



## DANVILLE CITY COUNCIL REGULAR MEETING AGENDA

### MUNICIPAL BUILDING

**September 16, 2025**

**7:00 PM**

**PRESIDING:** Alonzo L. Jones, Mayor

**CITY COUNCIL  
MEMBERS:** James B. Buckner, Vice Mayor  
L.G. "Larry" Campbell, Jr.  
Bryant Hood  
Barry P. Mayo

Dr. Gary P. Miller  
Sherman M. Saunders  
J. Lee Vogler, Jr.,  
Madison J. Whittle

**STAFF:** Ken F. Larking, City Manager  
Earl B. Reynolds, Jr., Deputy City Manager

W. Clarke Whitfield, Jr., City Attorney  
Susan M. DeMasi, City Clerk

The City Council is the City of Danville's legislative body and is composed of nine Council members. Council members are elected to serve a four year term of office and elects one of its own to serve as Mayor and presiding officer for a two year term.

#### Time and Place of Meeting

The public is invited and encouraged to attend and participate in the City Council meetings. The City Council meets in the City Hall, Fourth Floor, Council Chambers at 7:00 p.m. on the first and third Tuesday of each month. All meetings of the Council are open to the public.

#### Communications from Visitors

*Communication from Visitors* is an opportunity for citizens, who have signed up to speak at [www.danvilleva.gov/council](http://www.danvilleva.gov/council) or by contacting the Office of the City Clerk, to address Council on matters not on the agenda. Citizens who desire to speak on agenda items will be heard when the agenda item is considered. Each speaker shall clearly state his or her name and address, and shall have three uninterrupted minutes. A representative of a group may have up to five uninterrupted minutes to make a presentation. The representative shall identify the group and a group may have no more than one spokesperson. Time will be kept using the electronic timer on the podium.

#### Guidelines for Public Hearings

For Public Hearings the applicant or his or her representative shall be the first speaker(s). There shall be a time limit of ten (10) minutes for the applicant's or his or her representative's presentation. The presiding officer shall then solicit comments from the public, asking those in favor of the proposal to speak first, and then those opposed to the proposal. Each speaker must clearly state his or her name and address. There shall be a time limit of three (3) minutes for each individual speaker. If the speaker represents a group, there shall be a time limit of five (5) minutes. A speaker representing a group shall identify the group at the beginning of his or her remarks. A group may have no more than one spokesperson. The presiding officer may limit or preclude comment which is repetitive, redundant, cumulative, or irrelevant to the subject of the public hearing. After public comments have been received, in a land use case, the applicant or the representative of the applicant, at his or her discretion, may respond with a rebuttal. There shall be a five (5) minute time limit for rebuttal.

## MEETING CALLED TO ORDER

## ROLL CALL

## INVOCATION - SHERMAN M. SAUNDERS

## PLEDGE OF ALLEGIANCE TO THE FLAG

## ANNOUNCEMENTS AND SPECIAL RECOGNITION

- A. Proclamation: Day Against Hunger and Poverty  
Presented to: Sherri Tuck - Danville Area CROP Hunger Walk
- Presentation: IALR/DPS Summer Internship Program  
Presented by: Kiana Dillard, Institute for Advanced Learning and Research

## CONSENT AGENDA

*All matters listed under the Consent Agenda are considered to be routine, have previously been discussed by City Council and/or introduced for First Reading. There will be no separate discussion on these items and they will be enacted by one motion. If discussion is desired by a Council Member or a citizen, the item(s) will be removed from the consent process and considered separately.*

## PUBLIC HEARING

- A. Consideration of Approval of Minutes from Regular Council meeting held on August 19, 2025.
- B. Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for an Airport Maintenance Grant.  
Council Letter Number CL - 2267.  
An Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Provide for State Department of Aviation Maintenance Grant Funds Related to the Maintenance of Certain Airport Properties in the Amount of \$100,000 and for the Local Share in the Amount of \$42,000 for a Total Appropriation of \$142,000 and Appropriating the Same.  
**Final Adoption**
- C. Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for an Aviation Promotion Grant.  
Council Letter Number CL - 2268.  
An Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Provide for a State Department of Aviation Grant for the Purpose of Providing Funding to Promote Aviation Awareness at the Danville Regional Airport in the Amount of \$5,000 and for the Local Share in the Amount of \$5,000 to be Provided by the General Fund Support of Grants for a Total Appropriation of \$10,000 and Appropriating Same.  
**Final Adoption**
- D. Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for Older Americans Act Grant.  
Council Letter Number CL - 2269.  
An Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance by Increasing Certain Revenues to Provide for Title III-B Grant Funds and Local Share for Senior Citizen

Transportation Services and Appropriating the Same.

***Final Adoption***

- E. Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for Federal and State Grants to Fund Aviation Training Facility Project.  
Council Letter Number CL - 2274.

An Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Provide for Additional Federal and State Funding to Construct an Aviation Training Facility Building and Hangar at the Danville Regional Airport in the Amount of \$7,390,859 and for the Local Share in the Amount of \$213,020 for a Total Appropriation of \$7,603,879 and Appropriating the Same.

***Final Adoption***

**APPOINTMENTS**

- A. Consideration of Appointments to Boards and Commissions.  
Council Letter Number CL - 2362.
1. A Resolution Appointing L.G. "Larry" Campbell, Jr., to the Staunton River Regional Industrial Facility Authority.
  2. A Resolution Appointing James B. Buckner as an Alternate Member of the Staunton River Regional Industrial Facility Authority.

**NEW BUSINESS**

- A. Review of General Fund Financials as of August 31, 2025.  
Council Letter Number CL - 2206.
- Review of General Fund Financials as of August 31, 2025. Financial Statements are included
- B. Consideration of Authorizing the City Manager to Execute Agreements with American Municipal Power Transmission LLC.  
Council Letter Number CL - 2265.
1. Public Hearing
  2. A Resolution Authorizing the City Manager to Enter into a Contract or Contracts for the Sale of Municipal-Owned Transmission Assets to AMP Transmission, LLC, a Subsidiary of American Municipal Power, Inc. (AMP).
- C. Consideration of the Sale of 1.75 acres of City-Owned Property on Livestock Road in Pittsylvania County.  
Council Letter Number CL - 2306.
1. Public Hearing
  2. A Resolution of the City Council of Danville, Virginia Declaring Certain City-Owned Property to be Surplus to the Needs of the City and Approving and Authorizing the Sale of 1.75 Acres of Real Property in Pittsylvania County Identified as Parcel #2420-74-8048 for a Price of \$5,000.00 and all Closing Costs.
- D. Consideration of a Resolution to Relocate the Ward 7 Polling Place.  
Council Letter Number CL - 2317.
- A Resolution Approving and Authorizing the Relocation of the Polling Location for the Ward Seven (7) Voting Precinct from the Salvation Army Building to the Adult Education Center on the Campus of Woodrow Wilson.
- E. Consideration of Amending Chapter 12 of the Danville City Code for the Relocation of a Polling

Location.

Council Letter Number CL - 2318.

An Ordinance Amending Section 12-17 Entitled “Ward No. 7” of Chapter 12, Entitled “Elections”, of the Code of the City of Danville, Virginia, 1986, As Amended to Relocate the Polling Location for Ward Number 7.

- F. Consideration of Repealing and Replacing Chapter 12 of the Danville City Code.

Council Letter Number CL - 2319.

An Ordinance Repealing and Reordaining in its Entirety Chapter 12, Entitled “Elections”, of the Code of the City of Danville, Virginia, 1986, As Amended.

- G. Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for a Virginia Department of Criminal Justice Services Grant.

Council Letter Number CL - 2294.

An Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance by Increasing Revenue from Virginia Department of Criminal Justice Services – Jail Based Substance Use Disorder Treatment Grant Program in the Amount of \$126,000 and Appropriating the Same.

**First Reading**

- H. Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for a Virginia Opioid Abatement Authority Cooperative Partnership Grant.

Council Letter Number CL - 2295.

An Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance by Increasing Revenue from Virginia Opioid Abatement Authority – Cooperative Partnership Grant Program in the Amount of \$268,809.16 with a Local Match of \$ 29,813.64 for a Total Amount of \$298,622.80 and Appropriating the Same.

**First Reading**

- I. Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for State Aviation Capital Funding.

Council Letter Number CL - 2322.

An Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Provide for Additional State Funding to Complete Various Projects at the Danville Regional Airport in the Amount of \$900,443 and for the Local Share in the Amount of \$100,050 for a Total of \$1,000,493 and Appropriating the Same.

**First Reading**

- J. Consideration of Canceling the October 7, 2025 City Council Meeting.

Council Letter Number CL - 2356.

A Resolution Canceling the Regular Meeting of Danville City Council Scheduled for Tuesday, October 7, 2025, and Scheduling a Special Meeting of City Council on Thursday, October 9, 2025.

## **COMMUNICATIONS FROM VISITORS**

*Communication from Visitors is an opportunity for citizens, who have signed up to speak at [www.danvilleva.gov/council](http://www.danvilleva.gov/council) or by contacting the Office of the City Clerk, to address Council on matters not on the agenda. Citizens who desire to speak on agenda items will be heard when the agenda item is considered. Each speaker shall clearly state his or her name and address. Each individual speaker shall have three uninterrupted minutes. A representative of a group may have up to five uninterrupted minutes to make a presentation. The representative shall identify the group and a group may have no more than one spokesperson. Time will be kept using the electronic timer on the podium.*

## **COMMUNICATIONS**

*A. City Manager*

*B. Deputy City Manager*

*C. City Attorney*

*D. City Clerk*

*E. Roll Call*

## **ADJOURNMENT**

**Council Letter**  
**City of Danville, Virginia**



**CL - 2345**

**CONSENT AGENDA A.**

**City Council REGULAR MEETING**

**Meeting Date:** September 16, 2025

**Subject:** Approval of Meeting Minutes.

**From:** Susan DeMasi, City Clerk

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**COUNCIL ACTION**

Consideration of Approval of Minutes from Regular Council meeting held on August 19, 2025.

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**Attachments**

1. Meeting Minutes
-

August 19, 2025

The Second August meeting of the Danville City Council was held on August 19, 2025, at 7:00 p.m. in the Council Chambers located on the Fourth Floor of the Municipal Building. The following Council Members were present: Vice Mayor James B. Buckner, L.G. "Larry" Campbell Jr., Bryant Hood, Mayor Alonzo L. Jones, Barry Mayo, Dr. Gary P. Miller, Sherman M. Saunders, and Madison J.R. Whittle (8). J. Lee Vogler, Jr., was absent. (1).

Staff Members present were: City Manager Ken F. Larking, Deputy City Manager Earl B. Reynolds, Jr., City Attorney W. Clarke Whitfield, Jr., and City Clerk Susan M. DeMasi.

Mayor Jones presided.

Mayor Jones thanked citizens for their continued prayers for their colleague, Lee Vogler; his family sincerely appreciated all their prayers.

### **INVOCATION AND PLEDGE OF ALLEGIANCE**

Council Member L.G. "Larry" Campbell, Jr. gave the Invocation followed by the Pledge of Allegiance.

### **ANNOUNCEMENT AND SPECIAL RECOGNITIONS**

Presentation: Project Imagine

Presented By: Robert David, Violence Prevention Manager

Mr. David gave Council a brief overview of Project Imagine and spoke about the comprehensive gang model adopted in 2018. The Model was about resources and individuals, and how it fits into the program to reduce gang violence, along with different methods used to provide services for the youth in the community. It started with the Comprehensive Gang Model and now it was known as Violence Prevention. Mr. David reviewed the foundations for accountability including criminal justice, transformational leadership, and self-efficacy. Mr. David introduced his staff, and discussed statistics from Project Imagine and Violence Prevention. Council thanked Robert David and staff for the work they were doing with the youth in the community. City Manager Ken Larking thanked City Council for providing the resources for this program; Danville was getting recognized all over the country and globe for some of the things the group was doing. Deputy City Manager Earl Reynolds noted this model was not in a textbook, it was created in Danville by Robert David.

### **CONSENT AGENDA**

Vice Mayor Buckner **moved** for adoption of the following Consent Agenda items:

Consideration of Approval of Minutes from Regular Council Meeting held on July 15, 2025.

Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for a Grant from the Virginia Department of Criminal Justice Services First Responders Wellness Grant Program

An Ordinance Entitled, Ordinance No. 2025-08.02, an Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance by Increasing Revenue from the Virginia Department of Criminal Justice Services Office of First Responders Wellness Grant (DCJS) Program in the Amount of \$29,848.

August 19, 2025

Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for the Creative Communities Art Grant

An Ordinance Entitled, Ordinance No. 2025-08.03, an Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Provide for a Virginia Commission for the Arts Grant in the Amount of \$4,500, and to Provide for the Local Share in the Amount of \$5,000 for a Total Grant of \$9,500.

The Motion was **seconded** by Council Member Campbell and carried by the following vote:

VOTE: 8-0-1  
AYE: Buckner, Campbell, Hood, Jones,  
Mayo, Miller, Saunders, and Whittle (8)  
NAY: None (0)  
ABSENT: Vogler (1)

**NEW BUSINESS**

**REVIEW OF THE GENERAL FUND FINANCIALS AS OF JUNE 30, 2025.**

City of Danville Chief Financial Officer Michael Adkins gave a brief overview of the General Fund preliminary results for Fiscal Year 2025. This was a preliminary report as there were still some adjustments to make throughout the end of August regarding late incoming revenue, and some liabilities that needed outside reports to book. They have included estimates for all those amounts, and he was confident that the numbers he was sharing tonight will not change materially. The City was adding approximately \$2.5M to the unassigned fund balance for Fiscal Year 2025. Real Estate collections were on target, budgeted at \$21.7M; exceeding budget and the City collected \$22M. Delinquent real estate taxes did well; the City typically collects around \$1M, and this past year they collected \$960,000 with \$1.1M budgeted. The City fell a little short, but it was still a good year for collections of real estate. Personal property, once the final adjustments were in for the late payments through the end of August, may be right on target and exceed budget a little; the budget for that was \$17.4M. Delinquent personal property collections have done very well this past year, budgeted at \$1.6M; the City collected \$1.8M. Consumer driven taxes indicated that the City still had some continuous economic growth in the local economy. Sales tax was over budget by \$750,000; meals tax was over budget by \$1M, and business licenses were over budget by \$800,000. With business licenses, a lot of that increase was related to the construction throughout the year including the casino and school construction. Most of that has wrapped up for this year and staff was hoping oncoming development, hotels and residential development, may fill that gap for next year. Lodging tax was budgeted at \$3.5M and the City was \$4,000 to \$5,000 over that amount. All state and federal revenues came in as expected.

On the Expenditure side, group health insurance maintained throughout the year and the City saved about \$1.6M. Utilization was lower than expected and did not follow the trend from the past year. Worker's compensation was another area where the City saved a lot of money; a reversal of trends was seen there as well, especially in public safety departments. The City had budgeted on the trend of upward costs with worker's compensation claims, but as a whole, the General Fund saved about \$800,000 in worker's comp compared to budget. Departmental spending came in about 9% under budget; that was a combination of vacancy savings and worker's compensation. The City was ending the year adding about \$2.5M to the unreserved fund balance taking it from \$51M to \$53.5M. To put that in perspective of their policy, the minimum fund balance policy is 25% of budgeted revenues. Looking at the new year, that would mean that

August 19, 2025

the minimum fund balance would need to be about \$46M, they were currently at \$53.5M, so the City has a buffer of about \$7.5M which was 29% of budgeted revenues. That was about where the credit rating agencies like to see it, around 30% of budgeted revenues. The auditors will return in a few weeks; it will take them anywhere between 8 and 12 weeks to review everything and get the final statements.

Council Members thanked Mr. Adkins for his report.

**CONSIDERATION OF A RESOLUTION OF OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF A BORROWING**

Vice Mayor Buckner **moved** for adoption of a Resolution entitled:

**RESOLUTION NO. 2025-08.02**

A RESOLUTION OF THE CITY COUNCIL OF DANVILLE, VIRGINIA FOR OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS FROM BORROWING.

The Motion was **seconded** by Council Member Whittle and carried by the following vote:

VOTE: 8-0-1  
AYE: Buckner, Campbell, Hood, Jones,  
Mayo, Miller, Saunders, and Whittle (8)  
NAY: None (0)  
ABSENT: Vogler (1)

**CONSIDERATION OF ALLOWING THE CITY MANAGER TO ENTER INTO A WATER MAIN COST-SHARING AGREEMENT FOR WATER INFRASTRUCTURE TO SERVE THE VANDOLA CRESCENT HOUSING DEVELOPMENT**

Council Member Campbell **moved** for adoption of a Resolution entitled:

**RESOLUTION NO. 2025-08.03**

A RESOLUTION APPROVING THE CITY MANAGER TO ENTER INTO A COST SHARING AGREEMENT WITH LONGEVITY SOLUTIONS VIRGINIA TO EXTEND WATER INFRASTRUCTURE TO THE VANDOLA CRESENT HOUSING PROJECT.

The Motion was **seconded** by Vice Mayor Buckner and carried by the following vote:

VOTE: 8-0-1  
AYE: Buckner, Campbell, Hood, Jones,  
Mayo, Miller, Saunders, and Whittle (8)  
NAY: None (0)  
ABSENT: Vogler (1)

**CONSIDERATION OF ALLOWING THE CITY MANAGER TO ENTER INTO A WATER MAIN REIMBURSEMENT AGREEMENT WITHIN THE VANDOLA CRESCENT HOUSING DEVELOPMENT**

Council Member Campbell **moved** for adoption of a Resolution entitled:

**RESOLUTION NO. 2025-08.04**

A RESOLUTION APPROVING THE CITY MANAGER TO ENTER INTO A WATER MAIN REIMBURSEMENT AGREEMENT WITH LONGEVITY SOLUTIONS VIRGINIA TO EXTEND WATER INFRASTRUCTURE WITHIN THE VANDOLA CRESCENT HOUSING PROJECT.

The Motion was **seconded** by Council Member Whittle and carried by the following vote:

VOTE: 8-0-1  
AYE: Buckner, Campbell, Hood, Jones,  
Mayo, Miller, Saunders, and Whittle (8)  
NAY: None (0)  
ABSENT: Vogler (1)

**CONSIDERATION OF A RESOLUTION ALLOWING THE CITY MANAGER TO ENTER INTO A PURCHASE POWER AGREEMENT FOR WASTE HEAT ENERGY**

Vice Mayor Buckner **moved** for adoption of a Resolution entitled:

**RESOLUTION NO. 2025-08.05**

A RESOLUTION APPROVING THE CITY MANAGER TO ENTER INTO A PURCHASE POWER AGREEMENT WITH AMERICAN MUNICIPAL POWER FOR FIVE-MEGAWATTS OF WASTE HEAT ENERGY.

The Motion was **seconded** by Council Member Mayo.

Vice Mayor Buckner asked Director of Utilities, Jason Grey, to give a brief overview of waste heat energy, and Mr. Grey explained waste heat energy was collecting heat that would normally be exhausted into the atmosphere, off the natural gas pipelines. There were large compressor stations that move gas along the pipelines. That waste heat was usually exhausted into the atmosphere; they were going to collect it and generate power with it.

The **Motion** was carried by the following vote:

VOTE: 8-0-1  
AYE: Buckner, Campbell, Hood, Jones,  
Mayo, Miller, Saunders, and Whittle (8)  
NAY: None (0)  
ABSENT: Vogler (1)

**CONSIDERATION OF AN ORDINANCE TO CODIFY STATE LAW CHANGES IN THE CITY PROCUREMENT CODE**

Council Member Campbell **moved** for adoption of an Ordinance entitled:

**ORDINANCE NO. 2025-08.04**

AN ORDINANCE AMENDING SECTION 30-12 ENTITLED "MANDATORY CONTRACT TERMS AND PROVISIONS" OF CHAPTER 30, ENTITLED "PROCUREMENT CODE", OF THE CODE

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OF THE CITY OF DANVILLE, VIRGINIA, 1986, AS AMENDED TO PROHIBIT THE PROCUREMENT OF GOODS AND SERVICES INVOLVING FORCED CHILD LABOR.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 8-0-1  
AYE: Buckner, Campbell, Hood, Jones,  
Mayo, Miller, Saunders, and Whittle (8)  
NAY: None (0)  
ABSENT: Vogler (1)

**CONSIDERATION OF AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE FOR A GRANT AND LOAN FROM THE VIRGINIA DEPARTMENT OF HEALTH.**

Upon **Motion** by Vice Mayor Buckner and **second** by Council Member Mayo, an Ordinance entitled:

**ORDINANCE NO. 2025-08.05**

AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR A VIRGINIA DEPARTMENT OF HEALTH \$2,604,620 GRANT AND \$1,596,380 LOAN FOR A TOTAL AMOUNT OF \$4,201,000 TO ASSIST WITH THE CITY'S WATER MAIN REPLACEMENT PROJECTS AND APPROPRIATING THE SAME.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

**CONSIDERATION OF AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE FOR A GRANT FROM THE UNITED STATES DEPARTMENT OF TRANSPORTATION PIPELINE AND HAZARDOUS MATERIALS SAFETY ADMINISTRATION**

Upon **Motion** by Vice Mayor Buckner and **second** by Council Member Whittle, an Ordinance entitled:

**ORDINANCE NO. 2025-08.06**

AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR A UNITED STATES DEPARTMENT OF TRANSPORTATION PIPELINE AND HAZARDOUS MATERIALS SAFETY ADMINISTRATION (PHMSA) \$10,052,738 GRANT TO ASSIST WITH THE CITY'S NATURAL GAS MAIN REPLACEMENT PROJECTS AND APPROPRIATING THE SAME.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

**CONSIDERATION OF AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE FOR A GRANT FROM THE VIRGINIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

Upon **Motion** by Council Member Campbell and **second** by Council Member Mayo, an Ordinance entitled:

**ORDINANCE NO. 2025-08.07**

August 19, 2025

AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE BY INCREASING REVENUE FROM THE VIRGINIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT – INDUSTRIAL REVITALIZATION FUND IN THE AMOUNT OF \$2,000,000 AND TO PROVIDE FOR THE LOCAL SHARE IN THE AMOUNT OF \$3,020,310 FOR A TOTAL OF \$5,020,310 AND APPROPRIATING THE SAME.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

### **COMMUNICATIONS**

There were no communications from the City Manager, Deputy City Manager, or City Clerk.

City Attorney Clarke Whitfield wished Council Member Saunders a Happy Birthday.

Council Member Saunders thanked everyone for the cards and gifts that were given to him for his birthday. Mr. Saunders noted Mr. Bernard Baker was having a coat drive on Saturday, September 13<sup>th</sup>; coats can be taken to One Hour Martinizing, 115 N. Market Street, for cleaning and distribution. Mr. Saunders noted to Mrs. Stamps, it is always good to see her, and they know she was proud of her daughter.

Vice Mayor Buckner thanked the Chamber of Commerce, Chatham First, and Chatham Rotary for the invitation to come up for the opening ceremony for the new Pickle Ball Court. Mr. Buckner wished Council Member Saunders a very happy birthday, and asked everyone to please continue to pray for their friend and colleague Council Member Vogler. The love and support that he and his family were being shown means a lot and was appreciated.

Council Member Campbell noted the coat drive was very much appreciated. Rev Campbell noted Danville was a caring community and full of caring people, and asked citizens to continue to pray for Council Member Vogler.

Council Member Hood asked for continued prayers for their friend and colleague Council Member Vogler and his family. Mr. Hood asked citizens to continue to support local businesses, to make sure they maintain the backbone of this community. Mr. Hood encouraged men to please get their annual checkups; it was so important to make sure they keep themselves healthy and mindful as they get older. Mr. Hood recognized Karice Luck-Brimmer and Andrea Burney for the work they did on the documentary of the three historically black neighborhoods in Danville, and wished a Happy Birthday to Sherman Saunders.

Council Member Mayo thanked everyone who came out tonight, wished Council Member Saunders a very happy birthday, and to keep Council Member Vogler and his family in their thoughts and prayers. Mr. Mayo noted he was also able to see the documentary, *A Tale of 3 North Danville Neighborhoods*, showing the rich history of Danville; they represented the neighborhoods very well; and hats off to Project Imagine again for what they do.

Council Member Miller asked for continued prayers for Council Member Vogler. Dr. Miller noted he attended the community day last week at Trinity Baptist Church; it was a great get together. Dr. Miller stated he went to several concerts at Caesar's and urged people to go see one, it is an amazing experience, and Happy Birthday to Mr. Saunders.

Mayor Jones noted last Saturday, all day, Parks and Recreation had something going on and thanked Bill Sgrinia and his team for all they do. Mayor Jones wished Council Member Saunders

August 19, 2025

a happy early birthday, thanked the Fire Department and asked that they get involved with the coat drive. Mayor Jones asked that everyone continue as a community to keep Council Member Vogler and his family in their thoughts and prayers.

The meeting was adjourned at 8:10 pm.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

DRAFT

**Council Letter  
City of Danville, Virginia**



**CL - 2267**

**CONSENT AGENDA B.**

**City Council REGULAR MEETING**

**Meeting Date:** September 16, 2025

**Subject:** Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for an Airport Maintenance Grant.

**From:** Marc Adelman, Director of Transportation Services

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**COUNCIL ACTION**

An Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Provide for State Department of Aviation Maintenance Grant Funds Related to the Maintenance of Certain Airport Properties in the Amount of \$100,000 and for the Local Share in the Amount of \$42,000 for a Total Appropriation of \$142,000 and Appropriating the Same.

***Final Adoption***

**SUMMARY**

The Virginia Department of Aviation provides airport maintenance funds to assist airports with preserving facilities in a safe and economical operating condition. Maintenance grant funding will allow Virginia airports to complete repairs and purchase building and grounds equipment.

**BACKGROUND**

Eligible maintenance activities for State Airport Maintenance funds include scheduled and unscheduled repairs that are not completed each quarter. State maintenance funds can also be used to finance equipment purchases. Funding levels vary for different projects based on state guidelines. Projects that support facility preservation, such as crack sealing, are funded at higher levels than the replacement of building and grounds equipment. For FY26, the Danville Regional Airport plans to use available maintenance funding to repair the Operations Tower roof and remove brush from a ravine that requires special equipment. The airport also plans to use maintenance funds to replace a tractor.

**RECOMMENDATION**

It is recommended that City Council approve the Ordinance amending the Fiscal Year 2026 Budget Appropriation Ordinance to provide for Virginia Department of Aviation Maintenance funds and for the local share appropriating the same.

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**Attachments**

1. Ordinance
-

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

ORDINANCE NO. 2025 - \_\_\_\_\_ - \_\_\_\_\_

AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR STATE DEPARTMENT OF AVIATION MAINTENANCE GRANT FUNDS RELATED TO THE MAINTENANCE OF CERTAIN AIRPORT PROPERTIES IN THE AMOUNT OF \$100,000 AND FOR THE LOCAL SHARE IN THE AMOUNT OF \$42,000 FOR A TOTAL APPROPRIATION OF \$142,000 AND APPROPRIATING THE SAME.

BE IT ORDAINED by the Council of the City of Danville, Virginia that the Fiscal Year 2026 Budget Appropriation Ordinance be, and it is hereby, amended by increasing revenues from the Commonwealth of Virginia, Department of Aviation, in an amount of \$100,000 and the local share for \$42,000 for an aggregate amount of \$142,000 for the purpose of providing for a State funded Airport Maintenance Program at the Danville Regional Airport such funds to be appropriated in the Support of Grants Fund as follows:

#### **ANTICIPATED REVENUES**

| <u>Description</u>         | <u>Account No.</u> | <u>Amount</u>     |
|----------------------------|--------------------|-------------------|
| FY2026 Airport Maintenance |                    |                   |
| Categorical Aid – State    | 62054000-45712     | \$ 100,000        |
| Local Share                | 62054000-6101      | <u>\$ 42,000</u>  |
|                            | TOTAL              | <u>\$ 142,000</u> |

### ANTICIPATED EXPENDITURES

| <u>Description</u>          | <u>Account No.</u> | <u>Amount</u>     |
|-----------------------------|--------------------|-------------------|
| FY 2026 Airport Maintenance | 62054999-50        | <u>\$ 142,000</u> |

AND BE IT FURTHER ORDAINED that all other accounts and provisions of the Fiscal Year 2026 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

Approved:

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk

Approved as to  
Form and Legal Sufficiency:

\_\_\_\_\_  
City Attorney

# Council Letter City of Danville, Virginia



CL - 2268

CONSENT AGENDA C.

## City Council REGULAR MEETING

**Meeting Date:** September 16, 2025

**Subject:** Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for an Aviation Promotion Grant.

**From:** Marc Adelman, Director of Transportation Services

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### COUNCIL ACTION

An Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Provide for a State Department of Aviation Grant for the Purpose of Providing Funding to Promote Aviation Awareness at the Danville Regional Airport in the Amount of \$5,000 and for the Local Share in the Amount of \$5,000 to be Provided by the General Fund Support of Grants for a Total Appropriation of \$10,000 and Appropriating Same.

#### ***Final Adoption***

### SUMMARY

The Virginia Department of Aviation approved an aviation promotion grant request to support an Airport Open House and Free Fly Day for children. Available grant funding will be used to assist with related costs for the special event. The Free Fly Day will be held on Saturday, November 1, 2025.

### BACKGROUND

An Airport Open House and Free Fly Day for children will be held on Saturday, November 1, 2025. A state aviation grant was awarded by the Virginia Department of Aviation to assist with financing related costs for the special event. Free airplane rides will be provided by Averett University's flight instructors for children aged 8 to 17. Tours of airport facilities will be completed as part of the Airport Open House activities.

### RECOMMENDATION

It is recommended that City Council approve the attached Ordinance to appropriate state aviation promotion grant funds to support the special event.

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### Attachments

1. Ordinance
-

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

ORDINANCE NO. 2025-\_\_\_\_\_- \_\_\_\_\_

AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR A STATE DEPARTMENT OF AVIATION GRANT FOR THE PURPOSE OF PROVIDING FUNDING TO PROMOTE AVIATION AWARENESS AT THE DANVILLE REGIONAL AIRPORT IN THE AMOUNT OF \$5,000 AND FOR THE LOCAL SHARE IN THE AMOUNT OF \$5,000 TO BE PROVIDED BY THE GENERAL FUND SUPPORT OF GRANTS FOR A TOTAL APPROPRIATION OF \$10,000 AND APPROPRIATING SAME.

BE IT ORDAINED by the Council of the City of Danville, Virginia that the 2025-2026 Budget Appropriation Ordinance be, and it is hereby, amended by increasing revenues for a grant from the Commonwealth of Virginia, Department of Aviation, in an amount of \$5,000 for promotion activities at the Danville Regional Airport, and the local share for said grant in an amount of \$5,000 to be provided by the General Fund Support of Grants for an aggregate amount of \$10,000, such funds to be appropriated as follows:

**ANTICIPATED REVENUES**

| <u>Description</u>            | <u>Account No.</u> | <u>Amount</u>    |
|-------------------------------|--------------------|------------------|
| FY26 Aviation Promotion Grant |                    |                  |
| Categorical Aid - State       | 62055000-45712     | \$ 5,000         |
| Local Share                   |                    |                  |
| Transfer from General Fund    | 62055000-6101      | <u>\$ 5,000</u>  |
|                               | TOTAL              | <u>\$ 10,000</u> |

### ANTICIPATED EXPENDITURES

| <u>Description</u>            | <u>Account No.</u> | <u>Amount</u> |
|-------------------------------|--------------------|---------------|
| FY26 Aviation Promotion Grant | 62055999-50        | \$10,000      |

AND BE IT FURTHER ORDAINED that all other accounts and provisions of the 2026 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

Approved:

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk

Approved as to  
Form and Legal Sufficiency:

\_\_\_\_\_  
City Attorney

**Council Letter  
City of Danville, Virginia**



**CL - 2269**

**CONSENT AGENDA D.**

**City Council REGULAR MEETING**

**Meeting Date:** September 16, 2025

**Subject:** Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for Older Americans Act Grant.

**From:** Marc Adelman, Director of Transportation Services

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**COUNCIL ACTION**

An Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance by Increasing Certain Revenues to Provide for Title III-B Grant Funds and Local Share for Senior Citizen Transportation Services and Appropriating the Same.

***Final Adoption***

**SUMMARY**

The City of Danville applies annually for federal Older Americans Act funds and state transportation funds to serve as a subcontractor for the Southern Area Agency on Aging to provide transportation services for senior citizens aged sixty and over.

**BACKGROUND**

The Transportation Services Department requests the City Council's approval to appropriate Title III-B Older Americans Act Grant funds for the federal fiscal year from October 1, 2025, through September 30, 2026, in the amount of \$48,100. In addition, this request applies to the appropriation of \$21,583 in State Transportation funds. Total federal and state aging funding was reduced by \$2,535 for FY26 compared to FY25 funding levels. The Ordinance includes an appropriation for in-kind services for the Title III-B Older Americans Act Grant for \$380,790. These charges are appropriated in the Transportation Services budget. The appropriation for in-kind service is necessary for administrative and reporting activities to complete operational and supervisory duties to support the Senior Transportation program.

**RECOMMENDATION**

It is recommended that City Council approve the attached Ordinance appropriating the Title III-B Older American Act Grant funds received through the Southern Area Agency on Aging for Fiscal Year 2026.

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**Attachments**

1. Ordinance
-

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

ORDINANCE NO. 2025 - \_\_\_\_\_ - \_\_\_\_\_

AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE BY INCREASING CERTAIN REVENUES TO PROVIDE FOR TITLE III-B GRANT FUNDS AND LOCAL SHARE FOR SENIOR CITIZEN TRANSPORTATION SERVICES AND APPROPRIATING THE SAME.

BE IT ORDAINED by the Council of the City of Danville, Virginia that the Fiscal Year 2026 Budget Appropriation Ordinance be, and it is hereby, amended to provide for a grant from Title III-B Older Americans Act funds in the amount of \$48,100; Virginia General Fund monies in the amount of \$21,583, administered by the Southern Area Agency on Aging to the Department of Transportation Services for the Federal Fiscal Year beginning October 1, 2025 and ending September 30, 2026; \$380,790 In-Kind Services for a total of \$450,473, and appropriating such funds within the Special Grants Fund, such revenue and appropriations to be as follows:

**ANTICIPATED REVENUES**

| <u>Description</u>            | <u>Account No.</u> | <u>Amount</u>            |
|-------------------------------|--------------------|--------------------------|
| Categorical Aid – Federal:    |                    |                          |
| Older Americans Act           |                    |                          |
| Title III-B Funds (FY25-26)   | 62051000-48050     | \$ 69,683                |
| Local Share:                  |                    |                          |
| Older Americans Act           |                    |                          |
| Title III-B In Kind (FY25-26) | 62053000-44890     | 380,790                  |
|                               | <b>TOTAL</b>       | <b><u>\$ 450,473</u></b> |

**ANTICIPATED EXPENDITURES**

| <u>Description</u>                         | <u>Account No.</u> | <u>Amount</u>    |
|--------------------------------------------|--------------------|------------------|
| Older Americans Act Title III-B (FY25-26): |                    |                  |
| Salary and Wages                           | 62051000-51200     | \$ 22,500        |
| FICA                                       | 62051000-51450     | 1,721            |
| Mass Transit Services                      | 62051000-52660     | 45,462           |
|                                            | <b>Subtotal</b>    | <b>\$ 69,683</b> |

| <u>Description</u>                                    | <u>Account No.</u> | <u>Amount</u>     |
|-------------------------------------------------------|--------------------|-------------------|
| Older Americans Act Title III-B<br>In-Kind (FY25-26): |                    |                   |
| Salary and Wages                                      | 62053000-59500     | \$ 341,014        |
| FICA                                                  | 62053000-59510     | 23,058            |
| Outside Services                                      | 62053000-59610     | 550               |
| Postage                                               | 62053000-59630     | 2,150             |
| Travel/Training Expense                               | 62053000-59645     | 1,833             |
| Office Supplies                                       | 62053000-59650     | 4,000             |
| Lease/Rent Buildings                                  | 62053000-59670     | 8,185             |
|                                                       | <b>Subtotal</b>    | <b>\$ 380,790</b> |
|                                                       | <b>TOTAL</b>       | <b>\$ 450,473</b> |

AND BE IT FURTHER ORDAINED that all other accounts and provisions of the Fiscal Year 2026 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

BE IT FURTHER ORDAINED, that this appropriation shall be continuing appropriation and such appropriation shall carry forward from year to year until such funds are expended for the purpose for which they were appropriated.

Approved:

\_\_\_\_\_  
Mayor

Attest:

---

Clerk

Approved as to  
Form and Legal Sufficiency:

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City Attorney

# Council Letter City of Danville, Virginia



CL - 2274

CONSENT AGENDA E.

## City Council REGULAR MEETING

**Meeting Date:** September 16, 2025

**Subject:** Amending the Fiscal Year 2026 Budget Appropriation Ordinance for Federal and State Grants to Fund Aviation Training Facility Project.

**From:** Marc Adelman, Director of Transportation Services

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## COUNCIL ACTION

An Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Provide for Additional Federal and State Funding to Construct an Aviation Training Facility Building and Hangar at the Danville Regional Airport in the Amount of \$7,390,859 and for the Local Share in the Amount of \$213,020 for a Total Appropriation of \$7,603,879 and Appropriating the Same.

### *Final Adoption*

### SUMMARY

Federal and state funding has been approved to construct an aviation training facility building and hangar to support aviation maintenance and flight instruction training activities at the Danville Regional Airport.

## BACKGROUND

During FY2025, site prep construction work was completed to support the construction of a 13,244-square-foot aviation training facility building and 80'x 80' hangar. Also, during FY2025, an Economic Development Administration grant was awarded in the amount of \$4,069,528 to provide sixty percent funding to construct the aviation training facility building and to renovate an existing hangar. State funding was approved in the amount of \$2,500,000 to assist with financing construction of the aviation training facility building. The estimated cost for the aviation training facility project, including construction administration and inspection services and possible change orders related to building construction, is \$6,782,548. On August 1, 2025, bids were opened to construct the training facility building and renovate a hangar to support aviation maintenance training activities; the low bid price received was \$6,485,617.

Through the Infrastructure Investment Jobs Act, the Danville Regional Airport has received federal funding allocations over the past three years that will be used to construct an 80'x 80' hangar that will be used by Averett University to store aircraft, so an existing hangar currently rented by Averett University can be used by the Danville Community College for aviation maintenance training activities.

Federal funding will provide ninety-five percent funding for construction of the new hangar.

Construction of the aviation training facility building and hangar is expected to be completed by the first quarter of 2027.

It is anticipated that the completion of the aviation training facility building will promote excellent job opportunities for students completing aviation maintenance and flight instruction training offered by Averett University and the Danville Community College. In addition, it is expected that the availability of

enhanced workforce development aviation training could enhance possible airport development opportunities.

## **RECOMMENDATION**

It is recommended that City Council approve the attached Budget Appropriation Ordinance appropriating federal and state funds to complete the construction of an aviation training facility building and new hangar at the Danville Regional Airport.

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### **Attachments**

1. Ordinance
  2. Exhibit 2 - Rendering of Facility and Hangar
  3. Exhibit 3 - Floor plan
-

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

ORDINANCE NO. 2025 - \_\_\_\_\_ - \_\_\_\_\_

AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR ADDITIONAL FEDERAL AND STATE FUNDING TO CONSTRUCT AN AVIATION TRAINING FACILITY BUILDING AND HANGAR AT THE DANVILLE REGIONAL AIRPORT IN THE AMOUNT OF \$7,390,859 AND FOR THE LOCAL SHARE IN THE AMOUNT OF \$213,020 FOR A TOTAL APPROPRIATION OF \$7,603,879 AND APPROPRIATING THE SAME.

WHEREAS, the Danville Community College and Averett University will share an Aviation Training Facility building that will be constructed to provide aviation maintenance and flight instruction training at the Danville Regional Airport; and

WHEREAS, the Economic Development Administration and the Commonwealth of Virginia have provided federal and state funding to assist with the construction of a 13,244 square foot aviation training facility building and to renovate an existing hangar; and

WHEREAS, the Economic Development Administration will provide sixty percent federal funding to construct the aviation training facility building and to renovate an existing hangar; and

WHEREAS, Infrastructure Investment and Jobs Act funding, which is administered by the Federal Aviation Administration will provide ninety-five percent federal funding to construct a hangar; and

WHEREAS, the Commonwealth of Virginia has approved state funding to assist with the local share requirement to construct the aviation training facility building and to renovate a hangar.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia that the Fiscal Year 2026 Budget Appropriation Ordinance be, and

it is hereby, amended by increasing revenues for a grant from the Economic Development Administration in the amount of \$4,069,528, Infrastructure Investment and Jobs Act funding in the amount of \$821,331, State aid in the amount of \$2,500,000, and local funding in the amount of \$213,020, such funds to be appropriated as follows:

**ANTICIPATED REVENUES**

| <u>Description</u>            | <u>Account No.</u> | <u>Amount</u>              |
|-------------------------------|--------------------|----------------------------|
| Aviation Training Facility    |                    |                            |
| Economic Development          |                    |                            |
| Administration                | 62010350-48056     | \$ 4,069,528               |
| State Funds                   | 62010351-45712     | 2,500,000                  |
|                               | <b>Subtotal</b>    | <u>\$ 6,569,528</u>        |
| Local Funding                 |                    |                            |
| Casino Revenues               | 62010352-6111      | \$ 90,000                  |
| Bonds - 2024                  | 62001352-43024     | 85,020                     |
| Transfer In from General Fund | 62001352-6101      | 25,000                     |
| Recoveries and Rebates        | 62001352-43810     | 13,000                     |
|                               | <b>Subtotal</b>    | <u>\$ 213,020</u>          |
|                               | <b>TOTAL</b>       | <u><u>\$ 6,782,548</u></u> |

**ANTICIPATED EXPENDITURES**

| <u>Description</u>         | <u>Account No.</u> | <u>Amount</u> |
|----------------------------|--------------------|---------------|
| Aviation Training Facility | 62010999-50        | \$ 6,782,548  |

**ANTICIPATED REVENUES**

| <u>Description</u>              | <u>Account No.</u> | <u>Amount</u> |
|---------------------------------|--------------------|---------------|
| Construct 80X80 Hangar          |                    |               |
| Federal Aviation Administration |                    |               |
| Funds                           | 61935000-48420     | \$ 821,331    |

**ANTICIPATED EXPENDITURES**

| <u>Description</u>     | <u>Account No.</u> | <u>Amount</u> |
|------------------------|--------------------|---------------|
| Construct 80X80 Hangar | 61935999-50        | \$ 821,331    |

BE IT FURTHER ORDAINED, that a transfer from Capital Projects Undesignated Funds revenue and appropriation is hereby authorized to cover the local share as follows:

**TRANSFER FROM**

| <u>Description</u>                 | <u>Account No.</u> | <u>Amount</u>      |
|------------------------------------|--------------------|--------------------|
| Capital Projects Fund Undesignated |                    |                    |
| Bonds - 2024                       | 60000022-43024     | (\$ 85,020)        |
| Recoveries and Rebates             | 60000022-43810     | ( 13,000)          |
|                                    | Subtotal           | <u>(\$ 98,020)</u> |
| Project Expenditures               | 60000022-6999      | (\$ 98,020)        |

BE IT FURTHER ORDAINED, that a transfer from Capital Projects Funds revenue and appropriation in the Construct 80X80 Hangar project is hereby authorized to cover the local share as follows:

**TRANSFER FROM**

| <u>Description</u>     | <u>Account No.</u> | <u>Amount</u> |
|------------------------|--------------------|---------------|
| Construct 80X80 Hangar |                    |               |
| Casino Revenues        | 61935000-6111      | (\$ 90,000)   |
| Project Expenditures   | 61935999-50        | (\$ 90,000)   |

BE IT FURTHER ORDAINED, that this appropriation shall be a continuing appropriation and shall carry forward from year to year until expended for the purpose for which appropriated; and

BE IT FURTHER ORDAINED, that a flexible budget is hereby authorized whereby appropriations may be increased to the extent that actual revenues differ from the original budget amount; and

BE IT FURTHER ORDAINED, that this appropriation shall be a flexible budget for local funding, to the extent additional local funds are available, to cover project costs not funded by Federal or State grants;

AND BE IT FINALLY ORDAINED, that all other accounts and provisions of the Fiscal Year 2026 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

Approved:

---

Mayor

Attest:

---

Clerk

Approved as to  
Form and Legal Sufficiency:

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City Attorney



**Hangar  
100**

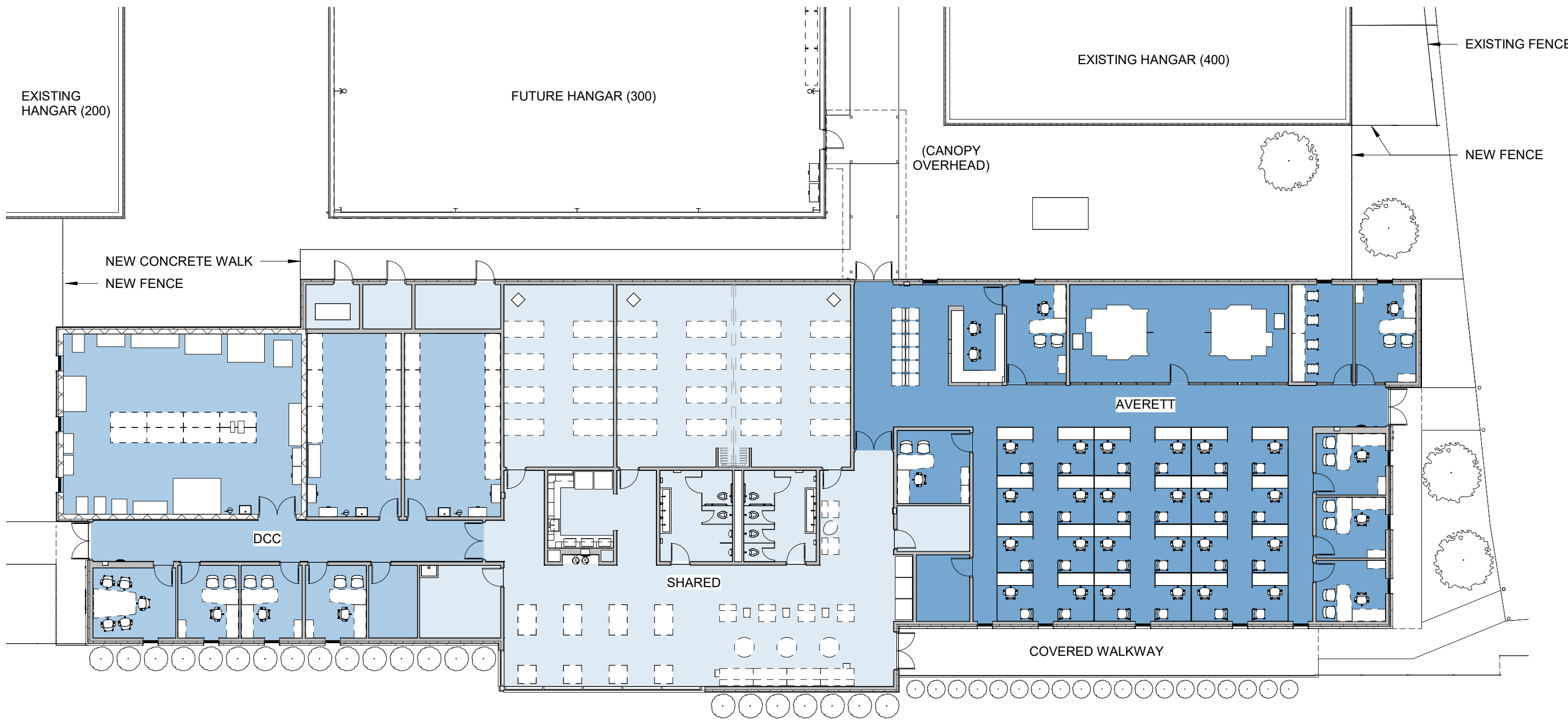
**Hangar  
200**

New 80' x 80'  
hangar

**Hangar  
400**

**Civil Air  
Patrol  
Hangar**

13,244 square foot Aviation Training Facility  
building to be shared by DCC and Averett  
University's flight school



- AVERETT
- DCC
- SHARED

| BUILDING AREA |          |
|---------------|----------|
| AVERETT       | 4,866 SF |
| DCC           | 3,548 SF |
| SHARED        | 4,830 SF |
| <hr/>         |          |
| 13,244 SF     |          |

**Dewberry®**

Dewberry Engineers Inc.  
551 Piney Forest Road  
Danville, VA 24540  
434.797.4497 Phone  
434.797.4341 Fax  
www.dewberry.com

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| Subject:<br><br>LEASABLE TENANT PLAN | Date:<br>08/11/2025 | 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**Council Letter**  
**City of Danville, Virginia**



**CL - 2362**

**APPOINTMENTS    A.**

**City Council REGULAR MEETING**

**Meeting Date:** September 16, 2025

**Subject:**        Appointments to Boards and Commissions

**From:**            Susan DeMasi, City Clerk

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**COUNCIL ACTION**

1.        A Resolution Appointing L.G. "Larry" Campbell, Jr., to the Staunton River Regional Industrial Facility Authority.
2.        A Resolution Appointing James B. Buckner as an Alternate Member of the Staunton River Regional Industrial Facility Authority.

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**Attachments**

1.        Appointment Resolutions
-

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

RESOLUTION NO. 2025 – \_\_\_\_.

**A RESOLUTION TEMPORARILY APPOINTING L.G. "LARRY" CAMPBELL, JR., AS A VOTING MEMBER OF THE STAUNTON RIVER REGIONAL INDUSTRIAL FACILITY AUTHORITY.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that L.G. "Larry" Campbell, Jr., be, and he is hereby, temporarily appointed as a voting member of the Staunton River Regional Industrial Facility Authority, until such time as J. Lee Vogler, Jr., can return to serve on this Board.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CLERK

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

RESOLUTION NO. 2025 – \_\_\_\_\_. \_\_\_\_

**A RESOLUTION TEMPORARILY APPOINTING JAMES B. BUCKNER, AS AN  
ALTERNATE MEMBER OF THE STAUNTON RIVER REGIONAL INDUSTRIAL FACILITY  
AUTHORITY.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that James B. Buckner, be, and he is hereby, temporarily appointed as an alternate member of the Staunton River Regional Industrial Facility Authority, until such time as J. Lee Vogler, Jr., can return to serve on this Board.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CLERK

**Council Letter**  
**City of Danville, Virginia**



**CL - 2206**

**NEW BUSINESS    A.**

**City Council REGULAR MEETING**

**Meeting Date:** September 16, 2025

**Subject:**        Review of General Fund Financials as of August 31, 2025.

**From:**            Michael Adkins, Chief Financial Officer

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**COUNCIL ACTION**

Review of General Fund Financials as of August 31, 2025. Financial Statements are included

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**Attachments**

1.    Financial Statements
-



# CITY OF DANVILLE

## Department of Finance

**To:** Ken F. Larking, City Manager

**From:** Michael L. Adkins, Chief Financial Officer

**Date:** September 9, 2025

**Subject:** Summary of Preliminary General Fund Financial Results for August 31, 2025

After completing the first two months of the new fiscal year, revenues are tracking well with budget and are slightly ahead of the previous year. As of August 31, General Fund revenues were \$18,163,628. This represents nearly 10% of the FY 2026 budget. Last year at this time, we had collected \$18,110,596 or 11% of budget. The increase over the prior year is primarily from growth in local taxes offset by decreases in Intergovernmental due to timing differences related to State Aid revenue received along with a decrease in Revenue from Use of Money & Property primarily related to a timing difference in recording August interest income.

We continue to see steady performance in the collection of delinquent real estate taxes with \$400,404 realized in the first two months of this fiscal year. This accounts for 35% of the current year budget. Tax bills for FY 2026 will be mailed in November, and we will begin realizing the collection of current real estate and personal property taxes at that time. Local taxes collected through August 31, were \$6,995,607, or 12% of budget. This exceeds FY 2025 collections by \$431,000.

Regarding local taxes, sales tax collections through August amounted to \$2,193,016, or 16% of budget. Meals taxes collected for the first two months of the fiscal year amounted to \$2,281,848 or 16% of budget, an increase of \$103,299 from last year. Business Licenses realized at the end of August were \$583,582, an increase of \$45,952 from the prior year. Lodging taxes received as of August 31, were \$728,141 or 20% of budget, an increase of \$111,582 from the prior year. All other revenue categories are tracking well with budget at this point.

Expenditures through August 31 were \$58,388,709 or 32% of budget. This is an overall increase of nearly \$24 million when compared to August 31, 2024. Departmental spending for the first two months of the fiscal year amounted to \$15.8 million or 15% of budget, an increase of \$547,000 over the prior year. The increase in departmental spending is primarily attributed to an increase in salaries and benefits over the prior year. The remaining overall increase is attributable to increased transfers to Danville Public Schools from FY 2025 commitments that were

## **DANVILLE, VA**

encumbered at June 30, 2025, along with an increase in Transfers to Capital Projects due to timing differences of when the transfers occurred in FY 2025 versus FY 2026.

Fund expenditures exceeded revenues by \$40,225,081. This is typical for the start of the fiscal year in the General Fund because the timing of the revenue recognition is not matched to expenditures. At this point, the General Fund is performing as expected compared to the current budget.

**CITY OF DANVILLE, VIRGINIA**  
**GENERAL FUND REPORT**  
**17% OF YEAR LAPSED AS OF AUGUST 31, 2025**  
**\*\*PRE-CLOSING FIGURES - SUBJECT TO CHANGE - UNAUDITED\*\***

|                                            | Budgets &<br>Appropriations For<br>Current Year | Actual<br>Revenues & Expenditures<br>For Year-to-Date | Percent<br>Realized/Expended<br>This Year | Encumbrances        | Balance to be<br>Realized/Expended | Actual<br>Revenues & Expenditures<br>At This Date Last Year |
|--------------------------------------------|-------------------------------------------------|-------------------------------------------------------|-------------------------------------------|---------------------|------------------------------------|-------------------------------------------------------------|
| <b>REVENUES:</b>                           |                                                 |                                                       |                                           |                     |                                    |                                                             |
| Property Taxes                             | \$ 48,213,680                                   | \$ 3,270,281                                          | 6.78%                                     |                     | \$ 44,943,399                      | \$ 2,309,809                                                |
| Other Local Taxes                          | 57,397,800                                      | 6,995,607                                             | 12.19%                                    |                     | 50,402,193                         | 6,564,898                                                   |
| License Permits & Privilege Fees           | 606,510                                         | 67,857                                                | 11.19%                                    |                     | 538,653                            | 109,537                                                     |
| Fines & Forfeitures                        | 526,660                                         | 60,599                                                | 11.51%                                    |                     | 466,061                            | 23,684                                                      |
| Revenue From Use Money & Property          | 2,597,860                                       | 406,076                                               | 15.63%                                    |                     | 2,191,784                          | 787,619                                                     |
| Charges For Services                       | 3,498,770                                       | 725,802                                               | 20.74%                                    |                     | 2,772,968                          | 765,458                                                     |
| Miscellaneous Revenue                      | 25,100                                          | 96,947                                                | 386.24%                                   |                     | (71,847)                           | 84,843                                                      |
| Recovered Cost                             | 11,216,970                                      | 1,032,164                                             | 9.20%                                     |                     | 10,184,806                         | 975,039                                                     |
| Intergovernmental                          | 44,784,260                                      | 2,894,295                                             | 6.46%                                     |                     | 41,889,965                         | 3,891,709                                                   |
| Transfers From Utilities                   | 15,684,000                                      | 2,614,000                                             | 16.67%                                    |                     | 13,070,000                         | 2,598,000                                                   |
| <b>TOTAL REVENUES</b>                      | <b>\$ 184,551,610</b>                           | <b>\$ 18,163,628</b>                                  | <b>9.84%</b>                              |                     | <b>\$ 166,387,982</b>              | <b>\$ 18,110,596</b>                                        |
| <b>EXPENDITURES:</b>                       |                                                 |                                                       |                                           |                     |                                    |                                                             |
| General Government Administration          | \$ 17,399,320                                   | \$ 3,470,626                                          | 19.95%                                    | \$ 742,471          | \$ 13,186,222                      | \$ 3,600,132                                                |
| Judicial Administration                    | 9,919,010                                       | 1,664,586                                             | 16.78%                                    | 18,278              | 8,236,146                          | 1,506,979                                                   |
| Public Safety                              | 47,850,380                                      | 7,050,761                                             | 14.74%                                    | 1,021,999           | 39,777,620                         | 6,562,242                                                   |
| Public Works                               | 6,542,320                                       | 805,528                                               | 12.31%                                    | 300,487             | 5,436,305                          | 799,203                                                     |
| Health, Education, Welfare & Soc. Svc.     | 11,800,360                                      | 1,144,906                                             | 9.70%                                     | 32,536              | 10,622,918                         | 1,218,475                                                   |
| Parks, Recreation & Cultural               | 7,951,990                                       | 1,033,835                                             | 13.00%                                    | 87,151              | 6,831,005                          | 1,018,684                                                   |
| Community Development                      | 5,334,660                                       | 585,990                                               | 10.98%                                    | 324,483             | 4,424,187                          | 503,446                                                     |
| Non-Departmental                           | 16,640,710                                      | 2,715,762                                             | 16.32%                                    | -                   | 13,924,948                         | 2,876,188                                                   |
| Education                                  | 34,383,070                                      | 16,927,546                                            | 49.23%                                    | -                   | 17,455,524                         | 16,204,281                                                  |
| Transfer to Capital Projects               | 21,565,600                                      | 21,246,330                                            | 98.52%                                    | -                   | 319,270                            | 30,000                                                      |
| Transfer to Other Funds                    | 5,164,190                                       | 1,742,840                                             | 33.75%                                    | 5,250,000           | (1,828,650)                        | 405,271                                                     |
| <b>TOTAL EXPENDITURES</b>                  | <b>\$ 184,551,610</b>                           | <b>\$ 58,388,709</b>                                  | <b>31.64%</b>                             | <b>\$ 7,777,406</b> | <b>\$ 118,385,495</b>              | <b>\$ 34,724,901</b>                                        |
| Revenue over(under) Expenditures           | -                                               | \$ (40,225,081)                                       |                                           |                     |                                    | \$ (16,614,305)                                             |
| <b>FUND BALANCE:</b>                       |                                                 |                                                       |                                           |                     |                                    |                                                             |
| Beginning Fund Balance 07/01/2025          |                                                 | \$ 70,952,996                                         |                                           |                     |                                    | \$ 66,050,183                                               |
| Revenue over(under) Expenditures           |                                                 | (40,225,081)                                          |                                           |                     |                                    | (16,614,305)                                                |
| Ending Fund Balance 08/31/2025             |                                                 | <b>\$ 30,727,915</b>                                  |                                           |                     |                                    | <b>\$ 49,435,878</b>                                        |
| Composition of Fund Balance:               |                                                 |                                                       |                                           |                     |                                    |                                                             |
| Reserved for Encumbrances/Designated Funds |                                                 | \$ 15,584,144                                         |                                           |                     |                                    | \$ 9,565,406                                                |
| Unassigned                                 |                                                 | 15,143,772                                            |                                           |                     |                                    | 41,735,174                                                  |
| <b>TOTAL FUND BALANCE 08/31/2025</b>       |                                                 | <b>\$ 30,727,915</b>                                  |                                           |                     |                                    | <b>\$ 51,300,580</b>                                        |

**CITY OF DANVILLE, VIRGINIA  
GENERAL FUND  
COMPOSITION OF FUND BALANCE  
PRELIMINARY - AS OF AUGUST 31, 2025**

|                                            |                             |
|--------------------------------------------|-----------------------------|
| Beginning Total Fund Balance, July 1, 2025 | 70,952,996.27               |
| Add: General Fund Revenues                 | 18,163,628.05               |
| Deduct: General Fund Expenditures          | <u>(58,388,709.16)</u>      |
| Ending Total Fund Balance, Aug 31, 2025    | <u><u>30,727,915.16</u></u> |

Composition of Fund Balance:

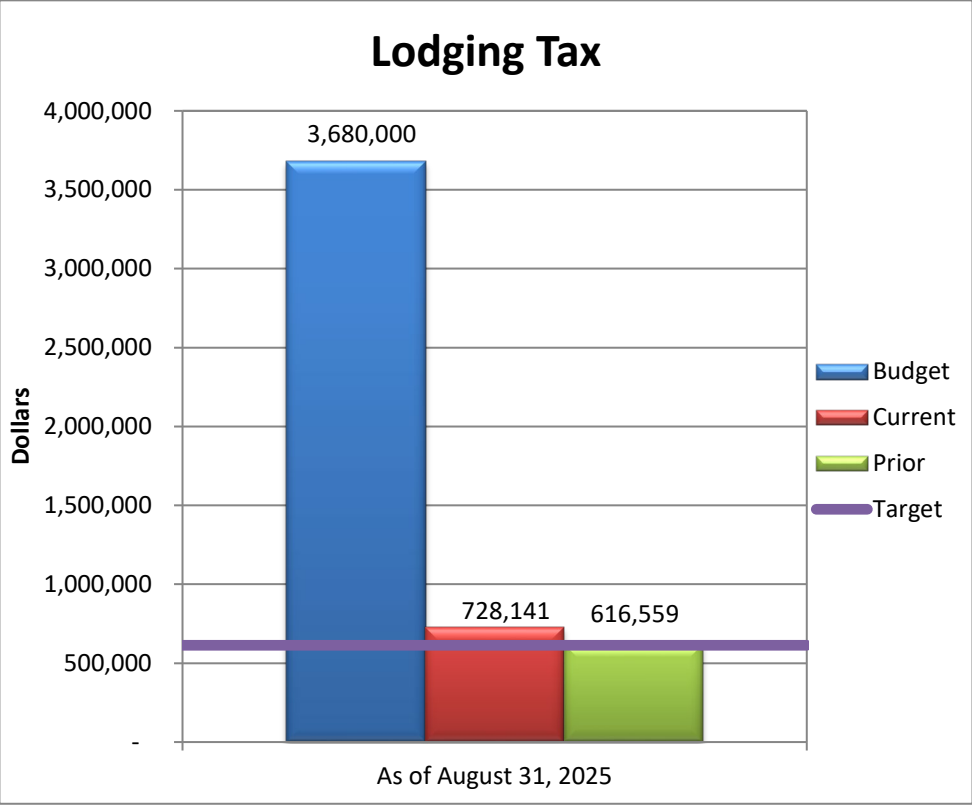
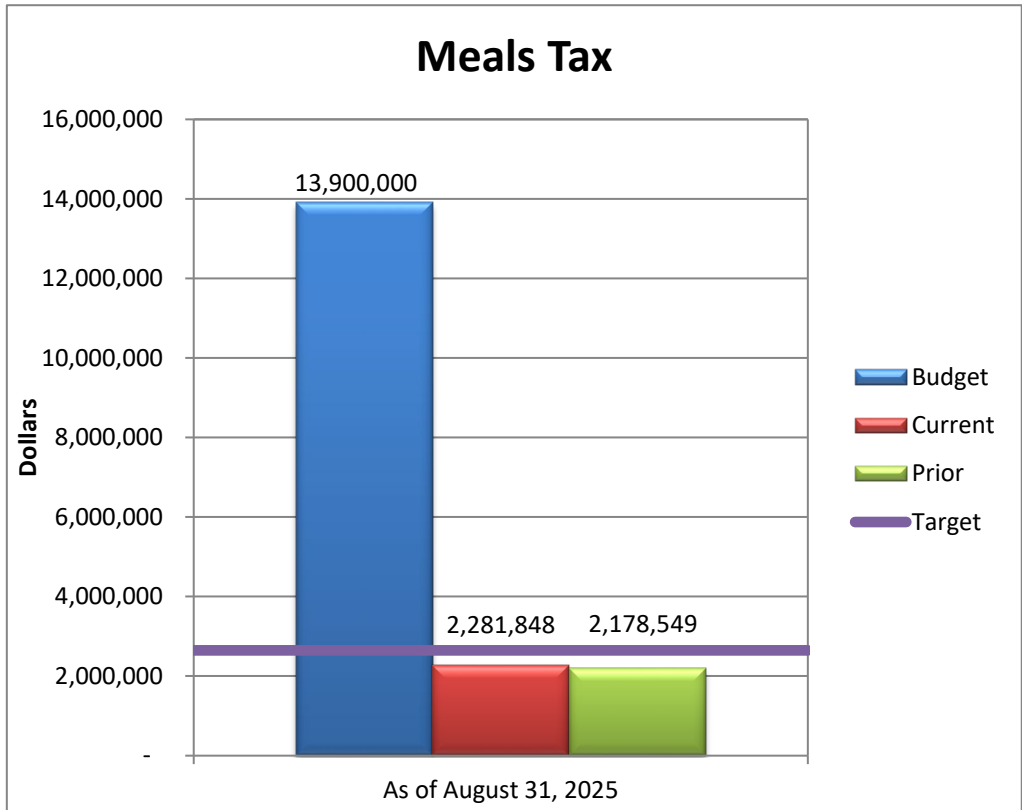
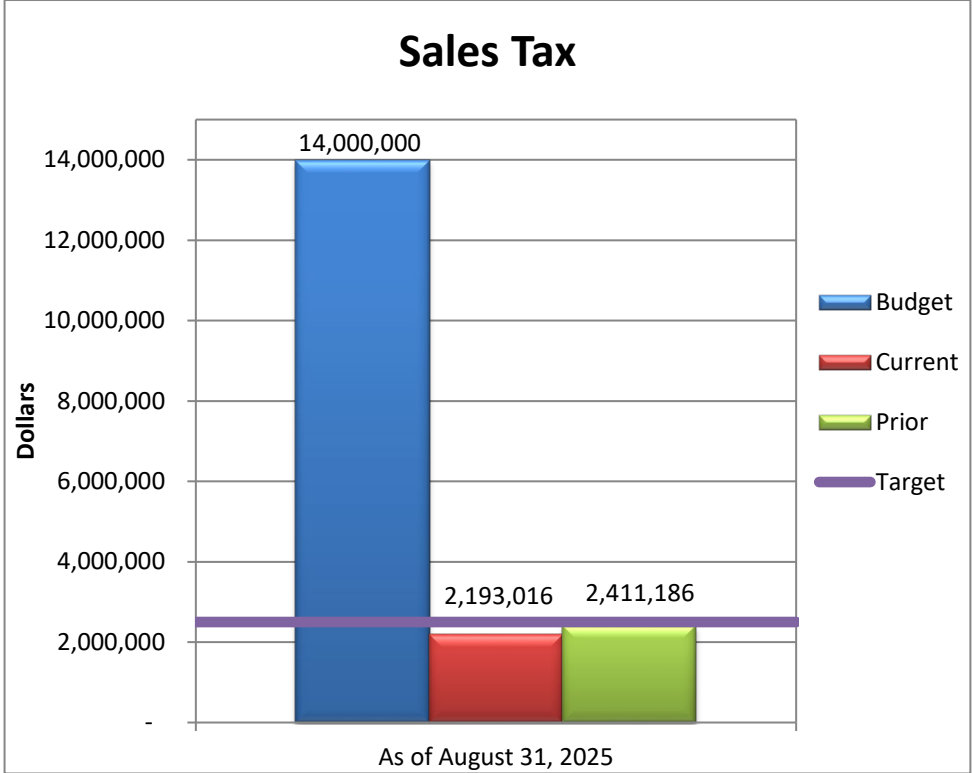
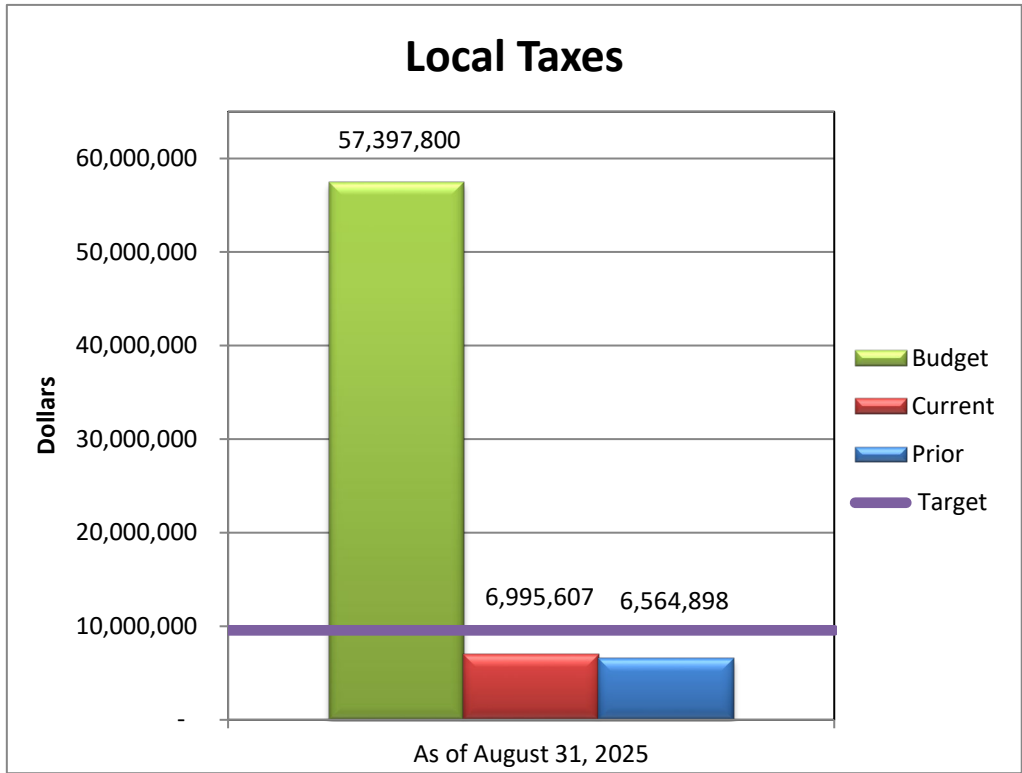
|                                       |                             |
|---------------------------------------|-----------------------------|
| Restricted for Commonwealth Attorney  | 103,744.45                  |
| Restricted for Police Department      | 102,633.82                  |
| Restricted for Fire Department        | 144,788.35                  |
| Committed for Sheriff's Department    | 20,180.18                   |
| Committed to Schools                  | 400,597.88                  |
| Committed to Budget Stabilization     | 3,000,000.00                |
| Assigned to Sheriff's Department      | 17,182.13                   |
| Assigned to Community Development     | 70,909.84                   |
| Assigned for Encumbrances             | 6,768,346.77                |
| Assigned Casino Revenue               | 4,000,000.00                |
| Nonspendable (Inventory and Prepaids) | 955,760.18                  |
| <b>UNASSIGNED</b>                     | <b><u>15,143,771.56</u></b> |
| Total Fund Balance, June 30, 2026     | <u><u>30,727,915.16</u></u> |

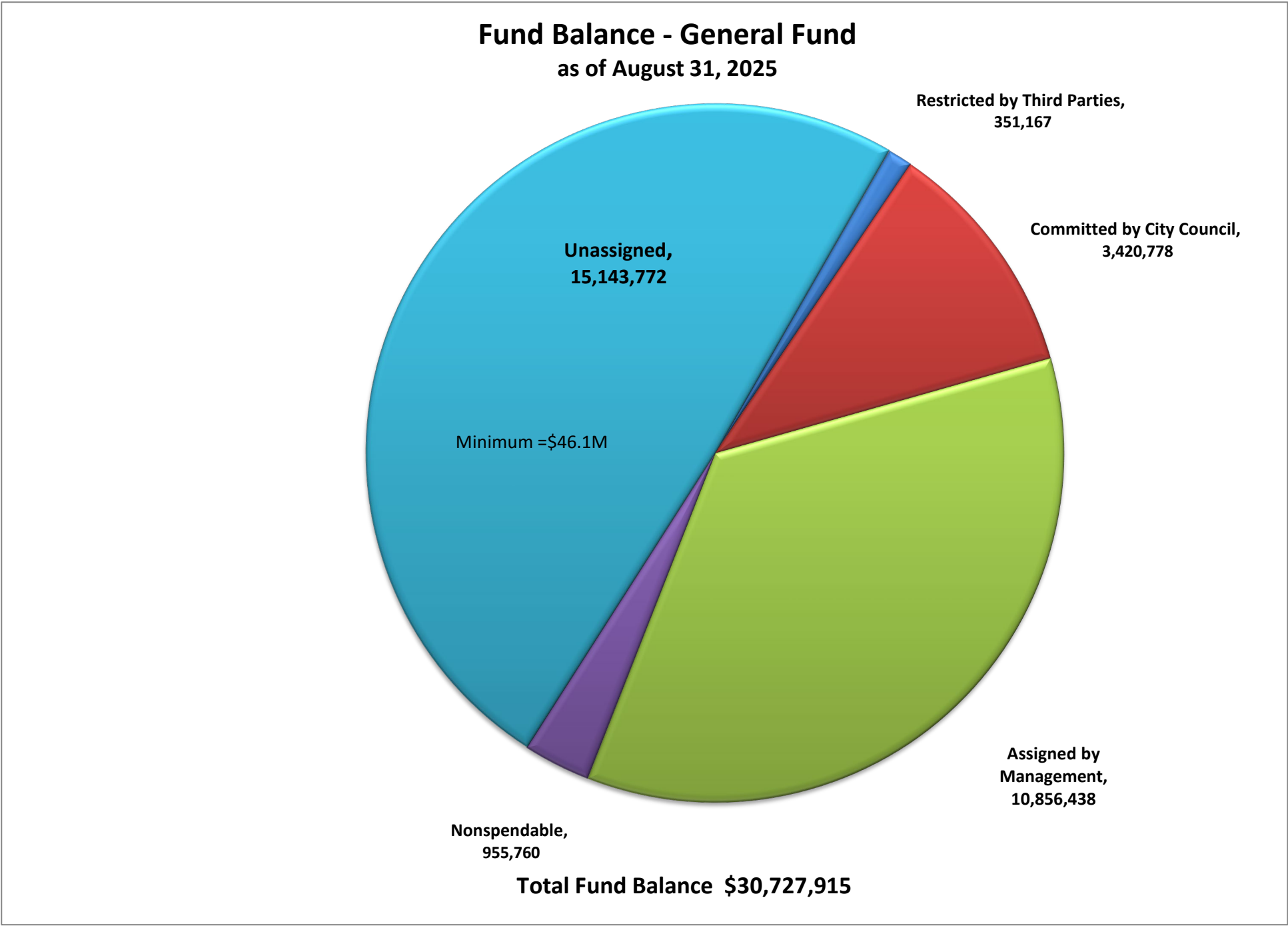
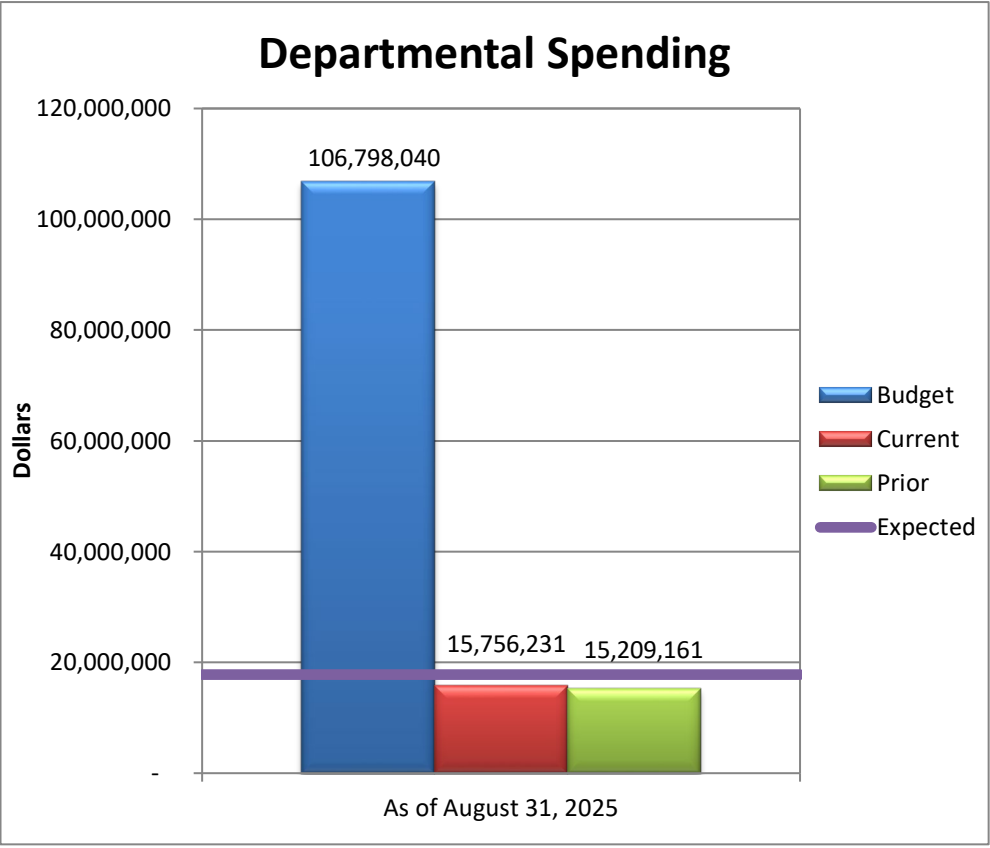
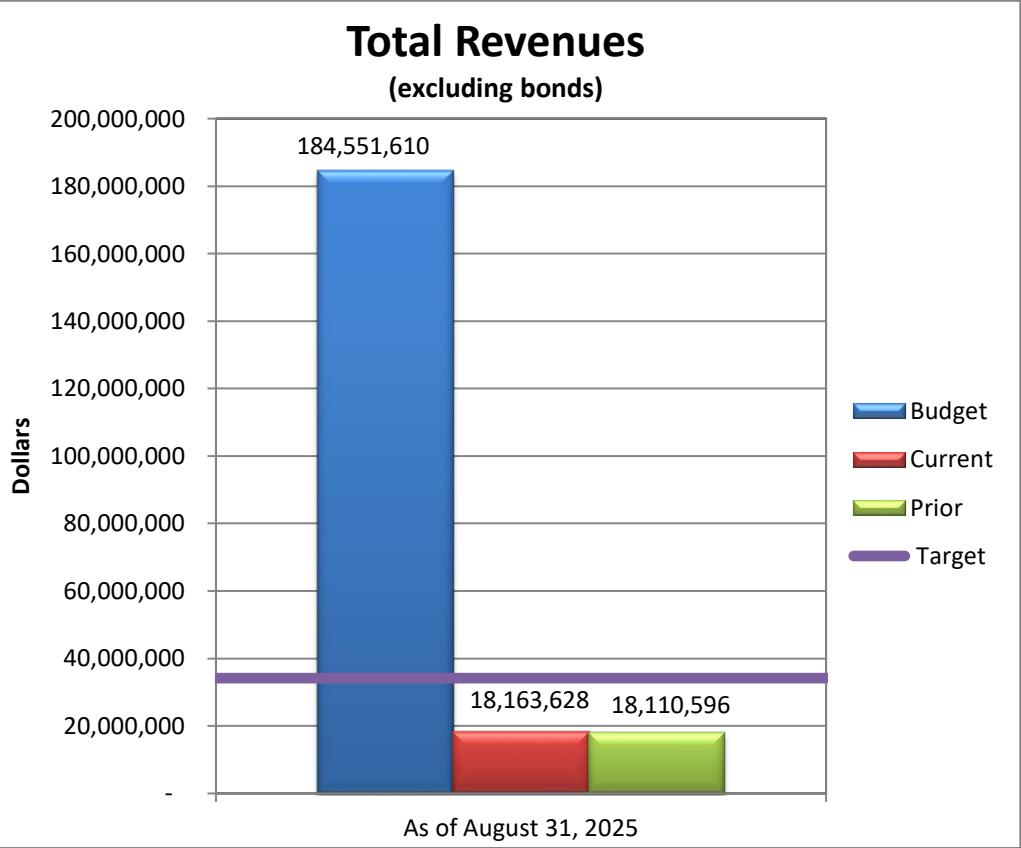
-

|                                                                                                      |                        |
|------------------------------------------------------------------------------------------------------|------------------------|
| Unassigned fund balance from above                                                                   | 15,143,771.56          |
| Unassigned Minimum per policy<br>(25% of General Fund Operating Revenues)<br>based on FY 2026 budget | <u>46,137,902.50</u>   |
| Current surplus (deficit) over (under) minimum                                                       | <u>(30,994,130.94)</u> |

**City of Danville, Virginia**  
**Summary of Other Local Tax Revenues - PRE-CLOSING - UNAUDITED**  
**For the period ending August 31, 2025**

| <b>Description</b>        | <b>Current<br/>Budget</b> | <b>Revenue<br/>Realized</b> | <b>Percentage<br/>Realized</b> | <b>Prior Year<br/>Budget</b> | <b>Prior Year<br/>Realized</b> | <b>Percentage<br/>Prior Year</b> |
|---------------------------|---------------------------|-----------------------------|--------------------------------|------------------------------|--------------------------------|----------------------------------|
| Sales Tax                 | \$ 14,000,000             | \$ 2,193,016                | 15.66%                         | \$ 13,000,000                | \$ 2,411,186                   | 18.55%                           |
| Business Licenses         | 8,582,000                 | 583,582                     | 6.80%                          | 7,642,000                    | 537,630                        | 7.04%                            |
| Meals Tax                 | 13,900,000                | 2,281,848                   | 16.42%                         | 12,100,000                   | 2,178,549                      | 18.00%                           |
| Utility Taxes             | 930,000                   | 82,478                      | 8.87%                          | 930,000                      | 146,986                        | 15.80%                           |
| Vehicle License Fees      | 1,000,000                 | 96,008                      | 9.60%                          | 1,025,000                    | 94,277                         | 9.20%                            |
| Bank Stock Tax            | 1,100,000                 | -                           | 0.00%                          | 1,100,000                    | -                              | 0.00%                            |
| Recordation Tax           | 370,000                   | 75,997                      | 20.54%                         | 370,000                      | 43,592                         | 11.78%                           |
| Hotel Motel Tax           | 3,680,000                 | 728,141                     | 19.79%                         | 3,525,000                    | 616,559                        | 17.49%                           |
| Daily Property Rental Tax | 20,800                    | 11,784                      | 56.65%                         | 20,800                       | 6,140                          | 29.52%                           |
| Motor Vehicle Tax         | 240,000                   | 39,833                      | 16.60%                         | 240,000                      | 38,603                         | 16.08%                           |
| DMV Fees                  | 275,000                   | 26,323                      | 9.57%                          | 275,000                      | 21,251                         | 7.73%                            |
| Ceasars Min Fee           | 13,300,000                | 876,597                     | 6.59%                          | 8,700,000                    | 470,124                        | 5.40%                            |
| <b>TOTAL</b>              | <b>\$ 57,397,800</b>      | <b>\$ 6,995,607</b>         | <b>12.19%</b>                  | <b>\$ 48,927,800</b>         | <b>\$ 6,564,898</b>            | <b>13.42%</b>                    |





# Council Letter City of Danville, Virginia



**CL - 2265**

**NEW BUSINESS B.**

## **City Council REGULAR MEETING**

**Meeting Date:** September 16, 2025

**Subject:** Authorizing the City Manager to Execute Agreements with American Municipal Power Transmission LLC.

**From:** Jason Grey, Director of Utilities

---

## **COUNCIL ACTION**

1. Public Hearing
2. A Resolution Authorizing the City Manager to Enter into a Contract or Contracts for the Sale of Municipal-Owned Transmission Assets to AMP Transmission, LLC, a Subsidiary of American Municipal Power, Inc. (AMP).

## **SUMMARY**

The City currently has four electric delivery points with American Electric Power (AEP) that distribute electricity to various City substations across the electric service territory. City staff are recommending selling the City's portion of the four delivery points to American Municipal Power Transmission (AMPT) LLC to increase reliability and lower future capital improvement expenditures. AMPT would look to rebuild, at their cost, the Riverside substation to Brantley transmission line, allowing for additional reliability between the City's electric system and AEP's transmission system. This will benefit all electric customers in Southside Virginia. This project will also allow for future development along the Dan River as the new transmission line will be relocated away from the north side of the river. AMPT would also look to purchase our existing assets at a total net book value of approximately \$10,000,000, and replace obsolete transformers and equipment at their cost. AMPT will also be able to assist the City with pursuing future economic development interconnections with AEP and PJM for new large customers that require large amounts of electricity and bring jobs to the region.

## **BACKGROUND**

Danville is the second-largest American Municipal Power (AMP) member behind Cleveland, Ohio. AMP is owned by its members and serves at their direction. AMP Transmission (AMPT) is a subsidiary of AMP, and is a transmission operator certified in the PJM regional transmission system. AMPT has the staff and ability to manage large transmission projects and interconnections similar to AEP, Dominion, and Duke Energy. They work on behalf of public power and the municipal electric utilities they represent.

## **RECOMMENDATION**

Staff recommends City Council authorize the City Manager to execute the agreements with American Municipal Power Transmission LLC for the sale of transmission assets and associated land lease agreements.

---

**Attachments**

1. Resolution
  2. AMPT Asset Sale
-

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

RESOLUTION NO. 2025- \_\_\_\_\_.\_\_\_\_\_

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT OR CONTRACTS FOR THE SALE OF MUNICIPAL-OWNED TRANSMISSION ASSETS TO AMP TRANSMISSION, LLC, A SUBSIDIARY OF AMERICAN MUNICIPAL POWER, INC. (AMP)

WHEREAS, the City of Danville, Virginia ("Municipality") owns, among other equipment, the Riverside Substation located at 995 Riverside Drive, Danville, VA 24541, the Brantly Substation located at 1052 Monument Street, Danville, VA 24541, the Rock Springs Substation located at 941 Eagle Springs Road, Ringgold Road, VA 24586, and the West Fork Substation located at 781 Long Circle, Axton, VA, and the steel structures, breakers, control houses, switches, fuses, lightning arrestors, aluminum tubing, mechanical connectors, primary leads, jumpers, transformer bushings and insulators on the 138 kV side of the substation transformers inside of each of the Substations. Municipality also owns transmission lines and poles between each of the substations. The 138 kV facilities, and associated equipment are more particularly described in on Exhibit A to the Asset Purchase and Sale Agreement (collectively the "Equipment"); and

WHEREAS, American Municipal Power, Inc. ("AMP"), is an Ohio nonprofit corporation, organized to own and operate facilities, or to provide otherwise, for the generation, transmission or distribution of electric capacity and energy, or any combination thereof, and to furnish technical services on a cooperative, nonprofit basis, for the mutual benefit of AMP members ("Members"), such Members, including this Municipality, being political subdivisions that operate municipal electric utility

systems in Delaware, Indiana, Kentucky, Ohio, Maryland, Michigan, Pennsylvania, Virginia and West Virginia; and

WHEREAS, AMP Transmission, LLC ("AMPT") is an Ohio nonprofit limited liability company, and a subsidiary of AMP, organized to own and operate facilities, or to provide otherwise for the transmission of electric energy, and to furnish technical services on a cooperative, nonprofit basis, for the mutual benefit of AMP's members, including the Village of Monroeville, Ohio; and

WHEREAS, AMPT is willing to purchase the Municipality's transmission equipment in order to achieve Municipality's reliability and other goals.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Danville, Virginia, the majority of all members elected thereto concurring:

SEC. 1: That the City Manager is hereby authorized to enter into a contract or contracts with AMPT for the sale of transmission equipment and related appurtenances, as well as the lease of land owned by the Municipality, substantially in the form on file with the Clerk, including Appendices thereto, with such changes as the City Manager may approve as neither inconsistent with this Resolution nor materially detrimental to the Municipality, his execution to be conclusive evidence of such approval;

SEC. 2: That the City Manager is hereby authorized to take any action necessary for Municipality to fulfill its obligations under the aforementioned agreements;

SEC. 3: That, any other Ordinances and Resolutions or portions of Ordinances and Resolutions inconsistent herewith are hereby repealed, but any Ordinances and Resolutions or portions of Ordinances and Resolutions not inconsistent herewith and which have not previously been repealed are hereby ratified and confirmed;

SEC. 4: That, it is found and determined that all formal actions of this Council concerning and relating to the adoption of this resolution were adopted in an open meeting of this City Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements;

SEC. 5: That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail and, further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof;

SEC. 6: That, this Resolution shall take effect and be in force from and after the earliest period allowed by law.

Approved:

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Mayor

Attest:

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Clerk

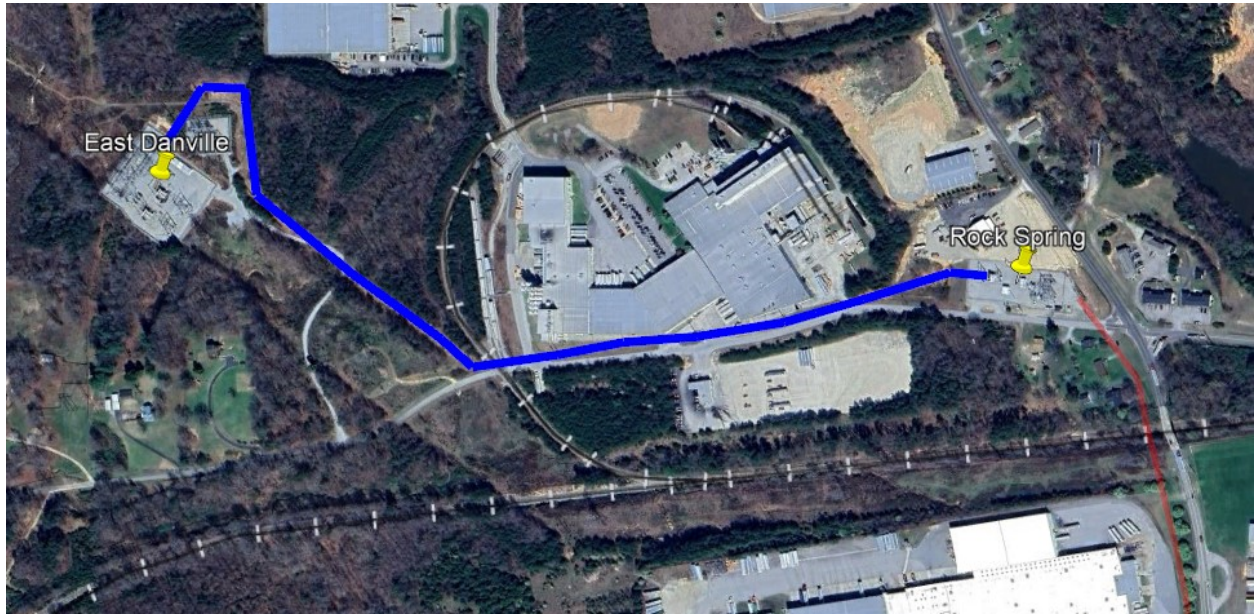
Approved as to  
Form and Legal Sufficiency:

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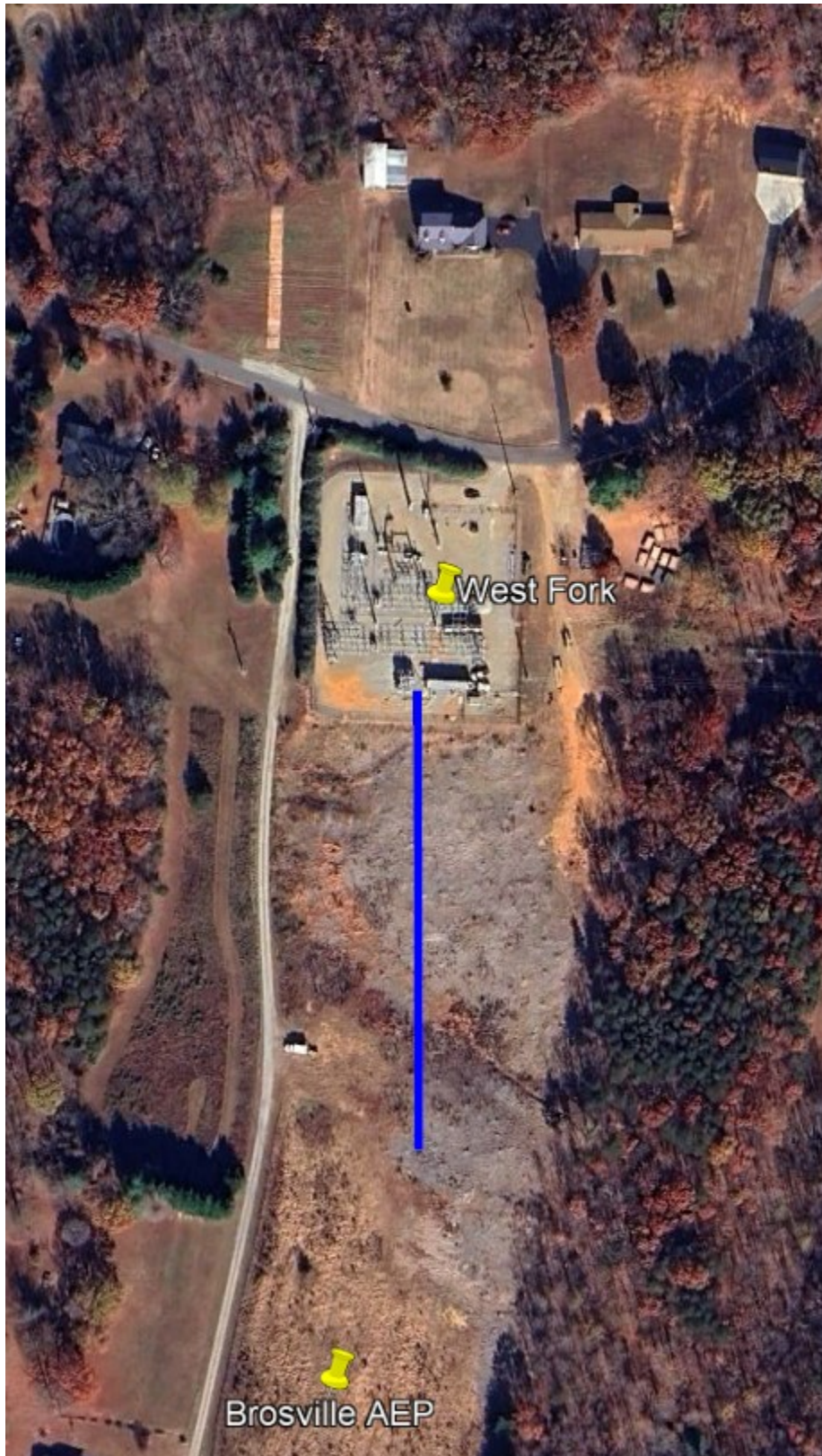
City Attorney



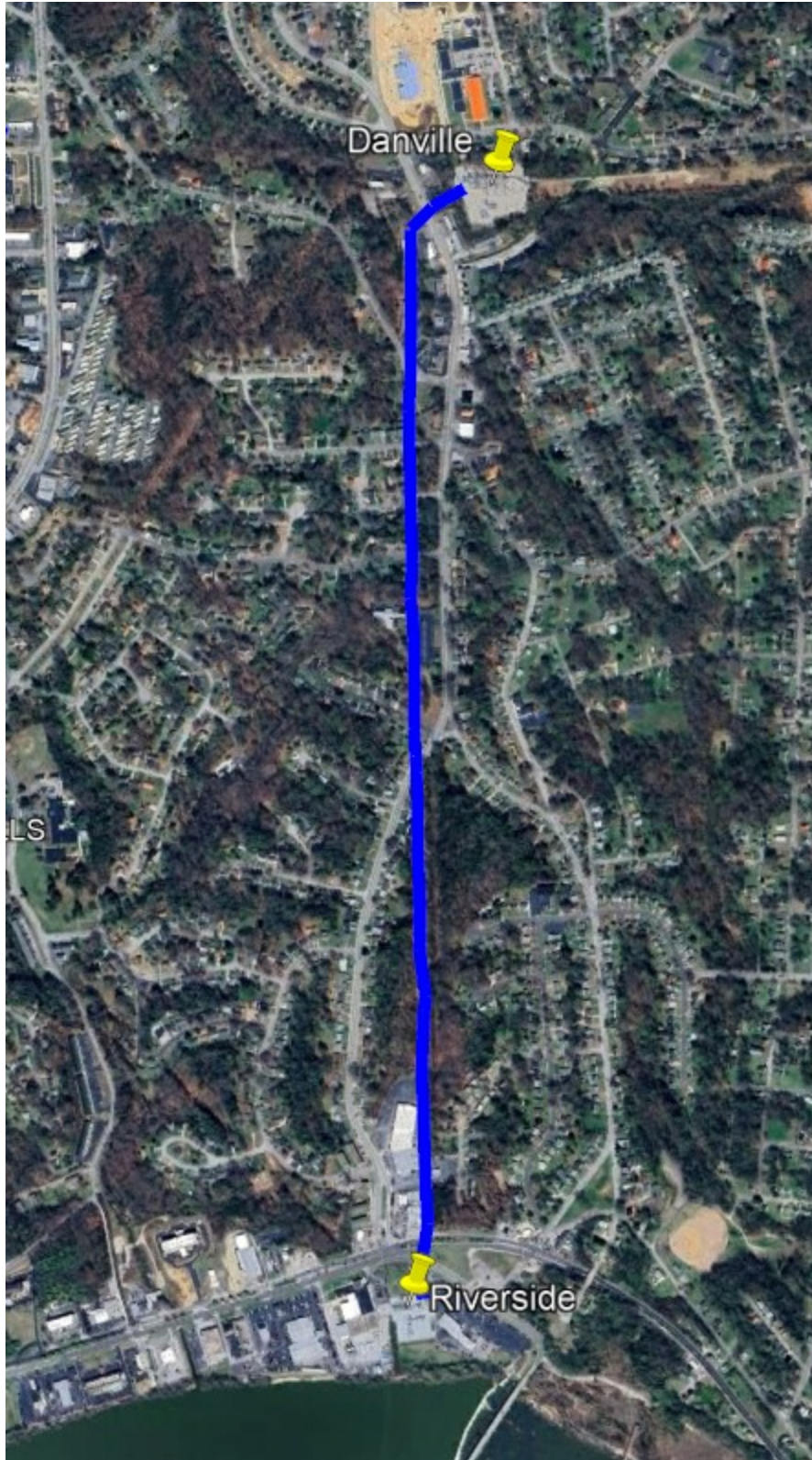
Brantley Substation Delivery Point-1040 Monument Street



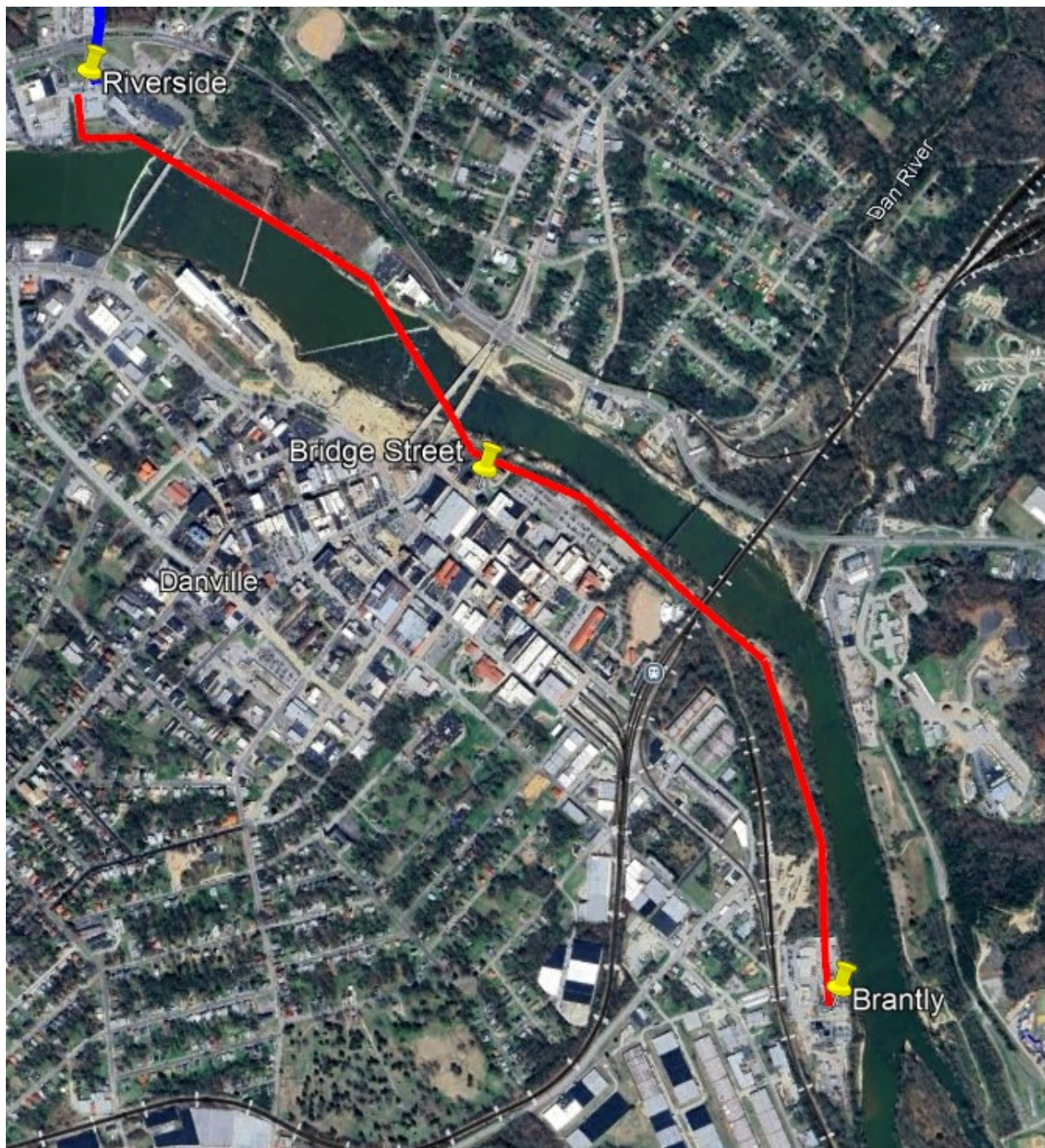
Rocksprings Delivery Point and Transmission Line-941 Eagle Springs Road



West Fork Substation Delivery Point-781 Long Circle



Riverside Substation (995 Riverside Drive) & Transmission Line-Arnett Blvd



Riverside Substation-Brantly Substation Transmission Line

# Council Letter

## City of Danville, Virginia



**CL - 2306**

**NEW BUSINESS C.**

### City Council REGULAR MEETING

**Meeting Date:** September 16, 2025

**Subject:** Consideration of the Sale of 1.75 acres of City-Owned Property on Livestock Road in Pittsylvania County.

**From:** Jason Grey, Director of Utilities

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### COUNCIL ACTION

1. Public Hearing
2. A Resolution of the City Council of Danville, Virginia Declaring Certain City-Owned Property to be Surplus to the Needs of the City and Approving and Authorizing the Sale of 1.75 Acres of Real Property in Pittsylvania County Identified as Parcel #2420-74-8048 for a Price of \$5,000.00 and all Closing Costs.

### SUMMARY

In 2023, the City purchased a 1.75-acre property for \$5,000 on Livestock Road for an electric reliability project. The current owner's preference was to sell the unused property adjacent to the Norfolk Southern railroad instead of providing an easement. Recently, the neighboring property owner approached the City requesting to purchase the property for \$5,000. The neighboring property owner has also agreed to provide an easement for the new electric utility infrastructure installed in 2023 at the time of closing. It is staff's recommendation that the property does not have any future value to the City once an easement is acquired and can be sold to neighboring property owner.

### BACKGROUND

The City's Utilities Department has been making various distribution system improvements to reduce outages and increase reliability. The Livestock Road project was once one of our outage prone areas until system improvements were made in 2023. The 1.75-acre property was purchased in 2023 to install an underground primary electric line feeding approximately 25 customers.

### RECOMMENDATION

It is the staff's recommendation to City Council that they approve the sale of parcel 2420-74-8048 on Livestock Road in Pittsylvania County for \$5,000 to Jeffrey Horne.

---

### Attachments

1. Resolution
  2. Deed of Bargain and Sale
  3. Sales Contract (Livestock Road)
-

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

RESOLUTION NO. 2025-\_\_\_\_.\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF DANVILLE, VIRGINIA DECLARING CERTAIN CITY-OWNED PROPERTY TO BE SURPLUS TO THE NEEDS OF THE CITY AND APPROVING AND AUTHORIZING THE SALE OF 1.75 ACRES OF REAL PROPERTY IN PITTSYLVANIA COUNTY IDENTIFIED AS PARCEL #2420-74-8048 FOR A PRICE OF \$5,000.00 AND ALL CLOSING COSTS.

WHEREAS, The City of Danville owns a Parcel of land in Pittsylvania County identified as Parcel #2420-74-8048 ("the Parcel") fronting on Livestock Road which was acquired to enable utility services in the area through the installation of equipment; and

WHEREAS, the neighboring landowner adjacent to the Parcel, desires to purchase the Parcel for a price of \$5,000.00 and all closing costs while granting the City an easement that satisfies the City's original purpose for obtaining the Parcel and reduces the City's overall liability.

NOW THEREFORE, BE IT RESOLVED, by the City Council of Danville, Virginia that the sale of Pittsylvania County Parcel #2420-74-8048 fronting on Livestock Road for a purchase price of \$5,000.00 and all closing costs is hereby accepted by the City of Danville, Virginia ; and

BE IT FURTHER RESOLVED, by the City Council of Danville, Virginia that the City Manager, Ken Larking, is hereby authorized to execute on behalf of the City any and all documents as may be necessary to effect the purchase of County Parcel #2420-74-8048 for the City.

Approved:

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to  
Form and Legal Sufficiency:

---

Assistant City Attorney

*Prepared by and return to:*  
C. Ryan Dodson, Esq. (VSB #90680)  
City of Danville  
P.O. Box 3300  
Danville, VA 24543

*This deed is exempt from  
Grantor's tax pursuant to Va.  
Code § 58.1-811(c)(4).*

*Tax Map/Parcel ID #2420-74-8048  
Consideration: \$5,000.00  
Assessed Value: \$2,000.00  
Title Insurance: None  
Mail To: Jeffrey Horne, P.O. Box 23, Chatham, VA 24531*

THIS **DEED OF BARGAIN AND SALE** made this the \_\_\_\_ day of \_\_\_\_\_, 2025, by and between the **CITY OF DANVILLE, VIRGINIA, a municipal corporation of the Commonwealth of Virginia, GRANTOR**, and the **JEFFREY HORNE, GRANTEE**,

**W I T N E S S E T H:**

For FIVE THOUSAND DOLLARS (\$5,000.00), and other good and valuable consideration, the receipt of which is hereby acknowledged, the Grantor does hereby give and grant, with general warranty and English covenants of title, unto the Grantee, in fee simple absolute, all that certain parcel of land, together with improvements thereon and appurtenances thereto belonging, situate in Pittsylvania County, Virginia, and more particularly described as follows:

**TAX PIN #2420-74-8048 – LIVESTOCK ROAD, PITTSYLVANIA COUNTY, VIRGINIA**

**FRONTING** on the northern margin of Livestock Road, consisting of 1.75 acres, more or less; being in fact, Tract No. 3, as shown on a Plat of Survey Showing Tracts 1 - 4 for Edna Harding, File C 728, dated April 6, 1984, made by E. L. Wilmarth, CLS, of record in the Clerk's Office of the Circuit Court of Pittsylvania County, Virginia in Map Book 34, at Page 66.

**BEING IN FACT**, the same property conveyed to the City of Danville, Virginia, from Francis B. Criswell by deed recorded August 5, 2024 in the aforesaid Clerk's Office as Instrument #24-3275.

**AND LESS AND EXCEPT** an easement reserved upon, over, under, and across all of that portion of the Property identified on a map titled (Insert Map Title), dated (Insert Map

**Date**), made by **Insert Surveyor Name**, C.L.S., to be recorded contemporaneously with this Deed. Said easement is for the limited purpose of accessing, constructing, operating, maintaining, inspecting, repairing, replacing, and removing electric transmission and related equipment owned or controlled by the City of Danville as well as for clearing, controlling, and removing vegetation interfering with said easement or appurtenant equipment. Said easement rights, including but not limited to ingress and egress shall extend to the City and its officers, agents, employees, contractors, subcontractors, guests, invitees, and other persons who access the easement at the direction or invitation of the City.

This conveyance is made subject to all other easements, rights of way, or restrictive covenants now of record or affecting said property.

This conveyance having been authorized by the City Council of the City of Danville, Virginia by Resolution No. \_\_\_\_\_, adopted on \_\_\_\_\_, pursuant to a public hearing held in accordance with Va. Code § 15.2-1800.

*(Signature page to follow)*

WITNESS the following signatures and seals:

**THE CITY OF DANVILLE, VIRGINIA**  
**a municipal corporation of the**  
**Commonwealth of Virginia**

**BY:** \_\_\_\_\_  
**KEN F. LARKING**  
**City Manager**

STATE OF VIRGINIA  
CITY OF DANVILLE, to-wit:

The foregoing Deed was acknowledged before me this the \_\_\_\_ day of \_\_\_\_\_, 2025, by \_\_\_\_\_, acting in his capacity as **City Manager** of the City of Danville, Virginia.

**BY:** \_\_\_\_\_  
**NOTARY PUBLIC**

**My commission expires:** \_\_\_\_\_

**Notary registration number:** \_\_\_\_\_

**APPROVED AS TO FORM:**

**BY:** \_\_\_\_\_  
**C. RYAN DODSON**  
**Assistant City Attorney**  
**VSBS # 90680**

## AGREEMENT OF PURCHASE AND SALE

**THIS AGREEMENT OF PURCHASE AND SALE** ("Agreement") is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2025, between the CITY OF DANVILLE, VIRGINIA, a municipal corporation of the Commonwealth of Virginia, whose address is P.O. Box 3300, Danville, Virginia 24543 (hereinafter called "Seller"), and JEFFREY HORNE, whose address is P.O. Box 23, Chatham, Virginia 24531 (hereinafter called "Purchaser").

### WITNESSETH:

**WHEREAS**, Seller is the owner of that certain parcel of real property described as Parcel #2420-74-8048 (ST RD 721 TR 3 1.75 AC BLAIRS MAGISTERIAL DISTRICT), located on Livestock Road in Pittsylvania County, Virginia, of record in the Clerk's Office of the Circuit Court of Pittsylvania County, Virginia as Instrument #24-3275 (hereinafter be referred to as the "Property"); and

**WHEREAS**, Seller desires to sell the above-referenced property to Purchaser, and Purchaser desires to purchase the Property from Seller, subject to the terms and conditions hereinafter set forth.

**NOW, THEREFORE**, in consideration of the foregoing, the mutual covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, do hereby agree as follows:

1. Purchase and Sale. Subject to the terms and conditions hereinafter set forth, Seller agrees to sell to Purchaser and Purchaser agrees to purchase from Seller the Property, together with all rights, easements, and privileges, including, without limitation, all easements, rights of way, or other interests in, on, or under any lands, highways, alleys, streets, or rights of way abutting or adjoining the Property; with the exception that Seller shall reserve to itself an easement for the purpose of installing, repairing, maintaining, removing, and operating utility facilities and other equipment as part of its provision of utility services to area residents. This easement reservation shall be included in the final deed.

2. Purchase Price. (a) The purchase price ("Purchase Price") paid by Purchaser to Seller for the Property shall be Five Thousand Dollars (\$5,000.00).

(b) At "Closing", the Purchase Price payable by Purchaser to Seller shall be paid by cash, cashier's check, wire transfer, or other form of payment acceptable to Seller.

3. Representations and Warranties of Seller. Seller, to induce Purchaser to enter into this Agreement and to complete Closing, makes the following representations and warranties to Purchaser, which representations and warranties are true and correct as of the date of this Agreement, and shall be true and correct at and as of the Closing Date in all respects as though

such representations and warranties were made both at and as of the date of this Agreement, and at and as of the Closing Date:

(a) There is no action, suit or proceeding pending or, to the knowledge of Seller, threatened against or affecting the Property or any portion thereof.

(b) Seller has not received any written notice of any condemnation proceeding or other proceedings in the nature of eminent domain (“Taking”) which is currently pending in connection with the Property, and to Seller’s knowledge no Taking has been threatened.

(c) Seller represents to the best of her knowledge that the Property is free and clear of any hazardous materials, waste or other contamination and that there are no underground storage tanks located on the Property.

(d) Seller, on the closing date, shall have full power and authority to enter into and perform this Agreement and all documents, instruments, and contracts entered into or to be entered into by it pursuant to this Agreement and to carry out the transactions contemplated hereby. This Agreement is, and all documents to be executed by Seller and delivered to Purchaser at the Closing will be on the Closing Date, duly authorized, executed and delivered by Seller and all consents and approvals of third parties have been obtained. This Agreement is, and all documents to be executed by Seller and delivered to Purchaser at the Closing will be the legal, valid, and binding obligations of Seller, enforceable in accordance with their respective terms will not violate any provisions of any agreement, judicial order or any other thing to which Seller are a party or to or by which Seller or the Property are subject or bound.

(e) The Property is not subject to any roll back tax or any similar tax related to the discontinuance of any use to which the Property has been put.

(f) Seller has not received any notice or notices of violation (or claimed violations) of any law, ordinance, order, statute, rule or regulation or any complaints, order, citation or notice with regard to, affecting or relating to the Property.

(g) No tax appeals are currently pending with respect to the Property.

(h) Seller has not entered into any presently effective contract regarding the sale, conveyance, transfer or disposition of the Property (except for this Agreement). Seller has not granted to anyone and no one possesses any option to purchase or right of first refusal to purchase the Property. Seller has not entered into any occupancy agreement, lease or the like with respect to, and no one has any right to use or occupy, the Property subsequent to the Closing, and any such occupancy agreement, lease, or right to use or occupy the Property shall be concluded and any tenants or similar such persons shall have been legally and physically evicted or removed from the Property as of the time of Closing.

4. Covenants by Seller. Between the date hereof and the Closing, Seller agrees that:

(a) it will maintain the Property in the same condition as it is on the date of this Agreement (reasonable wear and tear excepted);

(b) it will not, by reason of any action or omission of Seller, cause or permit any representation or warranty to become not true, incorrect or inaccurate;

(c) it shall perform any and all material obligations with respect to the Property under all easements, covenants, restrictions, and contracts of record;

(d) it will promptly give notice to Purchaser of every threatened or actual litigation whether or not covered by insurance against or relating to the Property (including, without limitation, the sale thereof to Purchaser) or any portion thereof between the date of this Agreement and the Closing;

(e) it will not, without the prior written consent of Purchaser, apply for, consent to, or process any applications for zoning, re-zoning, variances, site plan approvals, subdivision approvals, or development with respect to the Property or any portion thereof;

(f) it will not, without the prior written consent of Purchaser, grant any rights or other privileges in or with respect to the Property or any portion thereof or grant, or consent to or waive the right to object to, any easements, covenants or restrictions affecting all or any portion of the Property;

(g) it will not enter into or modify any mortgages, operating agreements, ground leases, space leases or other agreements or encumbrances with respect to or affecting the Property or any portion thereof; and

(h) it will promptly notify Purchaser if it discovers, determines or is notified that any warranty or representation made by Seller hereunder is not (or is no longer) true.

(i) it will diligently take all actions necessary to ensure that any tenants or leaseholds are physically removed from the Property and any rights such persons may have to access or occupy the Property have been legally terminated.

5. Seller's Defaults; Purchaser's Remedies. In the event that Seller shall be in material default hereunder for any reason other than Purchaser's default, Purchaser may deliver a written notice to Seller stating with particularity the alleged default of Seller, the action required by Seller to cure such default, and Purchaser's intent to exercise its remedies provided below if the default is not cured. Seller shall have five (5) business days after receipt of such notice to cure the alleged default to Purchaser's reasonable satisfaction (and the Closing Date shall be delayed, if necessary, until the end of such five (5) business day period). In the event such default is not cured within such five (5) business day period, then Purchaser may elect, as its sole and exclusive remedy, to seek to enforce specific performance only for failure to cause the Property to be conveyed in accordance with the terms and provisions hereof or to terminate this Agreement by written notice to Seller and the Closing Agent. It is expressly understood and agreed that the remedy of specific performance shall not be available to enforce any other

obligation of Seller hereunder other than a failure to cause the Property to be conveyed in accordance with the terms and provisions hereof. Purchaser hereby expressly waives its rights to seek damages in the event of Seller's default hereunder. Purchaser shall be deemed to have elected to terminate this Agreement if Purchaser fails to file suit for specific performance against Seller in a court having jurisdiction in the City on or before sixty (60) days following the date upon which the Closing was to have occurred, at which time the Deposit shall be returned to Purchaser and both parties shall thereafter be released from all further obligations hereunder.

6. Purchaser's Default; Seller's Remedies. In the event that Purchaser shall be in default hereunder for any reason other than Seller's default, Seller may deliver a written notice to Purchaser stating with particularity the alleged default of Purchaser, the action required by Purchaser to cure such default and Seller's intent to terminate this Agreement if the default is not cured. Purchaser shall have five (5) business days after receipt of such notice to cure the alleged default to Seller's reasonable satisfaction (and the Closing Date shall be delayed, if necessary, until the end of such five (5) business day period). In the event such default is not cured within such five (5) business day period, then Seller may, as Seller's sole and exclusive remedy for such default, terminate this Agreement by written notice to Purchaser and the Closing Agent. Seller hereby expressly waives their rights to seek damages in the event of Purchaser's default hereunder.

7. Prorations. At Closing, real estate taxes, assessments, and all other items of income and expense shall be prorated as of the Closing Date. Any assessments for prior years due to change in land usage or ownership, including, without limitation, rollback taxes, shall be the sole responsibility of Seller. The terms and provisions of this Section shall survive Closing.

8. Closing Costs. (a) Seller shall not be responsible for any closing costs other than the cost of curing any Title Defects known of and undisclosed by the Seller.

(b) Purchaser shall be responsible for all closing costs including (i) the costs of recording the Deed, (ii) the Grantor's Tax on the Deed, (iii) the cost of curing any Title Defects other than those known of and undisclosed by any or all of the seller, (iv) the cost to obtain any Commitment, (v) all premiums, and other charges on the owner's title policy issued to Purchaser pursuant to any Commitment (the "Title Policy"), and any endorsements to the Title Policy, (vi) all documentary stamps, taxes, and transfer taxes on the Deed, with the exception of the Grantor's Tax, and (vii) documentary stamps and intangible costs on any deed of trust and notes.

(c) Each party shall be responsible for payment of its own legal fees.

9. Closing. The "Closing" shall be held no later than thirty (30) days from the date of final approval by the City Council of Danville, Virginia. It is expressly agreed by Seller and Purchaser that time is of the essence with respect to the parties' obligations to close this transaction on the Closing Date.

(a) At Closing, Seller shall cause to be executed and delivered to Purchaser the following documents with respect to the Property being conveyed:

(i) A general warranty deed ("Deed") subject only to the reserved easement and Acceptable Exceptions;

(ii) Such other documents that the Closing Agent may reasonable require in connection with the issuance of the owner's policy to Purchaser, including but not limited to, such affidavits required for deletion of the parties in possession and mechanics' lien exceptions appearing on an owner's title insurance policy; and

(b) At Closing, Purchaser shall deliver the Purchase Price (subject to any prorations and adjustments).

(c) At Closing, Seller and Purchaser shall each execute counterpart closing statements in a customary form, and such other documents required by the Closing Agent that are reasonably necessary to consummate Closing.

(d) At Closing, both parties shall pay their respective costs by an approved method.

10. Brokers. Each party warrants and represents to the other that no real estate broker or agent has been involved in negotiations leading to the execution of this Agreement and that no other commission is owed to any other broker or agent as a result of the action of such party.

11. Assignability. Purchaser shall not assign this Agreement and its rights hereunder to any entity or person without Seller's prior consent in writing.

12. Notices. Any notices required or permitted to be given under this Agreement shall be in writing and shall be deemed given if delivered by hand, sent by recognized overnight courier (such as Federal Express), transmitted via facsimile transmission or mailed by certified or registered mail return receipt requested, in a postage pre-paid envelope, and addressed as follows:

**If to Seller:**

City of Danville, VA  
C/O City Attorney's Office  
P.O. Box 3300  
Danville, VA 24541

**If to Purchaser:**

Jeffrey Horne  
P.O. Box 23  
Chatham, VA 24531

Notices personally delivered or sent by overnight courier shall be deemed given on the date of receipt, notices sent via electronic mail or facsimile transmission shall be deemed given upon transmission and notices sent via certified mail in accordance with the foregoing shall be deemed given when deposited in the U.S. Mail.

13. Eminent Domain. If, prior to Closing, the Property or any material portion thereof is taken by eminent domain, Seller shall promptly notify Purchaser and Purchaser shall have the option of either: (i) canceling this Agreement by delivery of written notice to Seller, whereupon Closing Agent shall return to Purchaser the Deposit, together with interest thereon, and both parties shall be relieved of all further obligations under this Agreement; or (ii) Purchaser may proceed with the Closing, whereupon Purchaser shall be entitled to and Seller shall assign to Purchaser all of Seller's interest in all condemnation payments, awards and settlements applicable to the Property.

14. Miscellaneous.

(a) This Agreement shall be construed and governed in accordance with laws of the Commonwealth of Virginia and in the event of any litigation hereunder, the venue for any such litigation, shall be the City of Danville, Virginia. All of the parties to this Agreement have participated fully in the negotiation and preparation hereof and, accordingly; this Agreement shall not be more strictly construed against any one of the parties hereto.

(b) In the event any interpretation of this Agreement is determined by appropriate judicial authority to be illegal or otherwise invalid, such provision shall be given its nearest legal meaning or reconstrued as deleted as such authority determines, and the remainder of this Agreement shall be construed to be in full force and effect.

(c) In the event of any litigation between the parties under this Agreement, each party shall be responsible for its own attorneys' fees and courts costs through all trial and appellate levels. The provisions of this subparagraph shall survive the Closing and any termination or cancellation of this Agreement.

(d) In construing this Agreement, the singular shall be deemed to include the plural, the plural shall be deemed to include the singular and the use of any gender shall include every other gender and all captions and paragraph headings shall be discarded.

(e) All of the Exhibits to this Agreement are incorporated in and made a part of this Agreement.

(f) This Agreement constitutes the entire agreement between the parties for sale and purchase of the Property, and supersedes any other agreement or understanding of the parties with respect to the matters herein contained. This Agreement may not be changed, altered or modified except in writing signed by the party against whom enforcement of such a change would be sought. This Agreement shall be binding upon the parties hereto and their respective successors and assigns.

(g) The term “Effective Date” of such other similar term, shall mean the date on which Seller and Purchaser have executed and delivered this Agreement.

(h) The parties hereby agree that time is of the essence with respect to performance of each of the parties’ obligations under this Agreement. The parties agree that in the event that any date on which performance is to occur falls on a Saturday, Sunday or state or national holiday, then the time for such performance shall be extended until the next business day thereafter occurring.

(i) This Agreement may be executed in any number of counterparts, each of which, when executed, shall be deemed to be an original, all of which shall be deemed to be one and the same instrument. Facsimile transmission signatures shall be deemed original signatures.

(j) The Purchaser agrees that the terms set forth in this Agreement, all written materials obtained by Purchaser from Seller with respect to the Property, and all information obtained by Purchaser from sources other than Seller with respect to the Property, shall remain totally and completely confidential and shall not be revealed or disclosed to any person or party whatsoever, except: (i) with the prior written consent of Seller; (ii) as may be disclosed to Purchaser’s attorneys, accountants and other representatives that are involved in connection with the consummation of this transaction, and then only to the extent necessary to accomplish the transactions set forth herein, after having directed each such recipient of such information to maintain the confidentiality of such information; (iii) as may be required by applicable law; (iv) as may be necessary in connection with assisting Purchaser in obtaining necessary governmental approvals; and (v) in connection with any litigation between the parties. If for any reason the Closing does not occur, Purchaser shall (x) return to Seller all materials and other information regarding the Property, and (y) immediately deliver to Seller all written studies, analyses, reports and assessments relating to any of the Purchaser’s investigations.

(k) This Agreement is contingent upon its approval by the City Council of Danville, Virginia following a public hearing conducted in accordance with Virginia law. Should the Council fail to approve of the sale proposed in this Agreement, this Agreement shall be null and void and all parties shall be released from any duty or obligation required hereby.

**WITNESS WHEREOF**, the parties have executed this Agreement as of the day and year first set forth above.

*{Signatures appear on the following pages}*

**SELLER:**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**PURCHASER:**

By: \_\_\_\_\_

Name: Jeffrey Horne

# Council Letter City of Danville, Virginia



**CL - 2317**

**NEW BUSINESS D.**

## **City Council REGULAR MEETING**

**Meeting Date:** September 16, 2025

**Subject:** Relocation of the Ward 7 Polling Place.

**From:** W. Clarke Whitfield Jr., City Attorney

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## **COUNCIL ACTION**

A Resolution Approving and Authorizing the Relocation of the Polling Location for the Ward Seven (7) Voting Precinct from the Salvation Army Building to the Adult Education Center on the Campus of Woodrow Wilson.

### **SUMMARY**

City Staff is seeking approval from City Council to adopt a resolution approving the relocation of the Polling Place for Election Ward 7 from the Salvation Army Building to the Adult Education Center at Woodrow Wilson campus (1005 North Main Street).

### **BACKGROUND**

The current Polling Place for Election Ward 7 is the Salvation Army Building located at 123 Henry Street. The Salvation Army has provided written notice to the City of its inability to continue serving as a Polling Place beginning in 2026. The City's General Registrar and Electoral Board have identified a suitable new Polling Place: the Adult Education Center at Woodrow Wilson campus located at 1005 North Main Street. Adopting this resolution will authorize the relocation of the Polling Place to ensure that there are no disruptions to voting.

### **RECOMMENDATION**

City staff recommends approving the proposed resolution relocating the Polling Place for Election Ward 7 from the Salvation Army Building to the Adult Education Center at Woodrow Wilson campus.

---

### **Attachments**

1. Resolution
  2. Salvation Army Letter
-

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

RESOLUTION NO. 2025-\_\_\_\_.\_\_\_\_

A RESOLUTION APPROVING AND AUTHORIZING THE RELOCATION OF THE POLLING LOCATION FOR THE WARD SEVEN (7) VOTING PRECINCT FROM THE SALVATION ARMY BUILDING TO THE ADULT EDUCATION CENTER ON THE CAMPUS OF WOODROW WILSON.

WHEREAS, the Salvation Army has submitted written notice of its inability to continue serving as a polling location for the Ward Seven (7) Voting Precinct within the City of Danville, Virginia; and

WHEREAS, the City's Voting Registrar and Electoral Board have looked throughout the district to locate another building suitable to serve as a polling location; and

WHEREAS, after a diligent search the City's Voting Registrar and Electoral Board have found a suitable building and have received approval from the School Board of the City of Danville to use the Adult Education Center on the campus of Woodrow Wilson, located at 1005 North Main Street in the City of Danville, Virginia, to serve as the polling location for the Ward Seven (7) Voting Precinct; and

WHEREAS, the Adult Education Center on the campus of Woodrow Wilson is located within the Ward Seven (7) Voting Precinct and the Registrar has confirmed that it complies with the law as a valid polling location for the Ward Seven (7) Voting Precinct; and

WHEREAS, the City's Voting Registrar and Electoral Board request that the City Council of Danville, Virginia approve the relocation of the polling location for the Ward Seven (7) Voting Precinct beginning December 15, 2025.

NOW THEREFORE, BE IT RESOLVED, by the City Council of Danville, Virginia, that it hereby approves the relocation of the polling location for the Ward Seven (7) Voting Precinct from the Salvation Army Building to the Adult Education Center on the campus of Woodrow Wilson located at 1005 North Main Street in the City of Danville, Virginia beginning December 15, 2025.

Approved:

---

Mayor

Attest:

---

City Clerk

Approved as to  
Form and Legal Sufficiency:

---

City Attorney

JAN 31 2025



DOING THE  
MOST GOOD

William Booth, *Founder*

Brian Peddle, *General*

Commissioner Kelly Igleheart, *Territorial Commander*

Lt. Colonels Allan & Fiona Hofer, *Divisional Commander*

Lieutenants Antonio & Shawnte Hodges, *Corps Officer*

January 23, 2025

**Subject:** Transition of Election Ward Hosting

Dear Danville, Electoral Board,

I hope this message finds you well.

We have truly appreciated the opportunity to serve as a host for the election ward in Danville over the past several years. It has been an honor to support the electoral process in our community.

However, after careful consideration, we have made the decision to transition away from hosting the ward moving forward. We would like to ensure a smooth transition and provide ample time for you to secure an alternative location prior to the next election.

Please consider this our formal 365 day notice. We are happy to assist in any way we can to help facilitate this transition.

Thank you for your understanding and cooperation. We look forward to working together to ensure a seamless change.

Sincerely,



Lt. Shawnte Hodges  
Commanding Officer

# Council Letter City of Danville, Virginia



**CL - 2318**

**NEW BUSINESS E.**

## **City Council REGULAR MEETING**

**Meeting Date:** September 16, 2025

**Subject:** Amending Chapter 12 of the Danville City Code for the Relocation of a Polling Location.

**From:** W. Clarke Whitfield Jr., City Attorney

---

## **COUNCIL ACTION**

An Ordinance Amending Section 12-17 Entitled "Ward No. 7" of Chapter 12, Entitled "Elections", of the Code of the City of Danville, Virginia, 1986, As Amended to Relocate the Polling Location for Ward Number 7.

## **SUMMARY**

City Staff is seeking approval from City Council to update the existing City Code, Chapter 12, to codify the upcoming relocation of the Polling Place for Election Ward 7, from the Salvation Army Building to the Adult Education Center at Woodrow Wilson campus (1005 North Main Street).

## **BACKGROUND**

Chapter 12, Elections, of the Danville City Code, identifies the Polling Place for Election Ward 7 as the Salvation Army Building located at 123 Henry Street. Beginning in 2026, the Salvation Army Building will no longer serve as a Polling Place. The new Polling Place will be the Adult Education Center at Woodrow Wilson campus located at 1005 North Main Street. Adopting this ordinance will update Chapter 12 to ensure that all Polling Places in the City are properly identified.

## **RECOMMENDATION**

City staff recommends approving the proposed Ordinance, revising Chapter 12, Elections.

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## **Attachments**

1. Ordinance
  2. Salvation Army Letter
-

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

ORDINANCE NO. 2025-\_\_\_\_\_.\_\_\_\_\_

AN ORDINANCE AMENDING SECTION 12-17 ENTITLED "WARD NO. 7" OF CHAPTER 12, ENTITLED "ELECTIONS", OF THE CODE OF THE CITY OF DANVILLE, VIRGINIA, 1986, AS AMENDED TO RELOCATE THE POLLING LOCATION FOR WARD NUMBER 7.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that Section 12-17, entitled "Ward No. 7" of Article II, entitled "Ward Boundaries and Voting places" of Chapter 12, entitled "Elections", of the Code of the City of Danville, Virginia, 1986, as amended, be, and the same is hereby, amended and reordained to read as follows:

**Sec. 12-17. - Ward No. 7.**

- (a) Ward No. 7 shall include all that portion of the City bounded as follows: Beginning at the intersection of Union Street Bridge with Dan River; thence northerly along Union Street Bridge Road to Henry Road; thence northerly along Henry Road to Locust Lane; thence northerly along Locust Lane to Quarry Street; thence easterly along Quarry Street to Cunningham Street; thence northerly along Cunningham Street to Midland Street; thence easterly along Midland Street to Sixth Street; thence along Sixth Street to Washington Street; thence northerly along Washington Street to Dean Street; thence easterly along Dean Street to Claiborne Street; thence southerly along Claiborne Street to North Avenue; thence easterly along North Avenue to North Main Street; thence southerly along North Main Street to Route 360; thence easterly along Route 360 to Fall Creek; thence southerly along Fall Creek to Dan River; thence westerly along Dan River to Union Street Bridge, being the point of beginning.
- (b) The voting place for Ward No. 7 shall be at ~~The Salvation Army Building~~ **the Adult Education Center** located **upon the Woodrow Wilson campus located** at 423 ~~Henry Street~~ **1005 North Main Street**.

AND BE IT FURTHER ORDAINED, that all other provisions and sections of said Article, Chapter, and Code be, and the same are hereby, continued in full force and effect unless and until the same are hereafter amended or repealed.

Approved:

---

Mayor

Attest:

---

City Clerk

Approved as to  
Form and Legal Sufficiency:

---

City Attorney

JAN 31 2025



DOING THE  
MOST GOOD

William Booth, *Founder*

Brian Peddle, *General*

Commissioner Kelly Igleheart, *Territorial Commander*

Lt. Colonels Allan & Fiona Hofer, *Divisional Commander*

Lieutenants Antonio & Shawnte Hodges, *Corps Officer*

January 23, 2025

**Subject:** Transition of Election Ward Hosting

Dear Danville, Electoral Board,

I hope this message finds you well.

We have truly appreciated the opportunity to serve as a host for the election ward in Danville over the past several years. It has been an honor to support the electoral process in our community.

However, after careful consideration, we have made the decision to transition away from hosting the ward moving forward. We would like to ensure a smooth transition and provide ample time for you to secure an alternative location prior to the next election.

Please consider this our formal 365 day notice. We are happy to assist in any way we can to help facilitate this transition.

Thank you for your understanding and cooperation. We look forward to working together to ensure a seamless change.

Sincerely,



Lt. Shawnte Hodges  
Commanding Officer

# Council Letter City of Danville, Virginia



**CL - 2319**

**NEW BUSINESS F.**

## **City Council REGULAR MEETING**

**Meeting Date:** September 16, 2025

**Subject:** Repealing and Replacing Chapter 12 of the Danville City Code.

**From:** W. Clarke Whitfield Jr., City Attorney

---

## **COUNCIL ACTION**

An Ordinance Repealing and Reordaining in its Entirety Chapter 12, Entitled "Elections", of the Code of the City of Danville, Virginia, 1986, As Amended.

### **SUMMARY**

City Staff is seeking approval from City Council to update the existing Danville City Code Chapter 12 relating to elections, to clarify the names, addresses, and boundaries of all polling places and election wards within the City, and to adopt State law relating to polling places.

### **BACKGROUND**

Chapter 12 (Elections) of the City Code has largely not been updated since 2004. To ensure that City processes for holding elections are adaptable, clear, and concise, City staff recommends City Council adopt the attached proposed revision of Chapter 12.

The proposed revision was drafted with the goals of aligning City law with current State law, ensuring that all polling places are clearly identifiable, and making the chapter easier to read.

For this item no changes are being made to any election ward boundary and no polling place is being relocated in the proposed revision; the legal description of the ward boundaries and polling places are merely being updated to enhance readability and reflect changes to building names.

Changes in the proposed revision include:

- Clarifying the names and locations of all polling places within the City.
- Clarifying the boundary descriptions of all election wards within the City.
- Formally adopting a process to allow temporary polling places in response to an emergency.
- Incorporating State requirements for electioneering near polling places.

### **RECOMMENDATION**

City staff recommends approving the proposed revision of Chapter 12 (Elections).

---

### **Attachments**

1. Ordinance
  2. Chapter 12 - Revisions
  3. Chapter 12 - Revisions - Clean
-



PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

ORDINANCE NO. 2025-\_\_\_\_\_.\_\_\_\_\_

AN ORDINANCE REPEALING AND REORDAINING IN ITS ENTIRETY CHAPTER 12, ENTITLED "ELECTIONS", OF THE CODE OF THE CITY OF DANVILLE, VIRGINIA, 1986, AS AMENDED.

WHEREAS, the current Chapter 12, entitled "Elections", of the Code of the City of Danville, Virginia, needs to be repealed; and

WHEREAS, the current language of Chapter 12, entitled "Elections", of the Code of the City of Danville, Virginia, needs to be updated, revised, and reordained.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that Chapter 12, entitled "Elections", as amended, be, and the same is hereby, repealed in its entirety, effective December 15, 2025; and

BE IT FURTHER ORDAINED, by the Council of the City of Danville, Virginia, that Chapter 12, entitled "Elections" is hereby, replaced and reordained as attached hereto, and made apart hereof as if fully set out herein, effective December 15, 2025.

Approved:

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to  
Form and Legal Sufficiency:

\_\_\_\_\_  
City Attorney

---

## Chapter 12 CITY ELECTIONS

### ARTICLE I. IN GENERAL

#### **Sec. 12-1. Purpose.**

Pursuant to the authority granted to the City by the Code of Virginia, the City does hereby adopt the following chapter to establish clear and uniform rules and policies for the holding of open, free, and fair elections to ensure that the voting process is simple and convenient, ballots are securely and accurately counted in a timely manner, and barriers to participation by qualified voters are eliminated, while also protecting to the greatest extent possible while maintaining safety, the exercise of First Amendment expression, consistent with the constitutions and laws of the United States and the Commonwealth of Virginia and the City Charter.

#### **Sec. 12-2. Voter wards and polling places.**

- (a) *Voter wards and polling places established.* The area contained within the territorial boundary of the City is hereby established as one (1) single election district, and voter wards and polling places are hereby established in such election district as set forth in Article II of this Chapter. For a more particular description of the ward boundaries established by this Chapter, reference is made to a “Map of Voting Wards for the City of Danville”, dated July 11, 2025, prepared by the Office of the City Engineer, which is available for public inspection in the Office of the City Clerk.
- (b) *Central absentee voter ward.* A central absentee voter ward for all elections occurring within the City is hereby established and shall be located in the Office of the General Registrar and Electoral Board located on the 1st floor of 530 Main Street, Suite 100 to receive, count, and record every absentee ballot cast within the City.
- (c) *Emergency polling places.* Should any polling place established by this Chapter be unusable or inaccessible, as the result of an emergency, either the General Registrar or the Danville Electoral Board shall provide an alternative polling place and give notice thereof in accordance with law. For the purposes of this section, an *emergency* means a rare and unforeseen combination of circumstances, or the resulting state, that calls for immediate action.
- (d) *Polling places on private property.* At the request of the General Registrar, the City Manager, on behalf of the City, may enter into an agreement to permit the City to use a place not otherwise owned by the City as a public polling place, consistent with law.
- (e) *Electioneering around a polling place.* The distribution of campaign and referendum materials on election day shall be permitted on the property upon which a polling place is located and outside of the building containing the room where the election is conducted, except within forty (40) feet of any entrance to a polling place or room where the election is conducted, or as otherwise limited by law.

**State Law reference—** Similar provisions, Code of Virginia, § 24.2-305; § 24.2-310; § 24.2-310.1; § 24.2-604; § 24.2-712.

**Secs. 12-~~13~~—12-10. Reserved.**

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## ARTICLE II. WARD BOUNDARIES AND ~~VOTING-POLLING~~ PLACES<sup>4</sup>

### Sec. 12-11. Ward No. 1.

- (a) Ward No. 1 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection ~~at-of~~ the south~~ern side-bank~~ of ~~the~~ Dan River with ~~the center line of~~ Wilson Street; thence southerly along Wilson Street to Bridge Street; thence easterly along Bridge Street to Newton Street; thence southerly along Newton Street to Green Street; thence continuing along Green Street to Park Street; thence southerly along Park Street to Colquhoun Street; thence ~~continuing~~ along Colquhoun Street to Jefferson Street; thence southerly along Jefferson Street to Aye Street; thence southeasterly along Aye Street to Walters Mills Road; thence south~~erly~~ along Walters Mill Road to Seeland Road; thence easterly along Seeland Road to Beaufort Street; thence easterly along Beaufort Street to Goodyear Boulevard; thence south~~erly~~ along Goodyear Boulevard to Route 265; thence easterly along Route 265 to the south~~ern~~ bank of the Dan River; thence ~~northwesterly~~ along ~~the~~ Dan River as it meanders ~~in-a northwesterly direction~~ to the ~~point-and~~ place of beginning.
- (b) The ~~voting-polling~~ place for Ward No. 1 shall be ~~in-at~~ the ~~Community Police Office~~Green Street Recreation Center located ~~in-the~~ Doyle J. Thomas Park ~~on-at~~ 827 Green Street.

### Sec. 12-12. Ward No. 2.

- (a) Ward No. 2 shall include all that portion of the City bounded as follows: Beginning at a point ~~at the intersection~~ ~~on-of~~ the south~~ern side-bank~~ of ~~the~~ Dan River ~~at the intersection of with the center line of~~ Main Street; thence southerly along Main Street to Mount Vernon Avenue; thence southerly along Mount Vernon Avenue to Virginia Avenue; thence south~~erly~~ along Virginia Avenue to Watson Street; thence easterly along Watson Street to South Main Street; thence south~~erly~~ along ~~s~~South Main Street to ~~the~~ Norfolk~~-and~~ Southern Railway Line; thence easterly along ~~the Norfolk~~ Southern Railway ~~Line~~ to Holbrook Avenue; thence northerly along Holbrook Avenue to Colquhoun Street; thence easterly along Colquhoun Street to Park Street; thence north~~erly~~ along Park Street to Green Street; thence northerly along Green Street to Newton Street; thence northerly along Newton Street to Bridge Street; thence westerly along Bridge Street to Wilson Street; thence northerly along Wilson Street to ~~the southern bank of the~~ Dan River; thence northwesterly along ~~the~~ Dan River as it meanders to the ~~point-place~~ of beginning.
- (b) The ~~pollingvoting~~ place for Ward No. 2 shall be ~~in-at~~ the Swanson Studios ~~s located~~ behind the Danville Museum of Fine Arts and History; ~~at~~ 975 Main Street.

### Sec. 12-13. Ward No. 3.

- (a) Ward No. 3 shall include all that portion of the City bounded as follows: Beginning at a point ~~at the intersection~~ ~~on-of~~ the south~~ern side-bank~~ of ~~the~~ Dan River ~~and-with~~ the center line of Main Street; thence ~~in-a~~ southwesterly ~~direction~~ along ~~the center line of~~ Main Street to West Main Street; thence ~~westerly~~ along West Main Street ~~westerly~~ to Mount Vernon Avenue; thence southerly along Mount Vernon Avenue to Virginia Avenue; thence northerly along Virginia Avenue to West Main Street; thence southerly along West Main Street to Mountain View Avenue; thence northerly along Mountain View Avenue and Primrose Place to Memorial Drive; thence easterly along Memorial Drive to Route 86; thence northerly along Route 86 to the south~~ern~~ bank of the Dan River; thence ~~easterly~~ along the south~~ern side-bank~~ of ~~the~~ Dan River ~~as it meanders~~ to the ~~point-place~~ of beginning.

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<sup>4</sup>~~State law reference(s) — Establishment of election districts and polling places, § 24.2-301 and 24.2-310.~~

- 
- (b) The ~~polling~~voting place for Ward No. 3 shall be ~~at in~~ the John M. Langston Focus School Campus ~~on~~ at 228 Cleveland Street.

**Sec. 12-14. Ward No. 4.**

- (a) Ward No. 4 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection ~~on of~~ Memorial Drive at the intersection of and the center line of Primrose Place; thence ~~in a south and~~ westerly ~~direction~~ along Memorial Drive to West Main Street; thence westerly along West Main Street to Edgewood Drive; thence southerly along Edgewood Drive to Elizabeth Street; thence south~~erly~~ along Elizabeth Street to the territorial boundary of the City at the Virginia-North Carolina ~~(southern Corporate Limits)~~ Line; thence easterly along the ~~Virginia-North Carolina Line~~territorial boundary of the City to Route 86; thence northerly along Route 86 to College Park Drive ~~Ext.~~; thence northerly along College Park Drive ~~Ext.~~ to Taylor Drive; thence westerly along Taylor Drive to Bonner Avenue; thence northerly along Bonner Avenue to Chatham Avenue; thence westerly along Chatham Avenue to Lanier Avenue; thence northerly along Lanier Avenue to Kemper Road; thence westerly along Kemper Road to Arlington Place; thence northerly along Arlington Place to Lanier Avenue; thence westerly along Lanier Avenue to Baltimore Avenue; thence northerly along Baltimore Avenue to West Main Street; thence easterly along West Main Street to Howeland Circle; thence easterly along Howeland Circle to Avondale Drive; thence easterly along Avondale Drive to Virginia Avenue; thence north~~erly~~ along Virginia Avenue to West Main Street; thence west~~erly~~ along West Main Street to Mountain View Avenue; thence north~~erly~~ along Mountain View Avenue and Primrose Place to Memorial Drive being to the point place of beginning.
- (b) The ~~polling~~voting place for Ward No. 4 shall be ~~in at~~ the Ballou Park Recreation Center located in Ballou Park at 760 West Main Street.

**Sec. 12-15. Reserved.**

**Sec. 12-16. Ward No. 6.**

- (a) Ward No. 6 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection ~~of~~ the center line of Route 360 ~~and its intersection with~~ the center line of North Main Street; thence northerly along North Main Street to Forestdale Drive; thence easterly along Forestdale Drive to Route 695; thence northerly along Route 695 to the Norfolk ~~-Southern~~ Railroad~~Railway~~ Line; thence in ~~an~~ south~~erly~~ ~~and~~ ~~southerly~~ direction along the Norfolk ~~-Southern~~ Railroad~~Railway~~ Line to Route 360; thence westerly along Route 360 to Main Street being to the point place of beginning.
- (b) The ~~polling~~voting place for Ward No. 6 shall be ~~in at~~ the Stonewall Camp Grove Recreation Center located ~~at the intersection of North Main Street and~~ 126 Bradley Road.

**Sec. 12-17. Ward No. 7.**

- (a) Ward No. 7 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection of the Union Street Bridge with the southern bank of the Dan River; thence northerly along the Union Street Bridge Road to Henry Road; thence northerly along Henry Road to Locust Lane; thence northerly along Locust Lane to Quarry Street; thence easterly along Quarry Street to Cunningham Street; thence northerly along Cunningham Street to Midland Street; thence easterly along Midland Street to Sixth Street; thence northerly along Sixth Street to Washington Street; thence northerly along Washington Street to Dean Street; thence easterly along Dean Street to Claiborne Street; thence southerly along Claiborne Street to North Avenue; thence easterly along North Avenue to North Main Street; thence southerly along North Main Street to Route 360; thence easterly along Route 360 to Fall Creek; thence southerly along Fall Creek as it meanders to the northern bank of the Dan River; thence westerly along the Dan River as it meanders to the Union Street Bridge, being the point place of beginning.

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- (b) The ~~pollingvoting~~ place for Ward No. 7 shall be ~~at The Salvation Army Building~~the Adult Education Center located ~~upon the Woodrow Wilson campus located at 123 Henry~~1005 North Main Street.

#### **Sec. 12-18. Ward No. 8.**

- (a) Ward No. 8 shall include all that portion of the City bounded as follows: Beginning at ~~a point at~~ the intersection of ~~the centerlines of~~ North Main Street and North Avenue; thence westerly along North Avenue to Claiborne Street; thence northerly along Claiborne Street to Dean Street; thence westerly along Dean Street to Washington Street; thence southerly along Washington Street to Sixth Street; thence westerly along Sixth Street to Midland Street; thence ~~westerly~~ along Midland Street to Cunningham Street; thence northerly along Cunningham Street to Ivy Street; thence westerly along Ivy Street to Locust Lane; thence northerly along Locust Lane to Wendell Scott Drive; thence northerly along Wendell Scott Drive to Arnett Boulevard; thence northerly along Arnett Boulevard to Melrose Avenue; thence northerly along Melrose Avenue to Northmont Boulevard; thence easterly along Northmont Boulevard to North Main Street; thence southerly along North Main Street to ~~North Avenue being the point place~~ of beginning.
- (b) The ~~pollingvoting~~ place for Ward No. 8 shall be ~~at in the former G. L. H. Johnson Magnet-School building located at on 680~~ Arnett Boulevard.

#### **Sec. 12-19. Ward No. 9.**

- (a) Ward No. 9 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection of Route 360 with the ~~Corporate Limits~~territorial boundary of the City ~~of Danville~~; thence in a ~~south~~easterly-southerly and then westerly direction along the ~~Corporate Limits~~territorial boundary of the City ~~of Danville a portion of which was adjusted by order of the Circuit Court of the City of Danville, Virginia, effective at Midnight on December 31, 1988, to the northern bank of the~~ Dan River; thence in a northerly direction along the Dan River ~~as it meanders~~ to Fall Creek; thence northerly ~~and~~ easterly along Fall Creek ~~as it meanders~~ to the ~~intersection with Route 360 and the Corporate Limits of the City of Danville being the point place~~ of beginning.
- (b) The ~~pollingvoting~~ place for Ward No. 9 shall be ~~in at~~ the Glenwood Recreation Center located ~~on at~~ 1550 Halifax Road.

#### **Sec. 12-20. Ward No. 10.**

- (a) Ward No. 10 shall include all that portion of the City bounded as follows: Beginning at ~~at point at~~ the intersection of ~~the northern bank of the~~ Dan River with ~~the~~ Union Street Bridge; thence westerly along ~~the~~ Dan River ~~as it meanders~~ to Sandy Creek; thence northerly along Sandy Creek ~~as it meanders~~ to the ~~Corporate Limits~~territorial boundary of the City ~~of Danville~~; thence northerly along the ~~Corporate Limits~~territorial boundary of the City ~~of Danville~~ to Parker Road; thence easterly along Parker Road to Piney Forest Road; thence northerly along Piney Forest Road to Audubon Drive; thence southerly along Audubon Drive to Starmont Boulevard; thence northerly along Starmont Boulevard to Starmont Drive; thence easterly along Starmont Drive to Downey Lane; thence northerly along Downey Lane to Third Avenue West; thence easterly along Third Avenue West to Wendell Scott Drive; thence southerly along Wendell Scott Drive to Locust Lane; thence southerly along Locust Lane to Ivy Street; thence easterly along Ivy Street to Cunningham Street; thence southerly along Cunningham Street to Quarry Street; thence westerly along Quarry Street to Locust Lane; thence southerly along Locust Lane to Henry Road; thence southerly along Henry Road to Union Street Bridge Road; thence easterly along Union Street Bridge Road to ~~the~~ Union Street Bridge; thence along ~~the~~ Union Street Bridge to ~~Dan River being the point place~~ of beginning.
- (b) The ~~pollingvoting~~ place for Ward No. 10 shall be ~~in the at~~ Woodberry Hills ~~Montessori Magnet~~Elementary School ~~on located at 614~~ Audubon Drive.

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### Sec. 12-21. Ward No. 11.

- (a) Ward No. 11 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection of the centerlines of Arnett Boulevard ~~with and~~ Third Avenue West; thence westerly along Third Avenue West to Downey Lane; thence southerly along Downey Lane to Starmont Drive; thence westerly along Starmont Drive to Starmont Boulevard; thence southerly along Starmont Boulevard to Audubon Drive; thence northerly along Audubon Drive to Piney Forest Road; thence southerly along Piney Forest Road to Parker Road; thence westerly along Parker Road to the ~~Corporate Limit~~territorial boundary of the City ~~of Danville~~; thence ~~northerly and~~ easterly along the ~~Corporate Limit~~territorial boundary of the City ~~of Danville to Route 41 or~~ Franklin Turnpike; thence ~~south~~easterly ~~and southerly~~ along Franklin Turnpike to Piney Forest Road; thence southerly along Piney Forest Road to Nor-Dan Drive; thence southerly along Nor-Dan Drive to Melrose Avenue; thence southerly along Melrose Avenue to Arnett Boulevard; thence southerly along Arnett Boulevard to ~~Third Avenue West being the~~ point place of beginning.
- (b) The ~~polling voting~~ place for Ward No. 11 shall be at O.T. Bonner Middle School located at 300 Apollo Avenue.

### Sec. 12-22. Ward No. 12.

- (a) Ward No. 12 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection of the ~~Corporate Limit~~territorial boundary of the City ~~of Danville and~~ the centerline of Franklin Turnpike; thence ~~southeasterly and southerly~~ along the ~~Corporate Limit~~territorial boundary of the City ~~of Danville to the~~ Norfolk ~~and~~ Southern Railway ~~Tracks Line~~; thence southerly along the Norfolk ~~and~~ Southern Railway ~~Tracks Line~~ to Route 695; thence ~~south~~westerly ~~and southerly~~ along Route 695 to Seminole Drive; thence easterly along Seminole Drive to Forestdale Drive; thence westerly along Forestdale Drive to North Main Street; thence southerly along North Main Street to Northmont Boulevard; thence westerly along Northmont Boulevard to Melrose Avenue; thence northerly along Melrose Avenue to Nor-Dan Drive; thence northerly along Nor-Dan Drive to Piney Forest Road; thence easterly along Piney Forest Road to Franklin Turnpike; thence northerly along Franklin Turnpike to ~~intersection of the Corporate Limits of the City of~~ Danville being the point place of beginning.
- (b) The ~~polling voting~~ place for Ward No. 12 shall be at the American Legion Memorial Post 325 headquarters located on at 135 American Legion Boulevard.

### Sec. 12-23. Ward No. 13.

- (a) Ward No. 13 shall include all that portion of the City bounded as follows: Beginning at a point ~~in at the~~ intersection of the centerlines of South Main Street ~~at the intersection of and~~ Watson Street; thence westerly along Watson Street to Avondale Drive; thence westerly along Avondale Drive to Howeland Circle; thence westerly along Howeland Circle to West Main Street; thence westerly along West Main Street to Baltimore Avenue; thence southerly along Baltimore Avenue to Lanier Avenue; thence easterly along Lanier Avenue to Arlington Place; thence southerly along Arlington Place to Kemper Road; thence easterly along Kemper Road to Lanier Avenue; thence southerly along Lanier Avenue to Chatham Avenue; thence easterly along Chatham Avenue to Bonner Drive; thence southerly along Bonner Drive to Taylor Drive; thence easterly along Taylor Drive to College Park Drive ~~Ext.~~; thence southerly along College Park Drive ~~Ext.~~ to Route 86; thence southerly along Route 86 to the territorial boundary of the City at the Virginia ~~North~~ Carolina ~~(southern Corporate Limits)~~ Line; thence easterly along the ~~Virginia Carolina (southern Corporate Limits) Line~~territorial boundary of the City to the southern bank of the Dan River; thence northerly along the Dan River as it meanders to Route 265; thence westerly along Route 265 to Goodyear Boulevard; thence northerly along Goodyear Boulevard to Beaufort Street; thence westerly along Beaufort Street to Seeland Road; thence westerly along Seeland Road to Walters Mill Road; thence northerly along Walters Mill Road to Betts Street; thence westerly along Betts Street to Broadnax Street; thence westerly along Broadnax Street to South Main Street; thence northerly along South Main Street to ~~Watson Street intersection being the~~ point place of beginning.

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- (b) The ~~pollingvoting~~ place for Ward No. 13 shall be ~~in-at~~ Grove Park ~~Magnet-Pre-School~~ ~~on-located at 1070~~ South Main Street.

**Sec. 12-24. Ward No. 14.**

- (a) Ward No. 14 shall include all that portion of the City bounded as follows: Beginning at a point ~~in-at~~ the intersection of South Main Street ~~and-with the~~ Norfolk~~-and~~ Southern Railway Line; thence southerly along South Main Street to Broadnax Street; thence easterly along Broadnax Street to Betts Street; thence easterly along Betts Street to Walters Mill Road; thence northerly along Walters Mill Road to Aye Street; thence northerly along Aye Street to Jefferson Street; thence northerly along Jefferson Street to Colquhoun Street; thence westerly along Colquhoun Street to Holbrook Avenue; thence southerly along Holbrook Avenue to the Norfolk and-Southern Railway Line; thence westerly along the Norfolk Southern Railway Line to the ~~intersection of South Main Street being the point place~~ of beginning.
- (b) The ~~pollingvoting~~ place for Ward No. 14 shall be ~~in-theat~~ Edwin A. Gibson ~~Magnet Elementary~~ School ~~located onat 1215~~ Industrial Avenue.

**Sec. 12-25. Ward No. 15.**

- (a) Ward No. 15 shall include all that portion of the City bounded as follows: Beginning at a point ~~in-at~~ the intersection of the northern bank of the Dan River with the George W. Robertson Bridge; thence southerly along the George W. Robertson Bridge to Memorial Drive; thence southerly along Memorial Drive to West Main Street; thence westerly along West Main Street to Edgewood Drive; thence southerly along Edgewood Drive to Elizabeth Street; thence southerly along Elizabeth Street to the territorial boundary of the City at the Virginia-North Carolina (southern Corporate Limits)-Line; thence ~~north~~westerly~~-northerly~~ along the ~~Corporate Limits~~territorial boundary of the City ~~of Danville~~ to the ~~intersection-southern bank~~ of the Dan River; thence easterly along the Dan River as it meanders to the ~~intersection of the Robertson Bridge being the point place~~ of beginning.
- (b) The ~~pollingvoting~~ place for Ward No. 15 shall be ~~the-at~~ Schoolfield Elementary School located at 1400 West Main Street.

**Sec. 12-26. Ward No. 16.**

- (a) Ward No. 16 shall include all that portion of the City bounded as follows: Beginning at the intersection ~~withof~~ the southern bank of the Dan River ~~at-with~~ Route 86; thence southerly along Route 86 to Memorial Drive; thence westerly along Memorial Drive to the George W. Robertson Bridge; thence northerly along the George W. Robertson Bridge to Route 58 West; thence westerly along Route 58 West to Barrett Street; thence northerly along Barrett Street to Westover Drive; thence westerly along Westover Drive to the ~~Corporate Limits~~territorial boundary of the City ~~of Danville~~; thence ~~north~~easterly~~; northerly and again easterly~~ along the ~~Corporate Limits~~territorial boundary of the City ~~of Danville a portion of which was adjusted by order of the Circuit Court of the City of Danville, Virginia, effective at Midnight on December 31, 1988,~~ to Sandy Creek; thence ~~south~~westerly ~~and southerly~~ along Sandy Creek as it meanders to the southern bank of the Dan River; thence southerly along the Dan River as it meanders to the ~~intersection of Route 86 being the pointplace~~ of beginning.
- (b) The ~~pollingvoting~~ place for Ward No. 16 shall be ~~the-at~~ Park Avenue Elementary School located ~~on-at 661~~ Park Avenue.

**Sec. 12-27. Ward No. 17.**

- (a) Ward No. 17 shall include all that portion of the City bounded as follows: Beginning at the intersection of the northern bank of the Dan River ~~and-with the~~ George W. Robertson Bridge; thence westerly along the Dan River
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~~as it meanders to an unnamed Creek in the Corporate Limits~~territorial boundary of the City ~~of Danville~~; thence northerly and westerly along the ~~Corporate Limits~~ territorial boundary of the City ~~of Danville~~ to Westover Drive; thence easterly along Westover Drive to Barrett Street; thence southerly along Barrett Street to Route 58; thence easterly along Route 58 to Piedmont Drive; thence southerly along Piedmont Drive to the George W. Robertson Bridge; thence along the George W. Robertson Bridge to ~~Dan River being the~~ point place of beginning.

- (b) The ~~polling~~voting place for Ward No. 17 shall be at the Coates Recreation Center located ~~on at~~ 1725 Westover Drive.

#### **~~Sec. 12-28. Ward map.~~**

~~For a more particular description of the ward boundaries described in the foregoing sections of this article, reference is made to the Map of Voting Wards, dated August 5, 2003, prepared by the Office of the City Engineer, outlining in black said ward lines.~~

#### **~~Sec. 12-29. Central absentee voter precinct.~~**

~~A central absentee voter precinct in the City for all elections is located in the Office of the General Registrar and Electoral Board at 530 Main Street, 1st Floor, Suite 100 in the City for the purposes of receiving, counting, and recording absentee ballots cast in the City.~~

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## Chapter 12 CITY ELECTIONS

### ARTICLE I. IN GENERAL

#### Sec. 12-1. Purpose.

Pursuant to the authority granted to the City by the Code of Virginia, the City does hereby adopt the following chapter to establish clear and uniform rules and policies for the holding of open, free, and fair elections to ensure that the voting process is simple and convenient, ballots are securely and accurately counted in a timely manner, and barriers to participation by qualified voters are eliminated, while also protecting to the greatest extent possible while maintaining safety, the exercise of First Amendment expression, consistent with the constitutions and laws of the United States and the Commonwealth of Virginia and the City Charter.

#### Sec. 12-2. Voter wards and polling places.

- (a) *Voter wards and polling places established.* The area contained within the territorial boundary of the City is hereby established as one (1) single election district, and voter wards and polling places are hereby established in such election district as set forth in Article II of this Chapter. For a more particular description of the ward boundaries established by this Chapter, reference is made to a “Map of Voting Wards for the City of Danville”, dated July 11, 2025, prepared by the Office of the City Engineer, which is available for public inspection in the Office of the City Clerk.
- (b) *Central absentee voter ward.* A central absentee voter ward for all elections occurring within the City is hereby established and shall be located in the Office of the General Registrar and Electoral Board located on the 1st floor of 530 Main Street, Suite 100 to receive, count, and record every absentee ballot cast within the City.
- (c) *Emergency polling places.* Should any polling place established by this Chapter be unusable or inaccessible, as the result of an emergency, either the General Registrar or the Danville Electoral Board shall provide an alternative polling place and give notice thereof in accordance with law. For the purposes of this section, an *emergency* means a rare and unforeseen combination of circumstances, or the resulting state, that calls for immediate action.
- (d) *Polling places on private property.* At the request of the General Registrar, the City Manager, on behalf of the City, may enter into an agreement to permit the City to use a place not otherwise owned by the City as a public polling place, consistent with law.
- (e) *Electioneering around a polling place.* The distribution of campaign and referendum materials on election day shall be permitted on the property upon which a polling place is located and outside of the building containing the room where the election is conducted, except within forty (40) feet of any entrance to a polling place or room where the election is conducted, or as otherwise limited by law.

**State Law reference—** Similar provisions, Code of Virginia, § 24.2-305; § 24.2-310; § 24.2-310.1; § 24.2-604; § 24.2-712.

#### Secs. 12-3—12-10. Reserved.

### ARTICLE II. WARD BOUNDARIES AND POLLING PLACES

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### **Sec. 12-11. Ward No. 1.**

- (a) Ward No. 1 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection of the southern bank of the Dan River with the center line of Wilson Street; thence southerly along Wilson Street to Bridge Street; thence easterly along Bridge Street to Newton Street; thence southerly along Newton Street to Green Street; thence continuing along Green Street to Park Street; thence southerly along Park Street to Colquhoun Street; thence continuing along Colquhoun Street to Jefferson Street; thence southerly along Jefferson Street to Aye Street; thence southeasterly along Aye Street to Walters Mills Road; thence southerly along Walters Mill Road to Seeland Road; thence east along Seeland Road to Beaufort Street; thence easterly along Beaufort Street to Goodyear Boulevard; thence southerly along Goodyear Boulevard to Route 265; thence easterly along Route 265 to the southern bank of the Dan River; thence northwesterly along the Dan River as it meanders to the place of beginning.
- (b) The polling place for Ward No. 1 shall be at the Green Street Recreation Center located in Doyle J. Thomas Park at 827 Green Street.

### **Sec. 12-12. Ward No. 2.**

- (a) Ward No. 2 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection of the southern bank of the Dan River with the center line of Main Street; thence southerly along Main Street to Mount Vernon Avenue; thence southerly along Mount Vernon Avenue to Virginia Avenue; thence southerly along Virginia Avenue to Watson Street; thence easterly along Watson Street to South Main Street; thence southerly along South Main Street to the Norfolk Southern Railway Line; thence easterly along the Norfolk Southern Railway Line to Holbrook Avenue; thence northerly along Holbrook Avenue to Colquhoun Street; thence easterly along Colquhoun Street to Park Street; thence northerly along Park Street to Green Street; thence northerly along Green Street to Newton Street; thence northerly along Newton Street to Bridge Street; thence westerly along Bridge Street to Wilson Street; thence northerly along Wilson Street to the southern bank of the Dan River; thence northwesterly along the Dan River as it meanders to the place of beginning.
- (b) The polling place for Ward No. 2 shall be at the Swanson Studios located behind the Danville Museum of Fine Arts and History at 975 Main Street.

### **Sec. 12-13. Ward No. 3.**

- (a) Ward No. 3 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection of the southern bank of the Dan River with the center line of Main Street; thence southwestly along Main Street to West Main Street; thence westerly along West Main Street to Mount Vernon Avenue; thence southerly along Mount Vernon Avenue to Virginia Avenue; thence northerly along Virginia Avenue to West Main Street; thence southerly along West Main Street to Mountain View Avenue; thence northerly along Mountain View Avenue and Primrose Place to Memorial Drive; thence easterly along Memorial Drive to Route 86; thence northerly along Route 86 to the southern bank of the Dan River; thence easterly along the southern bank of the Dan River as it meanders to the place of beginning.
- (b) The polling place for Ward No. 3 shall be at the John M. Langston Campus at 228 Cleveland Street.

### **Sec. 12-14. Ward No. 4.**

- (a) Ward No. 4 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection of Memorial Drive and the center line of Primrose Place; thence southwestly along Memorial Drive to West Main Street; thence westerly along West Main Street to Edgewood Drive; thence southerly along Edgewood Drive to Elizabeth Street; thence southerly along Elizabeth Street to the territorial boundary of the City at the Virginia-North Carolina Line; thence easterly along the territorial boundary of the City to Route 86; thence

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northerly along Route 86 to College Park Drive; thence northerly along College Park Drive to Taylor Drive; thence westerly along Taylor Drive to Bonner Avenue; thence northerly along Bonner Avenue to Chatham Avenue; thence westerly along Chatham Avenue to Lanier Avenue; thence northerly along Lanier Avenue to Kemper Road; thence westerly along Kemper Road to Arlington Place; thence northerly along Arlington Place to Lanier Avenue; thence westerly along Lanier Avenue to Baltimore Avenue; thence northerly along Baltimore Avenue to West Main Street; thence easterly along West Main Street to Howeland Circle; thence easterly along Howeland Circle to Avondale Drive; thence easterly along Avondale Drive to Virginia Avenue; thence northerly along Virginia Avenue to West Main Street; thence westerly along West Main Street to Mountain View Avenue; thence northerly along Mountain View Avenue and Primrose Place to Memorial Drive to the place of beginning.

- (b) The polling place for Ward No. 4 shall be at the Ballou Park Recreation Center located in Ballou Park at 760 West Main Street.

**Sec. 12-15. Reserved.**

**Sec. 12-16. Ward No. 6.**

- (a) Ward No. 6 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection of the center line of Route 360 with North Main Street; thence northerly along North Main Street to Forestdale Drive; thence easterly along Forestdale Drive to Route 695; thence northerly along Route 695 to the Norfolk Southern Railway Line; thence in a southeasterly direction along the Norfolk Southern Railway Line to Route 360; thence westerly along Route 360 to Main Street to the place of beginning.
- (b) The polling place for Ward No. 6 shall be at the Camp Grove Recreation Center located at 126 Bradley Road.

**Sec. 12-17. Ward No. 7.**

- (a) Ward No. 7 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection of the Union Street Bridge with the southern bank of the Dan River; thence northerly along the Union Street Bridge Road to Henry Road; thence northerly along Henry Road to Locust Lane; thence northerly along Locust Lane to Quarry Street; thence easterly along Quarry Street to Cunningham Street; thence northerly along Cunningham Street to Midland Street; thence easterly along Midland Street to Sixth Street; thence northerly along Sixth Street to Washington Street; thence northerly along Washington Street to Dean Street; thence easterly along Dean Street to Claiborne Street; thence southerly along Claiborne Street to North Avenue; thence easterly along North Avenue to North Main Street; thence southerly along North Main Street to Route 360; thence easterly along Route 360 to Fall Creek; thence southerly along Fall Creek as it meanders to the northern bank of the Dan River; thence westerly along the Dan River as it meanders to the place of beginning.
- (b) The polling place for Ward No. 7 shall be at the Adult Education Center located upon the Woodrow Wilson campus located at 1005 North Main Street.

**Sec. 12-18. Ward No. 8.**

- (a) Ward No. 8 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection of the centerlines of North Main Street and North Avenue; thence westerly along North Avenue to Claiborne Street; thence northerly along Claiborne Street to Dean Street; thence westerly along Dean Street to Washington Street; thence southerly along Washington Street to Sixth Street; thence westerly along Sixth Street to Midland Street; thence westerly along Midland Street to Cunningham Street; thence northerly along Cunningham Street to Ivy Street; thence westerly along Ivy Street to Locust Lane; thence northerly along Locust Lane to Wendell Scott Drive; thence northerly along Wendell Scott Drive to Arnett Boulevard; thence northerly along Arnett Boulevard to Melrose Avenue; thence northerly along Melrose Avenue to Northmont Boulevard; thence easterly along Northmont Boulevard to North Main Street; thence southerly along North Main Street to the place of beginning.

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- (b) The polling place for Ward No. 8 shall be at the former G. L. H. Johnson School building located at 680 Arnett Boulevard.

**Sec. 12-19. Ward No. 9.**

- (a) Ward No. 9 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection of Route 360 with the territorial boundary of the City; thence in a southeasterly-southerly and then westerly direction along the territorial boundary of the City to the northern bank of the Dan River; thence in a northerly direction along the Dan River as it meanders to Fall Creek; thence northeasterly along Fall Creek as it meanders to the place of beginning.
- (b) The polling place for Ward No. 9 shall be at the Glenwood Recreation Center located at 1550 Halifax Road.

**Sec. 12-20. Ward No. 10.**

- (a) Ward No. 10 shall include all that portion of the City bounded as follows: Beginning at at point at the intersection of the northern bank of the Dan River with the Union Street Bridge; thence westerly along the Dan River as it meanders to Sandy Creek; thence northerly along Sandy Creek as it meanders to the territorial boundary of the City; thence northerly along the territorial boundary of the City to Parker Road; thence easterly along Parker Road to Piney Forest Road; thence northerly along Piney Forest Road to Audubon Drive; thence southerly along Audubon Drive to Starmont Boulevard; thence northerly along Starmont Boulevard to Starmont Drive; thence easterly along Starmont Drive to Downey Lane; thence northerly along Downey Lane to Third Avenue West; thence easterly along Third Avenue West to Wendell Scott Drive; thence southerly along Wendell Scott Drive to Locust Lane; thence southerly along Locust Lane to Ivy Street; thence easterly along Ivy Street to Cunningham Street; thence southerly along Cunningham Street to Quarry Street; thence westerly along Quarry Street to Locust Lane; thence southerly along Locust Lane to Henry Road; thence southerly along Henry Road to Union Street Bridge Road; thence easterly along Union Street Bridge Road to the Union Street Bridge; thence along the Union Street Bridge to the place of beginning.
- (b) The polling place for Ward No. 10 shall be at Woodberry Hills Elementary School located at 614 Audubon Drive.

**Sec. 12-21. Ward No. 11.**

- (a) Ward No. 11 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection of the centerlines of Arnett Boulevard and Third Avenue West; thence westerly along Third Avenue West to Downey Lane; thence southerly along Downey Lane to Starmont Drive; thence westerly along Starmont Drive to Starmont Boulevard; thence southerly along Starmont Boulevard to Audubon Drive; thence northerly along Audubon Drive to Piney Forest Road; thence southerly along Piney Forest Road to Parker Road; thence westerly along Parker Road to the territorial boundary of the City; thence northeasterly along the territorial boundary of the City to Franklin Turnpike; thence southeasterly along Franklin Turnpike to Piney Forest Road; thence southerly along Piney Forest Road to Nor-Dan Drive; thence southerly along Nor-Dan Drive to Melrose Avenue; thence southerly along Melrose Avenue to Arnett Boulevard; thence southerly along Arnett Boulevard to the place of beginning.
- (b) The polling place for Ward No. 11 shall be at O.T. Bonner Middle School located at 300 Apollo Avenue.

**Sec. 12-22. Ward No. 12.**

- (a) Ward No. 12 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection of the territorial boundary of the City and the centerline of Franklin Turnpike; thence southeasterly along the territorial boundary of the City to the Norfolk Southern Railway Line; thence southerly along the Norfolk Southern Railway Line to Route 695; thence southwesterly along Route 695 to Seminole

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Drive; thence easterly along Seminole Drive to Forestdale Drive; thence westerly along Forestdale Drive to North Main Street; thence southerly along North Main Street to Northmont Boulevard; thence westerly along Northmont Boulevard to Melrose Avenue; thence northerly along Melrose Avenue to Nor-Dan Drive; thence northerly along Nor-Dan Drive to Piney Forest Road; thence easterly along Piney Forest Road to Franklin Turnpike; thence northerly along Franklin Turnpike to the place of beginning.

- (b) The polling place for Ward No. 12 shall be at the American Legion Memorial Post 325 headquarters located at 135 American Legion Boulevard.

**Sec. 12-23. Ward No. 13.**

- (a) Ward No. 13 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection of the centerlines of South Main Street and Watson Street; thence westerly along Watson Street to Avondale Drive; thence westerly along Avondale Drive to Howeland Circle; thence westerly along Howeland Circle to West Main Street; thence westerly along West Main Street to Baltimore Avenue; thence southerly along Baltimore Avenue to Lanier Avenue; thence easterly along Lanier Avenue to Arlington Place; thence southerly along Arlington Place to Kemper Road; thence easterly along Kemper Road to Lanier Avenue; thence southerly along Lanier Avenue to Chatham Avenue; thence easterly along Chatham Avenue to Bonner Drive; thence southerly along Bonner Drive to Taylor Drive; thence easterly along Taylor Drive to College Park Drive; thence southerly along College Park Drive to Route 86; thence southerly along Route 86 to the territorial boundary of the City at the Virginia-North Carolina Line; thence easterly along the territorial boundary of the City to the southern bank of the Dan River; thence northerly along the Dan River as it meanders to Route 265; thence westerly along Route 265 to Goodyear Boulevard; thence northerly along Goodyear Boulevard to Beaufort Street; thence westerly along Beaufort Street to Seeland Road; thence westerly along Seeland Road to Walters Mill Road; thence northerly along Walters Mill Road to Betts Street; thence westerly along Betts Street to Broadnax Street; thence westerly along Broadnax Street to South Main Street; thence northerly along South Main Street to the place of beginning.
- (b) The polling place for Ward No. 13 shall be at Grove Park Pre-School located at 1070 South Main Street.

**Sec. 12-24. Ward No. 14.**

- (a) Ward No. 14 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection of South Main Street with the Norfolk Southern Railway Line; thence southerly along South Main Street to Broadnax Street; thence easterly along Broadnax Street to Betts Street; thence easterly along Betts Street to Walters Mill Road; thence northerly along Walters Mill Road to Aye Street; thence northerly along Aye Street to Jefferson Street; thence northerly along Jefferson Street to Colquhoun Street; thence westerly along Colquhoun Street to Holbrook Avenue; thence southerly along Holbrook Avenue to the Norfolk Southern Railway Line; thence westerly along the Norfolk Southern Railway Line to the place of beginning.
- (b) The polling place for Ward No. 14 shall be at Edwin A. Gibson Elementary School located at 1215 Industrial Avenue.

**Sec. 12-25. Ward No. 15.**

- (a) Ward No. 15 shall include all that portion of the City bounded as follows: Beginning at a point at the intersection of the northern bank of the Dan River with the George W. Robertson Bridge; thence southerly along the George W. Robertson Bridge to Memorial Drive; thence southerly along Memorial Drive to West Main Street; thence westerly along West Main Street to Edgewood Drive; thence southerly along Edgewood Drive to Elizabeth Street; thence southerly along Elizabeth Street to the territorial boundary of the City at the Virginia-North Carolina Line; thence northwesterly along the territorial boundary of the City to the southern bank of the Dan River; thence easterly along the Dan River as it meanders to the place of beginning.
- (b) The polling place for Ward No. 15 shall be at Schoolfield Elementary School located at 1400 West Main Street.

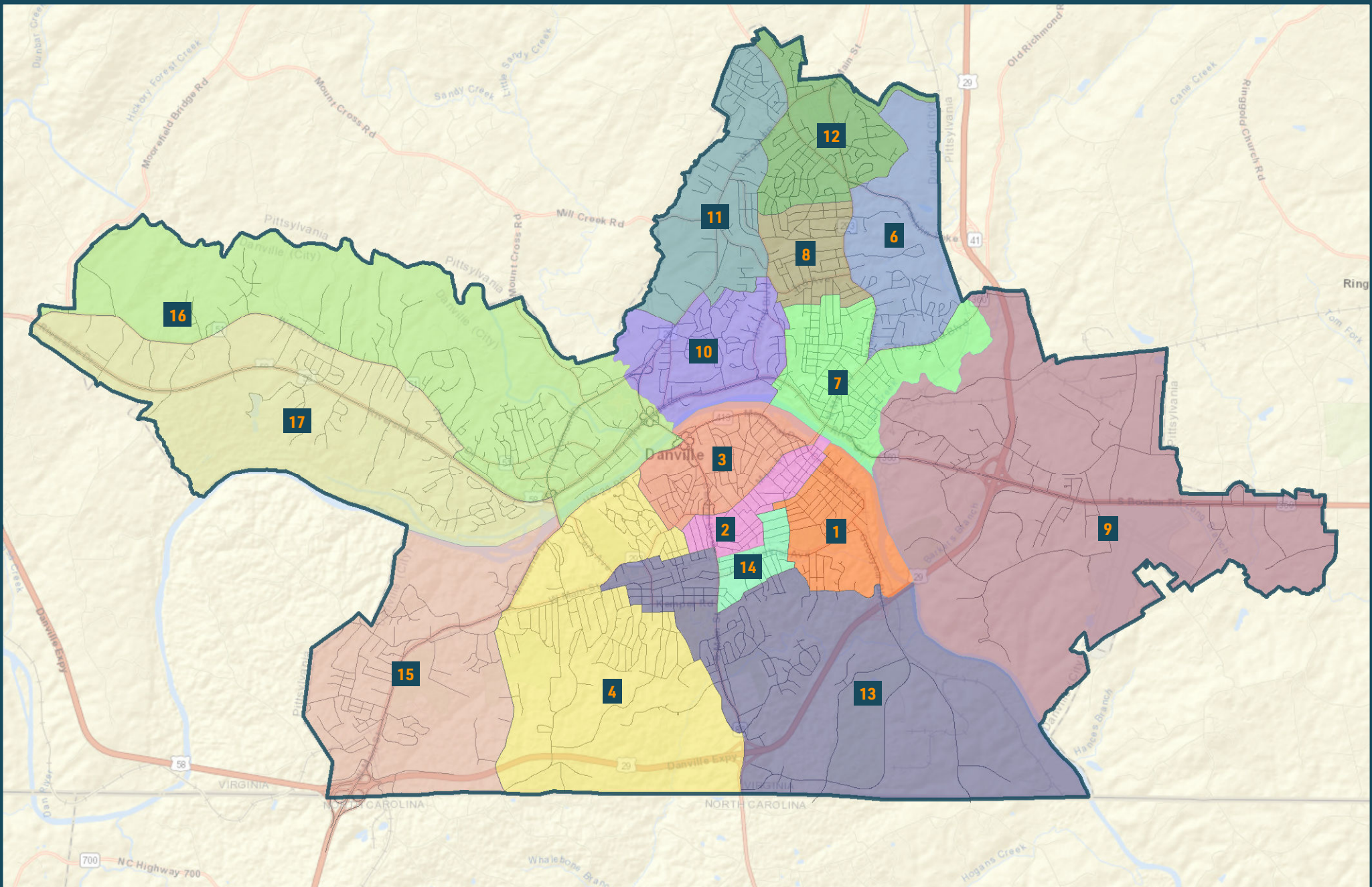
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**Sec. 12-26. Ward No. 16.**

- (a) Ward No. 16 shall include all that portion of the City bounded as follows: Beginning at the intersection of the southern bank of the Dan River with Route 86; thence southerly along Route 86 to Memorial Drive; thence westerly along Memorial Drive to the George W. Robertson Bridge; thence northerly along the George W. Robertson Bridge to Route 58 West; thence westerly along Route 58 West to Barrett Street; thence northerly along Barrett Street to Westover Drive; thence westerly along Westover Drive to the territorial boundary of the City; thence northeasterly along the territorial boundary of the City to Sandy Creek; thence southwesterly along Sandy Creek as it meanders to the southern bank of the Dan River; thence southerly along the Dan River as it meanders to the place of beginning.
- (b) The polling place for Ward No. 16 shall be at Park Avenue Elementary School located at 661 Park Avenue.

**Sec. 12-27. Ward No. 17.**

- (a) Ward No. 17 shall include all that portion of the City bounded as follows: Beginning at the intersection of the northern bank of the Dan River with the George W. Robertson Bridge; thence westerly along the Dan River as it meanders to the territorial boundary of the City; thence northwesterly along the territorial boundary of the City to Westover Drive; thence easterly along Westover Drive to Barrett Street; thence southerly along Barrett Street to Route 58; thence easterly along Route 58 to Piedmont Drive; thence southerly along Piedmont Drive to the George W. Robertson Bridge; thence along the George W. Robertson Bridge to the place of beginning.
- (b) The polling place for Ward No. 17 shall be at the Coates Recreation Center located at 1725 Westover Drive.



# Map of the Voting Wards for the City of Danville



# Council Letter City of Danville, Virginia



CL - 2294

NEW BUSINESS G.

## City Council REGULAR MEETING

**Meeting Date:** September 16, 2025

**Subject:** Amending the Fiscal Year 2026 Budget Appropriation Ordinance for a Virginia Department of Criminal Justice Services Grant.

**From:** Aisha Gwynn, Grant Administrator

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## COUNCIL ACTION

An Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance by Increasing Revenue from Virginia Department of Criminal Justice Services – Jail Based Substance Use Disorder Treatment Grant Program in the Amount of \$126,000 and Appropriating the Same.

### First Reading

### SUMMARY

The City of Danville has received a grant from the Department of Criminal Justice Services in the amount of \$126,000 to implement a jail-based substance use disorder treatment program at the Adult Detention Center.

### BACKGROUND

The City applied for and received a grant from the Department of Criminal Justice Services through the Jail-Based Substance Use Treatment Grant Program to implement a substance use recovery program at Adult Detention. The program is called The Challenge Project.

### RECOMMENDATION

It is recommended that City Council approve the attached ordinance to appropriate Virginia Department of Criminal Justice Services, Jail-Based Substance Use Disorder Treatment Grant program funds.

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## Attachments

1. Ordinance
-

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

ORDINANCE NO. 2025-\_\_\_\_\_.\_\_\_\_\_

AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE BY INCREASING REVENUE FROM VIRGINIA DEPARTMENT OF CRIMIAL JUSTICE SERVICES – JAIL BASED SUBSTANCE USE DISORDER TREATMENT GRANT PROGRAM IN THE AMOUNT OF \$126,000 AND APPROPRIATING THE SAME.

WHEREAS the City of Danville has been awarded a grant in the amount of \$126,000 from the Virginia Department of Criminal Justice Services – Jail based Substance Use Disorder Treatment Program; and

WHEREAS the funding will be used to fund a jail-based substance use disorder treatment program at the Adult Detention Center.

NOW THEREFORE BE ORDAINED by the Council of the City of Danville, Virginia that the Fiscal Year 2026 Budget Appropriation Ordinance be, and the same is hereby, amended by increasing revenue from the Virginia Department of Criminal Justice, such revenue and appropriation to be as follows:

#### **ANTICIPATED REVENUE**

| <u>Description</u>                                                                                                               | <u>Account No.</u> | <u>Amount</u> |
|----------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------|
| Virginia Department of Criminal Justice<br>Adult Detention Jail-Based Substance Use<br>Disorder (SUD) Treatment<br>DCJS Revenues | 62056000-47060     | \$ 126,000    |

#### **ANTICIPATED EXPENDITURES**

| <u>Description</u>                                                   | <u>Account No.</u> | <u>Amount</u> |
|----------------------------------------------------------------------|--------------------|---------------|
| Adult Detention Jail-Based Substance Use<br>Disorder (SUD) Treatment | 62056999-50        | \$ 126,000    |

AND BE IT FURTHER ORDAINED that this appropriation shall be a continuing appropriation and shall carry forward from year to year until expended for the purpose for which appropriated; and

BE IT FINALLY ORDAINED that all other accounts and provisions of the Fiscal Year 2026 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

Approved:

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Mayor

Attest:

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Clerk

Approved as to  
Form and Legal Sufficiency:

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City Attorney

# Council Letter City of Danville, Virginia



CL - 2295

NEW BUSINESS H.

## City Council REGULAR MEETING

**Meeting Date:** September 16, 2025

**Subject:** Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for a Virginia Opioid Abatement Authority Cooperative Partnership Grant.

**From:** Aisha Gwynn, Grant Administrator

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## COUNCIL ACTION

An Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance by Increasing Revenue from Virginia Opioid Abatement Authority – Cooperative Partnership Grant Program in the Amount of \$268,809.16 with a Local Match of \$ 29,813.64 for a Total Amount of \$298,622.80 and Appropriating the Same.

### ***First Reading***

### **SUMMARY**

The localities of Pittsylvania County and the City of Danville were awarded a Cooperative Partnership Grant from the Virginia Opioid Abatement Authority in the amount of \$298,622.80 to implement a coordinated response to Opioid Use Disorder. The City of Danville will serve as the Fiscal Agent for this grant.

## **BACKGROUND**

The localities of Pittsylvania County and City of Danville were awarded a Cooperative Partnership Grant from the Virginia Opioid Abatement Authority to implement a comprehensive approach to addressing opioid use disorder in both communities. Both localities will match 10% of the Cooperative Partnership Grant award. The City of Danville will serve as the Fiscal Agent for the Cooperative Partnership Grant.

## **RECOMMENDATION**

It is recommended that City Council approve the attached ordinance to appropriate Virginia Opioid Abatement Authority Cooperative Partnership Grant Program funds and the match contribution from Pittsylvania County and the local share from the Opioid Direct Distribution Fund as the local share.

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## **Attachments**

1. Ordinance
-

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

ORDINANCE NO. 2025-\_\_\_\_\_.\_\_\_\_\_

AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE BY INCREASING REVENUE FROM VIRGINIA OPIOID ABATEMENT AUTHORITY – COOPERATIVE PARTNERSHIP GRANT PROGRAM IN THE AMOUNT OF \$268,809.16 WITH A LOCAL MATCH OF \$ 29,813.64 FOR A TOTAL AMOUNT OF \$298,622.80 AND APPROPRIATING THE SAME.

WHEREAS the City of Danville has been awarded a grant from the Virginia Opioid Abatement Authority – Cooperative Partnership Grant Program; and

WHEREAS the funding will be used to fund a collaborative initiative between Danville-Pittsylvania Community Services, Pittsylvania County and the City of Danville to create the Recovery 360 program to enhance opioid abatement through prevention, education, treatment and wraparound support services.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Danville, Virginia that the Fiscal Year 2026 Budget Appropriation Ordinance be, and the same is hereby, amended by increasing revenue from the Virginia Opioid Abatement Authority of \$268,809.16, with matching funds of \$14,906.82 from Opioid Direct Distribution Funds, along with a matching contribution of \$14,906.82 from the Opioid Direct Distribution Funds of Pittsylvania County, for a total of \$298,622.80 such revenue and appropriation to be as follows:

### ANTICIPATED REVENUE

| <u>Description</u>                                                    | <u>Account No.</u> | <u>Amount</u>        |
|-----------------------------------------------------------------------|--------------------|----------------------|
| Opioid Abatement Authority Recovery 360<br>Opioid Funds – Co-op Grant | 62050000-43823     | \$ 268,809.16        |
| Local Share – City of Danville, VA<br>Opioid Direct                   | 62050000-43820     | 14,906.82            |
| Local Share – Pittsylvania County, VA<br>Opioid Direct                | 62050000-43820     | 14,906.82            |
|                                                                       | TOTAL              | <u>\$ 298,622.80</u> |

### ANTICIPATED EXPENDITURES

| <u>Description</u>                      | <u>Account No.</u> | <u>Amount</u> |
|-----------------------------------------|--------------------|---------------|
| Opioid Abatement Authority Recovery 360 | 62050999-50        | \$ 298,622.80 |

AND BE IT FURTHER ORDAINED, that a transfer from the Special Revenue Fund revenue and appropriation in the Virginia Opioid Fund project is hereby authorized to cover the City of Danville's local share as follows:

### TRANSFER FROM

| <u>Description</u>                    | <u>Account No.</u> | <u>Amount</u>  |
|---------------------------------------|--------------------|----------------|
| Virginia Opioid Fund<br>Opioid Direct | 61792000-43820     | (\$ 14,906.82) |
| Project Expenditures                  | 61792999-50        | (\$ 14,906.82) |

AND BE IT FURTHER ORDAINED that this appropriation shall be a continuing appropriation and shall carry forward from year to year until expended for the purpose for which appropriated; and

BE IT FINALLY ORDAINED that all other accounts and provisions of the Fiscal Year 2026 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

Approved:

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Mayor

Attest:

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Clerk

Approved as to  
Form and Legal Sufficiency:

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City Attorney

# Council Letter City of Danville, Virginia



CL - 2322

NEW BUSINESS I.

## City Council REGULAR MEETING

**Meeting Date:** September 16, 2025

**Subject:** Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for State Aviation Capital Funding.

**From:** Marc Adelman, Director of Transportation Services

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## COUNCIL ACTION

An Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Provide for Additional State Funding to Complete Various Projects at the Danville Regional Airport in the Amount of \$900,443 and for the Local Share in the Amount of \$100,050 for a Total of \$1,000,493 and Appropriating the Same.

### *First Reading*

## SUMMARY

During the August 2025 Virginia Aviation Board meeting, state capital funding was approved to complete obstruction removal activities, re-mark the primary runway, and complete a storm water basin erosion control mitigation project.

## BACKGROUND

An obstruction analysis was completed in August 2023 for an area located on the northeast end of the airfield. A total of 198 trees were identified that penetrate or that are located within 10' of the instrument approach surface for Danville Regional's crosswind runway. This project will include clearing or trimming trees so that they are less than 10' from the Runway 31 approach surface. Once cleared, an aerial survey will be completed using a drone to determine if all tree obstructions have been mitigated. Another project that was approved for funding involves re-marking the airport's primary runway. The existing markings for the primary runway were placed when it was reconstructed in 2015 and require painting. State aviation grant funding was also approved to complete a storm water basin erosion control mitigation project. The existing storm water detention basin located on the southwest side of the airfield near the south ramp needs to be modified to facilitate proposed hangar and parking lot development and to preserve the functional use of the storm water basin.

## RECOMMENDATION

It is recommended that City Council approve the attached Budget Appropriation Ordinance appropriating state aviation capital grant funding.

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## Attachments

1. Ordinance
-

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

ORDINANCE NO. 2025 - \_\_\_\_\_ - \_\_\_\_\_

AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR ADDITIONAL STATE FUNDING TO COMPLETE VARIOUS PROJECTS AT THE DANVILLE REGIONAL AIRPORT IN THE AMOUNT OF \$900,443 AND FOR THE LOCAL SHARE IN THE AMOUNT OF \$100,050 FOR A TOTAL OF \$1,000,493 AND APPROPRIATING THE SAME.

WHEREAS, trees need to be topped or cleared to support an instrument approach to the Danville Regional Airport's crosswind runway; and

WHEREAS, the Danville Regional Airport's primary runway needs to be remarked; and

WHEREAS, a stormwater basin erosion control project is needed to mitigate erosion in an area located on the southwest side of the airfield adjacent to Taxiway A; and

WHEREAS, state aviation funding will provide ninety percent (90%) aid to complete projects that were approved by the Virginia Aviation Board.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that the Fiscal Year 2026 Budget Appropriation Ordinance be, and it is hereby, amended by increasing revenues for grants from the Virginia Department of Aviation in the amount of \$900,443 such funds to be appropriated as follows:

### ANTICIPATED REVENUES

| <u>Description</u>                                      | <u>Account No.</u> | <u>Amount</u>     |
|---------------------------------------------------------|--------------------|-------------------|
| Obstruction Removal – Runway 31<br>State Aviation Funds | 61948000-45712     | \$ 256,500        |
| Local Share<br>FY26 Capital & Special Projects Plan     |                    | 28,500            |
|                                                         | Total              | <u>\$ 285,000</u> |

### ANTICIPATED EXPENDITURES

| <u>Description</u>                   | <u>Account No.</u> | <u>Amount</u>     |
|--------------------------------------|--------------------|-------------------|
| Obstruction Removal – Runway 31      | 61948999-50        | \$256,500         |
| FY26 Capital & Special Projects Plan |                    | 28,500            |
|                                      | Total              | <u>\$ 285,000</u> |

### ANTICIPATED REVENUES

| <u>Description</u>                                    | <u>Account No.</u> | <u>Amount</u>     |
|-------------------------------------------------------|--------------------|-------------------|
| Stormwater Erosion Mitigation<br>State Aviation Funds | 62033000-45712     | \$ 535,911        |
| Local Share<br>FY26 Capital & Special Projects Plan   |                    | 59,546            |
|                                                       | Total              | <u>\$ 595,457</u> |

### ANTICIPATED EXPENDITURES

| <u>Description</u>                   | <u>Account No.</u> | <u>Amount</u>     |
|--------------------------------------|--------------------|-------------------|
| Stormwater Erosion Mitigation        | 62033999-50        | \$ 535,911        |
| FY26 Capital & Special Projects Plan |                    | 59,546            |
|                                      | Total              | <u>\$ 595,457</u> |

### ANTICIPATED REVENUES

| <u>Description</u>                                  | <u>Account No.</u> | <u>Amount</u>     |
|-----------------------------------------------------|--------------------|-------------------|
| Remark Runway 2-20<br>State Aviation Funds          | 62036000-45712     | \$ 108,032        |
| Local Share<br>FY26 Capital & Special Projects Plan |                    | 12,004            |
|                                                     | Total              | <u>\$ 120,036</u> |

### ANTICIPATED EXPENDITURES

| <u>Description</u>                   | <u>Account No.</u> | <u>Amount</u>     |
|--------------------------------------|--------------------|-------------------|
| Remark Runway 2-20                   | 62036999-50        | \$ 108,032        |
| FY26 Capital & Special Projects Plan |                    | 12,004            |
|                                      | Total              | <u>\$ 120,036</u> |

AND BE IT FURTHER ORDAINED by the Council of the City of Danville, Virginia, that the Fiscal Year 2026 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

Approved:

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk

Approved As to Form  
And Legal Sufficiency:

\_\_\_\_\_  
City Attorney

# Council Letter City of Danville, Virginia



**CL - 2356**

**NEW BUSINESS J.**

## **City Council REGULAR MEETING**

**Meeting Date:** September 16, 2025

**Subject:** Canceling the Regular Meeting of Danville City Council.

**From:** Ken Larking, City Manager

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## **COUNCIL ACTION**

A Resolution Canceling the Regular Meeting of Danville City Council Scheduled for Tuesday, October 7, 2025, and Scheduling a Special Meeting of City Council on Thursday, October 9, 2025.

### **SUMMARY**

Danville has long participated in "National Night Out," a unique crime prevention event sponsored by the National Association of Town Watch. The event is intended to heighten crime and drug prevention awareness, generate support for, and participation in, local anti-crime programs, strengthen neighborhood spirit and police-community partnerships, and send a message to criminals letting them know that neighborhoods are organized and fighting back.

This year's National Night Out event is scheduled for Tuesday, October 7, 2025 with activities at multiple sites across Danville. Because of scheduling conflicts with City Council meetings, levels of participation have been cut short in the past. City Council has agreed to move the regular Tuesday Council meeting to Thursday so that members of City Council and City staff could fully participate in the event. Therefore, it is recommended that the regular City Council meeting scheduled for Tuesday, October 7, 2025 be canceled and a special meeting of City Council be held on Thursday, October 9, 2025.

### **RECOMMENDATION**

It is recommended that City Council approved the attached Resolution canceling the October 7, 2025 regular meeting of Danville City Council and schedule a special meeting on Thursday, October 9, 2025.

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## **Attachments**

1. Resolution
-

PRESENTED: \_\_\_\_\_

ADOPTED: \_\_\_\_\_

RESOLUTION NO. 2025 - \_\_\_\_\_.\_\_\_\_\_

A RESOLUTION CANCELING THE REGULAR MEETING OF DANVILLE CITY COUNCIL SCHEDULED FOR TUESDAY, OCTOBER 7, 2025, AND SCHEDULING A SPECIAL MEETING OF CITY COUNCIL ON THURSDAY, OCTOBER 9, 2025.

WHEREAS, the “National Night Out” event will be held on Tuesday, October 7, 2025; and

WHEREAS, a regular meeting of the Council is scheduled for 7:00 p.m., Tuesday, October 7, 2025; and

WHEREAS, it is desirable to cancel the regular meeting of the Council scheduled for October 7, 2025, and schedule a special meeting of the Council on Thursday, October 9, 2025, at 7:00 p.m. to permit members of the Council and staff to attend the local National Night Out event sites.

NOW THEREFORE, BE IT RESOLVED by the City Council of Danville, Virginia, that the regular meeting on Tuesday, October 7, 2025, be, and is hereby, canceled; and

BE IT FURTHER RESOLVED that a special meeting of the Council is called for Thursday, October 9, 2025, at 7:00 p.m. to consider matters of municipal business.

Approved:

\_\_\_\_\_  
Mayor

Attest:

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Clerk

Approved as to  
Form and Legal Sufficiency:

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City Attorney