



RIVER DISTRICT DESIGN COMMISSION REGULAR MEETING AGENDA

4TH FLOOR CONFERENCE ROOM

September 12, 2024

4:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. NEW BUSINESS

1. Certificate of Appropriateness application PZ24-00442 filed by Adam Vaught to replace windows and doors at 400 Bridge Street (Parcel 21490).
2. Certificate of Appropriateness PZ24-00483 filed by Seven Diamonds LLC to add new windows at 521 Bridge Street (Parcel 21485).

D. MINUTES

1. Minutes from the August 8, 2024 RDDC Meeting

E. ADJOURN



River District Design Commission

STAFF REPORT

DATE: September 12, 2024
TO: River District Design Commission
FROM: Renee Burton, Division Director of Planning
RE: Certificate of Appropriateness application PZ24-00442 filed by Adam Vaught to replace windows and doors at 400 Bridge Street (Parcel 21490).

SUMMARY

The applicant, Adam Vaught, is requesting to replace the first story windows, garage door, infill, and door at 400 Bridge Street.

The non-historic first floor windows will be replaced to match the second- and third-floor windows. The garage doors include two facing Wilson Street and two on the front elevation, one on the first floor and one on the third floor. These will be replaced with storefront windows. The door on the Bridge Street elevation will be replaced with a new wood 1/2 light over three-panel door. Finally, the infill with door located in the breezeway will be replaced with storefront windows and a door. Due to the elevation of this door, a concrete stair and ramp with steel rails are proposed.

DESIGN GUIDELINES EXCERPTS

Section 3.4 Commercial Buildings

Restoration of the original storefront is preferred, but proposals for restoration or renovations will be considered on an individual basis.

Section 3.7

If replacement materials must be used, they should match the original materials and design.

RECOMMENDATION

The Planning Staff recommends approval of PZ24-00442 to replace windows and doors at 400 Bridge Street (Parcel 21490).

ATTACHMENTS

1. 400 Bridge St



CITY OF DANVILLE

Community Development Division of Planning and Zoning

COMMISSION OF ARCHITECTURAL REVIEW CERTIFICATE OF APPROPRIATENESS APPLICATION

Zoning Ordinance Article 3.R.C.1. No zoning, site plan, subdivision plat, or building permit shall be issued for the erection, reconstruction, exterior alteration, restoration, rehabilitation, razing, relocation or demolition of any building, structure, signs, fences, walls, light fixtures, accessory buildings, pavements, grading, site improvements, significant landscaping features or other appurtenant element in an HP-O District unless and until such building or site element has been approved by the issuance of a Certificate of Appropriateness by the Commission of Architectural Review for the City

PLANNING DIVISION PROVIDED INFORMATION

Applicant #: _____ CAR Meeting Date: _____
Date Received: _____ Received By: _____
Parcel ID #: _____ Address: _____
Existing Zoning: _____

APPLICANT PROVIDED INFORMATION

Property Location (address/ID#): 400 BRIDGE ST. DANVILLE VA, 24541
PARCELID # 21490
Applicant: Applicant's Address: PO Box 1079 ROANOKE VA 24005
Applicant's Phone Number: (540) 808-8933
Applicant's E-mail: ADAMCVAUGHN@GMAIL.COM
Describe Proposed Improvements: WRITE UP ATTACHED

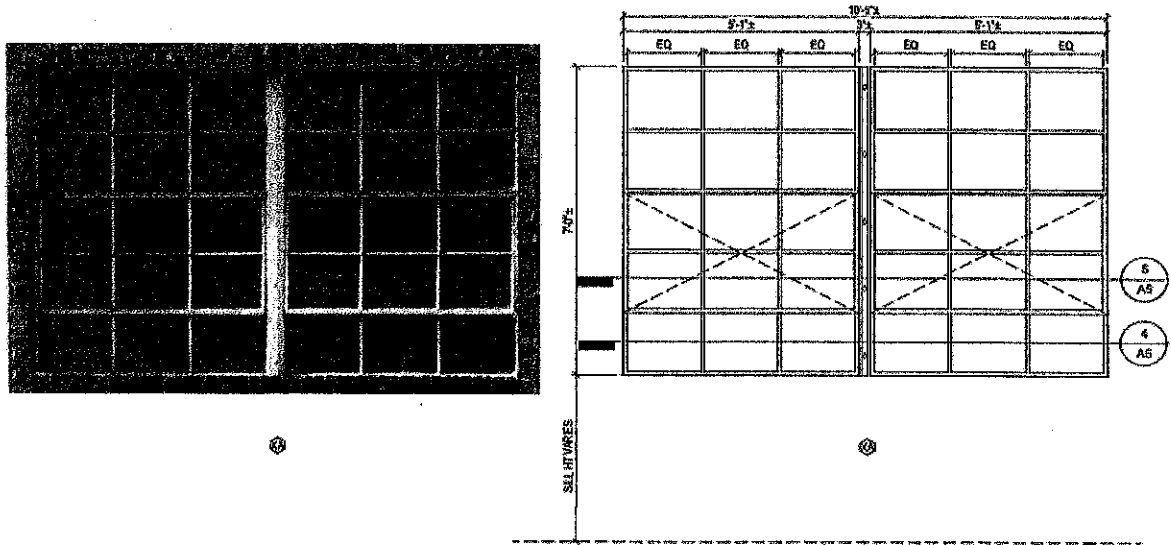
Applicant's Name (Print) 400 BRIDGE, LLC
ADAM VAUGHN
Date 8/19/24

Applicant's Signature

Description of Proposed Improvements:

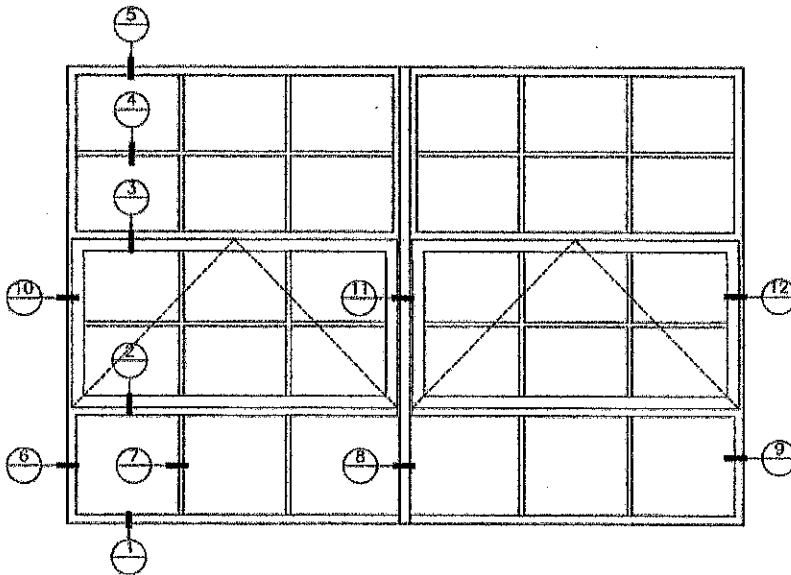
- 1) Replacement of non historic 1st floor windows to match existing historic windows on the 2nd and 3rd floor.

Existing:



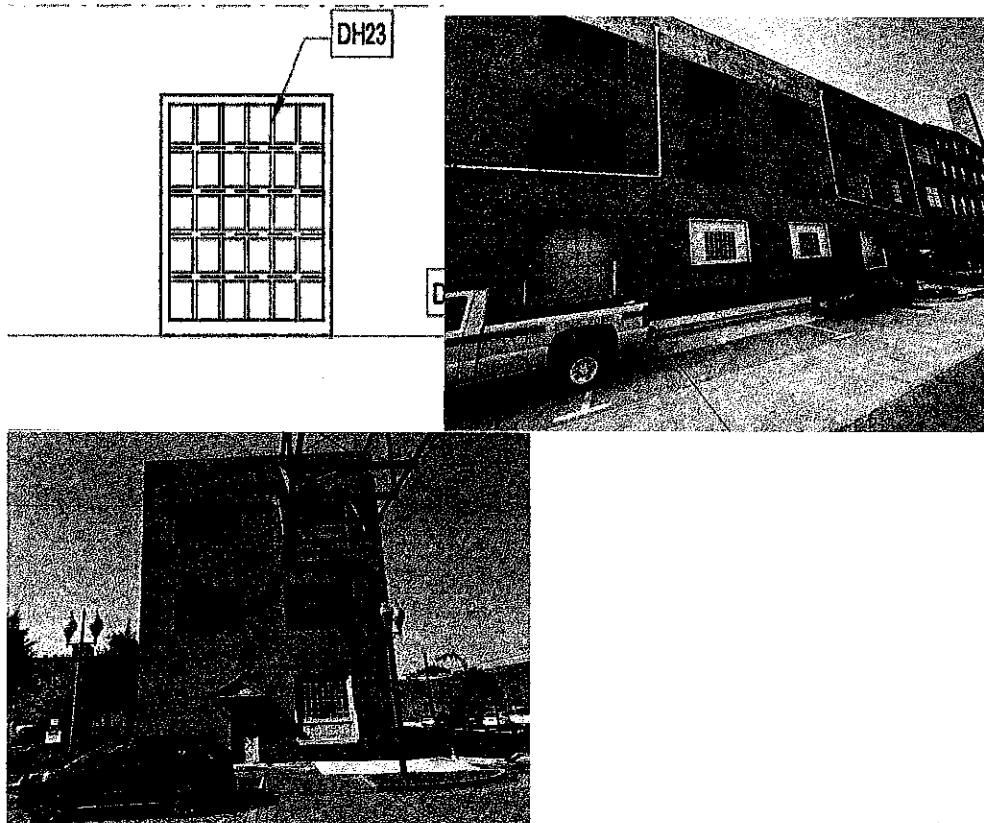
1 EXISTING WINDOW ELEVATIONS
1/2" = 1'-0"

Proposed:

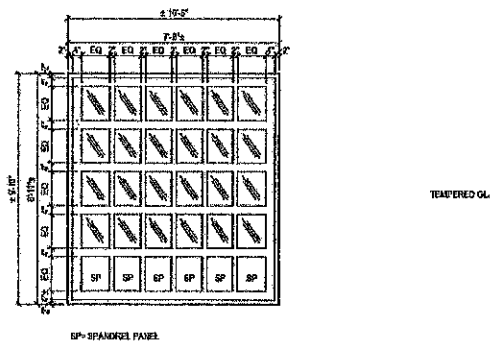


- 2) Remove existing garage doors and install historic tax credit approved replacement using storefront material. This will include 2 on the 1st floor level facing Wilson Street as well as 1 on the 1st floor & 1 on the 3rd floor facing Bridge Street.

Existing:



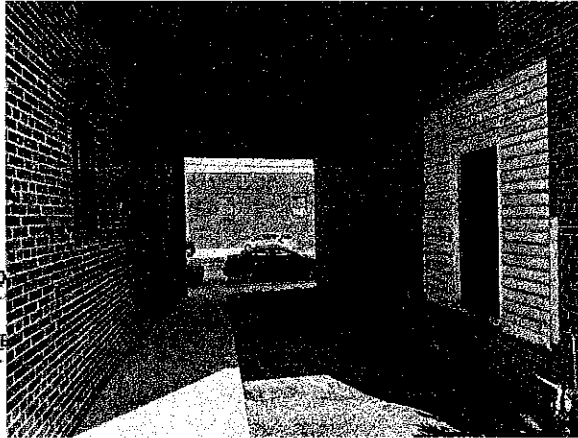
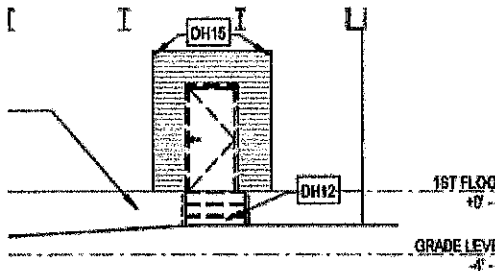
Proposed:



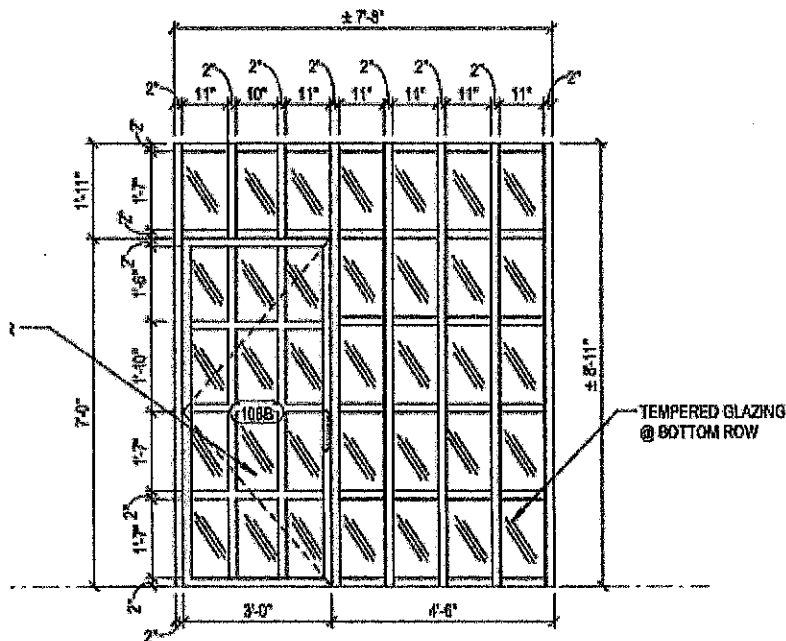
NEW WINDOW 'C' ELEVATION
3/8" = 1'-0"

- 3) Remove non historic infill where a garage door used to be in the breezeway off of Wilson Street. This will be one of the primary accesses to the building. Therefore, this replacement will have the same configuration as the other replacements except it will have a door incorporated into it.

Existing:



Proposed:



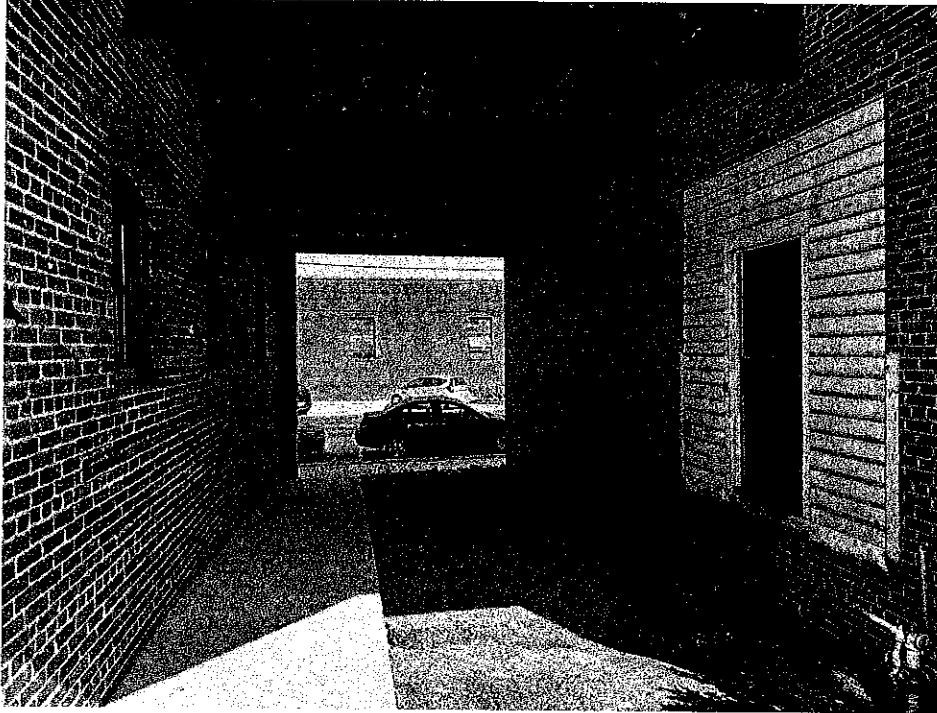
NEW STOREFRONT DOOR

9
A1.43

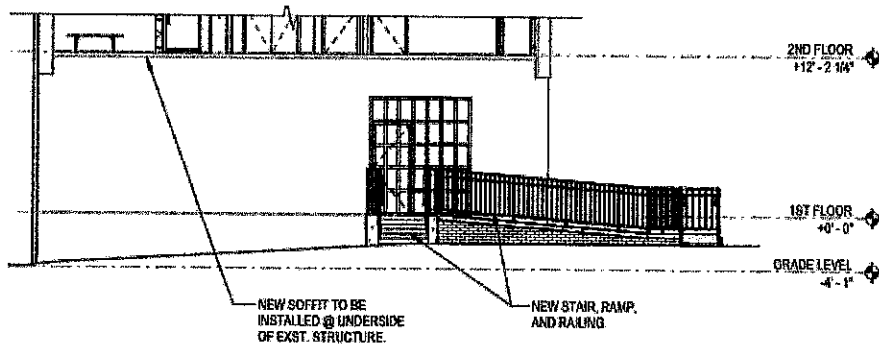
3/8" = 1'-0"

- 4) In order to achieve code compliant access to the door referenced above, we will need to add a stair and ramp. We are proposing to do this using concrete for the structure of the ramp & rails with simple steel rails.

Existing:



Proposed:



RENOVATION ELEVATION BREEZEWAY ELEVATION

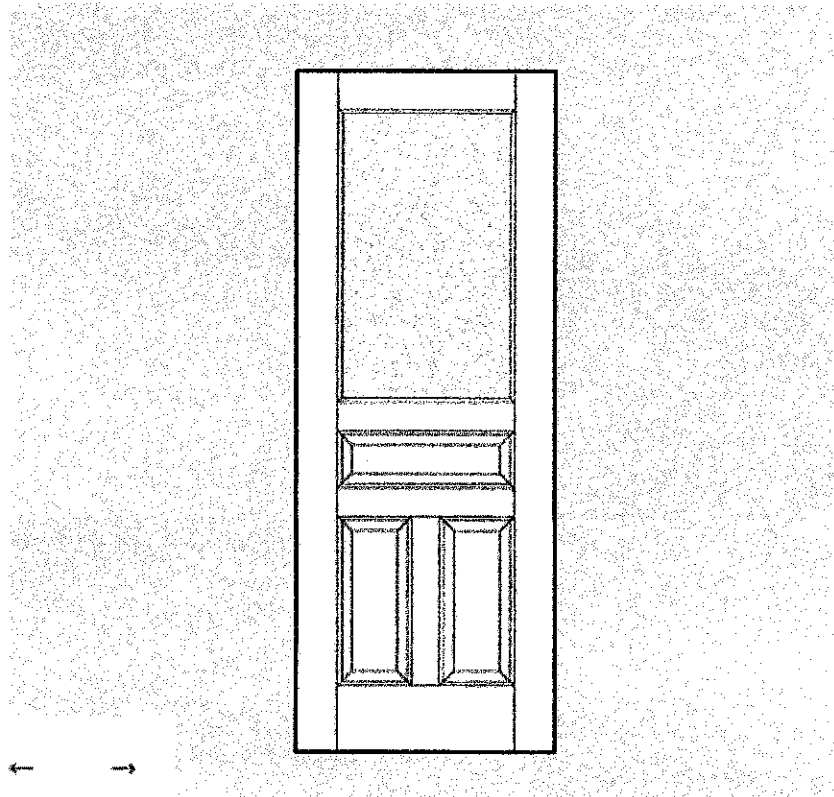
3
A2.01 1/8" = 1'-0"

- 5) We would also like to replace the 1960s/70s crossbuck door on the front with a new 1/2 light over 3-panel wood door.

Existing:



Proposed:





River District Design Commission

STAFF REPORT

DATE: September 12, 2024
TO: River District Design Commission
FROM: Renee Burton, Division Director of Planning
RE: Certificate of Appropriateness PZ24-00483 filed by Seven Diamonds LLC to add new windows at 521 Bridge Street (Parcel 21485).

SUMMARY

The applicant, Seven Diamonds LLC, is requesting to add windows on the west elevation at 521 Bridge Street.

The west elevation of 521 Bridge Street currently has no windows. The applicant will install windows similar in size and spacing to the existing windows but with different muntins and without the arched brick above to differentiate them from the existing historic windows. The applicant has stated that this difference is in line with the current VDHR guidelines. The applicant anticipates the new windows to be aluminum clad. However, the new window material and muntin pattern will be finalized at a later time.

The proposed design complements the historic window configuration while differentiating enough to not create a false history. Windows have not been reviewed by VDHR. Reviews may alter window configuration. Any alterations would require additional review by the River District Design Commission.

DESIGN GUIDELINES EXCERPTS

Section 3.2 General Guidelines

All additions and renovations to existing structures should complement the original elements in terms of material, size, shape and color.

RECOMMENDATION

The Planning Staff recommends approval of PZ24-00483 to add new windows at 521 Bridge Street (Parcel 21485).

ATTACHMENTS

- 1 - 2024-08-22 Danville RDDC Submittal Application-521 Bridge St
- 2 - Exhibit A - 521 Bridge ALTA 1-27-21
- 3 - Exhibit B - 2024-08-28 03240022-00 BRIDGE ST 521 - ARCH DWGS



CITY OF DANVILLE

Community Development Division of Planning and Zoning

RIVER DISTRICT DESIGN COMMISSION

CERTIFICATE OF APPROPRIATENESS APPLICATION

The Danville City Council appoints the River District Design Commission (RDDC) to administer the River District Design Guidelines. The RDDC reviews building and site alterations within the District and issues a Certificate of Appropriateness (COA) if the alterations meet Design Guideline standards. Work on buildings and sites within the River District cannot begin until the RDDC issues a COA and the applicant receives all other required permits and approvals. Please reference Design Guidelines Section 1.3 for Commission information and Section 1.7 for COA procedures.

PLANNING DIVISION PROVIDED INFORMATION

Application #: _____ RDDC Meeting Date: _____

Date Received: _____ Received By: _____

Parcel ID: _____ Zoning District: _____

Additional Information: _____

APPLICANT PROVIDED INFORMATION

1. Please completely answer all application questions.
2. The property owner(s) or an authorized representative must sign the application.
3. A complete application along with drawings, photos, plans or sketches of your proposed improvements, including dimensions, is important for the RDDC to quickly and accurately act on your application. Please attach all additional materials.

Property Location (address/ID#): 521 BRIDGE STREET, PARCEL ID # 21485

Applicant: SEVEN DIAMONDS LLC (Property Owner) (Contact: Teju Patadia)

(Please Note: Owner's Agent is Robert Pilkington, Balzer and Associates, Inc.,

rpilkington@balzer.cc, 540-772-9580)

Applicant's Address: 2835 MATTHEW DRIVE, VINTON, VIRGINIA

Applicant's Phone Number: 540-467-6394

Applicant's E-mail: tdpstores@gmail.com

Proposed Improvement:

☒ Alteration ☐ Addition ☒ Rehabilitation ☐ New Construction ☐ Sign

Improvement Description:

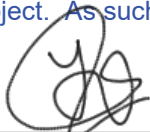
Renovation of historic former tobacco warehouse building in the Tobacco Warehouse Commercial district. Exterior modifications are anticipated to be limited to adding windows on the west side of the building, facing an open parking lot and drive lane on the adjacent property. All other existing exterior features to remain with no changes. Additional windows are requested in order to redevelop property into residential apartments, please see floor plan layout for the building showing why new windows are necessary (see apartment layout). New windows shown are designed to be similar in size and spacing to existing windows, but are differentiated in window muntin pattern and brick arch above (four course arch over historic, simple brick soldier course over new) in order to distinguish the new windows from historic windows, in keeping with current historic rehabilitation guidelines as reviewed by the Virginia Dept of Historic Resources (VDHR). New windows are also kept back at least one "bay" (approx. 20') from the front building line, also in keeping with current VDHR review requests. New windows are anticipated to be aluminum clad exterior. Final window pattern and material to be finalized during the VDHR review.

Are you aware of the federal and state tax credits for potential reimbursement or credit of substantial rehabilitation project expenses?

☒ Yes ☐ No

Would you like more information about these programs? ☐ Yes ☒ No

Please note, Applicant plans to utilize federal and state tax credits as part of the funding mechanism for this project. As such, we are anticipating a full review by the VDHR and NPS.



Applicant Signature

Property Owner Signature
(if not applicant)

All buildings, structures, or improvements visible from a public right-of-way and in the River District must not be located, constructed, reconstructed, altered, or repaired without a Certificate of Appropriateness. The RDDC meets on the second Thursday of each month at 4:00 PM in the Municipal Building's fourth floor City Council Conference Room. Submit questions or applications to the Planning Division, Municipal Building, 427 Patton Street, Room 207, Danville, VA 24541, call us at (434)-799-5260 or e-mail us at williss@danvilleva.gov.

1. THIS PLAT HAS BEEN PREPARED FROM AN ACTUAL FIELD SURVEY AS PER DATE OF THIS PLAT AND THERE ARE NO READILY APPARENT EASEMENTS OR ENCROACHMENTS EXCEPT AS SHOWN.
2. THIS PLAT HAS BEEN PREPARED WITH THE BENEFIT OF A TITLE REPORT.
3. A PORTION OF THE AREA SHOWN HEREON IS LOCATED WITHIN FLOOD HAZARD ZONE 'AE' FOR A 100 YEAR FLOOD AS DETERMINED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY AS SHOWN ON COMMUNITY-PANEL MAP 51143C0634E DATED 9-29-2010. THE APPROXIMATE LIMITS OF FLOOD HAZARD ZONE 'AE' ARE SHOWN HEREON BY GRAPHIC SCALING ONLY. THIS PROPERTY IS UNDER EVALUATION FOR REMOVAL FROM THE FLOODZONE BASED ON A LETTER OF MAP CHANGE TO BE COMPLETED AFTER THIS ALTA SURVEY.
- THE BASE FLOOD ELEVATION IN FLOOD HAZARD ZONE 'AE' IS 405.0 AND THE FINISHED FLOOR ELEVATION OF THE PORTION OF THE BUILDING LOCATE WITHIN FLOOD HAZARD ZONE 'AE' IS 407.2'
4. THIS SURVEY DOES NOT ADDRESS THE EXISTENCE, DETECTION, OR DELINEATION OF ANY ENVIRONMENTALLY SENSITIVE AREAS OR ANY ENVIRONMENTAL PROBLEMS LOCATED ON THE SURVEYED PREMISES.

THIS IS A NEW DESCRIPTION WHICH DESCRIBES THE SAME REAL ESTATE AS THE RECORD DESCRIPTION, UPDATED TO REFER TO CURRENT MONUMENTATION, ADJOINERS, AND REFLECT MODERN MEASUREMENT PRACTICES & ACCURACIES.

LEGAL DESCRIPTION (UPDATED):

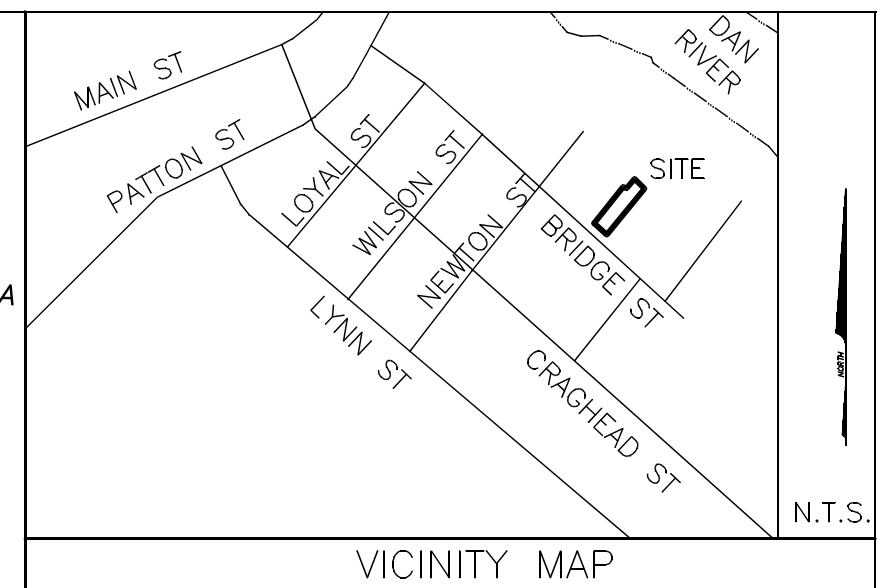
THAT CERTAIN LOTS OR PARCEL OF LAND, TOGETHER WITH IMPROVEMENTS THEREON AND APPURTENANCES THEREUNTO BELONGING, SITUATE IN CITY OF DANVILLE, VIRGINIA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A MAG NAIL SET AT THE CORNER OF THE PROPERTY WITH THE INDUSTRIAL DEVELOPMENT AUTHORITY OF DANVILLE, VA AND NORTHERN RIGHT-OF-WAY OF BRIDGE STREET, THENCE ALONG SAID RIGHT-OF-WAY OF BRIDGE STREET N 47°35'16" W 68.50' TO A MAG NAIL SET IN SAID RIGHT-OF-WAY AND ANOTHER CORNER WITH THE INDUSTRIAL DEVELOPMENT AUTHORITY OF DANVILLE, VA THENCE LEAVING SAID RIGHT-OF-WAY & PROCEEDING WITH LINE OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF DANVILLE, VA N 38°44'29" E 178.29' TO A PK NAIL FOUND, THENCE S 47°02'22" E 15.00' TO A PK NAIL, THENCE N 38°44'29" E 52.50' TO A MAG NAIL SET IN A CONCRETE PAD, THENCE LEAVING THE LINE WITH THE INDUSTRIAL DEVELOPMENT AUTHORITY AND PROCEEDING WITH THE LINE OF THE CITY OF DANVILLE S 47°44'21" E 53.48' TO A COMPUTED POINT PASSING THROUGH A MAG NAIL SET AT 45.70', THENCE LEAVING THE LINE WITH THE CITY OF DANVILLE S 38°44'06" W 230.79' TO THE POINT OF BEGINNING AND CONTAINING 0.344 ACRES.

AND BEING IN FACT THE SAME REAL ESTATE CONVEYED TO LUNA INNOVATIONS INCORPORATED, A CORPORATION EXISTING UNDER THE LAWS OF THE STATE OF DELAWARE BY DEED IN THE CLERK'S OFFICE OF THE CIRCUIT COURT OF DANVILLE CITY, VIRGINIA, AS INSTRUMENT NO. 100003779.

EASEMENT DEEDS FROM EXCEPTIONS IN TITLE REPORT FURNISHED BY FIDELITY NATIONAL TITLE INSURANCE COMPANY (POLICY NO.: PH 24464) WHICH MAY APPLY:

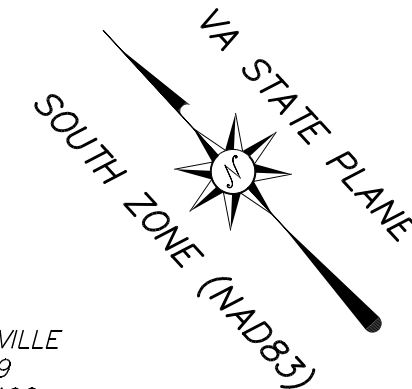
- 6 EASEMENT GRANTED INDUSTRIAL DEVELOPMENT AUTHORITY OF DANVILLE, VIRGINIA, BY INSTRUMENT DATED OCTOBER 26, 2011, RECORDED AS INSTRUMENT NO. 110002967.
- 7 EASEMENT GRANTED INDUSTRIAL AUTHORITY OF DANVILLE, VIRGINIA (IDA), BY INSTRUMENT DATED OCTOBER 26, 2011, RECORDED AS INSTRUMENT NO. 110002968. MAY APPLY, NO FIRE ESCAPE WAS NOTED DURING FIELD VISIT.



105 NORTH MAIN ST.
GRETN, VA 24557
434-656-1051

ARMSTRONG
& ASSOCIATES
SURVEYING, PLANNING, DEVELOPMENT

ARMSTRONGANDASSOCIATES.NET
ARMSTRONGLANDSURVEYING@GMAIL.COM



CITY OF DANVILLE
PID 26549
INST 06-3490

PK NAIL

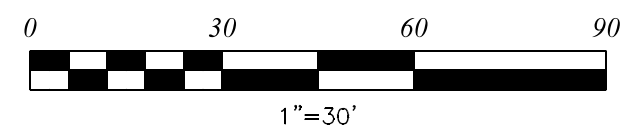
LEGEND

- IRON PIN FOUND
- COMPUTED POINT
- IRON PIN SET
- SANITARY SEWER MANHOLE
- UNDERGROUND SANITARY SEWER
- UNDERGROUND GAS LINE
- UNDERGROUND WATERLINE
- UNDERGROUND ELECTRIC
- UNDERGROUND TELEPHONE
- WATER METER
- GAS VALVE
- GAS METER
- LIGHT POLE
- CHAINLINK FENCE
- TERRA COTTA
- BRICK WALK
- COBBLESTONE
- CONCRETE
- SIGN

EASEMENT TABLE:

LINE	BEARING	DISTANCE
L1	N 49°52'49" W	8.88'
L2	N 40°07'11" E	46.61'

JOINT ALLEY



TO THE FIDELITY NATIONAL TITLE INSURANCE COMPANY, , AND 521 BRIDGE STREET LLC.
COMMITMENT #PH 24464.

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE 2016 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/NSPS LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS, AND INCLUDES ITEMS 1,2,3,4,7A,8,9,11,13, AND 14 OF TABLE A THEREOF. THE FIELD WORK WAS COMPLETED ON 01-27-2021.

Richard B. Armstrong, Jr.

01-27-2021

RICHARD B. ARMSTRONG, JR., LICENSE #3017

DATE

214' +/- TO
NEWTON ST

TRANSFORMER
PADS (2)

JBOX

METAL GATE

14" BRICK WALL

MAG NAIL SET

14" BRICK WALL

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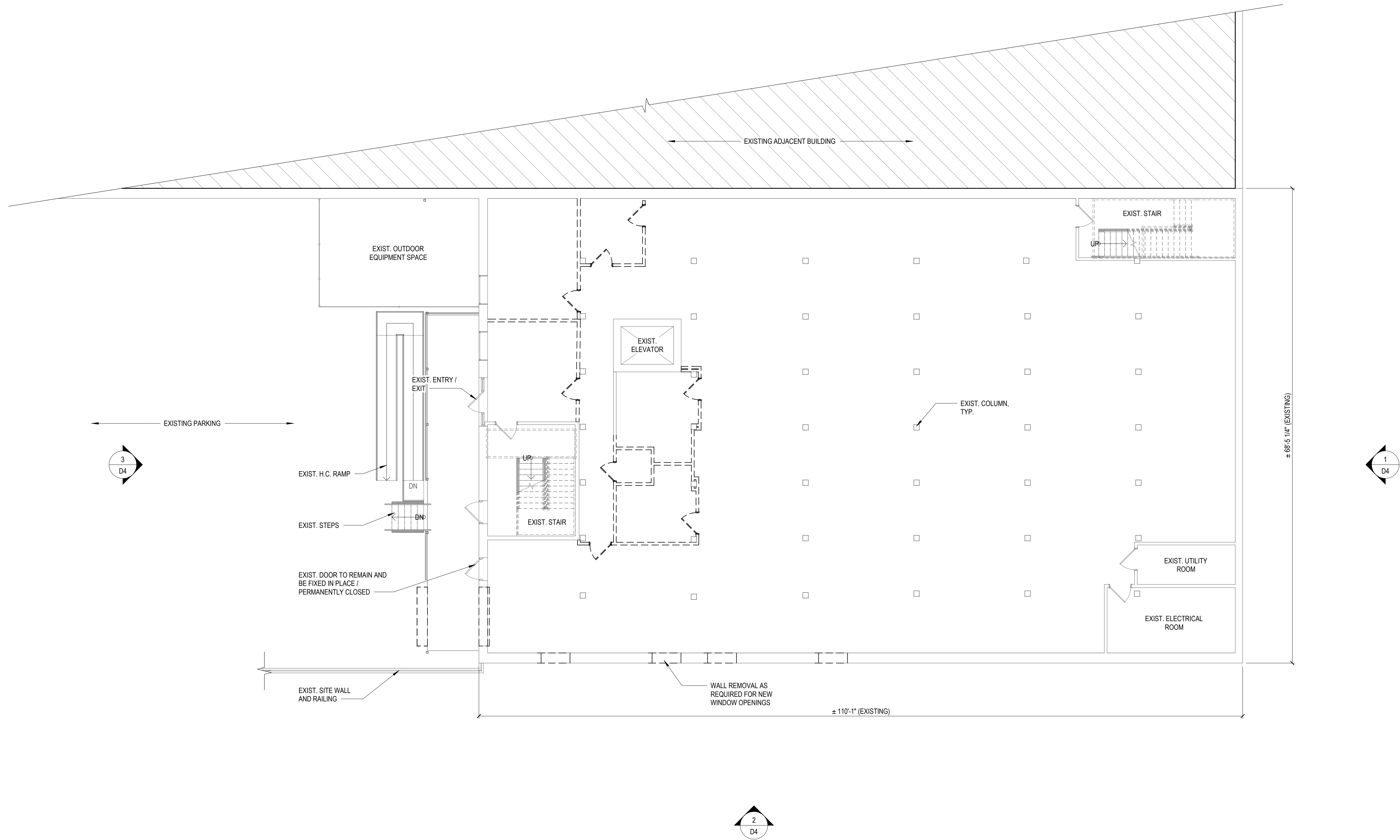
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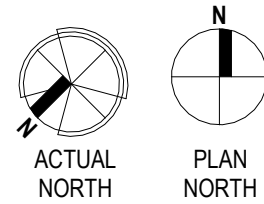
14" BRICK WALL

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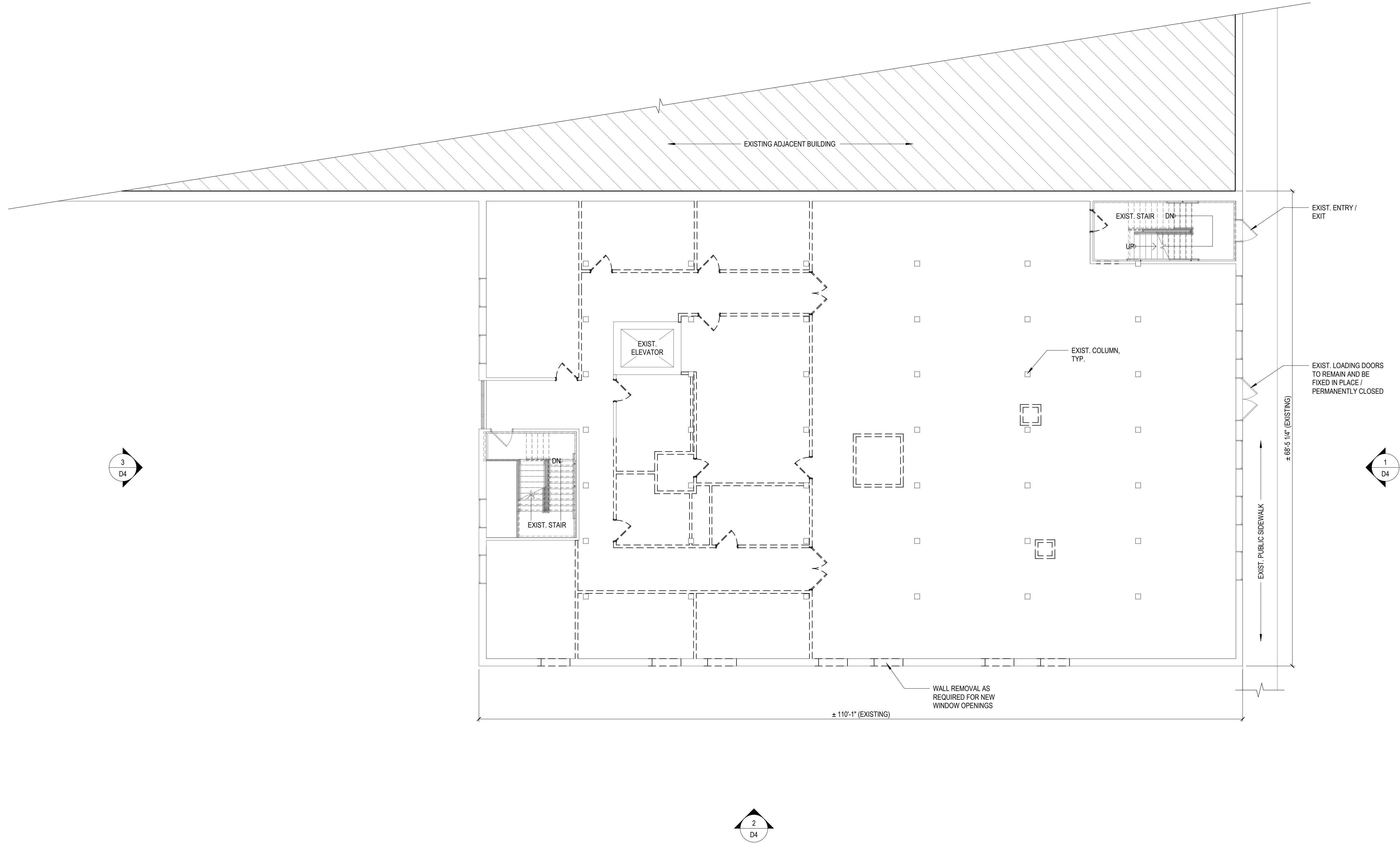
14" BRICK WALL</



1
D1
EXISTING / DEMOLITION FIRST FLOOR PLAN
1/8" = 1'-0"

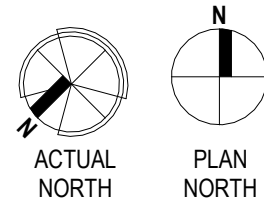


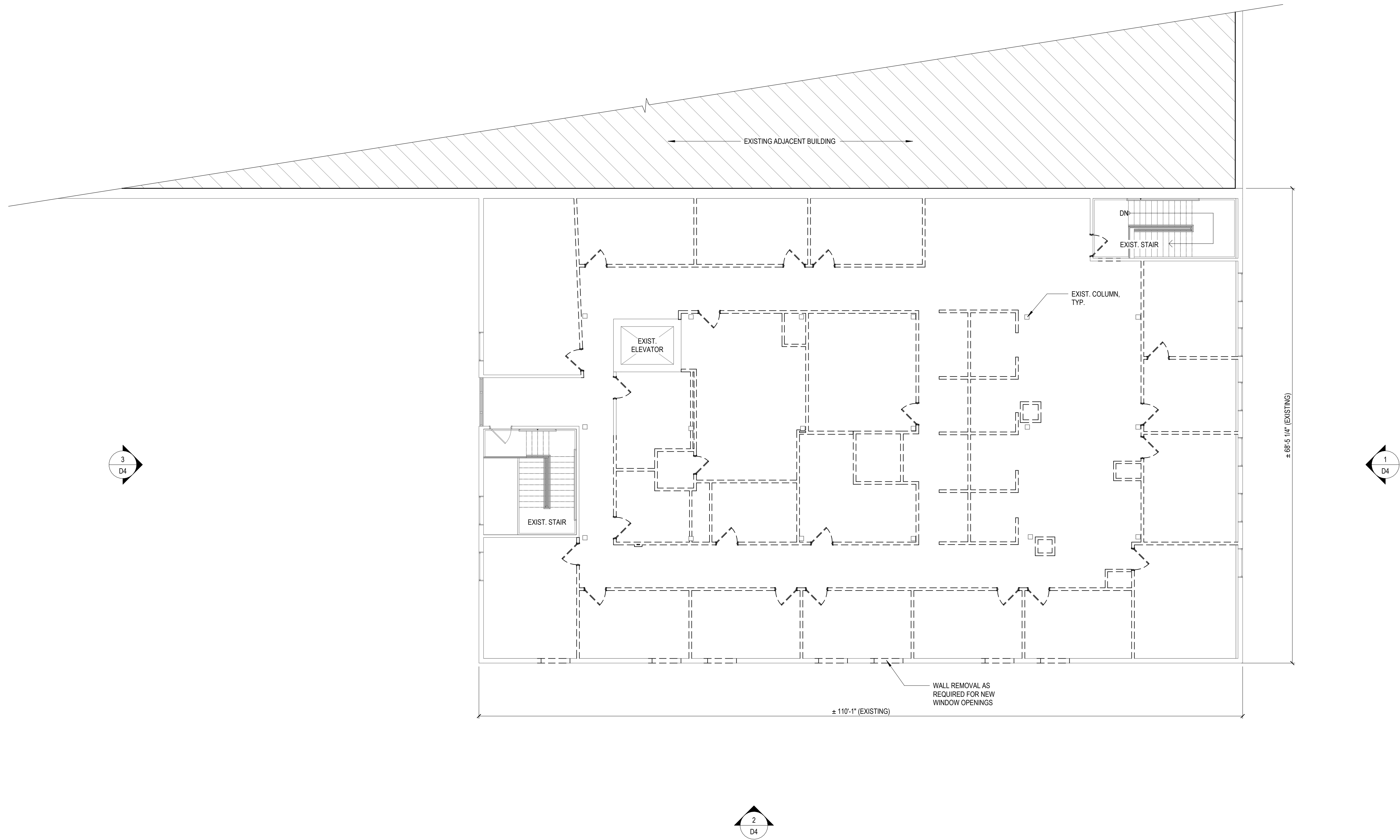
NOTES:
1. ALL ITEMS SHOWN AS DASHED ARE TO BE REMOVED
2. ALL SOLID LINE ITEMS SHOWN ARE EXISTING UNLESS NOTED OTHERWISE



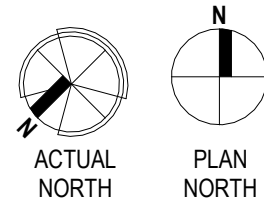
- NOTES:**
1. ALL ITEMS SHOWN AS DASHED ARE TO BE REMOVED
2. ALL SOLID LINE ITEMS SHOWN ARE EXISTING UNLESS NOTED OTHERWISE

1
D2
EXISTING / DEMOLITION SECOND FLOOR PLAN
1/8" = 1'-0"



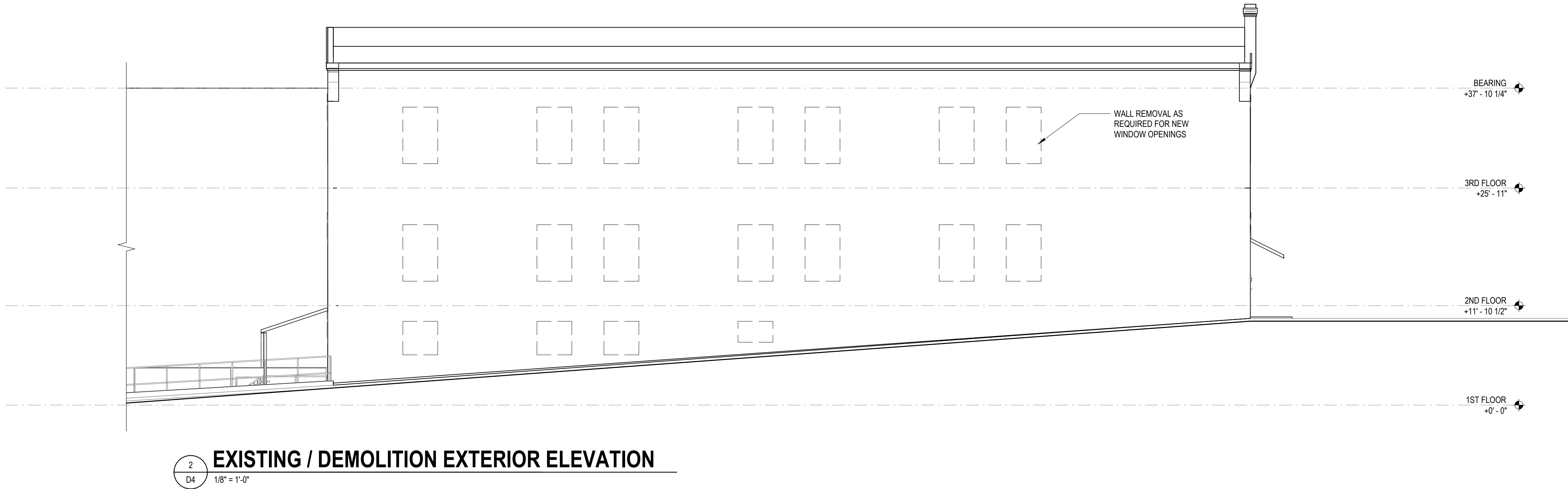
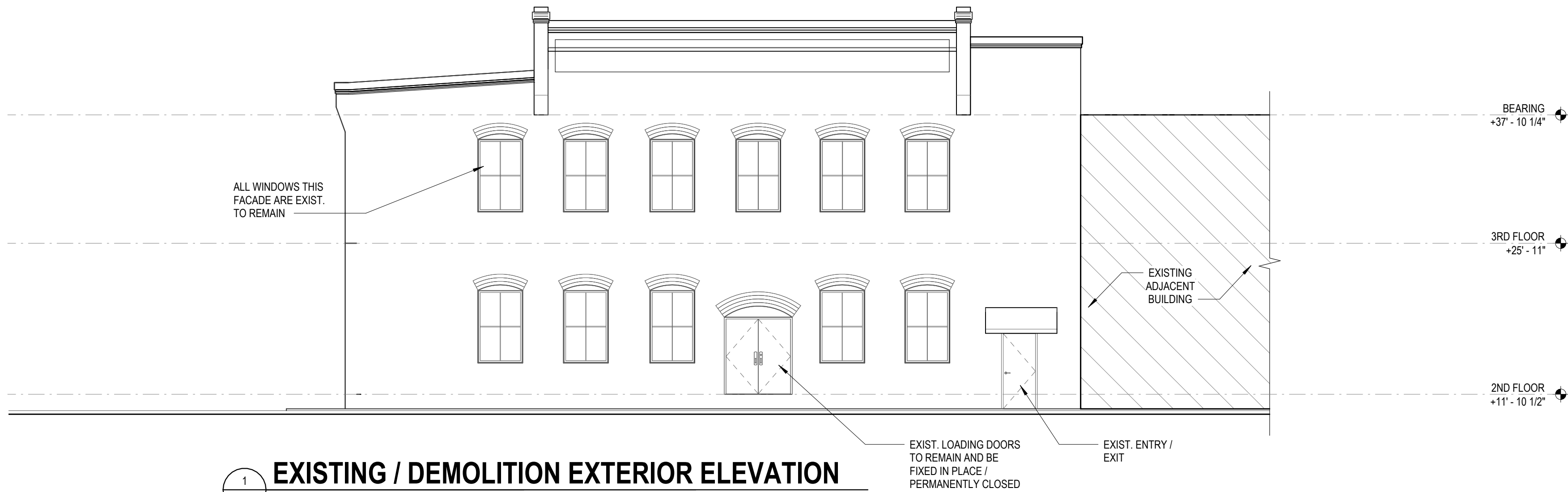


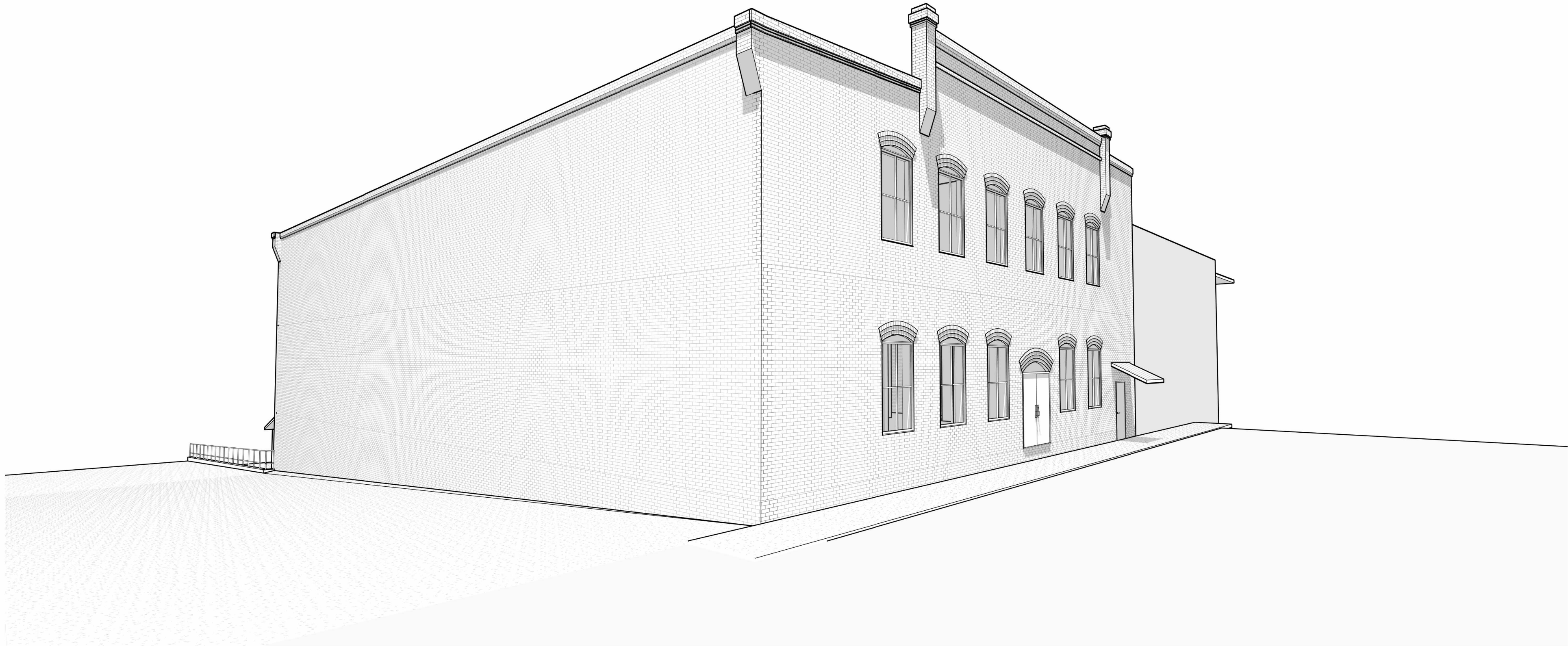
1
D3
EXISTING / DEMOLITION THIRD FLOOR PLAN
1/8" = 1'-0"



NOTES:
1. ALL ITEMS SHOWN AS DASHED ARE TO BE REMOVED
2. ALL SOLID LINE ITEMS SHOWN ARE EXISTING UNLESS NOTED OTHERWISE

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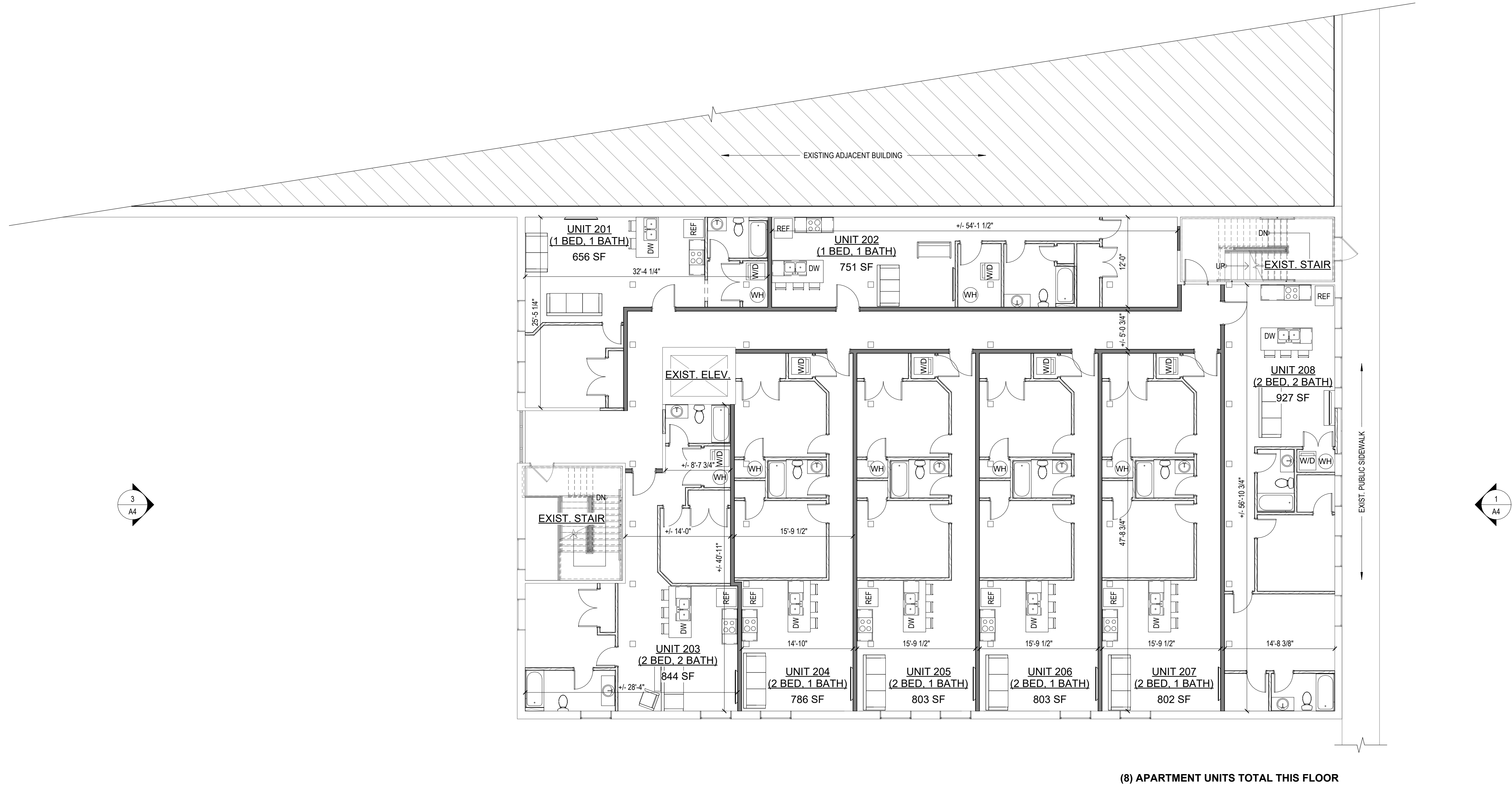
1
D5

EXISTING EXTERIOR PERSPECTIVE



2
D5

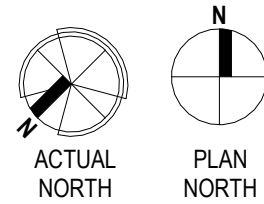
EXISTING EXTERIOR PERSPECTIVE



(8) APARTMENT UNITS TOTAL THIS FLOOR

1
A2
1/8" = 1'-0"

RENOVATION SECOND FLOOR PLAN

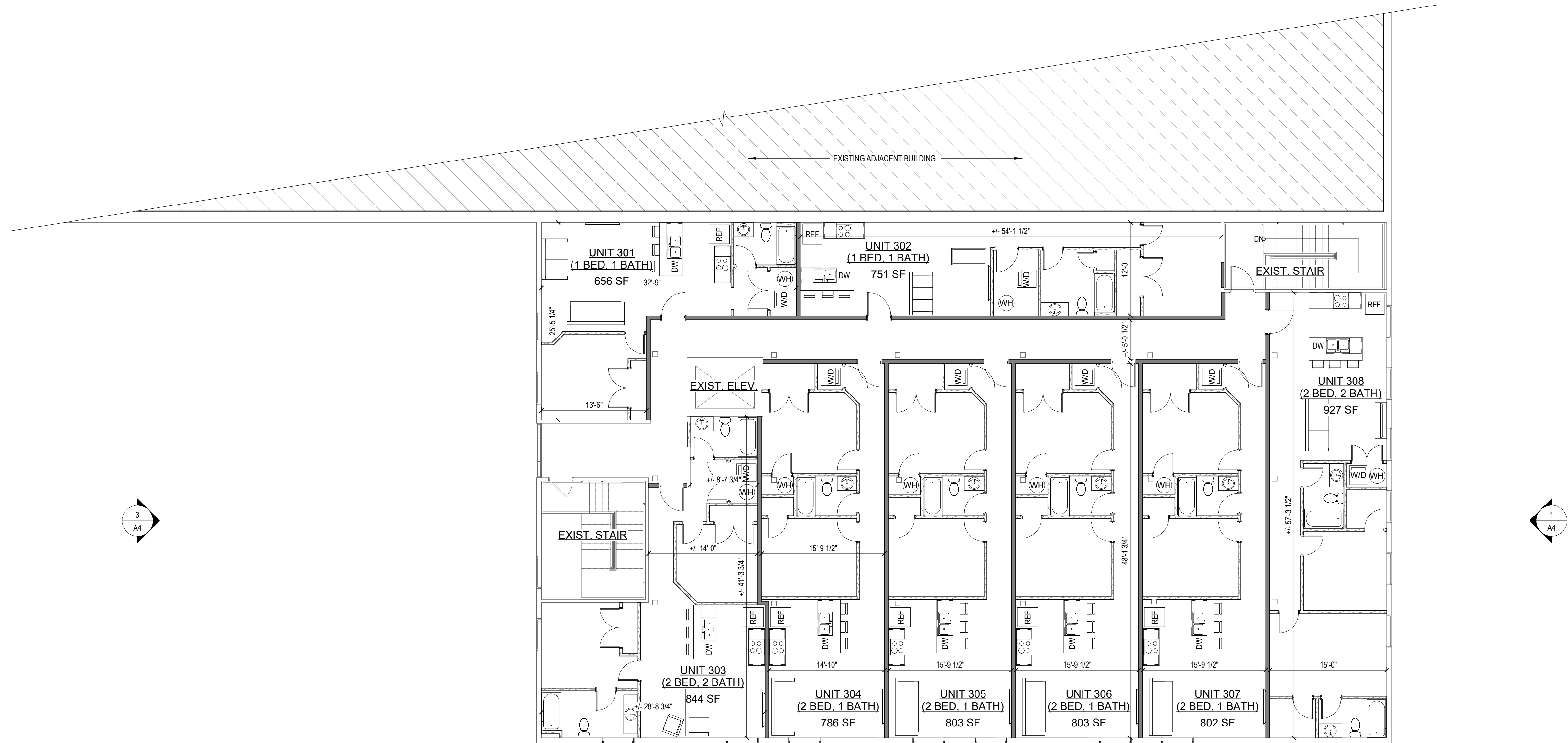


PRELIMINARY
NOT FOR CONSTRUCTION

521 BRIDGE STREET
HISTORIC RENOVATION AND ADAPTIVE RE-USE
RENOVATION SECOND FLOOR PLAN

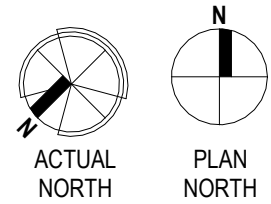
521 BRIDGE STREET
DANVILLE, VA 24541

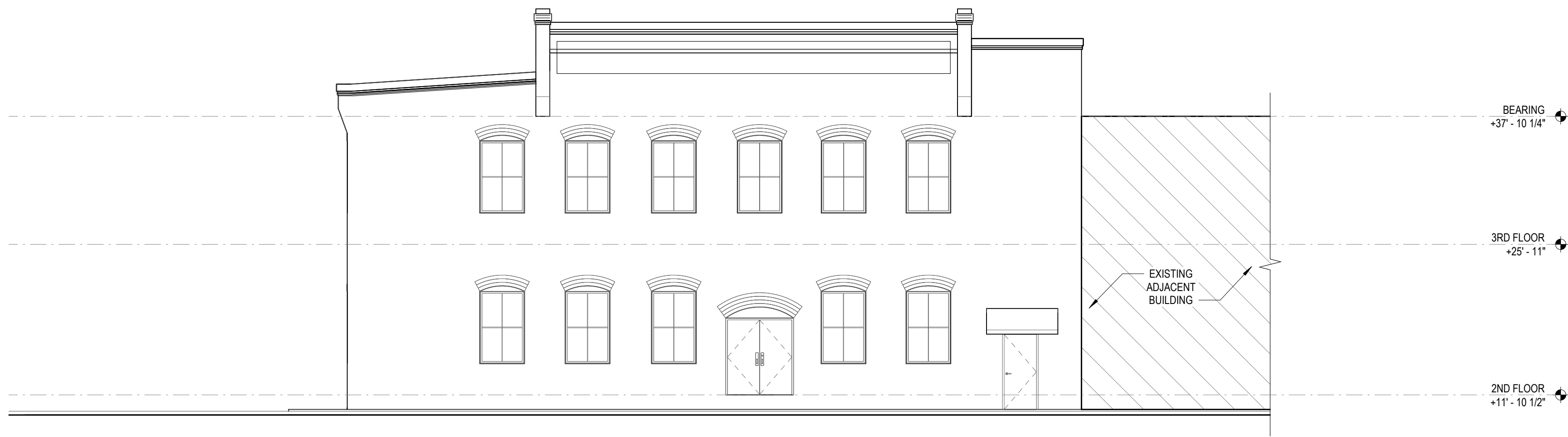
DRAWN BY: MEA
DESIGNED BY: RWP, MEA
CHECKED BY:
DATE: 08/28/2024
SCALE: 1/8" = 1'-0"
REVISIONS:



(8) APARTMENT UNITS TOTAL THIS FLOOR

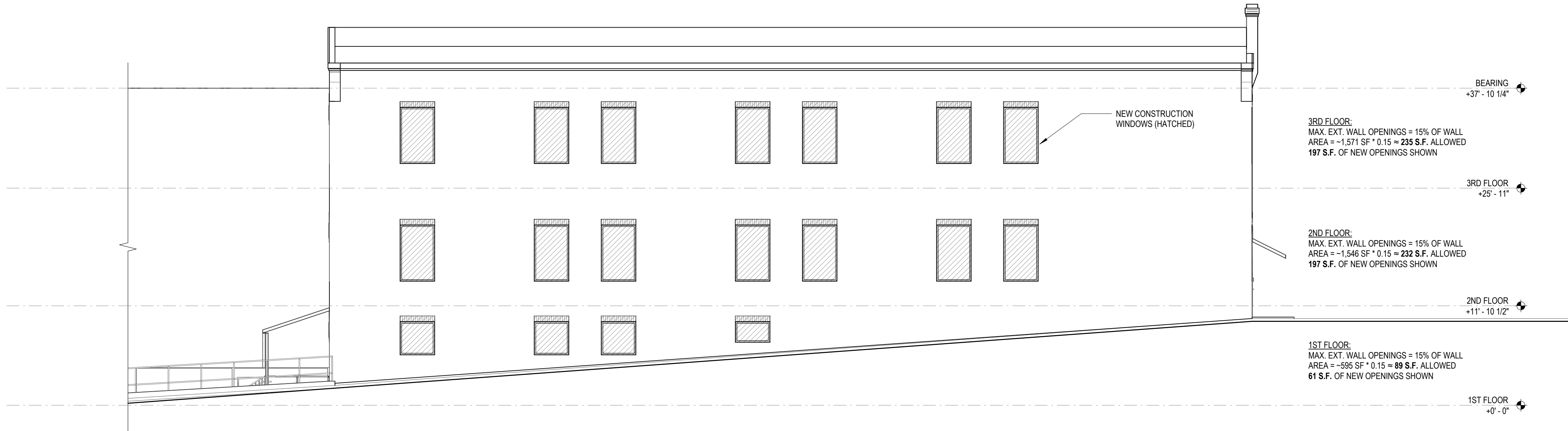
1
A3
RENOVATION THIRD FLOOR PLAN
1/8" = 1'-0"





1
A4
1/8" = 1'-0"

RENOVATION EXTERIOR ELEVATION



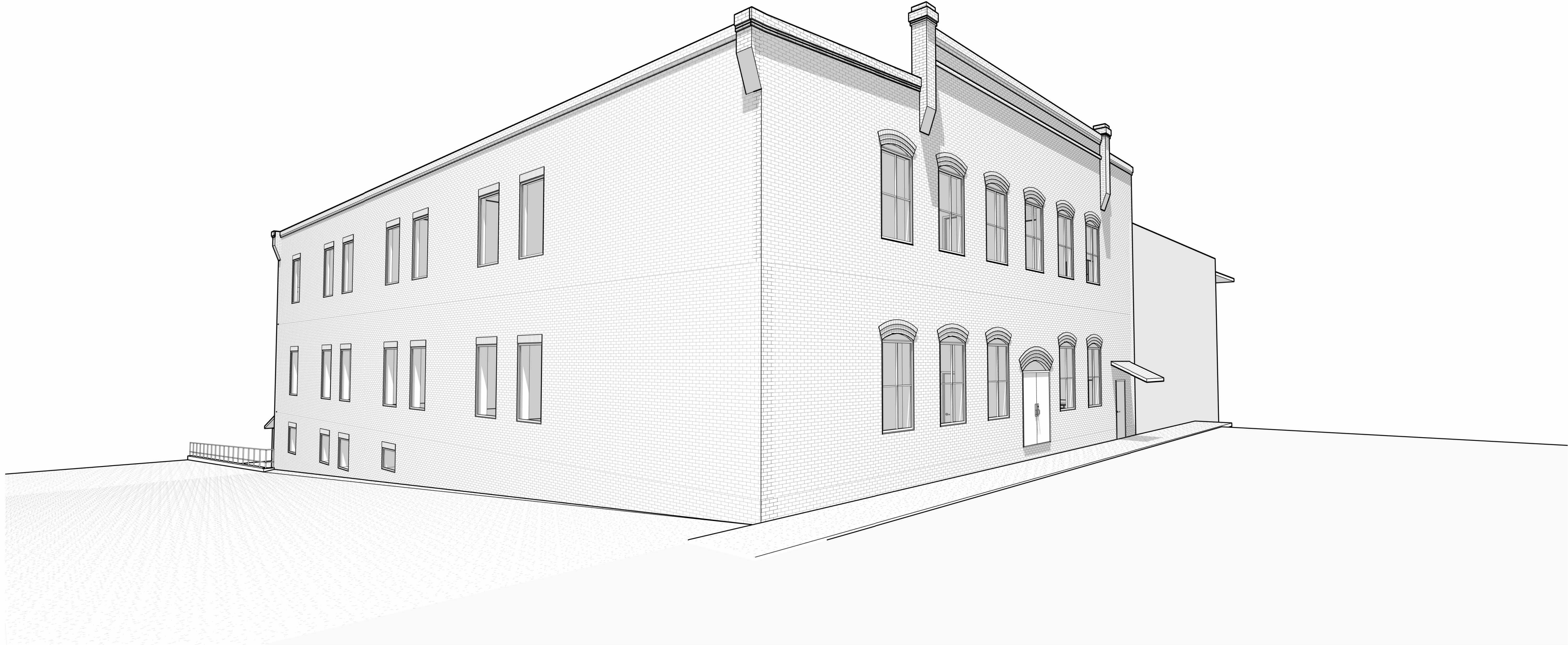
2
A4
1/8" = 1'-0"

RENOVATION EXTERIOR ELEVATION



3
A4
1/8" = 1'-0"

RENOVATION EXTERIOR ELEVATION



1
A5

RENOVATION EXTERIOR PERSPECTIVE



2
A5

RENOVATION EXTERIOR PERSPECTIVE

RIVER DISTRICT DESIGN COMMISSION

MEETING OF

AUGUST 8, 2024

Members Present

Peyton Keesee
John Ranson
Andrew Hessler
Adam Jones
George Davis

Members Absent

R. J. Lackey
Courtney Nicholas

Staff

Cynthia Lester
Ryan Dodson
Renee Burton

ITEMS FOR PUBLIC HEARING

1. *Certificate of Appropriateness application PZ24-00378 filed by Hampton Wilkins to install privacy fence inside yard at 515 Memorial Drive (Parcel 23779).*

Mr. Davis opened the Public Hearing.

Ms. Burton stated. The privacy fence is 54 inches tall that would run ultimately from the sidewalk back along the bearer between Amoco and Wilkins Real estate. From the photos here you can see the vehicle have been creeping onto the Wilkins property little by little so this would create a barrier for them.

Mr. Keesee stated. What is going to keep Amoco from hitting his fence?

Ms. Burton stated. I would hope that they move their traffic blocks back, the parking blocks back so they would not hit the fence.

Mr. Keesee stated. They could possibly knock the fence down.

Ms. Burton stated. That would be a civil matter between the two of them at that point. Without the fence it hard to say you have been encroached.

Mr. Keese stated. What I would suggest is to put the balances across there, so they won't hit the fence. City inspection might require that, but I don't know that either.

Ms. Burton stated. It would be a civil matter between the two. And if he wanted to move his fence so he would be on his property further and then put baller he could do that. Either fence or baller can be on the line, but he can't cross that property line.

Mr. Jones stated. Does he not have to have any setbacks on the property lines?

Ms. Burton stated. No, not on a fence. Code does require from the sidewalk back in residential area cannot be no taller than 4 ft. from the sidewalk back to the front wall of the house. Now in commercial and industrial zone which we are here, the zoning code does allow for an extension to remain 6 ft in the front setback area. If it is a matter of safety or security and in this situation, it is both. It could go up to 6 ft by

zoning code with a waiver, however staff has recommended the conditions from the sidewalk back a minimum of 10 ft and he goes no taller than 4 ft.

Mr. Keesee stated. But there is no sidewalk.

Mr. Jones stated. The sidewalk is on Memorial Drive.

Ms. Burton stated. Yes, the sidewalk on Memorial Drive. The request is for 54 inches, but the zoning code will allow him up to 6 ft.

Mr. Ranson stated. You stated safety and security, but it is really for safety because that fence is not going to keep anyone out.

Ms. Burton stated. True.

Mr. Ranson stated. Are you sure that 4 ft will allow good site lines, seem so tall to me.

Ms. Burton stated. That can be reduced and general practice for the zoning code that is the maximum height in that particular area. I didn't want to restrict him focusing on zoning code more than anyone else. This board can do that, this board could say we feel 36 inches should be the maximum and that restriction can be placed on this particular application.

Mr. Ranson stated. It wouldn't affect the 36 inches, the effectiveness of the fence separating the properties.

Ms. Burton stated. I agree.

Ms. Davis stated. Let's face it if he wants to make the line known and prominent he does not want to look at the cars.

Mr. Keesee stated. 4ft is too tall if you are sitting in your car, you can't see over 4ft.

Mr. Jones stated. A 3 ft fence why bother, he's asking for 54 inches right.

Mr. Keesee stated. You have to have a short fence to see over it and then it goes up.

Mr. Jones stated. Yes, the 10 ft clearance from the sidewalk has to be 48 inches correct.

Ms. Burton stated. It is maximum 48 inches by code.

Mr. Jones stated. Why don't he just run those 48 inches all the way back.

Mr. Ranson stated. Because you can't see over it.

Mr. Jones stated. if he is going to go taller, I say just make it one clean fence.

Mr. Davis stated. I don't think the 4 ft back will cut out all the clutter.

Mr. Ranson stated. I think pedestrians and vehicle safety would overrule, which he is not here to express it.

Mr. Jones stated. The stair steps don't look any better.

Mr. Ranson stated. I am really concerned about the safety; I don't think the 4ft is going to provide that.

Ms. Burton stated. The recommendation was the finished side would be facing Amoco, giving the finish look coming off Poplar and Memorial intersection. If Wilkins decides he wants to leave it unfinished, on his side he is to provide landscaping or he can finish both side and make it a double face fence.

Mr. Hessler stated. Are we sure it looks like this on the other side.

Ms. Burton stated Then you are putting that visual burden on someone else. This is a very attractive fence.

Mr. Davis closed the Public Hearing.

Mr. Ranson a motion to issue a Certificate of Appropriateness PZ24-00378 with recommendation from the city with exception of fence being 3 ft instead of 4 ft. Mr. Keesee seconded the motion. The motion was approved by a 5-0 vote.

APPROVAL OF MINUTES

The June 13, 2024, minutes were approved by a unanimous vote. With no further business, the meeting adjourned at 4:17 p.m.

Approved By: s/Cynthia Lester