

Minutes from the Danville Regional Airport Commission Strategic Planning Workshop

May 13, 2025

Danville Regional Airport, 424 Airport Drive, Danville, Va. 24540 (Eastern Conference Room)

Attendees:

Facilitator- Dr. Martha Walker

Commission Members- Sid Allgood, Doug Appleton, Stephen Daniel, Phil Hall, Gene Jackson, Bob Jiranek, Fred Shanks, Hampton Wilkins

City Representatives- Earl Reynolds-Deputy City Manager, Marc Adelman-Director of Transportation Services, Alan Spencer-Deputy City Attorney, Todd Pinekenstein-Transportation Buildings and Grounds Superintendent

Other Guests- Marcio Couto, (DCC) Aviation Maintenance Technology Program Manager, Melissa Mann (DCC) Dean of Career & Technical Education, Travis Williams, Averett University Chief Flight Instructor and AU Aviation General Manager, Michael Duncan, Airport Tenant/and member of the Civil Air Patrol, Grace Mamon, Reporter for Cardinal News

Commission Chairman Fred Shanks opened the meeting at 12:30 pm by welcoming participants and briefly outlining meeting objectives.

Marc Adelman provided a brief overview of the airport's project history since 2021 and reviewed the current and planned projects.

Dr. Walker presiding as facilitator explained the importance of understanding outside entities' perception of the airport, strengthening engagement with stakeholders, and being receptive to feedback regardless of its nature. She expressed the goal of the meeting was to identify proposed priorities and emphasized the importance of several behaviors to achieve this goal. The discussed behaviors were listening, being open and receptive, looking to the future, and awareness of the current environment.

The commission members were broken down into small groups to engage in discussions focusing on responses received from an Airport Questionnaire that was previously provided to airport stakeholders and tenants. Small group discussion results were written on slips of paper, compiled, and organized on hanging charts for discussion by the commission as a whole.

Following the final group discussion, Fred Shanks went around the table for individual comments from each commission member. All expressed appreciation and had positive comments regarding meeting content and results.

The meeting concluded at 3:18 pm.

Dr. Martha Walker provided a discussion summary, which is attached.

Focus Areas

Aviation Hub

- Hobby/personal flights
- Industry planes
- Commuter options

Customer support

- Fuel
- Repairs

Educational Support

- Averett - pilot training
- Danville Community College - maintenance training
- Other options - aviation careers & partners

Economic Partner

- Service to industry
- Support for tourism
- Site for aviation enterprises

Potential Goals

Improve role for FBO

- Create plan B
- Resolve uncertainty

Planning

- Create a positive planning process
- Consider expansion of north / runway, restaurant
- What is plan B if Averett's role changes
- More development
- Hangar development
- Build airport infrastructure

Track airport data points

- Capture operations tracking
- Publicize impact

Engage Partners

- Visit other successful sites
- Create opportunities to bring partners into conversation with Commissioners

Economic Development

- Need a seat at the table
- Expand the airport as an asset for recruitment
- Defining training needs and include training for elementary to adult
- Define the process for growth of the airport and its economic impact

Publicity

- Create a speakers' pool
- Communicate to improve City PR, FBO marketing and understanding
- Design promotion pieces
- Provide information on social media
- Tell the airport's story
- Expand promotions
- Maximize communication of airport and city - why is our airport here?
- Ensure the public and partners understand the airport

Danville Regional Airport Commission
Strategic Planning Meeting
May 13, 2025

Project History (2021 – current)

Project Description	Construction Cost	Federal Funding	State Funding	Local Funding	Project Status	Completion Date
Terminal Ramp Rehab and Expansion	\$4,248,752	\$3,683,933	\$451,807	\$112,952	Completed	7/1/2021
Site prep construction for T-hangar and Taxi-lane	\$1,315,998	\$0	\$1,052,798	\$263,200	Completed	10/1/2022
Runway 13/31 Rehab	\$2,620,494	\$0	\$0	\$2,620,494	Completed	12/1/2022
Hangar 34 Construction	\$366,103	\$0	\$0	\$366,103	Completed	9/1/2023
Terminal Building Renovation	\$1,274,909	\$0	\$749,423	\$525,486	Completed	11/1/2023
South Ramp Rehab	\$5,155,732	\$4,411,988	\$594,995	\$148,749	Completed	October 2024
Site prep construction – Corporate Hangar Development	\$2,025,974	\$0	\$1,896,836	\$210,760	Underway	Summer 2025

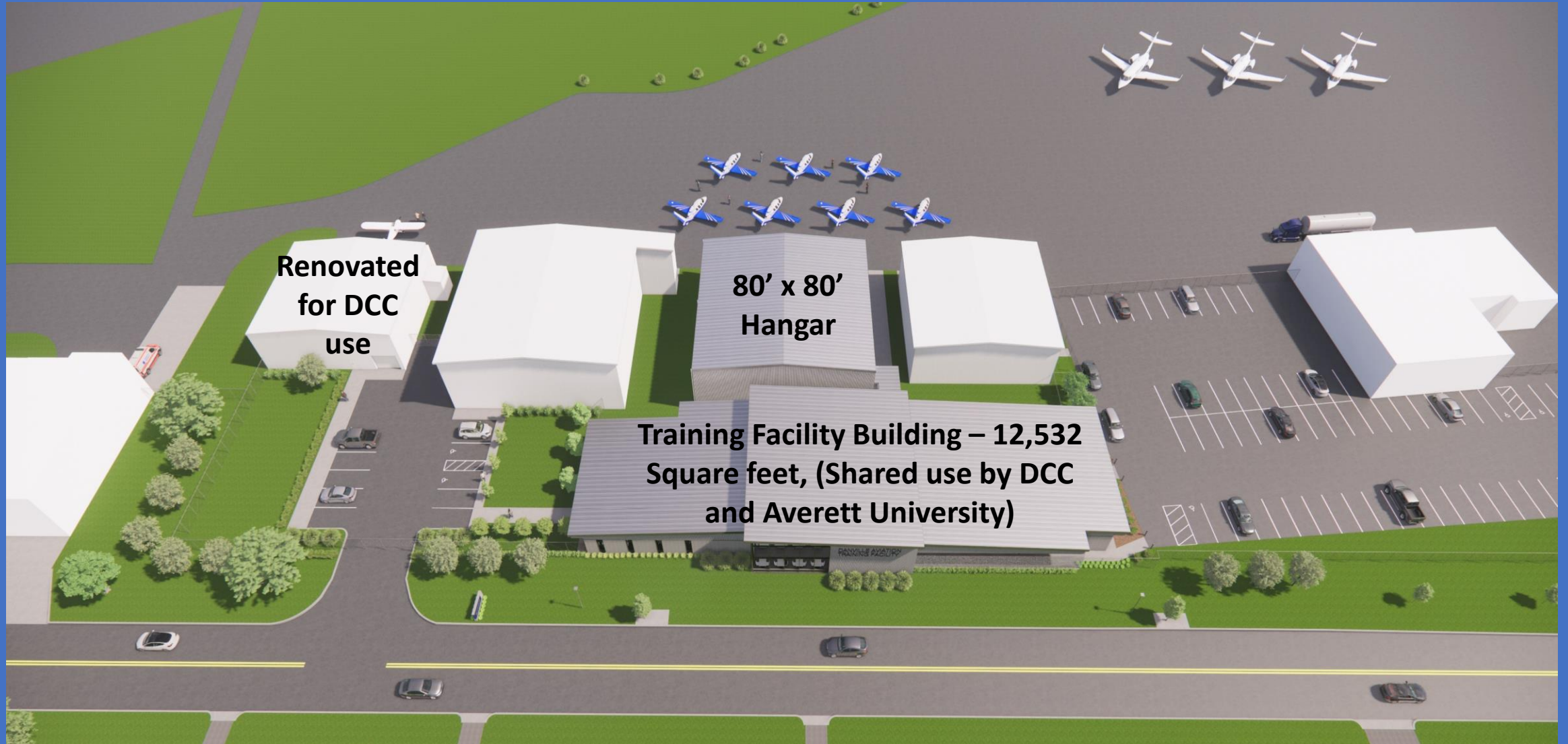
Project History (2021 – current)

Project Description	Construction Cost	Federal Funding	State Funding	Local Funding	Project Status	Completion Date
Site Prep Construction – Aviation Training Facility Project	\$2,107,596	\$0	\$1,896,836	\$210,760	Underway	June 2025
Aviation Training Facility Building Construction	\$5,500,000 (Estimated)	\$3,000,000 (EDA grant)	\$2,500,000	\$0	To be bid in July 2025	December 2026 (Estimated)
TOTAL COST FOR PROJECTS	\$24,115,557	\$11,095,981	\$8,569,237	\$4,450,340		

Hangar Project Planned for FY26

80' x 80' Hangar to support Aviation Training Facility Project	\$523,000	\$470,700 (Infrastructure Investment and Jobs Act)	\$0	\$52,300	Bids due June 2025	Uncertain due to status of federal infrastructure funds
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Project History (2021 – current) Aviation Training Facility Project



Updated Airport Capital Improvement Plan

Fiscal Year	Project Name	Federal 95%	State 80%	Local Share	Total Cost	Project Status and Clarification
FY26	80' X 80' Hangar	\$496,850	\$0	\$26,150	\$523,000	<i>Infrastructure grant funds are presently frozen</i>
FY26	Site Prep Construction – South Ramp	\$0	\$1,180,256	\$295,064	\$1,475,320	Project scope due November 2025 for February 2026 VAB meeting
FY26	Storm water erosion Mitigation construction	\$0	\$795,544	\$198,886	\$994,430	Project scope due May 2025 for August 2025 VAB meeting
FY26	Obstruction Removal – Runway 13-31	\$0	\$310,400	\$77,600	\$388,000	Must be advertised for bid in May 2025 for August 2025 VAB meeting
FY26	Remark Runway 2/20	\$0	\$94,832	\$23,708	\$118,540	Must be advertised for bid in June 2025 for August 2025 VAB meeting
	FY26 TOTAL AMOUNTS	\$496,850	\$2,381,032	\$621,408	\$3,499,290	

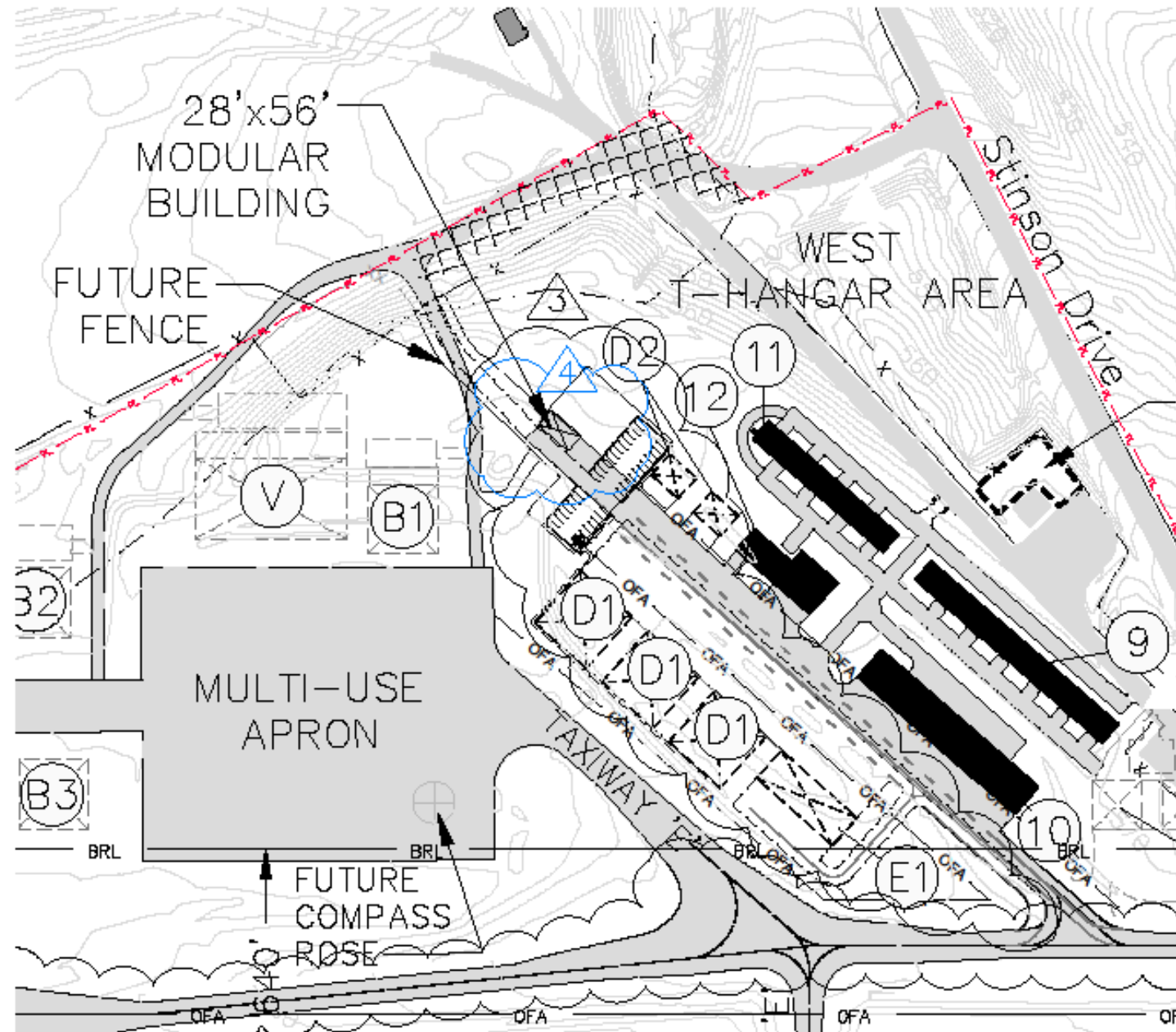
Updated Airport Capital Improvement Plan

Fiscal Year	Project Name	Federal 95%	State Share	Local Share	Total Cost	Project Status and Clarification
FY27	Design services to install LED lighting for Runway 2/20	\$142,158	\$5,986	\$1,496	\$149,640	Grant application to be submitted to the FAA by April 30, 2026
FY27	Construct 100' x 100' hangar in the T-hangar building area	\$942,685	\$0	\$49,615	\$992,300	Bid hangar project during the spring of 2026 – <i>Infrastructure funds are presently frozen</i>
FY27	Utilities for hangar	\$0	\$0	\$200,000	\$200,000	Not eligible for federal or state funds
	FY27 TOTAL AMOUNTS	\$1,084,843	\$5,986	\$251,111	\$1,341,940	

Updated Airport Capital Improvement Plan

Fiscal Year	Project Name	Federal 95%	State Share	Local Share	Total Cost	Project Status and Clarification
FY28	LED lighting installation for Runway 2/20	\$1,300,635	\$115,612	\$28,903	\$1,445,150	Grant application due to the FAA by April 30, 2027
FY29	Master Plan update	\$380,000	\$32,000	\$8,000	\$400,000	Project could take more than 1 year to complete
FY30	Design services to rehab Runway 2/20	\$765,810	\$68,072	\$17,018	\$850,900	
FY31	No projects currently identified					
FY32	Rehab Runway 2/20	\$5,615,861	\$499,188	\$124,797	\$6,239,845	Possibly could be completed during FY31

Airport Layout Plan Excerpt



Airport Planning Process

Former locations for Advance Auto and Sir Richard's Restaurant



South Boston Road/58 E