

AIRPORT COMMISSION MINUTES

June 9, 2026

3:00 P.M.

Danville Regional Airport – Eastern Conference Room

The following were present for the Danville Regional Airport Commission meeting held on Tuesday, June 9, 2026.

Attendees:

Sid Allgood, Chairman	Travis Williams, Averett University	Marc Adelman, Director
Doug Appleton, Vice Chairman	Alan Spencer, Deputy City Attorney	Todd Pinekenstein, Trans.
Stephen Daniel		Bld. Grounds Superintendent
Phil Hall		Lisa Bivens, Trans. Senior
Gene Jackson		Admin. Assistant
Fred Shanks		

Guests:

Marcio Couto, Instructor and Program Manager of Aviation Maintenance Technology, Danville Community College

Melissa Mann, Dean of Career & Technical Education, Danville Community College
Chairman

Rob Robinson, Aviation Maintenance Technology Instructor, Danville Community College

Sid Allgood called the meeting to order and requested a roll call.

Approval of Agenda

Phil Hall made a motion to approve the agenda for the June 9, 2026, Airport Commission meeting. Stephen Daniel seconded the motion; all members in attendance were in favor and the motion passed.

Approval of Minutes

A motion was made by Gene Jackson and seconded by Phil Hall to approve the minutes of the May 12, 2026, Airport Commission meeting as presented. All members in attendance were in favor and the motion passed.

Public Comment

No public comments received.

Appointment of Nominating Committee

Gene Jackson was appointed to serve as the Airport Commission member who will canvas the other members regarding a recommendation for chairman and vice-chairman for the upcoming fiscal year. Mr. Jackson will report back to the Airport Commission in July.

Project Updates

Topic: Update on the Status of Erosion Control Mitigation Project

Action: Marc Adelman updated the Airport Commission regarding the status of the Erosion Control Mitigation project.

Disposition: A second quote has been requested from the airport's new engineering firm.

Topic: Update on the Status of Erosion Control Mitigation Project (Continued)

Marc Adelman updated the Airport Commission members about the status of the Erosion Control Mitigation project. As mentioned at the last meeting, it was identified that the sedimentary basin area is not draining effectively. Since the last meeting, a quote was received from the airport's previous engineering firm for over \$80,000 to complete geotechnical analysis and design services to determine what additional modifications are needed to allow the sedimentary basin to drain properly. Marc Adelman said a quote was also requested from the current airport engineering firm, Delta Airport Consultants. Discussion continued.

Topic: Update on the Corporate Hangar Site Prep Construction Project

Action: Marc Adelman updated the Airport Commission concerning the status of the Corporate Hangar Site Prep Construction project.

Disposition: Paving work is expected to be completed next month

Marc Adelman updated the Airport Commission regarding the status of the Corporate Hangar Site Prep Construction project. Blair Construction indicated that paving work would begin on June 3rd but identified that only the parking lot would be paved since it was detected in March that a concrete pipe section was cracked that overlapped with the aircraft parking area. However, the pipe manufacturer confirmed on June 5th that the cracked pipe needed to be replaced and the pipe was recently removed and replaced. Paving of the aircraft parking ramp and parking lot is expected to be completed when the asphalt plant can generate material that meets specifications. Due to asphalt specification mix issues, paving work could not be completed from June 3rd through June 8th.

Topic: Update on Air Ambulance Modular Building Project

Action: Marc Adelman updated the Airport Commission concerning the status of the Air Methods modular building project.

Disposition: Communications continue with the company to support construction goals.

Marc Adelman indicated that the land lease for this project will be considered by City Council on June 16th. Also, an Air Ambulance Committee meeting must be scheduled so Air Methods can obtain a state-required EMS license. Air ambulance operations are expected to begin this summer. Discussion continued.

Topic: Update on the Aviation Training Facility Building and Hangar Projects

Action: Marc Adelman updated the Airport Commission concerning the status of the Aviation Training Facility Building and Hangar projects.

Disposition: Construction work continues for the hangar and Aviation Training Facility building.

Marc Adelman updated the Airport Commission concerning the status of the Aviation Training Facility and hangar projects. Specific information related to both projects is identified below.

Hangar 300

- Gas heating units have been installed inside the new hangar.
- The roof vent needs to be installed.
- The exhaust fan unit is expected to be delivered by the end of June.
- The hangar door track issues have still not been resolved and will cause the project to be delayed.

Topic: Aviation Training Facility Building and Hangar Projects (*Continued*)

Aviation Training Center Building

- Forty-six (46) steel columns were designed to construct the entire building.
- Concrete for the last three (3) footings should be completed on June 9, 2026.
- Erection of all steel columns is expected to be completed by June 22, 2026.
- Once the steel is erected, then underground work (fire system, sanitary sewer and electric) will begin before the concrete slab work begins.
- Data network installation needs to be finalized with Danville Community College and Averett University so the work can be bid related to the construction schedule.
- Security improvements will be advertised for bid related to the construction schedule.

Marc Adelman said that he met with Renee Burton, Planning Division Director, to discuss developing a parking plan to help support parking needs when Averett University and Danville Community College move into the new Aviation Training Facility building. One concept that was proposed included expanding the existing parking lot that is located across from the Operations Tower near the intersection of Airport Drive and Stinson Drive. Discussion continued.

Topic: Airport Strategic Plan

Action: Marc Adelman discussed information with the Airport Commission regarding the possibility of developing an Airport Strategic Plan.

Disposition: Examples of General Aviation Airport Strategic Plans will be reviewed

Marc Adelman said that after the Airport Commission talked about the possibility of developing an airport strategic plan, he asked the airport's engineering firm whether they could provide copies of other strategic plans they prepared for other airports. However, Delta Airport Consultants indicated the information is considered proprietary by those airports and the plans could not be released. As a result, Marc Adelman said he searched online and found a couple of strategic plans completed for general aviation airports which he reviewed and provided some bullet points for the Airport Commission to review. Marc Adelman said that the information included in both plans was very generic. If the Airport Commission and the city decide to pursue developing a strategic plan the scope of services for the study will be extremely critical so it can be used effectively. Marc Adelman stated a meeting was completed with Sid Allgood, Phil Hall, and Todd Pinekenstein to review the strategic plans found online so input can be obtained from the Airport Commission regarding the scope of the project. Discussion continued.

Topic: FBO Management Update

Action: Averett University staff updated the Airport Commission on recent FBO activities.

Disposition: AU Aviation Services will provide additional updates at the next meeting.

Travis Williams updated the Airport Commission concerning FBO activities. He said that fuel prices have begun to decrease since the end of May and Jet A is down twenty-four cents (\$.24) per gallon, and Avgas is down forty-four cents (\$.44) per gallon and hopefully the cost of fuel will continue to decrease before the next load is received. Travis also mentioned that the first big Virginia International Raceway event is scheduled for June 19th – 22nd and should bring in a good amount of jet traffic.

Topic: FBO Management Update (Continued)

Travis Williams said the field trips for the Virginia Governors School program will begin Wednesday of next week. He also mentioned that Averett University is still working on a workforce development grant through the Federal Aviation Administration (FAA) that would help support their partnership efforts with Danville Public Schools.

In addition, Travis Williams said he recently spoke to representatives from a local non-profit, Flightcrew 4031, about supporting their fundraising efforts at the airport if approved by the city. Sid Allgood said the group is looking to have an airplane/car show event in the fall. Discussion continued. Marc Adelman said that this may be doable, but he will need to get the details and check with the city's insurance coordinator regarding what is required.

Recognition of Stephen Daniel's term on the Airport Commission

Sid Allgood recognized Stephen Daniel for his twelve years of dedicated service on the Airport Commission and presented him with a plaque.

Communications

Fred Shanks congratulated Stephen Daniel on a job well done.

Stephen Daniel said when he was appointed to the Airport Commission it was his hope to leave things in a better place, and he feels this was accomplished. Stephen mentioned some of the things that have happened since he came on board and said that he enjoyed being a part of it all. He added for the Airport Commission to continue the good work.

Doug Appleton and Gene Jackson congratulated Stephen Daniel and said they look forward to seeing him around.

Phil Hall congratulated Stephen Daniel and thanked him for serving as vice-chair for two terms. He commented that he was always willing to help where needed, such as with sub-committees and granted him godspeed.

Marcio Couto said that Danville Community College staff completed a trip to Richmond to meet with the FAA and are currently waiting for their approval to offer aviation maintenance technology training. He indicated that classes are scheduled to start August 7th, and they hope to have approval by that time. Rob Robinson mentioned that most students that walk through the aviation training facility have enrolled. Dean Mann mentioned that Danville Community College is having an Open House event for the Aviation Maintenance Technology program on June 16th and July 7th and welcomed everyone to attend.

Marc Adelman said that it was recently suggested to update the airport promotional video. He said that he is working with Dr. Johnson and Dr. Powell to get that accomplished. Marc Aron, the city's Multimedia Manager, will be making the edits to the video.

Sid Allgood thanked everyone for attending the meeting.

Adjournment

The Airport Commission meeting adjourned at 3:56 pm.