	The City's Fair Housing program is comprised of education and outreach for citizens to understand the Fair Housing Act and how it benefits residents. Our Fair Housing Officer goes into the community to distribute information and do presentations on Fair Housing, and answers the questions of residents who call The City with concerns about fairness in their housing, and the Fair Housing Officer also helps people in the community to make Fair Housing complaints online from their homes by visiting people in the community.
6	Goal Name	Affordable Housing Objective 8 - CHDO
	Goal Description	
8	Goal Name	Public Service Objective 1 - Education
	Goal Description	The City of Danville will support the work of Danville Church and Community Tutorial Program which will enable them to capacity build with the hire of a two reading/math specialist and to provide tutoring to an additional 40-50 low-and extremely low-income children. The City will support Head Start again this year to the benefit of 300 low- and extremely low-income children.
9	Goal Name	Public Service Objective 2 - Recreation Activities
	Goal Description	The City of Danville will support recreation and skill-building, social enrichment for children and youth with funding for Big Brothers Big Sisters of the Danville Area, and Boys and Girls Club of Danville.
10	Goal Name	Public Service Objective 4 - Legal Aid
	Goal Description	Legal Aid's Housing and Improvement Protection Program will assist 250 individuals (and members of their households) with legal counseling, assist these clients to avoid homelessness and improve housing conditions.
11	Goal Name	Non-Housing Objective 2 - Public Facilities
	Goal Description	The City of Danville will support the overall continued construction (i.e. start of phase 2) of Westmoreland Park.

Projects

AP-35 Projects – 91.220(d)

Introduction

Projects the City of Danville proposes to support in FY2024-2025 are work in the areas of rehabilitation of housing and new construction; early childhood and youth development; financial assistance that aids low- and extremely low-income residents to remain in their homes (both rental arrears assistance and utility arrears assistance), speech and language therapy health services for low-income residents whose insurance will not pay for this or who are uninsured; support for pro-bono legal aid; construction of parks; and temporary shelter with case management for our residents experiencing homelessness so that they can have a safe place to stay while they search for, and hopefully, are ultimately able to secure a more permanent housing situation.

Projects

#	Project Name

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City's priority continues to be preservation and creation of housing for our low- and extremely low-income residents. A lack of housing and an inability to keep up with housing costs are a threat to the physical and emotional well-being of Danville's youth, children, and adults. The PFM study, *Investing in Danville: A Public-Driven Plan for Best Use of Casino Revenues*, and the *Case Study: Danville Housing Demand Study* by Ken Danter has identified a lack of housing as a barrier to economic development and social well-being in Danville, particularly for low-to-moderate income residents. Additionally, the City persists in prioritizing the well-being of Danville's children and youth; this is due to several reasons including a continued decrease in reading and writing scores, as well as loss of social skills, as reported by community service providers, district school staff, and mentors in the children they serve. Moreover, learning loss among Danville's youth still remains a lingering repercussion following the COVID-19 pandemic which shut schools down for most of 2020. The City is also experiencing economic growth, that is expected to drive reasonable/attainable housing costs even further out of reach for our residents, so the creation of new affordable rental units, especially for our lowest income residents throughout the City of Danville, still stands as our absolute priority.

AP-38 Project Summary

Project Summary Information

Project Name	Target Area	Goals Supported	Needs Addressed	Funding	Description	Target Date	Estimate and total cost that will be covered from other activities
<TYPE=[pivot_table] REPORT_GUID=[54A4ED67473EDAEE248792836A1D83B0]>							

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Danville uses our federal fund allocations for the benefit of our extremely low-, low- and moderate-income residents city-wide without a concentration, nor target area. Each of the projects we fund meet CDBG's three core goals of: 1) creating decent housing; 2) establishing suitable living environments, and 3) providing expanded economic opportunities for our residents with insufficient incomes.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100
CDBG Area Benefit	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The proposed allocation of funds is based on federal funding requirements for each formula-allocated grant. Areas of low- to moderate-income concentration and certain areas of high minority concentration remain the geographic focus areas of the City's investment of HUD CDBG allocations.

Discussion

The distribution of funds by target area is projected to be primarily citywide, due to use of funds for various purposes, such as administrative, nonprofit support, and individual benefit oriented programmatic use of the annual HUD allocated funds. The remaining funds are estimated to be spread throughout smaller CDBG eligible areas.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City will build and rehabilitate more homes to provide affordable housing. We will continue to seek out partnerships with innovative developers and organizations who can assist us in achieving this goal. We will also continue to support Habitat for Humanity’s CHDO project of England Trail (formerly known as Habitat Village North) that has already been underway, in adding phase 2 of the project, which includes a new cul-de-sac road and 20 homes, along with a community park will be built by Habitat for Humanity. As a result, these projects will result in more housing stock, hopefully helping to bring homes to a more affordable level for the City’s residents.

We will continue to support sub-recipient organizations this year as well, such as Legal Aid Society, House of Hope and the Danville Department of Social Services (DSS). These organizations provide temporary housing for people experiencing homelessness, help keep residents from losing their homes, offer financial assistance and relief to those struggling to pay utility bills, and often prevent families throughout the city from being evicted and having an eviction processed on their credit record.

The City also wishes to continue its Tenant Based Rental Assistance (TBRA) program, in the near future; once a new agency is identified to provide the case management and management of the program, the benefits of extending the TBRA program will be twofold: to help keep families from being evicted, and help the the City of Danville to reach its goal of 1) providing decent and affordable housing, and 2) reducing homelessness especially for the low-income and extremely low-income members throughout our community.

One Year Goals for the Number of Households to be Supported	
Homeless	450
Non-Homeless	450
Special-Needs	25
Total	925

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Rental Assistance	10
The Production of New Units	2
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	22

Table 10 - One Year Goals for Affordable Housing by Support Type

Annual Action Plan
2024

Discussion

Last fiscal year, the City provided rehabilitation of their homes to ten low-income homeowners. Both efforts created housing and maintained/improved Danville's housing stock for our low- and extremely low-income residents. The beneficiaries of these efforts were mostly senior citizens. The City intends to continue improving and increasing our housing stock this fiscal year by rehabilitating 10 homeowner occupied homes in FY 2024-2025. We are in the process of acquiring lots in the Camp Grove neighborhood to build modular single family homes using HUD HOME funds and sell them to first time homebuyers who meet the HUD income guidelines. Finally, the City has already identified a single family home to rehabilitate and sell: one of the City's properties, a single family home on Holbrook Street in the historic Holbrook-Ross neighborhood of Danville. The City's goal is to rehab this home with CDBG funds and sell it to a local homebuyer who also meets the HUD income guidelines.

The City of Danville intends to continue to support its FY 2024-2025 CHDO, Habitat for Humanity, with its project, England Trail (formerly referred to as Habitat Village North). It will be a 20-home neighborhood and so far has three homes near completion, and is engaged in land preparation to continue to build phase 2 home lots. Once complete, England Trail will house up to 80 individuals, and all the homes will be owned by low-income residents who helped to build these homes.

A shortage of contractors in Danville continues to be a barrier to the City, in terms of reaching its goal of increasing the number of both new, and rehabbed housing units that the City can generate. Initial steps in planning a collaboration with a regional trade school is underway to increase the number of skilled-trade workers in our area.

The City has had to temporarily suspend its TBRA program due to changes at STEP. Inc. This program started up in December of 2022 and helped 16 families avoid eviction and pay arrears to remain in their homes. Although the City has suspended the program while the local CoC identifies a new agency to be the new case management entity, our goal is to start the program back up by the end of 2025, and assist an additional number of families to pay their rental arrears this upcoming FY 2024-2025.

Over the past FY 2023-2024, the City has experienced a loss of housing units for our most vulnerable residents. This is due to housing rent hikes because of increased cost of living, inflation, groceries and transportation costs. Additionally, more homes are being purchased in order to use them as AirBnBs, or, to obtain a higher monthly rent from new tenants who can afford to pay such rates. This coming FY 2024-2025 Community Development is working with developers and partnering with agencies to bring more affordable housing units to the City of Danville.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Danville is a frequent partner of the public housing authority, the Danville Redevelopment and Housing Authority (DRHA), in a range of activities with main goals of creating and preserving housing, as well as giving people the information and tools they need to understand both renting and homebuying rights and responsibilities. In addition, the Housing and Development Division is planning the second annual Danville Area Housing Extravaganza, to be held in fall 2024 for the benefit of renters and buyers of all income ranges.

Actions planned during the next year to address the needs to public housing

The Danville Redevelopment and Housing Authority submits its own plan that the City will share with HUD. DRHA is partnering with the housing developer REHAB builders, to build a 52-unit senior apartment complex which will serve as an income-restrictive housing development for senior citizens of Danville.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

DRHA's Center for Housing Education offers classes and education free of charge that are open to all public housing residents, and it does outreach on the premises of Danville's public housing developments to make sure residents have advance notice of these opportunities. The subjects include debt management counseling; fair housing training; building buyer awareness of predatory lending; homebuyer education; rental counseling; and pre- and post- purchase counseling, as well as financial education for children and youth, to name some of the programs. The City of Danville also does outreach to residents of public housing directly and via its community partners to invite and encourage participation of low-income residents in matters of housing and homeownership. The City also refers citizens to Telamon, a nonprofit organization that offers credit repair assistance, financial literacy and homebuyer education and mortgage consulting services.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

Various data sets and studies on housing, housing affordability, and homelessness that have been shared currently in the City of Danville have shown us that we need to create (build or rehab) 3,000 units of housing to meet the City's current need. The City's recent experience also shows within that

need that the creation of Permanent Supportive Housing (PSH) will reduce chronic homelessness of residents who need some measure of support to remain housed, and will improve health outcomes for all our residents. The City therefore intends to support our partners at the public housing authority to apply for federal PSH funds. We will also continue to support the work of our public housing authority in other ways.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Danville will continue to engage with several agencies to combat homelessness and make funding allocation decisions regarding subrecipient requests for CDBG HUD funds.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The House of Hope shelter and the Department of Social Services Temporary Shelter program both have outreach procedures in place to reach homeless residents and let them know about shelter services, as well as assessment procedures to determine their individual needs. The City of Danville Community Development/Housing and Development division helps these programs and others of benefit to residents get the word out to the public by distributing their brochures and flyers at our office, and we support them by attending their events as well. The House of Hope and DRHA participate in the Annual Point in Time (PIT) count. The City is also a member of the West Piedmont Better Housing Coalition (WPBHC), which provides information and awareness about homelessness so that members can assist those in need. As part of being members of these organizations, such members are also important advocates to those in need.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City's financial support to the Department of Social Services Temporary Shelter program, and to the House of Hope shelter, provides emergency shelter for a few days up to 30 days for low- and very low-income families and individuals who find themselves homeless due to varying emergencies. Approximately 450 individuals combined will be provided temporary shelter by these two agencies this year. In addition, the City provides funding to the Neighbors Helping Neighbors program at the Department of Social Services, and this program pays utility arrears that keeps the power on in homes that were going to be shut off. By supporting Neighbors Helping Neighbors, the City prevents more families from becoming homeless (homes that have no electricity are not habitable, so if a family's power is disconnected, they cannot live in the home, which, in turn, can create an unsuitable living environment). The House of Hope is expanding Norma's Place this FY 2024-2025 to include a Family Service Center to house and service more needy families across the city.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The City of Danville continues its efforts to reduce homelessness with financial support of our community's primary homeless shelter, the House of Hope, as well as support for the Department of Social Services Temporary Shelter program and their utility arrears assistance program. In addition, we also have a longer-term strategy for addressing homelessness, which is comprised of ongoing work to rehabilitate and build new homes for the people of Danville. Our Housing and Development Division is actively meeting with developers and seeking out partnerships to create the new housing we know we need as outlined in the *Danter Housing Study* and the City's *Investing in Danville* report.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City is part of the Continuum of Care (CoC) network and the agencies that comprise the CoC work together to make sure that Danville residents get connected to the most appropriate agency or agencies to meet their needs without having to knock on many doors.

Discussion

See previous sections.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City is in the process of completing a Comprehensive Planning process, called Plan Danville, which is examining demographics, needs, priorities, current policies, future land use, transportation, education, workforce/economic development, and housing needs. The City recently worked with Ken Danter to complete the Danter Housing Strategies report, which in 2022 updated its mid-2000s report. The findings are grim. Danville continues to face an affordable housing shortage of all housing types and for all incomes. However, in our Housing Development pipeline, public projects include 2,525 housing units of which 1,548 of those are for rent, and 977 are for sale. The current demand is to build 606 single-family homes and 760 apartments. The pipeline data would indicate that we will surpass this demand goal. The City of Danville plans to hold a Housing Summit again this fall. The fall Housing Summit will likely showcase sites, programs, and needs, and encourage financial organizations, state organizations, developers, contractors, and realtors to gather together to share, learn, and collaborate.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Plan Danville consultants will continue to work on a small area plan for the Almagro neighborhood, which falls within in a Qualified Census Tract. The Plan will continue to examine current zoning/housing policies and related updates to allow for more housing opportunities. The Housing & Development Division Director continues to work with City Council and the Industrial Development Authority (IDA) to implement new residential development incentives and programs for 81-95% AMI citizens who would like to move into new rentals or homes. One of the residential incentives is City fee waivers, which includes building/zoning permits. The minimum investment must be \$6M and 60 units, if a multifamily, and fifty units and \$5M, if a single family. Real estate tax grants and other reimbursements may be applied for; each application is looked at on a case-by-case basis; in addition, the developments must meet the Danter Study recommendations. Housing & Development has also hired WRT to help plan three parcel developments, of which affordable housing is a key outcome. Lastly, in March 2023, the requirement for curb and gutter in new subdivisions was removed in the zoning ordinance to encourage new development.

Discussion:

The City is working to encourage developments of all types - single family, multifamily, and mixed housing for all incomes.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Danville provides services and programs to residents using CDBG, HOME and our Lead SAFE and Healthy Homes federal funds.

Actions planned to address obstacles to meeting underserved needs

As previously described, our core projects to meet people's underserved needs are the building of new homes and the acquisition of lots on which to build them, and the rehabilitation of existing homes; lead abatement; fair housing in-person and phone outreach, education and on-site support from our Fair Housing officer; and supporting the provision of services to meet urgent community needs that are unable to be met with local funding, such as financial support of organizations doing youth tutoring, early childhood education, mentorship programs, and pro-bono legal assistance, to name a few activities we support with our CDBG funds. The City also intends to conduct a survey, in cooperation with our community partners, to assess the City's need to provide increased language access. While only 5.49 percent of our population speaks a language other than English, the percentage of Spanish-speaking residents is 3.19 percent and gradually increasing. The City of Danville wants to make sure that all these speakers of other languages in our community can understand and be part of all the events and opportunities to contribute their energies and skills that are available. We also have an obligation to make sure they can access opportunities to get assistance when in need.

Actions planned to foster and maintain affordable housing

In addition to all the previously described efforts to foster and maintain affordable (to a range of incomes including low- and extremely low-incomes), the City of Danville will schedule the Danville Area Housing Extravaganza for fall 2024. The planning for this large event is a collaboration between the City of Danville, our public housing authority, Pittsylvania County government, the Danville Neighborhood Development Corporation, and area realtors and landlords. We will promote the event on social media and the local newspaper. It is open to the public and free of charge. We estimate it will draw 200 to 250 visitors. The event will offer valuable information and services to homebuyers and renters of all incomes in Danville/Pittsylvania County.

Actions planned to reduce lead-based paint hazards

The City of Danville will continue to use CDBG funds to reduce lead hazards. We also created a division within Community Development whose sole intent is to reduce lead in homes with children under the age of six. This division, LEAD Safe Danville, started in May of 2022. It is a HUD-funded program that continues to have a positive health impact for affected residents by performing lead abatements on homes in its first cycle of 42 months; in addition, this program has an additional community health impact by testing additional households for lead and educating many households within Danville about

how to keep their families safe from lead. Lead Safe Danville will continue to attend community-based events such as Make Danville Shine and the National Night Out. Outreach will include presentations to the Department of Social Services, PATHS health clinic, The Health Collaborative, Virginia Health Department, Dan River Association of Realtors, Danville Public Schools Board, and a host of other civic and religious organizations in Danville. These presentations will detail information on where citizens may encounter lead in everyday items, as well as the danger of exposure and to ways to limit their exposure to lead in their homes. Lead Safe Danville will work closely with Virginia Department of Health and PATHS when there is a child with elevated blood lead levels (EBLL). In those EBLL cases, each group works together to assist the child and his/her family.

Lead Safe Danville will also work with DRHA and other agencies to impact as many homes as possible, and with supplemental funding will be promoting Healthy Housing initiatives that help families to make their homes safer and healthier.

Actions planned to reduce the number of poverty-level families

The CoC and the Danville Department of Social Services work with the City to reduce poverty among our families and individuals through a range of programs including opportunities for education and skills training; receipt of some federal financial benefits such as TANF, SNAP and WIC; direct assistance to pay utility arrears and in some cases rental deposits. Additionally, we invest in early childhood development and youth development programs such as providing funds to CIC Head Start, Big Brothers Big Sisters, and Boys and Girls Club, and the Church and Community Tutorial program. These four organizations combined are expected to provide education, literacy, skill building and other enrichment to 359 children and school-age youth this coming FY 2024-2025.

Actions planned to develop institutional structure

The City of Danville will continue to work with private industries to attract new business and manufacturing to Danville, which in turn, will increase the incomes and employment options for our residents and hopefully increase their well-being. We anticipate that the arrival of more private industries will also drive more housing construction and rehabilitation, and more community development. However, the City is not stopping there. This year, we will continue our efforts to increase public participation in planning solutions for Danville via our Plan Danville initiative, and encourage residents in need of housing to gather together with housing providers, to network, as well as learn about methods and pathways to homeownership.

Actions planned to enhance coordination between public and private housing and social service agencies

This year, the City will continue to coordinate with private, public, social services agencies and community organizations, including but not limited to those in the CoC, to increase valuable services and opportunities which help to keep our residents healthy, and allow them to meet their basic needs and pursue fulfilling lives here in the City of Danville.

Discussion:

See above.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$10,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	\$10,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City will support efforts of the non-profits and social service organizations that provide services that help the City achieve these goals: 1) provision of decent housing, including helping homeless residents to obtain emergency and permanent housing, particularly the most disadvantaged members of the community 2) creation and maintenance of suitable living environments, including the safety and livability of neighborhoods and 3) provision of expanded economic opportunities, including job creation and expansion and stabilization of small businesses. We will also continue to support their efforts to obtain funding from various sources for their programs, including private donations and their applications for funding on the federal, state, and local levels.

Having federal funds available would enhance any of the listed programs that serve the City and would mean more services could be provided, and that more housing could be created, faster. Because of the relative scarcity of all types of funding, the City has been working with various organizations to develop programs that would increase the capacity of local organizations to leverage federal funding so that more money would be available for additional innovative activities to meet urgent community needs. Furthermore, effective use of our existing financial and other resources is always a main concern of everyone.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The HOME recapture provisions established at §92.254(a)(5)(ii), permit the original homebuyer to sell the property to any willing buyer during the “period of affordability” but allows the City of Danville (the HOME participating jurisdiction i.e. PJ) to recapture, from “net proceeds” all or a portion of the HOME “direct subsidy” that enabled the homebuyer to buy the home. Recapture provisions are triggered by any transfer of title (voluntarily or involuntarily) during the “period of affordability.” There is no requirement that the original HOME-assisted homebuyer sell the unit to another low-income homebuyer. The City will recapture the amount of the HOME “direct subsidy” provided to the original homebuyer on a pro-rata basis (see below) for the time the homebuyer has owned and occupied the housing measured against the required “period of affordability.” The City will not recapture more than is available from the “net proceeds.”

“Period of affordability” is based on the amount of the “direct subsidy” provided to the homebuyer. If the total HOME direct subsidy is under \$15,000, the period of affordability is 5 years; if the total

direct subsidy is \$15,000 to \$40,000, the period of affordability is 10 years; if the total direct subsidy is over \$40,000, the period of affordability is 15 years.

“Direct HOME subsidy” is defined by the City as HOME funds (including program income) that enabled the homebuyer to buy the home and includes down payment assistance and any HOME assistance provided directly to the homebuyer that reduces the purchase price from fair-market value to a reduced sales price. The difference between the fair market value and the purchase price is considered to be “directly” attributable to the HOME subsidy. The City will be using HOME funds for down payment assistance and for development of three (3) units by the CHDOs.

Net proceeds” are defined as the sales price minus superior loan repayment (other than HOME funds) and closing costs.

Calculation of pro-rata amount: Divide the number of years the homebuyer occupied the home by the “period of affordability”; multiply the resulting figure by the total amount of the “direct subsidy” originally provided to the homebuyer.

Number of years homebuyer occupied the home x Total direct HOME subsidy = Recaptured Amount
Period of affordability Amount

Written Agreement: A clear, detailed written agreement will be executed between the homebuyer, the CHDO (if applicable) and the City. This agreement will be separate from any loan instrument and will comply with the requirements of §92.504(c)(5). The written agreement constitutes a legal obligation. Enforcement of the recapture provisions will be by written agreement, the promissory note that is signed at closing and by reference in the deed. The purpose of these enforcement mechanisms is to ensure that the direct subsidy to the homebuyer is recaptured if the property is sold before the promissory period has been met.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The HOME recapture provisions established at §92.254(a)(5)(ii), permit the original homebuyer to sell the property to any willing buyer during the “period of affordability” but allows the City of Danville (the HOME participating jurisdiction i.e. PJ) to recapture, from “net proceeds” all or a portion of the HOME “direct subsidy” that enabled the homebuyer to buy the home. Recapture provisions are triggered by any transfer of title (voluntarily or involuntarily) during the “period of affordability”. There is no requirement that the original HOME-assisted homebuyer sell the unit to another low-income homebuyer. The City will recapture the amount of the HOME “direct subsidy” provided to the original homebuyer on a pro-rata basis (see below) for the time the homebuyer has owned and occupied the housing measured against the required “period of affordability”. The City

will not recapture more than is available from the “net proceeds”.

“Period of affordability” is based on the amount of the “direct subsidy” provided to the homebuyer. If the total HOME direct subsidy is under \$15,000, the period of affordability is 5 years; if the total direct subsidy is \$15,000 to \$40,000, the period of affordability is 10 years; if the total direct subsidy is over \$40,000, the period of affordability is 15 years.

“Direct HOME subsidy” is defined by the City as HOME funds (including program income) that enabled the homebuyer to buy the home and includes down payment assistance and any HOME assistance provided directly to the homebuyer that reduces the purchase price from fair market value to a reduced sales price. The difference between the fair market value and the purchase price is considered to be “directly” attributable to the HOME subsidy. The City will be using HOME funds for down payment assistance and for development of one (unit) by its CHDO (Southside Outreach Group).

Net proceeds” are defined as the sales price minus superior loan repayment (other than HOME funds) and closing costs.

Calculation of pro-rata amount: Divide the number of years the homebuyer occupied the home by the “period of affordability”; multiply the resulting figure by the total amount of the “direct subsidy” originally provided to the homebuyer.

Number of years homebuyer occupied the home X Total direct HOME subsidy = Recaptured Amount
Period of affordability Amount

Written Agreement: A clear, detailed written agreement will be executed between the homebuyer, the CHDO (if applicable) and the City. This agreement will be separate from any loan instrument and will comply with the requirements of §92.504(c)(5). The written agreement constitutes a legal obligation. Enforcement of the recapture provisions will be enforced by the written agreement, the promissory note that is signed at closing and by reference in the deed. The purpose of these enforcement mechanisms is to ensure that the direct subsidy to the homebuyer is recaptured if the property is sold before the promissory period has been met.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to use HOME funds to refinance existing debt secured by multi-family housing that is being rehabilitated with HOME funds. Furthermore, the funds will not be used to

refinance multi-family loans made or insured by any federal program. The City is aware that HOME funds cannot be used to refinance multi-family loans made or insured by any federal program, including CDBG.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).

Please see below.

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).

Our TBRA program is new, begun less than one year ago, therefore we have not had to address having to turn away any income and circumstance eligible applicants. All income and circumstance eligible applicants for TBRA were assisted and we did not have to turn down any of these regardless of their disability status. The TBRA program is on hold at present so this issue can be revisited when the program begins again.

7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

The City of Danville is not creating does it intend to manage any rental housing projects.

The City works to meet all program specific requirements as detailed in the enabling legislation and program guidelines. City staff continues to work alongside subrecipient organizations to ensure that these requirements are met, and the City oversees its own internal operations to meet the same compliance and management goals.

Attachments

Citizen Participation Comments

Citizen Participation and Outreach for 2023-24 Annual Action Plan

Wednesday, July 3rd 4pm-6pm

and Friday, July 5th 11am-1pm

At Ruby Archie Library, 1st floor

Prepared by Dana Kern

The City of Danville will hold two outreach sessions at the Danville Public Library. We will set up a table in the most trafficked area of the library, with a sign inviting residents to come peruse the 2024-2025 Annual Action Plan draft. We will put a draft on the table, and one at the front counter, where patrons will see it when checking out books or getting information. We will also have a pile of free pens at the table and give one to each person who stops by to speak, however briefly.

If no citizens wish to write their name or information on the sign-in sheet provided during the public input meetings at the dates listed above, I will give them each my contact information and inform them that they are welcome to read the draft of the Action Plan that will be available for their review at the Danville Public Library at the address stated in this plan. I also will let them know to send me any feedback/comments they may have about this plan on or before Monday, August 5th 2024, the end of the public comment period.

Grantee SF-424's and Certification(s)

OMB Number: 4040-0004
Expiration Date: 11/30/2025

Application for Federal Assistance SF-424		
* 1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application	* 2. Type of Application: ☒ New ☐ Continuation ☐ Revision	* If Revision, select appropriate letter(s): * Other (Specify):
* 3. Date Received: 08/27/2024	4. Applicant Identifier: 	
5a. Federal Entity Identifier: 	5b. Federal Award Identifier: 	
State Use Only:		
6. Date Received by State: 	7. State Application Identifier: 	
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Danville		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 546001243	* c. UEI: 056008251000	
d. Address:		
* Street1: 427 Patton St.	Street2:	
* City: Danville	County/Parish: Pittsylvania	
* State: VA: Virginia	Province:	
* Country: USA: UNITED STATES	* Zip / Postal Code: 24543-3300	
e. Organizational Unit:		
Department Name: 	Division Name: 	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr.	* First Name: Kenneth	
Middle Name: Charles	* Last Name: Gillie	
Suffix:	Title: Director of Community Development	
Organizational Affiliation: 		
* Telephone Number: (434) 799-5260 ext.#2501	Fax Number: (434) 797-8919	
* Email: gillike@danvilleva.gov		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: C: City or Township Government	
Type of Applicant 2: Select Applicant Type: 	
Type of Applicant 3: Select Applicant Type: 	
* Other (specify): 	
* 10. Name of Federal Agency: U.S. Housing and Urban Development (HUD)	
11. Catalog of Federal Domestic Assistance Number: CFDA Title: 	
* 12. Funding Opportunity Number: 14-218 * Title: FY24 Community Development Block Grant (CDBG)	
13. Competition Identification Number: Title: 	
14. Areas Affected by Project (Cities, Counties, States, etc.): Add Attachment Delete Attachment View Attachment	
* 15. Descriptive Title of Applicant's Project: FY24 Annual Action Plan	
Attach supporting documents as specified in agency instructions. Add Attachments Delete Attachments View Attachments	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant 5th DI	* b. Program/Project CDBG
Attach an additional list of Program/Project Congressional Districts if needed.	
	Add Attachment Delete Attachment View Attachment
17. Proposed Project:	
* a. Start Date: 07/01/2024	* b. End Date: 06/30/2025
18. Estimated Funding (\$):	
* a. Federal	857,190.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	10,000.00
* g. TOTAL	867,190.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .	
☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
☒ c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
☐ Yes ☒ No	
If "Yes", provide explanation and attach	
	Add Attachment Delete Attachment View Attachment
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)	
☒ ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix:	* First Name: Ken
Middle Name:	
* Last Name: Larking	
Suffix:	
* Title: City Manager, City of Danville	
* Telephone Number: (434) 799-5100	Fax Number: (434) 799-6549
* Email: klarking@danvilleva.gov	
* Signature of Authorized Representative:	* Date Signed:

Application for Federal Assistance SF-424		
* 1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application		
* 2. Type of Application: ☒ New ☐ Continuation ☐ Revision		
* If Revision, select appropriate letter(s): _____ * Other (Specify): _____		
* 3. Date Received: 06/27/2024		4. Applicant Identifier: _____
5a. Federal Entity Identifier: _____		5b. Federal Award Identifier: _____
State Use Only:		
6. Date Received by State: _____		7. State Application Identifier: _____
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Danville		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 546001243		* c. UEI: 066008251000
d. Address:		
* Street1: 427 Patton St.		
Street2: _____		
* City: Danville		
County/Parish: Pittsylvania		
* State: VA: Virginia		
Province: _____		
* Country: USA: UNITED STATES		
* Zip / Postal Code: 24543-3300		
e. Organizational Unit:		
Department Name: _____		Division Name: _____
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr.	* First Name: Kenneth	
Middle Name: Charles		
* Last Name: Gillie		
Suffix: _____		
Title: Director of Community Development		
Organizational Affiliation: _____		
* Telephone Number: (434) 799-5260 ext. #2501		Fax Number: (434) 797-8919
* Email: gillike@danvilleva.gov		

Application for Federal Assistance SF-424		
* 9. Type of Applicant 1: Select Applicant Type: C: City or Township Government		
Type of Applicant 2: Select Applicant Type: 		
Type of Applicant 3: Select Applicant Type: 		
* Other (specify): 		
* 10. Name of Federal Agency: U.S. Housing and Urban Development (HUD)		
11. Catalog of Federal Domestic Assistance Number: 		
CFDA Title: 		
* 12. Funding Opportunity Number: 14-218		
* Title: FY24 HOME Investment Partnership		
13. Competition Identification Number: 		
Title: 		
14. Areas Affected by Project (Cities, Counties, States, etc.): Add Attachment Delete Attachment View Attachment		
* 15. Descriptive Title of Applicant's Project: FY24 Annual Action Plan		
Attach supporting documents as specified in agency instructions. Add Attachments Delete Attachments View Attachments		

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant 5th Di	* b. Program/Project HOME
Attach an additional list of Program/Project Congressional Districts if needed.	
	Add Attachment Delete Attachment View Attachment
17. Proposed Project:	
* a. Start Date: 07/01/2024	* b. End Date: 06/30/2025
18. Estimated Funding (\$):	
* a. Federal	284,497.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	35,000.00
* g. TOTAL	319,497.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .	
☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
☒ c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
☐ Yes ☒ No	
If "Yes", provide explanation and attach	
	Add Attachment Delete Attachment View Attachment
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)	
☒ ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix:	* First Name: Ken
Middle Name:	
* Last Name: Larking	
Suffix:	
* Title: City Manager, City of Danville	
* Telephone Number: (434) 799-5100	Fax Number: (434) 799-6549
* Email: klarking@danvilleva.gov	
* Signature of Authorized Representative:	* Date Signed:

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

Signature of Authorized Official

Date

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

Date

Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature of Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official

Date

Title

**Applicant and Recipient
Assurances and Certifications**

U.S. Department of Housing
and Urban Development

OMB Number: 2501-0017
Expiration Date: 01/31/2026

Instructions for the HUD-424-B Assurances and Certifications

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual, must provide the following assurances and certifications, which replace any requirement to submit an SF-424-B or SF-424-D. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39.

By submitting this form, you are stating that all assertions made in this form are true, accurate, and correct.

As the duly representative of the applicant, I certify that the applicant:

***Authorized Representative Name:**

Prefix: *First Name:
Middle Name:
*Last Name:
Suffix:
*Title:
*Applicant Organization:

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion sex (including gender identity and sexual orientation), disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which

is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

7. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

8. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHEs established under State law are not excluded from the statute's coverage.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct.

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).

*Signature:

*Date:

Form HUD-424-B (02/23)

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of

Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
APPLICANT ORGANIZATION	DATE SUBMITTED

SF-424D (Rev. 7-97) Back

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

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Prescribed by OMB Circular A-102

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
APPLICANT ORGANIZATION	DATE SUBMITTED

Standard Form 424B (Rev. 7-97) Back

PUBLIC NOTICE
CITY OF DANVILLE
2024-2025 ANNUAL ACTION PLAN

The City of Danville is a participating jurisdiction under the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) and HOME Investments Partnership programs. Basic goals are (1) Decent Housing, (2) Suitable Living Environment, and (3) Expanded Economic Opportunities. All funded activities must address one or more national program objectives: benefit low-to-moderate income persons, aid in the prevention or elimination of slums or blight, or meet an urgent community need for which no other funds are available. The City has prepared a one-year Action Plan that specifies projects and activities to be funded during the coming year. **The City's HUD grant is anticipated to be \$1,141,687 for fiscal year 2024-2025 (7/1/2024 – 6/30/2025), comprised of \$857,190 CDBG funds, \$284,497 HOME funds, and \$45,000 program income. The total program budget is \$1,186,687.**

Public Meetings will be held on:

The City will hold a Public Hearing on **July 16, 2024 at 7:00 pm** in City Council Chambers (on the 4th floor of City Hall) to solicit comments on the 2024-2025 Action Plan. Additional public meetings will be held on the following dates:

July 3, 2024 from 4PM to 6PM, Danville Public Library, 1st Floor

July 5, 2024 from 11AM to 1PM, Danville Public Library, 1st Floor

I. 2024-2025 Proposed CDBG Budget

A. Anticipated Revenues

CDBG Entitlement	\$	857,190
Estimated Program Income		<u>10,000</u>
		867,190

B. Proposed Expenditures

CDBG Admin H & D	\$	160,190
City Housing Programs		134,000
Fair Housing		10,000
Lead Safe Danville Match		100,000
Public Parks, Westmoreland		50,000
City Housing Administration		285,000
Neighbors Helping Neighbors		14,000
Danville Speech and Hearing		3,000
Legal Aid		18,000
Big Brothers/Big Sisters		11,000
Temporary Shelter		14,000
CIC/Head Start		37,000
Boys and Girls Club/College Bound		10,000
Church and Community Tutorial Program		5,000
House of Hope		<u>16,000</u>
TOTAL		867,190

II. 2023-2024 Proposed HOME Budget

A. Anticipated Revenues

Estimated Program Income	\$	284,497
		<u>35,000</u>
		319,497

B. Proposed Expenditures

Housing Programs	\$	245,823
Home Administration		31,000
CHDO Habitat for Humanity		<u>42,674</u>
TOTAL		319,497

III. Budget Total **\$ 1,186,687**

For More Information and Reading Copies:

For more information, contact Susan McCulloch at the Community Development Department (427 Patton Street, P.O. Box 3300, Danville, VA 24543) by calling (434) 799-5260 ext. #3236, or emailing mcculse@danvilleva.gov. The additional contact person is Dana Kern at the Community Development Department (427 Patton Street, P.O. Box 3300, Danville, VA 24543) who can be reached by calling (434) 799-5260 ext. #2508 or emailing kerndn@danvilleva.gov. Copies will be available for review at the following locations in Danville: Community Development Office (427 Patton Street, Rooms 207 & 211); Danville Public Library (511 Patton Street); Danville Community College Library (1008 S. Main St.); Averett University Library (420 W. Main St.); and the Danville Redevelopment and Housing Authority (135 Jones Crossing).

The 30-day comment period will be Wednesday, July 3rd 2024 – Monday, August 5th, 2024.

Council Letter City of Danville, Virginia



CL - 1479

NEW BUSINESS A.

City Council REGULAR MEETING

Meeting Date: August 6, 2024

Subject: Special Use Permit Application to Allow Indoor Commercial Recreation Facilities at 1417 South Main Street.

From: Renee Burton, Division Director of Planning

COUNCIL ACTION

1. Public Hearing
2. An Ordinance Granting Special Use Permit Application PZ24- 00245, filed by Michael Cosner, Requesting a Special Use Permit to Allow an Indoor Commercial Recreation Facility at Parcel 77409 (1417 South Main Street) in Accordance with Article 3.M., Section C., Item 4.

SUMMARY

The applicant is requesting a Special Use Permit for indoor commercial recreation to operate an arcade at 1417 South Main St. Operation of an indoor commercial recreation facility in the HR-C, Highway Retail Commercial Zoning district requires a Special Use Permit.

1417 South Main Street consists of three spaces in the Southwyck Plaza Shopping Center that were formerly occupied by Furniture & More. The applicant has submitted plans for renovations and upgrades to the space. The plans show multiple areas for pinball and arcade games as well as gathering space for parties and events. There are no areas planned for cooking or food preparation.

The Planning Staff recommends approval of PZ24-00245 to allow indoor commercial recreation facilities at 1417 South Main Street. In research for the Comprehensive Plan, the participants noted a deficit in family-centered activities; this operation will assist in filling that gap.

Thirty-two (32) notices were sent out to property owners within 300 feet of the subject property. Three notices were received; two were unopposed and one was opposed.

On July 9, 2024 the City Planning Commission voted 6-0 to recommend approval of Special Use Permit PZ24-00245 to allow an indoor commercial recreation facility in accordance with 3.M. Section C Item 4 at 1417 South Main Street (Parcel ID 77409).

RECOMMENDATION

It is recommended that City Council adopt an Ordinance to grant a Special Use Permit to allow an indoor commercial recreation facility in accordance with Article 3.M. Section C Item 4 at Parcel ID 77409 (1417 South Main Street).

Attachments

1. Ordinance
-

2. Application
 3. 1417 South Main Street - Plans
 4. 1417 South Main Street - Aerials Map
 5. 1417 South Main Street - Owners Zoning Map
 6. 1417 Land Use Map
 7. Planning Commission Recommendation
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2024____.____

AN ORDINANCE GRANTING SPECIAL USE PERMIT APPLICATION PZ24-00245, FILED BY MICHAEL COSNER, REQUESTING A SPECIAL USE PERMIT TO ALLOW AN INDOOR COMMERCIAL RECREATION FACILITY AT PARCEL 77409 (1417 SOUTH MAIN STREET) IN ACCORDANCE WITH ARTICLE 3.M., SECTION C., ITEM 4.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that the report of the Planning Commission recommending approval of Special Use Permit Application PZ23-00245, filed by Michael Cosner, requesting a Special Use Permit to allow an indoor commercial recreation facility at Parcel ID 77409 (1417 South Main Street) in accordance with Article 3.M., Section C., Item 4, be, and the same is, hereby received; and

BE IT FURTHER ORDAINED that in consideration of said report and the public hearing this day held by Council, Special Use Permit Application PZ23-00245, filed by Michael Cosner, requesting a Special Use Permit to allow an indoor commercial recreation facility at Parcel ID 77409 (1417 South Main Street) in accordance with Article 3.M., Section C., Item 4, is hereby granted and approved.

Approved:

Mayor

Attest:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney



City of Danville
Community Development
Planning Division

April 15th deadline
May 13th PC
June 4th City Council

CITY PLANNING COMMISSION

SPECIAL USE PERMIT APPLICATION

Article 6. Section D. Application Requirements for Special Use Permit.

1. An application for a special use permit shall be made by the owner, contract purchaser with the owner's written consent, or the owner's agent, of the property on which the proposed use is to be located. The application shall be submitted to the Director of Planning/Zoning Administrator, and shall be accompanied by the filing fee of \$360.
2. If the request for a special use permit has been denied by City Council, a request in substantially the same form shall not be resubmitted within one (1) year of the date of denial.
3. The application shall include the following information:
 - a. A preliminary site plan in accordance with the Site Plan Regulations.
 - b. A description of the proposed use and, where applicable, the hours of operation and the proposed number of employees/patrons.
 - c. A written statement of proposed project compatibility with the following:
 - (1.) The Comprehensive Plan.
 - (2.) The applicable zoning district.
 - (3.) The surrounding properties.
 - (4.) Current and future neighborhood conditions.
 - (5.) Pedestrian and vehicular traffic patterns, on-site and off-site.
 - (6.) Adequate public facilities.
 - d. When requested by the Director of Planning/Zoning Administrator, the Planning Commission, or the City Council, the following information shall be provided by the applicant:
 - (1.) The architectural elevations and floor plans of proposed building(s).
 - (2.) Traffic impact analysis.
 - (3.) Fiscal impact analysis.
 - (4.) Parking and site circulation analysis.
 - (5.) Photographs of property and surrounding area.
 - (6.) Environmental impact statement.

PLANNING DIVISION PROVIDED INFORMATION

Application #: PZ24-00245 PC Meeting Date: July 8, 2024
Date Received: 5/15 Received By: SW
Parcel ID: _____ Address: 1417 S Main St
Existing Zoning HR-C Future Land Use: _____

APPLICANT PROVIDED INFORMATION

1417

~~1403~~ S. Main ST

Property Location (address/ID#): Southwyck Plaza Shopping Center

Applicant: Michael Cosner

Applicant's Address: 516 Junior Oaks Rd. Dry Fork

Applicant's Phone Number: 434 334 7780

Applicant's E-mail: michaelcosner516@gmail.com

Describe Proposed Request: start arcade bussiness

with pinball, small arcade equip. Family friendly.

similar to uptown Pinball in Martinsville.

open approx. 4 days. 3pm to 8pm. just an estimate.

PART TIME NOW Hopefully to expand.

I'm sole owner, Son will help. I'm Retired

(Brien) → 24 yrs still working AT Verizon (Land Lines)

Michael Cosner 4-12-24
Applicant Signature date

Property Owner Signature date
(if not applicant)

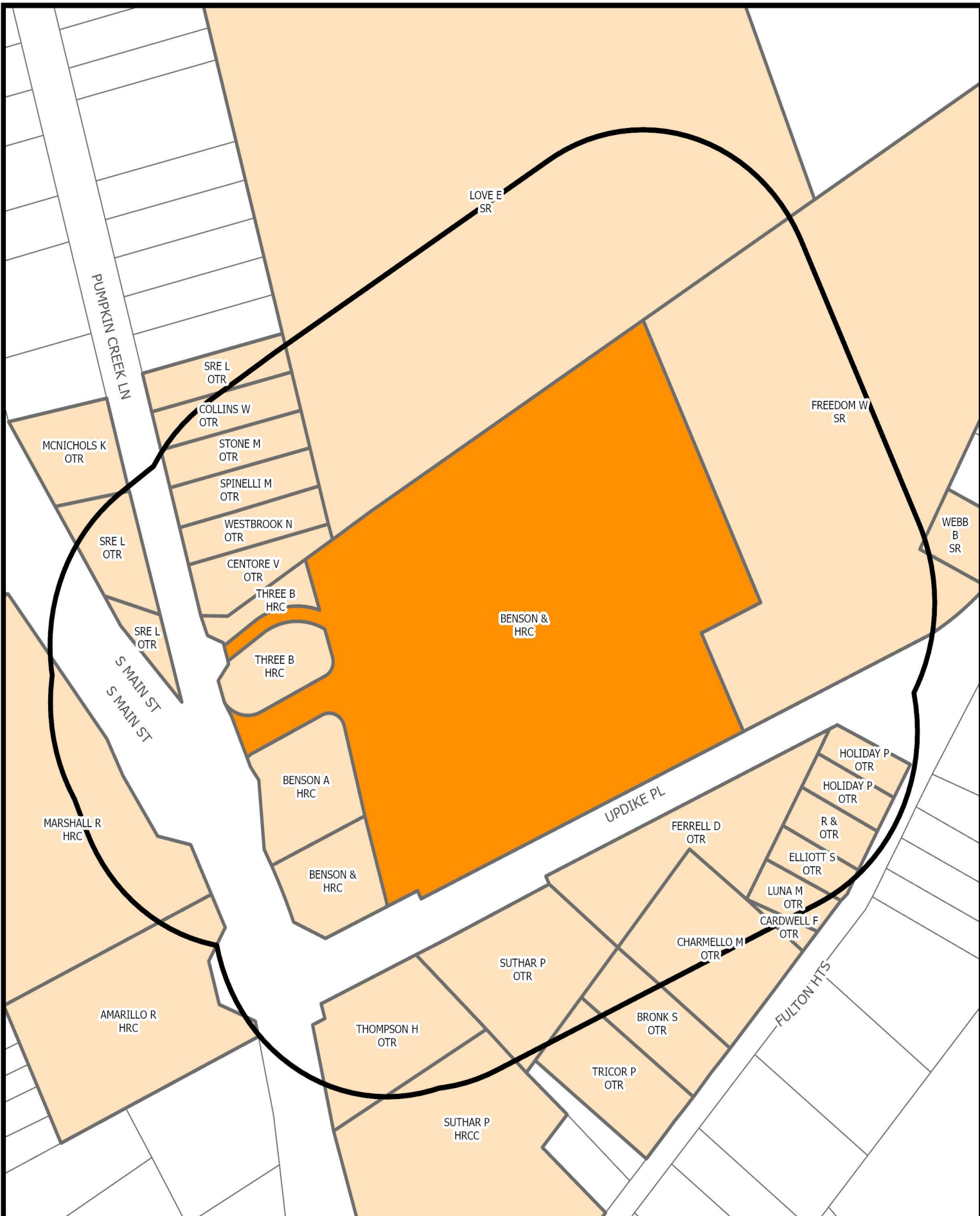


2023 AERIAL IMAGERY OF SUBJECT PROPERTY

Prepared by:
Planning Division
6/7/2024



Disclaimer: Information contained on this map is to be used for reference purposes only. The City of Danville is not responsible for any inaccuracies herein contained. The City of Danville makes no representation of warranty as to this map's accuracy, and in particular, its accuracy in labeling, dimensions, contours, property boundaries, or placement or location of any map features thereon. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.

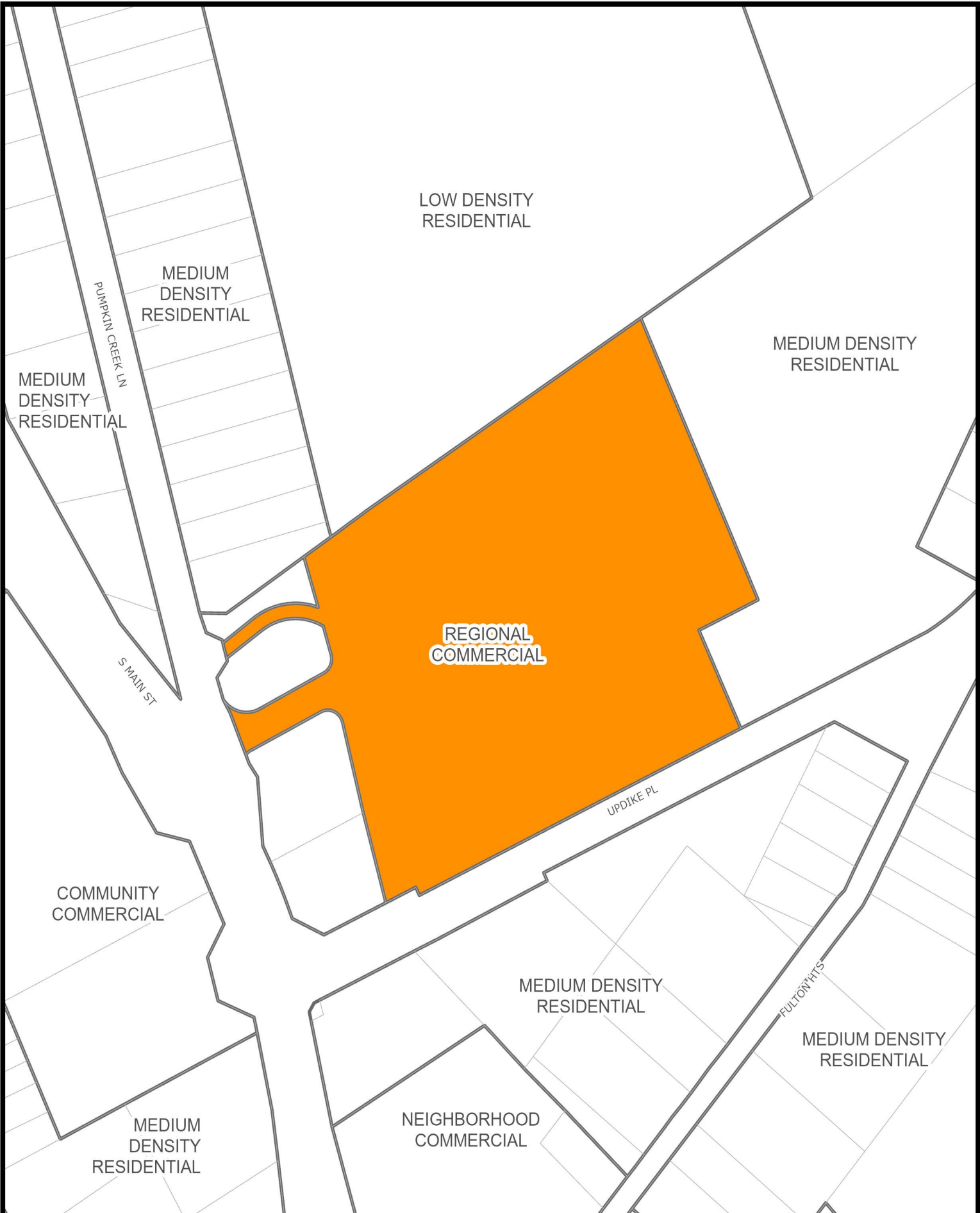


SURROUNDING PROPERTY OWNERS AND ZONING WITHIN 300 FEET OF SUBJECT PROPERTY

Prepared by:
Planning Division
6/7/2024



Disclaimer: Information contained on this map is to be used for reference purposes only. The City of Danville is not responsible for any inaccuracies herein contained. The City of Danville makes no representation of warranty as to this map's accuracy, and in particular, its accuracy in labeling, dimensions, contours, property boundaries, or placement or location of any map features thereon. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.



YEAR 2030 LAND USE SURROUNDING SUBJECT PROPERTY

Prepared by:
Planning Division
6/7/2024



Disclaimer: Information contained on this map is to be used for reference purposes only. The City of Danville is not responsible for any inaccuracies herein contained. The City of Danville makes no representation of warranty as to this map's accuracy, and in particular, its accuracy in labeling, dimensions, contours, property boundaries, or placement or location of any map features thereon. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.



CITY OF DANVILLE

Community Development Division of Planning and Zoning

MEMORANDUM

DATE: JULY 08, 2024
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: SPECIAL USE PERMIT APPLICATION PZ24-00245

REQUEST

Special Use Permit application PZ24-00245 filed by Michael Cosner to allow indoor commercial recreation facilities in accordance with Article 3.M Section C at 1417 South Main Street (Parcel 77409).

RECOMMENDATION

The Planning Commission, at their July 8, 2024, meeting voted 6 - 0 to recommend approval of Special Use Permit Request PZ24-00245.

 RB

Mr. Steve Petrick, Chair

Council Letter

City of Danville, Virginia



CL - 1480

NEW BUSINESS B.

City Council REGULAR MEETING

Meeting Date: August 6, 2024

Subject: Special Use Permit Application to Allow Multifamily Dwellings as Principal Use at 130 South Ridge Street.

From: Renee Burton, Division Director of Planning

COUNCIL ACTION

1. Public Hearing
2. An Ordinance Granting Special Use Permit Application PZ24- 00265, filed by Erik Chambers, Requesting a Special Use Permit to Allow Multifamily Dwellings as a Principal Use at Parcel 20531 (130 –132 South Ridge Street) in Accordance with Article 3.K., Section C., Item 10.

SUMMARY

The applicant, Erik Chambers, has requested a Special Use Permit to allow multi-family dwellings as a principal use at 130 and 132 South Ridge Street. 130 and 132 South Ridge Street was once used as an Odd Fellows Lodge and then later utilized as a commercial space on the lower level. Mr. Chambers is actively converting the upper level of 130 and 132 South Ridge Street for long term rental units and is requesting a Special Use permit to convert the lower level to residential as well.

The CB-C, Central Business Commercial zoning classification allows for mixed use development, but requires a Special Use Permit to allow multi-family dwellings as a principal use. It is undetermined if the lower level units will be used for long term or short term rental. The applicant is aware of additional steps that will need to be taken beyond today's application to use the lower level as short-term rentals.

Thirty (30) notices were sent to surrounding property owners within three hundred (300) feet of the subject property. Two notices were received; one was opposed and one was unopposed.

On July 9, 2024, the City Planning Commission voted 6 - 0 to recommend approval of Special Use Permit Request PZ24-00265 to allow multifamily dwellings as a principal use at 130 -132 South Ridge Street (Parcel 20531) in accordance with Article 3.K. Section C Item 10.

RECOMMENDATION

It is recommended that City Council adopt an Ordinance to allow multifamily dwellings as a principal use in accordance with Article 3.K. Section C Item 10 at Parcel ID 20531 (130 - 132 South Ridge Street).

Attachments

1. Ordinance
 2. Application
 3. South Ridge Street - Upper
-

4. Sout Ridge Street - Upper Loft Areas
 5. Ordinance 2012
 6. 130 South Ridge Street - Aerials Map
 7. 130 South Ridge Street - Owners Zoning Map
 8. 130 South Ridge Street - Land Use Map
 9. Planning Commission Recommendation
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2024____.____

AN ORDINANCE GRANTING SPECIAL USE PERMIT APPLICATION PZ24-00265, FILED BY ERIK CHAMBERS, REQUESTING A SPECIAL USE PERMIT TO ALLOW MULTIFAMILY DWELLINGS AS A PRINCIPAL USE AT PARCEL 20531 (130 –132 SOUTH RIDGE STREET) IN ACCORDANCE WITH ARTICLE 3.K., SECTION C., ITEM 10.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that the report of the Planning Commission recommending approval of Special Use Permit Application PZ23-00265, filed by Erik Chambers, requesting a Special Use Permit to allow multifamily dwellings as a principal use at Parcel ID 20531 (130 –132 South Ridge Street) in accordance with Article 3.K., Section C., Item 10, be, and the same is hereby, received; and

BE IT FURTHER ORDAINED that in consideration of said report and the public hearing this day held by Council, Special Use Permit Application PZ23-00265, filed by Erik Chambers, requesting a Special Use Permit to allow multifamily dwellings as a principal use at Parcel ID 20531 (130 –132 South Ridge Street) in accordance with Article 3.K., Section C., Item 10, is hereby granted and approved.

Approved:

Mayor

Attest:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney



CITY PLANNING COMMISSION

SPECIAL USE PERMIT APPLICATION

Article 6. Section D. Application Requirements for Special Use Permit.

1. An application for a special use permit shall be made by the owner, contract purchaser with the owner's written consent, or the owner's agent, of the property on which the proposed use is to be located. The application shall be submitted to the Director of Planning/Zoning Administrator, and shall be accompanied by the filing fee of \$360.
2. If the request for a special use permit has been denied by City Council, a request in substantially the same form shall not be resubmitted within one (1) year of the date of denial.
3. The application shall include the following information:
 - a. A preliminary site plan in accordance with the Site Plan Regulations.
 - b. A description of the proposed use and, where applicable, the hours of operation and the proposed number of employees/patrons.
 - c. A written statement of proposed project compatibility with the following:
 - (1.) The Comprehensive Plan.
 - (2.) The applicable zoning district.
 - (3.) The surrounding properties.
 - (4.) Current and future neighborhood conditions.
 - (5.) Pedestrian and vehicular traffic patterns, on-site and off-site.
 - (6.) Adequate public facilities.
 - d. When requested by the Director of Planning/Zoning Administrator, the Planning Commission, or the City Council, the following information shall be provided by the applicant:
 - (1.) The architectural elevations and floor plans of proposed building(s).
 - (2.) Traffic impact analysis.
 - (3.) Fiscal impact analysis.
 - (4.) Parking and site circulation analysis.
 - (5.) Photographs of property and surrounding area.
 - (6.) Environmental impact statement.

PLANNING DIVISION PROVIDED INFORMATION

Application #: PZ24-00265 PC Meeting Date: July 8
Date Received: 6/5/24 Received By: William S
Parcel ID: 20531 Address: 130 S. Ridge St
Existing Zoning _____ Future Land Use: _____

APPLICANT PROVIDED INFORMATION

Property Location (address/ID#): 130 S. Ridge St

Applicant: Erik Chambers

Applicant's Address: 116 Wimbish PL Danville, VA 24541

Applicant's Phone Number: 434-429-0480

Applicant's E-mail: echambers@evestingllc.com

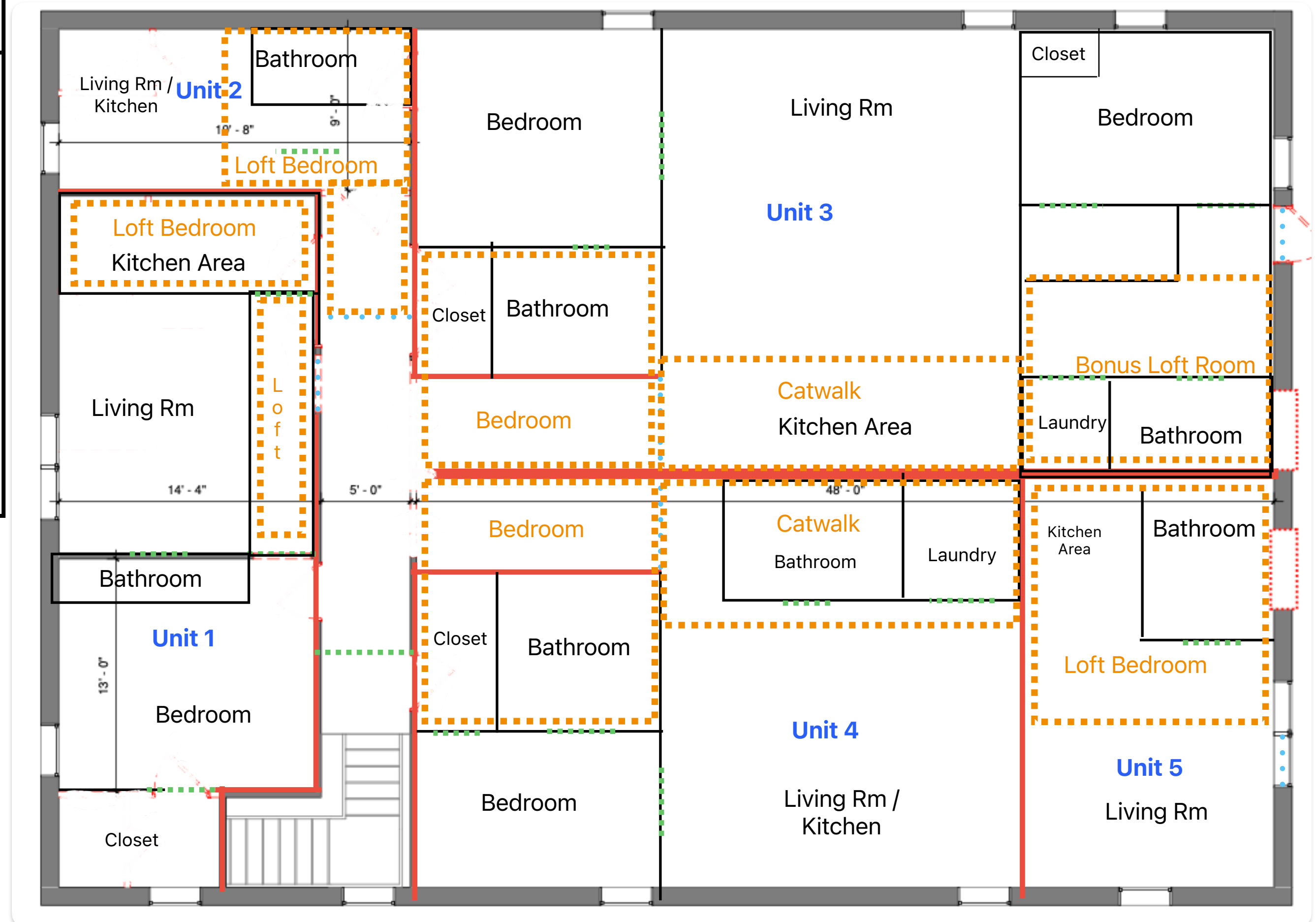
Describe Proposed Request: Special Use Permit for 130 S. Ridge St
for residential use (R-2). The special use permit
is request to be applied to the lower & upper levels
of the building.

Erik Chambers 6-5-2024
Applicant Signature date

Erik Chambers 6-5-2024
Property Owner Signature date
(if not applicant)

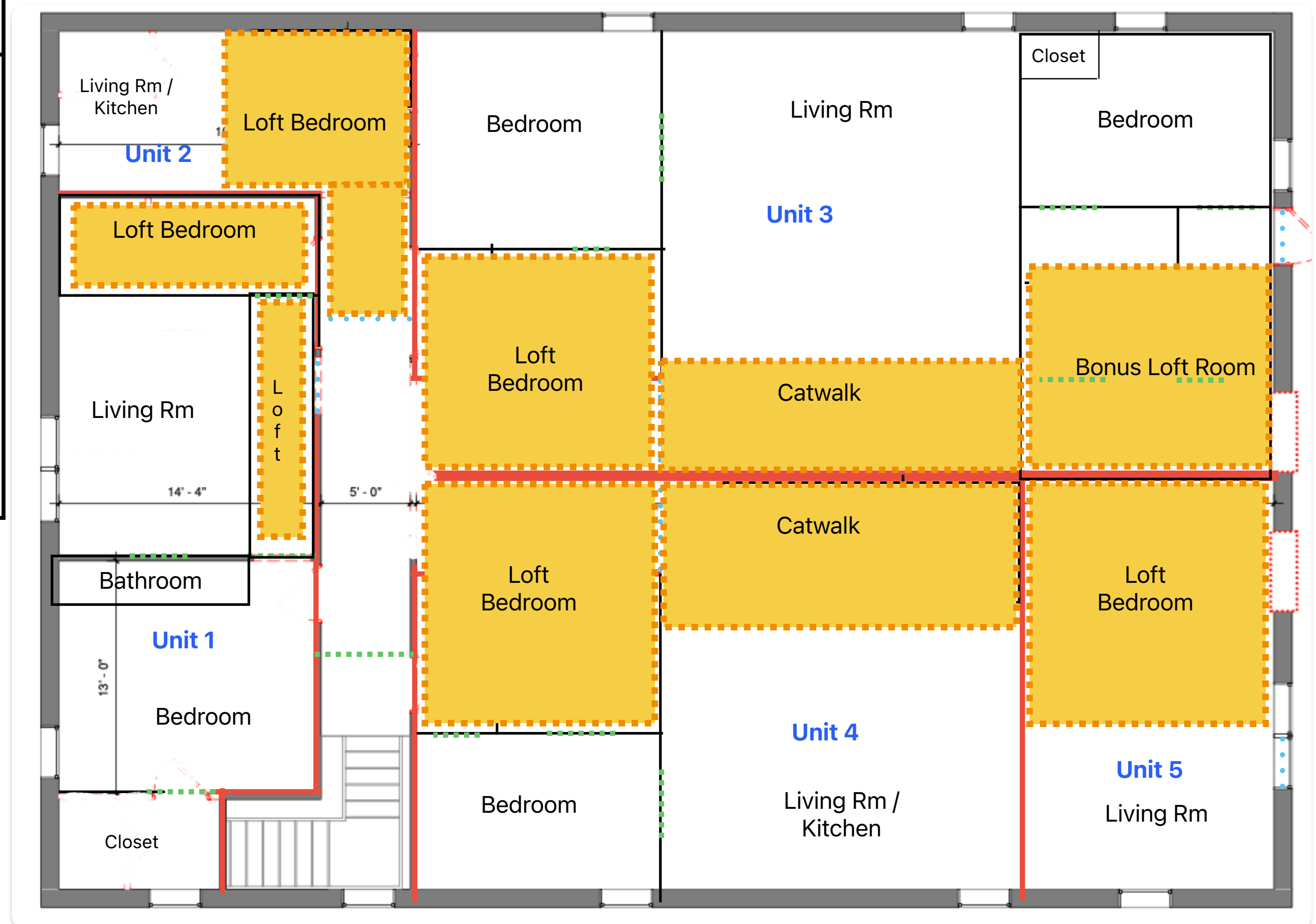
132 S RIDGE ST

UNITS 1-5



132 S RIDGE ST

UNITS 1-5



PRESENTED: April 17, 2012

ADOPTED: April 17, 2012

ORDINANCE NO. 2012- 04 . 01

AN ORDINANCE REZONING FROM N-C, NEIGHBORHOOD COMMERCIAL TO "CONDITIONAL" CB-C, CENTRAL BUSINESS COMMERCIAL, 130-132 SOUTH RIDGE STREET.

WHEREAS, in accordance with the Code of the City of Danville, Virginia, 1986, as amended, Susan Stilwell, has voluntarily proffered conditions to Rezoning Application PLRZZ20120000058, requesting to rezone from N-C, Neighborhood Commercial to "Conditional" CB-C, Central Business Commercial, 130-132 South Ridge Street, otherwise known as Grid 2713, Block 030, Parcel 000005 of the City of Danville, Virginia, Zoning District Map.

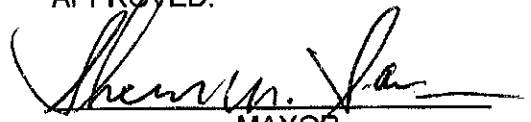
NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that the report of the City Planning Commission recommending approval of Rezoning Application PLRZZ20120000058, filed by Susan Stilwell, requesting to rezone from N-C, Neighborhood Commercial to "Conditional" CB-C, Central Business Commercial, 130-132 South Ridge Street, otherwise known as Grid 2713, Block 030, Parcel 000005 of the City of Danville, Virginia, Zoning District Map, be, and the same is hereby, received; and

BE IT FURTHER ORDAINED that in accordance with the Code of the City of Danville, Virginia, 1986, as amended, the conditions proffered by Susan Stilwell, in conjunction with Rezoning Application PLRZZ20120000058, requesting to rezone from N-C, Neighborhood Commercial to "Conditional" CB-C, Central Business Commercial, 130-132 South Ridge Street, otherwise known as Grid 2713, Block 030, Parcel 000005 of the City of Danville, Virginia, Zoning District Map, as provided in Exhibit "A", attached hereto and made part hereof, be, and the same are hereby, received, accepted, and approved; and

BE IT FINALLY ORDAINED that in consideration of said report and the public hearing this day held by Council, Rezoning Application PLRZZ20120000058, filed by Susan

Stilwell, requesting to rezone from N-C, Neighborhood Commercial to "Conditional" CB-C, Central Business Commercial, 130-132 South Ridge Street, otherwise known as Grid 2713, Block 030, Parcel 000005 of the City of Danville, Virginia, Zoning District Map, described in the Proffer of Conditions by Susan Stilwell, which is attached hereto as Exhibit "A" and incorporated herein by reference be, and the same is hereby, rezoned subject to said conditions from N-C, Neighborhood Commercial to "Conditional" CB-C, Central Business Commercial, and 130-132 South Ridge Street, otherwise known as Grid 2713, Block 030, Parcel 000005 of the City of Danville, Virginia, Zoning District Map, be, and the same is hereby, amended from N-C Neighborhood Commercial to "Conditional" CB-C Central Business Commercial.

APPROVED:


MAYOR

ATTEST:


CLERK

Approved as to
Form and Legal Sufficiency:


Assistant City Attorney

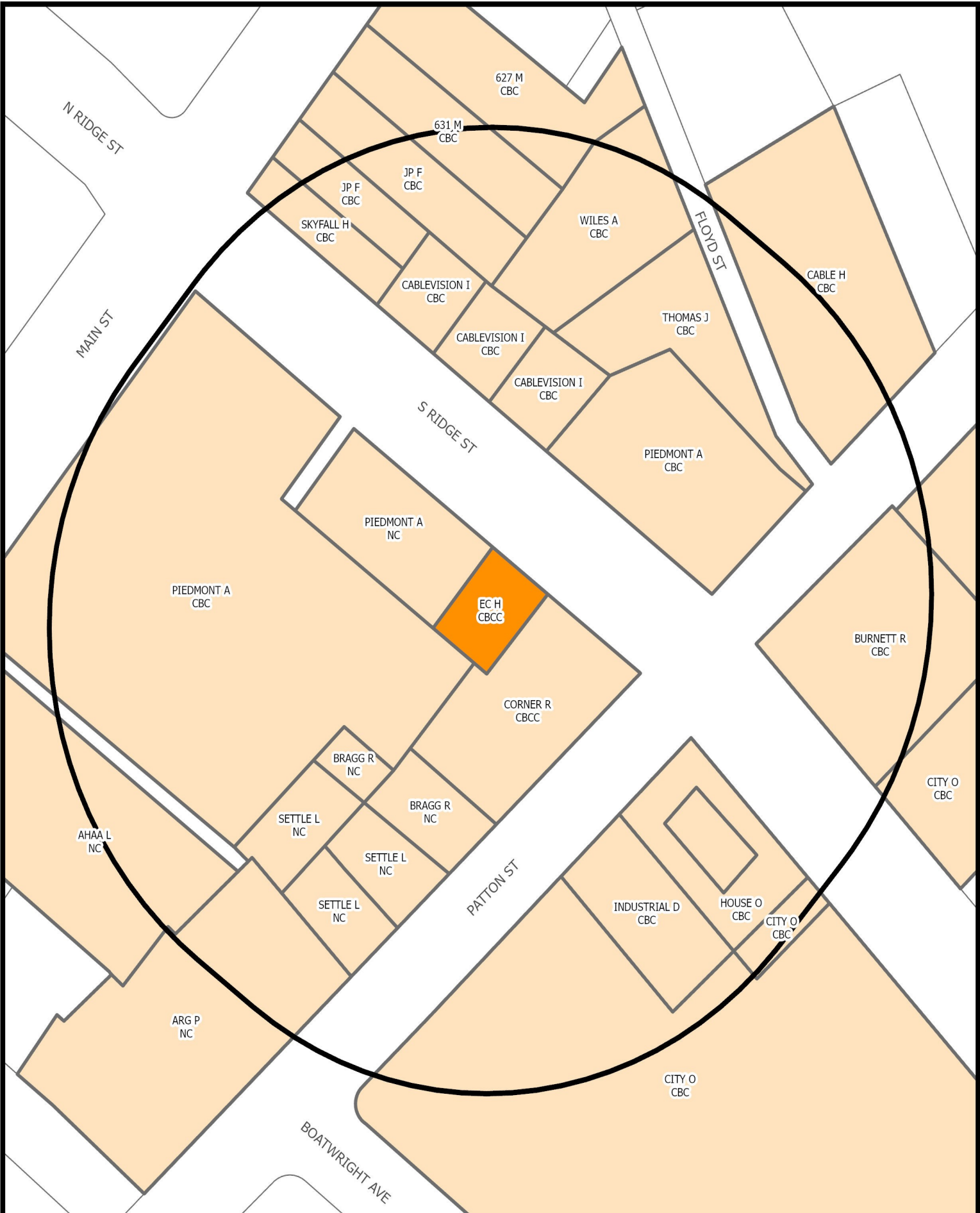


2023 AERIAL IMAGERY OF SUBJECT PROPERTY

Prepared by:
Planning Division
6/7/2024



Disclaimer: Information contained on this map is to be used for reference purposes only. The City of Danville is not responsible for any inaccuracies herein contained. The City of Danville makes no representation of warranty as to this map's accuracy, and in particular, its accuracy in labeling, dimensions, contours, property boundaries, or placement or location of any map features thereon. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.

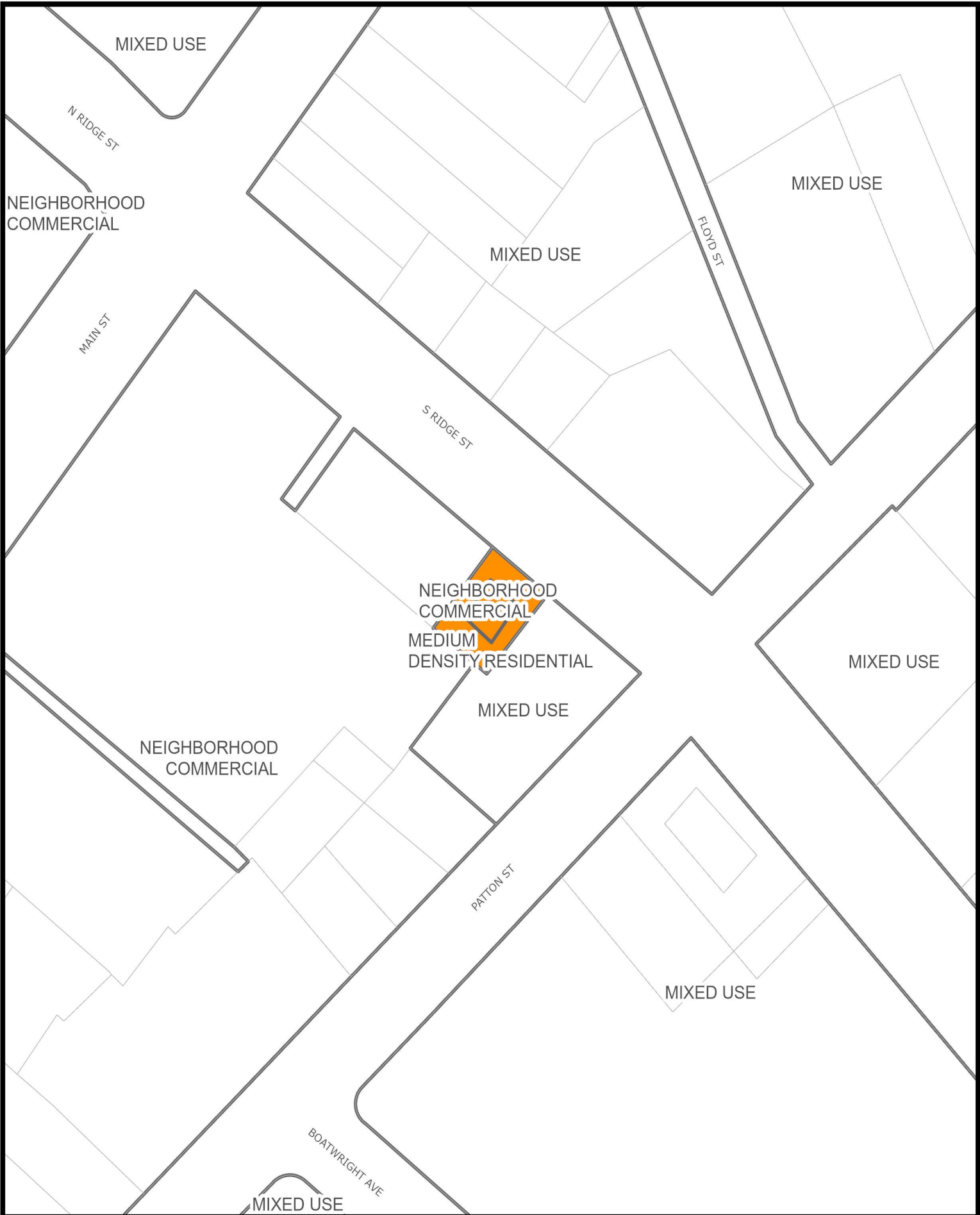


SURROUNDING PROPERTY OWNERS AND ZONING WITHIN 300 FEET OF SUBJECT PROPERTY

Prepared by:
Planning Division
6/7/2024



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YEAR 2030 LAND USE SURROUNDING SUBJECT PROPERTY

Prepared by:
Planning Division
6/7/2024



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CITY OF DANVILLE

Community Development Division of Planning and Zoning

MEMORANDUM

DATE: JULY 08, 2024
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: SPECIAL USE PERMIT APPLICATION PZ24-00265

REQUEST

Special Use permit application PZ24-00265 filed by Erik Chambers to allow multifamily dwellings as principal use in accordance with Article 3.K Section C at 130 South Ridge Street (Parcel 20531).

RECOMMENDATION

The Planning Commission, at their July 8, 2024, meeting voted 6 - 0 to recommend approval of Special Use Permit Request PZ24-00265.

 RB

Mr. Steve Petrick, Chair

Council Letter City of Danville, Virginia



CL - 1481

NEW BUSINESS C.

City Council REGULAR MEETING

Meeting Date: August 6, 2024

Subject: Special Use Permit Application to Allow a Duplex Residential Dwelling at 1116 Richmond Blvd.

From: Renee Burton, Division Director of Planning

COUNCIL ACTION

1. Public Hearing
2. An Ordinance Granting Special Use Permit Application PZ24- 00269, filed by Ana and Brian Bialek, Requesting a Special Use Permit to Allow a Duplex Dwelling at Parcel 04414 (1116 Richmond Boulevard) in Accordance with Article 3.E., Section C., Item 2.

SUMMARY

1116 Richmond Boulevard is a single family dwelling built in 1910 and zoned OT-R, Old Town Residential. The structure is approximately 3000 square feet and has no off-street parking. The applicants, Ana and Brian Bialek, are requesting a Special Use Permit to convert the single family dwelling into a duplex in accordance with Article 3.E Section C Item 2.

1116 Richmond Boulevard is located between the Richmond Boulevard intersection of North Main Street and James Street and next to an apartment complex. This area is a high traffic area with several multifamily structures nearby.

Fifty (50) notices were sent to surrounding property owners within 300 feet of the subject property. Four notices were received; three were unopposed and one was opposed.

On July 2, 2024, the City Planning Commission voted 6 - 0 to recommend approval of Special Use Permit PZ24-00269 to allow a duplex dwelling in accordance with Article 3.E Section C Item 2 at 1116 Richmond Boulevard (Parcel 04414).

RECOMMENDATION

It is recommended that City Council adopt an Ordinance for a Special Use Permit to allow a duplex dwelling in accordance with Article 3.E Section C Item 2 at Parcel ID 04414 (1116 Richmond Blvd) with the following condition:

1. Off-street parking must be provided for a minimum of four (4) vehicles.

Attachments

1. Ordinance
 2. Application
 3. Background Packet - Bialek Property Group
 4. Floor Plan - Apartment A
-

5. Floor Plan - Apartment B
 6. Supporting Documentation
 7. 1116 Richmond Boulevard - Aerials Map
 8. 1116 Richmond Boulevard - Owners Zoning Map
 9. 1116 Richmond Boulevard - Land Use Map
 10. Planning Commission Recommendation
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2024____.____

AN ORDINANCE GRANTING SPECIAL USE PERMIT APPLICATION PZ24-00269, FILED BY ANA AND BRIAN BIALEK, REQUESTING A SPECIAL USE PERMIT TO ALLOW A DUPLEX DWELLING AT PARCEL 04414 (1116 RICHMOND BOULEVARD) IN ACCORDANCE WITH ARTICLE 3.E., SECTION C., ITEM 2.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that the report of the Planning Commission recommending approval of Special Use Permit Application PZ23-00269, filed by Ana and Brian Bialek, requesting a Special Use Permit to allow a duplex dwelling at Parcel ID 04414 (1116 Richmond Boulevard) in accordance with Article 3.E., Section C., Item 2, be, and the same is, hereby received; with the following condition:

1. Off-street parking must be provided for a minimum of four (4) vehicles.

AND BE IT FURTHER ORDAINED that in consideration of said report and the public hearing this day held by Council, Special Use Permit Application PZ23-00269, filed by Ana and Brian Bialek, requesting a Special Use Permit to allow a duplex dwelling at Parcel ID 04414 (1116 Richmond Boulevard) in accordance with Article 3.E., Section C., Item 2, is hereby granted and approved with the following condition:

1. Off-street parking must be provided for a minimum of four (4) vehicles.

Approved:

Mayor

Attest:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney



CITY PLANNING COMMISSION

SPECIAL USE PERMIT APPLICATION

Article 6. Section D. Application Requirements for Special Use Permit.

1. An application for a special use permit shall be made by the owner, contract purchaser with the owner's written consent, or the owner's agent, of the property on which the proposed use is to be located. The application shall be submitted to the Director of Planning/Zoning Administrator, and shall be accompanied by the filing fee of \$360.
2. If the request for a special use permit has been denied by City Council, a request in substantially the same form shall not be resubmitted within one (1) year of the date of denial.
3. The application shall include the following information:
 - a. A preliminary site plan in accordance with the Site Plan Regulations.
 - b. A description of the proposed use and, where applicable, the hours of operation and the proposed number of employees/patrons.
 - c. A written statement of proposed project compatibility with the following:
 - (1.) The Comprehensive Plan.
 - (2.) The applicable zoning district.
 - (3.) The surrounding properties.
 - (4.) Current and future neighborhood conditions.
 - (5.) Pedestrian and vehicular traffic patterns, on-site and off-site.
 - (6.) Adequate public facilities.
 - d. When requested by the Director of Planning/Zoning Administrator, the Planning Commission, or the City Council, the following information shall be provided by the applicant:
 - (1.) The architectural elevations and floor plans of proposed building(s).
 - (2.) Traffic impact analysis.
 - (3.) Fiscal impact analysis.
 - (4.) Parking and site circulation analysis.
 - (5.) Photographs of property and surrounding area.
 - (6.) Environmental impact statement.

PLANNING DIVISION PROVIDED INFORMATION

Application #: PZ24-00269 PC Meeting Date: July 8
Date Received: 6/6 Received By: Williams
Parcel ID: _____ Address: _____
Existing Zoning _____ Future Land Use: _____

APPLICANT PROVIDED INFORMATION

Property Location (address/ID#): 1116 Richmond Blvd. Danville, VA 24540; APN: 04414

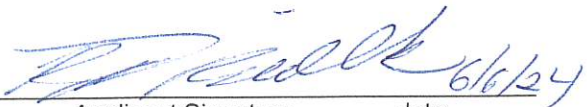
Applicant: Ana and Brian Bialek

Applicant's Address: 1908 Mount Vernon Ave #2774, Alexandria, VA 22301

Applicant's Phone Number: 703.499.0535 or 206.250.9820

Applicant's E-mail: ana@thebialekpropertygroup.com; brian@thebialekpropertygroup.com

Describe Proposed Request: Please see attached letter.


Applicant Signature date

Property Owner Signature date
(if not applicant)



Background
Packet
for
Ana & Brian Bialek

About Us



If one phrase could describe us, it is intentional with our time!

We are both retired from Naval service, Brian as an active duty Submariner and Engineering Duty Officer and Ana as a career civilian in Finance and Strategic Communications.

We currently live in Alexandria, VA and Brian still supports the Navy as a contractor, while Ana has transitioned to being a Realtor in VA.

Our greatest asset is our time together so we've commenced our transition to live purposefully to optimize our life around autonomy and flexibility. We enjoy traveling and the outdoors so try to pair those things whenever possible.

Through frugality, maximizing savings and maintaining NO consumer debt for years we have been able to purchase multiple single and multi-family investment properties.

We operate one short/medium term rental near Wilmington, NC, a 4-plex and two single family long-term rentals in Akron, OH.

We are excited to explore future opportunities and build our business to the next level!



The Team



Ana Bialek

CEO/COO

Retired Director of Finance for several multi-billion dollar Defense programs.

B.S Finance from George Mason University.

Experienced investor-friendly Realtor in Northern Virginia with EXP Realty.



Brian Bialek

Director of Acquisitions and Project Management

Retired Naval Officer with 23 years experience in complex construction project management (submarines).

M.S. Electrical Engineering and M.S. (equivalent) Nuclear Engineering.

Has rehabbed several properties and managed improvements to several others.

Strategic Advisors



Chad Carson

Owner and Creator of *Rental Property Mastery* real estate investment coaching community.

Author of best selling book *The Small and Mighty Real Estate Investor*.

Owns real estate portfolio with over 100 units and 20+ years of investment experience.



Omni Casey

Owner and Creator of *The Cashflow Breakfast Club* national real estate investment community.

Author of best selling book *The Cashflow Breakfast Club*.

Real Estate Investor, Broker, Coach and Mentor for 20+ years with 100's of rental properties.



Business Plan Overview



Our Mission:

Our investments in real estate build generational wealth via the purchase of well-designed properties that we can manage efficiently and provide exceptional customer service to our tenants and guests.

Business Model:

Our strategy is to own cash-flowing properties in appreciating markets. We have a long-term approach to real estate investing and focus on buy-and-hold properties. Our purchase decisions are based on reasonable and sustainable growth assumptions to avoid over-leveraging.

Target Markets and Property Types:

Northwestern Ohio (Cleveland, Akron, Canton) – Strong population growth and cashflow potential; affordably priced Long and Medium Term Rentals (LTRs, MTRs).

Southern, VA – Strong federal, commercial and industrial investment and expansion in the area with large educational presence. Supports LTRs and MTRs.

Easton, PA - Strong population growth, commercial expansion; Family in town to help.

Wilmington, NC – Strong population growth, desirable coastal location, stable education, medical, industrial & commercial base. Supports MTRs and STRs



THANKYOU

Ana Bialek

571.207.9603

Ana@TheBialekPropertyGroup.com

Brian Bialek

434.218.3758

Brian@TheBialekPropertyGroup.com

www.TheBialekPropertyGroup.com

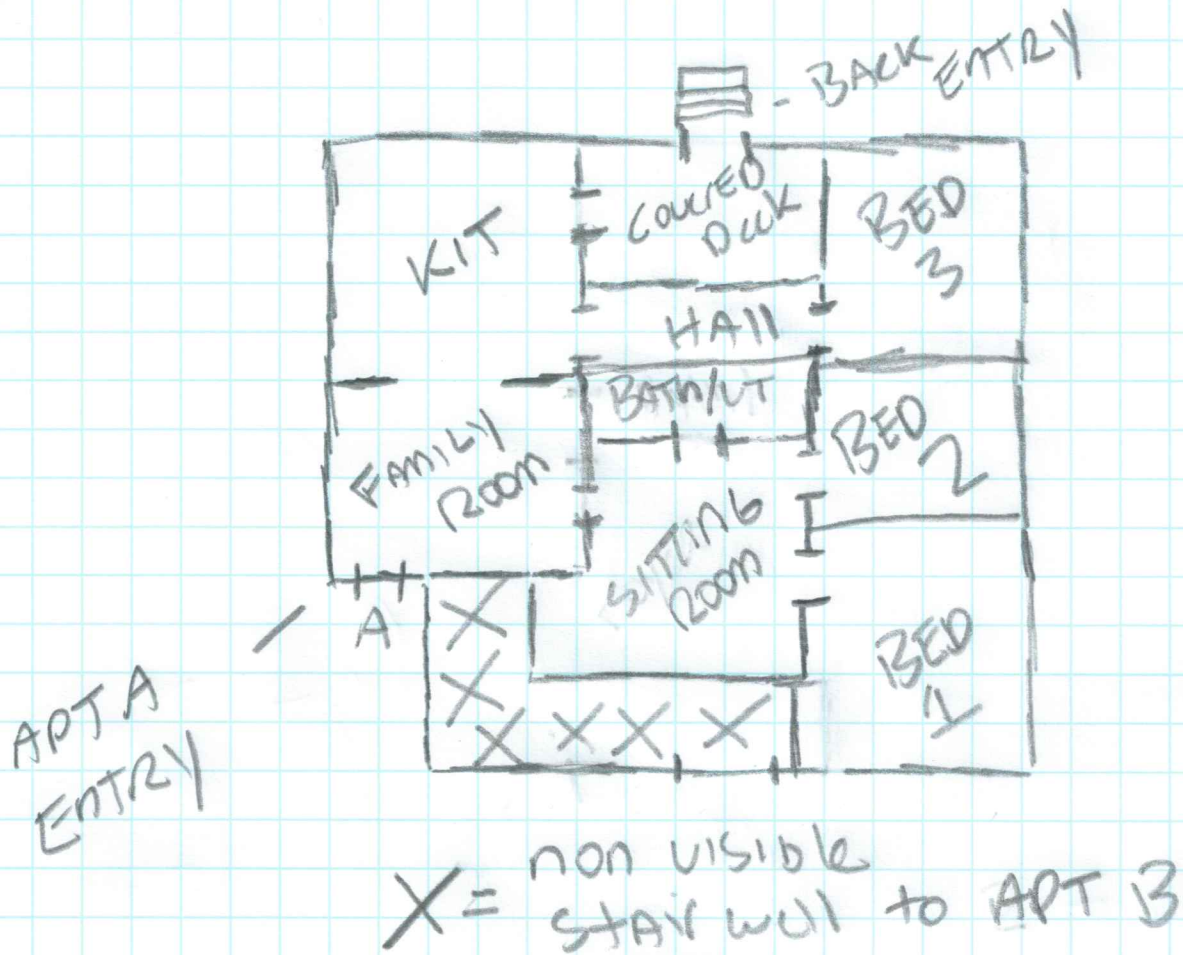




Background &
Credibility
Packet
for
Ana & Brian Bialek

1116 Richmond Blvd

APT A FLOOR PLAN

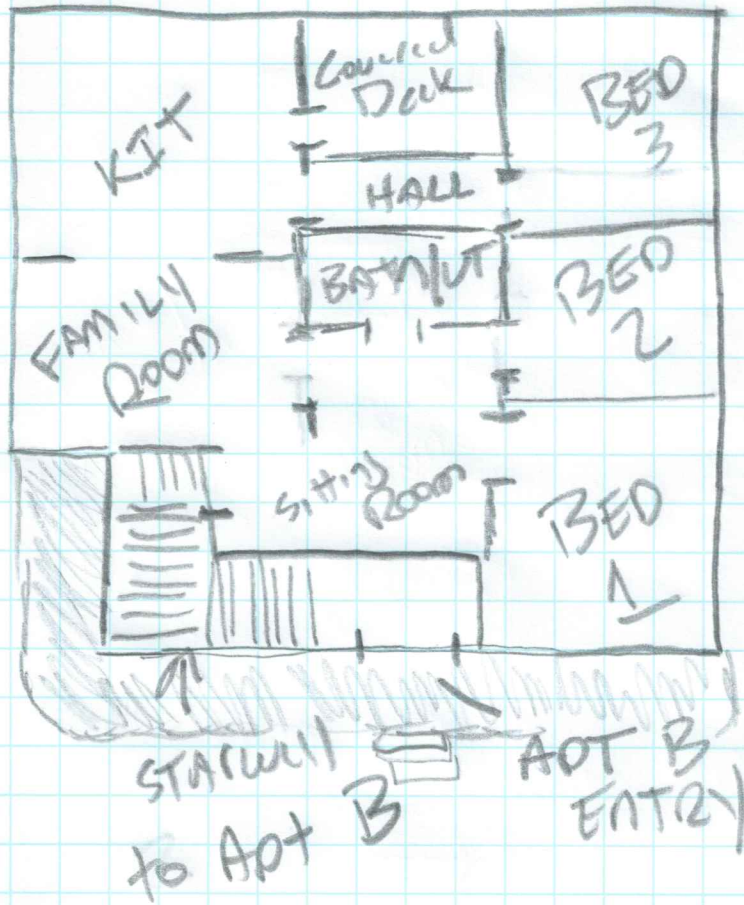


* NOTE

APT A + B have
SAME Floor Plan

1116 Richmond Blvd

APT B FLOOR PLAN



Ana & Brian Bialek
1908 Mount Vernon Ave #2774
Alexandria, VA 22301
June 6, 2024



City of Danville Planning and Zoning Department
P.O. Box 3300
Danville, VA 24543

Dear Members of the Planning and Zoning Department,

We have just closed the purchase of 1116 Richmond Blvd. in the North Main area of Danville. We are applying and writing to request a special use permit and approval to convert the property from a single-family residence to a duplex. The exterior of the property will be maintained and no changes to the existing footprint will be made. All changes will be internal to the structure.

We believe this conversion aligns with the goals and objectives outlined in the Danville 2030 Comprehensive Plan in the following ways:

Creates Sustainable Growth and Land Use. The plan promotes a balanced mix of residential, commercial, and industrial uses while protecting Danville's historic and natural environments. Converting 1116 Richmond Blvd. into a duplex increases housing density within an existing neighborhood without overdeveloping or increasing density too much. There is ample on-street parking and the density of the conversion would not overcrowd parking in front of the building.

Diversifies Housing Options. The plan encourages the creation of a variety of housing types through adaptive reuse, redevelopment, and infill development. This conversion will contribute to housing diversity, offering more affordable options and meeting the needs of different income levels. As an existing single-family home of approximately 5000 sq ft, this property will be converted into two more affordable 3 Bed, 2 Bath units suitable for family occupancy.

Stabilizes and Revitalizes the Neighborhood. The plan focuses on neighborhood revitalization by encouraging infill development and housing rehabilitation in historic neighborhoods. Converting this property into a duplex will help redevelop, protect and enhance this traditional neighborhood by converting an unfinished, vacant dwelling into quality housing for multiple families thereby attracting new residents; which is consistent with the goals and vision for the North Main Planning Area.

Efficiently Uses Resources and Services. This conversion adaptively reuses and redevelops the existing structure, in a resource-efficient manner with minimal environmental impact. This property is located in an OT-R zoned district which allows usage as a duplex with special use permit enabling more efficient use of existing public infrastructure and aligning with the city's goals for efficient land use and sustainable (re)development.

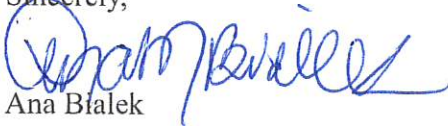
Preserves the Structure and History. The plan advocates for the preservation and adaptive reuse of historic homes. While this home is not situated in the historic preservation district, this conversion maintains the architectural character and vitality of the neighborhood while updating the property to meet current needs.

We are excited to undertake this redevelopment effort as well as others elsewhere in the city. Our interest in investment in Danville is as locals even though we do not live there presently. We have made, and continue to look forward to making, relationships within this community. As Navy retirees we understand the influx of federal funds and development does not come without its difficulties and we would like the opportunity to create and provide quality housing for the residents, transient and permanent, of this community.

The conversion of 1116 Richmond Blvd. into a duplex is consistent with the Danville 2030 Comprehensive Plan and more specifically with the goals and vision for the North Main Planning Area. This conversion yields sustainable growth, affordable housing, revitalizes the neighborhood, efficiently uses resources, and preserves historic character. We hope you will support this conversion and redevelopment.

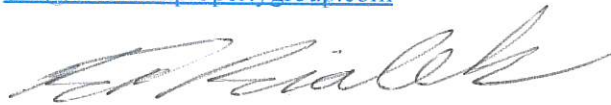
Thank you for your attention to this request.

Sincerely,



Ana Bialek

ana@thebialekpropertygroup.com



Brian Bialek

brian@thebialekpropertygroup.com

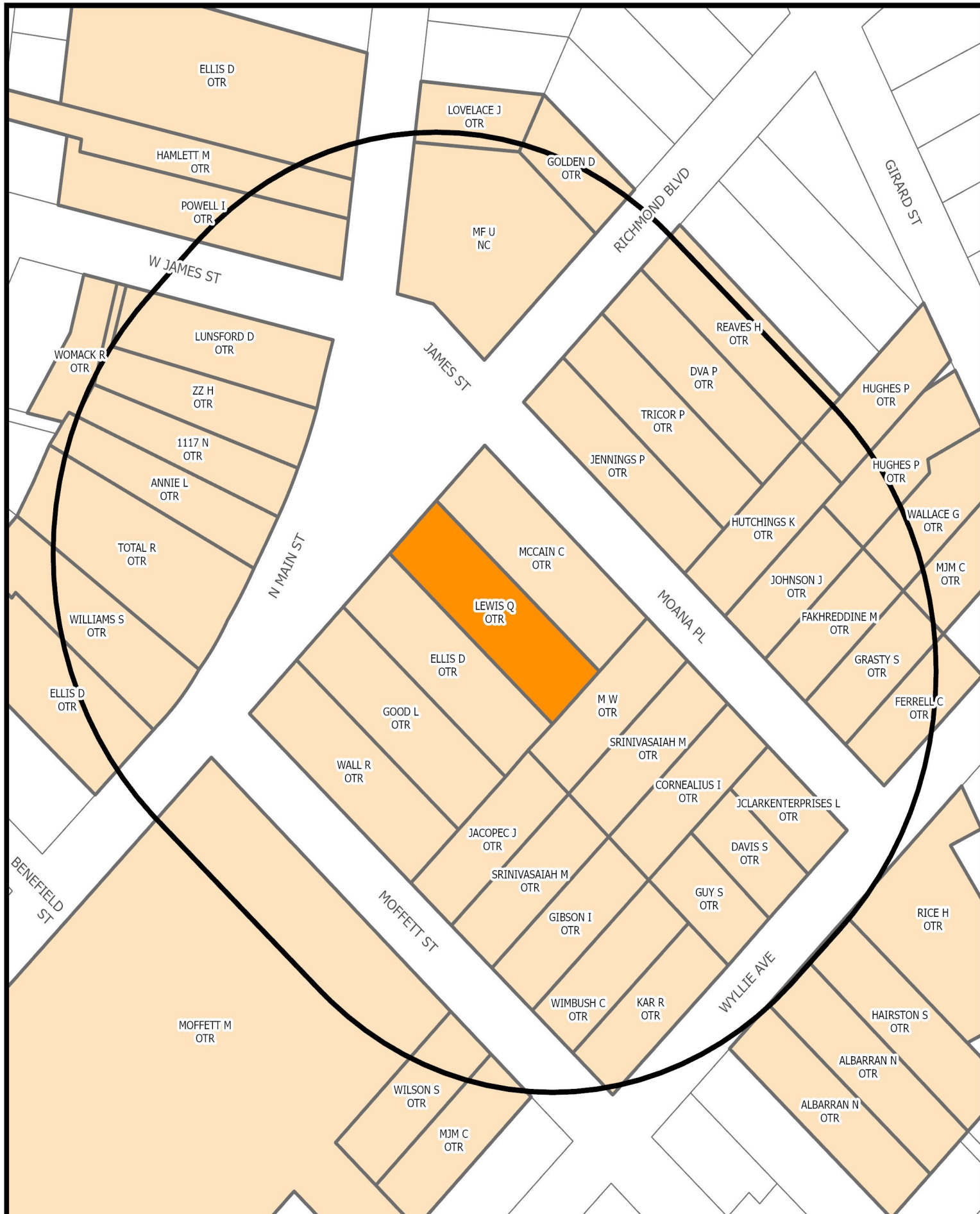


2023 AERIAL IMAGERY OF SUBJECT PROPERTY

Prepared by:
Planning Division
6/7/2024



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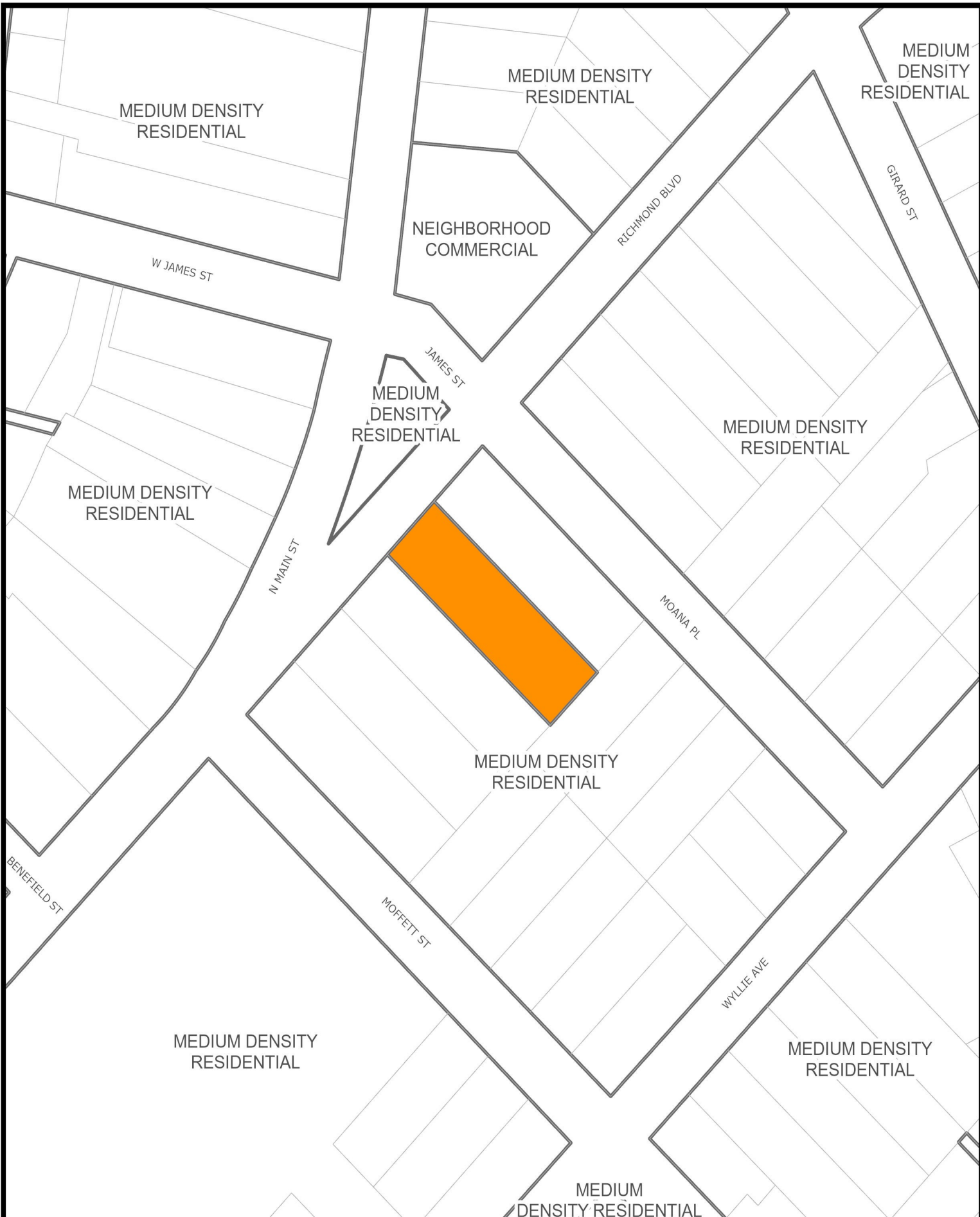


SURROUNDING PROPERTY OWNERS AND ZONING WITHIN 300 FEET OF SUBJECT PROPERTY

Prepared by:
Planning Division
6/7/2024



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YEAR 2030 LAND USE SURROUNDING SUBJECT PROPERTY

Prepared by:
Planning Division
6/7/2024



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CITY OF DANVILLE

Community Development Division of Planning and Zoning

MEMORANDUM

DATE: JULY 08, 2024
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: SPECIAL USE PERMIT APPLICATION PZ24-00269

REQUEST

Special Use Permit application PZ24-00269 filed by Ana and Brian Bialek to allow a duplex residential dwelling in accordance with Article 3.E Section C Item 2 at 1116 Richmond Blvd (Parcel 04414)

RECOMMENDATION

The Planning Commission, at their July 8, 2024, meeting voted 6 - 0 to recommend approval of Special Use Permit Request PZ24-00269 with the following condition:

1. Off-street parking must be provided for a minimum of four (4) vehicles

 RB

Mr. Steve Petrick, Chair

Council Letter City of Danville, Virginia



CL - 1482

NEW BUSINESS D.

City Council REGULAR MEETING

Meeting Date: August 6, 2024

Subject: Special Use Permit Application to Allow a Duplex Residential Dwelling at 721 Chatham Avenue.

From: Renee Burton, Division Director of Planning

COUNCIL ACTION

1. Public Hearing
2. An Ordinance Granting Special Use Permit Application PZ24-00232, filed by South Wake Home Solutions, LLC, Requesting a Special Use Permit to Allow a Duplex Dwelling at Parcel 53605 (721 Chatham Avenue) in Accordance with Article 3.E. Section C Item 2.

SUMMARY

The applicant is requesting a Special Use Permit to convert the single-family dwelling to a duplex at 721 Chatham Avenue. In February, a violation letter was issued for engaging in work prior to obtaining the required permits. The applicant applied for permits in May to renovate two existing units and was notified that the property was zoned OT-R, a single family zoning district, and it had lost legal non-conforming status due to being vacant for more than two years. Approval of a Special Use Permit is necessary for the applicant to complete the conversion.

The property was constructed in 1920 and consists of a 1,002 square foot upper level and a basement level measuring 1,064 square feet. The proposed work will not alter the existing footprint.

On July 8, 2024, the City Planning Commission voted 6-0 to recommend approval of Special Use Permit PZ24-00232 to allow a duplex dwelling in accordance with Article 3.E Section C Item 2 at 721 Chatham Avenue (Parcel 53605).

RECOMMENDATION

It is recommended that City Council adopt an Ordinance granting a Special Use Permit to allow a duplex dwelling in accordance with Article 3.E Section C Item 2 at Parcel ID 53605 (721 Chatham Avenue).

Attachments

1. Ordinance
 2. 721 Chatham Avenue - Violation Letter
 3. Floor Plans
 4. 721 Chatham Avenue - Aerials Map
 5. 721 Chatham Avenue - Owners Zoning Map
 6. 721 Chatham Avenue - Land Use Map
 7. 721 Chatham Avenue - Special Use Permit Application
-

8. 721 Chatham Avenue - Planning Commission Letter
 9. Planning Commission Recommendation
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2024____.____

AN ORDINANCE GRANTING SPECIAL USE PERMIT APPLICATION PZ24-00232, FILED BY SOUTH WAKE HOME SOLUTIONS, LLC, REQUESTING A SPECIAL USE PERMIT TO ALLOW A DUPLEX DWELLING AT PARCEL 53605 (721 CHATHAM AVENUE) IN ACCORDANCE WITH ARTICLE 3.E. SECTION C ITEM 2.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that the report of the Planning Commission recommending approval of Special Use Permit Application PZ23-00232, filed by South Wake Home Solutions, LLC, requesting a Special Use Permit to allow a duplex dwelling at Parcel ID 53605 (721 Chatham Avenue) in accordance with Article 3.E., Section C., Item 2, be, and the same is, hereby received; and

BE IT FURTHER ORDAINED that in consideration of said report and the public hearing this day held by Council, Special Use Permit Application PZ23-00232, filed by South Wake Home Solutions, LLC, requesting a Special Use Permit to allow a duplex dwelling at Parcel ID 53605 (721 Chatham Avenue) in accordance with Article 3.E., Section C., Item 2, is hereby granted and approved.

Approved:

Mayor

Attest:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney



City of Danville, Inspections Division

427 Patton Street, Suite 208

Danville VA, 24541

Phone: (434) 799-5260

NOTICE OF VIOLATION

Feb. 26, 2024

RE: 721 Chatham Ave

Dear **Homeowner/Owner : South Wake Home Solutions LLC,**

It has been brought to the attention of the Inspections Division that you have engaged in work prior to obtaining the required permit for the work. Section 108.1 of the Virginia Uniform Statewide Building Code/2018 Edition states: "Application for a permit shall be made to the building official before and a permit shall be obtained, prior to any commencement of activities.

Structural remodel/addition (Without a Permit). If any additional structural repairs will be performed those will also require permitting. Cease any future work until building permit is issued.

Violations are a misdemeanor pursuant to Section 36-106 of the Code of Virginia and upon conviction, may be punishable by a fine of not more than two-thousand five hundred dollars (\$2,500).

Note: Zoning approval and a plan review may be required before permits are issued. Also this building cannot be used for a commercial application.

You are hereby requested to contact this office within five days after receiving this notice to obtain the permit for the work located at 721 Chatham Ave. **You will need to include a \$72.00 inspection fee along with the permit fee. You must get a registered design professional to assess the building to determine code compliance and structural integrity and submit the RDP's sealed design for the remodel with the permit application.**

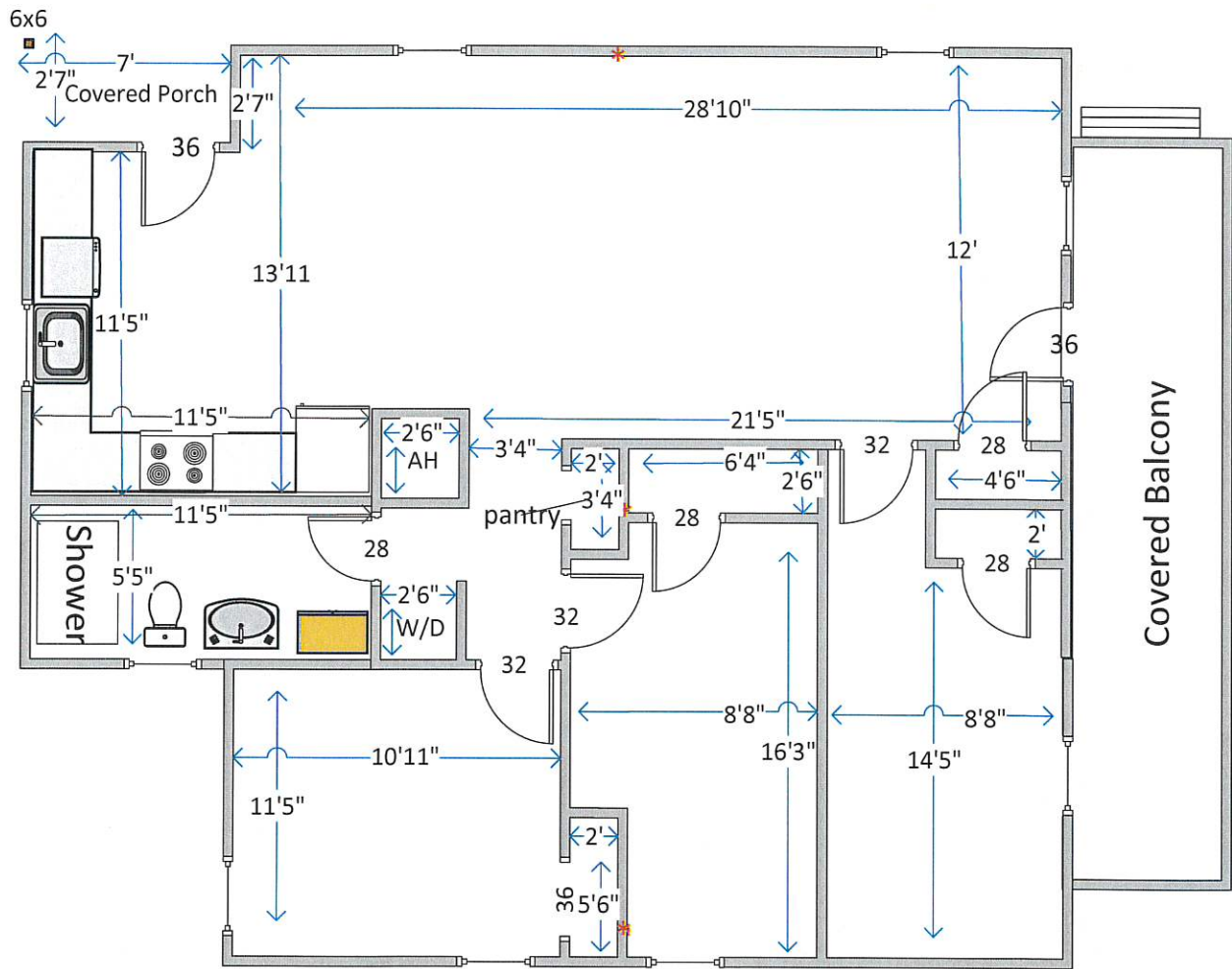
Right of Appeal

You have the right to appeal this decision of the Building Official to the local Board of Building Code Appeals as provided for in Section 119.5 of the Virginia Uniform Statewide Building Code. A written request for such an appeal shall be made on forms provided by the Code Official and filed with this office within 30 calendar days from receipt of this notice. At the time of filing, the appeal request shall be accompanied by a fee of Two hundred and dollars (\$206.00). Applications for appeal may be obtained in the Inspections Office located in Room 208 of the Municipal Building on Patton Street, Monday through Friday, 8:00 a.m. - 5:00 p.m.

Your cooperation in compliance with this notice is appreciated and should you have any questions or need assistance, please contact us at (434) 799-5260 ext. 2492

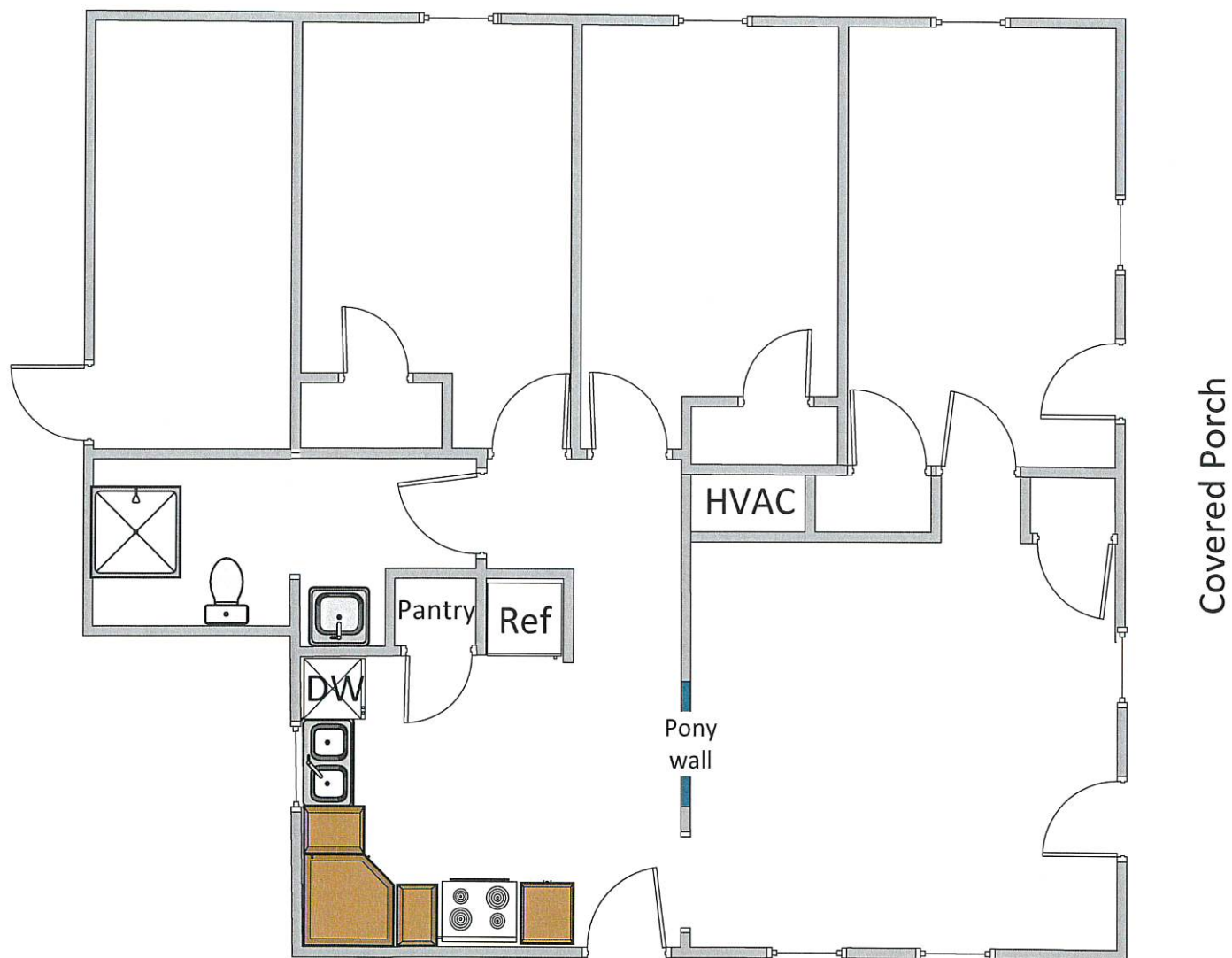
Sincerely,
CITY OF DANVILLE – INSPECTIONS DIVISION

Ricky W Evans Building Inspector



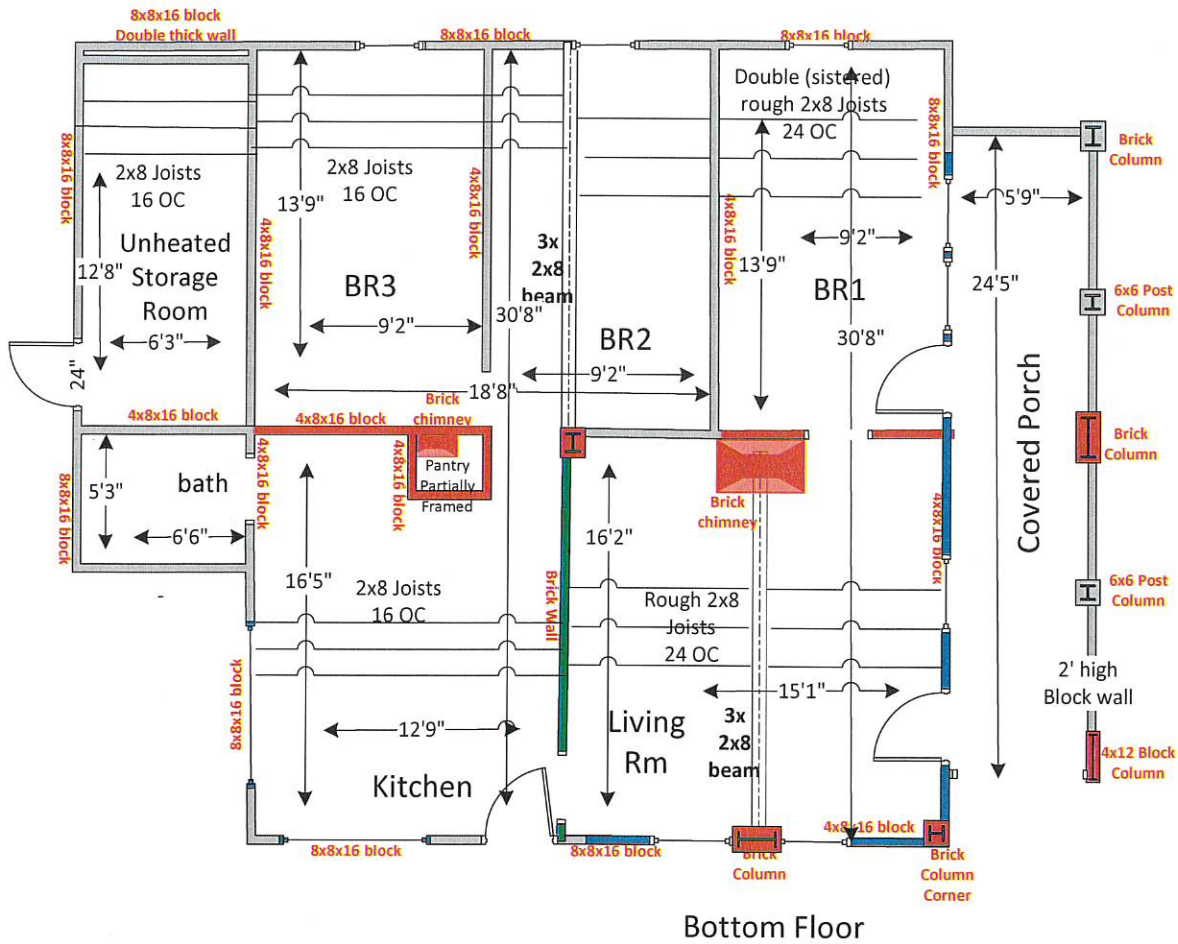
Measurements are to bare studs.

Top Floor



Bottom Floor

Present State 3-19-2024



Front

Red walls to be demo'd and reframed as needed
Green Wall - Rebuild
Blue Walls Rebuild/ strengthen to 8" thick Block

Bottom Floor Ceiling Height approx 6'10"



2023 AERIAL IMAGERY OF SUBJECT PROPERTY

Prepared by:
Planning Division
6/26/2024



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SURROUNDING PROPERTY OWNERS AND ZONING WITHIN 300 FEET OF SUBJECT PROPERTY

Prepared by:
Planning Division
6/26/2024



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YEAR 2030 LAND USE SURROUNDING SUBJECT PROPERTY

Prepared by:
Planning Division
6/26/2024



Disclaimer: Information contained on this map is to be used for reference purposes only. The City of Danville is not responsible for any inaccuracies herein contained. The City of Danville makes no representation of warranty as to this map's accuracy, and in particular, its accuracy in labeling, dimensions, contours, property boundaries, or placement or location of any map features thereon. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.

PROPOSED PROJECT COMPATIBILITY

—

The Comprehensive Plan	Providing safe, sanitary, and affordable homes for low- to moderate-income residents; rehabilitation of existing housing units; increasing energy efficiency in older homes; Blight Elimination, removing threats to public health and safety; ensure rental property is maintained to standards prescribed in the local building code.
The Applicable Zoning District	OTR Old Town Residential
The Surrounding Properties	The properties on this block are a mix of Single Family and Multifamily homes. Down the street is the Cardinal Village Apartments with a total of 128 Units in this complex.
Current and Future Neighborhood Conditions	Current homes in the neighborhood are mostly older homes in poor condition with some newer and rehabilitated homes.
Pedestrian and Vehicular Traffic Patterns, On-Site and Off-Site	This home has 2 driveways which can accommodate at least 4 cars in off-street parking.
Adequate Public Facilities	This home has been utilized as a duplex previously according to tax records and previously metered as such

PZ24-00232, 721 Chatham Ave Special Use Duplex
Applicant Summary and Supporting Documentation

Dear Planning Commission Members,

In November of last year my company South Wake Home Solutions, LLC purchased a blight duplex property in the Old Town Residential District. The property was in very poor condition, and we later found a squatter had been living there. My before photos can be found at this link. <https://photos.app.goo.gl/srcZoQvXEHAeA4PM6>

We planned to rehab the property at significant expense and rent the units at market rent. Our long-term plan is to hold the property indefinitely. No change would be made to the square footage or footprint according to our plans. We have the proper permitting and are compliant with the Inspections Division. However, I was informed that I must request from City Council that this duplex be granted a Special Use Permit to continue using it as such since the property was vacant more than two years. I am therefore requesting that now.

Housing Availability

Danville clearly has a housing shortage as the 2022 Housing Strategy Study has demonstrated. This property can provide two residential units, within one mile of the casino. This could provide housing for temporary construction workers. Both units are single level and have few or no steps to gain entry making them senior friendly. These units will also be safe, energy efficient and code-compliant, unlike many of the surrounding homes.

The Surrounding Properties

There are five homes on this side of the street on the 700 block of Chatham Ave. Besides the subject duplex property, there is one older SFR home, one new SFR home that is a Habitat Home built on the site of a former blight property, a fourplex and a condemned triplex. On the 500 block of Chatham Ave there is the Cardinal Village 128-unit apartment complex operated by the Danville Redevelopment and Housing Authority.

Adequate Public Facilities

This property was already used as a duplex according to tax records and was metered for separate gas and electric. The property has driveways on both sides of the house which provides at least 4 off-street parking spaces.

I want a win-win for Danville, our neighbors and ourselves. This duplex rehab will help clean up this street and deter crime. Danville will gain tax revenue and property values will increase as this and other blight properties are rehabilitated.

Thank you for your time and consideration. I will be available to answer any questions you have to make the most informed decision.

A handwritten signature in black ink, appearing to read 'Alan R. Baumann', with a long horizontal stroke extending to the right.

Alan R Baumann, PMP, PMI-ACP
President, South Wake Home Solutions, LLC
Cell: 919-579-7485
alan@sowakehomes.com



CITY OF DANVILLE

Community Development Division of Planning and Zoning

MEMORANDUM

DATE: JULY 08, 2024
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: SPECIAL USE PERMIT APPLICATION PZ24-00232

REQUEST

Special Use Permit application PZ24-00232 filed by South Wake Home Solutions LLC to allow a duplex residential dwelling in accordance with Article 3.E Section C Item 2 at 721 Chatham Avenue (Parcel 53605).

RECOMMENDATION

The Planning Commission, at their July 8, 2024, meeting voted 6 - 0 to recommend approval of Special Use Permit Request PZ24-00232.

A handwritten signature in blue ink that reads "Steve Petrick" followed by the initials "BP". The signature is written over a horizontal line.

Mr. Steve Petrick, Chair

Council Letter City of Danville, Virginia



CL - 1483

NEW BUSINESS E.

City Council REGULAR MEETING

Meeting Date: August 6, 2024

Subject: Special Use Permit Application filed by CCKW, LLC to Allow Duplex Residential Dwellings at Parcel 20615 (Gray Street).

From: Renee Burton, Division Director of Planning

COUNCIL ACTION

1. Public Hearing
2. An Ordinance Granting Special Use Permit Application PZ24- 00290, filed by CCKW, LLC, Requesting a Special Use Permit to Allow a Duplex Dwelling at Parcel 20615 (Gray Street) in Accordance with Article 3.E., Section C., Item 2.

SUMMARY

The applicant CCKW, LLC has requested a Special Use Permit at Parcel ID 20615 (Gray Street) to allow construction of a duplex in accordance with Article 3.E. Section C Item 2.

Parcel ID 20615 is a vacant lot located at the corner of Gray and Rison Street that is zoned OT-R, Old Town Residential. Construction of a duplex in an OT-R zoning district requires a Special Use Permit. Preliminary sketches have been submitted with the application. Staff will work with the applicant to ensure all Zoning Codes are met during construction.

On July 8, 2024, the City Planning Commission voted 6 - 0 to recommend approval of Special Use Permit PZ24-00290 to allow a duplex in accordance with Article 3.E. Section C Item 2 at Parcel 20615 (Gray Street).

RECOMMENDATION

It is recommended that City Council adopt an Ordinance for a Special Use Permit for a duplex dwelling in accordance with Article 3.E Section C Item 2 at Parcel 20615 (Gray Street).

Attachments

1. Ordinance
 2. Application
 3. Supporting Documents
 4. Parcel 20615 Aerials Map
 5. Parcel 20615 Owners Zoning Map
 6. Parcel 20615 Land Use Map
 7. Planning Commission Recommendation
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2024____.____

AN ORDINANCE GRANTING SPECIAL USE PERMIT APPLICATION PZ24-00290, FILED BY CCKW, LLC, REQUESTING A SPECIAL USE PERMIT TO ALLOW A DUPLEX DWELLING AT PARCEL 20615 (GRAY STREET) IN ACCORDANCE WITH ARTICLE 3.E., SECTION C., ITEM 2.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that the report of the Planning Commission recommending approval of Special Use Permit Application PZ23-00290, filed by CCKW, LLC, requesting a Special Use Permit to allow a duplex dwelling at Parcel ID 20615 (Gray Street) in accordance with Article 3.E., Section C., Item 2, be, and the same is hereby, received; and

BE IT FURTHER ORDAINED that in consideration of said report and the public hearing this day held by Council, Special Use Permit Application PZ23-00290, filed by CCKW, LLC, requesting a Special Use Permit to allow a duplex dwelling at Parcel ID 20615 (Gray Street) in accordance with Article 3.E., Section C., Item 2, is hereby granted and approved.

Approved:

Mayor

Attest:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney



CITY PLANNING COMMISSION

SPECIAL USE PERMIT APPLICATION

Article 6. Section D. Application Requirements for Special Use Permit.

1. An application for a special use permit shall be made by the owner, contract purchaser with the owner's written consent, or the owner's agent, of the property on which the proposed use is to be located. The application shall be submitted to the Director of Planning/Zoning Administrator, and shall be accompanied by the filing fee of \$360.
2. If the request for a special use permit has been denied by City Council, a request in substantially the same form shall not be resubmitted within one (1) year of the date of denial.
3. The application shall include the following information:
 - a. A preliminary site plan in accordance with the Site Plan Regulations.
 - b. A description of the proposed use and, where applicable, the hours of operation and the proposed number of employees/patrons.
 - c. A written statement of proposed project compatibility with the following:
 - (1.) The Comprehensive Plan.
 - (2.) The applicable zoning district.
 - (3.) The surrounding properties.
 - (4.) Current and future neighborhood conditions.
 - (5.) Pedestrian and vehicular traffic patterns, on-site and off-site.
 - (6.) Adequate public facilities.
 - d. When requested by the Director of Planning/Zoning Administrator, the Planning Commission, or the City Council, the following information shall be provided by the applicant:
 - (1.) The architectural elevations and floor plans of proposed building(s).
 - (2.) Traffic impact analysis.
 - (3.) Fiscal impact analysis.
 - (4.) Parking and site circulation analysis.
 - (5.) Photographs of property and surrounding area.
 - (6.) Environmental impact statement.

PLANNING DIVISION PROVIDED INFORMATION

Application #: P204-00290 PC Meeting Date: _____
Date Received: _____ Received By: _____
Parcel ID: 20615 Address: _____
Existing Zoning _____ Future Land Use: _____

APPLICANT PROVIDED INFORMATION

Property Location (address/ID#): PIN: 20615; Gray Street at the intersection with Rison Street

Applicant: CCKW LLC

Applicant's Address: 733 River Park Drive, Danville, VA 24540

Applicant's Phone Number: 434.793.0217 (Clif Walden); 434.942.9863 (Kevin Shotwell)

Applicant's E-mail: clif.walden@riversiderooftruss.net; kevshotwe@aol.com

Describe Proposed Request: Please see attached letter.

CKW
ID BTUwJmxcfp7AJuCvZgDkt86z

6/10/2024

Applicant Signature date
Clifton K Walden, Jr., Co-Manager of CCKW
LLC

CKW
ID BTUwJmxcfp7AJuCvZgDkt86z

6/10/2024

Property Owner Signature date
Clifton K Walden, Jr., Co-Manager of Big Time
Rentals, LLC

June 10, 2024

Via Hand Delivery and Electronic Mail

Ms. Renee Burton
Director of Planning
City of Danville
427 Patton Street
Danville, Virginia 24541

Re: Special Use Permit Application submitted by CCKW LLC

Dear Ms. Burton:

On behalf of CCKW LLC ("CCKW"), I am pleased to submit the enclosed Special Use Permit Applications for parcels 20615 and 20816 on Gray Street (the "Parcels") (the "Applications"). Specifically, and as set forth below, the Applications seek to construct a new duplex on each of the Parcels and to obtain a waiver of the required lot sizes.

Please note that the Parcels are owned by Big Time Rentals, LLC ("BTR"), and – as shown on the enclosed application forms (the "Application Forms") – BTR has consented to these requests by CCKW.

Enclosed for your review and reference are four completed Application Forms, marked as Exhibits A through D, which this letter is intended to supplement, along with an additional exhibit identified below and a check in the amount of \$1,440.00, representing the City's fees associated with these Applications.

Description of Development

As shown in the image below from Google Maps, the Parcels are located in a mature residential area of the City but are presently undeveloped:



CCKW – which is currently constructing the Old Belt Townhomes in the Monument-Berryman community – proposes to build a new duplex on each of the Parcels. As the Parcels are zoned OTR, a special use permit is required for the construction of a duplex.

A preliminary sketch showing the planned construction is attached as Exhibit E. Taking into account the shapes of the Parcels, the units will run front-to-back rather than side-by-side. In light of this configuration, CCKW also requests special use permits for waivers of the minimum lot size and/or yard requirements for a duplex project so that this project may proceed as conceived. (However, in the event that no waivers are necessary, we respectfully request that the waiver-specific Applications be withdrawn from consideration.)

Additional Compatibility Considerations

CCKW's Applications are in harmony with the City of Danville's 2030 Comprehensive Plan, (1) promoting opportunities for a greater variety of housing types in the City within an established neighborhood and, in doing so, (2) supporting the continued economic development of the region.

The aims of the Applications also remain in harmony with the current intent and purpose of this zoning district, as CCKW's proposal represents the return of residential development to the Parcels and takes advantage of an opportunity to realize additional density in an established portion of the City.

Finally, CCKW's proposal for these duplexes is consistent with the residential character of adjacent properties, surrounding neighborhoods, and existing and proposed development, both in terms of aesthetics and scale. Existing pedestrian and vehicular traffic patterns, both on-site and off-site, will be not negatively affected by the duplexes, and, given the established nature of this neighborhood, public facilities are adequate and will not be strained by the proposed development.

Application Requirements for Special Use Permit

Our intention has been to address above each of the requirements identified as a requirement for consideration of this Application. To the extent that any item has been overlooked, we will gladly and promptly supplement this letter.

* * *

Thank you in advance for your consideration of this Application. Should you or your staff have any questions, do not hesitate to let me know. We look forward to discussing the proposed project with the Planning Commission in July.

Sincerely,



Steven P. Gould

Enclosures

cc: CCKW LLC (w/encls.) [via electronic mail]

DANVILLE - PITTSYLVANIA COMMUNITY SERVICES
HARMONY HOUSE
515 RISON ST.

UNNAMED STREET

RISON STREET

VACANT LOT

GRAY STREET

UNNAMED STREET

309 GRAY ST.

317 GRAY ST.

319 GRAY ST.

300 GRAY ST.

306 GRAY ST.

310 GRAY ST.

312 GRAY ST.



PROJECT:
GRAY & RISON DUPLEXES
DANVILLE, VIRGINIA

DATE:
5-10-24
SCALE:
GRAPHIC
SHEET NO.
1 OF 1

EXHIBIT

E

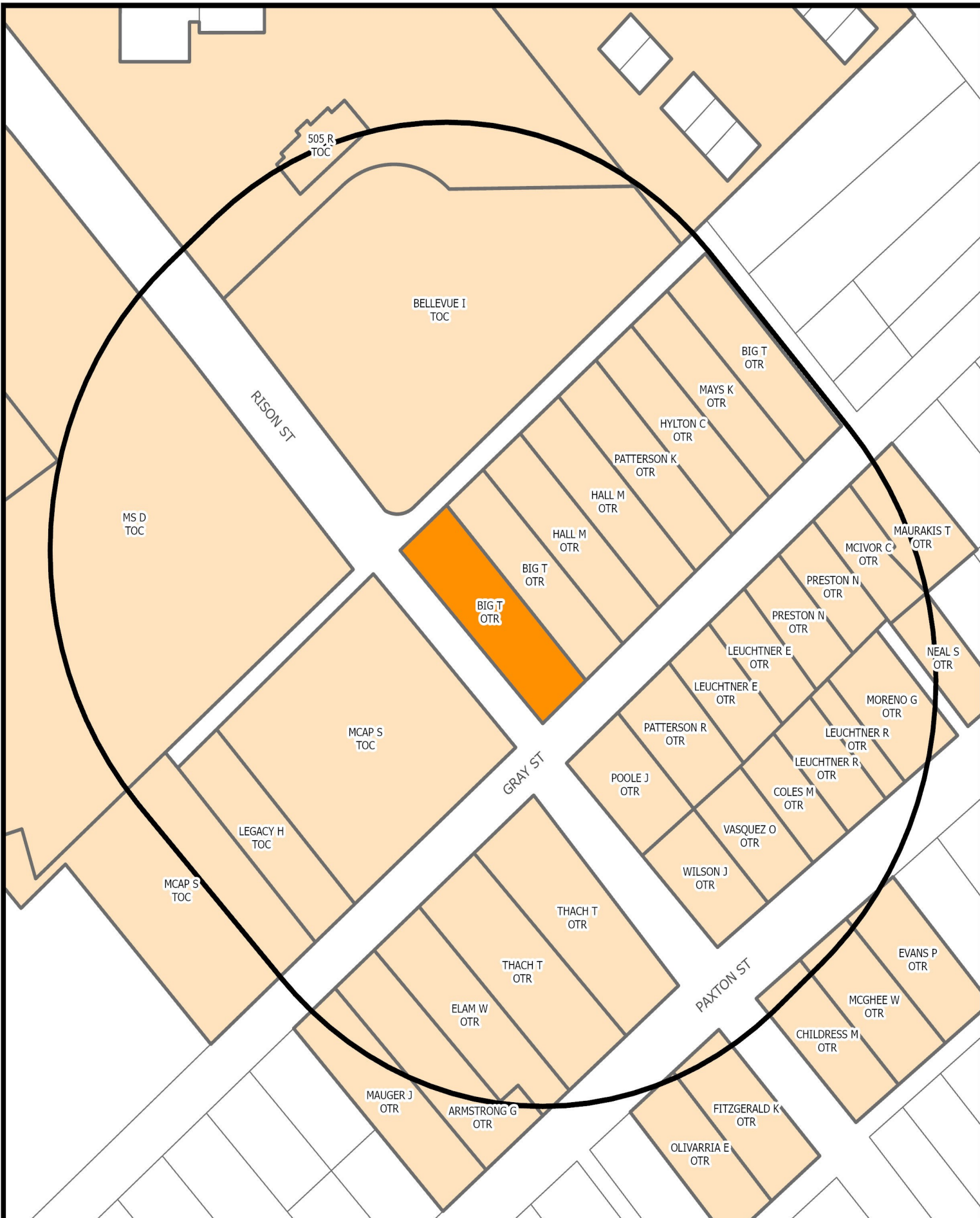


2023 AERIAL IMAGERY OF SUBJECT PROPERTY

Prepared by:
Planning Division
6/27/2024



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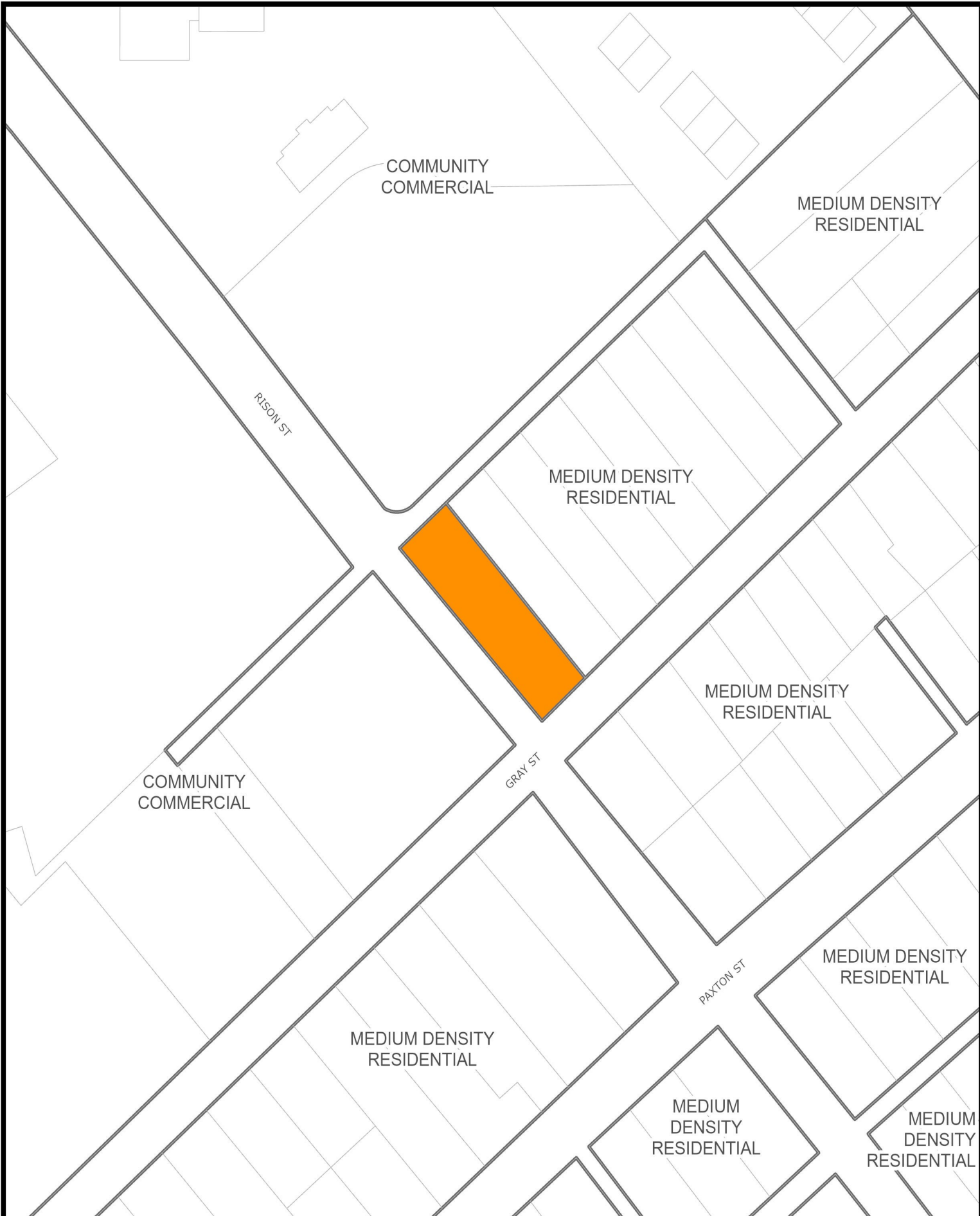


SURROUNDING PROPERTY OWNERS AND ZONING WITHIN 300 FEET OF SUBJECT PROPERTY

Prepared by:
Planning Division
6/27/2024



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YEAR 2030 LAND USE SURROUNDING SUBJECT PROPERTY

Prepared by:
Planning Division
6/27/2024



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CITY OF DANVILLE

Community Development Division of Planning and Zoning

MEMORANDUM

DATE: JULY 08, 2024
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: SPECIAL USE PERMIT APPLICATION PZ24-00290

REQUEST

Special Use Permit application PZ24-00290 filed by CCKW, LLC to allow duplex residential dwellings at Parcel 20615 (Gray Street) in accordance with Article 3.E. Section C Item 2.

RECOMMENDATION

The Planning Commission, at their July 8, 2024, meeting voted 6 - 0 to recommend approval of Special Use Permit Request PZ24-00290.

A handwritten signature in blue ink that reads "Steve Petrick" followed by the initials "BB". The signature is written over a horizontal line.

Mr. Steve Petrick, Chair

Council Letter City of Danville, Virginia



CL - 1484

NEW BUSINESS F.

City Council REGULAR MEETING

Meeting Date: August 6, 2024

Subject: Special Use Permit Application to Allow Duplex Residential Dwellings at Parcel 20816 (Gray Street).

From: Renee Burton, Division Director of Planning

COUNCIL ACTION

1. Public Hearing
2. An Ordinance Granting Special Use Permit Application PZ24- 00290, filed by CCKW, LLC, Requesting a Special Use Permit to Allow a Duplex Dwelling at Parcel 20615 (Gray Street) in Accordance with Article 3.E., Section C., Item 2.

SUMMARY

The applicant CCKW, LLC has requested a Special Use Permit at Parcel ID 20816 (Gray Street) to allow construction of a duplex in accordance with Article 3.E. Section C Item 2.

Parcel ID 20816 is a vacant lot located at the corner of Gray Street that is zoned OT-R, Old Town Residential. Construction of a duplex in an OT-R zoning district requires a Special Use Permit.

Preliminary sketches have been submitted with the application. Staff will work with the applicant to ensure all Zoning Codes are met during construction.

On July 8, 2024, the City Planning Commission voted 6 - 0 to recommend approval of Special Use Permit PZ24-00291 to allow a duplex at in accordance with Article 3.E. Section C Item 2 at Parcel 20816 (Gray Street).

RECOMMENDATION

It is recommended that City Council adopt an Ordinance for a Special Use Permit for a duplex dwelling in accordance with Article 3.E Section C Item 2 at Parcel 20816 (Gray Street).

Attachments

1. Ordinance
 2. Application
 3. Supporting Documents
 4. Parcel 20816 Aerials Map
 5. Parcel 20816 Owners Zoning Map
 6. Parcel 20816 Land Use Map
 7. Planning Commission Recommendation
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2024____.____

AN ORDINANCE GRANTING SPECIAL USE PERMIT APPLICATION PZ24-00291, FILED BY CCKW, LLC, REQUESTING A SPECIAL USE PERMIT TO ALLOW A DUPLEX DWELLING AT PARCEL 20816 (GRAY STREET) IN ACCORDANCE WITH ARTICLE 3.E., SECTION C., ITEM 2.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that the report of the Planning Commission recommending approval of Special Use Permit Application PZ23-00291, filed by CCKW, LLC, requesting a Special Use Permit to allow a duplex dwelling at Parcel ID 20816 (Gray Street) in accordance with Article 3.E., Section C., Item 2, be, and the same is hereby, received; and

BE IT FURTHER ORDAINED that in consideration of said report and the public hearing this day held by Council, Special Use Permit Application PZ23-00291, filed by CCKW, LLC, requesting a Special Use Permit to allow a duplex dwelling at Parcel ID 20816 (Gray Street) in accordance with Article 3.E., Section C., Item 2, is hereby granted and approved.

Approved:

Mayor

Attest:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney



CITY PLANNING COMMISSION

SPECIAL USE PERMIT APPLICATION

Article 6. Section D. Application Requirements for Special Use Permit.

1. An application for a special use permit shall be made by the owner, contract purchaser with the owner's written consent, or the owner's agent, of the property on which the proposed use is to be located. The application shall be submitted to the Director of Planning/Zoning Administrator, and shall be accompanied by the filing fee of \$360.
2. If the request for a special use permit has been denied by City Council, a request in substantially the same form shall not be resubmitted within one (1) year of the date of denial.
3. The application shall include the following information:
 - a. A preliminary site plan in accordance with the Site Plan Regulations.
 - b. A description of the proposed use and, where applicable, the hours of operation and the proposed number of employees/patrons.
 - c. A written statement of proposed project compatibility with the following:
 - (1.) The Comprehensive Plan.
 - (2.) The applicable zoning district.
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 - (4.) Current and future neighborhood conditions.
 - (5.) Pedestrian and vehicular traffic patterns, on-site and off-site.
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 - d. When requested by the Director of Planning/Zoning Administrator, the Planning Commission, or the City Council, the following information shall be provided by the applicant:
 - (1.) The architectural elevations and floor plans of proposed building(s).
 - (2.) Traffic impact analysis.
 - (3.) Fiscal impact analysis.
 - (4.) Parking and site circulation analysis.
 - (5.) Photographs of property and surrounding area.
 - (6.) Environmental impact statement.

PLANNING DIVISION PROVIDED INFORMATION

Application #: PZ24-00291 PC Meeting Date: _____
Date Received: _____ Received By: _____
Parcel ID: 20816 Address: _____
Existing Zoning _____ Future Land Use: _____

APPLICANT PROVIDED INFORMATION

Property Location (address/ID#): PIN: 20816; Gray Street

Applicant: CCKW LLC

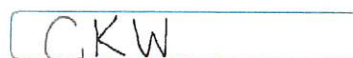
Applicant's Address: 733 River Park Drive, Danville, VA 24540

Applicant's Phone Number: 434.793.0217 (Clif Walden); 434.942.9863 (Kevin Shotwell)

Applicant's E-mail: clif.walden@riversiderooftruss.net; kevshotwe@aol.com

Describe Proposed Request: Please see attached letter.


ID BTUwJmxr7p7AJuGvZgDkt86z 6/10/2024
Applicant Signature date
Clifton K Walden, Jr., Co-Manager of CCKW
LLC


ID BTUwJmxr7p7AJuGvZgDkt86z 6/10/2024
Property Owner Signature date
Clifton K Walden, Jr., Co-Manager of Big Time
Rentals, LLC

June 10, 2024

Via Hand Delivery and Electronic Mail

Ms. Renee Burton
Director of Planning
City of Danville
427 Patton Street
Danville, Virginia 24541

Re: Special Use Permit Application submitted by CCKW LLC

Dear Ms. Burton:

On behalf of CCKW LLC ("CCKW"), I am pleased to submit the enclosed Special Use Permit Applications for parcels 20615 and 20816 on Gray Street (the "Parcels") (the "Applications"). Specifically, and as set forth below, the Applications seek to construct a new duplex on each of the Parcels and to obtain a waiver of the required lot sizes.

Please note that the Parcels are owned by Big Time Rentals, LLC ("BTR"), and – as shown on the enclosed application forms (the "Application Forms") – BTR has consented to these requests by CCKW.

Enclosed for your review and reference are four completed Application Forms, marked as Exhibits A through D, which this letter is intended to supplement, along with an additional exhibit identified below and a check in the amount of \$1,440.00, representing the City's fees associated with these Applications.

Description of Development

As shown in the image below from Google Maps, the Parcels are located in a mature residential area of the City but are presently undeveloped:



CCKW – which is currently constructing the Old Belt Townhomes in the Monument-Berryman community – proposes to build a new duplex on each of the Parcels. As the Parcels are zoned OTR, a special use permit is required for the construction of a duplex.

A preliminary sketch showing the planned construction is attached as Exhibit E. Taking into account the shapes of the Parcels, the units will run front-to-back rather than side-by-side. In light of this configuration, CCKW also requests special use permits for waivers of the minimum lot size and/or yard requirements for a duplex project so that this project may proceed as conceived. (However, in the event that no waivers are necessary, we respectfully request that the waiver-specific Applications be withdrawn from consideration.)

Additional Compatibility Considerations

CCKW's Applications are in harmony with the City of Danville's 2030 Comprehensive Plan, (1) promoting opportunities for a greater variety of housing types in the City within an established neighborhood and, in doing so, (2) supporting the continued economic development of the region.

The aims of the Applications also remain in harmony with the current intent and purpose of this zoning district, as CCKW's proposal represents the return of residential development to the Parcels and takes advantage of an opportunity to realize additional density in an established portion of the City.

Finally, CCKW's proposal for these duplexes is consistent with the residential character of adjacent properties, surrounding neighborhoods, and existing and proposed development, both in terms of aesthetics and scale. Existing pedestrian and vehicular traffic patterns, both on-site and off-site, will be not negatively affected by the duplexes, and, given the established nature of this neighborhood, public facilities are adequate and will not be strained by the proposed development.

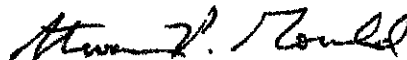
Application Requirements for Special Use Permit

Our intention has been to address above each of the requirements identified as a requirement for consideration of this Application. To the extent that any item has been overlooked, we will gladly and promptly supplement this letter.

* * *

Thank you in advance for your consideration of this Application. Should you or your staff have any questions, do not hesitate to let me know. We look forward to discussing the proposed project with the Planning Commission in July.

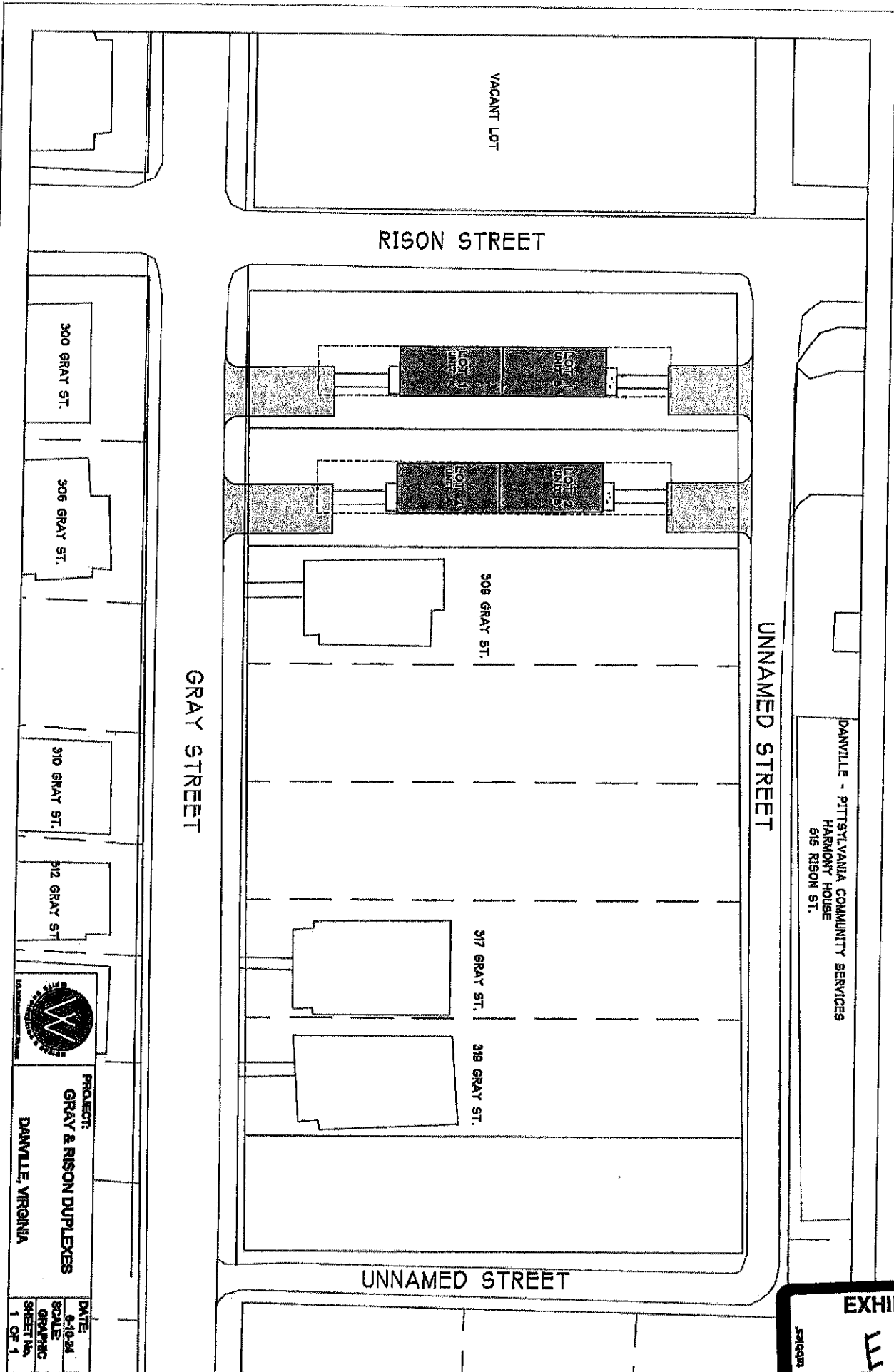
Sincerely,



Steven P. Gould

Enclosures

cc: CCKW LLC (w/encls.) [via electronic mail]



DANVILLE - PITTSYLVANIA COMMUNITY SERVICES
HARMONY HOUSE
515 RISON ST.

UNNAMED STREET

RISON STREET

GRAY STREET

UNNAMED STREET

DATE: 6-10-24
SCALE: GRAF/HC
SHEET NO. 1 OF 1

PROJECT:
GRAY & RISON DUPLEXES
DANVILLE, VIRGINIA

EXHIBIT
E

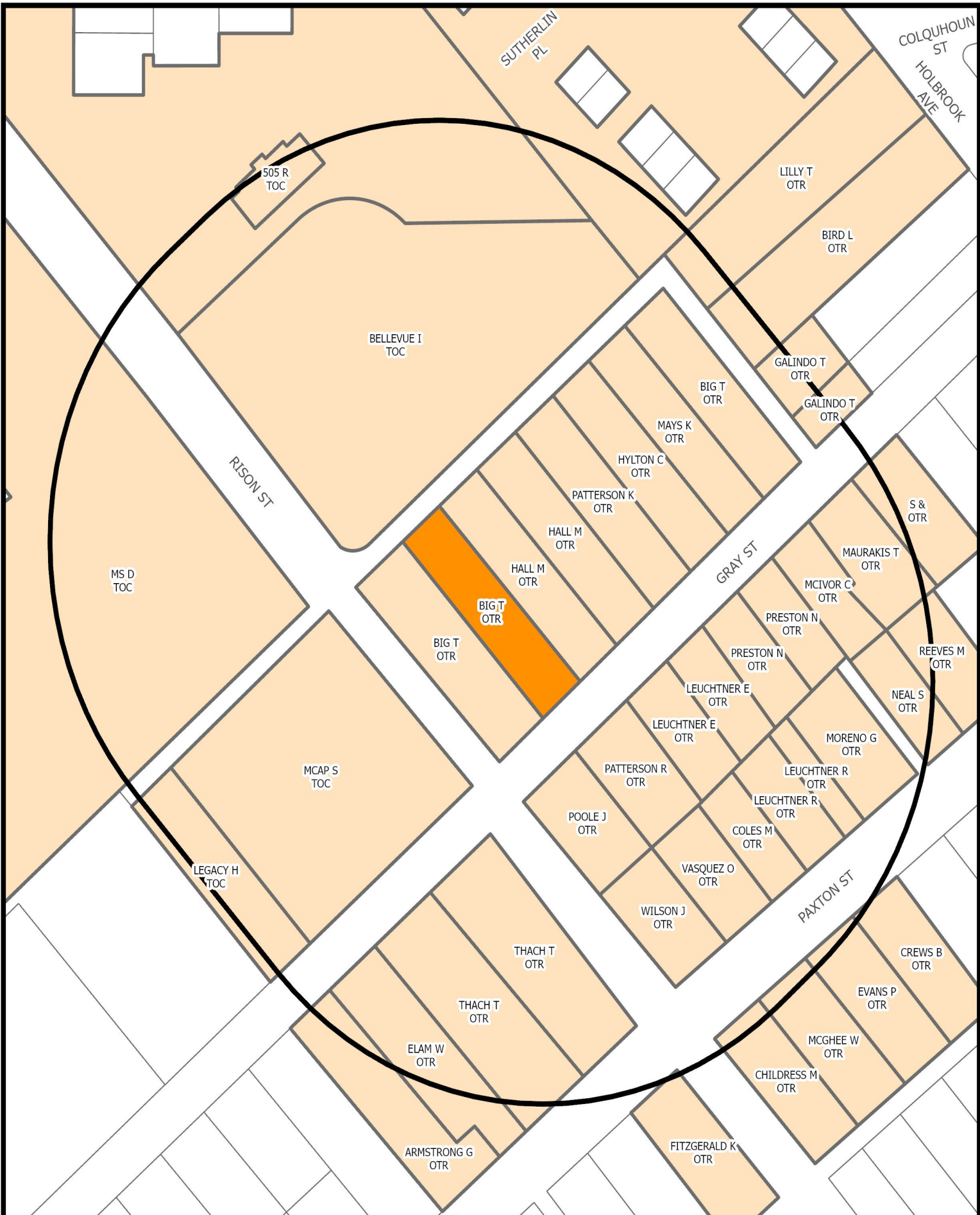


2023 AERIAL IMAGERY OF SUBJECT PROPERTY

Prepared by:
Planning Division
6/26/2024



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SURROUNDING PROPERTY OWNERS AND ZONING WITHIN 300 FEET OF SUBJECT PROPERTY

Prepared by:
Planning Division
6/26/2024



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YEAR 2030 LAND USE SURROUNDING SUBJECT PROPERTY

Prepared by:
Planning Division
6/26/2024



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CITY OF DANVILLE

Community Development Division of Planning and Zoning

MEMORANDUM

DATE: JULY 08, 2024
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: SPECIAL USE PERMIT APPLICATION PZ24-00291

REQUEST

Special Use Permit application PZ24-00291 filed by CCKW, LLC to allow duplex residential dwellings at Parcel 20816 (Gray Street) in accordance with Article 3.E. Section C Item 2.

RECOMMENDATION

The Planning Commission, at their July 8, 2024, meeting voted 6 - 0 to recommend approval of Special Use Permit Request PZ24-00291.

A handwritten signature in blue ink that reads "Steve Petrick" followed by a stylized "SB" monogram.

Mr. Steve Petrick, Chair

Council Letter City of Danville, Virginia



CL - 1485

NEW BUSINESS G.

City Council REGULAR MEETING

Meeting Date: August 6, 2024

Subject: Request to Amend Chapter 41 entitled "Zoning Ordinance" of the City of Danville.

From: Renee Burton, Division Director of Planning

COUNCIL ACTION

1. Public Hearing
2. An Ordinance Amending Chapter 41 Entitled, "Zoning Ordinance" of the Code of the City of Danville, Virginia, 1986, As Amended, More Specifically, to Amend Article 3.P., Section H., Item 10.

SUMMARY

The Planning Staff has received a Code Amendment request to amend Article 3.P Section H of the Zoning Code entitled Cyber Park, Additional Regulations. The amendment request is to update the existing Code to accommodate the changing needs of the Park for new technologies and equipment necessary for the operations within the CyberPark.

Current language

Article 3.P Section H

10. All uses, except storage and loading, shall be conducted entirely within an enclosed building. Outdoor storage of merchandise, material, and equipment shall be permitted, provided the storage area is completely enclosed by walls, fences, buildings or a combination thereof. Walls or fences shall be solid and not less than six (6) feet in height and, provided further, that no merchandise, material, or equipment shall be stored to a height greater than any adjacent wall, fence, or building.

Proposed Language

10. Outdoor storage of merchandise, material and equipment shall be permitted. Storage area for merchandise, material and equipment must be completely enclosed by solid walls, fences, buildings or a combination thereof that is to be no less than six (6) feet in height and, provided further that no merchandise or material shall be stored to a height greater than any adjacent wall, fence, or building. Outdoor storage of equipment, needed for approved production processes, may exceed six (6) feet in height without full enclosure, but may not exceed 125% of the height of the primary structure. Equipment, not completely enclosed, must be without advertising copy or design. All equipment must be surrounded by appropriate landscaping and placed in the rear yard if it exceeds six (6) feet in height.

On July 8, 2024, the City Planning Commission voted 6 - 0 to recommend approval of PZ24-00288 to amend Chapter 41 entitled "Zoning Ordinance" of the City of Danville, 1986 as amended. Specifically, amend Article 3.P Section H Item 10 of the Zoning Code as presented.

RECOMMENDATION

It is recommended that City Council adopt an Ordinance to amend Chapter 41 entitled "Zoning Ordinance" of the City of Danville, 1986 as amended. Specifically, amend Article 3.P Section H Item 10 of the Zoning Code.

Attachments

1. Ordinance
 2. Planning Commission Recommendation
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2024 ____.

AN ORDINANCE AMENDING CHAPTER 41 ENTITLED, "ZONING ORDINANCE" OF THE CODE OF THE CITY OF DANVILLE, VIRGINIA, 1986, AS AMENDED, MORE SPECIFICALLY, TO AMEND ARTICLE 3.P., SECTION H., ITEM 10.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Danville, Virginia, that the report of the City Planning Commission recommending approval of an amendment to Chapter 41 entitled, "Zoning Ordinance" of the Code of the City of Danville, Virginia, 1986, as amended, specifically, to amend Article 3.P., Section H., Item 10 be, and the same is hereby, received; and

BE IT FURTHER ORDAINED, by the Council in consideration of said report and the public hearing this day held by Council, specifically, to amend Article 3.P., Section H., Item 10, of Chapter 41 entitled, "Zoning Ordinance", of the Code of the City of Danville, Virginia, 1986, as amended, be, and the same is hereby, amended and reordained to read as follows:

ARTICLE 3.P. CP-1, CYBER PARK ONE DISTRICT

H. - Additional Regulations

10. All uses, except storage and landing, shall be conducted entirely within an enclosed building. Outdoor storage of merchandise, material and equipment shall be permitted, provided the storage area is completely enclosed by walls, fences, buildings or a combination thereof. Walls or fences shall be solid and not less than six (6) feet in height and, provided further, that no merchandise, material or equipment shall be stored to a height greater than any adjacent wall, fence, or building. Storage area for merchandise, material and equipment must be completely enclosed by solid walls, fences, building or a combination thereof that is to be no less than six (6) feet in height and provided further that no merchandise or material shall be stored to a height greater than any adjacent wall, fence, or building. Outdoor storage of equipment, needed for approved production processes, may exceed six (6) feet in height without full enclosure, but may not exceed 125% of the height of the primary structure or eighty (80) feet,

whichever is less. Equipment, not completely enclosed, must be without advertising copy or design. All equipment must be surrounded by appropriate landscaping and placed in the rear yard if it exceeds six (6) feet in height.

(80) feet, whichever is less. Equipment, not completely enclosed, must be without advertising copy or design. All equipment must be surrounded by appropriate landscaping and placed in the rear yard if it exceeds six (6) feet in height.

Approved:

Mayor

Attest:

Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney



CITY OF DANVILLE

Community Development Division of Planning and Zoning

MEMORANDUM

DATE: JULY 08, 2024
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: CODE AMENDMENT REQUEST PZ24-00288

REQUEST

Code Amendment request PZ24-00288 to amend Chapter 41 entitled "Zoning Ordinance" of the City of Danville, 1986 as amended. Specifically, amend Article 3.P Section H of the Zoning Code.

RECOMMENDATION

The Planning Commission, at their July 8, 2024, meeting voted 6 - 0 to recommend approval of Code Amendment Request PZ24-00288.

A handwritten signature in blue ink that reads "Steve Petrick" followed by the initials "RB". The signature is written over a horizontal line.

Mr. Steve Petrick, Chair

Council Letter City of Danville, Virginia



CL - 1469

NEW BUSINESS H.

City Council REGULAR MEETING

Meeting Date: August 6, 2024

Subject: Amending the Fiscal Year 2025 Budget Appropriation Ordinance for the Creative Communities Art Grant

From: Charlene Presley, Division Director - Special Recreation

COUNCIL ACTION

An Ordinance Amending the Fiscal Year 2025 Budget Appropriation Ordinance to Provide for a Virginia Commission for the Arts Grant in the Amount of \$4,500, and to Provide for the Local Share in the Amount of \$5,000 for a Total Grant of \$9,500.

First Reading

SUMMARY

The City of Danville participates in the Creative Communities Partnership Grant, through the Virginia Commission for the Arts. The City of Danville has received notification from the Commission that a grant of \$4,500 has been awarded for Fiscal 2025.

BACKGROUND

The local match of \$5,000 has been provided to local arts organizations. Some of the local groups that have been assisted under this program over the years include: The Danville Area Choral Arts Society, Danville Museum of Fine Arts and History, Danville Symphony Orchestra, Danville Concert Association, and Smokestack Theatre Company. The advertising for availability will start immediately. A Public Notice will be advertised the week of August 14, 2024, soliciting applications. Agencies listed above will be sent letters advising them of the funding opportunity and informing them that they must complete an application. The applications are due back no later than October 1, 2024. City staff reviews the applications and makes award recommendations to the local arts grant task force, who vote on final awards. Award recipients are notified by letter of their grant amount, and funds must be spent prior to June 30, 2025.

RECOMMENDATION

It is recommended that the City Council adopt the accompanying Ordinance providing funds for a Creative Communities Partnership Grant from the Virginia Commission for The Arts, and required share.

Attachments

1. Ordinance
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2024-_____._____

AN ORDINANCE AMENDING THE FISCAL YEAR 2025 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR A VIRGINIA COMMISSION FOR THE ARTS GRANT IN THE AMOUNT OF \$4,500, AND TO PROVIDE FOR THE LOCAL SHARE IN THE AMOUNT OF \$5,000 FOR A TOTAL GRANT OF \$9,500.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that the Fiscal Year 2025 Budget Appropriation Ordinance be, and the same is hereby, amended by increasing revenues for a grant in the amount of \$4,500 from the Commonwealth of Virginia, Virginia Commission for the Arts, and the local share of the grant in the amount of \$5,000, all for its support of local arts, such funds to be appropriated in the Special Grants fund and to be as follows:

ANTICIPATED REVENUES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Virginia Commission for the Arts Categorical Aid - State	60139000-47520	\$ 4,500
Local Share Transfer from General Fund	60139000-6101	<u>\$ 5,000</u>
	TOTAL	<u>\$ 9,500</u>

ANTICIPATED EXPENDITURES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Virginia Commission for the Arts	60139999-50	<u>\$ 9,500</u>

AND BE IT FURTHER ORDAINED that all other accounts and provisions of the Fiscal Year 2025 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

Approved:

Mayor

Attest:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney