



DANVILLE CITY COUNCIL REGULAR MEETING AGENDA

MUNICIPAL BUILDING

June 2, 2026

7:00 PM

REVISED

| | | |
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| PRESIDING: | Alonzo L. Jones, Mayor | |
| CITY COUNCIL MEMBERS: | James B. Buckner, Vice Mayor L.G. "Larry" Campbell, Jr. Bryant Hood Daniel W. Marshall, III | Barry P. Mayo Dr. Gary P. Miller Sherman M. Saunders J. Lee Vogler, Jr., |
| STAFF: | Ken F. Larking, City Manager Earl B. Reynolds, Jr., Deputy City Manager | W. Clarke Whitfield, Jr., City Attorney Susan M. DeMasi, City Clerk |

The City Council is the City of Danville's legislative body and is composed of nine Council members. Council members are elected to serve a four year term of office and elects one of its own to serve as Mayor and presiding officer for a two year term.

Time and Place of Meeting

The public is invited and encouraged to attend and participate in the City Council meetings. The City Council meets in the City Hall, Fourth Floor, Council Chambers at 7:00 p.m. on the first and third Tuesday of each month. All meetings of the Council are open to the public.

Communications from Visitors

Communication from Visitors is an opportunity for citizens, who have signed up to speak at www.danvilleva.gov/council or by contacting the Office of the City Clerk, to address Council on matters not on the agenda. Citizens who desire to speak on agenda items will be heard when the agenda item is considered. Each speaker shall clearly state his or her name and address, and shall have three uninterrupted minutes. A representative of a group may have up to five uninterrupted minutes to make a presentation. The representative shall identify the group and a group may have no more than one spokesperson. Time will be kept using the electronic timer on the podium.

Guidelines for Public Hearings

For Public Hearings the applicant or his or her representative shall be the first speaker(s). There shall be a time limit of ten (10) minutes for the applicant's or his or her representative's presentation. The presiding officer shall then solicit comments from the public, asking those in favor of the proposal to speak first, and then those opposed to the proposal. Each speaker must clearly state his or her name and address. There shall be a time limit of three (3) minutes for each individual speaker. If the speaker represents a group, there shall be a time limit of five (5) minutes. A speaker representing a group shall identify the group at the beginning of his or her remarks. A group may have no more than one spokesperson. The presiding officer may limit or preclude comment which is repetitive, redundant, cumulative, or irrelevant to the subject of the public hearing. After public comments have been received, in a land use case, the applicant or the representative of the applicant, at his or her discretion, may respond with a rebuttal. There shall be a five (5) minute time limit for rebuttal.

MEETING CALLED TO ORDER

ROLL CALL

INVOCATION - DR. GARY P. MILLER

PLEDGE OF ALLEGIANCE TO THE FLAG

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine, have previously been discussed by City Council and/or introduced for First Reading. There will be no separate discussion on these items and they will be enacted by one motion. If discussion is desired by a Council Member or a citizen, the item(s) will be removed from the consent process and considered separately.

PUBLIC HEARING

- A. Consideration of Approval of Minutes from Regular Council Meeting held on May 5, 2026 and Special Council Meeting held on May 11, 2026.

Council Letter Number CL - 2780.

Consideration of Approval of Minutes from Regular Council Meeting held on May 5, 2026 and Special Council Meeting held on May 11, 2026.

- B. Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for a GO Virginia Grant from the Commonwealth of Virginia Department of Housing and Community Development.

Council Letter Number CL - 2704.

An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Provide for GO Virginia Grant Funding to Complete Data Network Installation Requirements for the Aviation Training Facility Project at the Danville Regional Airport in the Amount of \$92,000 and Appropriating the Same.

Final Adoption

- C. Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for the Comprehensive Services Act.

Council Letter Number CL - 2709.

An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2026 Budget Appropriation Ordinance by Appropriating Comprehensive Services Act Funds and Providing Local Matching Funds for a Total Amount of \$8,469,539 and Appropriating Same.

Final Adoption

- D. Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for a Grant from the Federal Aviation Administration.

Council Letter Number CL - 2737.

An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Provide for Additional Federal Funding to Complete Architectural and Civil Engineering Services to Construct a Hangar at the Danville Regional Airport in the Amount of \$62,871 and for the Local Share in the Amount of \$3,309 for a Total of \$66,180 and Appropriating the Same.

Final Adoption

APPOINTMENTS

A. Consideration of Appointments to Boards and Commissions.

Council Letter Number CL - 2785.

1. A Resolution Appointing William Robinson to the Airport Commission.
2. A Resolution Reappointing Robert Jiranek to the Airport Commission.
3. A Resolution Appointing Miguel Castillo to the Architectural Review Board.
4. A Resolution Reappointing Michael Sheetz to the Dan River Alcohol Safety Action Program.
5. A Resolution Reappointing Tammy Warren to the Danville Community Policy and Management Team.
6. A Resolution Appointing April Jones to the Danville Community Policy and Management Team.
7. A Resolution Reappointing Geary Davis to the Danville Pittsylvania Community Services Board.
8. A Resolution Reappointing Pamela Saunders to the Danville Pittsylvania Community Services Board.
9. A Resolution Appointing Michael Mondul to the Danville Pittsylvania Community Services Board.
10. A Resolution Appointing Shelby Irvinig to the Danville Pittsylvania Community Services Board.
11. A Resolution Appointing Kitteria Mayo to the Transportation Advisory Board.
12. A Resolution Reappointing Christopher Franks to the Transportation Advisory Board.
13. A Resolution Appointing Sheila Williamson-Branch to the Danville Utility Commission.
14. A Resolution Appointing Tina Leone to the Public Arts Commission.
15. A Resolution Appointing Charles Crumpler to the Public Arts Commission.
16. A Resolution Reappointing Kenny Gillie to the Rural Transportation Citizens Advisory Board.
17. A Resolution Reappointing Christopher Franks to the Rural Transportation Citizens Advisory Board.

OLD BUSINESS

A. Consideration of the Real Estate Tax Rate.

Council Letter Number CL - 2699.

An Ordinance of the Council of the City of Danville, Virginia Affirming the Real Estate Tax Rate of Eighty-Three Cents (\$0.83) on Every One Hundred Dollars (\$100.00) of Assessed Value.

Final Adoption

NEW BUSINESS

A. Consideration of a Special Use Permit Application filed by Da Ville Management LLC to Allow Indoor Commercial Recreation at 401 South Ridge Street.

Council Letter Number CL - 2600.

1. Public Hearing
2. An Ordinance of the Council of the City of Danville, Virginia Granting Special Use Permit Application PZ26-00194 filed by Da Ville Management LLC to Allow Indoor Commercial Recreation at Parcel ID #22399 (401 South Ridge Street); OR
3. A Resolution of the Council of the City of Danville, Virginia Denying Special Use Permit

- B. Consideration of a Code Amendment Request to Amend Chapter 41 entitled "CODE Danville The Unified Development Code of Danville, Virginia", specifically, amend Article 5 "Signs".
Council Letter Number CL - 2537.
1. Public Hearing
 2. An Ordinance Of The Council of the City of Danville, Virginia Repealing in its Entirety Article 10, Entitled "Sign Regulations", of Chapter 41, Entitled "Zoning" of the Code of the City of Danville, Virginia, 1986, As Amended, and Adopting Article 5 Entitled "Signs", of Chapter 41 Entitled "Code Danville, The Unified Development Code of Danville, Virginia".
- C. Consideration of a Code Amendment Request to Amend Chapter 41 specifically, Amend Article 3 Section B Item 24 to amend "Dwelling, manufactured home" and Article 3.A Table 3.A-2 "Comprehensive Use Permissions Table" to amend "Dwelling, manufactured home" and "Dwelling, single-unit detached".
Council Letter Number CL - 2718.
1. Public Hearing
 2. An Ordinance of the Council of the City of Danville, Virginia Amending Chapter 41 of the Code of the City of Danville, Virginia, 1986, As Amended, Entitled "Code Danville, The Unified Development Code of Danville, Virginia" More Specifically to Amend Item 26 Entitled "Dwelling, Single-Unit Detached" of Section B of Article 3 and to Amend Table 3.A-2 Entitled "Comprehensive Use Permissions Table", of Article 3.A Relating to Manufactured Homes.
- D. Consideration of a Code Amendment Request to Amend Chapter 41 entitled "CODE Danville The Unified Development Code of Danville, Virginia", specifically, amend Article 9 "Glossary" to Address Forthcoming State Code Changes.
Council Letter Number CL - 2717.
1. Public Hearing
 2. An Ordinance of the Council of the City of Danville, Virginia Amending Chapter 41 of the Code of the City of Danville, Virginia, 1986, As Amended, Entitled "Code Danville, The Unified Development Code of Danville, Virginia", More Specifically to Amend Article 9 Entitled "Glossary" by Adding New Definitions and Amending Existing Definitions Relating to Cannabis and Tiny Houses.
- E. Consideration of a Code Amendment Request to Amend Chapter 41 entitled "CODE Danville The Unified Development Code of Danville, Virginia", to Specifically Amend Residential Parking Requirements in Article 4. B.
Council Letter Number CL - 2719.
1. Public Hearing
 2. An Ordinance of the Council of the City of Danville, Virginia Amending Chapter 41 of the Code of the City of Danville, Virginia, 1986, As Amended, Entitled "Code Danville, The Unified Development Code of Danville, Virginia", More Specifically to Amend Item 2 Entitled "Minimum Number of Off-Street Parking Spaces" of Section B of Article 4.
- F. Consideration of a Code Amendment Request to Amend Chapter 41 entitled "CODE Danville: The Unified Development Code of Danville, Virginia" of the City of Danville, 2025, as amended,

Specifically to Amend Article 3 Section B Item 5, "Agricultural use".

Council Letter Number CL - 2720.

1. Public Hearing
2. An Ordinance of the Council of the City of Danville, Virginia Amending Chapter 41 of the Code of the City of Danville, Virginia, 1986, As Amended, entitled "Code Danville, The Unified Development Code of Danville, Virginia" More Specifically to Amend Article 3, Section B, Item 5 Entitled "Agricultural Use".

G. Consideration of Changes to the Personnel System.

Council Letter Number CL - 2728.

An Ordinance of the Council of the City of Danville, Virginia Amending the Personnel System of the City of Danville Providing for the Classification, Compensation, and Employee Development for Employment Positions of the City.

H. Consideration of the City of Danville Budget, Capital and Special Projects Plan, and Budget Appropriation Ordinance.

Council Letter Number CL - 2755.

1. Public Hearing
2. A Resolution of the Council of the City of Danville, Virginia Approving the Budgets of the Various Funds of the City of Danville for the Fiscal Year Ending June 30, 2027.
First Reading
3. A Resolution of the Council of the City of Danville, Virginia Approving the Fiscal Year 2027 Capital and Special Projects Plan for the City of Danville, Virginia.
First Reading
4. An Ordinance of the Council of the City of Danville, Virginia Approving the Budget Appropriation for Fiscal Year 2027.
First Reading

I. Consideration of a Personal Property Tax Decrease.

Council Letter Number CL - 2701.

1. Public Hearing
2. An Ordinance of the Council of the City of Danville, Virginia Amending and Reordaining Section 37-30 of the Danville City Code to Decrease the Personal Property Tax from \$3.45 per \$100 of Assessed Value to \$3.35 per \$100 of Assessed Value Effective January 1, 2027.
First Reading

J. Consideration of Eliminating Vehicle License Fee Effective January 1, 2027.

Council Letter Number CL - 2801.

An Ordinance of the Council of the City of Danville, Virginia Eliminating the Vehicle License Fee of the City of Danville, Virginia Effective January 1, 2027.

First Reading

K. Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance by Increasing Revenues from Casino Gaming Taxes to Fund a Reimbursement to Danville Utilities.

Council Letter Number CL - 2732.

An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2026 Budget Appropriation Ordinance by Increasing Revenues from the Casino Gaming Taxes to Fund a Reimbursement to Danville Utilities for an Appropriation in the Amount of \$4,700,000 and Appropriating the Same.

First Reading

- L. Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for a Grant from the Virginia Tourism Corporation Marketing Leverage Program.

Council Letter Number CL - 2748.

An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Provide for a Virginia Tourism Corporation Marketing Leverage Program Grant in the Amount of \$30,000, and to Provide for the Local Share in the Amount of \$60,000 for a Total Grant of \$90,000 and Appropriating the Same.

First Reading

COMMUNICATIONS FROM VISITORS

Communication from Visitors is an opportunity for citizens, who have signed up to speak at www.danvilleva.gov/council or by contacting the Office of the City Clerk, to address Council on matters not on the agenda. Citizens who desire to speak on agenda items will be heard when the agenda item is considered. Each speaker shall clearly state his or her name and address. Each individual speaker shall have three uninterrupted minutes. A representative of a group may have up to five uninterrupted minutes to make a presentation. The representative shall identify the group and a group may have no more than one spokesperson. Time will be kept using the electronic timer on the podium.

COMMUNICATIONS

- A. City Manager
- B. Deputy City Manager
- C. Assistant City Manager Adkins
- D. Assistant City Manager Evans
- E. City Attorney
- F. City Clerk
- G. Roll Call

ADJOURNMENT

**Council Letter
City of Danville, Virginia**



CL - 2780

CONSENT AGENDA A.

City Council REGULAR MEETING

Meeting Date: June 2, 2026

Subject: Approval of Meeting Minutes

From: Susan DeMasi, City Clerk

COUNCIL ACTION

Consideration of Approval of Minutes from Regular Council Meeting held on May 5, 2026 and Special Council Meeting held on May 11, 2026.

Attachments

1. Meeting Minutes - 05-05-26
 2. Meeting Minutes - 05-11-26
-

May 5, 2026

The Regular May meeting of the Danville City Council was held on May 5, 2026, at 7:00 p.m. in the Council Chambers located on the Fourth Floor of the Municipal Building, 427 Patton Street, Danville, Virginia. The following Council Members were present: Vice Mayor James B. Buckner, L.G. "Larry" Campbell Jr., Mayor Alonzo L. Jones, Bryant Hood, Daniel W. Marshall, Dr. Gary P. Miller, Barry P. Mayo, Sherman M. Saunders, and J. Lee Vogler, Jr. (9).

Staff Members present were: City Manager Ken Larking, Deputy City Manager Earl B. Reynolds, Jr., Assistant City Manager Michael Adkins, Assistant City Manager Briana Evans, City Attorney W. Clarke Whitfield, Jr., and City Clerk Susan M. DeMasi.

Mayor Jones presided.

INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member L.G. "Larry" Campbell, Jr., gave the Invocation followed by the Pledge of Allegiance.

CONSENT AGENDA

Mayor Jones opened the floor for a Public Hearing regarding Budget Appropriation Items. Notice of the Public Hearing was published in the *Danville Register & Bee* on April 28, 2026. No one present desired to be heard and the Public Hearing was closed.

Vice Mayor Buckner **moved** for adoption of the following Consent Agenda items:

Minutes of the Regular Council Meeting held on April 7, 2026. Draft copies of the Minutes had been distributed prior to the meeting.

Amending the Fiscal Year 2026 Budget Appropriation Ordinance by Anticipating the Proceeds from the Issuance of Utility Revenue Bonds

Ordinance No. 2026-04.07, an Ordinance Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Provide for the Proceeds from the Sale of Utility Revenue Bonds and Appropriating Same.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

OLD BUSINESS

Consideration of Authorizing Utilization of the Virginia Water Supply Revolving Fund Through the Virginia Department of Health for Water Main Replacements and the Lead Service Line Replacement Project

Council Member Vogler **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2026-04.06

May 5, 2026

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AUTHORIZING THE ISSUANCE OF UTILITY SYSTEM REVENUE BONDS OF THE CITY OF DANVILLE, VIRGINIA IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$6,700,000.00 TO FINANCE VARIOUS EXPENDITURES FOR ITS WATER, SEWER, ELECTRIC, AND GAS UTILITY SYSTEMS.

The Motion was **seconded** by Vice Mayor Buckner.

Vice Mayor Buckner noted this was a great program that helps citizens remove lead pipes and get them replaced; if citizens have any questions they can contact the City's Lead Safe Program. Council Member Campbell questioned the cost to the citizen, and Director of Utilities Jason Grey noted the City was still in the inventory process; all water utilities were identifying lead and galvanized service lines. The City's portion was from the street to the meter and the City had to also identify what the material was from the meter to the house; the final inventory was due next year. They have to put together a replacement plan and these funds were to fund any replacement activities; all lines need to be replaced by 2037. Dr. Miller questioned if it covered lead lines in citizen's homes and Mr. Grey explained it only covered to the edge of the house. There may be other programs or grants that cover internal piping.

The **Motion** was carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

NEW BUSINESS

CONSIDERATION OF A CODE AMENDMENT REQUEST FILED BY THE CITY OF DANVILLE TO AMEND CHAPTER 41 TO INCLUDE "DATA CENTERS."

Mayor Jones opened the floor for a Public Hearing regarding a Code Amendment Request. Notice of the Public Hearing was published in the *Danville Register & Bee* on April 21, 2026, and April 28, 2026.

City Manager Ken Larking asked Council to consider slightly revising the wording in this Code Amendment, to add in the section where it lists Industrial Parks, to specifically list the industrial parks of Riverview, the Cyber Park and Airside Industrial parks, to provide clarity. Council Member Marshall questioned if he was including or excluding those parks and Mr. Larking stated right now, it says they were excluded in any industrial park, and he wanted to have clarity that the industrial parks were those three industrial parks. Right now, the Code section 20. Data Center, Number 4 *Operations may not be located within an industrial park.* Instead, it will say, *operations may not be located within the Airside, Riverview or Cyber Park Industrial Parks.*

Vice Mayor Buckner **moved** for adoption of an **amended** Ordinance entitled:

ORDINANCE NO. 2026-05.01

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING CHAPTER 41 ENTITLED "CODE DANVILLE, THE UNIFIED DEVELOPMENT CODE OF DANVILLE, VIRGINIA" OF THE CODE OF THE CITY OF DANVILLE, VIRGINIA, 1986, AS

May 5, 2026

AMENDED, MORE SPECIFICALLY TO AMEND ARTICLE 3 SECTION B ENTITLED "USE STANDARDS" AND ARTICLE 9 ENTITLED "GLOSSARY" TO INCLUDE "DATA CENTER".

The Motion was **seconded** by Vice Mayor Buckner and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

CONSIDERATION OF A SPECIAL USE PERMIT APPLICATION TO ALLOW INDOOR COMMERCIAL RECREATION AT 145 HOLT GARRISON PARKWAY, SUITE 410

Mayor Jones opened the floor for a Public Hearing regarding a Special Use Permit at 145 Holt Garrison Parkway, Suite 410. Notice of the Public Hearing was published in the *Danville Register & Bee* on April 21, 2026, and April 28, 2026. No one present desired to be heard and the Public Hearing was closed.

Council Member Vogler **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2026-05.02

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA GRANTING SPECIAL USE PERMIT APPLICATION PZ26-00223 FILED BY JLF INNOVATIONS, INC. TO ALLOW INDOOR COMMERCIAL RECREATION IN ACCORDANCE WITH CHAPTER 41.3.A AT PARCEL ID# 73158 (145 HOLT GARRISON PARKWAY, SUITE 410).

The Motion was **seconded** by Vice Mayor Buckner and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

CONSIDERATION OF A SPECIAL USE PERMIT APPLICATION TO ALLOW ADULT DAYCARE AT 405 NORTH MAIN STREET

Mayor Jones opened the floor for a Public Hearing regarding a Special Use Permit at 405 North Main Street. Notice of the Public Hearing was published in the *Danville Register & Bee* on April 21, 2026, and April 28, 2026. No one present desired to be heard and the Public Hearing was closed.

Council Member Campbell **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2026-05.03

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA GRANTING SPECIAL USE PERMIT APPLICATION PZ26-00244 FILED BY JONATHAN SHAROLLI TO ALLOW AN ADULT DAYCARE IN ACCORDANCE WITH CHAPTER 41.3.A AT PARCEL ID# 03430 (405 NORTH MAIN STREET).

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The Motion was **seconded** by Council Member Miller and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

CONSIDERATION OF A SPECIAL USE PERMIT APPLICATION TO ALLOW A WAIVER OF SIDE YARD SETBACK REQUIREMENTS AT 143 & 153 CROWN DRIVE

Mayor Jones opened the floor for a Public Hearing regarding a Special Use Permit at 143 & 153 Crown Drive. Notice of the Public Hearing was published in the *Danville Register & Bee* on April 21, 2026, and April 28, 2026.

Mayor Jones recognized Ben Crew, 1208 Corporate Circle, Roanoke, Virginia, agent on behalf of the subject request this evening. Mr. Crew noted he was there with the property owner Ben Blackburn, to answer any questions.

Mayor Jones recognized Frank Leist, who questioned the location of the setback.

No one further desired to be heard and the Public Hearing was closed.

Council Member Vogler **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2026-05.04

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA GRANTING SPECIAL USE PERMIT APPLICATION PZ26-00251 FILED BY BFB DANVILLE LLC TO ALLOW A WAIVER OF SIDE YARD SETBACK REQUIREMENTS IN ACCORDANCE WITH CHAPTER 41.2.I AT PARCEL ID# 72436 (143 & 153 CROWN DRIVE).

The Motion was **seconded** by Council Member Miller and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

CONSIDERATION OF A MORAL OBLIGATION AND SUPPORT AGREEMENT FOR THE MOUNT CROSS ROAD BATTERY ENERGY STORAGE SYSTEM

Vice Mayor Buckner **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2026-05.01

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AUTHORIZING THE CITY MANAGER TO ENTER INTO A MORAL OBLIGATION SUPPORT AGREEMENT SECURING A BORROWING BY THE CITY OF DANVILLE, VIRGINIA FOR THE MOUNT CROSS ROAD BATTERY ENERGY STORAGE SYSTEM.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

May 5, 2026

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

CONSIDERATION OF AUTHORIZING THE CITY MANAGER TO ENTER INTO A POWER SUPPLY POOL AGREEMENT WITH AMERICAN MUNICIPAL POWER

Council Member Miller **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2026-05.02

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH AMERICAN MUNICIPAL POWER FOR THE 2026 DANVILLE POWER POOL PARTICIPANT SCHEDULE.

The Motion was **seconded** by Vice Mayor Buckner and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

CONSIDERATION OF AN AGREEMENT WITH MICROPOROUS, LLC TO EXTEND NATURAL GAS INFRASTRUCTURE TO THE SOUTHERN VIRGINIA MEGASITE AT BERRY HILL

Council Member Vogler **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2026-05.03

RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MICROPOROUS, LLC FOR THE CONSTRUCTION AND OPERATION OF A NATURAL GAS LINE EXTENSION.

The Motion was **seconded** by Vice Mayor Buckner and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

CONSIDERATION OF AN AGREEMENT WITH MICROPOROUS, LLC TO EXTEND WASTEWATER INFRASTRUCTURE AT THE SOUTHERN VIRGINIA MEGASITE AT BERRY HILL

Council Member Vogler **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2026-05.04

RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MICROPOROUS, LLC FOR THE

May 5, 2026

CONSTRUCTION AND OPERATION OF A WASTEWATER EXTENSION.

The Motion was **seconded** by Vice Mayor Buckner and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

CONSIDERATION OF A RESOLUTION TO ISSUE UTILITY REVENUE BONDS TO UTILIZE FUNDING AVAILABLE THROUGH THE VIRGINIA WATER SUPPLY REVOLVING FUND – WATER MAIN REPLACEMENT

Council Member Miller **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2026-05.05

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA PROVIDING FOR THE ISSUANCE AND SALE BY THE CITY OF DANVILLE, VIRGINIA, OF A TAXABLE UTILITY SYSTEM REVENUE BOND IN A PRINCIPAL AMOUNT NOT TO EXCEED \$1,596,380, HERETOFORE AUTHORIZED, AND PROVIDING FOR THE FORM, DETAILS, AND PAYMENT OF SUCH BOND.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

CONSIDERATION OF A RESOLUTION TO ISSUE UTILITY REVENUE BONDS TO UTILIZE FUNDING AVAILABLE THROUGH THE VIRGINIA WATER SUPPLY REVOLVING FUND – LEAD SERVICE LINE REPLACEMENT

Council Member Saunders **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2026-05.06

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA PROVIDING FOR THE ISSUANCE AND SALE BY THE CITY OF DANVILLE, VIRGINIA, OF A TAXABLE UTILITY SYSTEM REVENUE BOND IN A PRINCIPAL AMOUNT NOT TO EXCEED \$5,080,000, HERETOFORE AUTHORIZED, AND PROVIDING FOR THE FORM, DETAILS AND PAYMENT OF SUCH BOND.

The Motion was **seconded** by Council Member Campbell and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

May 5, 2026

CONSIDERATION OF THE FISCAL YEAR 2027 DANVILLE PUBLIC SCHOOLS BUDGET

Mayor Jones opened the floor for a Public Hearing regarding the Fiscal Year 2027 School Board Budget. Notice of the Public Hearing was published in the *Danville Register & Bee* on April 28, 2026. No one present desired to be heard and the Public Hearing was closed.

Upon **Motion** by Council Member Saunders and **second** by Vice Mayor Buckner, a Resolution entitled:

RESOLUTION NO. 2026-05.07

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA APPROVING THE BUDGET OF THE SCHOOL BOARD OF THE CITY OF DANVILLE FOR THE FISCAL YEAR ENDING JUNE 30, 2027.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

CONSIDERATION OF FEE CHANGES EFFECTIVE JULY 1, 2026

Mayor Jones opened the floor for a Public Hearing regarding Fee Changes. Notice of the Public Hearing was published in the *Danville Register & Bee* on April 28, 2026.

Mayor Jones recognized Frank Leist who noted he saw this on the agenda but he did not know which fees were referred to. No one further desired to be heard and the Public Hearing was closed.

Upon **Motion** by Council Member Vogler and **second** by Vice Mayor Buckner, an Ordinance entitled:

ORDINANCE NO. 2026-05.05

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING, ESTABLISHING AND INCREASING CERTAIN FEES OF THE CITY OF DANVILLE EFFECTIVE JULY 1, 2026, EXCEPT WHERE OTHERWISE STATED.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

Council Member Vogler asked, in the next meeting, he would like to vote on the fees individually so citizens will know which fees are changing; some Council Members might be in favor of one, and not of another.

CONSIDERATION OF A DATA CENTER TAX INCREASE

Mayor Jones opened the floor for a Public Hearing regarding a Data Center Tax Increase. Notice of the Public Hearing was published in the *Danville Register & Bee* on April 28, 2026.

Mayor Jones recognized Frank Leist who addressed Council about the data center tax rates in the City; he thought the rate should stay where it was and not raise it at this time.

No one further desired to be heard and the Public Hearing was closed.

May 5, 2026

Upon **Motion** by Council Member Campbell and **second** by Council Member Mayo, an Ordinance entitled:

ORDINANCE NO. 2026-05.06

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING AND REORDAINING SECTION 37-37 OF THE DANVILLE CITY CODE TO INCREASE THE DATA CENTER TAX RATE FROM \$0.25 (TWENTY-FIVE CENTS) ON EVERY \$100 (ONE HUNDRED DOLLARS) OF ASSESSED VALUE TO \$1.20 (ONE DOLLAR AND TWENTY CENTS) ON EVERY \$100 (ONE HUNDRED DOLLARS) OF ASSESSED VALUE EFFECTIVE JULY 1, 2026.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

CONSIDERATION OF AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE FOR THE RECREATION ENRICHMENT PROGRAM

Upon **Motion** by Council Member Saunders and **second** by Vice Mayor Buckner, an Ordinance entitled:

ORDINANCE NO. 2026-05.07

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR FUNDS IN THE AMOUNT OF \$69,625 FOR A RECREATION ENRICHMENT PROGRAM AND THE LOCAL IN-KIND SHARE OF \$306,223 FOR A TOTAL APPROPRIATION OF \$375,848 AND APPROPRIATION OF SAME.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

CONSIDERATION OF AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE FOR A GRANT FROM THE VIRGINIA HOUSING WORKFORCE HOUSING INVESTMENT PROGRAM

Upon **Motion** by Council Member Hood and **second** by Vice Mayor Buckner, an Ordinance entitled:

ORDINANCE NO. 2026-05.08

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR A GRANT FROM VIRGINIA HOUSING IN THE AMOUNT OF \$2,000,000 FOR THE PURPOSE OF DEVELOPING 1700 WEST MAIN STREET AND APPROPRIATING THE SAME.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

COMMUNICATIONS FROM VISITORS

Mayor Jones recognized Beverly Richardson, 731 Grove Street who addressed Council about issues facing citizens and the disconnect between Council and citizens.

May 5, 2026

Mayor Jones recognized Frank Leist who addressed Council on the City's utility system, and having more education of citizens on how the utility and government works.

COMMUNICATIONS

There were no communications from the Deputy City Manager, Assistant City Manager Adkins, Assistant City Manager Evans, City Attorney or City Clerk.

City Manager Ken Larking noted a few days ago the company, Microporous, closed on the purchase of the property at the Megasite at Berry Hill. Mr. Larking congratulated the community, Council and members of the RIFA board that serve on behalf of City Council on that transaction.

Council Member Marshall noted the opening of the Riverfront Park was a great event; he drove through there today and it was packed with people; it was a wise investment for the City of Danville.

Council Member Miller questioned the City Manager on the news on Aerofarms and Mr. Larking noted the Mayor received a revised WARN notice. Aerofarms has received a large investor and were rescinding the WARN notice which means there were no plans to lay off workers; they were thankful those jobs will be retained. Dr. Miller commended the Utility Department; he attended the Utility briefing for the public at Ballou Park; it was well attended and they answered all the questions about the utilities. Today was the ribbon cutting for a new hotel on the river; people have come back to the river and Danville was truly a river city.

Council Member Saunders stated it was their duty to leave things better than how they found it. Danville was doing that; it was an older city and there were a lot of issues to address. The Mill jobs, among others, have left, but there were new ones coming in. The City was growing, they were making the tough decisions, many people were complaining about utilities and Council addressed those concerns at their most recent meeting. There was a lot to do, but whoever comes behind them, it was their duty to leave things better than they found them.

Council Member Vogler thanked the citizens for appearing before Council and speaking about their concerns; he appreciated them sharing them with Council.

Vice Mayor Buckner noted it was great to see everyone come out for the kickoff of Make Danville Shine Saturday at the Community Market. The opening of the Riverfront Park was last Friday, that was a great ribbon cutting ceremony in the morning, and bands and music in the evening. Mr. Buckner encouraged the citizens to go down and enjoy the park. The Boys and Girls Club were having a benefit, Saturday, May 9th, 6:30 pm. and tickets were available at the door for a boxing event.

Council Member Campbell noted looking at Danville back to when they lost Dan River Mills and the Tobacco Market to see how the economy was then. Earlier leaders took the Tobacco Commission settlement and used it wisely. The park was an enhancement for a good quality of life for generations. Rev Campbell noted he had an opportunity to go to Jamaica, they had a tournament for pickleball with a facility, and hopes Danville was able to capitalize on the popularity of the pickleball and establish some opportunities.

Council Member Hood noted Danville sits in a unique place because it was big enough to understand the development and growth that comes, but small enough to have citizens that they

May 5, 2026

know to speak on what they believe in and the concerns of ones that may not have a voice to do so. Mr. Hood thanked the citizens for holding them accountable.

Mayor Jones noted to hear citizens that came before them tonight, they did not hide behind social media, they greeted Council with respect and then made their point; he appreciated that. Mayor Jones noted a lot of Danville's growth has taken place because citizens came before Council or spoke to Council Members with their ideas. They also appreciate individuals with different perspectives than Council's. Mayor Jones thanked Dr. Hairston and the School Board for the work they were doing, and noted there would be job opportunities this summer to hire students. The Harry Johnson Holiday Classic committee has created a fund for those young people not able to work within the system in place, they would be hiring youth through the police department to do some projects.

MEETING ADJOURNED AT 8:00 P.M.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

May 11, 2026s

A Special Called meeting of the Danville City Council was held on May 11, 2026, at 10:30 a.m. in the Council Chambers located on the Fourth Floor of the Municipal Building, 427 Patton Street, Danville, Virginia. The following Council Members were present: Vice Mayor James B. Buckner, L.G. "Larry" Campbell Jr., Bryant Hood, Mayor Alonzo L. Jones, and Barry P. Mayo (5). Daniel W. Marshall, Dr. Gary P. Miller, Sherman M. Saunders, and J. Lee Vogler, Jr. were absent (4).

Staff Members present were: City Manager Ken Larking, Deputy City Manager Earl B. Reynolds, Jr., Assistant City Manager Michael Adkins, Assistant City Manager Briana Evans, City Attorney W. Clarke Whitfield, Jr., and City Clerk Susan M. DeMasi.

Mayor Jones presided.

OLD BUSINESS

CONSIDERATION OF A RESOLUTION TO ISSUE REVENUE BONDS FOR UTILITY INFRASTRUCTURE PROJECTS

Vice Mayor Buckner **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2026-05.08

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA PROVIDING FOR THE ISSUANCE AND SALE BY THE CITY OF DANVILLE, VIRGINIA, OF A TAXABLE UTILITY SYSTEM REVENUE BOND, SERIES 2026, IN A PRINCIPAL AMOUNT NOT TO EXCEED \$10,000,000, HERETOFORE AUTHORIZED, AND PROVIDING FOR THE FORM, DETAILS, AND PAYMENT OF SUCH BOND.

The Motion was **seconded** by Council Member Campbell and carried by the following vote:

VOTE: 5-0-4
AYE: Buckner, Campbell, Hood, Jones, and Mayo (5)
NAY: None (0)
ABSENT: Marshall, Miller, Saunders and Vogler (4)

MEETING ADJOURNED AT 10:31 A.M.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

**Council Letter
City of Danville, Virginia**



CL - 2704

CONSENT AGENDA B.

City Council REGULAR MEETING

Meeting Date: June 2, 2026

Subject: Budget Appropriation Ordinance for a GO Virginia Grant.

From: Marc Adelman, Director of Transportation Services

COUNCIL ACTION

An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Provide for GO Virginia Grant Funding to Complete Data Network Installation Requirements for the Aviation Training Facility Project at the Danville Regional Airport in the Amount of \$92,000 and Appropriating the Same.

Final Adoption

SUMMARY

A GO Virginia grant award was approved by the Commonwealth of Virginia Department of Housing and Community Development to finance the full cost to install data network installation requirements for the aviation training facility building and hangar project that is currently under construction.

BACKGROUND

Data network installation charges related to the aviation training facility project are not considered eligible for federal funding by the Economic Development Administration, which is providing financial assistance to cover sixty percent of the total cost to construct the building. Therefore, a GO Virginia grant application was submitted and approved by the Commonwealth of Virginia Department of Housing and Community Development to cover the related expense based on quotes received from different vendors. An additional local match requirement for the GO Virginia grant is not required since a portion of the local funds that were appropriated to construct the aviation training facility building are considered eligible for the local match. Therefore, GO Virginia grant funding will finance 100% of the cost to complete data network installation requirements for the aviation training facility project.

RECOMMENDATION

It is recommended that Danville City Council approve the appropriation ordinance for state funding to finance the full cost of data network installation requirements for the aviation training facility project.

Attachments

1. Ordinance
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026 - _____. _____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR GO VIRGINIA GRANT FUNDING TO COMPLETE DATA NETWORK INSTALLATION REQUIREMENTS FOR THE AVIATION TRAINING FACILITY PROJECT AT THE DANVILLE REGIONAL AIRPORT IN THE AMOUNT OF \$92,000 AND APPROPRIATING THE SAME.

WHEREAS, the Commonwealth of the Virginia Department of Housing Community Development has awarded a GO Virginia grant to the City of Danville to support construction requirements for the aviation training facility project; and

WHEREAS, the planned project supports future development objectives at the Danville Regional Airport; and

WHEREAS, the grantor requires a fifty percent (50%) local match totaling Forty-six Thousand Dollars (\$46,000) which may be satisfied by City funding that is applied to other phases of the overall Aviation Training Facility project, that are not funded by this specific grant but directly support the same objective. Accordingly, local funds have been appropriated for the completion of other phases of the Aviation Training Facility project that meets the local match requirement.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia that the Fiscal Year 2026 Budget Appropriation Ordinance be, and it is hereby amended by increasing revenues for grants from the Commonwealth of Virginia Department of Housing and Community Development in the amount of Ninety-two Thousand Dollars (\$92,000), such funds to be appropriated as follows:

ANTICIPATED REVENUES

| <u>Description</u> | <u>Account No.</u> | <u>Amount</u> |
|---------------------------|--------------------|---------------|
| Data Network Installation | 62107000-45712 | \$ 92,000 |

ANTICIPATED EXPENDITURES

| <u>Description</u> | <u>Account No.</u> | <u>Amount</u> |
|---------------------------|--------------------|---------------|
| Data Network Installation | 62107999-50 | \$ 92,000 |

BE IT FURTHER ORDAINED, that this appropriation shall be a continuing appropriation and shall carry forward from year to year until expended for the purpose for which appropriated; and

BE IT FINALLY ORDAINED by the Council of the City of Danville, Virginia, that the Fiscal Year 2026 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless, and until hereafter further amended or repealed.

Approved:

Mayor

Attest:

Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

Council Letter City of Danville, Virginia



CL - 2709

CONSENT AGENDA C.

City Council REGULAR MEETING

Meeting Date: June 2, 2026

Subject: Fiscal Year 2026 Comprehensive Services Act Appropriation.

From: Henrietta Weaver, Budget Director

COUNCIL ACTION

An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2026 Budget Appropriation Ordinance by Appropriating Comprehensive Services Act Funds and Providing Local Matching Funds for a Total Amount of \$8,469,539 and Appropriating Same.

Final Adoption

SUMMARY

The Comprehensive Services Act (CSA) was enacted in Fiscal Year 1994 by the Virginia General Assembly for the purpose of eliminating duplication of services for at-risk children and families. Whenever possible, CSA services must be child-specific and community-based. Services may be residential or non-residential, private or public, and must be responsive to the child's unique needs and cultural background. These services may currently exist within public agencies, such as mental health, social services, education, and court services, or may be available through private providers. Examples include, but are not limited to: substance abuse counseling, respite care, psychological evaluations, transportation services, home-based therapy, family counseling, parent training, therapeutic foster care, job coaching, after-school care, recreation, and housing assistance.

In January 2013, the City began operating its own Community Policy and Management Team (CPMT). This resulted from a request by Pittsylvania County to dissolve the joint Danville–Pittsylvania County Community Policy and Management Board (CPMB). A full-time coordinator position was established within Danville Social Services to administer the City-only program. There has been no increase in administrative cost to the City, as the administrative funds previously paid to Pittsylvania County are now being utilized to support the City-only program.

BACKGROUND

Daily, schools, social services, and court service units are faced with a range of societal challenges, including locating appropriate services for abused, neglected, delinquent, and special needs children with significant mental and physical health impairments. In addition, these organizations serve children with behavioral challenges that require specialized treatment placements, address truancy concerns, and support children whose disabilities are so severe they are unable to function safely within the community.

These disabilities and behavioral health needs include, but are not limited to: Autism Spectrum Disorder, Bipolar Disorder, Schizophrenia, Problematic Sexual Behavior, Post-Traumatic Stress Disorder, Suicidal Ideation, Conduct Disorder, Attachment Disorder, and Intellectual Disability. The overall focus of CSA continues to be serving at-risk children and families.

Significant progress has been made in bringing additional resources and services to the community.

Service providers are responding to increased demand for specialized programs while continuing to manage the rising costs associated with these services. Community partners are increasingly encountering younger children with complex and severe needs that often cannot be treated locally. The agencies represented on the CPMT explore all available options to meet the needs of Danville's children and families by employing cost-effective strategies to reduce expenditures to the locality. These strategies include utilizing Medicaid-funded providers when appropriate, reviewing progress reports prior to authorizing additional service units when feasible, and evaluating eligibility for Title IV-E funding, which reimburses the locality for 100 percent of allowable costs.

RECOMMENDATION

It is recommended that the City Council adopt the attached ordinance to approve Fiscal Year 2026 state and local funding for the CSA program. The required local match is included in the Adopted Fiscal Year 2026 City of Danville Budget.

Attachments

1. Ordinance
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026____.____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE BY APPROPRIATING COMPREHENSIVE SERVICES ACT FUNDS AND PROVIDING LOCAL MATCHING FUNDS FOR A TOTAL AMOUNT OF \$8,469,539 AND APPROPRIATING SAME.

BE IT ORDAINED by the Council of the City of Danville, Virginia that the Fiscal Year 2026 Budget Appropriation Ordinance be, and is hereby, amended by increasing revenues to anticipate the State and Local funds for the Comprehensive Services Act fund and appropriating such funds within the Special Grants Fund, such appropriation to be as follows:

ANTICIPATED REVENUES

| <u>Description</u> | <u>Account No.</u> | <u>Amount</u> |
|-------------------------------|--------------------|----------------------------|
| Categorical Aid – State: | | |
| Comprehensive Services Act - | | |
| Pools Funds | 60315000-45560 | \$ 6,000,000 |
| Administrative Funds | 60315000-45570 | 19,539 |
| Local Share | | |
| Transfer in from General Fund | 60315000-6101 | <u>2,450,000</u> |
| | Total | <u>\$ 8,469,539</u> |

ANTICIPATED EXPENDITURES

| <u>Description</u> | <u>Account No.</u> | <u>Amount</u> |
|-------------------------------|--------------------|----------------------------|
| Comprehensive Services Act: | | |
| Outside Services | 60315000-52349 | \$ 8,200,000 |
| CSA Medicaid | 60315000-55570 | 123,739 |
| Salaries, Fulltime | 60315000-51100 | 104,000 |
| Group Health Insurance | 60315000-51600 | 20,000 |
| FICA | 60315000-51450 | 7,700 |
| Retirement | 60315000-51525 | 6,500 |
| Office Supplies | 60315000-55820 | 2,000 |
| PS-Office Supplies | 60315000-52655 | 1,300 |
| Maintenance Service Contracts | 60315000-52225 | 1,300 |
| Travel & Training | 60315000-54900 | 1,000 |
| HSA Contribution | 60315000-51632 | 900 |
| Materials & Supplies | 60315000-55930 | 600 |
| Group Life Insurance | 60315000-51630 | 200 |
| Dues | 60315000-56242 | 200 |
| Postage | 60315000-54050 | 100 |
| | Total | <u>\$ 8,469,539</u> |

AND BE IT FURTHER ORDAINED that a flexible budget is hereby authorized whereby appropriations may be increased to the extent that actual revenues from the CSA Pool Fund exceeds the original budget amount; and

BE IT FINALLY ORDAINED that all other accounts and provisions of the Fiscal Year 2026 Budget appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until thereafter further amended or repealed.

Approved:

Mayor

Attest:

Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

Council Letter
City of Danville, Virginia



CL - 2737

CONSENT AGENDA D.

City Council REGULAR MEETING

Meeting Date: June 2, 2026

Subject: Amending the Fiscal Year 2026 Budget Appropriation Ordinance for a Grant from the Federal Aviation Administration.

From: Marc Adelman, Director of Transportation Services

COUNCIL ACTION

An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Provide for Additional Federal Funding to Complete Architectural and Civil Engineering Services to Construct a Hangar at the Danville Regional Airport in the Amount of \$62,871 and for the Local Share in the Amount of \$3,309 for a Total of \$66,180 and Appropriating the Same.

Final Adoption

SUMMARY

The Federal Aviation Administration has recommended that federal Infrastructure Investment and Jobs Act funds be used to complete architectural and civil engineering services to support the construction of a new corporate hangar and establish utility connections at the Danville Regional Airport.

BACKGROUND

Site prep construction work will be completed soon in the t-hangar building area at the Danville Regional Airport to support future corporate hangar development. Federal grant funding is available through the Infrastructure Investment and Jobs Act to complete architectural and civil engineering services to design an 80' x 80' hangar and establish utility connections. Federal funding was allocated to Danville through the Infrastructure Investment and Jobs Act over a five-year period and \$608,375 is presently available to use towards this project.

RECOMMENDATION

It is recommended that City Council appropriate federal and local funding to complete architectural and engineering services to support the construction of a hangar at the Danville Regional Airport.

Attachments

1. Ordinance
 2. Exhibit
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026 - _____ . _____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR ADDITIONAL FEDERAL FUNDING TO COMPLETE ARCHITECTURAL AND CIVIL ENGINEERING SERVICES TO CONSTRUCT A HANGAR AT THE DANVILLE REGIONAL AIRPORT IN THE AMOUNT OF \$62,871 AND FOR THE LOCAL SHARE IN THE AMOUNT OF \$3,309 FOR A TOTAL OF \$66,180 AND APPROPRIATING THE SAME.

WHEREAS, Infrastructure Investment and Jobs Act funding, which is administered by the Federal Aviation Administration, will provide ninety-five percent (95%) federal funding to complete architectural and engineering services to construct a hangar; and

WHEREAS, site prep construction work is currently underway to support the construction of future hangar development at the Danville Regional Airport.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia that the Fiscal Year 2026 Budget Appropriation Ordinance be, and it is hereby, amended by increasing revenues from the Infrastructure Investment and Jobs Act funding in the amount of Sixty-two Thousand Eight Hundred Seventy-one Dollars (\$62,871) and the local share in the amount of Three Thousand Three Hundred Nine Dollars (\$3,309), such funds to be appropriated in the Capital Projects Fund as follows:

ANTICIPATED REVENUES

| <u>Description</u> | <u>Account No.</u> | <u>Amount</u> |
|---|--------------------|------------------|
| Federal Aviation Administration Hangar Building – Taxiway H Categorical Aid Federal - Airport | 62095000-48420 | \$ 62,871 |
| Local Share Transfer from General Fund | 62095000-6101 | 3,309 |
| | TOTAL | <u>\$ 66,180</u> |

ANTICIPATED EXPENDITURES

| <u>Description</u> | <u>Account No.</u> | <u>Amount</u> |
|-----------------------------|--------------------|---------------|
| Hangar Building – Taxiway H | 62095999-50 | \$ 66,180 |

BE IT FURTHER ORDAINED, that this appropriation shall be a continuing appropriation and shall carry forward from year to year until expended for the purpose for which appropriated; and

BE IT FINALLY ORDAINED by the Council of the City of Danville, Virginia, that the Fiscal Year 2026 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless, and until hereafter further amended or repealed.

Approved:

Mayor

Attest:

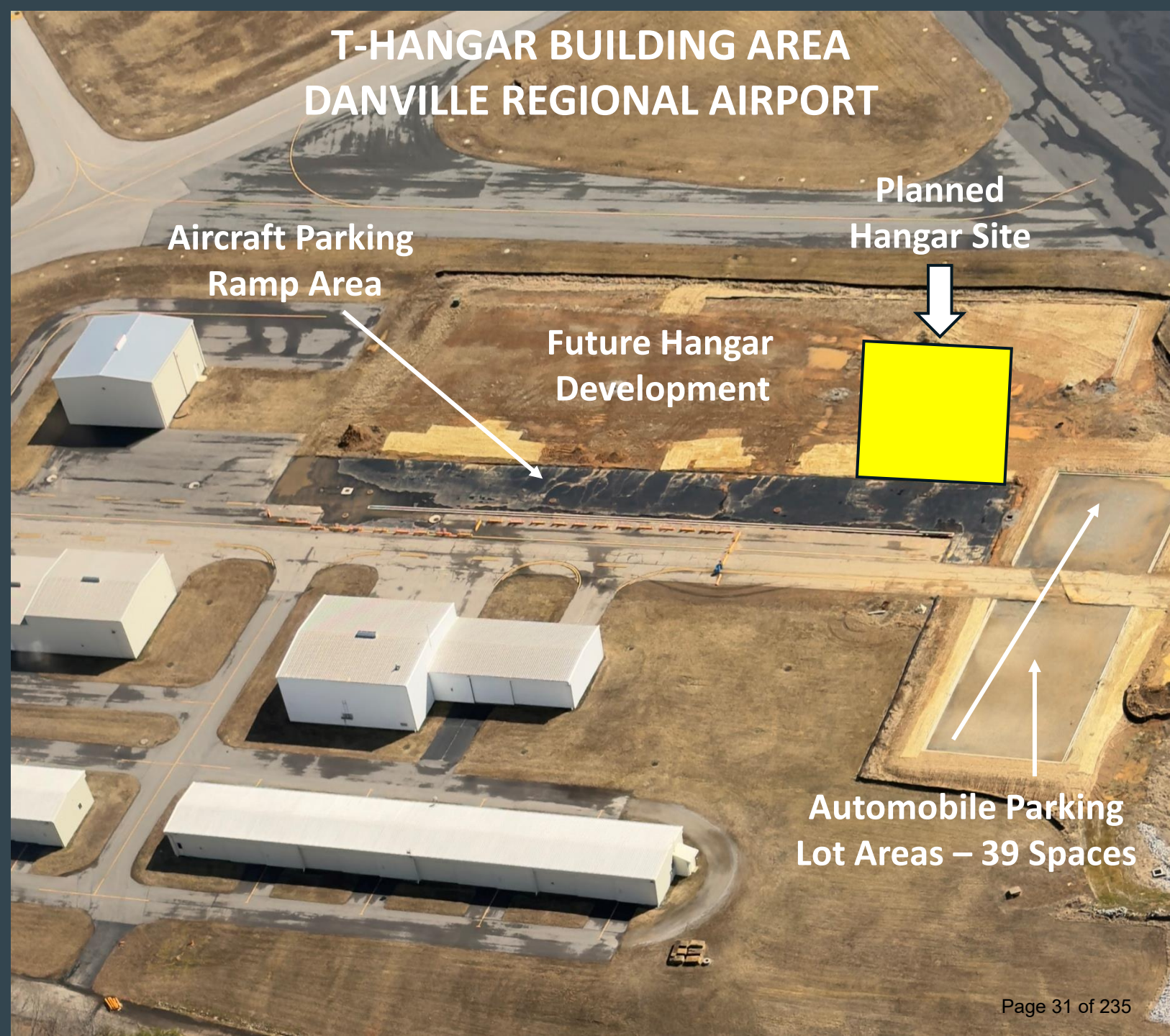
Clerk

Approved As To Form
And Legal Sufficiency:

City Attorney

ARCHITECTURAL AND ENGINEERING SERVICES TO CONSTRUCT A 6400 SQUARE FOOT HANGAR

- Improvements underway include paving of an aircraft parking ramp and a 39-space automobile parking lot
- Future Hangar space development - up to 39,000 square feet
- 6400 square foot hangar and utility connections; planned completion fall of 2027



Council Letter City of Danville, Virginia



CL - 2785

APPOINTMENTS A.

City Council REGULAR MEETING

Meeting Date: June 2, 2026

Subject: Appointments to Boards and Commissions.

From: Susan DeMasi, City Clerk

COUNCIL ACTION

1. A Resolution Appointing William Robinson to the Airport Commission.
2. A Resolution Reappointing Robert Jiranek to the Airport Commission.
3. A Resolution Appointing Miguel Castillo to the Architectural Review Board.
4. A Resolution Reappointing Michael Sheetz to the Dan River Alcohol Safety Action Program.
5. A Resolution Reappointing Tammy Warren to the Danville Community Policy and Management Team.
6. A Resolution Appointing April Jones to the Danville Community Policy and Management Team.
7. A Resolution Reappointing Geary Davis to the Danville Pittsylvania Community Services Board.
8. A Resolution Reappointing Pamela Saunders to the Danville Pittsylvania Community Services Board.
9. A Resolution Appointing Michael Mondul to the Danville Pittsylvania Community Services Board.
10. A Resolution Appointing Shelby Irvinig to the Danville Pittsylvania Community Services Board.
11. A Resolution Appointing Kitteria Mayo to the Transportation Advisory Board.
12. A Resolution Reappointing Christopher Franks to the Transportation Advisory Board.
13. A Resolution Appointing Sheila Williamson-Branch to the Danville Utility Commission.
14. A Resolution Appointing Tina Leone to the Public Arts Commission.
15. A Resolution Appointing Charles Crumpler to the Public Arts Commission.
16. A Resolution Reappointing Kenny Gillie to the Rural Transportation Citizens Advisory Board.
17. A Resolution Reappointing Christopher Franks to the Rural Transportation Citizens Advisory Board.

Attachments

1. Resolutions
-

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 – _____

A RESOLUTION REAPPOINTING ROBERT JIRANEK AS A MEMBER OF THE AIRPORT COMMISSION.

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Robert Jiranek be, and he is hereby reappointed as a member of the Airport Commission for a three-year term commencing July 1, 2026 and ending June 30, 2029.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 – _____

A RESOLUTION APPOINTING WILLIAM ROBINSON AS A MEMBER OF THE AIRPORT COMMISSION.

BE IT RESOLVED by the Council of the City of Danville, Virginia, that William Robinson be, and he is hereby appointed as a member of the Airport Commission for a three-year term commencing July 1, 2026 and ending June 30, 2029.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 – _____

A RESOLUTION APPOINTING MIGUEL CASTILLO AS A MEMBER OF THE ARCHITECTURAL REVIEW BOARD.

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Miguel Castillo be, and he is hereby appointed as a member of the Architectural Review Board to fill the unexpired term of Matthew Bailey ending December 31, 2026.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 – _____

A RESOLUTION REAPPOINTING MICHAEL SHEETZ AS A MEMBER OF THE DAN RIVER ALCOHOL SAFETY ACTION PROGRAM.

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Michael Sheetz be, and he is hereby reappointed as a member of the Dan River Alcohol Safety Action Program, to serve as such for a three-year term commencing July 1, 2026 and ending June 30, 2029.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 – _____

A RESOLUTION REAPPOINTING TAMMY WARREN AS A MEMBER OF THE DANVILLE COMMUNITY POLICY AND MANAGEMENT TEAM.

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Tammy Warren be, and she is hereby reappointed as a member of the Danville Community Policy and Management Team for a three-year term commencing July 1, 2026 and ending June 30, 2029.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 – _____

A RESOLUTION APPOINTING APRIL JONES AS A MEMBER OF THE DANVILLE COMMUNITY POLICY AND MANAGEMENT TEAM.

BE IT RESOLVED by the Council of the City of Danville, Virginia, that April Jones be, and she is hereby appointed as a member of the Danville Community Policy and Management Team for a three-year term commencing July 1, 2026 and ending June 30, 2029.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 – _____

A RESOLUTION REAPPOINTING GEARY DAVIS AS A MEMBER OF THE DANVILLE PITTSYLVANIA COMMUNITY SERVICES BOARD.

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Geary Davis be, and he is hereby reappointed as a member of the Danville Pittsylvania Community Services Board for a three-year term commencing July 1, 2026 and ending June 30, 2029.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 – _____

A RESOLUTION REAPPOINTING PAMELA SAUNDERS AS A MEMBER OF THE DANVILLE PITTSYLVANIA COMMUNITY SERVICES BOARD.

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Pamela Saunders be, and she is hereby reappointed as a member of the Danville Pittsylvania Community Services Board for a three-year term commencing July 1, 2026 and ending June 30, 2029.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 – _____

A RESOLUTION APPOINTING MICHAEL MONDUL AS A MEMBER OF THE DANVILLE PITTSYLVANIA COMMUNITY SERVICES BOARD.

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Michael Mondul be, and he is hereby appointed as a member of the Danville Pittsylvania Community Services Board for a three-year term commencing July 1, 2026 and ending June 30, 2029.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 – _____

A RESOLUTION APPOINTING SHELBY IRVING AS A MEMBER OF THE DANVILLE PITTSYLVANIA COMMUNITY SERVICES BOARD.

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Shelby Irving be, and she is hereby appointed as a member of the Danville Pittsylvania Community Services Board to fill the unexpired term of Maureen Belko ending June 30, 2027.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

ADOPTED: _____

RESOLUTION NO. 2026 – _____

A RESOLUTION APPOINTING SHEILA WILLIAMSON-BRANCH AS A MEMBER OF THE DANVILLE UTILITY COMMISSION.

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Sheila Williamson-Branch be, and she is hereby appointed as a member of the Danville Utility Commission for a three-year term commencing July 1, 2026 and ending June 30, 2029.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 – _____

A RESOLUTION APPOINTING CHARLES CRUMPLER AS A MEMBER OF THE PUBLIC ARTS COMMISSION.

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Charles Crumpler be, and he is hereby appointed as a member of the Public Arts Commission to fill the unexpired term of Melanie Holley ending December 31, 2027.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 – _____

A RESOLUTION APPOINTING TINA LEONE AS A MEMBER OF THE PUBLIC ARTS COMMISSION.

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Tina Leone be, and she is hereby appointed as a member of the Public Arts Commission for an initial two-year term ending December 31, 2027.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 – _____

A RESOLUTION REAPPOINTING KENNY GILLIE AS A MEMBER OF THE WEST PIEDMONT RURAL TRANSPORTATION CITIZENS ADVISORY BOARD.

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Kenny Gillie be, and he is hereby reappointed as a member of the West Piedmont Rural Transportation Citizens Advisory Board for a four-year term commencing July 1, 2026 and ending June 30, 2030.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 – _____

A RESOLUTION REAPPOINTING CHRISTOPHER FRANKS AS A MEMBER OF THE WEST PIEDMONT RURAL TRANSPORTATION CITIZENS ADVISORY BOARD.

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Christopher Franks be, and he is hereby reappointed as a member of the West Piedmont Rural Transportation Citizens Advisory Board for a four-year term commencing July 1, 2026 and ending June 30, 2030.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 – _____

A RESOLUTION REAPPOINTING CHRISTOPHER FRANKS AS A MEMBER OF THE TRANSPORTATION ADVISORY BOARD.

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Christopher Franks be, and he is hereby reappointed as a member of the Transportation Advisory Board for a four-year term commencing July 1, 2026 and ending June 30, 2030.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 – _____

A RESOLUTION APPOINTING KITTERIA MAYO AS A MEMBER OF THE TRANSPORTATION ADVISORY BOARD.

BE IT RESOLVED by the Council of the City of Danville, Virginia, that Kitteria Mayo be, and she is hereby appointed as a member of the Transportation Advisory Board for a four year term commencing July 1, 2026 and ending June 30, 2030.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

Council Letter City of Danville, Virginia



CL - 2699

OLD BUSINESS A.

City Council REGULAR MEETING

Meeting Date: June 2, 2026

Subject: Real Estate Tax Rate

From: Henrietta Weaver, Budget Director

COUNCIL ACTION

An Ordinance of the Council of the City of Danville, Virginia Affirming the Real Estate Tax Rate of Eighty-Three Cents (\$0.83) on Every One Hundred Dollars (\$100.00) of Assessed Value.

Final Adoption

SUMMARY

The Real Estate reassessment is currently underway. Current projections anticipate an increase of not more than 6.5% in assessed values of existing properties as compared to the current assessment. The anticipated increase related to new construction is not included in this projection.

BACKGROUND

The Commonwealth of Virginia Code requires that reassessments resulting in an increase in assessment of 1% or greater be advertised as a tax increase. The advertisement for the real estate tax must be published 30 days in advance of the public hearing. At that time, the City advertised a real estate tax rate of \$0.83 per \$100 as an effective tax rate increase of no more than 6.5%. Current data indicates that maintaining the current rate of \$0.83 would represent a \$0.0467 increase from a revenue-neutral rate. However, the assessment is not complete and that amount may change.

Should the maximum average increase in values of 6.5% be realized, property assessed at \$100,000 in the current year would be reassessed at \$106,500 and the tax bill would increase from \$830.00 to \$883.95 annually, an increase of \$53.95 annually or \$26.98 per installment. If the average increase stays at the current 4.67%, a property assessed at \$100,000 in the current year would be reassessed at \$104,470 and the tax bill would increase from \$830.00 to \$868.76 annually, an increase of \$38.76 annually or \$19.38 per installment. In previous years, the closer staff got to concluding the reassessment, the projected percentage increase in values declined.

The estimated increase is an overall average and individual properties may increase at a greater or lesser percentage. The increase in the general reassessment together with new construction is anticipated to generate a \$1,702,941 increase in real estate revenue for the Fiscal Year 2027 Budget. The Proposed Budget includes an increase of \$1,578,020 representing an estimated 5.93% increase in assessed values, after accounting for uncollectible amounts.

RECOMMENDATION

It is recommended that Danville City Council adopt the attached Ordinance maintaining the current real estate tax rate.

Attachments

1. Ordinance
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026-____.____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AFFIRMING THE REAL ESTATE TAX RATE OF EIGHTY-THREE CENTS (\$0.83) ON EVERY ONE HUNDRED DOLLARS (\$100.00) OF ASSESSED VALUE.

WHEREAS, the City Code sets the real estate tax rate at Eighty-three Cents (\$0.83) on every One Hundred Dollars (\$100.00) of assessed value; and

WHEREAS, the City has conducted its biennial general reassessment of real property resulting in an increase of one percent (1%) or more of the total real property tax levied in the City; and

WHEREAS, the City is required, under Virginia Law, to conduct a public hearing on said increase after notice of the public hearing has been given in a newspaper of general circulation in the City; and

WHEREAS, the City has complied with the requirements of Virginia Law, including the required notice, and has held a public hearing heard this day, on said increase.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that it hereby affirms the real estate tax rate of Eighty-three Cents (\$0.83) on every One Hundred Dollars (\$100.00) of assessed value contained in Sections 37-26 through 37-29 of the Danville City Code; and

BE IT FINALLY ORDAINED, that this Ordinance shall become effective as of July 1, 2026.

Approved:

Mayor

Attest:

City Clerk

Approved as to Form
and Legal Sufficiency:

City Attorney

Council Letter City of Danville, Virginia



CL - 2600

NEW BUSINESS A.

City Council REGULAR MEETING

Meeting Date: June 2, 2026

Subject: Special Use Permit PZ26-00194

From: Renee Burton, Division Director of Planning

COUNCIL ACTION

1. Public Hearing
2. An Ordinance of the Council of the City of Danville, Virginia Granting Special Use Permit Application PZ26-00194 filed by Da Ville Management LLC to Allow Indoor Commercial Recreation at Parcel ID #22399 (401 South Ridge Street); OR
3. A Resolution of the Council of the City of Danville, Virginia Denying Special Use Permit Application PZ26-00194 filed by Da Ville Management LLC to Allow Indoor Commercial Recreation at Parcel ID #22399 (401 South Ridge Street).

SUMMARY

The City Planning Commission considered a request for a Special Use Permit for indoor commercial recreation at 401 S Ridge Street and has forward the request without recommendation. Granting a Special Use Permit for indoor commercial recreation at 401 S Ridge Street would allow an expansion of the restaurant operations to include events to be offered for a fee to the guests in attendance.

BACKGROUND

The applicant, Kafe Da Ville, is requesting a Special Use Permit to allow indoor commercial recreation at 401 South Ridge Street. The property is zoned RD, River District and is currently in operation as a restaurant. The applicant has requested a Special Use Permit to allow them to expand the restaurant operations to include entertainment, music events, and private parties. Operation of a facility that requires payment to attend events or meetings is defined as indoor commercial recreation by the Unified Development Code (UDC) and a Special Use Permit is required.

On March 9, 2026, the City Planning Commission voted 4-1 to approve Special Use Permit PZ26-00194 filed by Da Ville Management LLC to allow indoor commercial recreation at Parcel 22399 (401 South Ridge Street) with conditions. The request was then reviewed on April 7, 2026 by City Council and remanded.

On May 11, 2026, the City Planning Commission reviewed request PZ26-00194. A motion for denial failed by a 3-3 vote.

Thirty-five (35) notices were sent to property owners within three hundred (300) feet. Twelve (12)

responses have been received. Six (6) were unopposed, six (6) were opposed.

The operation of Kafe Da Ville at 401 South Ridge Street has an extensive history of zoning violation activities where commercial recreation events were held without a Special Use Permit. The known events were publicly advertised on social media platforms (advertisements attached). Zoning violation notices for these events were issued during 2025 and early 2026 (attached). A final notice was issued on February 2, 2026, after which the applicant contacted the Planning Office to apply for the Special Use Permit. The attached advertisements and zoning violation notices display a clear and ongoing pattern of violation.

RECOMMENDATION

Planning staff recommends denial of Special Use Permit application PZ26-00194 to allow indoor commercial recreation at Parcel 22399 (401 South Ridge Street). The pattern of noncompliance raises substantial concern and reflects an unwillingness to operate within the standards expected of businesses within the City of Danville.

The City Planning Commission forwarded Special Use Permit application PZ26-00194 without a recommendation.

Attachments

1. Ordinance
 2. Resolution
 3. Application
 4. 401 S Ridge Aerials Map
 5. 401 S Ridge Owners Zoning Map
 6. Kafe De Ville Ads
 7. Zoning Violation 401 S Ridge Street 060225
 8. Zoning Violation 401 S Ridge Street 102425
 9. Zoning Violation 401 S Ridge Street 122625
 10. Zoning Violation 401 S Ridge Street 2 123025
 11. Planning Commission Recommendation
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026 - _____._____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA GRANTING SPECIAL USE PERMIT APPLICATION PZ26-00194 FILED BY DA VILLE MANAGEMENT LLC TO ALLOW INDOOR COMMERCIAL RECREATION AT PARCEL ID #22399 (401 SOUTH RIDGE STREET).

WHEREAS, in accordance with the Code of the City of Danville, Virginia, 1986, as amended, Da Ville Management, LLC, has requested a Special Use Permit to allow Indoor Commercial Recreation at Parcel ID #22399 (401 South Ridge Street).

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that the report of the Planning Commission which considered Special Use Permit Application PZ26-00194, filed by Da Ville Management, LLC, to allow Indoor Commercial Recreation at Parcel ID #22399 (401 South Ridge Street), and which forwarded the application to Council without recommendation, is hereby received; and

BE IT FINALLY ORDAINED THAT, in consideration of said report and the public hearing this day held by Council, Special Use Permit Application PZ26-00194, filed by Da Ville Management, LLC, requesting a Special Use Permit to allow Indoor Commercial Recreation at Parcel ID #22399 (401 South Ridge Street) of the City of Danville, Zoning District Map, is hereby granted and approved.

Approved:

Mayor

Attest:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026 - ____ . ____

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA DENYING SPECIAL USE PERMIT APPLICATION PZ26-00194 FILED BY DA VILLE MANAGEMENT LLC TO ALLOW INDOOR COMMERCIAL RECREATION AT PARCEL ID #22399 (401 SOUTH RIDGE STREET).

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Danville, Virginia, that the report of the City Planning Commission which considered Special Use Permit application PZ26-00194, filed by Da Ville Management, LLC, requesting a Special Use Permit to allow Indoor Commercial Recreation at Parcel ID #22399 (401 South Ridge Street), and which forwarded the application to Council without recommendation, is hereby received; and

BE IT FINALLY RESOLVED that, in consideration of said report and the public hearing held this day by Council, Special Use Permit application PZ26-00194, filed by Da Ville Management, LLC, requesting a Special Use Permit to allow Indoor Commercial Recreation at Parcel ID 22399 (401 South Ridge Street), is hereby denied.

Approved:

Mayor

Attest:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

[Handwritten Signature]

Owner's Signature
(# not applicant)

DANVILLE, VA

2-29-26

Date

Commonwealth of Virginia

City of Danville

The foregoing instrument was acknowledged before me this 9th day of February, 2026

by Lisa Kingery Jones

Lisa Kingery Jones
Notary Public

Registration No.: 7753419

Expires: 05/31/2029

Lisa Kingery Jones
NOTARY PUBLIC
Commonwealth of Virginia
Reg. # 7753419
My Commission Expires 05/31/2029

Jones, Lisa K.

From: Da Ville Management LLC <kafedaville@gmail.com>
Sent: Monday, February 9, 2026 1:45 PM
To: Jones, Lisa K.
Subject: Description section of Special Use Permit App

CAUTION: This is an external email. Do not click links or open attachments unless you're sure it's safe. When in doubt, click the Phish Alert Button.

City of Danville
Community Development Department
Division of Planning and Zoning
427 Patton Street
Danville, VA 24541

Re: Special Use Permit Application
Property: 401 South Ridge Street, Danville, VA 24541

Dear Planning and Zoning Staff and Members of the Planning Commission,

I am writing on behalf of Kafe Da Ville Bar and Grill Inc., a locally owned, full-service restaurant operating at 401 South Ridge Street in the City of Danville. We respectfully submit this application for a Special Use Permit to allow limited commercial recreation (indoor) in conjunction with our existing restaurant operations.

Kafe Da Ville is a full-service dining establishment focused on quality cuisine, hospitality, and community service. Since opening, we have experienced consistent demand for private gatherings and structured events that are directly connected to surrounding community and hospitality partners.

A primary purpose of this request is to allow us to accommodate funeral repasts and private family gatherings for Fisher & Watkins Funeral Home, which is located immediately adjacent to our property. Families regularly seek a nearby, respectful, and comfortable setting for meals and gatherings following funeral services. Without an approved Special Use Permit, we are currently unable to fully meet this community need, resulting in lost business and limited service availability.

In addition, Kafe Da Ville regularly serves dinner guests and visitors from nearby hospitality destinations, including Caesars Palace Hotel & Casino, located approximately 2.5 to 3 miles from the restaurant. Many visitors seek a full-service dining experience in the surrounding area, and this permit would allow us to better serve those guests in a structured, supervised manner consistent with restaurant operations.

The requested Special Use Permit would allow:

- Funeral repasts and private family gatherings
- Community and organizational meetings
- Evening cultural dining experiences such as jazz sets, acoustic performances, and similar low-impact

events

Kafe Da Ville plans to open to the general public at 3:30 PM daily, while accommodating scheduled repasts and private gatherings earlier in the day. The business does not currently offer alcoholic privileges, and all activities are conducted indoors, pre-scheduled, supervised, and family-oriented. No nightclub-style operations, late-night disturbances, or disruptive activities are proposed.

We believe this request aligns with the intent of the RD River zoning district, supports neighborhood compatibility, enhances economic activity, and provides an important community service. We respectfully request favorable consideration of this application.

Thank you for your time and consideration.

Sincerely,

Tiffany Cooper
Secretary
Kafe Da Ville Bar and Grill Inc.
401 South Ridge Street
Danville, VA 24541
(434) 228-7505

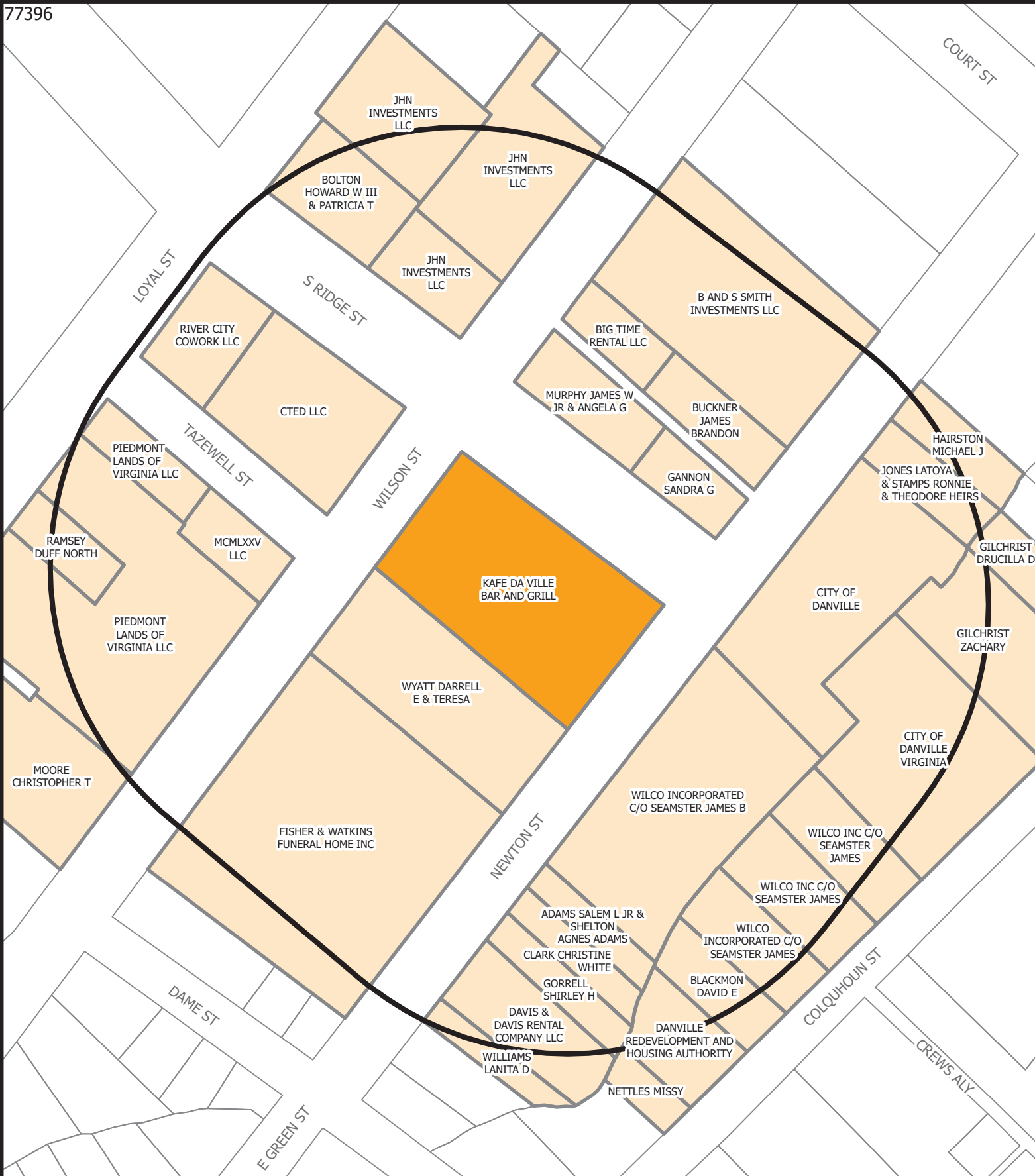


2025 AERIAL IMAGERY OF SUBJECT PROPERTY

Prepared by:
Planning Division
2/20/2026



Disclaimer: Information contained on this map is to be used for reference purposes only. The City of Danville is not responsible for any inaccuracies herein contained. The City of Danville makes no representation of warranty as to this map's accuracy, and in particular, its accuracy in labeling, dimensions, contours, property boundaries, or placement or location of any map features thereon. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.



SURROUNDING PROPERTY OWNERS AND ZONING WITHIN 300 FEET OF SUBJECT PROPERTY

Prepared by:
Planning Division
2/20/2026



Disclaimer: Information contained on this map is to be used for reference purposes only. The City of Danville is not responsible for any inaccuracies herein contained. The City of Danville makes no representation of warranty as to this map's accuracy, and in particular, its accuracy in labeling, dimensions, contours, property boundaries, or placement or location of any map features thereon. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.





Kafe Da'Ville

5d · 🌐



DM me for your invites. Dinner with LIVE ENTERTAINMENT by DJ B-STUPID AND JADAH PEARL !!



👍 26

💬 16

➦ 6





Kafé Da Ville

BAR AND GRILL

FIRST FRIDAYS
NEW YEAR
Dinner & Vibes

FEATURING

Dj B-Stupid



FRIDAY, JANUARY 2

DOORS OPEN 7PM

ADVANCE TICKETS \$20 • \$25 AT THE DOOR

401 S. RIDGE ST., DANVILLE, VA 24541

(434) 207-8383

Kafe Da'Ville

7 MINUTES AGO





Kafé Da Ville

BAR AND GRILL

FIRST FRIDAYS
NEW YEAR
Dinner & Vibes

FEATURING

Dj B-Stupid



FRIDAY, JANUARY 2

DOORS OPEN 7PM

ADVANCE TICKETS \$20 • \$25 AT THE DOOR

401 S. RIDGE ST., DANVILLE, VA 24541

(434) 207-8383

Kafe Da'Ville

TUE AT 12:10 PM

👍 45 💬 2 ➦ 24





Wallace Saunders is with **LW Hughes** and **4 others**.



Oct 26, 2025 · 

Dj battle at Kafe Da Ville... Dj Juice versus Dj Splack!! Come on down to 401 South Ridge Street! We here!





Kafe Da'Ville
BAR AND GRILL

DOORS OPEN AT 7PM ☎️ 434.207.8383

\$20 DINNER ENTRY! ALL LADIES FREE

401 S RIDGE ST DANVILLE VA 24541



1



Kafe Da'Ville

🎵 original audio Kafe Da

Following



ADVANCE TICKETS \$25
COSTUMES ARE A MUST!

BOOTHS & TABLES AVAILABLE
FOOD, DRINKS & MUSIC

\$100
BEST COSTUME



32



3



Kafe Da'Ville 🌐

🎵 - Original audio Kafi:

Following ▾



11



CITY OF DANVILLE
Community Development
Division of Planning and Zoning

June 2, 2025

KAFE DA VILLE BAR AND GRILL
1984 CAMP SPRINGS ROAD
REIDSVILLE, NC 27320

RE: Zoning Violation at 401 S RIDGE STREET

Dear Property Owner:

The purpose of this letter is to inform you of a violation of the Zoning Code at 401 S Ridge Street. Commercial Recreation Establishment at the above location are being conducted without a City of Danville Business License and/or Zoning Clearance. Operations at this location must cease until these violations are resolved.

Please note that this property is located within the CBC Central Business District. Event operations within the CBC district require a Special Use Permit. Please contact our office immediately to rectify these violations.

You have Ten (10) DAYS from the date of this letter to comply with the provisions of the Code. If you have any questions, please contact me at (434) 799-5260. X2502.

Sincerely,

Renee Burton
Division Director of Planning
Community Development Department
burtotr@danvilleva.gov



CITY OF DANVILLE
Community Development
Division of Planning and Zoning

October 24, 2025

KAFE DA VILLE BAR AND GRILL
1984 CAMP SPRINGS ROAD
REIDSVILLE, NC 27320

RE: Zoning Violation at 401 S RIDGE STREET

Dear Property Owner:

It has been brought to our attention that you are hosting a Halloween event on October 31, 2025. It is an event in which people are being charged to participate in. Please know that this is prohibited within the CBC Central Business District without a Special Use Permit.

Please contact our office immediately to rectify this violation at (434) 799-5260 x2502.

Sincerely,

Renee Burton
Division Director of Planning
Community Development Department
burtotr@danvilleva.gov



CITY OF DANVILLE
Community Development
Division of Planning and Zoning

December 30, 2025

KAFE DA VILLE BAR AND GRILL
C/O LOVRICO ANTOR JOHNSON
1984 CAMP SPRINGS ROAD
REIDSVILLE, NC 27320

RE: Zoning Violation at 401 S RIDGE STREET

Dear Property Owner:

It has been brought to our attention that you hosted an event on December 26, 2025, and charged an entry fee. An event in which people are being charged to participate in meets the definition of Commercial Recreation (indoors). A Commercial Recreation (indoors) use is prohibited within the CBC Central Business District without a Special Use Permit.

Please contact our office immediately to rectify this violation at (434) 799-5260 x2502.

Sincerely,

Renee Burton
Division Director of Planning
Community Development Department
burtotr@danvilleva.gov

DANVILLE, VA





CITY OF DANVILLE
Community Development
Division of Planning and Zoning

December 30, 2025

KAFE DA VILLE BAR AND GRILL
C/O LOVRICO ANTOR JOHNSON
1984 CAMP SPRINGS ROAD
REIDSVILLE, NC 27320

RE: Zoning Violation at 401 S RIDGE STREET

Dear Property Owner:

It has been brought to our attention that you intend to host an event on December 31, 2025, and charge an entry fee. An event in which people are being charged to participate in meets the definition of Commercial Recreation (indoors). A Commercial Recreation (indoors) use is prohibited within the CBC Central Business District without a Special Use Permit.

Please contact our office immediately to rectify this violation at (434) 799-5260 x2502.

Sincerely,

Renee Burton
Division Director of Planning
Community Development Department
burtotr@danvilleva.gov

A promotional poster for Kafe Da'Ville's 'First Fridays New Year Dinner & Vibes' event. The poster features a man with a beard and glasses, identified as DJ B-Stupid, wearing headphones. The background is dark with golden bokeh lights. In the foreground, there are several plates of food, including fried chicken, shrimp, and a fruit platter. The text on the poster includes the venue name 'Kafe Da'Ville BAR AND GRILL', the event title 'FIRST FRIDAYS NEW YEAR Dinner & Vibes', the featured DJ 'DJ B-Stupid', the date 'FRIDAY, JANUARY 2', the start time 'DOORS OPEN 7PM', ticket prices 'ADVANCE TICKETS \$20 - \$25 AT THE DOOR', the address '401 S. RIDGE ST., DANVILLE, VA 24541', and the phone number '(434) 207-8383'. The Kafe Da'Ville logo is at the bottom left.

Kafe Da'Ville



CITY OF DANVILLE
Community Development
Division of Planning and Zoning

MEMORANDUM

DATE: MAY 11, 2026
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: SPECIAL USE PERMIT REQUEST PZ26-00194

Special Use Permit PZ26-00194 filed by Da Ville Management LLC to allow indoor commercial recreation at Parcel 22399 (401 South Ridge Street).

RECOMMENDATION

The Planning Commission, at their May 11, 2026, meeting voted 3-3 to recommend denial of Special Use Permit request PZ26-00194, therefore, no recommendation was forwarded.

A handwritten signature in green ink that reads "Steve Petrick" followed by a circled "SA".

Mr. Steve Petrick, Chair

Council Letter City of Danville, Virginia



CL - 2537

NEW BUSINESS B.

City Council REGULAR MEETING

Meeting Date: June 2, 2026

Subject: Code Amendment Request to Amend Chapter 5, Signs.

From: Renee Burton, Division Director of Planning

COUNCIL ACTION

1. Public Hearing
2. An Ordinance Of The Council of the City of Danville, Virginia Repealing in its Entirety Article 10, Entitled "Sign Regulations", of Chapter 41, Entitled "Zoning" of the Code of the City of Danville, Virginia, 1986, As Amended, and Adopting Article 5 Entitled "Signs", of Chapter 41 Entitled "Code Danville, The Unified Development Code of Danville, Virginia".

SUMMARY

Following unanimous recommendation of the Planning Commission, consider adopting Article 5 "Signs".

BACKGROUND

This City-initiated amendment would incorporate Article 5, "Signs," into the adopted UDC. Article 5 was intentionally reserved when CODE Danville was adopted on December 2, 2025, and became effective on January 1, 2026, so staff could complete additional coordination with VDOT regarding billboard standards and enforcement. That coordination has now been completed, and the proposed article is ready for incorporation. Upon adoption, Article 5 will replace the existing sign regulations currently located in Article 10 of Chapter 41 of the Zoning Code. The proposed article establishes updated and comprehensive sign standards to ensure consistency, safety, and clarity for residents, businesses, and developers. The amendment addresses sign types, placement, and maintenance, while also incorporating VDOT-related requirements for billboard regulation and enforcement. The Planning Commission reviewed the request on May 11, 2026, and voted 6-0 to recommend approval.

RECOMMENDATION

It is recommended that City Council adopt an Ordinance approving the Code Amendment request.

Attachments

1. Ordinance
 2. Sign Code Draft
 3. Planning Commission Recommendation
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026 - ____ . ____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA REPEALING IN ITS ENTIRETY ARTICLE 10, ENTITLED "SIGN REGULATIONS", OF CHAPTER 41, ENTITLED "ZONING" OF THE CODE OF THE CITY OF DANVILLE, VIRGINIA, 1986, AS AMENDED, AND ADOPTING ARTICLE 5 ENTITLED "SIGNS", OF CHAPTER 41 ENTITLED "CODE DANVILLE, THE UNIFIED DEVELOPMENT CODE OF DANVILLE, VIRGINIA".

WHEREAS, the current Article 10, entitled "Sign Regulations", of Chapter 41 entitled "Zoning" of the Code of the City of Danville, Virginia, needs to be repealed; and

WHEREAS, the current language of Chapter 41, entitled "CODE Danville, The Unified Development Code of Danville, Virginia", of the Code of the City of Danville, Virginia, needs to be updated, revised, and reordained; and

WHEREAS, the new Sign Regulations as set forth herein as the new Article 5 entitled "Signs" of Chapter 41, to replace the existing sign regulations.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that it does hereby repeal the existing Article 10, entitled "Sign Regulations of Chapter 41 entitled "Zoning", of the Code of the City of Danville, Virginia, 1986, as amended, and the same is hereby, repealed in its entirety; and

BE IT FURTHER ORDAINED, by the Council of the City of Danville, Virginia, that Article 5, entitled "Signs", of Chapter 41 entitled "CODE Danville, The Unified Development Code of the City of Danville, Virginia", attached hereto and made a part hereof as if fully set out herein, is hereby, accepted, approved, adopted and incorporated into the Code of the City of Danville, Virginia, 1986, as amended.

Approved:

Mayor

Attest:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

ARTICLE 5. - SIGN REGULATIONS

A. Purpose and Intent.

This Article regulates all publicly viewed signs to:

1. Protect the First Amendment right of free speech;
2. Improve, promote, and protect the public health, safety, convenience, and general welfare;
3. Reduce distractions and hazards to pedestrian and vehicle traffic;
4. Protect property values;
5. Keep signs in good repair;
6. Identify locations and facilitate travel;
7. Protect and enhance the aesthetic character of the City's corridors, residential neighborhoods, and business areas; and
8. Further the stated purpose and intent of this Ordinance

B. Sign Permits.

1. **Permits Required.** Signs must not be erected, installed, used, altered, painted, relocated, replaced, or reconstructed until a Sign Permit has been issued by the Zoning Administrator and approved by any applicable public commission or review board, except as allowed in this Article.
2. **Filing of Application and Fees.** Sign Permit applications must be filed with the Zoning Administrator and accompanied by City Council.
3. **Private signs on public land.** Any private sign located on or over City right-of-way, excluding permitted wall signs that project up to 18 inches into the public right-of-way, are prohibited unless:
 4. The Zoning Administrator and any applicable public commission or review board approves the sign permit; and
 5. The sign meets the public right-of-way regulations specified in Chapter 35 Article I entitled "Streets and Sidewalks."
6. **Permit Duration.** If a sign is not installed within six (6) months of the date the permit is issued, the permit expires.
7. Additional permits for foundation and electrical may be required.

C. Sign Definitions.

Some sign terms and concepts are defined specifically for the Zoning Ordinance. The general rules of interpretation contained in this Chapter apply to these definitions:

1. **Abandoned Sign.** A sign that identifies or directs attention to a use that has not been active on the associated parcel for more than 30 continuous days.
2. **Advertising Area:** The area determined from its outside measurements, excluding as a part thereof the height and overall width of supports and supporting structure and any other portion or portions thereof beneath the normal area, upon which an advertisement is posted or intended to be posted.
3. **Advertisement:** Any writing, printing, picture, painting, display, emblem, drawing, sign, or similar device that is posted or displayed outdoors on real property and is intended to

invite or to draw the attention of or solicit the patronage or support of the public to any goods, merchandise, real or personal property, business, services, entertainment, or amusement manufactured, produced, bought, sold, conducted, furnished, or dealt in by any person. "Advertisement" includes any part of an advertisement recognizable as such.

4. *Animated Sign*. A sign utilizing any form of movement, including but not limited to, animation, revolution, vertical or horizontal motion, whether electrical, mechanical, or windblown.
5. *Architectural Elements*. The supports, uprights, bracing, framework, and/or decorative features of any sign structure that do not bear a message. Flagpoles are not considered architectural elements.
6. *Arterial-adjacent area*. An area measured from the nearest edge of the designated arterial right-of-way as shown on the City's Official Zoning map and extending 150 feet perpendicularly and along a line parallel to the right-of-way line.
7. *Art*. Any visual work of artistic expression, including but not limited to, sculptures, murals, monuments, fountains, paintings, or stained glass accessible to public view, on public or private parcels and which does not contain characteristics of an advertising sign or to identify or draw attention to a business, profession, or industry, to the type of products sold, manufactured, or assembled, or to the type of services or entertainment offered or available on the parcels or in the City.
8. *Banner*. A piece of cloth, plastic or other flexible material on which words, letter, figures, colors, designs or symbols are inscribed or affixed for the purposes of advertisement, identification, display, or direction and which is suspended for display, typically from buildings or poles on a temporary or short-term basis.
9. *Billboard*. A sign located in a designated arterial-adjacent area with a sign face that is legible from the arterial right-of-way.
10. *Canopy Sign*. A sign attached to or displayed on a canopy. For the purpose of this Article, a canopy is a permanent, roof-like structure of rigid materials either supported by and extending from a building or freestanding, including marquee or porte-cochere.
11. *Changeable Message Sign*. A sign or part of a sign designed so that characters, letters, or illustrations can be changed or rearranged.
12. *Construction Sign*. A temporary sign which identifies the character of facilities being actively constructed or altered, the anticipated sale, lease or rental of those facilities, or the identity of the persons or firms engaged in the promotion, financing, design, construction, or alteration of such facilities.
13. *Directory Sign*. A subsidiary sign listing the names, uses, or location of various businesses conducted within a building or group of buildings.
14. *Double-Faced Sign*. A sign with two parallel, or nearly parallel, faces back-to-back, and located no more than 24 inches from each other.
15. *Festoons*. A string of ribbons, tinsel, flags, pennants, pinwheels, or similar devices.
16. *Flag*. Any generally rectangular or triangular sign made of cloth, fabric, or other pliable material designed to flow with the movement of the air, which is attached to a pole along the length of only one side of such sign.
17. *Freestanding Sign*. A sign, supported by architectural element(s), and not attached to a building, wall, fence, or structure.
18. *Ghost Sign*. A sign, more than 50 years old, painted on an exterior wall or walls of a building or structure that has become faded due to natural weathering.

19. *Informational Sign.* A sign of a public or quasi-public nature which identifies or locates a hospital, public building, college, university, public parking area, historic area, major tourist attraction, public recreation area or similar public or quasi-public activity, which shall be approved on a case-by-case basis by the Director of Planning/Zoning Administrator.
20. *Legal nonconforming sign:* any sign that was lawfully erected, but that does not comply with the provisions of state law, state regulation, or ordinances adopted by local governing bodies passed.
21. *Marquee.* A permanent structure, awning or canopy projecting beyond a building wall at an entrance to a building or extending along and projecting beyond the building's wall and generally designed and constructed to provide protection against the weather.
22. *Monument Sign.* A ground mounted sign which is mounted on a contiguous base having a minimum width of at least ninety percent (90%) of the sign width and its supporting structure and not attached to any building.
23. *Mural.* A large picture, image, design, or representation of artistic nature painted, adhered, drawn, or sculpted on a vertical exterior building wall which may or may not contain text, logos, or symbols. A mural may not include advertising content.
24. *Nit.* A measurement of how much light a person's eyes receive (luminance) within a given area. A nit is the amount of light output equal to one (1) candela per square meter (cd/m² - a standardized measurement of luminous intensity).
25. *Nonconforming Sign.* Any sign which does not follow the guidelines and requirements specified in this article.
26. *Off-Premise Directional Sign.* A sign which is not located on the same premises as the use to which it refers and which is intended to provide information as to the identity and location of use, but which does not otherwise qualify as an advertising sign.
27. *Primary Wall Frontage.* The facade of a building that includes the main public entrance. If multiple sides of a building have public entrances or face a public or private right-of-way, the Zoning Administrator shall determine the primary wall frontage.
28. *Projecting Sign.* A sign or permanent banner which is attached and perpendicular to the face of a wall of a building and which extends 12 inches or more from the building wall or face, but not more than four (4) feet from said wall.
29. *Roof Sign.* A sign that is attached to, painted on, supported by, or projects above a building roof line or parapet wall.
30. *Seasonal Displays.* Any temporary noncommercial display erected seasonally and not intended to be permanent.
31. *Sign* Any outdoor sign, display, device, figure, painting, drawing, message, placard, poster, billboard, or other thing that is designed, intended, or used to advertise or inform, any part of the advertising or informative contents of which are visible from any traveled way.
32. *Temporary Sign.* Any sign constructed of or affixed to cloth, plastic, sheet, cardboard, wallboard, balloon, or other floating material (permissible at the discretion of the Zoning Administrator), or other materials, intended to be displayed for a limited period, and not permanently attached to a building or the ground. For the purpose of this definition, a "limited period" is defined as not more than 30 days during a period of 365 consecutive days.
33. *Trade Name.* A brand name, trademark, distinctive symbol, or other similar device or thing used to identify particular products or services.
34. *Traveled Way.* The portion of a roadway for the movement of vehicles, exclusive of shoulders.

35. *Visible*. Capable of being seen (whether legible or not) without visual aid by a person of normal visual acuity.
36. *Wall Sign*. A building mounted sign that is attached to, painted on, inscribed upon, or deriving its major support from a building wall. Wall signs include canopy signs, window signs, and projecting signs.
37. *Window Sign*. A sign painted on, physically affixed to, or occupying the view of a building window including upper floor windows and doors, legible from the right or way and limited to 20 percent of the total glass area of the window in which they are placed.

D. General Sign Requirements. The following regulations apply generally to all signs:

1. Accessory Uses. All signs are considered accessory uses and must be located on a parcel with a Permitted Use, or a use allowed by Special Use Permit
2. Number of Signs. Unless noted otherwise:
 - a. Wall Signage. These regulations permit a total area for signs and other features aggregated by each parcel.
 - b. Freestanding signs shall be limited to one (1) per parcel.
3. Responsibility. The owner and/or tenant of the premises and the owner and/or installer of the sign are responsible for any violation of these regulations. Where a sign is installed in accordance with these regulations, any contractor is relieved of further responsibility under these regulations after final approval of the sign by the Zoning Administrator.
4. Maintenance. All signs must be maintained in good condition and appearance. Lights must be in good working order. The Zoning Administrator may remove or cause to be removed any sign which shows gross neglect or becomes damaged or illegible at the owner's expense if the owner or lessee of either the site or the sign fails to correct the violation within 30 days after receiving written notice of violation.
5. Removal. The Zoning Administrator may remove or cause to be removed any sign erected or maintained in conflict with these regulations if the owner or lessee of either the site or the sign fails to correct the violation within 30 days after receiving written notice of violation. Removal of a sign by the Zoning Administrator does not affect any proceedings instituted prior to removal of such sign.
6. Landscaping. A landscaped planting area equal in size to the advertising area is required at the base of all freestanding signs. The planting area must be at least four (4) feet wide and include a combination of low-growing shrubs and ground cover. The landscape treatment shall be designed and maintained to not exceed a height of three (3) feet above the grade.
7. Changeable Message Signs. Changeable message signs, including those with electronic changeable copy panels or zip tracks, are allowed. The changeable message area of the sign may cover the entire maximum allowable sign area. Electronic changeable message panels are allowed with a minimum image duration of eight (8) seconds and without scrolling, flashing, or other animated images.
8. Structural and Safety Characteristics. Structural and safety features and electrical systems must comply with the Virginia Uniform Statewide Building Code. All signs which are illuminated require a separate electrical permit.
9. Illumination Standards. Illuminated signs must be lit with a steady, stationary, and shielded light source directed only at the sign without causing glare for motorists and pedestrians or illumination spill over on neighboring properties.
10. Clear Sight Triangle. At every corner of every intersection of two (2) streets, a clear sight triangle shall be established. A sight triangle is the area contained by the right-of-way lines

of the two (2) streets and a third line that connects two (2) points, where each point is distanced from the intersection of the two (2) right-of-way lines by a distance set forth in Table 4.A-1: Clear Sight Triangle Line Length Calculations.

- a. Within a clear sight triangle, no sign or landscape material shall be erected, altered, planted, or maintained more than three and one-half (3.5) feet above the average center line grade of the intersection.

11. Overlay District. Whenever a sign is proposed for placement in a zoning overlay district and subject to design review by a public commission or other applicable body, the design guidelines for that district apply to the sign and associated architectural elements. If there is a conflict between this Article and the corresponding design guidelines, the design guidelines take precedent.
12. IM, Innovation and Manufacturing Zone. Any property located within the IM-A, IM-C or IM-R shall comply with the regulations of the IM zoning classification and the covenant for each industrial park. Approval from the regulatory agency for each industrial park must be received.

E. Sign Standard Calculations.

1. Sign Area. The surface area of a sign is measured and defined by the area of a rectangular or circular figure that encloses the extreme limits of individual letters, words, symbols, or message of the sign together with any frame. When a sign consists of an irregular shape, exclusive from a rectangle or circle, it is evaluated with a rectangular or circular frame surrounding the outside extents of the sign. The areas for signs consisting of lettering, symbols or figures without a distinguishing frame or border are evaluated as a single sign in the same manner with a calculated frame surrounding the outside extents of all lettering, symbols, or figures. Blank areas within signs of an irregular shape do not include spaces between lettering, symbols, or figures.
2. Frame and bracing elements. Any supporting frame and bracing members of a sign is not included in the sign area or architectural elements calculations if:
 - a. There are two (2) or less such supports per sign;
 - b. Supporting frame and bracing members do not include advertising content;
 - c. No part of the support exceeds six (6) inches in diameter or square; and
 - d. The Zoning Administrator determines the support(s) is not part of the sign's communication.
3. Sign face calculations. The sign area is based upon the most faces viewable from any spot any, as follows:
 - a. Single faced sign: One (1) face counted.
 - b. Double faced sign: One (1) face counted unless any part of the faces is more than two (2) feet apart, then two (2) faces are counted.
 - c. "V" sign width and angle of 45 degree or greater: Two (2) faces counted.
 - d. 3-D sign: Projected to single flat planes, all visible sign faces counted.
 - e. Cylindrical sign: The sign area on each side of the cylinder is calculated by multiplying the height of the cylinder by the diameter of the cylinder.
4. Sign Height. The vertical distance from the average level of the ground or pavement directly below the sign to the highest point of the sign structure, including any support or architectural elements.

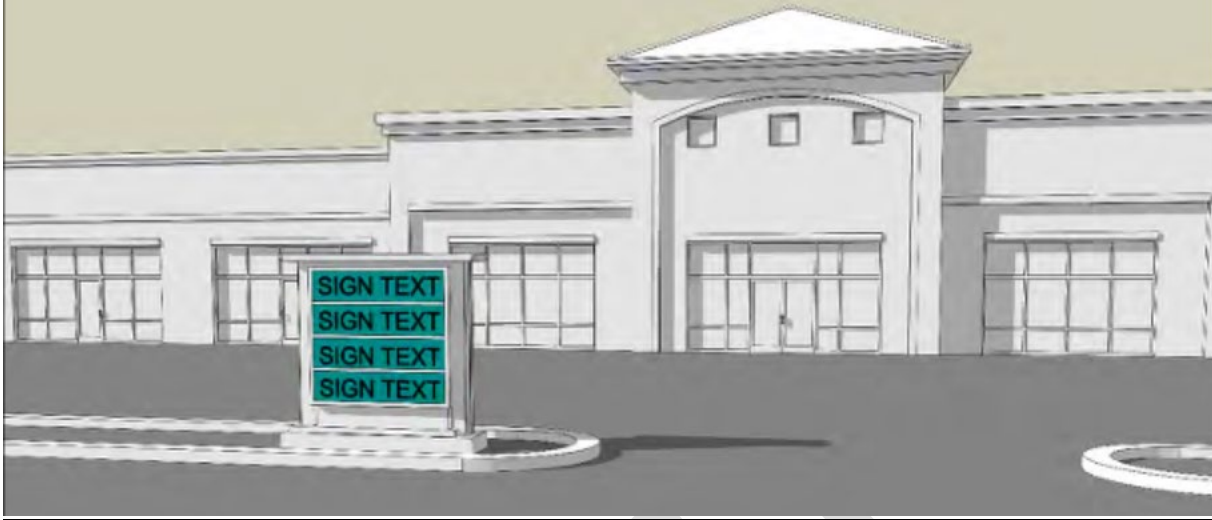
5. Sign Setback. Sign setbacks are measured between the closest part of the subject sign to the closest right-of-way line.
- F. Prohibited Signs. Unless otherwise specified elsewhere in this article, certain signs are not permissible based on inappropriate location, materials, or other manner of display. These prohibited signs are:
1. Flashing signs if they resemble emergency vehicles or traffic signal lights.
 - a. Signs causing visual confusion.
 - b. Permanent pennants, festoons, or banners.
 - c. Permanent commercial signs on fences.
 - d. Roof signs and roof projecting signs.
- G. Exempt Signs The following signs are exempt from the provisions of this article and may be installed without a permit if in accordance with the structural and safety requirements of the Virginia Uniform Statewide Building Code.
1. Traffic Signs and Signals. Signs erected and maintained pursuant to and in discharge of any federal, state, or county government function, or as may be required by law, ordinance, or governmental regulation including official traffic signs and signals, warning devices, and other similar signs as provided in the Manual of Uniform Traffic Control Devices.
 2. Address signs. Signs 30 square inches or less that display names and/or address numbers.
 3. Essential Services Signs. Signs installed by the Federal, State, or City governments when providing public and essential services.
 4. Flags and flagpoles at single family dwellings
- H. Temporary Signs. Signs displayed for a period not to exceed thirty (30) consecutive days.
1. Unless otherwise stated, all temporary signs may be erected only after obtaining a Temporary Sign Permit from the Zoning Administrator.
 2. Temporary sign permits for commercial banners may be issued no more than two (2) times a year per address.
 3. Temporary signs within a residential zoning classification. Each parcel may have up to three (3), six (6) square foot temporary signs, that do not meet the definition of advertisement, at any given time on its associated lot.
 4. Temporary Signs for all other uses. Other uses such as on-site real estate advertisements, political and on-site construction signs may be displayed during the time of associated activity.
 - a. No sign shall be greater than 32 square feet and it shall be removed within 15 days of the date the associated activity ceases.
 - b. The temporary sign permit shall cite the applicant's stated purpose for the sign, the size, type and configuration of the sign, and the time the sign is intended to be displayed as well as any other necessary information necessary to allow the Zoning Administrator to issue the permit.
 - c. The Zoning Administrator determines the use of such signs and displays would be in the public interest and would not result in damage to private property.

- d. The Zoning Administrator may issue a Temporary Sign Permit for a period not to exceed 30 days. This period may be extended by 30 days at the sole discretion of the Zoning Administrator.
- e. If a temporary sign is not removed by the expiration of the time limitation, the Zoning Administrator may remove the sign or display in accordance with § 41.5.D.6. Types of temporary signs.
- f. Commercial promotional signs. Special sales promotion displays in a district when such sales are permitted, including displays incidental to the opening of a new business and special one-time auctions of real or personal property in estate or bankruptcy sales.
- g. Commercial banners. Banners when used in conjunction with a commercial use provided that no more than one banner is provided per use and the banner is removed after 28 days.
- h. Residential banners. Banners when used in conjunction with a residential development providing at least 10 parcels or units, provided that no more than one (1) banner is provided, the-cumulative area of the banners does not exceed 32 square feet, and the banner is not illuminated.
- i. Moored balloon and floating signs. Moored balloon and floating signs tethered to the ground or a structure, provided that the size, type, location, and duration of such sign shall be approved at the sole discretion of the Zoning Administrator.
- j. Temporary portable signs. Temporary portable signs less than 10 square feet in size may be placed without the approval of a Temporary Sign Permit provided that no more than two such signs are provided per use, no such sign is placed within a public right-of-way, and the sign is removed when the use displaying the sign is not in operation.
- k. Temporary portable signs, larger than 10 square feet but not exceeding 32 square feet in area, and which are intended to identify or display information pertaining to an establishment awaiting the delivery of permanent free-standing signage shall be permitted through the approval of a Temporary Sign Permit.

I. Sign Standards by Sign Type

1. Freestanding Signs.

- a. Freestanding signs are allowed in each zoning classification according to Table XX:
- b. Additional freestanding sign standards:
 - i. No more than one (1) freestanding sign is permitted per parcel, except as provided in Table XX.
 - ii. Freestanding signs cannot be within a clear sight triangle.
 - iii. Freestanding signs adjacent to parking areas must be protected in a landscaped island with barrier curbing and/or by bollards.
 - iv. All freestanding signs for non-residential uses must have the parcel's numeric address on the supporting or architectural features. This requirement does not count towards maximum sign area.



2. Wall Signs

- a. Wall signs are allowed in each zoning classification according to Table XX:
- b. Additional wall sign standards:
 - i. Projecting signs may be permitted at 50% of the maximum allowable wall sign area in any zoning district provided the vertical clearance below the sign is at least 10 feet in the NMBD, North Main Business District and RD, River District.
 - ii. In the NMBD, North Main Business District and RD, River District, each building may have up to four (4) additional permanent projecting banners that cannot exceed 50 square feet apiece provided the vertical clearance below each sign is at least 10 feet.
- c. Additional regulations for establishments with gasoline sales permitted by right or special use permit.
 - i. Types of signs permitted shall be flat, canopy, detached, and pump island. See regulations for this zoning district for size requirements.
 - ii. Gasoline Pump Island signs are subject to the following additional conditions:
 - a. Two (2) non-illuminated "self-serve" or "full-serve" signs per pump island not to exceed two (2) square feet each; and
 - b. One (1) fuel price or promotional information sign per fuel pump not to exceed two (2) square feet.

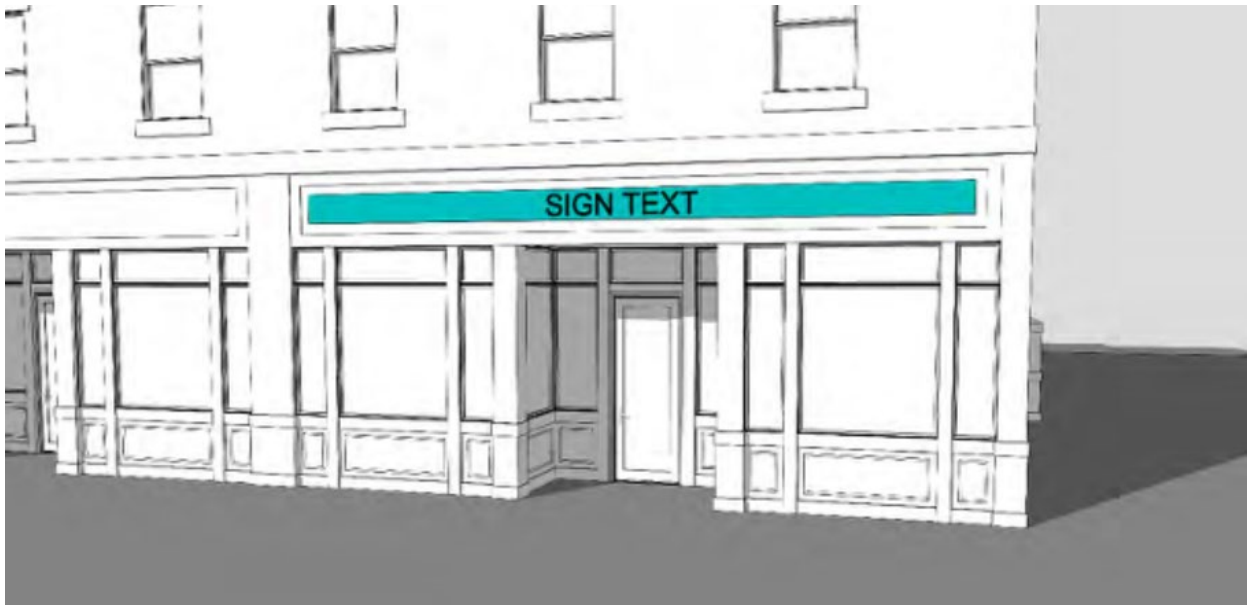




Table XX

| Zoning | | | | |
|--|-----------------------------|---|---|--|
| Classification: | Freestanding: | Setback: | Wall: | |
| Residential Zones (UA, TR, UR, MR, MHPR) | Church- | 32 sq ft, 8 ft height | 5 ft from property line, 10 ft from driveway/alley | 10 sq ft |
| | Multi-unit Development- | 32 sq ft, 8 ft height | | 10 sq ft |
| | Single-unit Development- | 24 sq ft, 8 ft height | | |
| | Nursing Home- | 32 sq ft, 8 ft height | | |
| | B&B- | 12 sq ft, 8 ft height | | |
| | Single-unit-Non-Residential | no freestanding allowed 24 sq ft, 10 ft height | | |
| CB | Single Business- | 24 sq ft, 10 ft height | 10 ft setback | 1 sq ft per primary wall ft, max 32 sq ft |
| | Two or more- | 32 sq ft, 10 ft height | | |
| HB | Single Business- | 75 sq ft, 30 ft height | 10 ft setback | 2 sq ft per primary wall ft |
| | Two or more (under 60,000)- | 125 sq ft, 30 ft height | | |
| | Two or more (over 60,000)- | 175 sq ft, 30 ft height | | |
| IM | Under 60,000 sq ft- | 75 sq ft, 24 ft height | 20 ft setback | 2 sq ft per primary wall ft |
| | Over 60,000 sq ft- | 100 sq ft, 24 ft height | | |

| | | | | |
|-----------------|--|---|---------------|---|
| IS | Public Uses- Private Uses- | 100 sq ft, 12 ft height 25 sq ft, 10 ft height | 10 ft setback | 1 sq ft of primary wall ft |
| RD, NMBD | Single Business- | 16 sq ft, 10 ft height | 5 ft setback | 1 sq ft per primary wall ft, max 32 sq ft |
| | Two or more- | 24 sq ft, 10 ft height | | |
| C | One on each arterial front with primary entrance | Monument 100 sq ft, 10 ft height | 10 ft setback | 2 sq ft per primary wall ft |
| EGD | | Up to 4, 400 sq ft each, 40 ft height | N/A | 50% of façade area |
| MP | One on each arterial front with primary entrance | Monument 75 sq ft, 20 ft height | 10 ft setback | 2 sq ft per primary wall ft at each use |

3. Directory Signs.

- a. Directory signs are allowed in each zoning district according to Table XX:
- b. Additional directory sign standards:
 - i. One (1) directory sign is allowed per commercial building. Directory signs shall be located at least 20 feet from the right-of-way.
 - ii. Three (3) freestanding directory signs are allowed in MP, Metro Plaza District and C, Campus District. One (1) directory sign is allowed in all other zones and districts.
 - iii. Directory signs have 10-foot maximum height.

Table XX

| | |
|--------------|------------------|
| Uses: | Setbacks: |
|--------------|------------------|

| Zoning Classification: | | Maximum Sign Area: | Maximum Sign Height: |
|--|------------------------|---|--|
| Residential Zones (UA, TR, UR, MR, MHPR) | Single-Unit Dwellings | N/A | <div style="display: flex; align-items: center; justify-content: center;"> <div style="text-align: center; margin-right: 20px;"> <p>20 ft from property line, 5 ft from driveway/alley</p> </div> <div style="text-align: center;"> <p>10 ft</p> </div> </div> |
| | All Other Uses | N/A | |
| CB | Freestanding Directory | 8 sq ft with 12 sq ft Architectural Elements | |
| | Wall Directory | 8 sq ft | |
| HB | Freestanding Directory | 24 sq ft with 36 sq ft Architectural Elements | |
| | Wall Directory | 24 sq ft | |
| IM | Freestanding Directory | 24 sq ft with 36 sq ft Architectural Elements | |
| | Wall Directory | 24 sq ft | |
| IS | Freestanding Directory | 8 sq ft with 12 sq ft Architectural Elements | |
| | Wall Directory | 8 sf | |
| RD, NMBD | Freestanding Directory | 8 sq ft with 12 sq ft Architectural Elements | |
| | Wall Directory | 8 sf | |
| C | Freestanding Directory | 24 sq ft with 36 sq ft Architectural Elements | |
| | Wall Directory | 24 sq ft | |
| EGD | Freestanding Directory | | |
| | Wall Directory | | |
| MP | Freestanding Directory | 24 sq ft with 36 sq ft Architectural Elements | |
| | Wall Directory | 24 q ft | |

4. Flags and Flagpoles

- a. A Special Use Permit is required to construct or install a flagpole in any district without the presence of a principal structure.
- b. Flags and flagpoles are limited to a maximum of two (2) per parcel.

- c. Flagpoles may be installed on the earth or attached to the principal structure, provided the point of attachment nor the height of the flagpole exceeds the height of the principal structure.
 - d. The height of a flagpole or point of attachment to the principal structure may not exceed the height of the existing principal structure with a Special Use Permit. Photo simulation of “before and after” or elevation drawings are required with a Special Use Permit request.
 - e. Maximum flag size.
 - i. Within a residential zoning district, the total square footage of flags on display may not exceed 48 square feet.
 - ii. Within a commercial or industrial zoning district, the total square footage of flags on display may not exceed 70 square feet.
 - f. The minimum setback from the base of a flagpole to any property line must equal the height of the pole itself.
5. Abandoned Sign. Any sign face(s), and accompanying supportive or architectural elements no longer in use, must be removed or covered by the owner or lessee of the premises where the sign is located when the business it advertises is no longer on the premises.
- a. Such sign, if not removed within 30 days from the termination of occupancy of such use by such business is in violation, and the Zoning Administrator may cause the abandoned sign face(s) to be removed at the property owner's expense.
 - b. This does not apply to sign listings within a multi-tenant building when tenants change.
 - c. If supportive or architectural elements are not utilized within x days, supports must comply with current regulations; lose non-conformance status.
6. Industrial Park Development Sign.
- a. Located within the IM, Innovation and Manufacturing Zone.
 - b. Located on private property or receives City approval to be in the right-of-way.
 - c. Is erected permanently at the development entrance.
 - d. Permitted sign area may be combined into a single freestanding or monument sign advertising all businesses/industries on the premises. The combined sign area must not exceed 175 square feet. An additional area not exceeding 200 square feet may be architectural elements that support the sign.
7. Murals.
- a. Murals may be permitted on facades of buildings or structures located in the RD, River District and NMBD, North Main Business District.

- b. May not contain advertisement or identify the occupant of a premises or relate solely to the use, business, establishment, or profession conducted, or to a principal product or service sold, offered provided or produced.
 - c. Murals may be of any size.
 - d. Murals may be illuminated.
 - e. Murals larger than 225 square feet require a sign permit.
8. Ghost Signs. Ghost signs are painted on exterior walls and naturally faded over time, are at least 50 years old, and are not covered by any subsequent sign painted over or covering the original. A ghost sign shall be deemed a lawful sign, and may remain, subject to the following:
- a. A Ghost Sign must be visible from a public right-of-way, place, or facility.
 - b. A Ghost Sign may not be enlarged, extended, or modified.
 - c. A Ghost Sign cannot be repainted or refaced to alter or change the wording, composition, or color of the sign.
 - d. No Ghost Sign may be relocated.
 - e. A Ghost Sign may not be repainted and must be removed if the structure or building or use to which it is accessory is destroyed or demolished to an extent exceeding 50% of the appraised value of the principal structure, building or use.
 - f. Application for a Ghost Sign permit must be made by the owner of the building, lot, or parcel on which the sign is to be repainted.
 - g. Applications for a Ghost Sign permit shall be made to the Director of Planning/Zoning Administrator. An additional review by the ARB is required if located in the ARO.
9. Billboards. No permit will be issued for a new billboard in addition to those lawfully in existence on November 30, 1993, except as follows:
- a. Billboards may be allowed in the following zoning classifications: RD, HB, MP, and IM
 - b. Permits.
 - i. No permit may be issued for a new billboard or outdoor advertising sign. The billboard must be in compliance with Section 33.2-1200
 - ii. Permits may not be issued to increase the sign area.
 - iii. A permit is required to alter an existing billboard to an electronic billboard.
 - c. When a billboard is lit, lights shall be static. Lights shall also be shaded or indirect so that they will in no way interfere with vehicular traffic or residential areas.
 - d. Replacement. A lawful billboard or outdoor advertising sign for which a permit has been issued may be replaced with a new billboard or outdoor advertising sign at the same location provided the new sign must not:
 - i. Exceed 300 square feet or the sign area of the existing sign, whichever is less.
 - ii. Be closer than 500 feet to any residential zoning district
 - iii. Be closer than 500 feet to another billboard

- iv. Exceed height of 30 feet
 - v. Project over any property line or any right-of-way line (public or private)
 - e. Landscaping. A well-maintained landscaped planting area equal to at least 75% of the billboard width and four feet in depth at the base of all billboards. The planting area must include a combination of low-growing shrubs and ground cover. The landscape treatment shall be designed and maintained to not exceed a height of three (3) feet above the grade.
 - f. Billboards must be of a single- or two-pole construction. When two (2) poles are used, they will be located at opposite ends of the sign face.
 - g. Maximum billboard height is 30 feet.
 - h. No billboard face may exceed 400 square feet. Billboards may have back-to-back sign faces.
 - i. V-shaped billboards must not exceed an angle of 30°.
 - j. When electronic message signs are provided as part of a billboard face.
 - i. They must not emit more than 3,000 nits in full daylight and 150 nits at nighttime.
 - ii. All electronic billboard signs must have ambient light monitors and automatic dimming equipment that always automatically reduce the brightness level of the sign proportionally to ambient light reduction. To verify compliance with the Zoning Ordinance or other applicable law, the interface that programs an electronic message sign must be made available to City staff for inspection during the permit process (prior to first operation) and upon request.
 - iii. If the interface is not or cannot be made available upon the City's request, the sign must cease operation until the City has been provided proof of compliance with the City Zoning Ordinance.
 - iv. Electronic billboard signs must not change messaging more often than once per 8 seconds and must not appear to, flash, scroll, travel, undulate, pulse, blink, expand, contract, bounce, rotate, spin, twist, or otherwise move.
 - v. All electronic billboard signs must default to an unlit black screen when more than 50% of the light source fails or if the light source is not displaying properly.
- J. Nonconforming Signs. Any sign installed in accordance with all applicable regulations in effect at the time, was lawfully in existence at the time of the effective date of this ordinance, and that does not conform to the provisions of this article is a legally nonconforming sign and may remain, subject to the following:
 - 1. A nonconforming sign must be maintained in good repair and condition.
 - 2. Nonconforming signs may not be enlarged, extended, modified, reconstructed, or structurally altered except in accordance with this Article.
 - 3. A sign support, bracket or pole that is non-conforming due to location may be reused to erect a sign of conforming size.
 - 4. A non-conforming sign may be removed from its on-site location to allow for routine maintenance or repair off-site for 45 days from the date of permit issuance. Such sign must be repaired and reinstalled within the 45-day period. Failure to apply for a permit prior to removal of said sign, or removal of sign for a period longer than 45 days will result in the loss of the legal non-conforming status of the sign.

5. A legal non-conforming sign due to size may be replaced with another sign of legal non-conforming size if said new legal non-conforming sign reduces the previous legal non-conforming sign by a minimum of 50%.
 6. Nonconforming signs must not be repainted or refaced when such action alters or changes the wording, composition, color, or material of the sign unless such a change is specifically authorized by the issuance of a sign permit.
 7. No nonconforming sign may be relocated unless the sign is changed to comply with all requirements of this Article.
 8. A nonconforming sign may not be reconstructed and must be removed if the structure, building or use to which it is accessory is destroyed or demolished to an extent exceeding 50% of the appraised value of the principal structure, building or use.
 9. A nonconforming sign which is destroyed or damaged to an extent exceeding 50 percent of its appraised value may not be altered, replaced, or reinstalled unless it is in conformance with this Article. If the damage or destruction is 50 percent or less of the appraised value, the sign may be restored within 60 days of the damage.
 10. A nonconforming sign which has been abandoned for more than 3 months must be removed. Installation of new signage and supports must comply with current regulations.
 11. In the case of a billboard, such maintenance and repair work as required to keep a nonconforming billboard in sound condition shall be permitted. Any maintenance or change in advertising message shall not be deemed an alteration.
- K. Appeal to the Board of Zoning Appeals. Appeal on the grounds of hardship or on the basis of any other decision by the Director Planning/Zoning Administrator shall be made to the Board of Zoning Appeals. Such an appeal can be made by filing with the Director of Planning/Zoning Administrator a written request within 10 days of the decision of the Director of Planning/ Zoning Administrator. The appeal shall proceed under the law, procedure and rules established for the function of the Board of Zoning Appeals.



CITY OF DANVILLE
Community Development
Division of Planning and Zoning

MEMORANDUM

DATE: MAY 11, 2026
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: CODE AMENDMENT REQUEST PZ26-00221

Code amendment request PZ26-00221 filed by the City of Danville to amend Chapter 41 entitled "CODE Danville The Unified Development Code of Danville, Virginia" of the City of Danville, 2025, as amended. Specifically, amend Article 5 "Signs".

RECOMMENDATION

The Planning Commission, at their May 11, 2026, meeting voted 6-0 to recommend approval of Code Amendment request PZ26-00221.

A handwritten signature in green ink that reads "Steve Petrick" followed by a circled "S" or similar mark.

Mr. Steve Petrick, Chair

Council Letter City of Danville, Virginia



CL - 2718

NEW BUSINESS C.

City Council REGULAR MEETING

Meeting Date: June 2, 2026

Subject: Code Amendment Request Regarding Manufactured homes.

From: Renee Burton, Division Director of Planning

COUNCIL ACTION

1. Public Hearing
2. An Ordinance of the Council of the City of Danville, Virginia Amending Chapter 41 of the Code of the City of Danville, Virginia, 1986, As Amended, Entitled "Code Danville, The Unified Development Code of Danville, Virginia" More Specifically to Amend Item 26 Entitled "Dwelling, Single-Unit Detached" of Section B of Article 3 and to Amend Table 3.A-2 Entitled "Comprehensive Use Permissions Table", of Article 3.A Relating to Manufactured Homes.

SUMMARY

Following unanimous recommendation of the Planning Commission, consider approving Code Amendment Request PZ26-00291. Code Amendment Request PZ26-00291 updates the Unified Development Code to reflect amendments to §§ 15.2 2247 and 15.2 2290 effective July 1, 2026.

BACKGROUND

During the 2026 Session of the Virginia General Assembly, legislation was adopted amending §§ 15.2 2247 and 15.2 2290 of the Code of Virginia, relating to zoning regulations for manufactured housing. The amended state law requires that manufactured homes shall be allowed by right in all agricultural zoning districts and that local zoning ordinances shall not treat manufactured homes differently or more restrictively than site-built single family dwellings in the same zoning district, provided certain criteria are met, including permanent foundation requirements and conversion to real property. The legislation also reaffirms that uniform development standards and historic preservation protection procedures may be applied, so long as those standards apply equally to all residential structures in the applicable zoning district.

The proposed amendments to the UDC include revising references to manufactured dwellings to clarify when such dwellings are not converted to real property, updating the use table to ensure manufactured homes are permitted in zoning districts consistent with state law, adding *manufactured homes (not converted to real property)* as a permitted use in the UA, Urban Agriculture zone, and removing single-unit detached dwellings as a use subject to Special Use Permit approval in the MR, RD, and NMBD districts. These amendments provide clarity within the UDC, ensure consistency among residential uses, and align the UDC with current state law.

The recommended amendments to Chapter 41 entitled "CODE Danville: The Unified Development

Code of Danville, Virginia" of the City of Danville, 2025, as amended, are listed in Exhibit A:

RECOMMENDATION

It is recommended that City Council adopt an Ordinance approving Code Amendment Request PZ26-00291.

Attachments

1. Ordinance
 2. Exhibit A
 3. Exhibit B
 4. HB 655
 5. Planning Commission Recommendation
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026 - _____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING CHAPTER 41 OF THE CODE OF THE CITY OF DANVILLE, VIRGINIA, 1986, AS AMENDED, ENTITLED "CODE DANVILLE, THE UNIFIED DEVELOPMENT CODE OF DANVILLE, VIRGINIA" MORE SPECIFICALLY TO AMEND ITEM 26 ENTITLED "DWELLING, SINGLE-UNIT DETACHED" OF SECTION B OF ARTICLE 3 AND TO AMEND TABLE 3.A-2 ENTITLED "COMPREHENSIVE USE PERMISSIONS TABLE", OF ARTICLE 3.A RELATING TO MANUFACTURED HOMES.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Danville, Virginia, that the report of the City Planning Commission recommending approval of an amendment to Chapter 41 of the Code of the City of Danville, Virginia, 1986, as amended, entitled "CODE Danville, The Unified Development Code of the City of Danville, Virginia", specifically, to amend Article 3.B, Item 26 entitled "Dwelling, single-unit detached", and Table 3.A-2 entitled "Comprehensive Use Permissions Table", attached hereto and a part hereof of as set forth herein as Exhibit A, and the same is hereby, received; and

BE IT FINALLY ORDAINED, by the Council in consideration of said report and the public hearing this day held by Council, specifically, to amend Article 3.B, Item 26 entitled "Dwelling, single-unit detached", and Table 3.A-2 entitled "Comprehensive Use Permissions Table", attached hereto and a part hereof of as set forth herein as Exhibit A, of Chapter 41 of the Code of the City of Danville, Virginia, 1986, as amended, entitled "CODE Danville, The Unified Development Code of the City of Danville, Virginia", be and the same is hereby, amended and reordained to read as follows:

26. Dwelling, single-unit detached
 - a. Maximum number of dwelling units per parcel.
 1. Except where an accessory dwelling unit is permitted, no more than one (1) building containing a dwelling unit shall be allowed on a parcel.
 - b. Water and sewer services.
 1. Public water and sewer service are required.
 - c. Common ownership
 1. Common ownership of the land and the dwelling are required.

Approved:

Mayor

Attest:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

Exhibit A

| Use | Use Standards | UA | TR | UR | MR | MHPR | CB | HB | IS | IM | EGD | RD | C | MP | NMBD |
|---------------------------------|---------------|-----|-----|-----|-----|------|-----|-----|-----|----|-----|-----|-----|-----|------|
| Body art. | | | | | | | | P | | | | P | | | P |
| Brewery | | | | | | | | SUP | | P | | SUP | | | SUP |
| Campground. | 41.3.B.13. | SUP | SUP | | | | | | | | | | | | |
| Cannabis dispensing facility. | | | | | | | | SUP | | | | | | | |
| Car wash. | 41.3.B.14. | | | | | | SUP | P | | | | | | SUP | SUP |
| Catering service. | | | | | | | P | P | | | | P | P | | P |
| Cemetery. | 41.3.B.15. | SUP | SUP | SUP | SUP | SUP | SUP | SUP | SUP | | | | | | |
| Check cashing. | | | | | | | | P | | | | | | | |
| Child day care. | | SUP | SUP | SUP | SUP | SUP | SUP | SUP | SUP | | | SUP | | SUP | SUP |
| Commercial entertainment. | | | | | | | | | | | P | | | | |
| Commercial recreation, indoor. | | SUP | SUP | | SUP | | SUP | SUP | SUP | | | SUP | SUP | SUP | SUP |
| Commercial recreation, outdoor. | 41.3.B.16. | SUP | SUP | | SUP | | SUP | SUP | SUP | | | SUP | | SUP | SUP |
| Community facility. | 41.3.B.17. | P | P | P | P | P | P | P | P | | | P | P | P | P |
| Community facility, private. | | P | P | P | P | P | | | | | | | | | |
| Contractor. | 41.3.B.18. | | | | | | | P | | P | | | | | |
| Cottage court. | 41.3.B.19. | | | | SUP | | | | | | | | | | |
| Distillery. | 41.3.B.20. | | | | | | SUP | P | | P | P | P | | P | P |
| Dormitory. | 41.3.B.21. | | | | SUP | | | | SUP | | | | P | | |
| Drive-through facility. | 41.3.B.22. | | | | | | | AP | | | | | | | |
| Dwelling, duplex. | 41.3.B.23. | SUP | SUP | SUP | P | SUP | | | | | | | | | |
| Dwelling, manufactured home. | 41.3.B.24. | P | | | | P | | | | | | | | | |
| Dwelling, multi-unit. | 41.3.B.25. | SUP | SUP | | P | | P | | | | | P | P | P | P |
| Dwelling, single-unit detached. | 41.3.B.26. | P | P | P | SUP | P | P | | | | | SUP | | | SUP |
| Dwelling, townhouse. | 41.3.B.27. | SUP | SUP | SUP | P | | | | | | | SUP | P | P | SUP |
| Elderly and assisted living. | 41.3.B.28. | | | | SUP | | SUP | | | | | SUP | | | SUP |
| Equipment sales. | | | | | | | | SUP | | P | | | | | |
| Financial institution. | | | | | | | P | P | | P | | P | P | P | P |
| Fortune teller. | | | | | | | | P | | | | | | | SUP |
| Funeral home. | | | | | | | SUP | P | | | | P | | | P |
| Golf course. | | SUP | SUP | | | | | | | P | | | SUP | | |
| Golf driving range. | | SUP | SUP | | | | | | | P | | | SUP | | |
| Greenhouse. | 41.3.B.29. | P | P | | | | SUP | P | | P | | | | | |



CITY OF DANVILLE

Community Development Division of Planning and Zoning

MEMORANDUM

DATE: MAY 11, 2026
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: CODE AMENDMENT REQUEST PZ26-00291

The following amendments are recommended:

Amend Article 3.A, Table 3.A 2 to ensure that manufactured homes are allowed in zoning districts consistent with state law:

1. Add "Dwelling, manufactured home" as a permitted use in UA, Urban Agriculture Zone.
2. Remove "Dwelling, single-unit detached" as permitted by Special Use Permit approval in the MR, Multi-unit Residential Zone, RD, River District, and NMBD, North Main Business District.

Amend Article 3 Section Item 26 as follows. Deletions are stricken through and additions are italicized.

26. Dwelling, single-unit detached
 - a. Maximum number of dwelling units per parcel.
 1. Except where an accessory dwelling unit is permitted, no more than one (1) building containing a dwelling unit shall be allowed on a parcel.
 - b. Water and sewer services.
 1. Public water and sewer service are required.
 - c. ~~Zone-specific use standards.~~
 1. ~~In the MR Zone and RD, single-unit detached dwellings are subject to UR Zone dimensional standards.~~
 2. ~~In the MHP-R Zone, single-unit detached dwellings will be limited to one (1) single-unit detached dwelling per manufactured home park.~~
 - c. *Common ownership*
 1. *Common ownership of the land and the dwelling are required.*

VIRGINIA ACTS OF ASSEMBLY - 2026 SESSION

CHAPTER 19

An Act to amend and reenact §§ 15.2-2247 and 15.2-2290 of the Code of Virginia, relating to zoning; manufactured housing.

[H 655]

Approved March 31, 2026

Be it enacted by the General Assembly of Virginia:

1. That §§ 15.2-2247 and 15.2-2290 of the Code of Virginia are amended and reenacted as follows:

§ 15.2-2247. Applicability of subdivision ordinance to manufactured home parks.

Any locality may designate, by ordinance, the areas within its jurisdiction in which ~~manufactured homes may be located or~~ manufactured home parks may be established, notwithstanding the absence of a zoning ordinance in such locality. Such ordinance may also apply to any of the provisions of §§ 15.2-2241 through 15.2-2245 in the regulation and governing of the location, establishment, and operation of ~~manufactured homes or~~ manufactured home parks. The ordinance may apply to any park or portion thereof licensed as a campground pursuant to Title 35.1 ~~of this Code~~. In the event of irreconcilable conflict between the ordinance and state law, the state law shall supersede the ordinance.

§ 15.2-2290. Uniform regulations for manufactured housing.

A. *Localities adopting and enforcing zoning ordinances under the provisions of this article shall provide that in all agricultural zoning districts, or districts having similar classifications regardless of name or designation, where agricultural, horticultural, or forest uses such as those described in § 58.1-3230 are the dominant use and where site-built housing is allowed, the placement of manufactured homes shall be permitted.*

B. *Localities adopting and enforcing zoning ordinances under the provisions of this article shall provide that, in all ~~agricultural zoning districts or districts having similar classifications regardless of name or designation where agricultural, horticultural, or forest uses such as~~ but not limited to those described in § 58.1-3230 are the dominant use, other than zoning districts listed in subsection A, where site-built housing is allowed, the placement of manufactured ~~houses~~ homes shall be permitted for manufactured homes that are on a permanent foundation (i) converted to real property in accordance with § 46.2-653.1, (ii) constructed so that the certificate of occupancy is issued within five years following the date of manufacture listed on the home's data plate, and (iii) placed on individual lots shall be permitted, subject to development standards that are equivalent to those applicable to site-built single family dwellings within the same or equivalent zoning district. Localities shall not adopt or enforce any zoning, land-use, or development regulation that treats manufactured homes differently or more restrictively than a single-family site-built dwelling allowed in the same zoning district. Nothing in this subsection shall be construed as limiting the authority of localities to adopt ordinances pursuant to §§ 10.1-2206.1 and 15.2-2306 designed to protect existing or future areas of historical or archaeological significance, historical sites, historical landmarks, and historical buildings and structures, or to establish local historical districts.*

~~B.~~ C. *Localities adopting and enforcing zoning regulations under the provisions of this article may, to provide for the general purposes of zoning ordinances, adopt uniform standards, so long as they apply to all residential structures erected within the ~~agricultural zoning district or other districts identified in subsection A of this section incorporating such standards~~. The standards shall not have the effect of excluding manufactured housing built in compliance with the Virginia Manufactured Housing Construction and Safety Standards Law (§ 36-85.2 et seq.).*

~~C.~~ D. *Local zoning ordinances adopting provisions consistent with this section shall not relieve lots or parcels from the obligations relating to manufactured housing units imposed by the terms of a restrictive covenant.*



CITY OF DANVILLE
Community Development
Division of Planning and Zoning

MEMORANDUM

DATE: MAY 11, 2026
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: CODE AMENDMENT REQUEST PZ26-00291

Code Amendment Request PZ26-00291 filed by the City of Danville to amend Chapter 41 entitled "CODE Danville: The Unified Development Code of Danville, Virginia" of the City of Danville, 2025, as amended. Specifically, amend Article 3 Section B Item 24 to amend "Dwelling, manufactured home" and Article 3.A Table 3.A-2 "Comprehensive Use Permissions Table" to amend "Dwelling, manufactured home" and "Dwelling, single-unit detached".

RECOMMENDATION

The Planning Commission, at their May 11, 2026, meeting, voted 6-0 to recommend approval of Code Amendment request PZ26-00291.

Steve Petrick (SK)

Mr. Steve Petrick, Chair

Council Letter

City of Danville, Virginia



CL - 2717

NEW BUSINESS D.

City Council REGULAR MEETING

Meeting Date: June 2, 2026

Subject: Request to Amend Chapter 41 specifically, amend Article 9 "Glossary" to Address Forthcoming State Code Changes.

From: Renee Burton, Division Director of Planning

COUNCIL ACTION

1. Public Hearing
2. An Ordinance of the Council of the City of Danville, Virginia Amending Chapter 41 of the Code of the City of Danville, Virginia, 1986, As Amended, Entitled "Code Danville, The Unified Development Code of Danville, Virginia", More Specifically to Amend Article 9 Entitled "Glossary" by Adding New Definitions and Amending Existing Definitions Relating to Cannabis and Tiny Houses.

SUMMARY

Following unanimous recommendation of the Planning Commission, consider approving Code Amendment Request PZ26-00290. Code Amendment Request PZ26-00290 updates the Unified Development Code to reflect amendments to §§ 15.2 2247, 15.2 2288.9, 4.1 1600, 4.1 1602 and 15.2 2290 effective July 1, 2026.

BACKGROUND

As a result of legislation adopted during the 2026 Session of the Virginia General Assembly, staff has determined that adding and clarifying certain definitions within the Uniform Development Code (UDC) glossary will keep the UDC consistent with newly enacted and amended state statutes as well as provide clearer guidance for applicants, staff, and decision-makers.

Staff proposes several definition updates so the UDC glossary remains easy to use as well as consistent with 2026 changes in state law. The proposed amendments include creating the definition "Nonprofit residential development" to reflect the new by-right residential and mixed-use provisions for qualifying nonprofit and religious properties in § 15.2 2288.9 of the Code of Virginia. They also include updating the "Dwelling, single-unit detached" definition to include a manufactured home that has been converted to real property, consistent with §§ 15.2-2247 and 15.2-2290. Staff also recommends additions and updates to existing cannabis-related terms, so the UDC is in line with definitions now used in §§ 4.1 1600 and 4.1 1602. Finally, staff recommends adding a "Tiny House" definition to give applicants and reviewers a consistent size and construction standard tied to the Virginia Residential Code.

The recommended amendments to Article 9, "Glossary", of Chapter 41 entitled "CODE Danville: The Unified Development Code of Danville, Virginia" of the City of Danville, 2025, as amended, are listed in

Exhibit A:

RECOMMENDATION

It is recommended that City Council adopt an Ordinance to approve Code Amendment Request PZ26-00290.

Attachments

1. Ordinance
 2. Exhibit A
 3. HB 655
 4. Planning Commission Recommendation
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026 - _____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING CHAPTER 41 OF THE CODE OF THE CITY OF DANVILLE, VIRGINIA, 1986, AS AMENDED, ENTITLED "CODE DANVILLE, THE UNIFIED DEVELOPMENT CODE OF DANVILLE, VIRGINIA", MORE SPECIFICALLY TO AMEND ARTICLE 9 ENTITLED "GLOSSARY" BY ADDING NEW DEFINITIONS AND AMENDING EXISTING DEFINITIONS RELATING TO CANNABIS AND TINY HOUSES.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Danville, Virginia, that the report of the City Planning Commission recommending approval of an amendment to Chapter 41 of the Code of the City of Danville, Virginia, 1986, as amended, entitled, "CODE Danville, The Unified Development Code of the City of Danville, Virginia" specifically, to amend Article 9 entitled "Glossary" to add "Nonprofit residential development", "Tiny House", "Cannabis cultivation facility", "Cannabis processing facility", and "Cannabis retail store", and to amend "Dwelling, single-unit detached" and "Cannabis dispensing facility" be, and the same is hereby, received; and

BE IT FINALLY ORDAINED, by the Council in consideration of said report and the public hearing this day held by Council, specifically, to amend Article 9 entitled "Glossary" of Chapter 41 of the Code of the City of Danville, Virginia, 1986, as amended, entitled "CODE Danville, The Unified Development Code of the City of Danville, Virginia", be and the same is hereby, amended and reordained to read as follows:

41.9.A

c. Cannabis cultivation facility.

1. A facility that is licensed by the Virginia Cannabis Control Authority for the cultivation, labeling, and packaging of cannabis plants, flowers, and seeds; and only sells or transfers unprocessed cannabis plants, flowers, and seeds to other licensees of the Virginia Cannabis Control Authority and not to end-use consumers.

d. Cannabis dispensing facility.

1. A facility that meets the following.

- A. Has obtained a permit from the Virginia Board of Pharmacy or Virginia Cannabis Control Authority for the dispensing of cannabis and cannabis products;
- B. Is owned, at least in part, by a pharmaceutical processor; and
- C. Exclusively dispenses cannabis and cannabis products produced by a pharmaceutical processor to registered patients, ~~his registered agent, or, if such patient is a minor or an incapacitated adult, such patient's parent or legal guardian~~ or their agents or guardians without making any retail sales of cannabis or cannabis products to non-patients.

e. Cannabis processing facility.

- 1. A facility that is licensed by the Virginia Cannabis Control Authority for the processing, labeling, and packaging of cannabis and cannabis products; and only sells or transfers cannabis and cannabis products to other licensees of the Virginia Cannabis Control Authority and not to end-use consumers.

f. Cannabis retail store.

- 1. A facility, where any portion thereof, is licensed by the Virginia Cannabis Control Authority for the sale or commercial-related transfer of cannabis and cannabis products to end-use consumers. A Cannabis retail store is not a Cannabis dispensing facility.

aa. Dwelling, single-unit detached.

- 1. A dwelling arranged, intended, or designed to consist of one dwelling unit constructed or assembled on site and entirely surrounded by a yard or other separation from other main buildings on the same parcel or on adjacent parcels. Common ownership of the land and the dwelling are required.
- 2. A manufactured home that has been converted into real property consistent with Va. Code § 15.2-2290. Common ownership of the land and the dwelling are required.

g. Nonprofit residential development.

- 1. A residential or mixed-use development authorized pursuant to Va. Code § 15.2-2288.9.

g. Tiny House.

- 1. A single-unit detached dwelling, 400 square feet or less in floor area, constructed in accordance with Virginia Residential Code.

Approved:

Mayor

Attest:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney



CITY OF DANVILLE

Community Development Division of Planning and Zoning

MEMORANDUM

DATE: MAY 11, 2026
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: CODE AMENDMENT REQUEST PZ26-00291

The following amendments are recommended. Deletions are stricken through and additions are italicized.

Nonprofit residential development.

A residential or mixed-use development authorized pursuant to § 15.2-2288.9 of the Code of Virginia, as amended.

Dwelling, single-unit detached.

1. A dwelling arranged, intended, or designed to consist of one dwelling unit *constructed or assembled on site* and entirely surrounded by a yard or other separation from other main buildings on the same parcel or on adjacent parcels. *Common ownership of the land and the dwelling are required.*
2. *A manufactured home that has been converted into real property consistent with § 15.2-2290 of the Code of Virginia, as amended. Common ownership of the land and the dwelling are required.*

Tiny House.

1. *A single-unit detached dwelling, 400 square feet or less in floor area, constructed in accordance with Virginia Residential Code.*

Cannabis cultivation facility.

1. *A facility that is permitted/licensed by the Virginia Cannabis Control Authority for the cultivation, labeling, and packaging of cannabis plants, flowers, and seeds; and only sells or transfers unprocessed cannabis plants, flowers, and seeds to other licensees of the Virginia Cannabis Control Authority and not to end-use consumers.*

Cannabis dispensing facility.

1. A facility that meets the following.
 - A. ~~Is Has obtained a permit from~~ *permitted/licensed by the Virginia Board of Pharmacy or Virginia Cannabis Control Authority for the dispensing of cannabis and cannabis products;*
 - B. Is owned, at least in part, by a pharmaceutical processor; and

DANVILLE, VA

- C. *Exclusively dispenses cannabis and cannabis products produced by a pharmaceutical processor to a registered patients, his registered agent, or, if such patient is a minor or an incapacitated adult, such patient's parent or legal guardian or their agents or guardians without making any retail sales of cannabis or cannabis products to non-patients.*

Cannabis processing facility.

A facility that is permitted/licensed by the Virginia Cannabis Control Authority for the processing, labeling, and packaging of cannabis and cannabis products; and only sells or transfers cannabis and cannabis products to other licensees of the Virginia Cannabis Control Authority and not to end-use consumers.

Cannabis retail store.

A facility, where any portion of, is permitted/licensed by the Virginia Cannabis Control Authority for the sale or commercial-related transfer of cannabis and cannabis products to end-use consumers. A Cannabis Retail Store is not a Cannabis Dispensing Facility.

VIRGINIA ACTS OF ASSEMBLY - 2026 SESSION

CHAPTER 19

An Act to amend and reenact §§ 15.2-2247 and 15.2-2290 of the Code of Virginia, relating to zoning; manufactured housing.

[H 655]

Approved March 31, 2026

Be it enacted by the General Assembly of Virginia:

1. That §§ 15.2-2247 and 15.2-2290 of the Code of Virginia are amended and reenacted as follows:

§ 15.2-2247. Applicability of subdivision ordinance to manufactured home parks.

Any locality may designate, by ordinance, the areas within its jurisdiction in which ~~manufactured homes may be located or~~ manufactured home parks may be established, notwithstanding the absence of a zoning ordinance in such locality. Such ordinance may also apply to any of the provisions of §§ 15.2-2241 through 15.2-2245 in the regulation and governing of the location, establishment, and operation of ~~manufactured homes or~~ manufactured home parks. The ordinance may apply to any park or portion thereof licensed as a campground pursuant to Title 35.1 ~~of this Code~~. In the event of irreconcilable conflict between the ordinance and state law, the state law shall supersede the ordinance.

§ 15.2-2290. Uniform regulations for manufactured housing.

A. *Localities adopting and enforcing zoning ordinances under the provisions of this article shall provide that in all agricultural zoning districts, or districts having similar classifications regardless of name or designation, where agricultural, horticultural, or forest uses such as those described in § 58.1-3230 are the dominant use and where site-built housing is allowed, the placement of manufactured homes shall be permitted.*

B. *Localities adopting and enforcing zoning ordinances under the provisions of this article shall provide that, in all ~~agricultural zoning districts or districts having similar classifications regardless of name or designation where agricultural, horticultural, or forest uses such as~~ but not limited to those described in § 58.1-3230 are the dominant use, other than zoning districts listed in subsection A, where site-built housing is allowed, the placement of manufactured ~~houses~~ homes shall be permitted for manufactured homes that are on a permanent foundation (i) converted to real property in accordance with § 46.2-653.1, (ii) constructed so that the certificate of occupancy is issued within five years following the date of manufacture listed on the home's data plate, and (iii) placed on individual lots shall be permitted, subject to development standards that are equivalent to those applicable to site-built single family dwellings within the same or equivalent zoning district. Localities shall not adopt or enforce any zoning, land-use, or development regulation that treats manufactured homes differently or more restrictively than a single-family site-built dwelling allowed in the same zoning district. Nothing in this subsection shall be construed as limiting the authority of localities to adopt ordinances pursuant to §§ 10.1-2206.1 and 15.2-2306 designed to protect existing or future areas of historical or archaeological significance, historical sites, historical landmarks, and historical buildings and structures, or to establish local historical districts.*

~~B.~~ C. *Localities adopting and enforcing zoning regulations under the provisions of this article may, to provide for the general purposes of zoning ordinances, adopt uniform standards, so long as they apply to all residential structures erected within the ~~agricultural zoning district or other districts identified in subsection A of this section incorporating such standards~~. The standards shall not have the effect of excluding manufactured housing built in compliance with the Virginia Manufactured Housing Construction and Safety Standards Law (§ 36-85.2 et seq.).*

~~C.~~ D. *Local zoning ordinances adopting provisions consistent with this section shall not relieve lots or parcels from the obligations relating to manufactured housing units imposed by the terms of a restrictive covenant.*



CITY OF DANVILLE
Community Development
Division of Planning and Zoning

MEMORANDUM

DATE: MAY 11, 2026
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: CODE AMENDMENT REQUEST PZ26-00290

Code Amendment Request PZ26-00290 filed by the City of Danville to amend Chapter 41 entitled "CODE Danville The Unified Development Code of Danville, Virginia" of the City of Danville, 2025, as amended. Specifically, amend Article 9 "Glossary" to address forthcoming state code changes.

RECOMMENDATION

The Planning Commission, at their May 11, 2026, meeting, voted 6-0 to recommend approval of Code Amendment request PZ26-00290.

Steve Petrick 

Mr. Steve Petrick, Chair

Council Letter City of Danville, Virginia



CL - 2719

NEW BUSINESS E.

City Council REGULAR MEETING

Meeting Date: June 2, 2026

Subject: Code Amendment Request to Amend Chapter 41 to Specifically Amend Residential Parking Requirements in Article 4. B.

From: Renee Burton, Division Director of Planning

COUNCIL ACTION

1. Public Hearing
2. An Ordinance of the Council of the City of Danville, Virginia Amending Chapter 41 of the Code of the City of Danville, Virginia, 1986, As Amended, Entitled "Code Danville, The Unified Development Code of Danville, Virginia", More Specifically to Amend Item 2 Entitled "Minimum Number of Off-Street Parking Spaces" of Section B of Article 4.

SUMMARY

Following unanimous recommendation of the Planning Commission, consider adopting an amendment to Article 4.B. Code Amendment Request PZ26-00292 updates the Unified Development Code to reflect amendments to §§ 15.2 2290.4 and 15.2 2279, effective July 1, 2026.

BACKGROUND

During the 2026 Session of the Virginia General Assembly, legislation was adopted creating § 15.2 2209.4 of the Code of Virginia and amending § 15.2 2279, relating to minimum off street parking requirements for residential, multifamily, and mixed use development.

Section 15.2 2209.4 states that localities with populations over 20,000 must provide an administrative review process for developers to submit a request to reduce the off-street parking requirements by no less than 20 percent. This can be accomplished by an amendment to Article 4.B of the City of Danville's Unified Development Code. The changes below are suggested. Deletions are stricken through, and additions are italicized.

The recommended amendments to the parking requirements in Article 4.B, of Chapter 41 entitled "CODE Danville: The Unified Development Code of Danville, Virginia" of the City of Danville, 2025, as amended, are listed in Exhibit A:

RECOMMENDATION

It is recommended that City Council adopt an Ordinance approving Code Amendment Request PZ26-00292.

Attachments

1. Ordinance
 2. Exhibit A
 3. HB 888
 4. Planning Commission Recommendation
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026-_____._____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING CHAPTER 41 OF THE CODE OF THE CITY OF DANVILLE, VIRGINIA, 1986, AS AMENDED, ENTITLED "CODE DANVILLE, THE UNIFIED DEVELOPMENT CODE OF DANVILLE, VIRGINIA", MORE SPECIFICALLY TO AMEND ITEM 2 ENTITLED "MINIMUM NUMBER OF OFF-STREET PARKING SPACES" OF SECTION B OF ARTICLE 4.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Danville, Virginia, that the report of the City Planning Commission recommending approval of an amendment to Chapter 41 of the Code of the City of Danville, Virginia, 1986, as amended, entitled "CODE Danville, The Unified Development Code of the City of Danville, Virginia", specifically, to amend Item 2 entitled "Minimum number of off-street parking spaces" of Section B entitled "Parking, Loading, and Stacking Areas", of Article 4 entitled "General Development Standards"; and

BE IT FINALLY ORDAINED, by the Council in consideration of said report and the public hearing this day held by Council, specifically, to amend Item 2 entitled "Minimum number of off-street parking spaces" of Section B entitled "Parking, Loading, and Stacking Areas", of Article 4 entitled "General Development Standards" of Chapter 41 entitled "CODE Danville, The Unified Development Code of the City of Danville, Virginia", of the Code of the City of Danville, Virginia, 1986, as amended, be and the same is hereby, amended and reordained to read as follows:

41.4.B

2. Minimum number of off-street parking spaces.

a. The minimum number of off-street parking spaces required for each use shall be as established in Table 4.B-1: Minimum Number of Required Parking Spaces and according to the rules below.

1. Net floor area shall be the basis for minimum off-street parking space requirements, unless otherwise indicated.
2. In determining the number of fixed seats in a building, 30 linear inches of bench seating shall equal one (1) fixed seat.
3. When the calculation determining the number of required parking spaces results in a fractional space, one (1) space must be provided for that fraction.

4. Mixed use development parking space requirements are the sum of the required spaces computed for different uses.
5. When employees are the basis for a minimum off-street parking space calculation, the maximum number of employees working at any given time shall be used.
6. The Division Director of Planning/ Zoning Administrator may waive or reduce the number of required parking spaces ~~if the following conditions are met~~ through administrative review pending a written request that addresses the following conditions:
 - A. An applicant demonstrates fewer spaces are necessary because the current or proposed use does not need the required spaces or the development provides an alternative parking location;
 - B. The development meets Virginia Uniform Statewide Building Code accessible space requirements;
 - C. The absence or reduction of onsite parking spaces will not negatively impact surrounding properties;
 - D. The development complies with any additional conditions applied when the Division Director of Planning/ Zoning Administrator waives or reduces required off-street parking spaces.
7. A developer of a residential, multifamily or mixed-use development may request a reduction of the minimum off-street parking requirement of no less than 20% in compliance with Va. Code §15.2-2209.4. The request must be submitted in writing to the Director of Planning/Zoning Administrator for administrative review. The written request must address the following conditions:
 - A. The waiver may not be requested for developments of seven (7) or more residential units.
 - B. Demonstrate fewer spaces are necessary because the current or proposed use does not need the required spaces or the development provides an alternative parking location;
 - C. The development meets Virginia Uniform Statewide Building Code accessible space requirements;
 - D. The absence or reduction of on-site parking spaces will not negatively impact surrounding properties;
 - E. The development contains less than ten (10) residential units; and
 - F. The development complies with any additional conditions applied when the Division Director of Planning/ Zoning Administrator waives or reduces required off-street parking spaces.

Approved:

Mayor

Attest:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney



CITY OF DANVILLE

Community Development Division of Planning and Zoning

MEMORANDUM

DATE: MAY 11, 2026
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: CODE AMENDMENT REQUEST PZ26-00292

The following amendments are recommended. Deletions are stricken through and additions are italicized.

Article 4.B. 2

6. The Division Director of Planning/ Zoning Administrator may waive or reduce the number of required parking spaces ~~if the following conditions are met~~ *through administrative review pending a written request that addresses the following conditions:*

- A. An applicant demonstrates fewer spaces are necessary because the current or proposed use does not need the required spaces or the development provides an alternative parking location;
- B. The development meets Virginia Uniform Statewide Building Code accessible space requirements;
- C. The absence or reduction of onsite parking spaces will not negatively impact surrounding properties; and
- D. The development complies with any additional conditions applied when the Division Director of Planning/ Zoning Administrator waives or reduces required off-street parking spaces.

A developer of a residential, multifamily or mixed-use development may request a reduction of the minimum off-street parking requirement of no less than 20% in compliance with §15.2-2209.4. The request must be submitted in writing to the Director of Planning/Zoning Administrator for administrative review. The written request must address the following conditions:

- A. *The waiver may not be requested for developments of seven (7) or more residential units.*
- B. *Demonstrate fewer spaces are necessary because the current or proposed use does not need the required spaces or the development provides an alternative parking location;*
- C. *The development meets Virginia Uniform Statewide Building Code accessible space requirements;*
- D. *The absence or reduction of onsite parking spaces will not negatively impact surrounding properties;*

DANVILLE, VA

- E. The development contains less than ten (10) residential units: and*
- F. The development complies with any additional conditions applied when the Division Director of Planning/ Zoning Administrator waives or reduces required off-street parking spaces.*

VIRGINIA ACTS OF ASSEMBLY - 2026 RECONVENED SESSION

CHAPTER 1075

An Act to amend the Code of Virginia by adding in Article 1 of Chapter 22 of Title 15.2 a section numbered 15.2-2209.4, relating to minimum off-street parking requirements in certain areas.

[H 888]

Approved April 22, 2026

Be it enacted by the General Assembly of Virginia:

1. That the Code of Virginia is amended by adding in Article 1 of Chapter 22 of Title 15.2 a section numbered 15.2-2209.4 as follows:

§ 15.2-2209.4. Minimum off-street parking requirements; designated areas; administrative reductions.

A. As used in this section:

"Bus rapid transit" means a rubber-tired bus transit system with features such as frequent service, dedicated lanes, traffic signal priority, and enhanced stations.

"Designated area" means any parcel located within one-half mile of the entrance to a mass transit or public transportation station or facility. For purposes of this definition, "mass transit or public transportation station or facility" means a building or enhanced structure where members of the general public board or disembark mass transit or public transportation.

"Mass transit or public transportation" means passenger transportation on a fixed route by rubber-tired, rail, or other surface conveyance providing shared-ride service to the general public on a regular and continuing basis, including bus rapid transit or other high-capacity transit service as identified by the Virginia Department of Rail and Public Transportation. "Mass transit or public transportation" does not include school buses, microtransit, charter or sight-seeing services, a vehicular ferry service that serves as a link in the highway network, or a human service agency or other client-restricted transportation.

"Microtransit" means a flexible, on-demand, dynamically routed shared-ride passenger transportation service that operates similarly to traditional public transit but with greater adaptability to individual trip needs.

B. Any locality that has adopted a zoning ordinance pursuant to this chapter shall not require, as a condition of zoning approval, minimum off-street parking for residential, multifamily, or mixed-use development located within a designated area in amounts exceeding the following:

1. One-half of one parking space per dwelling unit for multifamily or mixed-use residential development; and

2. One parking space per dwelling unit for one-family and two-family dwellings and townhouses.

C. No locality shall adopt or enforce any provision of a zoning ordinance that imposes minimum off-street parking requirements for residential, multifamily, or mixed-use development located within a designated area in excess of the limitations set forth in subsection B.

D. Any locality with a population greater than 600,000 may by ordinance impose off-street parking requirements exceeding the limits in subsections B and C for residential, multifamily, or mixed-use development within one-half mile of a locality-managed fixed-route bus stop, provided that the ordinance includes an administrative process allowing an applicant, in connection with a pending rezoning, special exception, proffered condition amendment, site plan, or subdivision plat, to obtain a reduction of at least 25 percent in minimum off-street parking requirements for such development within 1,000 feet of such bus stop. An administrative reduction shall be granted upon the applicant's demonstration that (i) all dwelling units serve households at or below 70 percent of area median income, using income averaging; (ii) due to the unique characteristics of the site or uses on the site, the spaces proposed to be eliminated are unnecessary or infeasible; or (iii) a written shared parking agreement ensures availability of equivalent spaces within 1,000 feet of the subject property.

E. Any locality with a population greater than 20,000 shall, by ordinance, establish an administrative review process in which developers may request a reduction of minimum off-street parking requirements of not less than 20 percent for residential, multifamily, or mixed-use development proposed on parcels not located within a designated area. The ordinance shall include criteria to determine eligibility for, and prescribe procedures for the submission and review of, the administrative reduction authorized by this subsection.



CITY OF DANVILLE
Community Development
Division of Planning and Zoning

MEMORANDUM

DATE: MAY 11, 2026
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: CODE AMENDMENT REQUEST PZ26-00292

Code Amendment Request PZ26-00292 filed by the City of Danville to amend Chapter 41 entitled "CODE Danville: The Unified Development Code of Danville, Virginia" of the City of Danville, 2025, as amended. Specifically, amend residential parking requirements in Article 4. B.

RECOMMENDATION

The Planning Commission, at their May 11, 2026, meeting, voted 6-0 to recommend approval of Code Amendment request PZ26-00292.

Steve Petrick (SU)

Mr. Steve Petrick, Chair

Council Letter

City of Danville, Virginia



CL - 2720

NEW BUSINESS F.

City Council REGULAR MEETING

Meeting Date: June 2, 2026

Subject: Code Amendment Request to Amend Chapter 41 specifically to Amend Article 3 Section B Item 5, "Agricultural use".

From: Renee Burton, Division Director of Planning

COUNCIL ACTION

1. Public Hearing
2. An Ordinance of the Council of the City of Danville, Virginia Amending Chapter 41 of the Code of the City of Danville, Virginia, 1986, As Amended, entitled "Code Danville, The Unified Development Code of Danville, Virginia" More Specifically to Amend Article 3, Section B, Item 5 Entitled "Agricultural Use".

SUMMARY

Following unanimous recommendation of the Planning Commission, consider approving Code Amendment Request PZ26-00301.

BACKGROUND

During the 2026 Virginia General Assembly Session, the state set forth a regulated framework for adult-use cannabis. While this legislation moves Virginia closer to a future retail market, it also makes a clear distinction between cannabis-related activities and traditional agriculture. Cannabis cultivation, processing, and sales are regulated at the state level and are not treated the same as farming or the sale of typical agricultural products. Therefore, classifying cannabis with agricultural products could introduce incompatible commercial activity into areas intended to preserve rural character and agricultural productivity. The proposed amendment reiterates the distinction between traditional agriculture such as crop production and livestock, and regulated commercial cannabis activities, which are more appropriately considered in industrial, commercial, or specifically designated zoning districts.

The proposed amendment to Article 3, Section B, Item 5 helps maintain the purpose of agricultural and rural zoning districts by limiting commercial activity that is unrelated to traditional farming operations. Cannabis-related activities involve additional regulatory and oversight considerations that differ from normal agricultural uses and may be better addressed through specific zoning categories if considered in the future. By adopting this amendment, the City provides clear guidance, supports consistent application of its zoning regulations, and preserves the intended character of agricultural areas. Staff recommends approval of the proposed amendment as drafted.

The recommended amendments to Chapter 41 entitled "CODE Danville: The Unified Development Code of Danville, Virginia" of the City of Danville, 2025, as amended, are listed in Exhibit A.

RECOMMENDATION

It is recommended that City Council adopt an Ordinance approving Code Amendment Request PZ26-00301.

Attachments

1. Ordinance
 2. Exhibit A
 3. Planning Commission Recommendation
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026 - _____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING CHAPTER 41 OF THE CODE OF THE CITY OF DANVILLE, VIRGINIA, 1986, AS AMENDED, ENTITLED "CODE DANVILLE, THE UNIFIED DEVELOPMENT CODE OF DANVILLE, VIRGINIA" MORE SPECIFICALLY TO AMEND ARTICLE 3, SECTION B, ITEM 5 ENTITLED "AGRICULTURAL USE".

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Danville, Virginia, that the report of the City Planning Commission recommending approval of an amendment to Chapter 41 of the Code of the City of Danville, Virginia, 1986, as amended, entitled, "CODE Danville, The Unified Development Code of the City of Danville, Virginia", specifically, to amend Item 5 entitled "Agricultural Use" of Section B entitled "Use Standards", of Article 3 entitled "Uses and Use Standards", be, and the same is hereby, received; and

BE IT FINALLY ORDAINED, by the Council in consideration of said report and the public hearing this day held by Council, specifically, to amend Item 5 entitled "Agricultural Use" of Section B entitled "Use Standards", of Article 3 entitled "Uses and Use Standards" of Chapter 41 entitled "CODE Danville, The Unified Development Code of the City of Danville, Virginia", of the Code of the City of Danville, Virginia, 1986, as amended, be and the same is hereby, amended and reordained to read as follows:

5. Agricultural use.

a. Animals.

1. The raising of animals will be limited to no more than one (1) form of livestock animal or ten (10) poultry animals per every three (3) acres of parcel size.
2. Feed parcels and confinement operations for animals or poultry will be prohibited.

A. The raising of poultry shall be limited to no more than 10 chickens per acre.

b. Sawmills.

1. Sawmills are only permitted as seasonal retail during the harvest. Permanent sawmills are prohibited.

c. Zone-specific use standards.

1. In the UA Zone, agricultural uses may include an indoor or outdoor sales area for the selling of agricultural products produced on the same parcel. In this circumstance, such use shall be considered an accessory use and no off-street

parking spaces shall be required. No on-site consumption of agricultural products shall be allowed.

2. Cannabis, marijuana, and cannabis-derived products, as defined by applicable state law, shall not be classified as agricultural products for the purposes of this section. No on-site retail sales, dispensing, distribution, or other commercial transfer of such products shall be permitted as part of an agricultural use.

32. No agricultural use may be established in the TR Zone unless the parcel complies with the minimum parcel size requirements for parcels in the UA Zone.

Approved:

Mayor

Attest:

City Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney



CITY OF DANVILLE

Community Development Division of Planning and Zoning

MEMORANDUM

DATE: MAY 11, 2026
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: CODE AMENDMENT REQUEST PZ26-00301

The following amendments are recommended. Deletions are stricken through and additions are italicized.

5. Agricultural use.

A. Animals.

1. The raising of animals will be limited to no more than one (1) form of livestock animal or ten (10) poultry animals per every three (3) acres of parcel size.
2. Feed parcels and confinement operations for animals or poultry will be prohibited.

A. The raising of poultry shall be limited to no more than 10 chickens per acre.

B. Sawmills.

1. Sawmills are only permitted as seasonal retail during the harvest. Permanent sawmills are prohibited.

C. Zone-specific use standards.

1. In the UA Zone, agricultural uses may include an indoor or outdoor sales area for the selling of agricultural products produced on the same parcel. In this circumstance, such use shall be considered an accessory use and no off-street parking spaces shall be required. No on-site consumption of agricultural products shall be allowed.

2. *Cannabis, marijuana, and cannabis-derived products, as defined by applicable state law, shall not be classified as agricultural products for the purposes of this section. No on-site retail sales, dispensing, distribution, or other commercial transfer of such products shall be permitted as part of an agricultural use.*

3. No agricultural use may be established in the TR Zone unless the parcel complies with the minimum parcel size requirements for parcels in the UA Zone.



CITY OF DANVILLE
Community Development
Division of Planning and Zoning

MEMORANDUM

DATE: MAY 11, 2026
TO: CITY COUNCIL
FROM: CITY PLANNING COMMISSION
RE: CODE AMENDMENT REQUEST PZ26-00301

Code Amendment Request PZ26-00301 filed by the City of Danville to amend Chapter 41 entitled "CODE Danville: The Unified Development Code of Danville, Virginia" of the City of Danville, 2025, as amended. Specifically, amend Article 3 Section B Item 5, "Agricultural use".

RECOMMENDATION

The Planning Commission, at their May 11, 2026, meeting, voted 6-0 to recommend approval of Code Amendment request PZ26-00301.

A handwritten signature in green ink that reads "Steve Petrick" followed by a circled "SW" in the right margin.

Mr. Steve Petrick, Chair

**Council Letter
City of Danville, Virginia**



CL - 2728

NEW BUSINESS G.

City Council REGULAR MEETING

Meeting Date: June 2, 2026

Subject: Consideration of Changes to the Personnel System

From: Sara Weller, Director of Human Resources

COUNCIL ACTION

An Ordinance of the Council of the City of Danville, Virginia Amending the Personnel System of the City of Danville Providing for the Classification, Compensation, and Employee Development for Employment Positions of the City.

SUMMARY

Attached is an Ordinance amending the Personnel System of the City of Danville providing for the classification, compensation, and employee development of employment positions in the City.

BACKGROUND

Amendments to the City of Danville's Personnel System are submitted no less than annually to City Council for adoption. Proposed changes for Fiscal Year 2027 include revisions to the City of Danville's Personnel System Regulations, compensation plan, and classification plan.

RECOMMENDATION

It is recommended that City Council adopt the attached ordinance amending the City of Danville Personnel System.

Attachments

1. Ordinance
 2. FY27 Schematic List
 3. FY27 Job Descriptions
 4. FY27 Personnel Regulation Changes
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026-____.____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING THE PERSONNEL SYSTEM OF THE CITY OF DANVILLE PROVIDING FOR THE CLASSIFICATION, COMPENSATION, AND EMPLOYEE DEVELOPMENT FOR EMPLOYMENT POSITIONS OF THE CITY.

WHEREAS, certain revisions need to be made to the Personnel System of the City of Danville for the purpose of providing for the Classification of and Compensation for the employment positions of the City, responsibilities hereunder and the administration thereof, and to make other appropriate changes in the provisions of the Personnel System of the City of Danville, as adopted and ordained in Ordinance No. 83-11.16, adopted November 28, 1983; and

WHEREAS, revisions to the Classification system including formatting, editing, and creation of new class descriptions are necessary for alignment with the Compensation system the City Manager upon recommendation of the Director of Human Resources may, during the fiscal year, make necessary adjustments to the Classification system without presentation of each class description to the Council of the City of Danville.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that the Personnel System of the City of Danville be, and is hereby, amended and reordained, as attached hereto and made a part hereof as if fully set out herein; and

BE IT FURTHER ORDAINED that all Chapters, Sections, Subsections, Sub-subsections, Paragraphs, Subparagraphs, Class Descriptions, and provisions of said Personnel System of the City of Danville, as heretofore amended, which are not amended or repealed by this Ordinance, shall continue in full force and effect unless and until the same be, and are hereby, reordained; and

BE IT FINALLY ORDAINED that this Ordinance shall become and be effective on and as of July 1, 2026.

Approved:

Mayor

Attest:

Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

City of Danville Schematic List FY27

| CLASS | CLASS TITLE | GRADE | MINIMUM | MIDPOINT | MAXIMUM |
|--------------|--------------------------------|--------------|----------------|-----------------|----------------|
| 1002 | FILE CLERK | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 1003 | ADMINISTRATIVE SPECIALIST | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 1004 | PROJECT ASSISTANT | GN6 | 40,846.79 | 56,164.34 | 71,481.89 |
| 1005 | SENIOR ADMINISTRATIVE SPECLT | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 1007 | SECRETARY | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 1009 | SENIOR SECRETARY | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 1011 | EXECUTIVE SECRETARY | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 1025 | LEGAL SECRETARY | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 1028 | LEGAL ASSISTANT | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 1029 | JUDICIAL ASSISTANT I | GE3 | 51,954.26 | 71,437.11 | 90,919.95 |
| 1030 | JUDICIAL ASSISTANT II | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 1031 | SENIOR COURT REPORTER | GE3 | 51,954.26 | 71,437.11 | 90,919.95 |
| 1032 | ADMINISTRATIVE ASSISTANT | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 1039 | LAW CLERK | GE3 | 51,954.26 | 71,437.11 | 90,919.95 |
| 1042 | DEPUTY CLERK | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 1045 | DEPUTY REGISTRAR | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 1046 | ASSISTANT DEPUTY REGISTRAR | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 1047 | CITY CLERK | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 1049 | SENIOR ADMINISTRATIVE ASSISTNT | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 1075 | INTERN | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 1101 | CASHIER | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 1102 | SENIOR CASHIER | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 1105 | COLLECTIONS CLERK I | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 1106 | COLLECTIONS CLERK II | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 1107 | SENIOR COLLECTIONS CLERK | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 1108 | CUSTOMER ACCOUNT REPRESENTATIV | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 1111 | DELINQUENT COLLECTIONS CORDNTR | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 1120 | DIV DIR OF CUSTOMER ACCOUNTS | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 1121 | COLLECTIONS CUST ACCT MANAGER | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 1122 | SERV/BILL CUST ACCT MANAGER | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |

| | | | | | |
|------|--------------------------------|------|-----------|------------|------------|
| 1131 | UTILITY BILLING CLERK | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 1133 | UTILITY SPECIAL BILLING CLERK | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 1134 | SENIOR UTILITY BILLING CLERK | GN6 | 40,846.79 | 56,164.34 | 71,481.89 |
| 1137 | AMI SUPPORT TECHNICIAN | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 1139 | SR CUS ACCOUNT/TRAINING REP | GN6 | 40,846.79 | 56,164.34 | 71,481.89 |
| 1201 | ACCOUNT CLERK | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 1203 | SENIOR ACCOUNT CLERK | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 1204 | ACCOUNTING TECHNICIAN | GN6 | 40,846.79 | 56,164.34 | 71,481.89 |
| 1211 | PAYROLL ADMINISTRATOR | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 1220 | ACCOUNTANT III | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 1221 | ACCOUNTANT I | GE1 | 44,542.40 | 61,245.80 | 77,949.21 |
| 1223 | ACCOUNTANT II | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 1224 | BUSINESS SYSTEMS ACCOUNTANT | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 1225 | ACCOUNTING SUPERVISOR | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 1226 | INTERNAL AUDITOR | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 1227 | STAFF AUDITOR | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 1228 | SR INTERNL AUDIT/CASH&RISK MGR | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 1229 | ASSISTANT DIRECTOR OF FINANCE | GE10 | 94,079.33 | 129,359.08 | 164,638.83 |
| 1241 | REAL ESTATE ASSESSMENT CLERK | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 1242 | SENIOR REAL ESTATE ASSEST CLK | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 1246 | REAL ESTATE APPRAISER I | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 1247 | REAL ESTATE APPRAISER II | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 1248 | REAL ESTATE APPRAISER III | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 1249 | DIV DIR REAL ESTATE ASSESSMNT | GE7 | 70,683.20 | 97,189.39 | 123,695.59 |
| 1303 | PRINTER | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 1305 | SENIOR PRINTER | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 1309 | PRINT SHOP TECHNICIAN | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 1311 | PRINT SHOP SUPERVISOR | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 1321 | PURCHASING CLERK | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 1323 | PURCHASING SUPPORT SPECIALIST | GN6 | 40,846.79 | 56,164.34 | 71,481.89 |
| 1324 | VENDOR RELATIONSHIP COORD. | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 1326 | PROCUREMENT OFFICER | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 1327 | DIVISION DIR OF PURCHASING | GE7 | 70,683.20 | 97,189.39 | 123,695.59 |

| | | | | | |
|------|--------------------------------|------|------------|------------|------------|
| 1329 | DIRECTOR OF FINANCE | EXEC | 128,198.57 | 192,297.85 | 256,397.13 |
| 1330 | GRANT ADMINISTRATOR | GE7 | 70,683.20 | 97,189.39 | 123,695.59 |
| 1401 | HR COORDINATOR I | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 1402 | HR COORDINATOR II | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 1404 | HR BUSINESS PARTNER I | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 1406 | ASST DIRECTOR HUMAN RESOURCES | GE9 | 85,526.67 | 117,599.17 | 149,671.67 |
| 1408 | ORGANIZATION DEVELOPMENT CNSLT | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 1409 | DIRECTOR OF HUMAN RESOURCES | EXEC | 128,198.57 | 192,297.85 | 256,397.13 |
| 1410 | HR BUSINESS PARTNER II | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 1411 | HR ASSISTANT | GN6 | 40,846.79 | 56,164.34 | 71,481.89 |
| 1505 | TRAINING & SAFETY MANAGER | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 1509 | APPLICATIONS SPECIALIST III | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 1510 | SOLUTIONS INTEGRATION DEVELOPR | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 1511 | TECHNICAL SUPPORT SPECIALST II | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 1514 | TECHNICAL SUPPORT SPECIALIST I | GN6 | 40,846.79 | 56,164.34 | 71,481.89 |
| 1516 | SENIOR BUS INTEL ANALYST | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 1517 | BUSINESS AND DATA ANALYST III | GN9 | 49,567.09 | 68,154.75 | 86,742.41 |
| 1518 | ADMINISTRATIVE TECH ANALYST I | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 1521 | PROGRAMMER I | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 1524 | DIV DIR APPLICATION SOLUTIONS | GE9 | 85,526.67 | 117,599.17 | 149,671.67 |
| 1525 | PROGRAMMER III | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 1526 | GIS SPECIALIST II | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 1527 | APPLICATIONS SPECIALIST IV | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 1529 | NETWORK ADMINISTRATOR I | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 1530 | APPLICATIONS SPECIALIST I | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 1531 | TECHNICAL SUPPORT MANAGER | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 1532 | DIVN DIR OF INFRA & OPERATIONS | GE9 | 85,526.67 | 117,599.17 | 149,671.67 |
| 1533 | NETWORK ADMINISTRATOR III | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 1534 | SYSTEM ADMINISTRATOR III | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 1535 | NETWORK ENGINEER | GE7 | 70,683.20 | 97,189.39 | 123,695.59 |
| 1537 | PROJECT MANAGER | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 1539 | DEP. CHIEF INFORMATION OFFICER | GE10 | 94,079.33 | 129,359.08 | 164,638.83 |
| 1540 | CHIEF INFORMATION OFFICER | EXEC | 128,198.57 | 192,297.85 | 256,397.13 |

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|-----------------|--|----------------|----------------------|-----------------------|-----------------------|
| 1541 | DIV DIR CLIENT & ADMIN SERVICE | GE7 | 70,683.20 | 97,189.39 | 123,695.59 |
| 1543 | BUSINESS AND DATA ANALYST IV | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 1547 | BUSINESS AND DATA ANALYST II | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 1549 | BUSINESS AND DATA ANALYST I | GN6 | 40,846.79 | 56,164.34 | 71,481.89 |
| 1560 | SOLUTIONS INTEGRATION SPEC | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 1563 | APPLICATIONS SPECIALIST II | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 1565 | PROGRAMMER IV | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 1567 | PROGRAMMER II | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 1569 | GIS SPECIALIST IV | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 1571 | GIS SPECIALIST I | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 1573 | CHIEF SEC OFFICER | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 1575 | NETWORK ADMINISTRATOR II | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 1577 | SYSTEMS ENGINEER | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 1579 | SYSTEMS ADMINISTRATOR IV | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 1581 | SYSTEMS ADMINISTRATOR II | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 1583 | SYSTEMS ADMINISTRATOR I | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 1585 | TECHNICAL SUPPORT SPEC III | GN9 | 49,567.09 | 68,154.75 | 86,742.41 |
| 1586 | TECHNICAL SUPP SPECIALIST IV | GN11 | 57,815.06 | 79,495.70 | 101,176.35 |
| 1731 | GIS COORDINATOR | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 1732 | GIS SPECIALIST III | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 1734 | IT SCADA SYSTEMS ANALYST | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 1810 | ASSISTANT CITY ATTORNEY I | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 1811 | ASSISTANT CITY ATTORNEY II | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 1812 | DEPUTY CITY ATTORNEY | GE9 | 85,526.67 | 117,599.17 | 149,671.67 |
| 1915 | BUDGET ANALYST | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 1918 | ASSISTANT TO THE CITY MANAGER | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 1919 | DIRECTOR OF BUDGET | GE9 | 85,526.67 | 117,599.17 | 149,671.67 |
| 1920 | ECON MOBILITY & OPPORTUNITY MGR | GE9 | 85,526.67 | 117,599.17 | 149,671.67 |
| 1925 | MULTIMEDIA DESIGN MANAGER | GE7 | 70,683.20 | 97,189.39 | 123,695.59 |
| 1927 | PUBLIC INFORMATION OFFICER | GE7 | 70,683.20 | 97,189.39 | 123,695.59 |
| 1930 | VIOLENCE PREVENTION MANAGER | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 1932 | VIOLENCE PREV OUTREACH WORKER | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 1933 | COMMUNITY LIAISON | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |

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|-------------|--|----------------|----------------------|----------------------|-----------------------|
| 1934 | ATHLETIC LIFE COACH | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 1935 | ASSISTANT VIOL PREV MANAGER | GE3 | 51,954.26 | 71,437.11 | 90,919.95 |
| 1970 | TRAVEL COUNSELOR I | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 1971 | TRAVEL COUNSELOR II | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 1972 | VISITOR CENTER MANAGER | GE3 | 51,954.26 | 71,437.11 | 90,919.95 |
| 1973 | MARKETING, COMM SPECIALIST | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 1974 | TOURISM SALES COORDINATOR | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 1975 | SPECIAL PROJECT MANAGER | GE3 | 51,954.26 | 71,437.11 | 90,919.95 |
| 1976 | TOURISM MANAGER | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 1977 | MARKET, COMM, RESRCH MGR | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 1978 | ASST DIR OF ECON DEV & TOURSM | GE9 | 85,526.67 | 117,599.17 | 149,671.67 |
| 1979 | ECONOMIC DEVELOP PROJECT MGR | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 1980 | DIR OF ECONOMIC DEV & TOURISM | EXEC | 128,198.57 | 192,297.85 | 256,397.13 |
| 1981 | ASSISTANT VISITOR CENTER MANAGER | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 1991 | DEPUTY CITY MANAGER | EXEC | 128,198.57 | 192,297.85 | 256,397.13 |
| 1992 | ASSISTANT CITY MANAGER | EXEC | 128,198.57 | 192,297.85 | 256,397.13 |
| 1993 | ASSISTANT CITY MANAGER CFO | EXEC | 128,198.57 | 192,297.85 | 256,397.13 |
| 2001 | PERMIT TECHNICIAN | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 2002 | PLANS EXAMINER | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 2009 | PROP MAINT CODE SUPERVISOR | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 2010 | PROPERTY MAINTENANCE INSPECTOR | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 2013 | BUILDING INSPECTOR | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 2014 | ELECTRICAL INSPECTOR | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 2015 | MECHANICAL INSPECTOR | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 2017 | PLUMBING/CROSS CONNECTION INSP | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 2020 | LEAD SAFE PROGRAM MANAGER | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 2024 | LEAD SAFE PROGRAM COST EST/INSP | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 2025 | INSPECTIONS SUPERVISOR | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 2029 | DIVISION DIR OF INSPECTIONS | GE9 | 85,526.67 | 117,599.17 | 149,671.67 |
| 2041 | COST ESTIMATOR/INSPECTOR | GN6 | 40,846.79 | 56,164.34 | 71,481.89 |
| 2044 | HOUSING GRANT COORDINATOR | GN6 | 40,846.79 | 56,164.34 | 71,481.89 |
| 2045 | HOUSING GRANT ENV REVIEW SPEC | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |

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|-------------|-------------------------------------|------------|------------------|------------------|------------------|
| 2047 | HOUSING & REDEVELOPMENT SPEC | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 2049 | HOUSING & DEV DIVISION DIRECTOR | GE9 | 85,526.67 | 117,599.17 | 149,671.67 |
| 2050 | LONG RANGE NEIGHBRHD PLANNER | GE3 | 51,954.26 | 71,437.11 | 90,919.95 |
| 2055 | SHORT TERM RENTAL TECHNICIAN | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 2061 | PLANNING TECHNICIAN | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 2063 | ASSOCIATE PLANNER | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 2064 | SENIOR PLANNER | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 2099 | DIVISION DIRECTOR OF PLANNING | GE9 | 85,526.67 | 117,599.17 | 149,671.67 |
| 2199 | DIRECTOR OF COMMUNITY DEVELOP | EXEC | 128,198.57 | 192,297.85 | 256,397.13 |
| 3001 | CUSTODIAN | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 3003 | SENIOR CUSTODIAN | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 3005 | CUSTODIAN SUPERVISOR | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 3011 | PUBLIC SERVICE WORKER | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 3012 | PUBLIC SERVICE WORKER/OPERATOR | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 3014 | SOLID WASTE COLLECTOR | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 3016 | GROUNDSKEEPER | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 3019 | CONSTRUCTION WORKER | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 3022 | SANITATION OPERATOR I | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 3024 | SANITATION OPERATOR II | GN6 | 40,846.79 | 56,164.34 | 71,481.89 |
| 3031 | MOTOR EQUIPMENT OPERATOR I | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 3032 | MOTOR EQUIPMENT OPERATOR II | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 3033 | MOTOR EQUIPMENT OPERATOR III | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 3034 | WEIGH MASTER | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 3035 | CCTV TECHNICIAN | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 3036 | HEAVY EQUIPMENT OPERATOR | GN6 | 40,846.79 | 56,164.34 | 71,481.89 |
| 3040 | RECYCLING CENTER OPERATOR | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 3101 | CREW SUPERVISOR | GN6 | 40,846.79 | 56,164.34 | 71,481.89 |
| 3102 | PW CREW SUPERVISOR | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 3105 | GENERAL SUPERVISOR | GN10 | 53,532.46 | 73,607.13 | 93,681.80 |
| 3109 | CEMETERY SUPERVISOR | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 3201 | WAREHOUSE STOCK CLERK | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 3202 | SENIOR WAREHOUSE STOCK CLERK | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 3203 | PW WAREHOUSE CLERK | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |

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| 3303 | BUILDING MAINTENANCE MECH I | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 3304 | BUILDING MAINTENANCE MECH II | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 3305 | BUILDING MAINTENANCE SUPERINT | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 3306 | BUILDING MAINTENANCE MCHNC III | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 3401 | HORTICULTURIST | GN10 | 53,532.46 | 73,607.13 | 93,681.80 |
| 3498 | AUTOMOTIVE SERVICE ATTENDANT | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 3501 | AUTOMOTIVE EQUIPMENT MECH I | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 3511 | AUTOMOTIVE EQUIPMENT MECH II | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 3512 | TRANSIT MECHANIC | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 3515 | WELDER | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 3517 | HEAVY EQUIPMENT MECHANIC | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 3519 | AUTOMOTIVE EQUIPMENT MECH III | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 3521 | AUTOMOTIVE SERVICE TECHNICIAN | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 3525 | EQUIPMENT MAINTENANCE SUPERVIS | GN9 | 49,567.09 | 68,154.75 | 86,742.41 |
| 3601 | SIGN TECHNICIAN | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 3603 | TRAFFIC SIGNAL TECHNICIAN | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 3605 | SR TRAFFIC SIGNAL TECHNICIAN | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 3607 | TRAFFIC CONTROL CREW SUPERVISR | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 3609 | TRAFFIC CONTROL OPS ENGINEER | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 3651 | CODE ENFORCEMENT INSPECTOR | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 3653 | CONSTRUCTION INSPECTOR | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 3655 | CONSTRUCTION INSPECTIONS SUPVR | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 3701 | VAN DRIVER | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 3702 | BUS ATTENDANT | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 3703 | AMTRACK STATION ATTENDANT | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 3710 | TRANSIT DRIVER I | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 3711 | TRANSIT DRIVER II | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 3712 | TRANSPORTATION DISPATCHER | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 3719 | TRANSPORTATION SUPERVISOR | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 3731 | AIRPORT MAINTEN/SECURITY TCH I | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 3733 | AIRPORT MAINTEN/SECURTY TCH II | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 3734 | AIRPORT OPERATIONS TOWER TECH | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 3735 | TRANSPORTATION BLD & GRDS SUPT | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |

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| 3736 | TRANS OPERATIONS & MAINT MGR | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 3748 | DIVISION DIR OF TRANS SERV | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 3749 | DIRECTOR OF TRANSPORATION SERV | EXEC | 128,198.57 | 192,297.85 | 256,397.13 |
| 3801 | ENGINEERING AIDE | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 3802 | SR ENGINEERING TECHNICIAN | GN9 | 49,567.09 | 68,154.75 | 86,742.41 |
| 3803 | ENGINEERING TECHNICIAN | GN6 | 40,846.79 | 56,164.34 | 71,481.89 |
| 3804 | SR PUBLIC WORKS GIS/CAD TECH | GN9 | 49,567.09 | 68,154.75 | 86,742.41 |
| 3805 | SURVEY PARTY SUPERVISOR | GE1 | 44,542.40 | 61,245.80 | 77,949.21 |
| 3815 | PW PROJECT ENGINEER | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 3819 | PW CHIEF ENGINEER | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 3951 | COMMUNICATIONS SYSTEMS MANAGER | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 3965 | DIVISION DIR OF SANITATION | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 3975 | DIVISION DIRECTOR OF BUILDINGS | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 3985 | DIVISION DIRECTOR OF STREETS | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 3990 | DIV DIR OF PW ADMINISTRATION | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 3991 | PW ADMINISTRATIVE MANAGER | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 3993 | PW SR PROJECT MANAGER | GE7 | 70,683.20 | 97,189.39 | 123,695.59 |
| 3994 | PW PROJECT MANAGER | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 3995 | ASST DIR PW/CITY ENGINEER | GE10 | 94,079.33 | 129,359.08 | 164,638.83 |
| 3999 | DIRECTOR OF PUBLIC WORKS | EXEC | 128,198.57 | 192,297.85 | 256,397.13 |
| 4001 | WATER TREATMENT PLT OPTR TRAIN | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 4005 | WATER TREATMENT PLT OPTR III | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 4006 | WATER TREATMENT PLT OPTR II | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 4007 | WATER TREATMENT OPTR I | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 4008 | WATER TREATMENT PLT OPTR SPVR | GN10 | 53,532.46 | 73,607.13 | 93,681.80 |
| 4103 | INDUSTRIAL MECHANIC | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 4104 | SENIOR INDUSTRIAL MECHANIC | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 4355 | WATER TREATMENT MANAGER | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 4360 | WATER CHEMIST | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 4399 | DIVISION DIR WTR/WSTWTR TRTMNT | GE9 | 85,526.67 | 117,599.17 | 149,671.67 |
| 4501 | DISPATCHER | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 4511 | UTILITIES PIPELINE TECH I | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 4512 | W&G HEAVY EQUIPMENT OPERATOR | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |

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| 4513 | W&G SERVICE TECHNICIAN | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 4514 | UTILITIES PIPELINE TECH II | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 4515 | W&G METER TECHNICIAN | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 4516 | UTILITIES PIPELINE TECH III | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 4517 | W&G CORROSION TECHNICIAN | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 4518 | W&G PROJECT MANAGER | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 4519 | W&G CREW SUPERVISOR | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 4521 | W&G CORROSION/WELD SUPVERVSR | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 4529 | W&G CONSTRUCTION CREW SUPERVSR | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 4530 | FLEET & FACILITIES MANAGER | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 4613 | WG GIS ENGINEERING TECHNICIAN | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 4614 | W&G SR GIS/CAD TECHNICIAN | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 4615 | W&G SR ENGINEERING TECHNICIAN | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 4619 | W&G CHIEF ENGINEER | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 4725 | W&G SYSTEMS CONTROL SUPERINTEN | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 4735 | W&G DISTRIBUTION SUPERVISOR | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 4745 | W&G COMPLIANCE COORDINATOR | GN10 | 53,532.46 | 73,607.13 | 93,681.80 |
| 4811 | GAS CONTROL TECHNICIAN | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 4815 | GAS SUPPLY ANALYST | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 4835 | W&G DISTRIBUTION SUPERINTENDEN | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 4899 | DIVISION DIR OF WATER & GAS | GE9 | 85,526.67 | 117,599.17 | 149,671.67 |
| 5101 | ELECTRIC GROUND WORKER | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 5103 | ELECT LINE OH/UG EQUIP OPER | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 5111 | ELECTRIC LINE TECHNICIAN I | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 5112 | ELECTRIC LINE TECHNICIAN II | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 5113 | ELECTRIC LINE TECHNICIAN III | GN10 | 53,532.46 | 73,607.13 | 93,681.80 |
| 5115 | ELECTRIC LINE CREW SUPERVISOR | GN11 | 57,815.06 | 79,495.70 | 101,176.35 |
| 5116 | ELECTRIC VEGETATION ROW SUPER | GN10 | 53,532.46 | 73,607.13 | 93,681.80 |
| 5119 | ELECTRIC DISTRIBUTION SUPT | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 5212 | UTILITY OPERATIONS SUPERVISOR | GN10 | 53,532.46 | 73,607.13 | 93,681.80 |
| 5213 | ELECTRIC SUBSTATION TECHNICIAN | GN9 | 49,567.09 | 68,154.75 | 86,742.41 |
| 5214 | UTILITY OPERATOR | GN9 | 49,567.09 | 68,154.75 | 86,742.41 |
| 5215 | ELECTRIC SUBSTATION SUPERVISOR | GN10 | 53,532.46 | 73,607.13 | 93,681.80 |

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|-------------|---|------------|------------------|------------------|------------------|
| 5219 | ELECTRIC SUBSTATION SUPT | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 5312 | ELECTRIC RIGHT OF WAY TRIMMER | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 5315 | INSPECTOR-CONTRACTOR MANAGER | GN11 | 57,815.06 | 79,495.70 | 101,176.35 |
| 5411 | ELECTRIC METER TECHNICIAN I | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 5413 | ELECTRIC METER TECHNICIAN II | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 5415 | ELECTRIC METER TECHNICIAN III | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 5429 | ELECTRIC METER SUPERVISOR | GN10 | 53,532.46 | 73,607.13 | 93,681.80 |
| 5430 | UTILITY ADMINISTRATIVE ASSISTANT | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 5431 | UTILITIES WAREHOUSE MANAGER | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 5521 | ELECTRIC ENGINEERING AIDE | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 5525 | ELECTRIC GIS/CAD TECHNICIAN | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 5526 | SR ELEC GIS/CAD TECHNICIAN | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 5530 | ELECTRIC ENG & OPS MANAGER | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 5531 | ELECTRIC ENGINEERING TECHNICIN | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 5532 | ELECTRIC SR ENGINEERING TECH | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 5534 | ELEC ENG TECH/COMPLIANCE COOR | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 5535 | ELECTRIC ENGINEERING TECH SPVR | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 5536 | SENIOR ELECTRIC ENGINEER | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 5537 | ELECTRIC ENGINEER | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 5538 | BROADBAND NETWORK ENGINRG TECH | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 5539 | ENGINEERING TECHNICIAN MANAGER | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 5560 | DIVSN DIR OF TELECOMMUNICATION | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 5690 | KEY ACCOUNTS MANAGER | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 5691 | DATA SCIENTIST | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 5695 | DIVISN DIR OF SUPPORT SERVICES | GE9 | 85,526.67 | 117,599.17 | 149,671.67 |
| 5699 | DIVISION DIR OF POWER & LIGHT | GE9 | 85,526.67 | 117,599.17 | 149,671.67 |
| 5995 | ASSISTANT DIR OF UTILITIES | GE10 | 94,079.33 | 129,359.08 | 164,638.83 |
| 5999 | DIRECTOR OF UTILITIES | EXEC | 128,198.57 | 192,297.85 | 256,397.13 |
| 6010 | PUBLIC SAFETY & FACLTY MONITOR | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 6011 | INFORMATION SPECIALIST | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 6012 | CIRCULATION SPECIALIST | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 6015 | LIBRARY SERVICES SPECIALIST | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 6017 | LAW LIBRARY INFO SPECIALIST | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |

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|-------------|-----------------------------------|------------|------------------|-------------------|-------------------|
| 6021 | LIBRARY TECHNOLOGY SPECIALIST | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 6105 | TECHNICAL SERVICES LIBRARIAN | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 6110 | ADULT SERVICES COORDINATOR | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 6111 | YOUTH SERVICES LIBRARIAN | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 6114 | CIRCULATION SUPERVISOR | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 6121 | ADULT SERVICES LIBRARIAN | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 6199 | DIVISION DIRECTOR OF LIBRARY | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 6211 | RECREATION AIDE | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 6213 | RECREATION LEADER | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 6221 | RECREATION PROGRAM SUPERVISOR | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 6225 | RECREATION SPORTS OFFICIAL | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 6233 | RECREATION INSTRUCTOR | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 6311 | RECREATION FACILITY OPERATOR | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 6315 | RECREATION SITE SUPERVISOR | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 6329 | PROGRAM COORDINATOR | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 6330 | P&R PUBLIC RELATIONS SPECIALST | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 6331 | P&R FACILITIES MANAGER | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 6332 | CULTURAL ARTS MANAGER | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 6410 | DIV DIR OF COMMUNITY RECREATIN | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 6415 | P&R FACILITIES & SERVICES PLAN | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 6421 | SPECIAL POPULATION ASSISTANT | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 6425 | DIV DIR OF SPECIAL RECREATION | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 6442 | OUTDOOR REC PROGRAM SUPERVISOR | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 6445 | DIVISION DIRECTOR OF ATHLETICS | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 6556 | TRANSPORTATION GRANT SPEC | GN6 | 40,846.79 | 56,164.34 | 71,481.89 |
| 6558 | DIV DIR PARKS ADMINISTRATION | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 6560 | DIV DIR OF PARKS MAINTENANCE | GE5 | 60,599.45 | 83,324.24 | 106,049.03 |
| 6561 | PARKS SUPERVISOR | GN9 | 49,567.09 | 68,154.75 | 86,742.41 |
| 6562 | PARKS GROUNDSKEEPER I | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 6563 | PARKS GROUNDSKEEPER II | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 6564 | SENIOR PARKS GROUNDSKEEPER | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 6597 | RECREATION PROGRAM DEV MGR | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 6599 | DIRECTOR OF PARKS & RECREATION | EXEC | 128,198.57 | 192,297.85 | 256,397.13 |

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|------|--------------------------------|------|------------|------------|------------|
| 6659 | P&R PROJECT MANAGER | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 7011 | ELIGIBILITY WORKER | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 7012 | SENIOR ELIGIBILITY WORKER | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 7015 | ELIGIBILITY SUPERVISOR | GE3 | 51,954.26 | 71,437.11 | 90,919.95 |
| 7018 | FRAUD INVESTIGATOR | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 7019 | ELIGIBILITY SERVICES MANAGER | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 7025 | CSA COORDINATOR | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 7101 | EMPLOYMENT SERVICE AIDE | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 7105 | EMPLOYMENT SERVICE WORKER | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 7106 | SR EMPLOYMENT SERVICE WORKER | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 7109 | EMPLOYMENT SERVICE SUPERVISOR | GE3 | 51,954.26 | 71,437.11 | 90,919.95 |
| 7111 | SOCIAL SERVICE AIDE | GN2 | 32,973.70 | 45,338.83 | 57,703.97 |
| 7112 | FAMILY SERVICES SPECIALIST | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 7113 | SR FAMILY SERVICES SPECIALIST | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 7115 | CHILD PROTECTIVE SERV. WORKER | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 7117 | FAMILY SERVICES SUPERVISOR | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 7125 | FAMILY SERVICES MANAGER | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 7126 | SNAPET COORDINATOR | GN8 | 38,269.70 | 53,488.11 | 68,706.53 |
| 7198 | DIV DIR TRAINING & OPERATIONS | GE9 | 85,526.67 | 117,599.17 | 149,671.67 |
| 7199 | DIRECTOR OF SOCIAL SERVICES | EXEC | 128,198.57 | 192,297.85 | 256,397.13 |
| 7308 | YOUTH CARE WORKER III | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 7310 | YOUTH CARE WORKER II | GN6 | 40,846.79 | 56,164.34 | 71,481.89 |
| 7311 | YOUTH CARE WORKER I | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 7312 | SENIOR YOUTH CARE WORKER | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 7313 | SHIFT SUPERVISOR | GN9 | 49,567.09 | 68,154.75 | 86,742.41 |
| 7315 | JUVENILE PROGRAM COORDINATOR | GE2 | 48,105.80 | 66,145.47 | 84,185.14 |
| 7316 | JUVENILE TRAINING COORDINATOR | GN9 | 49,567.09 | 68,154.75 | 86,742.41 |
| 7322 | POST DISPOSITIONAL COORDINATOR | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 7323 | ALTERNATIVE DETENTION CASE WKR | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 7325 | NURSE | GN10 | 53,532.46 | 73,607.13 | 93,681.80 |
| 7337 | ASST DIV DIR OF JUVENILE DETEN | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 7339 | DIVN DIR OF JUVENILE DETENTION | GE10 | 94,079.33 | 129,359.08 | 164,638.83 |
| 7401 | CORRECTIONAL OFFICER I | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |

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|-------------|--------------------------------------|-------------|------------------|------------------|-------------------|
| 7402 | CORRECTIONAL OFFICER II | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 7403 | CORRECTIONAL LIEUTENANT | GN11 | 57,815.06 | 79,495.70 | 101,176.35 |
| 7404 | ADMINISTRATIVE LIEUTENANT | GN11 | 57,815.06 | 79,495.70 | 101,176.35 |
| 7405 | CORRECTIONAL CAPTAIN | GN13 | 67,435.48 | 92,723.79 | 118,012.09 |
| 7409 | CHIEF CORRECTIONAL OFFICER | GE9 | 85,526.67 | 117,599.17 | 149,671.67 |
| 7411 | CORRECTIONAL HEALTH ASSISTANT | GN11 | 57,815.06 | 79,495.70 | 101,176.35 |
| 7413 | LICENSED PHYSICIAN | GE10 | 94,079.33 | 129,359.08 | 164,638.83 |
| 7421 | WORK PROGRAM COORDINATOR | GE7 | 70,683.20 | 97,189.39 | 123,695.59 |
| 7422 | CORRECTIONAL TREATMNT SPECLST | GN13 | 67,435.00 | 92,723.79 | 118,012.09 |
| 7425 | SERVICE PROGRAM COORDINATOR | GE7 | 70,683.20 | 97,189.39 | 123,695.59 |
| 7433 | INVESTIGATIVE SERVICES TECH | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 7499 | DIVISIN DIR OF ADULT DETENTION | GE10 | 94,079.33 | 129,359.08 | 164,638.83 |
| 8003 | ECC TELECOMMUNICATOR I | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 8004 | ECC TELECOMMUNICATOR II | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 8005 | EM COMMUNICATIONS TLMNCTR SPR | GN10 | 53,532.46 | 73,607.13 | 93,681.80 |
| 8101 | CERT COORDINATOR | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 8103 | FIREFIGHTER | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 8105 | FIRE FIGHTER/ENGINEER | GN9 | 49,567.09 | 68,154.75 | 86,742.41 |
| 8106 | FIRE SUPPORT ADMINISTRATOR | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 8107 | FIRE LIEUTENANT | GN11 | 57,815.06 | 79,495.70 | 101,176.35 |
| 8108 | FIRE CODE INSPECTOR | GN9 | 49,567.09 | 68,154.75 | 86,742.41 |
| 8109 | FIRE CAPTAIN | GN12 | 62,440.26 | 85,855.36 | 109,270.46 |
| 8110 | 911 EMERGENCY COMMUNICATNS MGR | GE7 | 70,683.20 | 97,189.39 | 123,695.59 |
| 8111 | FIRE LOGISTICS OFFICER | GN12 | 62,440.26 | 85,855.36 | 109,270.46 |
| 8115 | ASSISTANT FIRE MARSHAL | GN12 | 62,440.26 | 85,855.36 | 109,270.46 |
| 8116 | DIV CHIEF FIRE MARSHAL | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 8117 | DIV CHIEF TRAINING & SAFETY | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 8118 | BATTALION CHIEF | GE7 | 70,683.20 | 97,189.39 | 123,695.59 |
| 8120 | DIV CHIEF COMM RISK REDUCTION | GE8 | 77,751.52 | 106,908.33 | 136,065.15 |
| 8295 | DEPUTY FIRE CHIEF | GE9 | 85,526.67 | 117,599.17 | 149,671.67 |
| 8299 | FIRE CHIEF | EXEC | 128,198.57 | 192,297.85 | 256,397.13 |
| 8302 | PD RECORDS & TECHNOLOGY MGR | GE6 | 65,447.40 | 89,990.18 | 114,532.96 |
| 8303 | POLICE RECORDS CLERK | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |

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|------|--------------------------------|------|------------|------------|------------|
| 8304 | QUARTERMASTER | GN4 | 36,353.50 | 49,986.06 | 63,618.62 |
| 8305 | POLICE VIDEO TECHNICIAN | GN3 | 34,622.38 | 47,605.77 | 60,589.17 |
| 8306 | POLICE PROP & EVID TECH | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 8307 | PD ACCREDITATION MANAGER | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 8308 | PD PUBLIC RELATIONS SPECIALIST | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 8311 | PARKING ATTENDENT | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 8315 | SCHOOL CROSSING GUARD | GN1 | 31,403.52 | 43,179.84 | 54,956.16 |
| 8317 | ANIMAL CONTROL OFFICER | GN5 | 38,534.71 | 52,985.23 | 67,435.74 |
| 8501 | PD RECRUITMENT INVESTIGATOR | GN7 | 43,297.60 | 59,534.20 | 75,770.80 |
| 8502 | PD COMMUNITY ENGAGEMENT SPEC | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 8503 | POLICE OFFICER | GN8 | 46,761.41 | 64,296.94 | 81,832.46 |
| 8505 | POLICE CORPORAL | GN10 | 53,532.46 | 73,607.13 | 93,681.80 |
| 8507 | POLICE SERGEANT | GN12 | 62,440.26 | 85,855.36 | 109,270.46 |
| 8510 | POLICE CRIME ANALYST | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 8512 | COMMUNITY RELATIONS LIAISON | GE4 | 56,110.60 | 77,152.07 | 98,193.55 |
| 8513 | POLICE LIEUTENANT | GE7 | 70,683.20 | 97,189.39 | 123,695.59 |
| 8525 | POLICE CAPTAIN | GE9 | 85,526.67 | 117,599.17 | 149,671.67 |
| 8690 | POLICE ASSISTANT CHIEF | GE11 | 103,487.27 | 142,294.99 | 181,102.72 |
| 8695 | POLICE DEPUTY CHIEF | GE12 | 113,835.99 | 156,524.49 | 199,212.99 |
| 8699 | POLICE CHIEF | EXEC | 128,198.57 | 192,297.85 | 256,397.13 |



ASSISTANT VISITOR CENTER MANAGER – 1981

FLSA Status: Exempt

Computer Code: 4

BRIEF DESCRIPTION

This position assists with the management of the daily operations of the City's visitor centers by providing outstanding customer service and accurate information to all customers and visitors; Assists with the guidance of the center's staff, and administration of programs and events at the center; Position reports to the Visitor Center Manager.

ESSENTIAL FUNCTIONS The essential functions of the job are not limited to those listed in the job description. The City retains the discretion to add to or change the duties of the position at any time.

- Submit all reports and required information; Submit staff information for the monthly e-newsletter, daily traveler visitation via internet web-based on-line reporting system and schedules and other monthly reports in excel or word documents in a timely manner.
- Assist in training new staff under the direction of the manager.
- Participates in monthly staff meetings, may lead meeting as directed.
- Represent the City of Danville when requested at local/regional tourism functions.
- Serve as primary liaison with advertising contractor to manage the day-to-day operations of the brochure distribution program; Establish and maintain an open and effective line of communication with the advertising contractor.
- Maintain accurate and current brochure distribution lists, files and inventory.
- Review new brochures and publications to enhance knowledge of Virginia's tourism industry and attractions.
- Actively participate in planning and execution of marketing displays and special events at Visitor Center.
- Provide the traveling public with accurate and understandable information.
- Offer each visitor the opportunity to sign the guest register and receive assistance with lodging reservations.
- Participate in the annual Visitor Center Seminar/Study Tour as offered by the Virginia Tourism Corporation; Typically held in March each year.
- Review and be familiar with the City of Danville's Tourism website to strengthen knowledge of the area tourism assets and special events.
- Uphold organizational values such as excellent customer service, clear communication, and teamwork, while acting fairly and responsibly.
- In the absence of the Visitor Center Manager recruit, train, manage, appraise, evaluate and motivate part time visitor center staff.

ADDITIONAL DUTIES

- Performs additional duties as assigned

JOB REQUIREMENTS

Education and Experience

High School or equivalent required with at least two years of experience in the hospitality industry preferred.

An equivalent combination of education and experience may be considered in lieu of the specific requirements listed above

Certifications/Licenses

Valid Driver's License with acceptable driving record according to City Criteria

Job Knowledge

Advanced knowledge of the subject matter. Complete comprehension of the subject area to solve common and unusual problems, able to advise on technical matters, and serve as a resource on the subject for others.

Reading

Intermediate: Ability to read papers, periodicals, journals, manuals, dictionaries, and thesauruses.

Writing

Intermediate: Ability to write reports, prepare business letters, expositions, and summaries with proper format, punctuation, spelling, and grammar, using all parts of speech.

Math

Intermediate: Ability to deal with a system of real numbers; and practical application of fractions, percentages, ratios/proportions and measurement.

Communication Skills

Recommendations regarding policy development and implementation are made and/or recommended. Contact may involve support of controversial positions or the negotiation of sensitive issues or important presentations. Evaluates customer satisfaction, develops cooperative associations, and utilizes resources to continuously improve customer satisfaction.

Independence and Decision-Making

Normally performs the duty assignment according to his or her own judgment, requesting supervisory assistance only when necessary. Special projects are managed with little oversight and assignments may be reviewed upon completion. Performance reviewed periodically.

Technical Skills

Work requires a comprehensive, practical knowledge of a technical field with use of analytical judgment and decision-making abilities appropriate to the work environment of the organization. Basic computer skills and Microsoft software experience

Fiscal Responsibilities

Completes research for documents, compiles data for computer entry, and/or enters or oversees data entry. Has responsibility for monitoring budget/fiscal expenditures (typically non-discretionary expenditures) for a work unit of less than department size (programs, activities, projects, or small organizational units) or responsibility for fiscal management of capital project(s). May recommend budget allocations.

Supervisory Responsibilities

Supervises and monitors performance for a regular group of employees or department. Provides input on hiring, discipline, work objectives/goals, performance evaluation and work assignments.

PHYSICAL DEMANDS

- Work is medium in nature, exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly; stocking brochure displays, walking, standing, sitting, lifting, carrying, pushing/pulling, reaching, handling, kneeling, and crouching.
- Requires adequate vision, hearing and talking to use a computer, telephone and communicating effectively with others.

NON-PHYSICAL DEMANDS

- Responsible for appropriate use and maintenance of City equipment, tools and other resources, including work time.
- Regular and predictable attendance is expected.

MACHINES, TOOLS, EQUIPMENT, SOFTWARE AND HARDWARE

Typically requires use of standard office equipment, including computer and related hardware and software, and any other equipment as appropriate or required.

WORK ENVIRONMENT

The work is typically performed in an office environment where the noise level is moderate. The employee is expected to use appropriate protective equipment for the assigned task; and any other equipment as apparent or assigned.

ACKNOWLEDGEMENT

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this position. It does not exclude other duties not mentioned that are of similar kind or level of difficulty. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his or her supervision. This description is subject to modification as the needs of the City and requirements of the position change.

SIGNATURE

I have reviewed this description and understand the requirements and responsibilities of the position.

Employee Signature

Date



ASSISTANT CITY MANAGER– 1992

FLSA Status: Exempt

Computer Code: 4

BRIEF DESCRIPTION

The Assistant City Manager supports the City Manager and Deputy City Manager in executing policy, managing operations, and advancing strategic initiatives. This position oversees assigned departments and leads cross-functional projects that support the City's goals. Responsibilities include managing programs such as community wealth building, responding to council and citizen inquiries, and coordinating with internal and external stakeholders. The Assistant City Manager may serve as acting City Manager when the City Manager and Deputy City Manager are unavailable to do so or when specifically designated by the City Manager.

ESSENTIAL FUNCTIONS The essential functions of the job are not limited to those listed in the job description. The City retains the discretion to add to or change the duties of the position at any time.

- Provides leadership and guidance to assigned staff and departments.
- Oversees assigned departments by conducting regular meetings with department heads, setting clear expectations, monitoring performance, and aligning departmental goals with City priorities.
- Supports the development and implementation of community wealth building programs and other strategic initiatives.
- Manages high-impact projects from conception through implementation. Ensures timely execution, budget adherence, and measurable outcomes.
- Responds to inquiries from the City Council, community organizations, and residents related to assigned programs and departments.
- Prepares reports, presentations, and policy recommendations for the City Manager and City Council.
- Coordinates special projects and interdepartmental initiatives.
- Participates in the development and oversight of departmental budgets.
- Represents the City in community meetings, public forums, and regional collaborations.

ADDITIONAL DUTIES

- Participates in interdepartmental teams and task forces.
- Engages in public speaking and community outreach.
- Performs additional duties to support operational requirements as assigned.

JOB REQUIREMENTS

Education and Experience

Master's Degree in public administration, finance, law, business or related field and five to seven years of relevant experience.

An equivalent combination of education and experience may be considered in lieu of the specific requirements listed above.

Certifications/Licenses

- Valid driver's license and acceptable driving record according to City criteria

Job Knowledge

Complete mastery and understanding of the subject. This level is normally reserved for unusually exacting or responsible positions required to originate hypotheses, concepts, or approaches.

Reading

Advanced: Ability to read literature, books, reviews, scientific or technical journals, abstracts, financial reports, and/or legal documents.

Writing

Advanced: Ability to write complex reports, policy proposals, editorials, journals, speeches, manuals, or critiques.

Math

Advanced: Ability to apply fundamental concepts of theories, work with advanced mathematical operations methods and functions of real and complex variables.

Communication Skills

Highly sophisticated and involve final decisions or recommendations regarding policy development and implementation. Interaction with others outside the organization requires exercising participative management skills that support team efforts and quality processes.

Independence and Decision-Making

Normally performs the duty assignments with substantial discretion and within broad parameters defined by general organizational requirements and accepted practices. Overall results determine job performance.

Technical Skills

Advanced skills and knowledge in approaches and systems, which affect the design and implementation of major programs and/or processes organization wide. Independent judgment and decision-making abilities are necessary to apply technical skills effectively.

Fiscal Responsibilities

Final approval of City-wide budgetary recommendations. Monitors progress toward fiscal objectives and adjusts plans as necessary to reach them.

Supervisory Responsibilities

Manages, monitors and directs the work performance of assigned departments. Evaluates program/work objectives and effectiveness, establishes road organizational goals and realigns work and staffing assignments in one or more departments.

PHYSICAL DEMANDS

- Work is sedentary in nature, requiring sitting and occasional light physical exertion.
- Adequate vision, hearing and talking to use a computer, telephone and communicate effectively with others including public presentations.

NON-PHYSICAL DEMANDS

- May frequently experience time pressure, multitasking and working closely with others as a part of a team.
- Occasional irregular work schedules, frequently changing tasks and tedious or exacting work.
- Responsible for appropriate use and maintenance of City equipment, tools and other resources, including work time.
- Regular and predictable attendance is expected.
- Residency within the City of Danville VA is required.

MACHINES, TOOLS, EQUIPMENT, SOFTWARE, AND HARDWARE:

Typically requires use of standard office equipment to included telephone, computer, Microsoft Office and related software and hardware

WORK ENVIRONMENT

The work is normally performed in an office setting, primarily at a desk in a quiet environment. The employee is not exposed to environmental hazards and does not normally require the use of protective equipment.

ACKNOWLEDGEMENT

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this position. It does not exclude other duties not mentioned that are of similar kind or level of difficulty. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his or her supervision. This description is subject to modification as the needs of the City and requirements of the position change.

SIGNATURE

I have reviewed this description and understand the requirements and responsibilities of the position.

Employee Signature

Date



ASSISTANT CITY MANAGER/CFO – 1993

FLSA Status: Exempt

Computer Code: 4

BRIEF DESCRIPTION

The Assistant City Manager supports the City Manager and Deputy City Manager in executing policy, managing operations, and advancing strategic initiatives. This position oversees assigned departments and leads cross-functional projects that support the City's goals. Responsibilities include managing programs such as community wealth building, responding to council and citizen inquiries, and coordinating with internal and external stakeholders. The Assistant City Manager may serve as acting City Manager when the City Manager and Deputy City Manager are unavailable to do so or when specifically designated by the City Manager. Also serving as the City's Chief Financial Officer, this position oversees the overall financial health of the City, providing general management of the City's debt and investments, as well as coordinating and tracking financing for significant projects and programs.

ESSENTIAL FUNCTIONS The essential functions of the job are not limited to those listed in the job description. The City retains the discretion to add to or change the duties of the position at any time.

- Provides leadership and guidance to assigned staff and departments.
- Oversees assigned departments by conducting regular meetings with department heads, setting clear expectations, monitoring performance, and aligning departmental goals with City priorities.
- Supports the development and implementation of community wealth building programs and other strategic initiatives.
- Manages high-impact projects from conception through implementation. Ensures timely execution, budget adherence, and measurable outcomes.
- Responds to inquiries from the City Council, community organizations, and residents related to assigned programs and departments.
- Prepares reports, presentations, and policy recommendations for the City Manager and City Council.
- Coordinates special projects and interdepartmental initiatives.
- Participates in the development and oversight of departmental budgets.
- Represents the City in community meetings, public forums, and regional collaborations.
- Oversees the Budget Office and provides general direction for the City's annual budget preparation.
- Presents monthly financial reports to City Council
- Serves as Treasurer to the Danville Pittsylvania Regional Industrial Facility Authority and any other City-affiliated boards as directed by the City Manager.
- Provides overall direction for the City's debt structure and investment strategy

ADDITIONAL DUTIES

- Participates in interdepartmental teams and task forces.
- Engages in public speaking and community outreach.
- Performs additional duties to support operational requirements as assigned.

JOB REQUIREMENTS

Education and Experience

Master's Degree in public administration, finance, law, business or related field and five to seven years of relevant experience.

An equivalent combination of education and experience may be considered in lieu of the specific requirements listed above.

Certifications/Licenses

- Valid driver's license and acceptable driving record according to City criteria

Job Knowledge

Complete mastery and understanding of the subject. This level is normally reserved for unusually exacting or responsible positions required to originate hypotheses, concepts, or approaches.

Reading

Advanced: Ability to read literature, books, reviews, scientific or technical journals, abstracts, financial reports, and/or legal documents.

Writing

Advanced: Ability to write complex reports, policy proposals, editorials, journals, speeches, manuals, or critiques.

Math

Advanced: Ability to apply fundamental concepts of theories, work with advanced mathematical operations methods and functions of real and complex variables.

Communication Skills

Highly sophisticated and involve final decisions or recommendations regarding policy development and implementation. Interaction with others outside the organization requires exercising participative management skills that support team efforts and quality processes.

Independence and Decision-Making

Normally performs the duty assignments with substantial discretion and within broad parameters defined by general organizational requirements and accepted practices. Overall results determine job performance.

Technical Skills

Advanced skills and knowledge in approaches and systems, which affect the design and implementation of major programs and/or processes organization wide. Independent judgment and decision-making abilities are necessary to apply technical skills effectively.

Fiscal Responsibilities

Final approval of City-wide budgetary recommendations. Monitors progress toward fiscal objectives and adjusts plans as necessary to reach them.

Supervisory Responsibilities

Manages, monitors and directs the work performance of assigned departments. Evaluates program/work objectives and effectiveness, establishes road organizational goals and realigns work and staffing assignments in one or more departments.

PHYSICAL DEMANDS

- Work is sedentary in nature, requiring sitting and occasional light physical exertion.
- Adequate vision, hearing and talking to use a computer, telephone and communicate effectively with others including public presentations.

NON-PHYSICAL DEMANDS

- May frequently experience time pressure, multitasking and working closely with others as a part of a team.
- Occasional irregular work schedules, frequently changing tasks and tedious or exacting work.
- Responsible for appropriate use and maintenance of City equipment, tools and other resources, including work time.
- Regular and predictable attendance is expected.
- Residency within the City of Danville VA is required.

MACHINES, TOOLS, EQUIPMENT, SOFTWARE, AND HARDWARE:

Typically requires use of standard office equipment to included telephone, computer, Microsoft Office and related software and hardware

WORK ENVIRONMENT

The work is normally performed in an office setting, primarily at a desk in a quiet environment. The employee is not exposed to environmental hazards and does not normally require the use of protective equipment.

ACKNOWLEDGEMENT

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this position. It does not exclude other duties not mentioned that are of similar kind or level of difficulty. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his or her supervision. This description is subject to modification as the needs of the City and requirements of the position change.

SIGNATURE

I have reviewed this description and understand the requirements and responsibilities of the position.

Employee Signature

Date



LONG RANGE AND NEIGHBORHOOD PLANNER – 2050

FLSA Status: Exempt

Computer Code: 4

BRIEF DESCRIPTION

Responsible for the implementation strategy of the Comprehensive Plan and Neighborhood Action Plan for the Planning Division. Maintains a comprehensive knowledge of the long-range vision of the City of Danville, updates to state laws, planning trends and methods, and public outreach strategies. Coordinates community engagement and programs designed to strengthen neighborhoods for the Planning Division according to the Neighborhood Action Plan. Performs customer service; receives and responds to requests for information related to long-range planning processes and procedures; provides information and answers questions regarding planning activities; interprets and explains applicable local, state, and federal, codes, ordinances, regulations, standards, and specifications.

ESSENTIAL FUNCTIONS The essential functions of the job are not limited to those listed in the job description. The City retains the discretion to add to or change the duties of the position at any time.

- Serves as a technical expert for long range and neighborhood planning through oversight of the City's Comprehensive Plan. Manages the implementation and annual reporting of the City's Comprehensive Plan, Implementation Strategy, and Neighborhood Action Plan.
- Reviews, manages, and processes complex long range planning requests/projects in conformance with the Comprehensive Plan, Development Code, and other adopted plans, studies, and development standards.
- Manages neighborhood plan development, outreach, and implementation, assisting neighborhoods with forming neighborhood associations and neighborhood maintenance and enhancement.
- Develops and manages neighborhood and community engagement strategies for the Planning Division and the department.
- Maintains files, records, and prepares reports related to grant activities for grants issued and received.
- Reviews and analyzes rezoning, subdivision, and site plans for comprehensive plan compliance.
- Maintains a comprehensive knowledge of the long-range vision of the City of Danville, updates to state laws, planning trends and methods, and public outreach strategies; recommends changes and updates to planning regulations and policies in relation to changing demographics and other population shifts and updates and additions to laws and regulations.
- Provides customer service; receives and responds to requests for information related to long-range planning processes and procedures; provides information and answers questions regarding planning activities; interprets and explains applicable local, state, and federal, codes, ordinances, regulations, standards, specifications, policies and procedures; initiates problem resolution and/or negotiates resolution with various stakeholders.

ADDITIONAL DUTIES

- Performs additional duties as assigned

JOB REQUIREMENTS

Education and Experience

Bachelor's Degree in Public Administration, Planning, or a related field; and a minimum of two years of professional level experience in long range planning.

An equivalent combination of education and experience may be considered in lieu of the specific requirements listed above

Certifications/Licenses

- Valid Driver's License with acceptable driving record according to City Criteria

Job Knowledge

Advanced knowledge of the subject matter. Complete comprehension of the subject area to solve common and unusual problems, able to advise on technical matters, and serve as a resource on the subject for others.

Reading

Advanced: Ability to read literature, books, reviews, scientific or technical journals, abstracts, financial reports, and/or legal documents.

Writing

Advanced: Ability to write editorials, journals, speeches, manuals, or critiques.

Math

Advanced: Ability to apply fundamental concepts of theories, work with advanced mathematical operations methods and functions of real and complex variables.

Communication Skills

Decisions regarding interpretation of existing policies may be made. Contacts may involve stressful, negative interactions requiring high levels of tact and the ability to respond to aggressive interpersonal interactions. Elements of persuasion may be necessary to gain cooperation and acceptance of ideas.

Independence and Decision-Making

Normally performs the duty assignment according to his or her own judgment, requesting supervisory assistance only when necessary. Special projects are managed with little oversight and assignments may be reviewed upon completion. Performance reviewed periodically.

Technical Skills

Work requires a comprehensive, practical knowledge of a technical field with use of analytical judgment and decision-making abilities appropriate to the work environment of the organization.

Fiscal Responsibilities

Completes research for documents, compiles data for computer entry, and/or enters or oversees data entry. Has responsibility for monitoring budget/fiscal expenditures (typically non-discretionary expenditures) for a work unit of less than department size (programs, activities, projects or small organizational units) or responsibility for fiscal management of capital project(s). May recommend budget allocations.

Supervisory Responsibilities

May occasionally direct helpers, assistants, seasonal employees, interns or temporary employees.

PHYSICAL DEMANDS

- Light physical effort, exerting up to 20 lbs. occasionally, 10 lbs, frequently, or negligible amounts constantly.
- Adequate vision, hearing, talking to use computer, telephone and communicate effectively with others.
- Frequent standing, sitting, lifting, walking, carrying, reaching, handling, fine dexterity, kneeling, climbing, hearing, talking.
- Occasional pushing/pulling, crouching, crawling, bending, twisting, balancing.

NON-PHYSICAL DEMANDS

- Responsible for appropriate use and maintenance of City equipment, tools and other resources, including work time.
- Regular and predictable attendance is expected.
- Frequently experiences performing multiple tasks simultaneously, frequent change of tasks, working closely with others as part of a team, and noisy/distracting environment.
- May occasionally experience time pressure, emergency situations.
- Rarely experience irregular work schedule/overtime, tedious or exacting work.

MACHINES, TOOLS, EQUIPMENT, SOFTWARE AND HARDWARE

Typically requires use of standard office equipment and telephone, and related software and hardware; and any other tools and equipment as appropriate or as assigned.

WORK ENVIRONMENT

This work is performed in an office environment and sites. There may be respiratory hazards weekly; noise and vibration, wetness/humidity monthly; and seasonal exposure to extreme temperatures. There are occasional mechanical and fire hazards, physical danger, or abuse. There is rare exposure to chemical and electrical hazards. Requires employee to wear protective equipment as apparent or assigned, if any.

ACKNOWLEDGEMENT

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SIGNATURE

I have reviewed this description and understand the requirements and responsibilities of the position.

Employee Signature

Date



RECREATION PROGRAM DEVELOPMENT MANAGER – 6597

FLSA Status: Exempt

Computer Code: 4

BRIEF DESCRIPTION

Directs, manages, supervises and coordinates the recreation activities and operations of the divisions of Community Recreation, Special Recreation, and Athletics within the City's Parks and Recreation Department; plans and coordinates comprehensive programs including, but not limited to, recreation, volunteer, cultural, health, and leisure programs, therapeutic, senior programming, special events, coordinates assigned activities with other divisions, departments and outside agencies; provides highly responsible and complex administrative support to the Director of Parks and Recreation; and performs related work as required.

ESSENTIAL FUNCTIONS The essential functions of the job are not limited to those listed in the job description. The City retains the discretion to add to or change the duties of the position at any time.

- Assumes management responsibility for assigned services and activities of the Department's Recreation Divisions including planning and supervising comprehensive recreational programs in line with industry accreditation standards.
- To align recreation service delivery with the intent of seeking CAPRA accreditation.
- Manages and participates in the development and implementation of goals, objectives, policies, and priorities for assigned programs; recommends and administers policies and procedures.
- Monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; recommends, within departmental policy, appropriate service and staffing levels.
- Plans, directs, coordinates, and reviews the work plan for assigned recreation staff include those involved in organizing and encouraging the formation of clubs, teams, leagues, and special events; assigns work activities, projects, and programs; reviews and evaluates work products, methods, and procedures to ensure safe work practices, work quality, and accuracy and to ensure compliance to applicable rules, policies, and procedures; meets with staff to identify and resolve problems.
- Employs, supervises, trains, motivates, disciplines and evaluates division staff in a consistent, fair and uniform manner.
- Works with staff to evaluate community needs and interests; prepares community surveys; ensures that facilities, programs, and activities are meeting the changing needs of the community; recommends new recreation programs; forecasts trends and develops curriculum.
- Participates in the development and administration of the department's annual budget; participates in the forecast of funds needed for staffing, equipment, materials, and supplies; monitors and approves expenditures; implements adjustments.
- Works with staff to promote and oversee cost recovery and revenue generation for the department through recreational programming.
- Serves as the liaison for department's recreation programming with other divisions, departments, and outside agencies; attends and participates in organizational and community meetings as necessary; establishes and maintains a customer service orientation within the division.
- Responds to and resolves difficult and sensitive citizen inquiries and complaints related to recreation service delivery; responds to inquiries or requests for service from interested

community groups and citizens; interprets City policy for community groups, commissions, advisory boards, and citizens; negotiates and resolves sensitive and controversial issues.

- Provides responsible staff assistance to the Director of Parks and Recreation; conducts a variety of organizational studies, investigations, and operational studies; recommends modifications to recreation programs, policies, and procedures as appropriate.

ADDITIONAL DUTIES

- Performs additional duties as assigned

JOB REQUIREMENTS

Education and Experience

Bachelor's Degree in Recreation, Parks Management, Therapeutic Recreation, Leisure Services, Special Events, or related field and five years related experience.

An equivalent combination of education and experience may be considered in lieu of the specific requirements listed above

Certifications/Licenses

- Valid Driver's License with acceptable driving record according to City Criteria

Job Knowledge

Advanced knowledge of the subject matter. Complete comprehension of the subject area to solve common and unusual problems, able to advise on technical matters, and serve as a resource on the subject for others.

Reading

Intermediate: Ability to read papers, periodicals, journals, manuals, dictionaries, and thesauruses.

Writing

Intermediate: Ability to write reports, prepare business letters, expositions, and summaries with proper format, punctuation, spelling, and grammar, using all parts of speech.

Math

Intermediate: Ability to deal with a system of real numbers; and practical application of fractions, percentages, ratios/proportions and measurement.

Communication Skills

Recommendations regarding policy development and implementation are made and/or recommended. Contact may involve support of controversial positions or the negotiation of sensitive issues or important presentations. Evaluates customer satisfaction, develops cooperative associations, and utilizes resources to continuously improve customer satisfaction.

Independence and Decision-Making

Normally performs the duty assignment according to his or her own judgment, requesting supervisory assistance only when necessary. Special projects are managed with little oversight and assignments may be reviewed upon completion. Performance reviewed periodically.

Technical Skills

Work requires advanced skills and knowledge in approaches and systems, which affect the design and implementation of major programs and/or processes organization wide. Independent judgment and decision-making abilities are necessary to apply technical skills effectively.

Fiscal Responsibilities

Oversees budget preparation of a division or department budget. Reviews and approves expenditures of significant budgeted funds for the department or does research and prepares recommendations for organization-wide budget expenditures.

Supervisory Responsibilities

Manages, monitors and directs work performance of subordinate supervisors, makes final decisions on hiring, discipline, performance evaluation, setting program/work objectives and realigns work and staffing as needed.

PHYSICAL DEMANDS

- Work is sedentary in nature, requiring moving between office equipment and occasional light physical exertion.
- Adequate vision, hearing and talking to use a computer, telephone and communicate effectively with others.

NON-PHYSICAL DEMANDS

- May frequently experience time pressure, changing tasks, multitasking, and working closely with others as a part of a team.
- Responsible for appropriate use and maintenance of City equipment, tools and other resources, including work time.
- Regular and predictable attendance is expected.

MACHINES, TOOLS, EQUIPMENT, SOFTWARE AND HARDWARE

Typically requires use of standard office equipment and Microsoft Office and job-related software and hardware; and any other equipment as appropriate or as assigned.

WORK ENVIRONMENT

The work is normally performed in an office setting, primarily at a desk in a quiet environment. The employee is not exposed to environmental hazards and does not normally require the use of protective equipment. May require an outdoor or recreational setting.

ACKNOWLEDGEMENT

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SIGNATURE

I have reviewed this description and understand the requirements and responsibilities of the position.

Employee Signature

Date



Correctional Treatment Specialist - 7422

FLSA Status: Exempt

Computer Code: 4

BRIEF DESCRIPTION

Serves as a specialist under the direction of the Services Programs Coordinator. Functions as a Reentry Affairs Specialist (RAS) within the Danville Adult Detention Center (ADC). Responsible for monitoring, delivering and coordinating reentry programs and initiatives, as well as overseeing the recruitment and management of the Volunteer Services Program. Serves as the liaison with local community members and agencies to develop and maintain recidivism reduction partnerships and resources that enhance the successful return of inmates to their communities.

ESSENTIAL FUNCTIONS The essential functions of the job are not limited to those listed in the job description. The City retains the discretion to add to or change the duties of the position at any time.

- Independently conducts group guidance sessions of a varying nature. Counseling shall include institutional adjustment, release planning, interpersonal communications, and individual counseling sessions varying in methods and intensity relevant to the individual's unique circumstances.
- Aids the individual inmate in navigating the conditions of living within the ADC complex environment and assists him in developing new adjustment techniques; assists the inmate view problems objectively and realistically; routinely deals with community resources to secure information and develop release plans; may correspond with attorneys, judges, probation and parole officers, and other professionals regarding individual inmate cases.
- Provides direct services through group and individual instruction and training to inmates on a variety of reentry topics. This includes, but is not limited to, offering programming and individualized assistance to inmates for reentry needs; will generate reports related to volunteers and contractors providing services to the institution; responds to inmate's requests and assists with reentry related questions, as well as contacts external resources to obtain specific information for offenders, when feasible (ID assistance, Social Security Benefits, etc.).
- Responsible for the quality control of statistical reports generated for the command staff and outside stakeholders when applicable; assists in the development, implementation, and maintenance of automated systems designed specifically to establish efficient methods for information collection and distribution.

ADDITIONAL DUTIES

- Performs additional duties as assigned.

JOB REQUIREMENTS

Education and Experience

High School Diploma or GED supplemented by at least two years of post-secondary study or training: e.g., counseling, human services, psychology, social work; or two years of specialized experience in

the line of work to be performed. An equivalent combination of education and experience may be considered in lieu of the specific requirements listed above.

Certifications/Licenses

- Valid Driver's License with acceptable driving record according to City Criteria
- First Aid/CPR/Bloodborne Pathogens

Job Knowledge

Advanced knowledge of the subject matter. Complete comprehension of the subject area to solve common and unusual problems, able to advise on technical matters, and serve as a resource on the subject for others.

Reading

Advanced: Ability to read literature, books, reviews, scientific or technical journals, abstracts, financial reports, and/or legal documents.

Writing

Intermediate: Ability to write reports, prepare business letters, expositions, and summaries with proper format, punctuation, spelling, and grammar, using all parts of speech.

Math

Basic: Ability to perform the four basic arithmetic operations (addition, subtraction, multiplication, division).

Communication Skills

Decisions regarding interpretation of existing policies may be made. Contacts may involve stressful, negative interactions requiring high levels of tact and the ability to respond to aggressive interpersonal interactions. Elements of persuasion may be necessary to gain cooperation and acceptance of ideas.

Independence and Decision-Making

Normally performs the duty assignment according to his or her own judgment, requesting supervisory assistance only when necessary. Special projects are managed with little oversight and assignments may be reviewed upon completion. Performance reviewed periodically.

Technical Skills

Work requires comprehensive, practical knowledge of a technical field with use of analytical judgment and decision-making abilities appropriate to the work environment of the organization.

Fiscal Responsibilities

No budgetary/fiscal responsibility

Supervisory Responsibilities

No responsibility for direction or supervision of others.

PHYSICAL DEMANDS

Work is sedentary in nature, requiring occasional light physical exertion. Requires adequate vision, hearing and talking to use a computer, telephone and communicating effectively with others.

NON-PHYSICAL DEMANDS

- Responsible for appropriate use and maintenance of City equipment, tools and other resources, including work time.
- Regular and predictable attendance is expected.
- May frequently perform multiple tasks simultaneously and experience frequent change of tasks.
- May occasionally experience time pressure, emergency situations, irregular work schedule/overtime, working closely with others as part of a team, and tedious or exacting work.

MACHINES, TOOLS, EQUIPMENT, SOFTWARE AND HARDWARE

Typically requires use of standard office equipment, including computer and related hardware and software; smartboard; telephone and radio; and any other equipment as appropriate or required.

WORK ENVIRONMENT

The work is typically performed in an office environment in a secure detention facility, where there is constant exposure to communicable diseases, and occasional exposure to physical danger or abuse. There is seasonal exposure to extreme temperatures and wetness/humidity. There is rare exposure to chemical, electrical, and fire hazards.

The employee is expected to use appropriate protective equipment for the assigned task (firearm, pepper spray, hand cuffs, gloves, etc.); and any other equipment as apparent or assigned.

ACKNOWLEDGEMENT

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SIGNATURE

I have reviewed this description and understand the requirements and responsibilities of the position.

Employee Signature

Date



Investigative Services Technician - 7433

FLSA Status: Exempt

Computer Code: 4

BRIEF DESCRIPTION

Serves as an assistant to the Director and Major, and is responsible for preparing investigative files, developing reports, preparing correspondence, maintaining evidence, and providing computer support. The investigative effectiveness of the incumbent directly impacts the overall security of the institution, the safety of staff and inmates, and the welfare of the surrounding community.

ESSENTIAL FUNCTIONS The essential functions of the job are not limited to those listed in the job description. The City retains the discretion to add to or change the duties of the position at any time.

- Directly assists in conducting investigations of inmate violations of ADC prohibited acts of various severity levels, such as assaults, introduction of contraband or narcotics, possession of money or currency, communicating gang affiliation and/or participating in gang activities, and other prohibited activities. Investigations can range in length from several hours to weeks or months depending on severity.
- Performs investigative research in the preparation of cases for presentation to the Disciplinary Hearing Officer, Police Department, and the commonwealth attorney for possible prosecution, up to and including possible testimony before the Grand Jury and testimony during criminal trial. The need to maintain confidentiality, accuracy and reliability in all investigations is of the utmost importance.
- Completes investigations by interviewing suspects, witnesses, informants; collecting evidence; searching physical and electronic records; carrying out surveillance/monitoring activities, and preparing investigation reports for administrative infractions.
- Possess above average communicative skills, both orally and in writing; responsible for formal reports of inmate misconduct that may be forwarded to other external offices through the Director for his/her signature.
- Research activities to include the retrieval, reviewing and processing of visiting information, medical reports, central file documentation, commissary account records, photography, fingerprints, court documents, and similar items that may be used in support of case preparation; must conduct a high volume of search/retrieval operations involving computerized, telephone, and mail monitoring.
- Maintain advanced computerized database systems and conduct computer searches of information within these databases; must load, manage and maintain such computer databases so automated computer reports may be published on a cyclic basis.
- Perform standard and evidence photography and maintain evidence files as appropriate.
- Aid in evidence testing, handling, labeling, packaging and submission to the police department/ crime labs.
- Serves as Urinalysis Coordinator for the inmate population, maintaining accurate records regarding Suspect, Random and Saturation Listings. As coordinator of this program, it is often necessary to train and monitor staff of varying experience levels regarding proper urinalysis procedures.

ADDITIONAL DUTIES

- Must be proficient in current telephone monitoring equipment, drug testing kits, and all available media recording and playing devices.
- Required to perform searches and telephone inquiries, review video surveillance, preserve evidence, control crime scenes, conduct interviews, and write reports.
- Performs additional duties as assigned.

JOB REQUIREMENTS

Education and Experience

High School Diploma or GED supplemented by at least one year of specialized experience in the line of work to be performed.

An equivalent combination of education and experience may be considered in lieu of the specific requirements listed above.

Certifications/Licenses

- Valid Driver's License with acceptable driving record according to City Criteria
- First Aid/CPR/Bloodborne Pathogens

Job Knowledge

Advanced knowledge of the subject matter. Complete comprehension of the subject area to solve common and unusual problems, able to advise on technical matters, and serve as a resource on the subject for others.

Reading

Intermediate: Ability to read and interpret papers, periodicals, journals, manuals, dictionaries, and thesauruses.

Writing

Intermediate: Ability to write reports, prepare business letters, expositions, and summaries with proper format, punctuation, spelling, and grammar, using all parts of speech.

Math

Basic: Ability to perform the four basic arithmetic operations (addition, subtraction, multiplication, division).

Communication Skills

Decisions regarding interpretation of existing policies may be made. Contacts may involve stressful, negative interactions requiring high levels of tact and the ability to respond to aggressive interpersonal interactions. Elements of persuasion may be necessary to gain cooperation and acceptance of ideas.

Independence and Decision-Making

Normally performs the duty assignment according to his or her own judgment, requesting supervisory assistance only when necessary. Special projects are managed with little oversight and assignments may be reviewed upon completion. Performance reviewed periodically.

Technical Skills

Work requires a comprehensive, practical knowledge of a technical field with use of analytical judgment and decision-making abilities appropriate to the work environment of the organization.

Fiscal Responsibilities

No budgetary/fiscal responsibility

Supervisory Responsibilities

No responsibility for direction or supervision of others.

PHYSICAL DEMANDS

Work is sedentary in nature, requiring occasional light physical exertion. Requires adequate vision, hearing and talking to use a computer, telephone and communicating effectively with others.

NON-PHYSICAL DEMANDS

- Responsible for appropriate use and maintenance of City equipment, tools and other resources, including work time.
- Regular and predictable attendance is expected.
- May frequently perform multiple tasks simultaneously and experience frequent change of tasks.
- May occasionally experience time pressure, emergency situations, irregular work schedule/overtime, working closely with others as part of a team, and tedious or exacting work.

MACHINES, TOOLS, EQUIPMENT, SOFTWARE AND HARDWARE

Typically requires use of standard office equipment, including computer and related hardware and software; smartboard; telephone and radio; and any other equipment as appropriate or required.

WORK ENVIRONMENT

The work is typically performed in an office environment in a secure detention facility, where there is constant exposure to communicable diseases, and occasional exposure to physical danger or abuse. There is seasonal exposure to extreme temperatures and wetness/humidity. There is rare exposure to chemical, electrical, and fire hazards.

The employee is expected to use appropriate protective equipment for the assigned task (firearm, pepper spray, hand cuffs, gloves, etc.); and any other equipment as apparent or assigned.

ACKNOWLEDGEMENT

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this position. It does not exclude other duties not mentioned that are of similar kind or level of difficulty. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his or her supervision. This description is subject to modification as the needs of the City and requirements of the position change.

SIGNATURE

I have reviewed this description and understand the requirements and responsibilities of the position.

Employee Signature

Date

City of Danville Personnel Regulation Changes Effective July 1, 2026

1.3. Personnel Excluded from the Personnel System

The provisions of the Personnel System are not applicable to members of the Council, other elected officials of the City, the City Manager, the City Attorney, members of Boards and Commissions nor, pursuant to the authority and requirements of Section 15.2-1506, and Section 15.2-1507 of the Code of Virginia, 1950, as amended, to the employees of Constitutional Officers, the School Board of the City of Danville, nor to the Social Services Department of the City of Danville except to the extent and in the manner authorized and approved for such Division by the Commonwealth of Virginia, nor to such other persons, officers, employees, and positions when the same are expressly or by context excluded from application of such provisions.

The provisions of Sections 7 (Discipline) and 10 (Grievance Procedure) of the Personnel System and any other provisions inconsistent with the provisions of the City Charter do not apply to Assistant City Attorneys. In applying the provisions of the Personnel System to Assistant City Attorneys, the City Attorney will perform the functions which would otherwise be performed by the City Manager.

The provisions of Sections 7 (Discipline) and 10 (Grievance Procedure) do not apply to the department directors, the division directors, **assistant directors**, the Deputy City Manager, **assistant city managers**, **Assistant City Manager/CFO** the Executive Assistant/Secretary, or any other deputy or executive assistant of the City Manager.

1.9. Residency Requirement

The following positions require that the employee be a resident of the City of Danville:

City Manager
Deputy City Manager
Assistant City Manager
Assistant City Manager/CFO
City Attorney
Assistant City Attorney
Department Directors

This provision shall not apply to department directors serving in such capacity on the effective date of the original Ordinance.

No other City employees are required to reside within the City limits of the City of Danville. It is recognized, however, that some jobs require an employee to be available for work at times other than the employee's normal work schedule or in emergency situations. Authorized leave shall not be granted for absence due to residing an excessive distance from the normal work site nor will excessive distance be an acceptable reason for releasing an employee from their rotation on an on-call schedule.

The City Manager is authorized to waive the residency requirement for employees who are not appointed by City Council, subject to the criteria and standards set forth in this section.

The City Manager may grant a waiver when it is determined to be in the best interests of the City, including, but not limited to:

- ***Recruitment or retention of qualified candidates;***
- ***Operational needs or continuity of services;***
- ***Emergency response or public safety considerations.***

Any waiver granted pursuant to this section shall be subject to reasonable conditions established by the City Manager, which may include, but are not limited to:

- ***A maximum response or report time to the employee's assigned work location (e.g., the ability to report to duty within forty-five (45) minutes when required);***
- ***Geographic limitations, such as residence within a defined mileage radius or neighboring jurisdictions;***
- ***On-call availability or emergency response capabilities, where applicable;***
- ***A determination that granting the waiver will not adversely affect service delivery, accountability, or public trust.***

Waivers shall be granted on a case-by-case basis, shall not create a precedent or entitlement for other employees, and may be modified or revoked if the conditions of the waiver are no longer met or if circumstances change.

2.1. Authorized Positions

No person may be employed by the City in any position unless the position is authorized in the Position Classification and Compensation Plan and is funded in the current budget. ***As the Personnel Officer of the City, the City Manager may approve mid-year changes to the Position Classification and Compensation Plan when a change is deemed necessary and in the best interest of the City. Such changes shall be taken to City Council for adoption with the following year's Personnel System ordinance.***

2.2.10.3. Duration

For regular employees, except certain employees in the ***Violence Prevention Office***, Juvenile Detention Division, Adult Detention Division, and uniformed and investigative positions in the Police Department, Telecommunicators and uniformed employees of the Fire Department, and certain employees in Social Services, the probationary period shall be for six months.

For regular, sworn law enforcement officers of the Police Department, and for regular security employees of the Adult Detention Division of the Police Department, the probationary period shall be for 18 months commencing with the date of employment. For regular, sworn law enforcement officers of the Police Department who are placed in undercover assignments upon employment, the probationary period shall be for the duration of the undercover assignment and for 18 months following completion of the undercover assignment. Promotions within the police department shall be on a six month probationary period from the date of promotion for performance evaluation purposes only.

For ***Violence Prevention Office staff***, Telecommunicators and uniformed employees of the Fire Department, regular security employees of the Juvenile Detention Division of the Police Department and for regular non-clerical employees of Social Services, the probationary period shall be for one year.

For employees of the Fire Department and Police Department required to complete the academy, the probationary period shall be from the date of hire, the duration of the academy, and for one year after graduation from the academy.

For temporary and part-time employees, the probationary period shall be for the duration of their employment.

4.2.1. Starting Rate Upon Initial Employment

New employees with the minimum experience level for the job should normally be compensated at the minimum of the approved pay grade. Individuals with exceptional qualifications, extraordinary work experience or depth of skill level may be compensated above the entry rate within the pay grade; however consideration should be given to internal equity and the market rate of that position.

Additionally, market conditions or specific duties can create situations requiring a need to provide compensation above the minimum of the pay grade. All such decisions should be contingent upon available funding.

In all cases the starting salary will be within the classification's pay range.

The following guidelines apply to starting salaries:

Starting salaries within 20% of the minimum of the pay range can be requested by the supervisor and Department Director along with appropriate justification and must be approved by the Director of Human resources.

When an applicant's relevant experience significantly exceeds the minimum requirements or a special skill requirement is identified, a starting salary up to the midpoint of the pay range can be requested by the Department Director by submitting the request with appropriate justification to the City Manager and the Director of Human Resources. The City Manager, in consultation with the Director of Human Resources, must approve the salary offer if it is higher than 20% of the minimum of the pay range.

The City Manager should approve a starting salary above the midpoint only in circumstances where there has been difficulty in recruiting for the position or if the applicant has special skills, background, or experience significantly beyond the minimum qualifications. Documentation should be maintained in the personnel file of the incumbent.

Employees assigned to work on rotating shifts or, who may be assigned to work on alternate shifts other than a normal duty cycle, shall not be entitled to a shift differential adjustment due to being assigned to such shift. The rate of pay shall be determined as provided herein.

Pay for returning part-time or temporary seasonal employees in the Parks and Recreation department may be adjusted using the criteria in this section and departmental policy.

4.5.3.2.1. Certain Employees in the Fire and Police Departments

Non-exempt uniformed employees in the Police Department and Fire Department who work in excess of the normal duty cycle shall be compensated at a rate equal to 150 percent of the employee's hourly pay rate for each hour or part thereof, rounded to the nearest quarter hour, of overtime work.

For employees of the Fire Department, each hour worked in excess of the normal duty cycle, rounded to the nearest quarter hour, such employees shall receive their ~~choice of~~ 150 percent of the employee's hourly rate of pay for each hour or part thereof rounded to the nearest quarter hour of overtime work, ~~or one and one-half hours Compensatory Leave, accumulated to a maximum of 100 hours, if the time worked in excess of the normal duty cycle is a result of an emergency recall to duty as a result of an emergency.~~ The Fire Chief shall in his sole discretion determine if any recall to duty resulted from an emergency.

~~If such employee has accumulated Compensatory Leave in excess of 100 hours that employee shall be compensated in terms money rather than Compensatory Leave and such pay shall be at a rate equal to 150 percent of the employee's hourly pay rate for each hour or part thereof, rounded to the nearest quarter hour of overtime work.~~

In accordance with the Fair Labor Standard Act, ~~For~~ employees of the Fire and Police Department any additional pay received during the applicable pay cycle shall be included when computing the employee's hourly rate of pay. However, pay received for State functions such as an employee's response to a hazardous material spill when employees are employees of the State shall not be included when computing the employee's hourly rate of pay for the City.

5.9.2.2.1. Family and Medical Sick Leave Use

Sick Leave can be used to care for family members for illness, injury, disability caused by pregnancy and recovery, medical or dental appointments or outpatient tests prescribed by a physician, military exigency leave, or military caregiver leave. An employee's family for this purpose shall be **an** ~~in accordance with the provisions of family member's eligible under the Family and Medical Leave Act, which includes an employee's parent, spouse, and/or child~~ **(including adult child)**. ~~under the age of 18.~~

6.3.2. Promotion Within the Police Department

Promotional procedures will be offered to all eligible personnel as the need arises for the selection and placement of advanced positions within the Police Department.

Eligibility for all promotional processes shall require the necessary experience and training required to perform the duties of the position, as outlined in Danville Police Department Policy 1002 – Special Assignments and Promotions.

It is recognized that skill and knowledge tests, when used in conjunction with other testing instruments, may significantly aid in the overall development of a professionally staffed department and the proper utilization of human resources.

Therefore, promotions within the Police Department shall be made on the basis of fitness **competency** and merit. ~~Instruments to measure fitness and merit may include: written examinations, computer skills, oral interviews, longevity, leadership potential assessments, in-basket technique, and education.~~ ***The assessment will be primarily based on a combination of the testing instruments listed below.***

Each individual's rating shall be on the basis of 100 points maximum as allocated by the Chief of Police among the various testing instruments which may include:

Written Examination

~~Computer Skills~~ **Technology Skills Assessment**

Leadership Potential Assessment

Oral Interview

Situational Leadership Exercise

Longevity Maximum of 4 points

Education Maximum of 4 points

Specialty Job Assignments Maximum of 4 points

~~In-Basket Technique~~

~~Because~~ Different ranks require different skill levels and ~~because~~ **the** skill levels within each rank ~~will~~ **may** change over time with training and development. **The specific testing instruments used and/or** the number of points allocated to each ~~or any of the testing instruments~~ will likely change with each promotion process.

The allocated points for each testing instrument to be used will be announced by the Chief of Police at least 15 days prior to the ~~first test given~~ **initiation of the first promotion instrument.**

The Chief of Police will review Performance Evaluations and any discipline records in the final assessment.

~~Promotional examinations will be offered to all eligible personnel as the need arises for the selection and placement of advanced positions within the Police Department.~~

Results of the promotional examination **process** shall be valid for any promotions made within a twelve month period **cycle** from the date the written examination is given **the first promotional process instrument is initiated**. ~~No further promotional examinations will be given within the twelve month cycle unless all qualifying candidates are exhausted due to staff requirements and/or other reasons.~~ **If, in the determination of the Chief of Police, no qualified candidates remain from a promotional process, the Chief of Police reserves the right to refrain from making a promotion and/or to initiate a new promotional process.**

The Oral Interview Panel shall consist of at least three persons: selected by the Police Chief. **Confidential** rating sheets shall be completed by each interviewer and shall not be subject to review.

Longevity shall be allocated on the following basis:

| | |
|------------------------------------|----------|
| 3 Years Continuous Service | 1 Point |
| 4 Years Continuous Service | 2 Points |
| 5 Years Continuous Service | 3 Points |
| 6 Years or more Continuous Service | 4 Points |

Education points will be allocated based on the following format:

| | |
|-------------------------------|----------|
| Any college credit | 1 Point |
| Associate Degree | 2 Points |
| Bachelor's Degree | 3 Points |
| Master's Degree or above | 4 Points |

Specialty Job Assignment points will be allocated based on the conditions described below, for a maximum of 4 points, for the following assignments:

| | |
|---------------------------------|---|
| SWAT Team | Honor Guard Unit |
| Crisis Negotiations Unit | Virginia DCJS Certified Instructor |
| Civil Disturbance Unit | |

A point will be awarded for each specialty job assignment based on two conditions:

- (1) Active for at least 1 year on the specialty job at the time of the posting of a new promotional process, or**
- (2) Completion of 5 or more years of service in the specialty job during employment at the Danville Police Department, even if no longer active in the specialty job assignment**

The results of the scores from the testing instruments shall be totaled. The individuals with the five highest total points shall be considered equally for promotion **by the Chief of Police**.

~~For~~ Subsequent promotions shall be made from a list of the **next** five individuals with the highest total points of all the remaining **are** eligible candidates.

These promotional policies **procedures** shall be in effect for the following classes:

Police Corporal
Police Sergeant
Police Lieutenant
Police Captain

The following classes are appointed at the discretion of the Police Chief and the City Manager:

Police Officer
Police Assistant Chief
Police Deputy Chief

The Police Chief shall be appointed by the City Manager.

Notices of testing, including points allocation as determined by the Chief of Police, shall be placed **posted** in the Police Department at least 15 calendar days prior to **the initiation of** testing.

Council Letter City of Danville, Virginia



CL - 2755

NEW BUSINESS H.

City Council REGULAR MEETING

Meeting Date: June 2, 2026

Subject: City of Danville Budget, CSP, and Budget Appropriation Ordinance.

From: Henrietta Weaver, Budget Director

COUNCIL ACTION

1. Public Hearing
2. A Resolution of the Council of the City of Danville, Virginia Approving the Budgets of the Various Funds of the City of Danville for the Fiscal Year Ending June 30, 2027.
First Reading
3. A Resolution of the Council of the City of Danville, Virginia Approving the Fiscal Year 2027 Capital and Special Projects Plan for the City of Danville, Virginia.
First Reading
4. An Ordinance of the Council of the City of Danville, Virginia Approving the Budget Appropriation for Fiscal Year 2027.
First Reading

SUMMARY

The Public Hearing for the Budget of the City of Danville and Capital and Special Projects (CSP) is scheduled to be held on June 2, 2026.

BACKGROUND

The City Manager presented the Fiscal Year 2027 Proposed Budget in March 2026. City Council held meetings with City staff in April to review and make modifications to the proposed budget. City Council's Introductory Budget was presented for public review on April 30, 2026; a public hearing is scheduled for June 2, 2026.

A public hearing was held May 5, 2026 for proposed rate and fee changes and increases in the following areas:

- Increased data center tax
- New special event application fee in Parks and Recreation
- Eliminated incident report fee, increased crash report fee and parade permit fees in the Police Department
- New and increased fees and permits in Public Works

A public hearing will be held June 2, 2026 for a proposed \$0.10 reduction in the tax on tangible personal property changing the rate from \$3.45 per \$100 of assessed value to \$3.35 per \$100 of assessed value.

The schedule of authorized full-time positions is included.

RECOMMENDATION

It is recommended that City Council adopt the attached Resolutions approving the City and CSP Budgets, and the Budget Appropriation Ordinance to appropriate the budget to the various funds for Fiscal Year 2027.

Attachments

1. Resolution
 2. Resolution
 3. Ordinance
 4. Authorized Positions
-

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026-_____._____

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA APPROVING THE BUDGETS OF THE VARIOUS FUNDS OF THE CITY OF DANVILLE FOR THE FISCAL YEAR ENDING JUNE 30, 2027.

WHEREAS, the Budget of and for the City of Danville for Fiscal year 2027 has been prepared and introduced by the City Manager and received and considered by the Council, including the Budgets for the following funds:

| Fund | Proposed Expenditure | Contribution/ Transfer to (from) General Fund |
|---------------------------|-----------------------------|--|
| General Fund | \$ 194,175,040 | \$ |
| VDOT Special Revenue Fund | 15,850,820 | |
| Wastewater | 11,790,170 | 707,760 |
| Water | 12,324,550 | 985,300 |
| Gas | 22,373,530 | 1,988,360 |
| Electric | 168,078,080 | 6,207,590 |
| Telecommunications | 1,326,440 | 81,000 |
| Transportation | 5,539,170 | |
| Central Services | 381,260 | |
| Motorized Equipment | 6,245,920 | |
| Insurance Fund | 7,243,600 | |
| Sanitation Fund | 5,527,130 | |
| Cemetery Fund | 1,315,410 | |

AND, WHEREAS, a brief synopsis of said Budget has been duly published and a public hearing with respect thereto has been conducted by the Council, after due public notice thereof, and upon consideration of which it is now necessary and desirable to approve the same as prescribed by law.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Danville, Virginia that the attached Budgets for the City of Danville for the Fiscal Year Ending June 30, 2027 representing the General Fund, VDOT Special Revenue, Water, Wastewater, Gas, Power & Light, Telecommunications, Transportation, Central Services, Motorized Equipment, Insurance, Sanitation, and Cemetery Funds, be, and the same are hereby, approved for informative and fiscal planning purposes pursuant to the City Charter and Sections 15.2-2503 through 15.2-2506 of the Code of Virginia, 1950, as amended.

Approved:

Mayor

Attest:

Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026____.____

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA APPROVING THE FISCAL YEAR 2027 CAPITAL AND SPECIAL PROJECTS PLAN FOR THE CITY OF DANVILLE, VIRGINIA.

WHEREAS, the City Manager of the City of Danville has proposed, and the City Council has reviewed a plan prioritizing, scheduling, and funding capital and special projects; and

WHEREAS, this plan has been updated to assist with the City in the planning, acquisition, construction, and improvement of various public facilities that promote the development of the City; and

WHEREAS, the plan provides an expedient process for the City of Danville to acquire, construct, extend, renovate, and improve its utility systems in an orderly and coordinated fashion to promote the public welfare of the City and to comply with Federal and State environmental protection regulations; and

WHEREAS, projects proposed to be funded with proceeds from bonds and bond anticipation notes are contingent upon City Council's approval of the issuance of such bonds; and

WHEREAS, such approval shall be by resolution and appropriation by ordinance; and

WHEREAS, it should be recognized that the plan beyond Fiscal Year 2027 is for planning purposes and does not obligate or commit the City to projects included in the plan beyond Fiscal Year 2027.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Danville, Virginia that the Fiscal Year 2027 Capital and Special Projects Plan referred to above and incorporated herein and made a part hereof by reference be, and the same is hereby approved.

Approved:

Mayor

Attest:

Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026____.____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA APPROVING THE BUDGET APPROPRIATION FOR FISCAL YEAR 2027.

WHEREAS, the Budget of and for the City of Danville for Fiscal Year 2027 has been prepared by the City Manager and, after collaboration with the Council, completed and introduced and a brief synopsis thereof was duly published once in the newspaper having general circulation within the City and due notice given of a public hearing which was held on June 2, 2026 at 7:00 P.M., in the Council Chambers, at which any citizen of the City had a right and opportunity to attend and to state his views with regard to such Budget, and such public hearing having been held as advertised, all pursuant to the requirements and provisions of Section 2-6 of the Charter of the City of Danville, Virginia, 1986, as amended, and of Chapter 25 of Title 15.2 of the Code of Virginia, 1950, as amended; and

WHEREAS, the Council, after having duly considered all views and opinions expressed at such public hearing, approved such budget and does now desire to appropriate funds necessary and available to finance the Budget for the operations of the City for Fiscal Year 2027.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that:

1. The Estimated Revenues and Revenue Contributions and the appropriation of funds to finance the Budgets of and for the City of Danville, Virginia, for the period beginning July 1, 2026 and ending June 30, 2027, be, and the same hereby are, as follows:

I. GENERAL FUND

| | |
|---------------------------|--------------------|
| Estimated Revenue FY 2027 | \$ 194,175,040 |
| Appropriations | <u>194,175,040</u> |
| Unappropriated | <u><u>-0-</u></u> |

II. VDOT STREET MAINTENANCE FUND

| | |
|---------------------------|-------------------|
| Estimated Revenue FY 2027 | \$ 15,850,820 |
| Appropriations | <u>15,850,820</u> |
| Unappropriated | <u><u>-0-</u></u> |

III. UTILITY FUNDS

| | Wastewater | Water | Gas | Electric | Telecommunications |
|--|---------------------|-------------------|--------------------|--------------------|--------------------|
| Operating Revenues | \$ 9,488,210 | 10,481,750 | 20,081,400 | 155,135,090 | 881,220 |
| Expenditures | <u>11,082,410</u> | <u>11,339,250</u> | <u>19,174,200</u> | <u>157,367,470</u> | <u>1,245,440</u> |
| Excess Revenues Over (Under) Expenditures | (1,594,200) | (857,500) | 907,200 | (2,232,380) | (364,220) |
| Add: | | | | | |
| Depreciation | 1,673,370 | 1,450,620 | 1,572,450 | 8,468,040 | 448,550 |
| Contribution/Transfer (To)/From General Fund | <u>(707,760)</u> | <u>(985,300)</u> | <u>(1,988,360)</u> | <u>(6,207,590)</u> | <u>(81,000)</u> |
| Increase (Decrease) In Fund Balance | \$ (628,590) | (392,180) | 491,290 | 28,070 | 3,330 |

IV. OTHER FUNDS

| | Transportation | Central Services | Motorized Equipment | Insurance | Sanitation | Cemetery |
|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| Operating Revenues | \$ 4,919,090 | 337,900 | 5,586,540 | 4,685,300 | 4,684,040 | 1,076,720 |
| Expenditures | <u>6,256,220</u> | <u>383,730</u> | <u>7,306,660</u> | <u>7,243,600</u> | <u>5,900,570</u> | <u>1,315,410</u> |
| Excess Revenues Over (Under) Expenditures | (1,314,420) | (45,830) | (1,720,120) | (2,558,300) | (1,216,530) | (238,690) |
| Add: | | | | | | |
| Depreciation | 717,050 | 2,470 | 1,060,740 | -0- | 373,440 | -0- |
| Contribution/Transfer (To)/From General Fund | <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u> </u> |
| Increase (Decrease) In Fund Balance | \$ (597,370) | (43,360) | (659,380) | (2,558,300) | (843,090) | (238,690) |

2. Flexible budgets are hereby authorized whereby appropriations may be increased to the extent that actual revenues exceed the original revenue budget amount.

This provision shall apply to the following:

| <u>Appropriation</u> | <u>Revenue</u> |
|--|--|
| Purchased Power | Electric Revenues |
| Natural Gas Purchases | Natural Gas Revenues |
| Cast Iron Main Replacement | Gas Refunds |
| Electric Capital Reserve | Electric Refunds |
| DMV Fees | DMV Fees-P/Taxes |
| Landscape Projects | Donations - Grant Fund |
| Capital Expenditures from Grants-in-Aid | Utility Grants-in-Aid of Construction |
| P/W Street Maintenance | VDOT Street & Hwy Maintenance |
| Firefighting Apparatus Replacement | Fire Programs Fund Disbursement (Aid to Localities) |
| Social Services | State Categorical Aid – Department of Social Services |
| Mass Transit Fund | State & Federal Categorical Aid – Transportation |
| Police/Fire/PRT Departments Extra Pay | Recoveries – Extra Pay |
| Police Department | Federal & State Forfeiture Funds |
| Police Department Investigation Expense | Interest Earned – Unexpended Federal & State Forfeiture Funds |
| Commonwealth Attorney Prosecution Expense – State | Forfeited Funds and Interest Earned on Forfeited Funds |
| HAZMAT Reimbursable Expenditures | Emergency Services Funds |
| Older Americans Title IIIB | Program Income |
| Older Americans Title IIID | Program Income |
| Economic Development Projects | Proceeds from Sale of Buildings or Property |

| <u>Appropriation</u> | <u>Revenue</u> |
|--|---|
| Human Resources Wellness Program Expenditures | Wellness Recovery Funds |
| Grant Funds | State/Federal Funding & Private Donations |
| Clerk of Court – Index/Records | Virginia Supreme Court – Technology Trust Fund |
| Community Development Fund CDBG-Rehab-Private Property HOME-Rehab-Private Property | Program Income |
| All Funds Repairs/Replacement from Insurance/Accident Claims | Recoveries – Accident Claims |

3. For the operation of the several city departments, as set forth in the "Intra-governmental Service Fund" Budgets, the Council hereby authorizes transfers from the General Fund for cash deficits resulting from internal charges and credits for the Year Ended June 30, 2026.

4. The accounting for funds designated within all funds as unanticipated grants/donations not exceeding \$100,000 and requiring no local funding are authorized for expenditure/assignment within the appropriate fund ***unless council action is required by the Grantor***. Unanticipated grants/donations of more than \$100,000 to be submitted as an additional appropriation ordinance for City Council approval and adoption.

5. Transfers of funds from the General Fund to the accounts in the "Special Grants Fund" of the City for the purpose of making temporary advances to the Special Grants Fund pending receipt of reimbursements of such grant funds and for the purpose of adjusting any cash deficits in such Special Grants Funds for the Fiscal Year Ending June 30, 2026, be, and the same are hereby, authorized.

6. Any deficit resulting from the operations of the Cemetery Enterprise Fund, Motorized Equipment Fund, and Solid Waste Fund can be financed by a transfer from the General Fund.

7. Authorization to transfer any unappropriated casino-derived gaming tax, both the state gaming tax and the local direct payment from the casino, at June 30, 2026 unless these surplus funds are needed to meet the City's minimum required Unassigned Fund Balance, to the Capital Expenditure Reserve, as prescribed by City Council's Financial Policy.

8. Authorization to transfer any non-casino-derived surplus General Fund revenues causing the Unassigned Fund Balance to exceed 30% of the adopted revenue budget for the upcoming fiscal year, to the Capital Expenditure Reserve, as prescribed by City Council's Financial Policy.

9. Authorization to transfer unexpended funds for the Line of Duty Act (LODA), General Liability Insurance, and Worker's Compensation to the Insurance Fund to be held in reserve for future expenses unless such transfer reduces unassigned Fund Balance/Retained Earnings in respective funds.

10. The Fiscal Year 2027 Personnel Budget setting forth the Personal Services Detail showing approved as to the total number of authorized full-time positions is attached. The City Manager be, and is hereby, authorized to allocate positions within similar occupational groupings as may be deemed necessary and appropriate for the operation of the City, provided that the total number of positions and the total expenditures therefore do not exceed the authorized numbers and amounts set forth in the Budget.

11. The Chief Financial Officer be, and is hereby, authorized and directed to record the budget appropriations made hereby and the expenditures thereof in such manner and in such detail as may be appropriate for management and financial reporting purposes.

12. A sum of sufficient amount be, and the same is hereby, appropriated for the purchase of inventories of materials and supplies, and/or equipment and vehicle parts to maintain adequate operating inventories for City departments, provided cash funds are available for payment of said purchases.

13. The funds appropriated in Fiscal Year 2026 and in prior years for the City or School System which were encumbered by purchase order or contract as of June 30, 2026, be, and the same are hereby, reappropriated for the purpose of liquidating said outstanding encumbrances.

14. Appropriations for the following are deemed to be on a continuing basis and will continue in effect until the purposes have been achieved or said funds expended whichever comes first:

Police Department - Investigation Expense

Commonwealth Attorney - Prosecution Expense - State Funds

Appropriations for Grants Funds - Federal, State, Local Share

Law Library

Unexpended Tuition Reimbursement Funds – To the extent funding has been committed and approved prior to June 30

Capital Improvement Projects (unless transferred or cancelled by the City Manager and/or City Council)

Sheriff's Office – Jail R&B Fee

Parks, Recreation & Tourism – Scholarship Funds & Revolving Accounts

Recoveries/Appropriations - Accident/Insurance Claims

Economic Development – Visitor Center State Funds

15. Appropriations designated as transfers to Capital Improvements, other than projects funded by grant or the issuance of bonds, are hereby authorized as appropriations in

the receiving fund in accordance with the Capital Improvements Plan approved by City Council.

16. Transfers from the Casino holding account are authorized to be posted to projects and operations as approved by City Council Resolution.

17. At the discretion of the City Manager or the Director of Budget in collaboration with the Chief Financial Officer, expenditures in excess of the amount budgeted for Group Health Insurance and Insurance Claims Expense, in part or in whole, can be financed by a transfer from the Insurance Fund, if sufficient reserves are available in the Insurance Fund.

18. Authorization for appropriation of Law Library Revenues reserved from prior fiscal years in Advance Collections.

19. Authorization for appropriation of Children's Services Act (CSA) Revenues reserved from prior fiscal year in Special Revenue Fund - Undesignated. Authorization to finance any deficit in locally required funding by a transfer from the General Fund.

20. Authorization to carry forward unexpended appropriation for Regional Industrial Facilities Authority Debt Service including interest earned and to designate as reserved funding to be used for the purpose for which it was appropriated.

21. Authorization to carry forward unencumbered appropriation for Support of Public Schools as of June 30, 2026.

22. Authorization for the City to transfer any unencumbered funds for Support of Public Schools from Schools Operations account to School Capital Projects in the Capital Projects Fund as requested by Schools.

23. Authorization for appropriation in the Capital Projects Fund of Support of and Debt Service requirements for the Regional Industrial Facilities Authority as provided in the General Fund Budget.

24. Subject to the provisions herein, departments are authorized to transfer budget between line items within the department within the same fund with the following limitations:

- No transfers allowed to or from salary/benefit line items to operating line items unless approved by City Manager, Deputy City Manager, or Director of Budget.
- No transfers allowed from fixed line items (General Liability Insurance, Worker's Compensation, Depreciation, Debt Service Principal/Interest, Motorpool Rental) to operating or salary/benefit line items unless approved by City Manager, Deputy City Manager, or Director of Budget.
- All transfers must be approved by Department Director or designee.

25. The City Manager or designee is authorized to transfer budget from contingency within the same fund.

26. City Manager, Deputy City Manager, or Director of Budget authorized to transfer funds between departments within the same fund at year-end to cover over-expenditures and during the fiscal year for special one-time purposes.

27. Budget Adjustments are hereby authorized for Bond Refundings as approved by City Council.

28. Transfers of funds from the General Fund to the Economic Development Fund are available for transfer to the Industrial Development Authority for payments of economic development projects.

29. This Ordinance shall become and be effective on and as of July 1, 2026.

Approved:

Mayor

Attest:

Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|---|-----------|------------|-----------|--|
| City Manager's Office (01100) | | | | |
| 1 | 1 | | 1 | City Manager |
| 1 | 1 | | 1 | Deputy City Manager |
| | 1 | | 1 | Assistant City Manager |
| | 1 | | 1 | Assistant City Manager/Chief Financial Officer |
| 1 | 1 | | 1 | Assistant to the City Manager |
| 1 | 1 | | 1 | Clerk of Council |
| 1 | 1 | | 1 | Multimedia Manager |
| 1 | 1 | | 1 | Public Information Officer (funded by Utilities) |
| 1 | 1 | (1) | | Economic Mobility & Opportunity Manager |
| 1 | 1 | | 1 | Executive Secretary |
| 8 | 10 | (1) | 9 | Sub-total |
| Gang & Violence Prevention (01100) | | | | |
| 1 | 1 | | 1 | Violence Prevention Manager |
| 1 | 1 | | 1 | Assistant Violence Prevention Manager |
| 5 | 5 | 1 | 6 | Violence Prevention Outreach Worker |
| 1 | 1 | | 1 | Community Liaison |
| 8 | 8 | 1 | 9 | Sub-total |
| Budget (01210) | | | | |
| | 1 | | 1 | Director of Budget |
| | 1 | | 1 | Budget Analyst |
| | 2 | | 2 | Sub-total |
| 16 | 20 | | 20 | TOTAL CITY MANAGER'S OFFICE |
| City Attorney's Office (01105) | | | | |
| 1 | 1 | | 1 | City Attorney |
| 1 | 1 | | 1 | Assistant City Attorney I (50% funded by Utilities) |
| 1 | 1 | | 1 | Deputy City Attorney |
| 1 | 1 | | 1 | Legal Assistant |
| 1 | 1 | | 1 | Legal Secretary |
| 5 | 5 | | 5 | TOTAL CITY ATTORNEY'S OFFICE |
| COMMUNITY DEVELOPMENT DEPARTMENT | | | | |
| Community Development Block Grant Fund (12110) | | | | |
| 1 | 1 | | 1 | Housing and Redevelopment Specialist (grant funded) |
| 1 | 1 | | 1 | Housing and Development Division Director |
| 2 | 2 | | 2 | Cost Estimator/Inspector (grant funded) |
| 1 | 1 | (1) | | LEAD Safe Program Manager (grant funded) |
| 1 | 1 | (1) | | LEAD Safe Prog Cost Estimator/Inspector (grant funded) |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|--|-----------|------------|-----------|--|
| | 1 | | 1 | Housing Grant Coordinator |
| 1 | 1 | | 1 | Housing Grant & Environmental Review Specialist (grant funded) |
| 1 | 1 | | 1 | Senior Account Clerk (grant funded) |
| 1 | 1 | (1) | | Secretary (partially grant funded) |
| 9 | 10 | (3) | 7 | Sub-total |
| Director of Community Development (01700) | | | | |
| | 1 | | 1 | Director of Community Development |
| 1 | 1 | | 1 | Accountant II |
| 1 | 1 | | 1 | Senior Secretary |
| 3 | 3 | | 3 | Sub-total |
| Inspections Office (01710) | | | | |
| | 1 | | 1 | Division Director of Inspections |
| 1 | 1 | | 1 | Inspections Supervisor |
| | 1 | | 1 | Plans Examiner |
| 1 | 1 | | 1 | Plumbing/Cross Connection Inspector |
| 1 | 1 | | 1 | Mechanical Inspector |
| 2 | 2 | | 2 | Electrical Inspector |
| 2 | 2 | | 2 | Building Inspector |
| 6 | 6 | | 6 | Property Maintenance Inspector |
| 1 | 1 | | 1 | Property Maintenance Code Supervisor |
| 1 | 1 | | 1 | Permit Technician |
| 16 | 17 | | 17 | Sub-total |
| Planning Office (01715) | | | | |
| | 1 | | 1 | Division Director of Planning |
| 1 | 1 | | 1 | Short Term Rental Technician |
| | 1 | | 1 | Long Range and Neighborhood Planner |
| 3 | 3 | | 3 | Combination of: Senior Planner Associate Planner Planning Technician |
| 5 | 6 | | 6 | Sub-total |
| 33 | 36 | (3) | 33 | TOTAL COMMUNITY DEVELOPMENT DEPARTMENT |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|---|------------|----------|------------|--|
| SOCIAL SERVICES DEPARTMENT | | | | |
| Social Services (01520) | | | | |
| 1 | 1 | | 1 | Director of Social Services |
| 1 | 1 | | 1 | Division Director of Training and Operations |
| 1 | 1 | | 1 | Accountant II |
| 1 | 1 | | 1 | CSA Coordinator (grant funded) |
| 1 | 1 | | 1 | Family Services Manager |
| 3 | 3 | | 3 | Family Services Supervisor |
| 1 | 1 | | 1 | Senior Family Services Specialist |
| 16 | 16 | 1 | 17 | Family Services Specialist |
| 1 | 1 | | 1 | Eligibility Services Manager |
| 3 | 4 | | 4 | Eligibility Supervisor |
| 4 | 3 | 1 | 4 | Senior Eligibility Worker |
| 36 | 37 | 2 | 39 | Eligibility Worker |
| 5 | 5 | | 5 | Child Protective Service Worker |
| 1 | 1 | | 1 | Fraud Investigator |
| 1 | 1 | | 1 | Employment Service Supervisor |
| 2 | 2 | | 2 | Sr Employment Services Worker |
| 7 | 7 | | 7 | Employment Service Worker |
| 1 | 1 | | 1 | Employment Service Aide |
| 1 | 1 | | 1 | Senior Administrative Assistant |
| 2 | 2 | | 2 | Administrative Assistant |
| | | | | Senior Secretary |
| 2 | 2 | | 2 | Secretary |
| 1 | 1 | | 1 | Senior Account Clerk |
| 12 | 12 | | 12 | Senior Administrative Specialist |
| | | | | Administrative Specialist |
| 1 | 1 | | 1 | Social Service Aide |
| 105 | 106 | 4 | 110 | TOTAL SOCIAL SERVICES DEPARTMENT |
| OFFICE OF ECONOMIC DEVELOPMENT & TOURISM | | | | |
| Economic Development (01180) | | | | |
| 1 | 1 | | 1 | Director of Economic Development & Tourism |
| 1 | 1 | | 1 | Assistant Director of Economic Development & Tourism |
| 1 | 1 | | 1 | Marketing and Communications Specialist |
| 1 | 1 | | 1 | Economic Development Project Manager |
| 1 | 1 | | 1 | Economic Development Real Estate Manager |
| 1 | 1 | | 1 | Marketing, Communications, and Research Manager |
| 1 | 1 | | 1 | Special Project Manager |
| 1 | 1 | | 1 | Senior Secretary |
| 8 | 8 | | 8 | Sub-total |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|-------------------------------|-----------|----------|-----------|---|
| Tourism (01181) | | | | |
| 1 | 1 | | 1 | Tourism Sales Coordinator |
| 1 | 1 | | 1 | Tourism Manager |
| 2 | 2 | | 2 | Sub-total |
| Visitor Center (01182) | | | | |
| 1 | 1 | | 1 | Visitor Center Manager |
| | | 1 | 1 | Assistant Visitor Center Manager |
| | | 1 | 1 | Travel Counselor II |
| 1 | 1 | 2 | 3 | Sub-total |
| 11 | 11 | 2 | 13 | TOTAL OFFICE OF ECONOMIC DEVELOPMENT & TOURISM |

FINANCE DEPARTMENT

Customer Accounts (01226)

| | | | | |
|-----------|-----------|--|-----------|--|
| 1 | 1 | | 1 | Division Director of Customer Accounts |
| 1 | 1 | | 1 | Service and Billing Customer Account Manager |
| 1 | 1 | | 1 | Collections Customer Account Manager |
| 1 | 1 | | 1 | Delinquent Collections Coordinator |
| 2 | 2 | | 2 | Senior Collections Clerk |
| 12 | 12 | | 12 | Customer Account Representative |
| 5 | 5 | | 5 | Cashier |
| 1 | 1 | | 1 | Senior Customer Account Training Representative |
| 6 | 6 | | 6 | Combination of: Senior Utility Billing Clerk Utility Special Billing Clerk Utility Billing Clerk |
| 30 | 30 | | 30 | Sub-total |

Central Services Fund (42110)

| | | | | |
|----------|----------|--|----------|---|
| 1 | 1 | | 1 | Print Shop Supervisor |
| 3 | 3 | | 3 | Combination of: Senior Printer Printer |
| 4 | 4 | | 4 | Sub-total |

Director of Finance (01200)

| | | | | |
|----------|----------|--|----------|--------------------------|
| 1 | 1 | | 1 | Director of Finance |
| 1 | 1 | | 1 | Grant Administrator |
| 1 | 1 | | 1 | Administrative Assistant |
| 3 | 3 | | 3 | Sub-total |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|-------------------------------|-----------|---------|-----------|--|
| Accounting (01205) | | | | |
| 1 | 1 | | 1 | Assistant Director of Finance |
| 1 | 1 | | 1 | Business Systems Accountant |
| | 2 | | 2 | Accounting Supervisor |
| 4 | 3 | | 3 | Combination of: Accountant I Accountant II Accountant III |
| 1 | 1 | | 1 | Payroll Administrator |
| 1 | 1 | | 1 | Accounting Technician |
| 2 | 2 | | 2 | Combination of: Account Clerk Senior Account Clerk |
| 10 | 11 | | 11 | Sub-total |
| Internal Audit (01208) | | | | |
| 1 | 1 | | 1 | Senior Internal Auditor/Cash & Risk Manager |
| 1 | 1 | | 1 | Sub-total |
| Budget (01210) | | | | |
| 1 | | | | Director of Budget |
| 1 | | | | Budget Analyst |
| 2 | | | | Sub-total |
| Purchasing (01215) | | | | |
| 1 | 1 | | 1 | Division Director of Purchasing |
| 1 | 1 | | 1 | Procurement Officer |
| 1 | 1 | | 1 | Purchasing Support Specialist |
| 1 | 1 | | 1 | Vendor Relationship Coordinator |
| 4 | 4 | | 4 | Sub-total |
| Real Estate (01220) | | | | |
| 1 | 1 | | 1 | Division Director of Real Estate Assessment |
| 3 | 3 | | 3 | Combination of: Real Estate Appraiser III Real Estate Appraiser II Real Estate Appraiser I |
| 1 | 1 | | 1 | Combination of: Senior Real Estate Assessment Clerk Real Estate Assessment Clerk |
| 5 | 5 | | 5 | Sub-total |
| 59 | 58 | | 58 | TOTAL FINANCE DEPARTMENT |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|---|------------|---------|------------|---|
| FIRE DEPARTMENT | | | | |
| Emergency Communications (01330) | | | | |
| 1 | 1 | | 1 | Emergency Communications Manager |
| 4 | 4 | | 4 | Emergency Telecommunications Supervisor CERT Coordinator |
| 16 | 16 | | 16 | Combination of: Emergency Telecommunicator I Emergency Telecommunicator II |
| 21 | 21 | | 21 | Sub-total |
| Fire (01320) | | | | |
| 1 | 1 | | 1 | Fire Chief |
| 2 | 2 | | 2 | Deputy Fire Chief |
| 3 | 3 | | 3 | Fire Battalion Chief |
| 1 | 1 | | 1 | Division Chief Training & Safety |
| 1 | 1 | | 1 | Division Chief Fire Marshal |
| 1 | 1 | | 1 | Division Chief Community Risk Reduction Specialist/Educator Fire Marshal |
| 27 | 27 | | 27 | Combination of: Fire Captain Fire Lt./Asst. Training Officer |
| 1 | 2 | | 2 | Assistant Fire Marshal |
| 24 | 24 | | 24 | Fire Fighter/Engineer |
| 1 | 1 | | 1 | Fire Support Administrator |
| 60 | 60 | | 60 | Fire Fighter |
| 1 | 1 | | 1 | Fire Logistics Officer |
| 1 | 1 | | 1 | Administrative Assistant |
| 1 | 1 | | 1 | Senior Secretary |
| 125 | 126 | | 126 | Sub-total |
| 146 | 147 | | 147 | TOTAL FIRE DEPARTMENT |
| GENERAL ASSEMBLY | | | | |
| Circuit Court (01155) | | | | |
| 1 | 1 | | 1 | Law Clerk |
| 1 | 1 | | 1 | Judicial Assistant I |
| 1 | 1 | | 1 | Judicial Assistant II |
| 1 | 1 | | 1 | Senior Court Reporter |
| 4 | 4 | | 4 | TOTAL CIRCUIT COURT |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|----------|----------|---------|----------|--------------------------|
| | | | | Registrar (01150) |
| 1 | 1 | | 1 | Registrar |
| 1 | 1 | | 1 | Deputy Registrar |
| 2 | 2 | | 2 | TOTAL REGISTRAR |

HUMAN RESOURCES DEPARTMENT

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|----------|----------|---------|----------|--|
| | | | | Human Resources (01110) |
| 1 | 1 | | 1 | Director of Human Resources |
| | 1 | | 1 | Assistant Director of Human Resources |
| 1 | | | | HR Training & Business Systems Manager |
| 3 | 3 | | 3 | Combination of: Organization Development Consultant HR Business Partner I HR Business Partner II |
| 2 | 2 | | 2 | Combination of: Human Resources Coordinator I Human Resources Coordinator II |
| 1 | 1 | | 1 | Human Resource Assistant |
| 8 | 8 | | 8 | TOTAL HUMAN RESOURCES DEPARTMENT |

INFORMATION TECHNOLOGY DEPARTMENT

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|---------|---------|---------|---------|---|
| | | | | Information Technology (01250) |
| 1 | 1 | | 1 | Chief Information Officer |
| 24 | 24 | 1 | 25 | Combination of: Deputy Chief Information Officer Division Director of Application Solutions Division Director of Client & Administrative Services IT Project Manager Senior Business Intelligence Analyst Client Solutions Specialist III Network Engineer Network Administrator I Network Administrator III System Administrator I System Administrator II System Administrator III System Administrator IV Technical Support Manager Technical Support Specialist I Technical Support Specialist II Technical Support Specialist III Technical Support Specialist IV |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|-----------|-----------|----------|-----------|--|
| | | | | Business & Data Analyst I |
| | | | | Business & Data Analyst II |
| | | | | Business & Data Analyst III |
| | | | | Business & Data Analyst IV |
| | | | | GIS Coordinator |
| | | | | Solutions Integration Specialist |
| | | | | Solutions Integration Developer |
| | | | | Application Specialist I |
| | | | | Application Specialist II |
| | | | | Application Specialist III |
| | | | | Applications Specialist IV |
| | | | | Programmer I |
| | | | | Programmer II |
| | | | | Programmer III |
| | | | | GIS Specialist I |
| | | | | GIS Specialist II |
| | | | | GIS Specialist III |
| | | | | GIS Analyst |
| | | | | Administrative Technical Analyst I |
| <u>25</u> | <u>25</u> | <u>1</u> | <u>26</u> | TOTAL INFORMATION TECHNOLOGY DEPARTMENT |

POLICE DEPARTMENT

Adult Detention Facility (01515)

| | | | | |
|-----------|-----------|---------|-----------|--|
| | | | | 1 Division Director of Adult Detention |
| | | | | 1 Chief Correctional Officer |
| | | | | 1 Service Program Coordinator |
| | | | | 1 Administrative Lieutenant |
| | | | | 1 Work Program Coordinator |
| | | | | 2 Correctional Health Assistant |
| | | | | 3 Correctional Captain |
| | | | | 1 Correctional Treatment Specialist |
| | | | | 6 Correctional Lieutenant |
| | | | | 1 Investigative Services Technician |
| | | | | 18 Combination of: |
| | | | | Correctional Officer I |
| | | | | Correctional Officer II |
| | | | | 1 Senior Account Clerk |
| | | | | 1 Administrative Assistant |
| <u>38</u> | <u>38</u> | <u></u> | <u>38</u> | Sub-total |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|--|-----------|---------|-----------|--|
| Juvenile Detention Facility (01510) | | | | |
| 1 | 1 | | 1 | Division Director of Juvenile Detention |
| 1 | 1 | | 1 | Assistant Division Director of Juvenile Detention |
| 1 | 1 | | 1 | Juvenile Program Coordinator |
| 1 | 1 | | 1 | Nurse |
| 4 | 4 | | 4 | Shift Supervisor |
| 1 | 1 | | 1 | Building Maintenance Mechanic I |
| 1 | 1 | | 1 | Post Dispositional Coordinator |
| 4 | 4 | | 4 | Senior Youth Care Worker |
| 1 | 1 | | 1 | Juvenile Training Coordinator |
| 2 | 2 | | 2 | Alternative Detention Case Worker (grant funded) Youth Care Worker |
| 30 | 30 | | 30 | Combination of: Youth Care Worker I Youth Care Worker II Youth Care Worker III |
| 1 | 1 | | 1 | Senior Account Clerk |
| 2 | 2 | | 2 | Secretary |
| 1 | 1 | | 1 | Custodian |
| 51 | 51 | | 51 | Sub-total |
| Police (01310) | | | | |
| 1 | 1 | | 1 | Police Chief |
| 1 | 1 | | 1 | Police Deputy Chief |
| 2 | 2 | | 2 | Police Assistant Chief |
| 4 | 4 | | 4 | Police Captain |
| 10 | 11 | | 11 | Police Lieutenant |
| 12 | 12 | | 12 | Police Sergeant |
| 17 | 17 | | 17 | Police Corporal |
| 83 | 82 | | 82 | Combination of: Police Officer Community Engagement Specialist |
| 2 | 2 | | 2 | School Resource Officer / Police Officer |
| 2 | 2 | | 2 | CITAC Officer / Police Officer (funded by DPCS) |
| 1 | 1 | | 1 | Accreditation Manager |
| 1 | 1 | | 1 | Community Relations Liaison |
| 1 | 1 | | 1 | Police Public Relations Specialist |
| 1 | 1 | | 1 | Quarter Master |
| 1 | 1 | | 1 | Police Records & Technology Manager |
| 1 | 1 | | 1 | Police Video Technician |
| 1 | 1 | | 1 | Police Property & Evidence Technician |
| 1 | 1 | | 1 | Senior Administrative Assistant |
| | 1 | | 1 | Administrative Assistant |
| 2 | 2 | | 2 | Animal Control Officer |
| 2 | 1 | | 1 | Secretary |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|----------------|----------------|----------------|----------------|--------------------------------|
| 1 | 1 | | 1 | Senior Secretary |
| 4 | 4 | | 4 | Police Records Clerk |
| 1 | 1 | | 1 | Crime Analyst |
| 2 | 2 | | 2 | Custodian |
| 154 | 154 | | 154 | Sub-total |
| 243 | 243 | | 243 | TOTAL POLICE DEPARTMENT |

PARKS & RECREATION DEPARTMENT

Parks & Recreation - Administration (01600)

| | | | | |
|-----------|-----------|----------|-----------|--|
| 1 | 1 | | 1 | Director of Parks & Recreation |
| | | 1 | 1 | Recreation Program Development Manager |
| 1 | 1 | | 1 | Division Director of Parks & Recreation Administration |
| 1 | 1 | | 1 | P&R Project Manager |
| | 1 | | 1 | Cultural Arts Manager |
| 1 | 1 | | 1 | P&R Public Relations Specialist |
| 1 | 1 | | 1 | Program Coordinator |
| 1 | 1 | | 1 | Facilities & Services Planning Specialist |
| 1 | 1 | | 1 | P&R Facilities Manager |
| 1 | 1 | | 1 | Administrative Assistant |
| 1 | 1 | | 1 | Senior Secretary |
| 1 | 1 | | 1 | Secretary |
| 2 | 2 | | 2 | Custodian |
| 1 | 1 | | 1 | Outdoor Recreation Program Supervisor |
| 13 | 14 | 1 | 15 | Sub-total |

Athletics (01620)

| | | | | |
|----------|----------|--|----------|----------------------------------|
| 1 | 1 | | 1 | Division Director of Athletics |
| 2 | 2 | | 2 | Program Coordinator |
| 1 | 1 | | 1 | Senior Administrative Specialist |
| 4 | 4 | | 4 | Sub-total |

Community Recreation (01605)

| | | | | |
|----------|----------|--|----------|---|
| 1 | 1 | | 1 | Division Director of Community Recreation |
| 3 | 3 | | 3 | Program Coordinator |
| 1 | | | | Recreation Grants Specialist (Grant Funded) |
| 1 | 1 | | 1 | Senior Administrative Specialist |
| 6 | 5 | | 5 | Sub-total |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|-----------------------------------|-----------|----------|-----------|---|
| Park Maintenance (01630) | | | | |
| 1 | 1 | | 1 | Division Director of Parks Maintenance |
| 3 | 3 | | 3 | Parks Supervisor |
| 12 | 12 | 1 | 13 | Combination of: Senior Parks Groundskeeper Parks Groundskeeper II Parks Groundskeeper I Motor Equipment Operator I |
| 1 | 1 | 2 | 3 | Combination of: Public Service Worker/Operator Public Service Worker |
| 17 | 17 | 3 | 20 | Sub-total |
| Special Recreation (01610) | | | | |
| 1 | 1 | | 1 | Division Director of Special Recreation |
| 4 | 4 | | 4 | Program Coordinator (1 Grant Funded) |
| 1 | 1 | | 1 | Special Population Assistant |
| 1 | 1 | | 1 | Custodian |
| 3 | 3 | | 3 | Recreation Program Supervisor |
| 10 | 10 | | 10 | Sub-total |
| Public Library (01540) | | | | |
| 1 | 1 | | 1 | Division Director of Library |
| 1 | 1 | | 1 | Adult Services Coordinator |
| 1 | 1 | | 1 | Youth Services Librarian |
| 1 | 1 | | 1 | Circulation Supervisor |
| 1 | 1 | | 1 | Circulation Specialist |
| 1 | 1 | | 1 | Technical Services Librarian |
| 3 | 3 | | 3 | Library Services Specialist |
| 3 | 4 | | 4 | Information Specialist Senior Administrative Specialist |
| 1 | | | | Public Safety Facility Monitor |
| 1 | 1 | | 1 | Library Technology Specialist |
| 14 | 14 | | 14 | Sub-total |
| 64 | 64 | 4 | 68 | TOTAL PARKS & RECREATION |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|--|-----------|---------|-----------|---|
| PUBLIC WORKS DEPARTMENT | | | | |
| Cemetery Maintenance (fund 59) (59110) | | | | |
| 1 | 1 | | 1 | General Supervisor |
| 2 | 2 | | 2 | Cemetery Supervisor |
| 10 | 10 | | 10 | Combination of: Motor Equipment Operator I Groundskeeper Public Service Worker Public Service Worker/Operator |
| 13 | 13 | | 13 | Sub-total |
| Public Works Administration (01253) (01400) | | | | |
| 1 | 1 | | 1 | Director of Public Works |
| 1 | 1 | | 1 | Division Director Public Works Administration |
| 1 | 1 | | 1 | Public Works Administrative Manager |
| 6 | 7 | | 7 | Combination of: Senior Administrative Assistant Accountant II Administrative Assistant Dispatcher Senior Account Clerk Senior Secretary Account Clerk |
| 9 | 10 | | 10 | Sub-total |
| Building Maintenance (01250) (01440) | | | | |
| 1 | 1 | | 1 | Division Director of Building & Grounds |
| 1 | 1 | | 1 | General Supervisor |
| 1 | 1 | | 1 | Custodian Supervisor |
| 7 | 7 | | 7 | Combination of: Building Maintenance Mechanic III Building Maintenance Mechanic II Building Maintenance Mechanic I |
| 9 | 9 | | 9 | Combination of: Senior Custodian Custodian |
| 19 | 19 | | 19 | Sub-total |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|---|-----------|---------|-----------|---|
| Motorized Equipment (Fund 44) (44110) | | | | |
| 2 | 2 | | 2 | Equipment Maintenance Supervisor |
| 17 | 17 | | 17 | Combination of: Heavy Equipment Mechanic Transit Mechanic Automotive Equipment Mechanic I Automotive Equipment Mechanic II Automotive Equipment Mechanic III Automotive Service Technician Automotive Service Attendant Welder |
| <u>19</u> | <u>19</u> | | <u>19</u> | Sub-total |
| Motorized Equipment-Communications (Fund 44) (44120) | | | | |
| 1 | 1 | | 1 | Communications Systems Manager |
| <u>1</u> | <u>1</u> | | <u>1</u> | Sub-total |
| Motorized Equipment-Warehouse (Fund 44) (44130) | | | | |
| 2 | 2 | | 2 | Public Works Warehouse Clerk |
| <u>2</u> | <u>2</u> | | <u>2</u> | Sub-total |
| Sewer Maintenance (Fund 51) (51210) | | | | |
| 1 | 1 | | 1 | General Supervisor |
| 1 | 1 | | 1 | P/W Crew Supervisor |
| 1 | 1 | | 1 | CCTV Technician |
| 8 | 8 | | 8 | Combination of: Heavy Equipment Operator Motor Equipment Operator I Motor Equipment Operator II Motor Equipment Operator III Public Service Worker Public Service Worker/ Operator |
| <u>11</u> | <u>11</u> | | <u>11</u> | Sub-total |
| Sanitation - Code Enforcement (Fund 58) (58150) | | | | |
| 2 | 2 | | 2 | Code Enforcement Inspector |
| <u>2</u> | <u>2</u> | | <u>2</u> | Sub-total |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|---|-----------|------------|-----------|---|
| Sanitation - Composting (Fund 58) (58120) | | | | |
| 2 | 2 | | 2 | Combination of: Weighmaster Sanitation Operator I Sanitation Operator II |
| 2 | 2 | | 2 | Sub-total |
| Sanitation - Recycling (Fund 58) (58140) | | | | |
| 1 | 1 | (1) | | Recycling Center Operator |
| 4 | 4 | (2) | 2 | Combination of: Sanitation Operator I Sanitation Operator II Public Service Worker Public Service Worker/Operator |
| 5 | 5 | (3) | 2 | Sub-total |
| Sanitation - Refuse Collection (Fund 58) (58110) | | | | |
| 1 | 1 | | 1 | Division Director of Sanitation |
| 1 | 1 | | 1 | General Supervisor |
| 11 | 11 | | 11 | Combination of: Sanitation Operator II Sanitation Operator I PW Crew Supervisor Public Service Worker Public Service Worker/Operator Solid Waste Collector |
| 13 | 13 | | 13 | Sub-total |
| Sanitation - Yardwaste (Fund 58) (58130) | | | | |
| 10 | 10 | 2 | 12 | Combination of: PW Crew Supervisor Sanitation Operator I Sanitation Operator II Public Service Worker Public Service Worker/Operator |
| 10 | 10 | 2 | 12 | Sub-total |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|---|-----------|----------|-----------|---|
| VDOT - Engineering (Fund 15) (15110) | | | | |
| 1 | 1 | | 1 | Assistant Director of P/W - City Engineer |
| 4 | 5 | | 5 | Combination of: Public Works Chief Engineer PW Senior Project Manager PW Project Manager |
| 8 | 8 | 1 | 9 | Combination of: Construction Inspections Supervisor Survey Party Supervisor Sr. Public Works GIS/CAD Engineering Technician Public Works Project Engineer Construction Inspector Sr Engineering Technician Senior Secretary Engineering Aide Engineering Technician |
| 13 | 14 | 1 | 15 | Sub-total |
| VDOT - Grounds Maintenance (Fund 15) (15130) | | | | |
| 1 | 1 | | 1 | General Supervisor |
| 1 | 1 | | 1 | P/W Crew Supervisor |
| 15 | 15 | | 15 | Combination of: Horticulturist Motor Equipment Operator III Motor Equipment Operator II Motor Equipment Operator I Public Service Worker Public Service Worker/ Operator Groundskeeper |
| 17 | 17 | | 17 | Sub-total |
| VDOT - Street Cleaning (Fund 15) (15125) | | | | |
| 7 | 7 | | 7 | Combination of: Public Service Worker Public Service Worker/ Operator Motor Equipment Operator III Motor Equipment Operator II Motor Equipment Operator I |
| 7 | 7 | | 7 | Sub-total |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|--|------------|---------|------------|--|
| VDOT - Street Maintenance (Fund 15) (15120) | | | | |
| 1 | 1 | | 1 | Division Director of Streets |
| 1 | 1 | | 1 | Training & Safety Manager |
| 2 | 2 | | 2 | General Supervisor |
| 3 | 3 | | 3 | P/W Crew Supervisor |
| 1 | 1 | | 1 | Code Enforcement Inspector |
| 1 | 1 | | 1 | Application Specialist I |
| 26 | 28 | | 28 | Combination of: Heavy Equipment Operator Construction Inspector Motor Equipment Operator III Motor Equipment Operator II Motor Equipment Operator I Public Service Worker Public Service Worker/ Operator Groundskeeper |
| 35 | 37 | | 37 | Sub-total |
| VDOT - Traffic Control (Fund 15) (15115) | | | | |
| 1 | 1 | | 1 | General Supervisor |
| 1 | 1 | | 1 | Traffic Control Crew Supervisor |
| 1 | 1 | | 1 | Sign Technician |
| 6 | 6 | | 6 | Combination of: Senior Traffic Signal Technician Traffic Signal Technician Motor Equipment Operator I Motor Equipment Operator II Motor Equipment Operator III Public Service Worker Public Service Worker/ Operator |
| 9 | 9 | | 9 | Sub-total |
| 187 | 191 | | 191 | TOTAL PUBLIC WORKS DEPARTMENT |
| TRANSPORTATION DEPARTMENT | | | | |
| Airport (01350) | | | | |
| 1 | 1 | | 1 | Senior Administrative Assistant |
| 1 | 1 | | 1 | Transportation Building & Grounds Superintendent |
| 3 | 3 | | 3 | Combination of: Airport Maintenance Security Tech II Airport Maintenance Security Tech I |
| 5 | 5 | | 5 | Sub-total |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|--|-----------|------------|-----------|---|
| Mass Transit (Fund 56) (56110) | | | | |
| 1 | 1 | | 1 | Director of Transportation Services |
| 3 | 3 | | 3 | Transportation Supervisor |
| 1 | 1 | | 1 | Senior Administrative Assistant |
| 2 | 2 | | 2 | Transportation Dispatcher |
| 1 | 1 | | 1 | Senior Account Clerk |
| 1 | 1 | | 1 | Transportation Grants Specialist |
| 1 | | | | Transportation Grant Assistant (grant funded) |
| 30 | 30 | | 30 | Combination of: |
| | | | | Transit Driver I |
| | | | | Transit Driver II |
| 2 | 2 | | 2 | Account Clerk |
| 42 | 41 | | 41 | Sub-total |
| 47 | 46 | | 46 | TOTAL TRANSPORTATION DEPARTMENT |
| UTILITIES DEPARTMENT | | | | |
| Utilities Administration (Fund 54) (50100) | | | | |
| 1 | 1 | | 1 | Director of Utilities |
| 1 | 1 | | 1 | Assistant Director of Utilities |
| 1 | 1 | | 1 | Key Accounts Manager |
| 1 | 1 | | 1 | IT Scada Systems Analyst |
| 1 | | | | Utilities Energy Advisor |
| | 1 | | 1 | Data Scientist |
| 5 | 5 | | 5 | Sub-total |
| Utilities - Fiscal Services (Fund 54) (50110) | | | | |
| 1 | 1 | | 1 | Division Director of Support Services |
| 1 | | | | Senior Secretary |
| 1 | | | | Accountant II |
| 1 | 1 | | 1 | Training & Safety Manager |
| 1 | 1 | | 1 | Facilities & Fleet Manager |
| 1 | 1 | | 1 | Utilities Warehouse Manager |
| 1 | 1 | (1) | | Custodian |
| 2 | 3 | | 3 | Senior Account Clerk |
| 3 | 3 | | 3 | Combination of: |
| | | | | Warehouse Stock Clerk |
| | | | | Senior Warehouse Stock Clerk |
| 12 | 11 | (1) | 10 | Sub-total |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|---|-----------|---------|-----------|--|
| Water Treatment Administration (Fund 52) (52100) | | | | |
| 1 | 1 | | 1 | Division Director of Water/Wastewater Treatment |
| 1 | 1 | | 1 | Senior Secretary |
| 2 | 2 | | 2 | Sub-total |
| Water Treatment (Fund 52) (52130) | | | | |
| 1 | 1 | | 1 | Water Treatment Manager |
| 1 | 1 | | 1 | Water Chemist |
| 3 | 3 | | 3 | Combination of: Bldg Maintenance Superintendent Senior Industrial Mechanic Industrial Mechanic |
| 9 | 9 | | 9 | Combination of: Water Treatment Plant Operator Supervisor Water Treatment Plant Operator I Water Treatment Plant Operator II Water Treatment Plant Operator III Water Treatment Plant Operator Trainee |
| 14 | 14 | | 14 | Sub-total |
| Gas Administration (Fund 53) (53100) | | | | |
| 1 | 1 | | 1 | Division Director of Water & Gas |
| 1 | 1 | | 1 | Sub-total |
| Gas Control (Fund 53) (53130) | | | | |
| 1 | 1 | | 1 | Gas Supply Analyst |
| 2 | 2 | | 2 | Gas Control Technician |
| 3 | 3 | | 3 | Sub-total |
| Water & Gas Distribution (Fund 53) (53220) | | | | |
| 1 | 1 | | 1 | Water and Gas Distribution Superintendent Water and Gas Distribution Supervisor |
| 6 | 6 | | 6 | Combination of: Water and Gas Crew Supervisor W&G Construction Crew Supervisor Water and Gas Corrosion/Welder Supervisor |
| 15 | 15 | | 15 | Combination of: Heavy Equipment Operator Motor Equipment Operator II Motor Equipment Operator III Utilities Pipeline Technician III Utilities Pipeline Technician II Utilities Pipeline Technician I Construction Worker |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|-----------|-----------|---------|-----------|--|
| 22 | 22 | | 22 | Sub-total |
| | | | | Water & Gas Engineering (Fund 53) (53210) |
| 1 | 1 | | 1 | W&G Chief Engineer |
| 2 | 2 | | 2 | Water and Gas Senior Engineer Tech. |
| 1 | 1 | | 1 | Water and Gas Compliance Coordinator |
| 1 | 1 | | 1 | Construction Inspector |
| 2 | 2 | | 2 | Combination of: Water and Gas GIS Engineer Tech. Water and Gas Senior GIS/CAD Technician |
| 7 | 7 | | 7 | Sub-total |
| | | | | Water & Gas Meters & Regulators (Fund 53) (53240) |
| 1 | 1 | | 1 | Water & Gas Systems Control Superintendent |
| 2 | 2 | | 2 | Water and Gas Meter Tech. |
| 3 | 3 | | 3 | Sub-total |
| | | | | Water & Gas Service (Fund 53) (53230) |
| 7 | 7 | | 7 | Water and Gas Service Tech. |
| 1 | 1 | | 1 | Dispatcher |
| 8 | 8 | | 8 | Sub-total |
| | | | | Electric Administration (Fund 54) (54100) |
| 1 | 1 | | 1 | Division Director of Power & Light |
| 1 | 1 | | 1 | Sub-total |
| | | | | Electric Distribution (Fund 54) (54120) |
| 1 | 1 | | 1 | Electric Distribution Superintendent |
| 3 | 3 | | 3 | Electric Line Crew Supervisor |
| 2 | 2 | | 2 | Inspector-Contractor Manager |
| 18 | 18 | | 18 | Combination of: Electric Line Technician III Electric Line Technician II Electric Line Technician I Electric Ground Worker Electric OH/UG Equipment Operator |
| 3 | 3 | | 3 | Electric Right of Way Trimmer |
| 1 | 1 | | 1 | Dispatcher |
| 28 | 28 | | 28 | Sub-total |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|---|------------|------------|------------|--|
| Electric Engineering (Fund 54) (54110) | | | | |
| 1 | 1 | | 1 | Electric Engineering Tech Manager |
| | | | | Electric Engineering Technician/Compliance Coordinator |
| 1 | 1 | | 1 | Senior Electric GIS/CAD Technician |
| 5 | 5 | | 5 | Combination of: |
| | | | | Electric Senior Engineering Technician |
| | | | | Electric Engineering Technician |
| | | | | Electric Engineering Aide |
| 1 | 1 | | 1 | Senior Electric Engineer |
| | | | | Electric Engineer |
| | | 1 | 1 | Utility Administrative Assistant |
| 1 | 1 | (1) | | Senior Secretary |
| 9 | 9 | | 9 | Sub-total |
| Electric Meters (Fund 54) (54140) | | | | |
| 1 | 1 | | 1 | Electric Meter Supervisor |
| 1 | 1 | | 1 | AMI Support Technician |
| 3 | 3 | | 3 | Combination of: |
| | | | | Electric Meter Technician I |
| | | | | Electric Meter Technician II |
| | | | | Electric Meter Technician III |
| 5 | 5 | | 5 | Sub-total |
| Electric Substations (Fund 54) (54130) | | | | |
| 1 | 1 | | 1 | Electric Substation Supervisor |
| 1 | 1 | | 1 | Utility Operations Supervisor |
| 11 | 11 | | 11 | Combination of: |
| | | | | Utility Operator |
| | | | | Electric Substation Technician |
| 13 | 13 | | 13 | Sub-total |
| Telecommunications (Fund 55) (55110) | | | | |
| 1 | 1 | | 1 | Division Director of Telecommunications |
| 1 | 1 | | 1 | Broadband Network Engineering Technician |
| 2 | 2 | | 2 | Sub-total |
| 135 | 134 | (1) | 133 | TOTAL UTILITIES DEPARTMENT |

**CITY OF DANVILLE, VIRGINIA
FY 2027 AUTHORIZED FULL-TIME POSITIONS**

| FY 2025 | FY 2026 | Changes | FY 2027 | POSITION TITLE |
|--------------|--------------|----------|--------------|--|
| 1,090 | 1,100 | 7 | 1,107 | TOTAL CITY FULL-TIME POSITIONS |
| | | | | CONSTITUTIONAL OFFICES (partially funded by City) |
| 13 | 13 | | 13 | Commissioner of the Revenue (01120) |
| 5 | 5 | | 5 | City Treasurer (01125) |
| 16 | 16 | | 16 | Clerk of Circuit Court (01156) |
| 87 | 87 | | 87 | Sheriff's Office (2 funded by DPCS) (01140) |
| 23 | 23 | | 23 | Commonwealth Attorney (3 grant funded) (01130, 01131) |
| 144 | 144 | | 144 | TOTAL CONSTITUTIONAL OFFICES |
| 1,234 | 1,244 | 7 | 1,251 | GRAND TOTAL |

| FULL-TIME POSITIONS BY FUND | | | | |
|------------------------------------|--------------|-----------|--------------|--|
| 741 | 749 | 11 | 760 | General Fund (<i>Constitutional Offices not included, see below</i>) |
| 81 | 84 | 1 | 85 | VDOT Fund |
| 4 | 4 | | 4 | Central Services |
| 22 | 22 | | 22 | Motorized Equipment |
| 42 | 41 | | 41 | Transportation Fund |
| 32 | 32 | (1) | 31 | Sanitation Fund |
| 13 | 13 | | 13 | Cemetery Fund |
| 11 | 11 | | 11 | Wastewater (Sewer) Fund |
| 16 | 16 | | 16 | Water Fund |
| 44 | 44 | | 44 | Gas Fund |
| 73 | 72 | (1) | 71 | Electric Fund |
| 2 | 2 | | 2 | Telecommunications Fund |
| 1,081 | 1,090 | 10 | 1,100 | Sub-total |
| 9 | 10 | (3) | 7 | CDBG Fund |
| 144 | 144 | | 144 | Constitutional Offices |
| 1,234 | 1,244 | 7 | 1,251 | GRAND TOTAL |

Council Letter
City of Danville, Virginia



CL - 2701

NEW BUSINESS I.

City Council REGULAR MEETING

Meeting Date: June 2, 2026

Subject: Consideration of a Personal Property Tax Decrease.

From: Henrietta Weaver, Budget Director

COUNCIL ACTION

1. Public Hearing
2. An Ordinance of the Council of the City of Danville, Virginia Amending and Reordaining Section 37-30 of the Danville City Code to Decrease the Personal Property Tax from \$3.45 per \$100 of Assessed Value to \$3.35 per \$100 of Assessed Value Effective January 1, 2027.
First Reading

SUMMARY

The Fiscal Year 2027 budget proposes a \$0.10 reduction in the Tangible Personal Property Tax rate from \$3.45 per \$100 of assessed value to \$3.35 per \$100 of assessed value.

BACKGROUND

RECOMMENDATION

It is recommended that City Council approve the attached ordinance amending the City Code for the tax on tangible personal property.

Attachments

1. Ordinance
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026____ . ____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING AND REORDAINING SECTION 37-30 OF THE DANVILLE CITY CODE TO DECREASE THE PERSONAL PROPERTY TAX FROM \$3.45 PER \$100 OF ASSESSED VALUE TO \$3.35 PER \$100 OF ASSESSED VALUE EFFECTIVE JANUARY 1, 2027.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that Section 37-30, entitled "Tax on tangible personal property generally", of the Article II, entitled "Levy and Rate of Tax on Real Estate, Tangible Personal Property, etc.", of Chapter 37, entitled "Taxation", of the Code of the City of Danville, Virginia, 1986, as amended, be, and the same is hereby, amended and reordained to read as follows:

Chapter 37 – Taxation

Article II: Levy and Rate on Real Estate, Tangible Personal Property, etc.

Sec. 37.30. – Tax on tangible personal property generally.

Pursuant to sections 58.1-3000 and 58.1-3008 of the Code of Virginia, on all tangible personal property there shall be a tax of ~~three dollars and forty-five cent (\$3.45)~~ **three dollars and thirty-five cent (\$3.35)** on every one hundred dollars (\$100.00) of the assessed value thereon except for all aircraft which shall be taxed as a separate class of property pursuant to section 58.1-3506 of the Code of Virginia and as more specifically set forth in section 37-36 of this Code; provided, however, that the following household goods, personal effects and agricultural property are eliminated from such tax pursuant to sections 58.1-3504 and 58.1-3505 of the Code of Virginia::

(1) Bicycles.

(2) Household and kitchen furniture, including gold and silver plates, plated ware, watches and clocks, sewing machines, refrigerators, automatic

refrigerating machinery of any type, vacuum cleaners and all other household machinery, books, firearms and weapons of all kinds.

(3) Pianos, organs, phonographs and record players and records to be used therewith and all other musical instruments of whatever kind, radio and television instruments and equipment.

(4) Oil paintings, pictures, statuary, curios, articles of virtu and works of art.

(5) Diamonds, cameos or other precious stones and all precious metal used as ornaments or jewelry.

(6) Sporting and photographic equipment.

(7) Clothing and objects of apparel.

(8) All other tangible personal property used by an individual or a family or household incident to maintaining an abode.

(9) Horses, mules and other kindred animals.

(10) Cattle.

(11) Sheep and goats.

(12) Hogs.

(13) Poultry.

(14) Grains and other feeds used for the nurture of farm animals.

(15) Grain; tobacco; wine produced by farm wineries as defined in section 4-2(10a) of the Code of Virginia; and other agricultural products in the hand of a producer.

(16) Farm machinery and farm implements, which shall include equipment and machinery used by farm wineries, as defined in section 4-2(10a) of the Code of Virginia, in the production of wine.

(17) Equipment used by farmers or farm cooperatives qualifying under section 521 of the Internal Revenue Code to manufacture industrial ethanol, provided

that the materials from which the ethanol is derived consist primarily of farm products.

AND BE IT FURTHER ORDAINED that all other provisions and Sections of said Article, Chapter and Code be, and the same are hereby, continued in full force and effect unless and until the same are hereafter amended or repealed; and

BE IT FINALLY ORDAINED that this Ordinance shall be and become effective on and as of January 1, 2027.

Approved:

Mayor

Attest:

Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

**Council Letter
City of Danville, Virginia**



CL - 2801

NEW BUSINESS J.

City Council REGULAR MEETING

Meeting Date: June 2, 2026

Subject: Consideration of Eliminating Vehicle License Fee Effective January 1, 2027.

From: Henrietta Weaver, Budget Director

COUNCIL ACTION

An Ordinance of the Council of the City of Danville, Virginia Eliminating the Vehicle License Fee of the City of Danville, Virginia Effective January 1, 2027.

First Reading

SUMMARY

The Fiscal Year 2027 Budget contains a recommendation to eliminate the vehicle license fee of \$25 effective January 1, 2027.

BACKGROUND

On June 6, 2006, the City discontinued the requirement for vehicle decals. In place of the decal program, a local vehicle license fee was implemented pursuant to Virginia Code § 46.2-752 and has since been incorporated into the first half tax bill.

The City will discontinue the assessment of the local vehicle license fee effective January 1, 2027. The Fiscal Year 2027 budget reflects this policy change by eliminating the associated fee and removing the associated revenue estimate.

RECOMMENDATION

It is recommended that City Council adopt the attached ordinance eliminating the vehicle license fee.

Attachments

1. Ordinance
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026-____. ____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA ELIMINATING THE VEHICLE LICENSE FEE OF THE CITY OF DANVILLE, VIRGINIA EFFECTIVE JANUARY 1, 2027.

WHEREAS, Virginia Code § 46.2-752 authorizes any county, city, or town to impose a local vehicle license fee on motor vehicles, trailers, and semitrailers; and

WHEREAS, the City of Danville has heretofore imposed a vehicle license fee of twenty-five dollars (\$25.00) per vehicle pursuant to Virginia Code § 46.2-752; and

WHEREAS, the Council of the City of Danville desires to eliminate the vehicle license fee effective January 1, 2027;

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Danville, Virginia, that the vehicle license fee as currently authorized under Virginia Code § 46.2-752 be, and the same is hereby, eliminated in accordance with the schedule which is hereto and made a part hereof, as if fully set forth within, as follows:

Schedule I. Vehicle License Fee

AND BE IT FURTHER ORDAINED that this Ordinance shall be and become effective on and as of January 1, 2027, except where otherwise stated.

Approved:

Mayor

Attest:

Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

**CITY OF DANVILLE
EFFECTIVE JANUARY 1, 2027**

Pursuant to Danville City Code § 2-9 and Danville City Charter § 2-6.

| FEE | CURRENT | PROPOSED |
|---------------------|----------------|-----------------|
| Vehicle License Fee | \$25 | \$0 |

Council Letter
City of Danville, Virginia



CL - 2732

NEW BUSINESS K.

City Council REGULAR MEETING

Meeting Date: June 2, 2026

Subject: Amending the Fiscal Year 2026 Budget Appropriation Ordinance by Increasing Revenues from Casino Gaming Taxes to Fund a Reimbursement to Danville Utilities.

From: Henrietta Weaver, Budget Director

COUNCIL ACTION

An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2026 Budget Appropriation Ordinance by Increasing Revenues from the Casino Gaming Taxes to Fund a Reimbursement to Danville Utilities for an Appropriation in the Amount of \$4,700,000 and Appropriating the Same.

First Reading

SUMMARY

Revenues from casino gaming taxes are anticipated to exceed previously budgeted amounts. The additional revenues will be used to fund a reimbursement to the Gas and Electric Funds of Danville Utilities.

BACKGROUND

The City's Fiscal Year 2026 Budget Appropriation Ordinance includes estimates for casino gaming taxes using the best available information. Casino gaming taxes are on trend to exceed fiscal year estimates. The use of the increased revenues is a one-time type of expenditure, since the revenue derived from this funding source is highly contingent on the state of the economy.

RECOMMENDATION

It is recommended that the City Council adopt the attached ordinance amending the Fiscal Year 2026 Budget Appropriation Ordinance.

Attachments

1. Ordinance
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026 - _____._____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE BY INCREASING REVENUES FROM THE CASINO GAMING TAXES TO FUND A REIMBURSEMENT TO DANVILLE UTILITIES FOR AN APPROPRIATION IN THE AMOUNT OF \$4,700,000 AND APPROPRIATING THE SAME.

WHEREAS, the City anticipates receiving excess revenues from casino gaming operations exceeding the original budget estimate for Fiscal Year 2026; and

WHEREAS, the excess casino revenues will be used to fund a reimbursement to Danville Utilities in Fiscal Year 2026.

BE IT ORDAINED, by the Council of the City of Danville, Virginia, that the Fiscal Year 2026 Budget Appropriation Ordinance be, and the same hereby is, amended, by increasing revenues in the General Fund and appropriating same to be as follows:

ANTICIPATED REVENUES

| <u>Description</u> | <u>Account No.</u> | <u>Amount</u> |
|-------------------------------|--------------------|---------------------------|
| Caesar's Minimum Gaming Fee | 0100000-40580 | \$2,350,000 |
| Casino Gaming Tax Local Share | 0100000-40585 | 2,350,000 |
| Total | | <u>\$4,700,000</u> |

ANTICIPATED EXPENDITURES

| <u>Description</u> | <u>Account No.</u> | <u>Amount</u> |
|---------------------------------------|--------------------|---------------------------|
| Support of/Transfer to/Utility Funds: | | |
| Transfer Out to Gas Fund | 0199509-6053 | \$ 696,980 |
| Transfer Out to Electric Fund | 0199509-6054 | 4,003,020 |
| Total | | <u>\$4,700,000</u> |

AND BE IT FINALLY ORDAINED, that all other accounts and provisions of the Fiscal Year 2026 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

Approved:

Mayor

Attest:

City Clerk

Approved As To
Form And Legal Sufficiency:

City Attorney

Council Letter City of Danville, Virginia



CL - 2748

NEW BUSINESS L.

City Council REGULAR MEETING

Meeting Date: June 2, 2026

Subject: Amending the Fiscal Year 2026 Budget Appropriation Ordinance for a Grant from the Virginia Tourism Corporation Marketing Leverage Program.

From: Lisa Meriwether, Tourism Manager

COUNCIL ACTION

An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Provide for a Virginia Tourism Corporation Marketing Leverage Program Grant in the Amount of \$30,000, and to Provide for the Local Share in the Amount of \$60,000 for a Total Grant of \$90,000 and Appropriating the Same.

First Reading

SUMMARY

Staff applied for a Marketing Leverage Grant from the Virginia Tourism Corporation and were awarded \$30,000 with a local match required of \$60,000 for a total appropriation of \$90,000 to be used to create a marketing campaign to drive cross-border visitation from Northern North Carolina's key metropolitan areas - Raleigh, Greensboro, and Durham - into the Visit SoSi region of Danville and Pittsylvania County, VA.

BACKGROUND

The Virginia Tourism Corporation is offering these grant funds to spur economic activity and overnight travel across the Commonwealth. This program is designed to create public-private partnerships and leverage matching marketing dollars to promote Virginia as a vibrant destination with robust visitor experiences. All funded programs must use the Virginia is for Lovers logo on advertising and marketing materials. Funding will be used to create a marketing campaign to drive cross-border visitation from Northern North Carolina's key metropolitan areas - Raleigh, Greensboro, and Durham - into the Visit SoSi region of Danville and Pittsylvania County, VA.

RECOMMENDATION

Staff recommends adoption of this ordinance to appropriate the grant funds.

Attachments

1. Ordinance
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026-____.____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR A VIRGINIA TOURISM CORPORATION MARKETING LEVERAGE PROGRAM GRANT IN THE AMOUNT OF \$30,000, AND TO PROVIDE FOR THE LOCAL SHARE IN THE AMOUNT OF \$60,000 FOR A TOTAL GRANT OF \$90,000 AND APPROPRIATING THE SAME.

WHEREAS, the City of Danville has been awarded a grant from the Virginia Tourism Corporation Marketing Leverage Program; and

WHEREAS, the funding will be used to create a campaign to drive cross-border visitation from Northern North Carolina’s key metropolitan areas- Raleigh, Greensboro, and Durham – into the Visit SoSi region of Danville and Pittsylvania County, VA. Through enhanced storytelling, increased exposure curated itineraries, targeted messaging, and strategic calls to action, this campaign will advance the goals outlined in both the region’s economic development strategy and the region’s 5-year community-led, data-backed, tourism master plan which was published in May of 2023 and was designed to drive increased interest, engagement, and out-of-state bookings and spending across the region.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Danville, Virginia, that the Fiscal Year 2026 Budget Appropriation Ordinance be, and the same is hereby, amended by increasing revenues for a grant in the amount of Thirty Thousand Dollars (\$30,000) from the Virginia Tourism Corporation Marketing Leverage Program, and the local share of the grant in the amount of Sixty Thousand Dollars (\$60,000), such funds to be appropriated in the Special Grants fund and to be as follows:

ANTICIPATED REVENUES

| <u>Description</u> | <u>Account No.</u> | <u>Amount</u> |
|--|--------------------|-------------------------|
| VTC "Welcome to SoSi" Tourism Marketing Campaign | | |
| Categorical Aid – State - Other | 62109000-47670 | \$ 30,000 |
| Local Share | | |
| Transfer from General Fund | 62109000-6101 | 60,000 |
| | TOTAL | <u><u>\$ 90,000</u></u> |

ANTICIPATED EXPENDITURES

| <u>Description</u> | <u>Account No.</u> | <u>Amount</u> |
|--|--------------------|---------------|
| VTC "Welcome to SoSi" Tourism Marketing Campaign | 62109999-50 | \$ 90,000 |

AND BE IT FINALLY ORDAINED that all other accounts and provisions of the Fiscal Year 2026 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

Approved:

Mayor

Attest:

Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney