



**DANVILLE-PITTSYLVANIA**  
REGIONAL INDUSTRIAL FACILITY AUTHORITY

**DANVILLE-PITTSYLVANIA REGIONAL INDUSTRIAL FACILITY  
AUTHORITY AGENDA**

**City of Danville, Virginia  
County of Pittsylvania, Virginia**

**Institute for Advanced Learning and Research  
150 Slayton Avenue, Room 206  
Danville, Virginia**

**January 12, 2026**

**12:00 PM**

**County of Pittsylvania Members**

William V. ("Vic") Ingram, Vice Chairman  
Robert M. Tucker, Jr.  
Darrell W. Dalton, Alternate

**City of Danville Members**

Sherman M. Saunders, Chairman  
J. Lee Vogler, Jr.  
Dr. Gary P. Miller, Alternate

**Staff**

Kenneth F. Larking, City Manager Officer  
Vincent Shorter, Interim County Administrator Officer  
Christian & Barton, L.L.P., Legal Counsel to Authority  
Susan M. DeMasi, Authority Secretary  
Michael L. Adkins, Authority Treasurer

**1. MEETING CALLED TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENT**

*Members of the public who desire to comment on a specific agenda item will be heard during this period. The Chairman/Vice Chairman of the Authority may restrict the number of speakers. Each speaker shall be limited to a total of three minutes for comments.*

*[Please note that the public comment period is not a question-and-answer session between the public and the Authority.]*

**4. APPROVAL OF MINUTES**

- A. Consideration of Approval of Minutes of Regular Meeting held on December 15, 2025.

**5. NEW BUSINESS**

- A. Election and Reappointment of Officers for Calendar Year 2026 | *Michael C. Guanzon, Esq., Christian & Barton, LLP, Legal Counsel to the Authority.*

i. Election of Chairman from Pittsylvania County Member Locality (see Bylaws, Article VI, paragraph 1)

ii. Election of Vice Chairman from Danville City Member Locality (see Bylaws, Article VI, paragraph 4)

iii. Reappointment of Secretary from the Authority's staff – Susan M. DeMasi, City Clerk, City of Danville

iv. Reappointment of Treasurer from the Authority's staff – Michael L. Adkins, Assistant City Manager/Chief Financial Officer, City of Danville

v. Reappointment of City Manager Officer – Kenneth F. Larking, City Manager, City of Danville

vi. Reappointment of County Administrator Officer – Vincent E. Shorter, County Administrator, Pittsylvania County

*[At this point of the Agenda, the newly elected Chairman shall preside over the meeting.]*

- B. Consideration of amendments to the Authority's Bylaws authorizing the City Manager Officer and County Administrative Officer to: (1) execute and deliver Option Agreements in compliance with Article IV, Paragraph 2, but excluding closing under such Option Agreements; (2) execute and deliver Change Orders in compliance with Article IV, Paragraph 2; and (3) apply for and submit grant applications, but excluding the execution and delivery of any applicable grant performance agreements [*no written resolution.*] – Mr. Guanzon

- C. Financial Status Reports as of December 31, 2025 | Michael L. Adkins, Authority Treasurer.

## 6. CLOSED MEETING

*During the closed session, all matters discussed shall involve receiving advice from legal counsel, and as such all communications during the closed session shall be considered attorney-client privileged.*

- A. *As permitted by Section 2.2-3711(A)(5) of the Code of Virginia, 1950, as amended (“Virginia Code”), for discussion concerning one or more prospective businesses where no previous announcement has been made of that business’s interest in locating its facilities in one or more of the Authority’s projects, located in Pittsylvania County, Virginia, and/or Danville, Virginia; and*
- B. *As permitted by Virginia Code § 2.2-3711(A)(39) for discussion or consideration of records excluded under Virginia Code § 2.2-3705.6(3) (including without limitation (i) those certain confidential proprietary records voluntarily provided by private business pursuant to a promise of confidentiality from the Authority, and used by the Authority for business and trade development and (ii) those certain memoranda, working papers, or other information related to businesses that are considering locating or expanding in Virginia, prepared by the Authority, where competition or bargaining is involved and where disclosure of such information would adversely affect the financial interest of the Authority); such information being excluded from mandatory disclosure under Virginia Code § 2.2-3705.1(12) (information relating to the negotiation and award of a specific contract pertaining to the Authority’s Southern Virginia Megasite at Berry Hill project, Cyber Park project and/or Cane Creek Centre project, where competition or bargaining is involved and where the release of such information would adversely affect the bargaining power or negotiating strategy of the Authority) and Virginia Code § 2.2- 3705.1(8) (appraisals and cost estimates of real property in one or more of the Authority’s projects subject to a proposed purchase, sale, or lease, prior to the completion of such purchase, sale, or lease); and*
- C. *As permitted by Virginia Code § 2.2-3711(A)(3) for discussion or consideration of the acquisition and/or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority; and*
- D. *As permitted by Virginia Code § 2.2-3711(A)(8) for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel; and*
- E. *As permitted by Virginia Code § 2.2-3711(A)(29) for discussion of the award of a public contract involving the expenditures of public funds where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Authority.*

## 7. RETURN TO OPEN SESSION

*A. Confirmation of Motion and Vote to Reconvene in Open Meeting.*

*B. Motion to Certify Closed Meeting.*

**8. COMMUNICATIONS**

**9. ADJOURN**