



Danville Utility Commission
4:00 p.m. July 28, 2025 Meeting
Council Chambers, City Hall
Minutes

Commission Members Present: Sheila Williamson-Branch, Michael Adkins*, Anna Kautzman, Gary Miller, Murray Whittle, Mary Williamson, Steven Merricks

Commission Members Absent: Vanessa Cain

Staff Present: Ryan Dodson, Jason Grey, Janet Davis, Amy Chandler

Others Present:

**Michael Adkins was acting as City Manager in Ken Larking's absence*

Election of Chair/Vice-Chair

Mr. Ryan Dodson from the City Attorney's office called the meeting to order and held the Chairman and Vice Chairman elections. Mr. Dobbins nominated Ms. Kautzman to the office of Chairman. Hearing no other nominations, Mr. Dodson closed the nominations. All members voted in favor and the nomination passed unanimously. Ms. Kautzman nominated Mr. Dobbins to the office of Vice Chairman. Hearing no other nominations, Mr. Dodson closed the nominations. All members voted in favor, and the nomination passed.

Discussion/Business Items

Minutes of June 23, 2025 Commission Meeting

Ms. Kautzman asked for any corrections, deletions, or adjustments to the minutes from June 23, 2025.

Mr. Dobbins made a motion to approve the minutes. Ms. Williamson-Branch seconded, all members voted in favor, and the motion was carried unanimously.

Review of Utilities' Financial Statements

Ms. Chandler presented the May utility financial statements for each utility fund.

Closed Session

Mr. Dobbins moved that the Utility Commission enter closed session. All members voted in favor and the motion carried. The Commission may discuss or consider the acquisition and/or disposition of real property for a public purpose where discussion in an open meeting

would adversely impact the bargaining position of the City as permitted by Subsection (A) (3) of Section 2.2-3711 of the Code of Virginia, 1950, as amended in closed session. Upon unanimous vote at 4:12 p.m., the Commission entered closed session.

The Commission returned to Council Chambers from closed session at 4:50 p.m. Mr. Dobbins made a motion and Mr. Adkins seconded to return from the closed meeting. All members voted in favor, and the Commission resumed the public meeting. Mr. Dobbins then read a certification that items discussed were Pursuant to the Code of Virginia. Ms. Kautzman seconded the certification. All members voted in affirmation of the certification.

Department Discussions

There were no comments from the public. A plaque was presented to Ms. Williamson-Branch in appreciation for her years of service on the Utility Commission. Ms. Williamson-Branch began her service in July 2017.

Mr. Dobbins commented that the power outages that occurred about 10 days prior to the meeting were very quickly restored and emphasized the importance of having locally controlled utilities. He thanked the staff for their service.

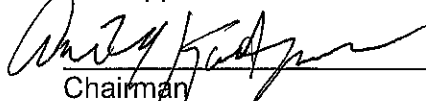
Adjournment

Ms. Kautzman stated the next meeting is scheduled for August 25, 2025. Mr. Dobbins made a motion to adjourn. Ms. Williamson-Branch seconded the motion. There being no further business, Ms. Kautzman adjourned the meeting at 4:57 p.m.

Submitted by Janet Davis
Secretary to the DUC

August 25, 2025

Date Approved



Chairman
Danville Utility Commission