

DANVILLE-PITTSYLVANIA REGIONAL INDUSTRIAL FACILITY AUTHORITY

Minutes

June 23, 2025

Special Called Meeting

A Special Called Meeting of the Danville-Pittsylvania Regional Industrial Facility Authority convened at 12:08 p.m. on the above date at the Institute for Advanced Learning and Research, 150 Slayton Avenue, Room 207, Danville, Virginia. Present were City of Danville Members Sherman M. Saunders and Alternate Dr. Gary P. Miller. Pittsylvania County Members present were Robert Tucker and Alternate Darrell Dalton. Vice Chairman William V. Ingram was absent. Chairman J. Lee Vogler, Jr. attended via zoom.

City/County staff members attending were: City Manager Ken Larking, Interim County Administrator Dave Arnold, Pittsylvania County Treasurer Vincent Shorter, City of Danville Director of Finance Michael Adkins, City of Danville Director of Economic Development Corrie Bobe, Pittsylvania County Director of Economic Development Matt Rowe, and Legal Counsel to the Authority Michael Guanzon. Secretary to the Authority Susan DeMasi was absent.

Mr. Guanzon explained because the RIFA Secretary was on vacation, Michael Adkins, the Authority Treasurer would be the Acting Secretary for this meeting. Under the terms of the by-laws they were required to have a special election for a temporary presiding officer for this meeting. Because this was a special meeting, if an item was not on the agenda, the Board cannot make a motion, except for the procedural items. Because Chairman Vogler was attending virtually, his attendance does not count for purposes of a quorum, he can not vote or make motions, however, he can participate in discussions. Mr. Ingram had noted he would also like to participate via Zoom, so he may join the meeting later.

Mr. Adkins called the meeting to order and took the roll call.

Mr. Adkins noted the first order of business was to elect a temporary presiding officer and stated the floor was open for nominations.

Mr. Tucker nominated Mr. Saunders for Temporary Presiding Chair. There were no other nominations. Mr. Adkins noted he would take a motion to close the floor for nominations. Mr. Dalton moved to close the nominations; the Motion was seconded by Mr. Tucker.

The **Motion** to elect Mr. Saunders as temporary presiding officer was carried by the following vote:

VOTE: 4-0
AYE: Tucker, Dalton, Saunders, Miller (4)
NAY: None (0)

PUBLIC COMMENT PERIOD

No one present desired to be heard.

NEW BUSINESS

5A. CONSIDERATION OF RESOLUTION 2025-06-23-4A APPOINTING VINCENT E. SHORTER AS THE COUNTY ADMINISTRATOR OFFICER OF THE AUTHORITY EFFECTIVE JULY 1, 2025.

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Mr. Guanzon noted the County Board of Supervisors had appointed Mr. Shorter as the County Administrator effective July 1, 2025. Under the by-laws of RIFA, this item was to appoint him as the County Administrator Officer effective July 1, 2025.

Mr. Tucker **moved** for adoption of Resolution No. 2025-06-23-4A, *appointing Vincent E. Shorter, as County Administrator Officer of the Authority, Effective July 1, 2025.*

The Motion was **seconded** by Mr. Dalton and carried by the following vote:

VOTE: 4-0
AYE: Tucker, Dalton, Saunders, Miller (4)
NAY: None (0)

5. CLOSED SESSION

At 12:18 p.m. Mr. Dalton **moved** that the Meeting of the Danville-Pittsylvania Regional Industrial Facility Authority be recessed in a Closed Meeting for the following purposes:

[During the closed session, all matters discussed shall involve receiving advice from legal counsel, and as such all communications during the closed session shall be considered attorney-client privileged.]

- A. As permitted by Section 2.2-3711(A)(5) of the Code of Virginia, 1950, as amended (“Virginia Code”), for discussion concerning one or more prospective businesses where no previous announcement has been made of that business’s interest in locating its facilities in one or more of the Authority’s projects, located in Pittsylvania County, Virginia, and/or Danville, Virginia; and
- B. As permitted by Virginia Code § 2.2-3711(A)(39) for discussion or consideration of records excluded under Virginia Code § 2.2-3705.6(3) (including without limitation (i) those certain confidential proprietary records voluntarily provided by private business pursuant to a promise of confidentiality from the Authority, and used by the Authority for business and trade development and (ii) those certain memoranda, working papers, or other information related to businesses that are considering locating or expanding in Virginia, prepared by the Authority, where competition or bargaining is involved and where disclosure of such information would adversely affect the financial interest of the Authority); such information being excluded from mandatory disclosure under Virginia Code § 2.2-3705.1(12) (information relating to the negotiation and award of a specific contract pertaining to the Authority’s Southern Virginia Megasite at Berry Hill project, Cyber Park project and/or Cane Creek Centre project, where competition or bargaining is involved and where the release of such information would adversely affect the bargaining power or negotiating strategy of the Authority) and Virginia Code § 2.2- 3705.1(8) (appraisals and cost estimates of real property in one or more of the Authority’s projects subject to a proposed purchase, sale, or lease, prior to the completion of such purchase, sale, or lease); and
- C. As permitted by Virginia Code § 2.2-3711(A)(3) for discussion or consideration of the acquisition and/or the disposition of publicly held real property, where discussion in an

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open meeting would adversely affect the bargaining position or negotiating strategy of the Authority.

The Motion was **seconded** by Mr. Tucker and carried by the following vote:

VOTE: 4-0
AYE: Tucker, Dalton, Saunders, Miller (4)
NAY: None (0)

6. RETURN TO OPEN SESSION

On **Motion** by Mr. Tucker and **second** by Mr. Dalton and by unanimous vote at 1:20 p.m., the Authority returned to open meeting.

Mr. Tucker **moved** for adoption of the following Resolution:

That the Authority certify that, to the best of each Member's knowledge:

(i) only public business matters lawfully exempted from the open meeting requirements of Virginia Law were discussed in the Closed Meeting to which this Certification Resolution applies, and

(ii) only such public business matters as were identified in the Motion convening the Closed Meeting were heard, discussed, or considered by the Authority.

The Motion was **seconded** by Mr. Dalton and carried by the following vote:

VOTE: 4-0
AYE: Tucker, Dalton, Saunders, Miller (4)
NAY: None (0)

Meeting adjourned at 1:22 p.m.

APPROVED:

s/ J. Lee Vogler, Jr.
Chairman

s/ Susan M. DeMasi
Secretary to the Authority