



DANVILLE-PITTSYLVANIA REGIONAL INDUSTRIAL FACILITY AUTHORITY AGENDA

**City of Danville, Virginia
County of Pittsylvania, Virginia**

**Institute for Advanced Learning and Research
150 Slayton Avenue, Room 206
Danville, Virginia**

January 13, 2025

12:00 PM

County of Pittsylvania Members

William V. ("Vic") Ingram, Chairman
Robert M. Tucker, Jr.
Darrell W. Dalton, Alternate

City of Danville Members

Sherman M. Saunders, Vice Chairman
J. Lee Vogler, Jr.
Dr. Gary P. Miller, Alternate

Staff

Kenneth F. Larking, City Manager Officer
Vincent Shorter, Interim County Administrator Officer
Christian & Barton, L.L.P., Legal Counsel to Authority
Susan M. DeMasi, Authority Secretary
Michael L. Adkins, Authority Treasurer

1. MEETING CALLED TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

Members of the public who desire to comment on a specific agenda item will be heard during this period. The Chairman/Vice Chairman of the Authority may restrict the number of speakers. Each speaker shall be limited to a total of three minutes for comments.

[Please note that the public comment period is not a question-and-answer session between the public and the Authority.]

4. APPROVAL OF MINUTES

- A. Consideration of Approval of Minutes from Regular Meeting held on December 9, 2024.

5. NEW BUSINESS

- A. Election and Reappointment of Officers for Calendar Year 2025 | *Michael C. Guanzon, Esq., Christian & Barton, LLP, Legal Counsel to the Authority.*
- i. Election of Chairman from Danville City Member Locality (see Bylaws, Article VI, paragraph 1)
 - ii. Election of Vice Chairman from Pittsylvania County Member Locality (see Bylaws, Article VI, paragraph 4)
 - iii. Reappointment of Secretary from the Authority's staff – Susan M. DeMasi, City Clerk, City of Danville
 - iv. Reappointment of Treasurer from the Authority's staff – Michael L. Adkins, Chief Financial Officer, City of Danville
 - v. Reappointment of City Manager Officer – Kenneth F. Larking, City Manager, City of Danville
 - vi. Reappointment of County Administrator Officer – Vincent E. Shorter, Interim County Administrator, Pittsylvania County

[At this point of the Agenda, the newly elected Chairman shall preside over the meeting.]

- B. Consideration of Resolution No. 2025-01-13-5B, report on the Regional Bus Service Feasibility Study to the Authority's Board of Directors. *[No Written Resolution]* | *Mark Adelman, Director of Transportation, City of Danville, and KFH Group, Inc.*
- C. Consideration of Resolution No. 2025-01-13-5C, approving the grant to the City of Danville, Virginia, of a revised permanent easement, containing approximately 19,362 square feet, located on a portion of Lot 4 (GPIN 1367-30-1931), for water main facilities

and such other utility facilities to serve Authority's Southern Virginia Megasite at Berry Hill project, located in Pittsylvania County, Virginia | *Jason C. Grey, Director of Utilities, City of Danville, Virginia*

- D. Consideration of Resolution No. 2025-01-13-5D, approving the grant to the City of Danville, Virginia, of a temporary construction storage easement, containing approximately 258,581 square feet, located on a portion of Lot 4 (GPIN 1367-30-1931) of the Authority's Southern Virginia Megasite at Berry Hill project, located in Pittsylvania County, Virginia, for storage of construction materials, in connection with Resolution No. 2025-01-13-5B | *Mr. Grey*
- E. Consideration of Resolution No. 2025-01-13-5E, authorizing the Chairman of the Authority to execute and deliver those certain Loan Documents for a \$1,895,000.00 loan from the Virginia Small Business Financing Authority to finance the purchase of certain real property consisting of approximately 289.47 acres (GPIN 1366-12-5834), commonly known as 5981 Berry Hill Road, Danville, Virginia 24541, near the Authority's Southern Virginia Megasite at Berry Hill project, located in Pittsylvania County, Virginia, in connection with Resolution No. 2024-12-09-5C | *Mr. Guanzon*
- F. Financial Status Reports as of December 31, 2024. | *Michael Adkins, Authority Treasurer.*

6. CLOSED MEETING

During the closed session, all matters discussed shall involve receiving advice from legal counsel, and as such all communications during the closed session shall be considered attorney-client privileged.

- A. *As permitted by Section 2.2-3711(A)(5) of the Code of Virginia, 1950, as amended ("Virginia Code"), for discussion concerning one or more prospective businesses where no previous announcement has been made of that business's interest in locating its facilities in one or more of the Authority's projects, located in Pittsylvania County, Virginia, and/or Danville, Virginia; and*
- B. *As permitted by Virginia Code § 2.2-3711(A)(39) for discussion or consideration of records excluded under Virginia Code § 2.2-3705.6(3) (including without limitation (i) those certain confidential proprietary records voluntarily provided by private business pursuant to a promise of confidentiality from the Authority, and used by the Authority for business and trade development and (ii) those certain memoranda, working papers, or other information related to businesses that are considering locating or expanding in Virginia, prepared by the Authority, where competition or bargaining is involved and where disclosure of such information would adversely affect the financial interest of the Authority); such information being excluded from mandatory disclosure under Virginia Code § 2.2-3705.1(12) (information relating to the negotiation and award of a specific contract pertaining to the Authority's Southern Virginia Megasite at Berry Hill project, Cyber Park project and/or Cane Creek Centre project, where competition or bargaining is involved and where the release of such information would adversely affect the bargaining power or negotiating strategy of the Authority) and Virginia Code § 2.2- 3705.1(8) (appraisals and cost estimates of real property in one or more of the Authority's projects subject*

to a proposed purchase, sale, or lease, prior to the completion of such purchase, sale, or lease); and

- C. As permitted by Virginia Code § 2.2-3711(A)(3) for discussion or consideration of the acquisition and/or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority; and*
- D. As permitted by Virginia Code § 2.2-3711(A)(8) for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel; and*
- E. As permitted by Virginia Code § 2.2-3711(A)(29) for discussion of the award of a public contract involving the expenditures of public funds where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Authority.*

7. RETURN TO OPEN SESSION

- A. Confirmation of Motion and Vote to Reconvene in Open Meeting.*
- B. Motion to Certify Closed Meeting.*

8. COMMUNICATIONS

- A. Authority Board Members*
- B. Staff*

9. ADJOURN