



DANVILLE CITY COUNCIL REGULAR MEETING AGENDA

MUNICIPAL BUILDING

January 6, 2026

7:00 PM

PRESIDING: Alonzo L. Jones, Mayor

CITY COUNCIL MEMBERS: James B. Buckner, Vice Mayor
L.G. "Larry" Campbell, Jr.
Bryant Hood
Barry P. Mayo

Dr. Gary P. Miller
Sherman M. Saunders
J. Lee Vogler, Jr.,
Madison J. Whittle

STAFF: Ken F. Larking, City Manager
Earl B. Reynolds, Jr., Deputy City Manager

W. Clarke Whitfield, Jr., City Attorney
Susan M. DeMasi, City Clerk

The City Council is the City of Danville's legislative body and is composed of nine Council members. Council members are elected to serve a four year term of office and elects one of its own to serve as Mayor and presiding officer for a two year term.

Time and Place of Meeting

The public is invited and encouraged to attend and participate in the City Council meetings. The City Council meets in the City Hall, Fourth Floor, Council Chambers at 7:00 p.m. on the first and third Tuesday of each month. All meetings of the Council are open to the public.

Communications from Visitors

Communication from Visitors is an opportunity for citizens, who have signed up to speak at www.danvilleva.gov/council or by contacting the Office of the City Clerk, to address Council on matters not on the agenda. Citizens who desire to speak on agenda items will be heard when the agenda item is considered. Each speaker shall clearly state his or her name and address, and shall have three uninterrupted minutes. A representative of a group may have up to five uninterrupted minutes to make a presentation. The representative shall identify the group and a group may have no more than one spokesperson. Time will be kept using the electronic timer on the podium.

Guidelines for Public Hearings

For Public Hearings the applicant or his or her representative shall be the first speaker(s). There shall be a time limit of ten (10) minutes for the applicant's or his or her representative's presentation. The presiding officer shall then solicit comments from the public, asking those in favor of the proposal to speak first, and then those opposed to the proposal. Each speaker must clearly state his or her name and address. There shall be a time limit of three (3) minutes for each individual speaker. If the speaker represents a group, there shall be a time limit of five (5) minutes. A speaker representing a group shall identify the group at the beginning of his or her remarks. A group may have no more than one spokesperson. The presiding officer may limit or preclude comment which is repetitive, redundant, cumulative, or irrelevant to the subject of the public hearing. After public comments have been received, in a land use case, the applicant or the representative of the applicant, at his or her discretion, may respond with a rebuttal. There shall be a five (5) minute time limit for rebuttal.

MEETING CALLED TO ORDER

ROLL CALL

INVOCATION - SHERMAN M. SAUNDERS

PLEDGE OF ALLEGIANCE TO THE FLAG

MEETING MINUTES

- A. Consideration of Approval of Minutes for Regular Council Meeting held on December 2, 2025.

APPOINTMENTS

- A. Consideration of Appointments to Boards and Commissions.
Council Letter Number CL - 2516.
1. A Resolution Reappointing Kristen Barker as a Member of the Industrial Development Authority.
 2. A Resolution Reappointing Helm Dobbins as a Member of the Employee Retirement System Board.
 3. A Resolution Reappointing Edgar Love as a Member of the Employee Retirement System Board.
 4. A Resolution Reappointing Hampton Wilkins as a Member of the Fair Housing Board.
 5. A Resolution Reappointing Steven Petrick as a Member of the Planning Commission.
 6. A Resolution Appointing James Bolton as a Member of the Planning Commission.

NEW BUSINESS

- A. Consideration of a Special Use Permit Application filed by SPM Empowerment and Skills, Inc., to Allow Schools, Colleges and Universities (Public or Private) at 211 Nor Dan Drive Suite 1130.
Council Letter Number CL - 2505.
1. Public Hearing
 2. An Ordinance Granting Special Use Permit Application PZ25- 00523 filed by SPM Empowerment and Skills, Inc., Requesting a Special Use Permit to Allow Schools, Colleges, and Universities (Public or Private) at Parcel #54825 (211 Nor Dan Drive, Suite 1130) in Accordance with Article 3.N Section C Item 18.
- B. Consideration of Authorizing the City Manager to Sign Agreements with the Commonwealth of Virginia to Accept Utility Easements.
Council Letter Number CL - 2488.
- A Resolution of the Council of the City of Danville, Virginia Authorizing the City Manager to Sign Agreements with the Commonwealth of Virginia Accepting Utility Easements.
- C. Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for a Virginia Trees for Clean Water Grant.
Council Letter Number CL - 2482.
- An Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Anticipate Grant Funds from the Virginia Department of Forestry for Virginia Trees for Clean Water in the

Amount of \$100,000 and Appropriating Same.

First Reading

- D. Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for a Grant from the Virginia Opioid Abatement Authority to Fund Activities Associated with the Treatment Court.

Council Letter Number CL - 2490.

An Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance by Increasing Revenue from Virginia Opioid Abatement Authority Individual Distribution and the Gold Standard Incentive Program in the Amount of \$74,069 and a Local Share in the Amount of \$17,673.73 for a Total Appropriation of \$91,742.73 and Appropriating Same.

First Reading

COMMUNICATIONS FROM VISITORS

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COMMUNICATIONS

A. City Manager

B. Deputy City Manager

C. City Attorney

D. City Clerk

E. Roll Call

ADJOURNMENT

Council Letter
City of Danville, Virginia



CL - 2511

MEETING MINUTES A.

City Council REGULAR MEETING

Meeting Date: January 6, 2026

Subject: Approval of Meeting Minutes.

From: Susan DeMasi, City Clerk

COUNCIL ACTION

Consideration of Approval of Minutes for Regular Council Meeting held on December 2, 2025.

Attachments

1. Meeting Minutes
-

December 2, 2025

The Regular December meeting of the Danville City Council was held on December 2, 2025, at 7:00 p.m. in the Council Chambers located on the Fourth Floor of the Municipal Building. The following Council Members were present: Vice Mayor James B. Buckner, L.G. "Larry" Campbell Jr., Mayor Alonzo L. Jones, Bryant Hood, Barry Mayo, Gary P. Miller, Sherman M. Saunders, J. Lee Vogler, Jr. and Madison J.R. Whittle (9).

Staff Members present were: City Manager Ken Larking, Deputy City Manager Earl B. Reynolds, Jr., City Attorney W. Clarke Whitfield, Jr., and City Clerk Susan M. DeMasi.

Mayor Jones presided.

INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member J. Lee Vogler, Jr., gave the Invocation followed by the Pledge of Allegiance.

ANNOUNCEMENTS AND SPECIAL RECOGNITIONS

Presentation: Danville Baseball Club
Presented by: Konor Lathrop, General Manager

Mr. Lathrop the new General Manager of the Danville Baseball Club stated the Danville Baseball Club services the Danville Otterbots and the Danville Dairy Daddies. Their goal was to provide affordable, family-friendly entertainment to the community of Danville.

City Manager Ken Larking introduced Assistant City Manager Briana Evans. Ms. Evans noted it was a pleasure to be here and joining this community. She was eager to get work on setting a foundation to ensure that everyone was able to meet their basic needs, enjoy stable housing and that everyone was able to save for their own and their families' future.

Mayor Jones read a Certificate of Recognition and presented it to Council Member Madison Whittle for his service on City Council and to the Community.

Council Member Campbell addressed the Council to let them and citizens know of his diagnosis of cancer. Rev Campbell stated he was not looking for sympathy but has decided to become an advocate for others.

MEETING MINUTES

Upon **Motion** by Vice Mayor Buckner and **second** by Council Member Whittle, Minutes from the Regular Council Meeting held on November 6, 2025, were approved as presented. Draft copies of the minutes had been distributed prior to the meeting.

APPOINTMENTS

Vice Mayor Buckner **moved** for adoption of a Resolution entitled:

Resolution 2025-12.01 – Reappointing J. Lee Vogler, Jr., as a Voting Member of the Danville-Pittsylvania Regional Industrial Facility Authority replacing Gary P. Miller.

The Motion was **seconded** by Council Member Campbell and carried by the following vote:

December 2, 2025

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Mayo, Miller,
Saunders, Vogler, and Whittle (9)
NAY: None (0)

Vice Mayor Buckner **moved** for adoption of a Resolution entitled:

Resolution 2025-12.02 – Reappointing Gary P. Miller as an Alternate Member of the Danville-Pittsylvania Regional Industrial Facility Authority replacing Alonzo L. Jones.

The Motion was **seconded** by Council Member Whittle and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Mayo, Miller,
Saunders, Vogler, and Whittle (9)
NAY: None (0)

Vice Mayor Buckner **moved** for adoption of a Resolution entitled:

Resolution 2025-12.03 – Reappointing J. Lee Vogler, Jr., as a Voting Member of the Staunton River Regional Industrial Facility Authority replacing L.G. Campbell Jr.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Mayo, Miller,
Saunders, Vogler, and Whittle (9)
NAY: None (0)

Vice Mayor Buckner **moved** for adoption of a Resolution entitled:

Resolution 2025-12.04 – Reappointing L. G. Campbell, Jr., as an Alternate Member of the Staunton River Regional Industrial Facility Authority replacing James B. Buckner.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Mayo, Miller,
Saunders, Vogler, and Whittle (9)
NAY: None (0)

NEW BUSINESS

CONSIDERATION OF A SPECIAL USE PERMIT TO ALLOW AN INDOOR COMMERCIAL RECREATION FACILITY AT 1011 SOUTH BOSTON ROAD

Mayor Jones opened the floor for a Public Hearing regarding a Special Use Permit at 1011 South Boston Road. Notice of the Public Hearing was published in the *Danville Register & Bee* on November 18, 2025, and November 25, 2025. No one present desired to be heard and the Public Hearing was closed.

December 2, 2025

Council Member Campbell **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2025-12.01

AN ORDINANCE GRANTING SPECIAL USE PERMIT APPLICATION PZ25- 00453 FILED BY BRADFORD JONES TO ALLOW THE OPERATION OF AN INDOOR COMMERCIAL RECREATION FACILITY AT PARCEL ID #74309 (1011 SOUTH BOSTON ROAD) IN ACCORDANCE WITH ARTICLE 3.M SECTION C ITEM 4

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Mayo, Miller,
Saunders, Vogler, and Whittle (9)
NAY: None (0)

CONSIDERATION OF A SPECIAL USE PERMIT TO ALLOW A DAYCARE AT 101 FRANKLIN TURNPIKE, SUITE D

Mayor Jones opened the floor for a Public Hearing regarding a Special Use Permit at 101 Franklin Turnpike, Suite D. Notice of the Public Hearing was published in the *Danville Register & Bee* on November 18, 2025, and November 25, 2025. No one present desired to be heard and the Public Hearing was closed.

Council Member Vogler **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2025-12.02

AN ORDINANCE GRANTING SPECIAL USE PERMIT APPLICATION PZ25- 00496 FILED BY MIKAYLA RAGSDALE TO ALLOW THE OPERATION OF A CHILD DAY CARE CENTER AT PARCEL ID #57324 (101 FRANKLIN TURNPIKE, SUITE D) IN ACCORDANCE WITH ARTICLE 3.M SECTION C ITEM 6.

The Motion was **seconded** by Vice Mayor Buckner and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Mayo, Miller,
Saunders, Vogler, and Whittle (9)
NAY: None (0)

ZONING CODE AMENDMENT

Mayor Jones opened the floor for a Public Hearing regarding the Zoning Code Amendment. Notice of the Public Hearing was published in the *Danville Register & Bee* on November 18, 2025, and November 25, 2025.

Mayor Jones recognized Division Director of Planning Renee Burton, who shared a Power Point presentation with Council, giving an overview of the process and changes in the proposed new Zoning code.

December 2, 2025

Mayor Jones recognized Amy Searce, a resident of Fox Hollow who stated her opposition to changes in the Zoning Code, asked Council to table the vote, and send it back to the Planning Commission to reestablish the Suburban Residential Zone as it was in the current Zoning Code.

Mayor Jones recognized Shakeva Frazier of Third Chance Housing, who thanked Ms. Burton and her staff, who met with her and discussed transitional housing which was not zoned for previously.

No one further desired to be heard, and the Public Hearing was closed.

Consideration of Repealing and Reordaining in its Entirety Chapter 41, Entitled “Zoning Ordinance”, of the Code of the City of Danville, Virginia

Vice Mayor Buckner **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2025-12.03

AN ORDINANCE REPEALING AND REORDAINING IN ITS ENTIRETY CHAPTER 41, ENTITLED “ZONING ORDINANCE”, OF THE CODE OF THE CITY OF DANVILLE, VIRGINIA, 1986, AS AMENDED.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 8-0-1
AYE: Buckner, Campbell, Hood, Jones, Mayo, Miller,
Saunders, and Vogler (8)
NAY: Whittle (1)

Consideration of Repealing and Readopting and Reordaining the Official Zoning Map of the City of Danville, Virginia

Vice Mayor Buckner **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2025-12.04

AN ORDINANCE REPEALING AND READOPTING AND REORDAINING IN ITS ENTIRETY THE OFFICIAL ZONING MAP, OF THE CITY OF DANVILLE, VIRGINIA.

The Motion was **seconded** by Council Member Saunders and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Mayo, Miller,
Saunders, Vogler, and Whittle (9)
NAY: None (0)

CONSIDERATION OF THE SALE OF CITY OWNED PROPERTY – PARCEL #59862 ON GRAND AVENUE

Mayor Jones opened the floor for a Public Hearing regarding the Sale of City Owned Property. Notice of the Public Hearing was published in the *Danville Register & Bee* on November 25, 2025. No one present desired to be heard and the Public Hearing was closed.

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Vice Mayor Buckner **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2025-12.05

A RESOLUTION OF THE CITY COUNCIL OF DANVILLE, VIRGINIA DECLARING CERTAIN CITY-OWNED PROPERTY TO BE SURPLUS TO THE NEEDS OF THE CITY AND APPROVING AND AUTHORIZING THE SALE OF REAL PROPERTY IN THE CITY OF DANVILLE IDENTIFIED AS PARCEL #59862 ON GRAND AVENUE FOR A SALES PRICE OF \$2,700.00.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Mayo, Miller,
Saunders, Vogler, and Whittle (9)
NAY: None (0)

CONSIDERATION OF AMENDING AN ELECTRIC EASEMENT AT 366 PINEY FOREST ROAD

Council Member Saunders **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2025-12.06

A RESOLUTION AUTHORIZING AN AMENDMENT OF A CITY-HELD BLANKET EASEMENT ACROSS CITY PARCEL #50415 (366 PINEY FOREST ROAD) TO AUTHORIZE A MINOR ENCROACHMENT INTO THE EASEMENT AREA.

The Motion was **seconded** by Council Member Campbell and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Mayo, Miller,
Saunders, Vogler, and Whittle (9)
NAY: None (0)

CONSIDERATION OF CRAGHEAD STREET ALLEY QUITCLAIMS

Consideration of Authorizing the Abandonment of any Residual Rights Held by the City of Danville Over an Alley Fronting on Newton Street

Council Member Saunders **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2025-12.07

A RESOLUTION AUTHORIZING THE ABANDONMENT OF ANY RESIDUAL RIGHTS HELD BY THE CITY OF DANVILLE OVER AN ALLEY FRONTING ON NEWTON STREET.

The Motion was **seconded** by Vice Mayor Buckner and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Mayo, Miller,
Saunders, Vogler, and Whittle (9)

December 2, 2025

NAY: None (0)

Consideration of Authorizing the Abandonment of Any Residual Rights Held by the City of Danville Over an Alley Fronting on Craghead Street

Council Member Saunders **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2025-12.08

A RESOLUTION AUTHORIZING THE ABANDONMENT OF ANY RESIDUAL RIGHTS HELD BY THE CITY OF DANVILLE OVER AN ALLEY FRONTING ON CRAGHEAD STREET.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Mayo, Miller,
Saunders, Vogler, and Whittle (9)
NAY: None (0)

CONSIDERATION OF A FLOYD STREET ALLEY QUITCLAIM

Council Member Saunders **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2025-12.09

A RESOLUTION AUTHORIZING THE ABANDONMENT OF ANY RESIDUAL RIGHTS HELD BY THE CITY OF DANVILLE OVER TWO (2) ALLEYS ADJACENT TO 18 FLOYD STREET.

The Motion was **seconded** by Vice Mayor Buckner and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Mayo, Miller,
Saunders, Vogler, and Whittle (9)
NAY: None (0)

COMMUNICATIONS FROM VISITORS

Mayor Jones recognized Zolanda Woods who noted she was an interdisciplinary advocate, who was a homeowner in Danville, living here for two years and it has been terrible. She has visited all the housing advocacy places but they were not following up with her and blocking her from getting help. Mayor Jones directed her to contact the City Manager's office.

COMMUNICATIONS

There were no communications from the Deputy City Manager, Assistant City Managers, City Attorney or City Clerk. City Manager Ken Larking noted the Rotary Club Christmas Parade, themed "Twinkling Lights and Sparkling Waters" was at 5:00 p.m. on Sunday, and reminded Council Members to meet at 129 Broad Street between 4:00 p.m. and 4:30 p.m.

Council Member Miller noted the GW Eagles' season came to an end Friday, but they had an outstanding season. Dr. Miller reminded citizens that Saturday, the Dog-Eared Page bookstore

December 2, 2025

downtown will have a ribbon cutting for the new management and Sunday at 5:00 p.m. was the Christmas parade; the Edmunds brothers will be the grand marshals.

Council Member Saunders congratulated the new Assistant City Manager and looked forward to working with her. A special thanks to the Mayor and Council Members for their expressions of love and support on the passing of his sister-in-law. To Ms. Burton and her staff, thank you for all that they do.

Council Member Vogler thanked Council Member Whittle for all the years he has been on Council; they will miss him on Council and wish him the best of luck. Mr. Vogler noted this Friday was the tree lighting at Main Street Plaza and the parade was on Sunday.

Vice Mayor Buckner noted he had the honor of attending the swearing in ceremony for the City's new Commissioner of Revenue, Jack Thompson; he was only the fifth Commissioner of Revenue the City has ever had. Mr. Buckner thanked the Mayor and Mr. Hood for joining him the day before at the Elysian Massage Spa ribbon cutting; it was a wonderful place that focuses on relaxation. Congratulations to the GW Eagles on a phenomenal season; the team worked hard and did a fantastic job.

Council Member Hood thanked Delegate-elect Whittle for his time on City Council, he appreciated working with him, and thanked Rev Campbell for his integrity. Mr. Hood recognized the new Assistant City Manager and her statement on stable employment and housing for all citizens meant a lot.

Council Member Mayo noted it was good to see the citizens attending the meeting tonight, welcomed Mr. Lathrop to Danville and recognized the two new Assistant City Managers. Mr. Mayo noted they were praying for Rev Campbell and would miss Mr. Whittle.

Mayor Jones noted they heard from people moving to Danville from around the country and stated to them "welcome home." On Friday there will be a ribbon cutting at the John H. Langston school, thanked Rev Campbell for his speech and encouraged men to get their yearly checkups.

MEETING ADJOURNED AT 8:01 P.M.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

Council Letter
City of Danville, Virginia



CL - 2516

APPOINTMENTS A.

City Council REGULAR MEETING

Meeting Date: January 6, 2026

Subject: Appointments to Boards and Commissions.

From: Susan DeMasi, City Clerk

COUNCIL ACTION

1. A Resolution Reappointing Kristen Barker as a Member of the Industrial Development Authority.
2. A Resolution Reappointing Helm Dobbins as a Member of the Employee Retirement System Board.
3. A Resolution Reappointing Edgar Love as a Member of the Employee Retirement System Board.
4. A Resolution Reappointing Hampton Wilkins as a Member of the Fair Housing Board.
5. A Resolution Reappointing Steven Petrick as a Member of the Planning Commission.
6. A Resolution Appointing James Bolton as a Member of the Planning Commission.

Attachments

1. Appointment Resolutions
-

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 - ____ . ____

**A RESOLUTION REAPPOINTING KRISTEN BARKER AS A MEMBER OF
THE INDUSTRIAL DEVELOPMENT AUTHORITY.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Kristen Barker be, and she is hereby reappointed as a member of the Industrial Development Authority for a four-year term commencing November 20, 2025 and ending December 31, 2029.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 - ____ . ____

**A RESOLUTION REAPPOINTING HELM DOBBINS AS A MEMBER OF THE
EMPLOYEE RETIREMENT SYSTEM BOARD.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Helm Dobbins be, and he is hereby reappointed as a member of the Employee Retirement System Board for a two-year term commencing January 1, 2026 and ending December 31, 2027.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 - ____ . ____

**A RESOLUTION REAPPOINTING EDGAR LOVE AS A MEMBER OF THE
EMPLOYEE RETIREMENT SYSTEM BOARD.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Edgar Love be, and he is hereby reappointed as a member of the Employee Retirement System Board for a two-year term commencing January 1, 2026 and ending December 31, 2027.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 - ____ . ____

**A RESOLUTION REAPPOINTING HAMPTON WILKINS AS A MEMBER OF
THE FAIR HOUSING BOARD.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Hampton Wilkins be, and he is hereby reappointed as a member of the Fair Housing Board for a three-year term commencing January 1, 2026 and ending December 31, 2028.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 - ____ . ____

**A RESOLUTION REAPPOINTING STEVEN PETRICK AS A MEMBER OF THE
PLANNING COMMISSION.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Steven Petrick be, and he is hereby reappointed as a member of the Planning Commission for a four-year term commencing January 1, 2026 and ending December 31, 2029.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 - ____ . ____

**A RESOLUTION APPOINTING JAMES BOLTON AS A MEMBER OF THE
PLANNING COMMISSION.**

BE IT RESOLVED by the Council of the City of Danville, Virginia, that James Bolton be, and he is hereby appointed as a member of the Planning Commission for a four-year term commencing January 1, 2026 and ending December 31, 2029.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

Council Letter City of Danville, Virginia



CL - 2505

NEW BUSINESS A.

City Council REGULAR MEETING

Meeting Date: January 6, 2026

Subject: Special Use Permit Application to Allow Schools, Colleges and Universities (Public or Private) at 211 Nor Dan Drive Suite 1130.

From: Renee Burton, Division Director of Planning

COUNCIL ACTION

1. Public Hearing
2. An Ordinance Granting Special Use Permit Application PZ25- 00523 filed by SPM Empowerment and Skills, Inc., Requesting a Special Use Permit to Allow Schools, Colleges, and Universities (Public or Private) at Parcel #54825 (211 Nor Dan Drive, Suite 1130) in Accordance with Article 3.N Section C Item 18.

SUMMARY

The applicant is requesting a Special Use Permit to allow a vocational/trade school at 211 Nor Dan Drive, Suite 1130, within the Nor Dan Shopping Center. The school will provide training in several skilled trades, including retail and commercial painting, drywall, professional maintenance, and carpentry.

The proposed use will occupy an approximately 17,000-square-foot tenant space within the existing commercial building. The site has adequate parking and utility infrastructure to support the proposed use, and no exterior modifications to the building have been proposed.

PlanDanville's Future Land Use Plan supports service-oriented and commercial uses in existing developed areas. The proposed vocational/trade school is consistent with this intended land-use. In addition, this project supports the plan's "Lifelong Learning" goal by enhancing workforce and trade skills development for residents.

Seventy-nine (79) notices were sent to surrounding property owners within three hundred (300) feet of the subject property. No responses were received.

On December 8, 2025, the City Planning Commission voted 6-0 to approve Special Use Permit request PZ25-00523 to allow schools, colleges, and universities (public or private) in accordance with Article 3.N, Section C, Item 18 at Parcel 54825 (211 Nor Dan Drive, Suite 1130).

RECOMMENDATION

It is recommended that City Council adopt an Ordinance to allow schools, colleges, and universities (public or private) at Parcel ID 54825 (211 Nor Dan Drive, Suite 1130).

Attachments

1. Ordinance
-

2. Nordan Station Danville Regional Trade School Special Use Permit
 3. 211 Nor Dan Drive Owners Zoning Map
 4. 211 Nor Dan Drive Aerials Map
 5. Planning Commission Recommendation
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2025 - _____._____

AN ORDINANCE GRANTING SPECIAL USE PERMIT APPLICATION PZ25-00523 FILED BY SPM EMPOWERMENT AND SKILLS, INC., REQUESTING A SPECIAL USE PERMIT TO ALLOW SCHOOLS, COLLEGES, AND UNIVERSITIES (PUBLIC OR PRIVATE) AT PARCEL #54825 (211 NOR DAN DRIVE, SUITE 1130) IN ACCORDANCE WITH ARTICLE 3.N SECTION C ITEM 18.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that the report of the Planning Commission recommending approval of Special Use Permit Application PZ25-00523, filed by SPM Empowerment and Skills, Inc., requesting a Special Use Permit to allow schools, colleges and universities at Parcel ID #54825 (211 Nor Dan Drive, Suite 1130) in accordance with Article 3.N Section C Item 13, be and the same is hereby received; and

BE IT FURTHER ORDAINED THAT in consideration of said report and the public hearing this day held by Council, Special Use Permit Application PZ25-00523, filed by SPM Empowerment and Skills, Inc., requesting a Special Use Permit to allow schools, colleges and universities at Parcel ID #54825 (211 Nor Dan Drive, Suite 1130) in accordance with Article 3.N Section C Item 13, is hereby granted and approved.

Approved:

Mayor

Attest:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney



PHILLIPS EDISON & COMPANY

October 28, 2025

City of Danville
Community Development
Division of Planning and Zoning
427 Patton St.
Danville, VA 24541

RE: **Authorization for the following site location in Danville, Virginia:**
Address: 211 Nordan Dr, Suite 1130, Danville, VA 24250
Shopping Center: Nordan Shopping Center

To Whom It May Concern:

The undersigned Nordan Station LLC ("Owner") is the Owner of the property located at 211 Nordan Dr., Danville, VA 24250 (the "Property"), and is currently undergoing lease negotiations for a portion of said Property known as Unit 01130 containing approximately 17,148 square feet, with SPM Empowerment and Skills, Inc., a Virginia corporation ("Tenant") for the operation of a vocational/trade school offering apprenticeship programs and trade training in the areas of retail and commercial painting, drywall, professional maintenance (including HVAC, electrical, plumbing, and grading) and carpentry.

Owner acknowledges, consents to and supports Tenant submitting to the City of Danville (the "City") an application for a Special Use Permit ("Application"), which will allow Tenant to operate the above described vocational/trade school, provided however that Owner's acknowledgment, consent to and support of the Application is conditioned upon the following stipulations:

- (1) Owner makes no representations, warranties, covenants or certifications in connection with the Application.
- (2) Owner does not agree to incur any cost or expense in connection with the Application.
- (3) In the event that a lease agreement between Tenant and the Owner is not executed, the Application and the City approval(s) granted in connection therewith shall be null and void and Owner and the Property shall not be bound by, or liable in any way under, the Application or such approvals.

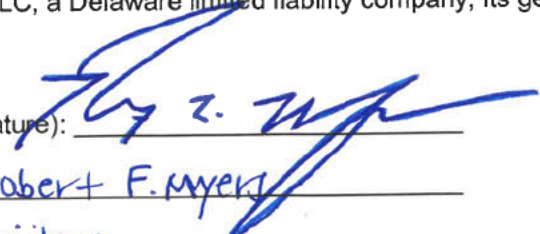
Sincerely,

Nordan Station LLC, a Delaware limited liability company

By: Phillips Edison Institutional REIT LLC, a Delaware limited liability company, its sole member

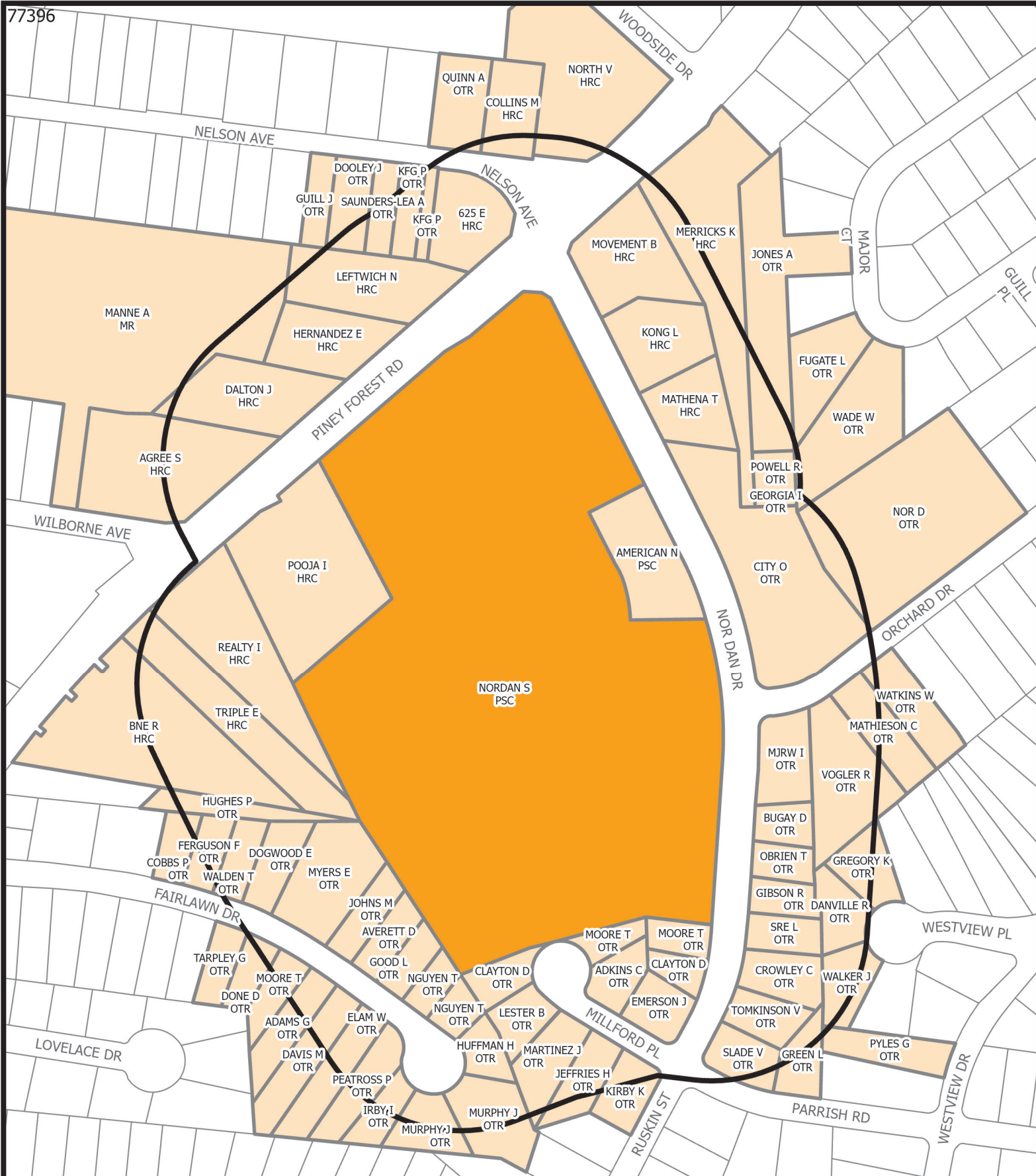
By: Phillips Edison Institutional Joint Venture I, L.P., a Delaware limited partnership, its manager

By: PAI GP LLC, a Delaware limited liability company, its general partner

By (Signature): 

Name: Robert F. Myers

Its: President



SURROUNDING PROPERTY OWNERS AND ZONING WITHIN 300 FEET OF SUBJECT PROPERTY

Prepared by:
Planning Division
11/12/2025



Disclaimer: Information contained on this map is to be used for reference purposes only. The City of Danville is not responsible for any inaccuracies herein contained. The City of Danville makes no representation of warranty as to this map's accuracy, and in particular, its accuracy in labeling, dimensions, contours, property boundaries, or placement or location of any map features thereon. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.



2025 AERIAL IMAGERY OF SUBJECT PROPERTY

Prepared by:
Planning Division
11/12/2025



Disclaimer: Information contained on this map is to be used for reference purposes only. The City of Danville is not responsible for any inaccuracies herein contained. The City of Danville makes no representation of warranty as to this map's accuracy, and in particular, its accuracy in labeling, dimensions, contours, property boundaries, or placement or location of any map features thereon. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.



CITY OF DANVILLE

Community Development Division of Planning and Zoning

MEMORANDUM

DATE: DECEMBER 8, 2025
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: SPECIAL USE PERMIT REQUEST PZ25-00523

Special Use Permit application PZ25-00523 filed by SPM Empowerment and Skills, Inc. to allow schools, colleges and universities (public or private) in accordance with Article 3.N Section C Item 18 at Parcel 54825 (211 Nor Dan Drive Suite 1130).

RECOMMENDATION

The Planning Commission, at their December 8, 2025, meeting voted 6-0 to recommend approval of Special Use Permit request PZ25-00523.



Mr. Steve Petrick, Chair

Council Letter City of Danville, Virginia



CL - 2488

NEW BUSINESS B.

City Council REGULAR MEETING

Meeting Date: January 6, 2026

Subject: Authorizing the City Manager to Sign Agreements with the Commonwealth of Virginia to Accept Utility Easements.

From: Jason Grey, Director of Utilities

COUNCIL ACTION

A Resolution of the Council of the City of Danville, Virginia Authorizing the City Manager to Sign Agreements with the Commonwealth of Virginia Accepting Utility Easements.

SUMMARY

City Staff is seeking approval from City Council to formally grant the City Manager authority to sign documents accepting utility easements from the Commonwealth of Virginia.

BACKGROUND

The City, in operating a public utility, often must sign documents accepting utility easements across private property allowing for the installation and maintenance of utility equipment, such as power lines and water pipes. Virginia law does not require that the Council vote to accept each such easement, as there can often be dozens required on a weekly basis. Rather, State law permits the chief executive of the locality to execute agreements not otherwise requiring a vote by the Council. This authority is how Danville Utilities accepts utility easements on a day-to-day basis.

The Commonwealth of Virginia has adopted a new standard template for the granting of easements upon its own property, which now requests that a formal resolution from a governing body delegating this authority to the chief executive, be attached to the recorded deed. This delegation can be general, for all future such agreements.

City Staff requests that the Council adopt the attached resolution to formally grant the City Manager the general power to sign easement agreements with the Commonwealth of Virginia. This will satisfy the new template requirements from the Commonwealth and streamline future utility agreements.

RECOMMENDATION

City staff recommends approving the attached resolution formally granting the City Manager the general power to sign easement agreements with the Commonwealth of Virginia.

Attachments

1. Resolution
-

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026-_____._____

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA
AUTHORIZING THE CITY MANAGER TO SIGN AGREEMENTS WITH THE
COMMONWEALTH OF VIRGINIA ACCEPTING UTILITY EASEMENTS.

WHEREAS, the City of Danville operates a public utility for the benefit of the
residents of Danville and the surrounding community; and

WHEREAS, in the furtherance of utility operation, the City must accept
easements over private property allowing it to install and maintain utility equipment such as
electric lines and water pipes; and

WHEREAS, the City Manager, as the chief executive of the City of Danville, has
general authority under State law to sign agreements to accept utility easements given to the
City; and

WHEREAS, the Commonwealth of Virginia desires that this signing authority
also be formally adopted by the Council of the City of Danville to streamline future easement
agreements therewith.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Danville,
Virginia, that pursuant to Sections 15.2-1800 and 15.2-1803 of the Code of Virginia 1950, as
amended, that the City Manager be, and he is hereby authorized to execute on behalf of the
City, any and all documents as may be necessary to accept utility easements from the
Commonwealth of Virginia, and its departments, agencies, and political subdivisions,
consistent with law.

Approved:

Mayor

Attest:

Clerk

Approved as to Form and
Legal Sufficiency:

City Attorney

Council Letter City of Danville, Virginia



CL - 2482

NEW BUSINESS C.

City Council REGULAR MEETING

Meeting Date: January 6, 2026

Subject: Amending the Fiscal Year 2026 Budget Appropriation Ordinance for a Virginia Trees for Clean Water Grant.

From: Rick Drazenovich, Director of Public Works

COUNCIL ACTION

An Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Anticipate Grant Funds from the Virginia Department of Forestry for Virginia Trees for Clean Water in the Amount of \$100,000 and Appropriating Same.

First Reading

SUMMARY

The Virginia Department of Forestry (VDOF) has awarded the City of Danville a Virginia Trees for Clean Water grant for planting trees and shrubs throughout the City. The funds are placed in a Special Grants Fund and are appropriated in the Citywide Tree Planting Program; the amount of the Fiscal Year 2026 grant is \$100,000. The grant requires a 50/50 match of which cash and in-kind services are eligible. Funding in the amount of \$100,000 for the 50/50 match has been appropriated for the adopted fiscal year 2026 Capital and Special Project Plan budget. The City has been awarded Virginia Trees for Clean Water grant funding by VDOF in prior years 2022 and 2024 for tree planting.

BACKGROUND

The Virginia Trees for Clean Water grant supports Public Work's Grow in Danville Initiative, which is focused on improving the management and long-term sustainability of the city's green spaces with tree planting as a central priority. As part of the fiscal year 2026 Citywide Tree Planting Program, Public Works will plant 349 trees and 19 shrubs in public areas throughout the City. The planting areas are organized into six district projects: Community Engagement, Residential Street Tree Program, Street Medians and Interchanges, City Buildings, Parks, and Schools. See below for a summary of each planting project:

1. Community Engagement

Community engagement remains a cornerstone of Danville's urban forestry efforts. Four community tree planting events will be held in parks and public areas, planting a total of 33 trees.

- **Ballou Park Reforestation Project (Fall 2025, April 2026):** Schoolfield Elementary's third grade class will plant ten native trees and participate in educational activities hosted by Danville Outdoor Partners and the local Forestry Department. A second public event will be held to plant five additional trees, again featuring educational stations led by Danville Outdoor Partners.
- **White Rock Park (March 2026):** Eight native trees will be planted during a public event to educate the White Rock community about the importance of trees.

- **Camp Grove (April 2026):** Eight trees will be installed by the Energy Afterschool Club and Camp Grove Recreation Therapeutics participants.
- **Old West End Community Food Forest (April 2026):** The City will partner with the Friends of the Old West End, Averett University Sustainability Club, Danville Housing and Redevelopment Authority, and the Afterhours Rotary to establish a community Food Forest in the public greenspace between Green Street and Pine Street. The project will include 24 fruit and nut trees, 19 fruit shrubs, and a fenced area to protect smaller trees.

2. **Residential Street Tree Program**

The Residential Street Tree Program will provide up to 95 trees to Danville residents on a first-come, first-served basis, with a limit of one tree per property. Trees will be planted in the public right-of-way along the streets at no cost to the resident. If planting in the right-of way is not feasible due to space limitations or utility conflicts, residents may opt to have the tree planted in their front yard, provided the resident agrees to acknowledge ownership and assume responsibility for long-term maintenance of the tree. The Public Works Department will assist in selecting an appropriate planting location, install the tree at no cost, and provide a maintenance plan as a reference.

3. **Street Medians and Interchanges**

To mitigate urban heat along key transportation corridors, 112 trees will be planted throughout the U.S. 58 East/South Boston Road corridor. This effort supports the city's broader environmental and beautification goals.

4. **City Buildings**

In collaboration with other city departments, ten trees will be planted in partnership with the Economic Development Office around the picnic area at the Danville Welcome Center. Additionally, the Danville Police Station will receive 17 trees (2 to replace those lost during the July 2023 tornado, and five to be planted along the rear parking lot).

5. **City Parks**

Based on data provided by the Green Infrastructure Center, several parks have been identified as suitable locations for tree planting. As part of this initiative, a total of 26 trees will be planted: six at Third Avenue Splash Pad, ten at Sandy Creek Park, and ten at Westmoreland Park.

6. **City Schools**

Half of Danville schools were identified to have 11% tree canopy or less. Through this project we will plant a total of 32 trees. In 2025, the city organized an interdepartmental project to conduct an Arbor Day event at all Danville schools. This project includes planting a tree at every Danville school for Arbor Day in 2026. In addition, eighteen trees will be planted at OT Bonner Middle, Schoolfield Elementary, and Activ8 Stem Academy to increase tree canopy to benefit the children attending Danville Public Schools.

RECOMMENDATION

It is recommended that Council approve the attached Ordinance appropriating funds from the Virginia Trees for Clean Water Grant for the purpose of planting trees and shrubs city-wide.

Attachments

1. Ordinance
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026-____.____

AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE TO ANTICIPATE GRANT FUNDS FROM THE VIRGINIA DEPARTMENT OF FORESTRY FOR VIRGINIA TREES FOR CLEAN WATER IN THE AMOUNT OF \$100,000 AND APPROPRIATING SAME.

WHEREAS the City of Danville applied for a Virginia Trees for Clean Water grant through the Virginia Department of Forestry to fund tree planting citywide; and

WHEREAS the City of Danville has received notification from the Virginia Department of Forestry has approved a grant in the amount of \$100,000; and

WHEREAS, these funds will be appropriated for use in Fiscal Year 2026.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that the Fiscal Year 2026 Budget Appropriation Ordinance be, and is hereby amended by using anticipated revenues from the Virginia Department of Forestry Virginia Trees for Clean Water grant in the amount of \$100,000 and such funds to be appropriated as follows:

ANTICIPATED REVENUES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Citywide Tree Planting Program	62014000-43630	\$100,000

ANTICIPATED EXPENDITURES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Citywide Tree Planting Program	62014999-50	\$100,000

AND BE IT FURTHER ORDAINED that a flexible budget is hereby authorized whereby appropriations may be increased to the extent that actual revenues exceed the original revenue budget amount; and

AND BE IT FINALLY ORDAINED that all other accounts and provisions of the Fiscal Year 2026 Budget Appropriation Ordinance as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

Approved:

Mayor

Attest:

Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

Council Letter City of Danville, Virginia



CL - 2490

NEW BUSINESS D.

City Council REGULAR MEETING

Meeting Date: January 6, 2026

Subject: Amending the Fiscal Year 2026 Budget Appropriation Ordinance for a Grant from the Virginia Opioid Abatement Authority.

From: Aisha Gwynn, Grant Administrator

COUNCIL ACTION

An Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance by Increasing Revenue from Virginia Opioid Abatement Authority Individual Distribution and the Gold Standard Incentive Program in the Amount of \$74,069 and a Local Share in the Amount of \$17,673.73 for a Total Appropriation of \$91,742.73 and Appropriating Same.

First Reading

SUMMARY

The City of Danville applied for and received grant awards from the Virginia Opioid Abatement Authority: \$59,286.00 from the Individual Distribution Grant Award Program and \$14,783.00 from the Gold Standard Incentive Program. Combined with a local match share amount of \$17,673.73, the total award is \$91,742.73 to fund opioid abatement activities at the Danville Pittsylvania Treatment Court.

BACKGROUND

Danville Pittsylvania Treatment Court is a collaborative project between City of Danville, Pittsylvania County and Danville-Pittsylvania Community Services. Treatment Court is a diversion program providing treatment for opioid use disorders and substance-use disorder as an alternative to incarceration.

RECOMMENDATION

It is recommended that City Council approve this Budget Appropriation Ordinance.

Attachments

1. Ordinance
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2025____.____

AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE BY INCREASING REVENUE FROM VIRGINIA OPIOID ABATEMENT AUTHORITY INDIVIDUAL DISTRIBUTION AND THE GOLD STANDARD INCENTIVE PROGRAM IN THE AMOUNT OF \$74,069 AND A LOCAL SHARE IN THE AMOUNT OF \$17,673.73 FOR A TOTAL APPROPRIATION OF \$91,742.73 AND APPROPRIATING SAME.

WHEREAS, the City of Danville has been awarded a grant from the Virginia Opioid Abatement Authority – Individual Distribution and Gold Standard Incentive Program of \$74,069.00; and

WHEREAS, the funding will be used to fund an opioid abatement initiative, managed by Danville-Pittsylvania Community Services, called Treatment Court. Treatment Court is a diversion program that helps those suffering from opioid use and substance use addictions avoid incarceration by empowering individuals to achieve recovery.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that the Fiscal Year 2026 Budget Appropriation Ordinance be, and the same is hereby, amended by increasing revenues from Virginia Opioid Abatement Authority, Individual Distribution and Gold Standard Incentive Program of \$74,069, and Local Share from direct distributions of \$17,673.73 for a total amount of \$91,742.73 for the purposes of funding activities associated with Treatment Court, and appropriating the same within the Special Revenue Fund, such appropriations to be as follows:

ANTICIPATED REVENUE

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Opioid – Danville Pittsylvania Treatment Court Individual Distribution	62085000-43821	\$ 59,286.00
Gold Standard	62085000-43822	<u>14,783.00</u>
		74,069.00

Local Share		
Opioid Direct	62085000-43820	17,673.73
	TOTAL	<u>\$ 91,742.73</u>

ANTICIPATED EXPENDITURES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Opioid – Danville Pittsylvania Treatment Court	62085999-50	\$ 91,742.73

AND BE IT FURTHER ORDAINED, that a transfer from the Special Revenue Fund revenue and appropriation in the Virginia Opioid Fund project is hereby authorized to cover the City of Danville's local share as follows:

TRANSFER FROM

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Virginia Opioid Fund Opioid Direct	61792000-43820	(\$ 17,673.73)
Project Expenditures	61792999-50	(\$ 17,673.73)

AND BE IT FURTHER ORDAINED that this appropriation shall be a continuing appropriation and shall carry forward from year to year until expended for the purpose for which appropriated;

AND BE IT FINALLY ORDAINED, that all other accounts and provisions of the Fiscal Year 2026 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

Approved:

Mayor

Attest:

Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney