



DANVILLE CITY COUNCIL REGULAR MEETING AGENDA

MUNICIPAL BUILDING

July 21, 2026

7:00 PM

PRESIDING: Alonzo L. Jones, Mayor

**CITY COUNCIL
MEMBERS:** James B. Buckner, Vice Mayor
L.G. "Larry" Campbell, Jr.
Bryant Hood
Daniel W. Marshall, III

Barry P. Mayo
Dr. Gary P. Miller
Sherman M. Saunders
J. Lee Vogler, Jr.,

STAFF: Ken F. Larking, City Manager
Earl B. Reynolds, Jr., Deputy City Manager

W. Clarke Whitfield, Jr., City Attorney
Susan M. DeMasi, City Clerk

The City Council is the City of Danville's legislative body and is composed of nine Council members. Council members are elected to serve a four year term of office and elects one of its own to serve as Mayor and presiding officer for a two year term.

Time and Place of Meeting

The public is invited and encouraged to attend and participate in the City Council meetings. The City Council meets in the City Hall, Fourth Floor, Council Chambers at 7:00 p.m. on the first and third Tuesday of each month. All meetings of the Council are open to the public.

Communications from Visitors

Communication from Visitors is an opportunity for citizens, who have signed up to speak at www.danvilleva.gov/council or by contacting the Office of the City Clerk, to address Council on matters not on the agenda. Citizens who desire to speak on agenda items will be heard when the agenda item is considered. Each speaker shall clearly state his or her name and address, and shall have three uninterrupted minutes. A representative of a group may have up to five uninterrupted minutes to make a presentation. The representative shall identify the group and a group may have no more than one spokesperson. Time will be kept using the electronic timer on the podium.

Guidelines for Public Hearings

For Public Hearings the applicant or his or her representative shall be the first speaker(s). There shall be a time limit of ten (10) minutes for the applicant's or his or her representative's presentation. The presiding officer shall then solicit comments from the public, asking those in favor of the proposal to speak first, and then those opposed to the proposal. Each speaker must clearly state his or her name and address. There shall be a time limit of three (3) minutes for each individual speaker. If the speaker represents a group, there shall be a time limit of five (5) minutes. A speaker representing a group shall identify the group at the beginning of his or her remarks. A group may have no more than one spokesperson. The presiding officer may limit or preclude comment which is repetitive, redundant, cumulative, or irrelevant to the subject of the public hearing. After public comments have been received, in a land use case, the applicant or the representative of the applicant, at his or her discretion, may respond with a rebuttal. There shall be a five (5) minute time limit for rebuttal.

MEETING CALLED TO ORDER

ROLL CALL

INVOCATION - J. LEE VOGLER, JR.

PLEDGE OF ALLEGIANCE TO THE FLAG

ANNOUNCEMENTS AND SPECIAL RECOGNITION

- A. Building Brighter Futures: The Danville Schools Transformation Initiative
Presented by Dr. Angela Hairston, Superintendent, Danville Public Schools
- B. Presentation of Danville City Council Priorities
Presented by: Ken Larking, City Manager

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine, have previously been discussed by City Council and/or introduced for First Reading. There will be no separate discussion on these items and they will be enacted by one motion. If discussion is desired by a Council Member or a citizen, the item(s) will be removed from the consent process and considered separately.

PUBLIC HEARING

- A. Consideration of Approval of Minutes from Regular Council Meeting held on June 16, 2026.
- B. Consideration of Amending the Fiscal Year 2027 Budget Appropriation Ordinance for Airport Terminal Area Plan Funding.
Council Letter Number CL - 2794.

An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2027 Budget Appropriation Ordinance to Provide for Additional State Aviation Funding for the Purpose of Completing a Terminal Area Plan in the Amount of \$89,100 and for the Local Share in the Amount of \$9,900 for a Total Appropriation of \$99,000 and Appropriating Same.

Final Adoption

- C. Consideration of Amending the Fiscal Year 2027 Budget Appropriation Ordinance to Provide Funding to Fund Construction of a New Substation at the Former Morgan Olson Facility.
Council Letter Number CL - 2837.

An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2027 Budget Appropriation Ordinance to Provide Funding from Unassigned Electric Fund Balance to Fund the Construction of a Substation at the Former Morgan Olson Building in the Amount of \$8,000,000 and Appropriating Same.

Final Adoption

- D. Consideration of Amending the Fiscal Year 2027 Budget Appropriation Ordinance to Provide Funding for the Payment of a One-Time Bonus to City Retirees.
Council Letter Number CL - 2838.

An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2027 Budget Appropriation Ordinance to Provide Funding from Unassigned General Fund Balance for

the Payment of a One-Time Payment Bonus to City Retirees in the Amount of \$400,000 and Appropriating Same.

Final Adoption

NEW BUSINESS

- A. Consideration of the Fiscal Year 2026-27 Community Development Program - One Year Action Plan

Council Letter Number CL - 2829.

1. Public Hearing
2. A Resolution of the Council of the City of Danville, Virginia Authorizing the City Manager to Submit to the United States Department of Housing and Urban Development (HUD) a One Year Action Plan.

- B. Consideration of Amending the Budget Appropriation Ordinance to Provide Additional Funding to Danville Public Schools.

Council Letter Number CL - 2851.

An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2027 Budget Appropriation Ordinance to Increase General Fund Revenues from Various Sources to Provide Additional Funding to Danville Public Schools in the Amount of \$824,000 and Appropriating Same.

First Reading

COMMUNICATIONS FROM VISITORS

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COMMUNICATIONS

A. City Manager

B. Deputy City Manager

C. Assistant City Manager Adkins

D. Assistant City Manager Evans

E. City Attorney

F. City Clerk

G. Roll Call

ADJOURNMENT

Council Letter
City of Danville, Virginia



CL - 2848

CONSENT AGENDA A.

City Council REGULAR MEETING

Meeting Date: July 21, 2026

Subject: Approval of Meeting Minutes

From: Susan DeMasi, City Clerk

COUNCIL ACTION

Consideration of Approval of Minutes from Regular Council Meeting held on June 16, 2026.

Attachments

1. Meeting Minutes
-

June 16, 2026

The Second June meeting of the Danville City Council was held on June 16, 2026, at 7:00 p.m. in the Council Chambers located on the Fourth Floor of the Municipal Building, 427 Patton Street, Danville, Virginia. The following Council Members were present: Vice Mayor James B. Buckner, L.G. "Larry" Campbell Jr., Bryant Hood, Mayor Alonzo L. Jones, Daniel W. Marshall, Barry P. Mayo, Gary P. Miller, Sherman M. Saunders, and J. Lee Vogler, Jr. (9).

Staff Members present were: Deputy City Manager Earl B. Reynolds, Jr., Assistant City Manager/CFO Michael Adkins, Assistant City Manager Briana Evans, City Attorney W. Clarke Whitfield, Jr., and City Clerk Susan M. DeMasi. City Manager Ken Larking was absent.

Mayor Jones presided.

INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Sherman M. Saunders gave the Invocation followed by the Pledge of Allegiance.

CONSENT AGENDA

Mayor Jones opened the floor for a Public Hearing regarding Budget Items on the Consent Agenda. Notice of the Public Hearing was published in the *Danville Register & Bee* on June 9, 2026. No one present desired to be heard and the Public Hearing was closed.

Council Member Campbell **moved** for approval of the following Consent Agenda Items:

Approval of Minutes from the Regular Council Meeting held on May 19, 2026. Draft copies of the minutes had been distributed prior to the meeting.

Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance by Increasing Revenues from Casino Gaming Taxes to Fund a Reimbursement to Danville Utilities

An Ordinance Entitled, Ordinance No. 2026-06.11, An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2026 Budget Appropriation Ordinance by Increasing Revenues from the Casino Gaming Taxes to Fund a Reimbursement to Danville Utilities for an Appropriation in the Amount of \$4,700,000 and Appropriating the Same.

Consideration of Amending the Fiscal Year 2026 Budget Appropriation Ordinance for a Grant from the Virginia Tourism Corporation Marketing Leverage Program

An Ordinance Entitled, Ordinance No. 2026-06.12, An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2026 Budget Appropriation Ordinance to Provide for a Virginia Tourism Corporation Marketing Leverage Program Grant in the Amount of \$30,000, and to Provide for the Local Share in the Amount of \$60,000 for a Total Grant of \$90,000 and Appropriating the Same.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

APPOINTMENTS

Vice Mayor Buckner noted the Appointments Committee met earlier this evening and make the following recommendations, which will be voted on at the next Council meeting:

Social Services Advisory Board

Reappoint Venee Mayo and Andrea Burney

Vice Mayor Buckner **moved** for adoption of an Appointment Resolution:

Resolution 2026-06.20 - A Resolution Appointing Kathleen Mullin to the Danville Community Policy and Management Team as the Juvenile Court Representative.

The Motion was **seconded** by Council Member Campbell and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

Vice Mayor Buckner stated the City Council was looking for candidates for the Danville Utility Commission. The Utility Commission meets approximately once a month on the last Monday at 4:00 p.m. Candidates should be citizens of the City of Danville and have a background in finance, engineering or industrial management; it was preferred but not required. If any citizen would like to apply at the city's website, please go to: danvilleva.gov/boards.

OLD BUSINESS

CONSIDERATION OF THE CITY OF DANVILLE BUDGET, CAPITAL AND SPECIAL PROJECTS PLAN, AND BUDGET APPROPRIATION ORDINANCE

Approval of the Budgets of the Various Funds of the City of Danville for the Fiscal Year Ending June 30, 2027

Vice Mayor Buckner **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2026-06.18

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA APPROVING THE BUDGETS OF THE VARIOUS FUNDS OF THE CITY OF DANVILLE FOR THE FISCAL YEAR ENDING JUNE 30, 2027.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

Approval of the Fiscal Year 2027 Capital and Special Projects Plan for the City of Danville, Virginia

Vice Mayor Buckner **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2026-06.19

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA APPROVING THE FISCAL YEAR 2027 CAPITAL AND SPECIAL PROJECTS PLAN FOR THE CITY OF DANVILLE, VIRGINIA.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

Approval of the Budget Appropriation Ordinance for Fiscal Year 2027

Vice Mayor Buckner **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2026-06.08

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA APPROVING THE BUDGET APPROPRIATION FOR FISCAL YEAR 2027.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

Consideration of a Personal Property Tax Decrease

Council Member Vogler **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2026-06.09

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING AND REORDAINING SECTION 37-30 OF THE DANVILLE CITY CODE TO DECREASE THE PERSONAL PROPERTY TAX FROM \$3.45 PER \$100 OF ASSESSED VALUE TO \$3.35 PER \$100 OF ASSESSED VALUE EFFECTIVE JANUARY 1, 2027.

The Motion was **seconded** by Vice Mayor Buckner and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

Consideration of Eliminating the Vehicle License Fee Effective January 1, 2027

Vice Mayor Buckner **moved** for adoption of an Ordinance entitled:

ORDINANCE NO. 2026-06.10

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA ELIMINATING THE VEHICLE LICENSE FEE OF THE CITY OF DANVILLE, VIRGINIA EFFECTIVE JANUARY 1, 2027.

The Motion was **seconded** by Council Member Campbell and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

NEW BUSINESS

REVIEW OF GENERAL FUND FINANCIALS AS OF MAY 31, 2026

Assistant City Manager/Chief Financial Officer Michael Adkins gave the Financial Report through the end of May, the eleventh month of the fiscal year, and 92% of the fiscal year complete. Total Revenues collected as of the end of May were \$163M, representing 83% of budget and a good place to be at the end of the year. Mr. Adkins noted for the rest of the report, instead of talking about May, as they were so close to the end of the year with just two weeks left, he had financial information about how the City was at this point in time.

Property tax collections have been underway, current Real Estate collections were \$26.25M, at 99.4% of budget with about \$170,000 more to collect. Mr. Adkins noted he felt certain over the next couple of weeks they will meet that budgetary requirement. Delinquent collections of real estate have outperformed budget at about \$26,000 over, collecting about \$1.16M. Personal Property tax has also done well; they have collected \$16.1M, about \$673,000 more than budgeted. Machinery and Tools, which was most of the industrial citizens in the City, was at \$1.66M, and \$22,000 over budget. Collection of Delinquent Personal Property taxes has gone well; they have collected \$1.9M which was \$250,000 more than budgeted. The only area in property taxes that were under budget, and not a real concern at this time, was Public Service Real Estate. These were entities that provide cable and telephone, and Norfolk Southern was another example; it takes a while for those bills to get formulated because the City has to get information from their corporate headquarters, get the bill out and get payment. Mr. Adkins stated he felt that would be caught up by the end of June, but right now they were at 50% and short about \$339,000. By the time he gives another report, that will have corrected itself.

Regarding local taxes, as mentioned previously, Sales Tax was not performing up to budget; at the end of June, they should be about \$900,000 short, which was a decrease of \$400,000 from last year. Mr. Adkins noted he believed it was due to all the construction that went on last year, all the contractors and subcontractors, their purchase of goods and services made a difference. Business Licenses were similar; they were very close to budget at 94%, and he suspects they will be \$400,000 short of budget. That does not mean there has not been growth; they have had about 65 additional business licenses issued through the first eleven months of this year compared to last year. At the end of May, the City's Meals tax was at \$12.6M, just over 90% of budget and he felt they will finish close to budget. In comparison to last year, even though they were meeting budget they were still in excess of what was collected last year; they were seeing growth of about \$667,000 in meals tax compared to last year. Lodging taxes at the end of May were 89% collected with \$3.3M realized, and will probably be about \$100,000 short of budget,

however, it still shows economic growth of about \$32,000 over last year. For casino related taxes, Caesars had a record month for May, their net gaming revenue was \$38M which was about \$2M more than the previous record. Mr. Adkins stated he was forecasting their casino related revenues will be about \$43.6M for the year. The City had budgeted through the original budget, and additional appropriations, \$41.7M so that will leave about \$2M that will end up in the Capital Expenditure Reserve Fund that Council created. Interest and Investment Income has been outperforming budget; they expected Interest rates to fall a little this year, but they held steady, so they were looking at \$900,000 over budget this year. Departmental spending was about 85% for May, 7% under budget and a very good position. Non-Department Spending, which was mostly health insurance, was very close to budget, May was a little over budget but nothing too material.

Mr. Adkins noted his thoughts for Fiscal 2026, if they tried to add up all the overages and the unders for revenues, things will be pretty close; he was coming up with about \$200,000 in extra revenues. If they see a contribution to the fund balance, it will be because the departmental spending being under budget; a lot of that was vacancy savings, unfilled positions throughout the year that add up. They started the year with \$54M in fund balance, he does not see that going down, they may see a small increase as they finish up the year. This will be the last report for this fiscal year until they get closer to closing out the year and closer to audit; there will not be a financial report in July, but in August he will bring some preliminary unaudited numbers for 2026.

Mayor Jones noted that there was \$2.3M which could be used at Council's discretion and Mr. Adkins explained the City started the year with a budget of \$35M, added to it later in the year to \$37M in expected casino revenues. Tonight, Council will vote on the appropriation of excess casino revenues to offset the proposed utility increases, that was about \$4.7M. At the end of the day, the City has used \$41.7M and he was expecting \$43.6M, so it was about a \$2M excess in casino based revenue that will fall to the capital expenditure reserve that was set up. That reserve was being started with \$3M that used to be budget stabilization money, that will now be part of the capital reserve and this \$2M that will be added to it. There will be about \$5M in capital expenditure reserve which Council can allocate.

Council Member Vogler stated the City has 781 current retirees and Mr. Adkins noted that was the count on June 30th of last year. Mr. Vogler stated if Council were to give a \$300 bonus to all 781 retirees, that would be \$234,300 which sounds like the City has if they wanted to do that. Mr. Adkins stated the last bonus was in the spring of last year, about twelve months ago.

Mr. Vogler made a **motion** that Council provide a \$300 bonus to the 781 retirees of the City of Danville. The Motion was **seconded** by Council Member Campbell.

Council Member Campbell questioned if that would affect the reserves and Mr. Adkins noted it was late to do this in the June retiree payroll, it will have to be done in July, in the new fiscal year. Council will need to appropriate additional revenue and staff can come up with ideas on how to do that. Rev Campbell noted several months ago he asked for an increase for retiree benefits, and a report was being prepared and asked about the status of that. If Council does this bonus will that affect the other item and Mr. Adkins noted this can be a standalone action, it would not inhibit any other decisions in the future.

Council Member Saunders questioned what impact if any this will have on the budget, and Mr. Adkins explained they will have to identify a source for the funds; it will take an additional appropriation of revenue at a meeting in July or August in order to do that. Based on the current bonus policy, the retirees will qualify next fiscal year for a bonus, for FY 2028. For clarification this action does not impact the normal policy. Council Member Marshall questioned the 781

June 16, 2026

number, was that a good number and Mr. Adkins noted that was the count as of June 30, 2025; it has been almost a year since that count was tallied and published. The current bonus policy only pays bonuses to those that have been retired at least a year. If it was Council's wish to pay every current retiree a bonus, he doesn't have the exact number, but it was close to the 781 figure.

Council Member Miller noted Caesars reported record intake this month; they were well above Portsmouth or Bristol, and stated \$300 seems like a small amount. He would recommend Council do \$500 at least; he believed they were going to get more money from Caesars and the retirees deserve more money than \$300. Mr. Vogler noted he had no objection to making the bonus \$500. In response to Rev Campbell, Mr. Adkins stated there has been no action on a COLA for retirees. Mr. Vogler noted a \$500 bonus would be \$390,500.

Dr. Miller noted his **Motion** was to Amend Mr. Vogler's Motion and give retirees a \$500 bonus. The Motion to Amend Mr. Vogler's Motion was seconded by Vice Mayor Buckner, and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

Vice Mayor Buckner **moved** to approve the *Motion as Amended*, a Resolution entitled:

RESOLUTION NO. 2026-06.27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANVILLE, VIRGINIA
AUTHORIZING AND APPROVING A \$500 BONUS FOR CITY OF DANVILLE RETIREES.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

CONSIDERATION OF AN AIRPORT LAND LEASE AGREEMENT

Mayor Jones opened the floor for a Public Hearing regarding an Airport Land Lease Agreement. Notice of the Public Hearing was published in the *Danville Register & Bee* on June 9, 2026. No one present desired to be heard and the Public Hearing was closed.

Vice Mayor Buckner **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2026-06.21

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA APPROVING A REQUEST FROM THE AIR METHODS CORPORATION FOR THE CITY OF DANVILLE TO ENTER INTO A LAND LEASE AGREEMENT TO CONSTRUCT A MODULAR BUILDING AT THE DANVILLE REGIONAL AIRPORT TO SUPPORT AIR AMBULANCE OPERATIONS.

The Motion was **seconded** by Council Member Miller and carried by the following vote:

June 16, 2026

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

CONSIDERATION OF A STADIUM LEASE AND USE AGREEMENT WITH THE DANVILLE BASEBALL CLUB

Mayor Jones opened the floor for a Public Hearing regarding a Stadium Lease Agreement. Notice of the Public Hearing was published in the *Danville Register & Bee* on June 9, 2026. No one present desired to be heard and the Public Hearing was closed.

Council Member Campbell **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2026-06.22

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AUTHORIZING AND APPROVING A STADIUM LEASE AND USE AGREEMENT WITH DANVILLE BASEBALL CLUB, LLC.

The Motion was **seconded** by Council Member Vogler and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

CONSIDERATION OF AN AMENDMENT TO THE LEASE AGREEMENT WITH 530 MAIN STREET LLC

Mayor Jones opened the floor for a Public Hearing regarding a Lease Agreement with 530 Main Street LLC. Notice of the Public Hearing was published in the *Danville Register & Bee* on June 9, 2026. No one present desired to be heard and the Public Hearing was closed.

Vice Mayor Buckner **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2026-06.23

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AUTHORIZING AND APPROVING THE RENEWAL OF THE LEASE AGREEMENT AT 530 MAIN STREET WITH 530 MAIN, LLC FOR USE BY THE CITY'S REGISTRAR.

The Motion was **seconded** by Council Member Mayo.

Council Member Marshall questioned if the State paid for this lease and Mr. Adkins noted the City pays for this and does not receive reimbursement from the State.

The **Motion** was carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall

June 16, 2026

Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

CONSIDERATION OF FISCAL YEAR 2027 PUBLIC TRANSPORTATION FUNDING

Mayor Jones opened the floor for a Public Hearing regarding Public Transportation Funding. Notice of the Public Hearing was published in the *Danville Register & Bee* on June 2, 2026, and June 9, 2026. No one present desired to be heard and the Public Hearing was closed.

Council Member Saunders **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2026-06.24

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AUTHORIZING AN APPLICATION BY THE CITY TO THE VIRGINIA DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION FOR GRANTS FOR OPERATING AND CAPITAL COSTS FOR PUBLIC TRANSPORTATION FOR FISCAL YEAR 2027.

The Motion was **seconded** by Council Member Saunders and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

CONSIDERATION OF A RESOLUTION OF SUPPORT FOR SMART SCALE APPLICATIONS

Council Member Campbell **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2026-06.25

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA ENDORSING SMART SCALE APPLICATIONS BY THE CITY OF DANVILLE, VIRGINIA TO THE VIRGINIA DEPARTMENT OF TRANSPORTATION FOR TRANSPORTATION IMPROVEMENT PROJECTS.

The Motion was **seconded** by Council Member Mayo and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

CONSIDERATION OF AN AGREEMENT WITH SOUTHWESTERN VIRGINIA GAS FOR NATURAL GAS SERVICE TO THE SOUTHERN VIRGINIA MEGASITE

Council Member Vogler **moved** for adoption of a Resolution entitled:

RESOLUTION NO. 2026-06.26

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA, AUTHORIZING

June 16, 2026

THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH SOUTHWESTERN VIRGINIA GAS COMPANY FOR THE CONSTRUCTION AND OPERATION OF NATURAL GAS LINE EXTENSION TO THE BERRY HILL MEGASITE.

The Motion was **seconded** by Council Member Miller and carried by the following vote:

VOTE: 9-0
AYE: Buckner, Campbell, Hood, Jones, Marshall
Mayo, Miller, Saunders and Vogler (9)
NAY: None (0)

CONSIDERATION OF AMENDING ARTICLE IV, "REAL ESTATE AND MOBILE HOME TAX EXEMPTION AND DEFERRAL FOR CERTAIN ELDERLY AND DISABLED PERSONS" OF CITY CODE

Mayor Jones opened the floor for a Public Hearing regarding Tax Exemption and Deferral for Certain Elderly and Disabled Persons. Notice of the Public Hearing was published in the *Danville Register & Bee* on June 9, 2026 and June 13, 2026. No one present desired to be heard and the Public Hearing was closed.

Upon **Motion** by Council Member Vogler and **second** by Vice Mayor Buckner, an Ordinance entitled:

ORDINANCE NO. 2026-06.13

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING ARTICLE IV, ENTITLED "REAL ESTATE AND MOBILE HOME TAX EXEMPTION AND DEFERRAL FOR CERTAIN ELDERLY AND DISABLED PERSONS," OF CHAPTER 37, ENTITLED "TAXATION," OF THE DANVILLE CITY CODE TO ALLOW FOR REVISIONS TO THE REAL ESTATE EXEMPTION AND DEFERRAL PROGRAM.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

CONSIDERATION OF A FEE CHANGE REDUCING THE CURBSIDE RECYCLING FEE

Upon **Motion** by Council Member Vogler and **second** by Vice Mayor Buckner, an Ordinance entitled:

ORDINANCE NO. 2026-06.14

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING AND ESTABLISHING CERTAIN CITY OF DANVILLE PUBLIC WORKS DEPARTMENT SANITATION FEES EFFECTIVE JULY 1, 2026.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

Council Member Vogler questioned how this would be implemented and Mr. Adkins explained there were multiple ways to handle it; if someone has already paid the fee, the City can credit it back on their bill for the year, it was an annual fee. For those have not been billed, the City would use the new rate. Dr. Miller stated he thought this was a great way to get more people involved in curbside recycling. Vice Mayor Buckner noted in 2011 it cost \$260 a year for curbside recycling, in 2013 it was reduced to \$195 per year, in 2016 it was reduced to \$90 per year and

was happy that Council decided to reduce it this year to \$52 a year. Rev Campbell noted since it started it has not been profitable and Mr. Adkins noted that was correct. Council Member Marshall questioned Mr. Adkins for an update on the money and noted the glass part of it, the Brockway Glass cannot run a whole year because they were mandated by DEQ to use a certain percentage of recycled glass and they cannot get enough glass to run 12 months. For the citizens of Danville to keep those people employed they should try to give more recyclables.

CONSIDERATION OF AMENDING THE FISCAL YEAR 2027 BUDGET APPROPRIATION ORDINANCE FOR AN AIRPORT MAINTENANCE FEE

Upon **Motion** by Vice Mayor Buckner and **second** by Council Member Mayo, an Ordinance entitled:

ORDINANCE NO. 2026-06.15

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING THE FISCAL YEAR 2027 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR STATE DEPARTMENT OF AVIATION MAINTENANCE GRANT FUNDS RELATED TO THE MAINTENANCE OF CERTAIN AIRPORT PROPERTIES IN THE AMOUNT OF \$100,000 AND FOR THE LOCAL SHARE IN THE AMOUNT OF \$45,000 FOR A TOTAL APPROPRIATION OF \$145,000 AND APPROPRIATING THE SAME.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

CONSIDERATION OF AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE FOR A GRANT FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Upon **Motion** by Vice Mayor Buckner and **second** by Council Member Mayo, an Ordinance entitled:

ORDINANCE NO. 2026-06.16

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING THE FISCAL YEAR 2026 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR A U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT EDI- CPF AWARD RELATED TO THE REHABILITATION OF 351 HOLBROOK STREET IN THE AMOUNT OF \$1,742,000 AND APPROPRIATING THE SAME.

was presented by its **First Reading**, as required by City Charter, to lie over before final adoption.

COMMUNICATIONS FROM VISITORS

Mayor Jones recognized Frank Leist who noted his thanks to City Council for their work on behalf of the citizens of Danville, and staff members for their service.

Mayor Jones recognized Daniel Burs, who discussed his tour of the City Jail with Sheriff Mondul and stated he was pleased to tell Council that the jail was old, but the information that was posted online was not correct. There was a lot of work in progress, a lot of things being done for the inmates and positive programs at the jail.

Mayor Jones recognized Matthew Fowler, House of Hope, who spoke about the House of Hope financial challenges and funding sources. They have made some adjustments at the shelter due to cost increases, inflation and high energy costs; the adjustments enabled them to not have any disruptions in services. Mr. Bur stated they do need funding and support, and were working with some of the community partner agencies, and with the City of Danville. They were also looking to do a study to find ways to be more efficient in their operations.

Mayor Jones recognized Stan Lawton who noted Council was giving retirees a \$500 bonus this year, and thanked Council for that. Mr. Lawton noted it has been eighteen years since the retirees had a permanent raise; that was not acceptable. Mr. Lawton stated he wanted Council to consider a substantial, permanent raise, at least one time, for the retirees because they need it. Mr. Lawton stated he was not talking about a 5% raise, they were already 40% behind.

COMMUNICATIONS

There were no communications from the Deputy City Manager, City Attorney or City Clerk.

Assistant City Manager Adkins noted staff was glad the budget was adopted, appreciated the direction City Council provided and will get started on the next one soon.

Assistant City Manager Evans reminded citizens of the new newsletter the City has put out, with information on upcoming events.

Council Member Saunders thanked staff; they had met with people looking to make some major investments in the City and the region. Several department directors and deputy city managers were at the meeting and he was very impressed by the way the staff represented the City. Danville was growing with a lot of things happening; it was a great City.

Council Member Vogler noted it was a great meeting tonight and appreciated everyone's input and work, and thanked Council Member Saunders for his prayer that started the meeting.

Vice Mayor Buckner noted the City newsletter was phenomenal, and recognized Lisa Meriweather with Visit Soti, the fastest growing brand in the country. Some of the upcoming events from the newsletter included for Juneteenth, Thursday the 18th at Ballou Park Recreation Center, and on the 20th was the Children's Festival at the Carrington Pavilion. Mr. Buckner thanked Council for their actions tonight which equaled savings for all Danvillians.

Council Member Campbell noted this has been a wonderful night and he enjoyed seeing the citizens engaged. Vance Street was having a luncheon dealing with the navigation of cancer; it was so important that men and women get a checkup. Rev Campbell noted he would like to have a consultant to look at the City Auditorium, what should be done with it, and also to look at a COLA for the retirees.

Council Member Hood noted he would like to see more assistance for House of Hope. The West Piedmont Fair Housing Coalition meeting was today. After the meeting, they spoke to him and stated it was amazing that Danville had a homeless shelter and a warming center, showing compassion to the citizens. Mr. Hood acknowledged Angie Dixon and Hoops, Don't Shoot, with ten years of this ministry.

Council Member Marshall noted he had a couple questions with his utility bill; he made two different calls on two different days and spoke to two different people. He had great customer

June 16, 2026

service, and the person he dealt with was very helpful in resolving the issue. It was refreshing the great customer service that was provided.

Council Member Mayo asked everyone to keep the family of the late Carrie Ashe in their prayers. He met Mrs. Ashe when he was in first grade at Westmoreland, and recognized her work in the Danville Public Schools. Mr. Mayo noted that Vance Street was doing the Lunch and Learn Navigation of Cancer; citizens can register online or call the church.

Council Member Miller noted he loved the newsletter and carried extra copies to give to people who say there was nothing to do in Danville. Dr. Miller noted the City was finally doing the sidewalks on Kemper Road, from College to Arlington have new sidewalks. Dr. Miller noted they needed a crosswalk at the College Express Convenience store.

Mayor Jones thanked Council Member Saunders for his prayer and acknowledged the school board members attending tonight. Mayor Jones noted this Sunday was Father's Day and to all of the fathers, they pray they have a wonderful day and Happy Father's Day.

MEETING ADJOURNED AT 8:27 P.M.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

Council Letter City of Danville, Virginia



CL - 2794

CONSENT AGENDA B.

City Council REGULAR MEETING

Meeting Date: July 21, 2026

Subject: Airport Terminal Area Plan

From: Marc Adelman, Director of Transportation Services

COUNCIL ACTION

An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2027 Budget Appropriation Ordinance to Provide for Additional State Aviation Funding for the Purpose of Completing a Terminal Area Plan in the Amount of \$89,100 and for the Local Share in the Amount of \$9,900 for a Total Appropriation of \$99,000 and Appropriating Same.

Final Adoption

SUMMARY

State Aviation funding has been awarded to complete a Terminal Area Plan that will provide facility recommendations and development concepts for airport property located along Airport Drive and the Closed Runway area located on the north-east side of the airfield.

BACKGROUND

The aviation training facility building project is expected to be completed by early 2027 and will be shared by Danville Community College and Averett University. It is anticipated that within a few years after the building is completed, approximately 135 faculty and students will access the facility each day, which could create parking constraints due to the number of available parking spaces located in the terminal building area along Airport Drive. In addition, no additional land is available in the terminal building area to develop additional facilities.

Therefore, state funding was pursued to complete a Terminal Area Plan to identify facility recommendations and development concepts for the terminal building area located along Airport Drive, and the Closed Runway area located on the north-east side of the airfield.

Proposed airport improvements must be referenced in a Terminal Area Plan that requires approval from the Federal Aviation Administration and the Virginia Department of Aviation before construction activities can occur. Up to three development concepts will be prepared as part of the Terminal Area Plan, which will also include the preparation of cost estimates for capital improvements.

The airport engineering firm's cost to complete the Terminal Area Plan is \$99,000. State funding will finance 90% of the total project cost. Therefore, the local match requirement to complete the project is \$9,900.

RECOMMENDATION

It is recommended that City Council approve the attached appropriation ordinance to complete a Terminal Area Plan for the Danville Regional Airport.

Attachments

1. Ordinance
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026- _____ . _____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING THE FISCAL YEAR 2027 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FOR ADDITIONAL STATE AVIATION FUNDING FOR THE PURPOSE OF COMPLETING A TERMINAL AREA PLAN IN THE AMOUNT OF \$89,100 AND FOR THE LOCAL SHARE IN THE AMOUNT OF \$9,900 FOR A TOTAL APPROPRIATION OF \$99,000 AND APPROPRIATING SAME.

WHEREAS, airport planning services are needed to support facility development options for the terminal area located adjacent to Airport Drive and the closed runway area located on the northeast side of the airfield; and

WHEREAS, the airport planning services project will be funded at ninety percent (90%) with state capital aid.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Danville, Virginia that the Fiscal Year 2027 Budget Appropriation Ordinance be, and it is hereby, amended by increasing revenues for a grant from the Virginia Department of Aviation in the amount of Eighty-nine Thousand One Hundred Dollars (\$89,100) with local matching funds in the amount of Nine Thousand Nine Hundred Dollars (\$9,900) for a total amount of Ninety-nine Thousand Dollars (\$99,000), such funds to be appropriated in the Capital Projects Fund as follows:

ANTICIPATED REVENUES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
State Aviation Capital Funding Danville Airport Terminal Area Plan Categorical Aid - State	62088000-45712	\$ 89,100
Local Share Transfer In From General Fund	62088000-6101	9,900
		<u>\$ 99,000</u>

ANTICIPATED EXPENDITURES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Danville Airport Terminal Area Plan	62088999-50	<u>\$ 99,000</u>

AND BE IT FURTHER ORDAINED, that this appropriation shall be a continuing appropriation and shall carry forward from year to year until expended for the purpose for which appropriated; and

BE IT FINALLY ORDAINED, that all other accounts and provisions of the Fiscal Year 2027 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

Approved:

Mayor

Attest:

Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

Council Letter City of Danville, Virginia



CL - 2837

CONSENT AGENDA C.

City Council REGULAR MEETING

Meeting Date: July 21, 2026

Subject: Amending the Fiscal Year 2027 Budget Appropriation Ordinance to Provide Funding to Fund the Construction of a New Substation at the Former Morgan Olson Facility.

From: Jason Grey, Director of Utilities

COUNCIL ACTION

An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2027 Budget Appropriation Ordinance to Provide Funding from Unassigned Electric Fund Balance to Fund the Construction of a Substation at the Former Morgan Olson Building in the Amount of \$8,000,000 and Appropriating Same.

Final Adoption

SUMMARY

This Ordinance will amend the Fiscal Year 2027 Budget to appropriate funding from the Electric Fund balance for the construction of a new substation at the former Morgan Olson building site. The total appropriation is \$8,000,000 to support this capital project. In April 2026, City Council approved an electric services agreement for a large electric customer at the former Morgan Olson facility. Construction of this substation will support the associated load growth and increased electric demand. The resulting increase in electric sales and revenue will help mitigate inflationary cost pressures that would otherwise be passed on to customers through future rate adjustments.

BACKGROUND

The proposed ordinance reallocates funding within the Electric Fund to support construction of a new substation at the former Morgan Olson building location. Funding will be drawn from unassigned Electric Fund balance and redirected to a capital project account established for this purpose. The appropriation establishes both anticipated revenues and expenditures within the Electric Fund to fully fund the project.

RECOMMENDATION

Staff recommends adoption of the ordinance amending the Fiscal Year 2027 Budget Appropriation Ordinance to authorize the appropriation of \$8,000,000 from the Electric Fund unassigned fund balance for construction of a new substation at the former Morgan Olson building site.

Attachments

1. Ordinance
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026 - ____.

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING THE FISCAL YEAR 2027 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FUNDING FROM UNASSIGNED ELECTRIC FUND BALANCE TO FUND THE CONSTRUCTION OF A SUBSTATION AT THE FORMER MORGAN OLSON BUILDING IN THE AMOUNT OF \$8,000,000 AND APPROPRIATING SAME.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Danville, Virginia, that the Fiscal Year 2027 Budget Appropriation Ordinance be, and it is hereby, amended by a transfer from the gain on the sale of AMPT in unassigned fund balance to provide funding for the construction of the substation at the former Morgan Olson Building and appropriating the same:

TRANSFER FROM

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Electric Fund Unassigned Fund Balance		\$ 8,000,000

TRANSFER TO

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Electric Fund Capital Projects	5440616-50000	\$ 8,000,000

AND BE IT FURTHER ORDAINED, by the Council of the City of Danville, Virginia, that the Fiscal Year 2027 Budget Appropriation Ordinance be, and it is hereby, amended to provide an appropriation to the Substation at the Former Morgan Olson building project in the Electric Fund in the amount of \$8,000,000 and appropriating the same:

ANTICIPATED REVENUES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Substation at Former Morgan Olson Building Operating Revenues	62112000-43001	\$ 8,000,000

ANTICIPATED EXPENDITURES

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Substation at Former Morgan Olson Building	62112999-50	\$ 8,000,000

AND BE IT FURTHER ORDAINED that this appropriation shall be a continuing appropriation and shall carry forward from year to year until expended for the purpose for which appropriated; and

BE IT FINALLY ORDAINED, that all other accounts and provisions of the Fiscal Year 2027 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

Approved:

Mayor

Attest:

Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

Council Letter City of Danville, Virginia



CL - 2838

CONSENT AGENDA D.

City Council REGULAR MEETING

Meeting Date: July 21, 2026

Subject: Retiree Bonus

From: Henrietta Weaver, Budget Director

COUNCIL ACTION

An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2027 Budget Appropriation Ordinance to Provide Funding from Unassigned General Fund Balance for the Payment of a One-Time Payment Bonus to City Retirees in the Amount of \$400,000 and Appropriating Same.

Final Adoption

SUMMARY

City Council approved a resolution on June 16, 2026, to provide the payment of a one-time bonus of \$500 to current City Retirees in July 2026. The bonus payment will be funded with Unassigned General Fund Balance.

BACKGROUND

Effective July 1, 2014, City Council adopted a resolution amending Section 12, entitled "Cost-of-Living Adjustment for City Retirees" of the City of Danville's Financial Policies and modifying it to be retitled "Pay Adjustments for City Retirees." This policy outlines the criteria used to consider the provision of bonuses for City Retirees.

For the preparation of the Fiscal Year 2027 budget, the criteria outlined in the policy were not met. Therefore, a retiree bonus was not included in the approved budget.

On June 16, 2026, City Council approved a resolution to provide the payment of a one-time bonus of \$500 to current City Retirees in July 2026. Active retirees of the City of Danville Employees' Retirement System as of the date of this action are included in the bonus payment. There are approximately 800 retirees as of this date. The one-time retiree bonus is not intended to affect the application of the current retiree bonus policy. Accordingly, this one-time payment will be treated separately from the current policy and will not be considered when applying the policy for the Fiscal Year 2028 budget.

RECOMMENDATION

It is recommended that the City Council adopt the attached ordinance amending the Fiscal Year 2027 Budget Appropriation Ordinance to provide the payment of a one-time bonus to City Retirees.

Attachments

1. Ordinance
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026 - ____.

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING THE FISCAL YEAR 2027 BUDGET APPROPRIATION ORDINANCE TO PROVIDE FUNDING FROM UNASSIGNED GENERAL FUND BALANCE FOR THE PAYMENT OF A ONE-TIME PAYMENT BONUS TO CITY RETIREES IN THE AMOUNT OF \$400,000 AND APPROPRIATING SAME.

WHEREAS, City Council approved a one-time retiree bonus payment in the amount of \$500 per retiree; and

WHEREAS, in the absence of additional eligibility limitations, the one-time retiree bonus payment shall be made to individuals who were retirees of the City of Danville Employees' Retirement System as of June 16, 2026, based on official Employees' Retirement System records; and

WHEREAS, the City has approximately 800 retirees as of June 16, 2026, and an appropriation of \$400,000 will provide sufficient funding for the one-time retiree bonus payment; and

WHEREAS, the one-time bonus will be paid in the month of July 2026; and

WHEREAS, this one-time bonus payment is nonrecurring and does not amend, replace, or otherwise modify the existing retiree bonus policy.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Danville, Virginia, that the Fiscal Year 2027 Budget Appropriation Ordinance be, and it is hereby, amended by a transfer from unassigned fund balance to provide funding for the payment of a one-time bonus to retirees and appropriating the same:

TRANSFER FROM

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
General Fund		
Unassigned Fund Balance		\$ 400,000

TRANSFER TO

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
Employees' Retirement System	0199001-6075	\$ 400,000

AND BE IT FURTHER ORDAINED, that the Council of the City of Danville, Virginia, authorizes the payment of the above-mentioned lump-sum bonus for retirees; and

BE IT FINALLY ORDAINED, that all other accounts and provisions of the Fiscal Year 2027 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

Approved:

Mayor

Attest:

Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

Council Letter City of Danville, Virginia



CL - 2829

NEW BUSINESS A.

City Council REGULAR MEETING

Meeting Date: July 21, 2026

Subject: Housing and Urban Development (HUD) One-Year Action Plan.

From: Susan McCulloch, Division Director of Housing & Development

COUNCIL ACTION

1. Public Hearing
2. A Resolution of the Council of the City of Danville, Virginia Authorizing the City Manager to Submit to the United States Department of Housing and Urban Development (HUD) a One Year Action Plan.

SUMMARY

The City of Danville is a participating jurisdiction under the U.S. Department of Housing and Urban Development (HUD). Under this designation, the City receives Community Development Block Grant (CDBG) and HOME Investments Partnership Program (HOME) funds annually. Before the City can receive CDBG and HOME funds, it must develop a One-Year Annual Action Plan. Basic goals of the Plan are: 1) decent housing, 2) suitable living environment, and 3) expanded economic opportunities. All funded activities must address one or more national objectives: benefit low- to moderate-income persons, aid in the prevention or elimination of slums or blight, or meet an urgent community need for which no other funds are available.

BACKGROUND

A one-year Action Plan has been prepared specifying projects and activities that will be funded in the upcoming year(s). A large majority of the CDBG funds have historically been used for neighborhood revitalization efforts, and it is proposed to continue focusing on this effort in the 2026-2027 Plan. In addition, there is a public service category which can be funded up to 15% of the annual allocation, that provides funding to assist non-profit organizations to carry out programs that benefit low- to moderate-income individuals and/or households. Agencies were selected through a request for proposal process in accordance with HUD's guidelines. The City anticipates a total budget of \$1,156,358.89 for Fiscal Year 2026-2027, comprised of \$871,626 CDBG funds, \$284,732.89 HOME funds, and \$47,000 estimated program income generated from loan repayments. The proposed uses of funds for next fiscal year are described in the attachments, excluding those that will fall under the Public Services category. A Public Hearing on the Action Plan is advertised for City Council's July 21, 2026 meeting. The deadline for submittal to HUD is August 15, 2026. The public review period for the one-year plan is 30 days, in accordance with HUD CPD Notice 16-18. The comment period will be Wednesday, July 8, 2026 - Thursday, August 6, 2026.

RECOMMENDATION

It is recommended that City Council adopt the attached Resolution approving the Fiscal Year 2026-27 HUD One-Year Action Plan.

Attachments

1. Resolution
 2. Danville Public Notice 2026-2027
 3. City of Danville 2026-2027 Annual Action Plan
-

PRESENTED: _____

ADOPTED: _____

RESOLUTION NO. 2026-____.____

A RESOLUTION OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA
AUTHORIZING THE CITY MANAGER TO SUBMIT TO THE UNITED STATES
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) A ONE YEAR ACTION
PLAN.

WHEREAS, the United States Department of Housing and Urban
Development will make available Eight Hundred Seventy-one Thousand Six Hundred
Twenty-six dollars (\$871,626) in Community Development Block Grant Entitlement funds and
Two Hundred Eighty-four Thousand Seven Hundred Thirty-two and 89/100 dollars
(\$284,732.89) in HOME Entitlement funds in addition to an anticipated Forty-seven
Thousand dollars (\$47,000) in program income for the Program Year July 1, 2026 to June
30, 2027 for eligible projects and activities in the Danville community; and

WHEREAS, the City is required to submit an Annual Action Plan describing
activities that will be undertaken with the aforementioned funds during the Fiscal Year 2026-
2027; and

WHEREAS, the City has fulfilled the United States Department of Housing
and Urban Development's submission requirements.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Danville,
Virginia, that it hereby authorizes and directs the City Manager to submit to the United States
Department of Housing and Urban Development the One Year Action Plan.

Approved:

Mayor

Attest:

Clerk

Approved as to
Form and Legal Sufficiency:

City Attorney

PUBLIC NOTICE
CITY OF DANVILLE
2026-2027 ANNUAL ACTION PLAN

The City of Danville is a participating jurisdiction under the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) and HOME Investments Partnership programs. A prerequisite for the City to receive CDBG and HOME funds is the development of a Consolidated Plan. Basic goals are (1) Decent Housing, (2) Suitable Living Environment, and (3) Expanded Economic Opportunities. All funded activities must address one or more national program objectives: benefit low- to moderate income persons, aid in the prevention or elimination of slums or blight, or meet an urgent community need for which no other funds are available. The City has prepared a one-year Action Plan that specifies projects and activities to be funded during the coming year. **The City's HUD grant is anticipated to be \$1,156,358.89 for fiscal year 2026-2027 (7/1/2026 – 6/30/2027), comprised of \$871,626.00 CDBG funds, \$284,732.89 HOME funds; and \$47,000 estimated program income. The total program budget is \$1,203,358.89. Any unspent CDBG funds from prior fiscal years will be transferred to CDBG Rehab.**

Public Meetings will be held on:

The City will hold a Public Hearing on **Tuesday, July 21, 2026 at 7:00 pm** in **City Council Chambers** to solicit comments on the 2026-2027 Action Plan. Two additional public meetings will be held on:

Wednesday July 8, 2026	4:00PM – 6:00PM	Danville Public Library, 1st floor
Friday, July 10, 2026	11:00AM – 1:00PM	Danville Public Library, 1st floor

I. 2026-2027 Proposed CDBG Budget

A. Anticipated Revenues

CDBG Entitlement	\$ 871,626.00
Estimated Program Income	<u>7,000.00</u>
	878,626.00

B. Proposed Expenditures

CDBG Admin H & D	\$ 173,325.00	
City Housing Rehab Program Activities	128,301.00	
Fair Housing	1,000.00	
Public Parks	45,000.00	
Rehab Program Delivery Costs	276,000.00	
Critical Home Repair (New)	125,000.00	
Haven of the Dan River	14,000.00	
House of Hope	10,000.00	
Neighbors Helping Neighbors	10,000.00	
Legal Aid	18,000.00	
Big Brothers/Big Sisters	11,000.00	
Temporary Shelter	14,000.00	
CIC/Head Start	35,000.00	
3rd Chance Housing	6,000.00	
Boys and Girls Club/College Bound	<u>12,000.00</u>	
TOTAL	\$878,626.00	\$878,626.00

II. 2026-2027 Proposed HOME Budget

A. Anticipated Revenues	\$ 284,732.89
Estimated Program Income	<u>40,000.00</u>
	324,732.89

B. Proposed Expenditures

Housing Programs	\$ 253,549.67	
Home Administration	28,473.29	
CHDO Habitat for Humanity	<u>42,709.93</u>	
TOTAL	\$324,732.89	\$324,732.89

III. Budget Total	<u>\$ 1,203,358.89</u>
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For More Information and Reading Copies

For more information, contact Susan McCulloch at the Community Development Department, **427 Patton Street, P.O. Box 3300, Danville, VA 24543**, Phone: (434) 799-5260 ext.#3236, or Email: mcculse@danvilleva.gov. The additional contact person is Dana Kern at the Community Development Department **427 Patton Street, P.O. Box 3300, Danville, VA 24543**, Phone: (434) 799-5260 ext. #2506 or Email: kerndn@danvilleva.gov. **Copies will be available for review at the following locations in Danville:** Community Development Office (427 Patton Street, Room 203), The Danville Public Library (511 Patton Street) and the Danville Redevelopment and Housing Authority (135 Jones Crossing).

The 30-day comment period will be Wednesday, July 8, 2026 – Thursday, August 6, 2026

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Danville is a Participating Jurisdiction (PJ) under the U.S. Department of Housing and Urban Development's (HUD) grants. The two grants are the Community Development Block Grant (CDBG) and the HOME Investment Partnerships (HOME) grant. The City of Danville receives annual CDBG and HOME funds from HUD to provide safe, affordable, and decent housing, as well as a decent living environment. They also offer new and better economic opportunities for low income people.

Use of these funds must address one or more of the HUD required National Objective:

- Benefit low-and moderate- income persons
- Address slums and/or blight
- Meet an urgent community need

The CDBG and HOME entitlements and the projected Program Income totals the amount of funds available for these programs. Under CDBG, 15% of the total amount is required to be used for various programs in the City which help to provide services and needs to the low to moderate income residents. 15% of the HOME funds are required to be used for a CHDO - Community Housing Development Organization. The CHDO for fiscal year (FY) 2026, is Habitat for Humanity.

Each year the amount of Program Income that will be received is estimated and added to the CDBG Grant or the HOME Grant that provided it. Program Income monies are required to be spent first, before the Grant Funds.

For the City of Danville, 2026 - 2027 is considered to be FY 2027; it is also counted as Program Year (PY) 2026-2027. For HUD, 2026-2027 is considered to be FY 2026, with no reference to PY.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This year's Annual Plan will address national objectives as required. We will remain focused on stabilizing homeless individuals and families, the creation of affordable housing, eliminating barriers to

affordable housing, addressing lead-based paint hazards and blight, and non-housing concerns and needs (i.e. education, creating and improving parks/outdoor public spaces, reading and math literacy, and healthy human development) across our community, especially for our low income and moderate income residents, of all ages. We will administer our federal grants while improving the condition of low-income homeowners, increase home ownership through our downpayment assistance program, acquire lots on which to build new homes, and support community service programs including early childhood education and youth development; we will also work to increase job skills among our community members, continue to support our homeless community residents in crisis while creating new housing options, and supply other services that benefit low and moderate income residents through the subrecipient organizations we support with CDBG funds. We will increase new home availability through our CHDO and construction projects using CDBG or HOME funds. The City also continues to aid the House of Hope in providing part of the Director's salary and helping as members of the Board.

The Department of Community Development within the City of Danville is planning to launch various new housing programs via its Housing and Development division; this is in hopes to increase not only housing conditions and safety, but also to assist residents with home accessibility and choice. To further assist with home repair costs, given the continued rising prices of materials and labor/construction, a Critical Home Repair Program will be administered, to address vital home issues for extremely-low, very-low and low-income city of Danville homeowners based on Annual Median Income (AMI) parameters. The Critical Home Repair program will be available to those 80% AMI and below. To ensure income-eligibility, and to determine the degree of repairs/scope of work needed, applications will be reviewed by the City's housing staff. The homeowner will then be contacted to initiate a home inspection to verify issues (i.e. roof repair and/or replacement, siding and/or gutter damages, deteriorating porches, plumbing and/or electrical issues, as well as heating and/or A/C issues). If all requirements are met, a grant will be allotted with a maximum amount of up to \$15,000, to each qualifying homeowner. The designated total amount of CDBG funding to administer this program for 2026-2027 is \$125,000.

Another housing program currently in preparation is the Homebuyer Downpayment Assistance Loan Program, for first-time homebuyers who are 81%-95% AMI. This loan program is a deferred, no-interest payment loan of up to \$5,000, with the goal of helping to expand Danville residents' access to quality and affordable housing, via PLANDanville's comprehensive plan. Program funding will come from General Fund. The Emergency Home Repair Program is yet another offered to assist homeowners in Danville, VA with eligible repairs to ensure safe housing. Assistance will be provided in the form of a no-interest, deferred loan, to qualifying homeowners (81%-95% AMI). Types of repair assistance included in this program are HVAC, electrical, plumbing, roofing issues, etc. Items excluded include siding, storm windows/doors, insulation, holes in interior walls, gutter work and floor coverings. Program funding will come from the General Fund. The City also plans to launch the Rental Deposit Assistance Program, which is offered to assist individuals to obtain and secure rental housing within Danville, VA. This program will offer up to \$500 for home rental deposit assistance for qualifying applicants who are 81%-95% AMI. Program funding will come from the General Fund.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Danville has a history of successful programs using both the Community Development Block Grant and the HOME Investment Partnership program. The City has funded housing rehabilitation programs that have improved the housing stock for low-moderate income individuals and elderly homeowners who are unable to maintain their homes. This has improved the aged housing stock of the City, making home safer. The City has also worked with various homeless service providers to help those who are homeless find jobs, housing, and obtain access to both health services and educational opportunities. Past performance can be found in the yearly CAPER reports (Consolidated Annual Performance and Evaluation Reports).

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City advertised the 2026-2027 Annual Action Plan in addition to offering a 30-day public comment period. We held two public input outreach events, the first on Wednesday July 8th, 2026 4:00pm-6:00pm and the final one on Friday, July 10th 2026, 11:00am-1:00pm.

In addition, a public hearing was held on Tuesday July 21st at 7:00pm in the City Council chambers at City Hall, during which ***[insert any public comments/questions or feedback about the 2026-2027 Annual Action Plan here.]*** To ensure opportunity for the public to provide feedback and/or comments, copies of the draft for the 2026-2027 Annual Action Plan ***will be*** distributed to several places throughout the City, including the Danville Public Library, Averett University (Mary B. Blount Library), Danville Community College (Clement Library), Community Development Office at City Hall, and the Danville Redevelopment and Housing Authority. ***The plan was also available for viewing on the City's website on [inset date here]*** and two separate ads for the Annual Action Plan budget were placed in Danville's local newspaper, The Register Bee; the first ad was placed on Tuesday, July 7th 2026, and the second ad ran on Tuesday, July 14th, 2026. The 30-day public comment period timeframe ran from Wednesday, July 8th, 2026 - Thursday, August 6th, 2026.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The 30-day public comment period timeframe ran from Wednesday, July 8th, 2026 - Thursday, August 6th, 2026. ***[Insert any public comments/questions or feedback received about the 2026-2027 Annual Action Plan here.]***

6. Summary of comments or views not accepted and the reasons for not accepting them

The City of Danville is always happy to welcome any suggestions or comments about our work with HUD Grants, but at this time there has been no comments or suggestions made.

7. Summary

As above, the City of Danville always welcomes any feedback and/or questions regarding our Annual Action Plan. We continually look for more opportunities to communicate with the Public to get their opinions about their City and what they would like to see for the future.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	DANVILLE	Community Development Department
HOME Administrator	DANVILLE	Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of Danville's Department of Community Development is the lead agency that assumes responsibility for the Annual Action Plan as well as the CAPER and Consolidated Plan. Although the City of Danville is the responsible entity, we consult and partner with local agencies and our Continuum of Care to help determine the needs of the City and those who would most benefit from various programs.

Consolidated Plan Public Contact Information

Kenneth Gillie, Director of Community Development, 427 Patton Street, Danville, VA 24541.

E-mail: gilliKC@danvilleva.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Danville continues to work collaboratively with numerous agencies, organizations and service providers operating in several different neighborhoods of our City to determine the needs of our local community and how our funds may be used to meet those needs.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Danville works with the Danville Redevelopment and Housing Authority (DRHA), Danville/Pittsylvania Habitat for Humanity, our local shelter the House of Hope, the Danville Department of Social Services, West Piedmont Planning District, **West Piedmont Better Housing Coalition** and our **local CoC** on housing development. We collaborate to determine the extent of our housing shortage, as well as what needs can be addressed and met by using our federal funding. We coordinate with Danville Pittsylvania Community Services, Danville Department of Social Services, and other established organizations, to help establish which health, mental health and service agencies offer the most benefit to our population and thus would most benefit from receiving HUD CDBG and/or HOME funds. The City of Danville builds relationships, and continues to maintain them, with several entities, including mental health providers, homeless shelter providers, housing education advocates and youth development providers, and early childhood education staff; all of whom share their expertise and experience from working with people in the community, thereby helping the City to make more informed decisions on how to meet community needs.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Danville requests the input of the CoC through various outlets which include email, virtual meetings and telephone calls, while sharing our funding plans and requesting feedback, ideas and plans. By partnering together, we are able to establish which organizations are best suited to meet urgent community needs with services and programs, and then support those organizations. To address the housing needs of our residents, the City works together with our main homeless shelter, House of Hope, and the Department of Social Services. **Although we are currently working on finding and securing an agency to oversee/monitor and administer the TBRA HOME-ARP program**, we also join with our CoC partner West Piedmont Better Housing Coalition and agency affiliates to distribute Tenant Based Rental Assistance to Danville residents who need financial help to avoid eviction and remain in their homes. **The City is currently considering several possible project ideas which would include one of the following: buying Bradley Rd. apartments; redeveloping Winslow Hospital; or partnering with an**

agency such as American Legion to supply housing to 3 veterans (1 home for a veteran with a family, and two houses for two single veterans), located on Monroe St. in Danville. *Mention homelessness study and/or attendance at CoC Halifax meeting on June 12th, 2026???*

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Staff from the City of Danville participate in the development and activities of the COC. We presently do not participate in the operation and administration of HMIS.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Big Brothers Big Sisters of the Danville Area
	Agency/Group/Organization Type	Services-Children Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy Youth Education Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All subrecipients were asked to apply for funding and their responses indicated their projected needs in the community for this program year. All subrecipients were given opportunity to review, and provide comments/feedback on the draft of this action plan via several outlets, including our public notice that was published in the local newspaper, a public hearing via a City Council meeting, and two public input meetings (more details described elsewhere in this plan).
2	Agency/Group/Organization	Boys and Girls Club
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy Youth Education Services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All subrecipients were asked to apply for funding and their responses indicated their projected needs in the community for this program year. All subrecipients were given opportunity to review, and provide comments/feedback on the draft of this action plan via several outlets, including our public notice that was published in the local newspaper, a public hearing via a City Council meeting, and two public input meetings (more details described elsewhere in this plan).
3	Agency/Group/Organization	CIC Head Start
	Agency/Group/Organization Type	Services-Children Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development Anti-poverty Strategy Youth Education Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All subrecipients were asked to apply for funding and their responses indicated their projected needs in the community for this program year. All subrecipients were given opportunity to review, and provide comments/feedback on the draft of this action plan via several outlets, including our public notice that was published in the local newspaper, a public hearing via a City Council meeting, and two public input meetings (more details described elsewhere in this plan).
4	Agency/Group/Organization	Danville Department of Social Services - Neighbors Helping Neighbors
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Other government - Local

	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All subrecipients were asked to apply for funding and their responses indicated their projected needs in the community for this program year. All subrecipients were given opportunity to review, and provide comments/feedback on the draft of this action plan via several outlets, including our public notice that was published in the local newspaper, a public hearing via a City Council meeting, and two public input meetings (more details described elsewhere in this plan).
5	Agency/Group/Organization	Danville Department of Social Services - Temporary Shelter
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Other government - Local
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All subrecipients were asked to apply for funding and their responses indicated their projected needs in the community for this program year. All subrecipients were given opportunity to review, and provide comments/feedback on the draft of this action plan via several outlets, including our public notice that was published in the local newspaper, a public hearing via a City Council meeting, and two public input meetings (more details described elsewhere in this plan).

6	Agency/Group/Organization	Haven of the Dan River Region, Inc.
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All subrecipients were asked to apply for funding and their responses indicated their projected needs in the community for this program year. All subrecipients were given opportunity to review, and provide comments/feedback on the draft of this action plan via several outlets, including our public notice that was published in the local newspaper, a public hearing via a City Council meeting, and two public input meetings (more details described elsewhere in this plan).
7	Agency/Group/Organization	Virginia Legal Aid Society
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All subrecipients were asked to apply for funding and their responses indicated their projected needs in the community for this program year. All subrecipients were given opportunity to review, and provide comments/feedback on the draft of this action plan via several outlets, including our public notice that was published in the local newspaper, a public hearing via a City Council meeting, and two public input meetings (more details described elsewhere in this plan).
8	Agency/Group/Organization	HOUSE OF HOPE
	Agency/Group/Organization Type	Services-homeless Services-Employment
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All subrecipients were asked to apply for funding and their responses indicated their projected needs in the community for this program year. All subrecipients were given opportunity to review, and provide comments/feedback on the draft of this action plan via several outlets, including our public notice that was published in the local newspaper, a public hearing via a City Council meeting, and two public input meetings (more details described elsewhere in this plan).

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		The program is currently on hold as the agency seeks staff to find and secure an organization to administer and monitor the TBRA HOME-ARP program.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

N/A

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The citizen participation process for this Action Plan included two scheduled in-person outreach events at the Danville Public Library on Wednesday, July 8th, 2026 4:00pm-6:00pm and again on Friday July 10th, 2026 11:00am-1:00pm. A City Council Public Hearing was held on Tuesday July 21st, 2026 at 7pm. We also advertised the 2026-2027 Annual Action Plan on the City website and in a newspaper ad, which was placed in The Register Bee on Tuesday, July 7th, 2026, and ran the ad a second time, the following Tuesday, July 14th, 2026. The 30-day public comment period took place from Wednesday, July 8th, 2026 - Thursday, August 6th, 2026.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community				

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Minorities Persons with disabilities Residents of Public and Assisted Housing				
3	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing				

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing				
5	Internet Outreach	Non-targeted/broad community Residents of Public and Assisted Housing				

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Danville receives funding from two federal grant programs, the Community Development Block Grant (CDBG) and the HOME Investment Partnership (HOME). These two grant programs combined will bring \$1,156,358.89 (including program income), into the City of Danville to support affordable housing, homeless, and community development programs and projects this PY 2026-2027.

Any unspent CDBG funds from any prior-year activities will be allocated to the City's CDBG Home Rehab program for PY 2026-2027.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	871,626.00	7,000.00	0.00	878,626.00	2,620,143.00	Insert explanation here.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	284,732.89	40,000.00	0.00	324,732.89	977,079.87	Insert explanation here.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Matching requirements for the HOME program will be met through waived fees, donated professional services, donated materials, and volunteer labor according to programmatic aspects of the specific activities funded.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City plans to build homes on vacant lots that are publicly owned. The lots are being evaluated for future development. The City is planning to address housing needs within several neighborhoods that are adjacent to other improvement activities being carried out by its Parks and Recreation Department. DRHA owns parcels within these neighborhoods (which defines them as publicly owned), and a plan is being formulated to the Housing and Development Division to build infill housing on those parcels to increase homeownership in these neighborhoods. This will be the role of the individual hired to be the City of Danville's Housing and Redevelopment Specialist.

Discussion

N/A

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Program Administration	2025	2029	Program Administration				

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Program Administration
	Goal Description	

Projects

AP-35 Projects – 91.220(d)

Introduction

Projects the City of Danville proposes to support in PY 2026-27 will involve work in various areas of rehabilitation of housing and new construction; early childhood and youth development; financial assistance that aids low- and extremely low-income residents to remain in their homes (offering both rental arrears assistance and utility arrears assistance), speech and language therapy health services for low-income residents whose insurance will not pay, or for such residents who are uninsured; support for pro-bono legal aid; construction of parks; and temporary shelter with case management for our residents who are experiencing homelessness, so that they can have a safe place to stay while they search for, and hopefully, are ultimately able to secure a more permanent housing situation. This has been an on-going need in Danville due to many of the residents begin low and extremely low income, and the age of the housing in the city.

Projects

#	Project Name
1	CDBG Administration
2	City Housing Rehab Program Activities
3	Rehab Program Delivery Costs
4	Fair Housing
5	Haven of the Dan River
6	House of Hope
7	Neighbors Helping Neighbors
8	Legal Aid
9	Big Brothers Big Sisters
10	Education - CIC Head Start
11	Boys and Girls Club
12	Temporary Shelter
13	CHDO - Habitat for Humanity 2026-2027
14	HOME Administration 2026-2027
15	HOME Housing Rehab Program 2026-2027
16	Critical Home Repair Program
17	Public Parks

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Consideration of the amount of funding available sets the priorities for what projects can be accomplished in any given Fiscal Year.

AP-38 Project Summary
Project Summary Information

1	Project Name	CDBG Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$173,325.00
	Description	City Housing Administration for PY 2026-2027 includes the following: program administration to develop, administer, revise, implement and evaluate the daily operations of the CDBG entitlement program. Activities include program design, grant administration, subrecipient compliance and support, program outreach, public relations and relevant staff training. General administrative costs are as follows: Accountant; Housing & Development Redevelopment Specialist. The remaining amount for City Housing Administration will be used to fund CDBG Housing Administration and Community Development general funds.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Program Administration: Develop, administer, revise, implement and evaluate day-to-day operations of the entitlement program. Activities include program design, grant administration, subrecipient compliance monitoring and supporting, program outreach and education, public relations, and training.
2	Project Name	City Housing Rehab Program Activities
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$128,301.00

	Description	CDBG funding for PY 2026-2027, in the amount of \$128,301 for CDBG and \$253,549.67 for HOME is associated with the City's homeowner rehabilitation program for low-to moderate homeowners who apply to the program and are income-qualified as defined annually by HUD's Income Limit Guidelines. Qualified homeowners are provided assistance in the form of five-year forgivable loans to complete rehabilitation of homes, in which the scope of work is assessed by city staff, to ensure each home meets all applicable state and local codes upon completion of rehabilitation. Any unspent CDBG funds from any prior-year activities will be allocated the the City's CDBG rehab program.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 8 income-qualified low-to moderate income individuals and/or families will benefit from the City's housing rehabilitation program in 2026-2027.
	Location Description	Various locations of properties within the Danville City limits.
	Planned Activities	Provide needed spot or partial home repair. This assistance will be provided in the form of a five year forgivable loan determined by program guidelines as mentioned above.
3	Project Name	Rehab Program Delivery Costs
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$276,000.00
	Description	City Housing Program Delivery Costs associated with Citywide Housing Program. Program delivery costs include the following positions: Housing and Redevelopment Specialist, two Cost Estimators/Inspectors; Accountant Account Clerk.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	City Housing Program Delivery Costs associated with Citywide housing Program.

4	Project Name	Fair Housing
	Target Area	Citywide
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$1,000.00
	Description	Funds will be used for the City of Danville's Fair Housing program, comprised of education and outreach for citizens to learn about and be aware of the Fair Housing Act and how it benefits city residents. Our Fair Housing officer helps to answer questions of residents who reach out to the City (often by coming into City Hall or calling) regarding concerns about fair housing. Currently, we are in the process of hiring for the Housing and Development Redevelopment Specialist position, which includes the focus of providing Fair Housing education and support.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	The City's Fair Housing program is comprised of education and outreach for citizens to understand the Fair Housing Act and how it benefits residents. Our Fair Housing Officer goes into the community to distribute information and do presentations on Fair Housing, and answers the questions of residents who call the City with concerns about fairness of their housing, and the Fair Housing Officer also helps people in the community to make Fair Housing complaints online from their homes by visiting people in the community. Fair Housing is expected to benefit 50 families this PY 2026-2027 with the above allotted amount of CDBG funds.
	Location Description	N/A
5	Planned Activities	This year, \$1,000 in CDBG funds will be distributed to Fair Housing, to conduct periodic in-person outreach and education events at schools and community locations to educate and assist residents regarding federal Fair Housing laws. Additional assistance via phone and walk-ins will be provided to residents who reach out seeking help for alleged housing discrimination.
	Project Name	Haven of the Dan River
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$20,000.00

	Description	CDBG funds allocated for Haven of the Dan River will primarily provide emergency services and shelter to victims of domestic violence and sexual assault and abuse. Services include aid in finding safety, shelter, support, and counseling. Help is given for those needing jobs and a place to live. A small portion of the funds goes towards financial literacy.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	Haven of the Dan River: The total estimated number of low to moderate income clients to be assisted with these funds is 70 persons, with approximately 20 of them needing financial literacy education/courses. 3rd Chance Housing offers housing to those who have exhausted all other avenues.
	Location Description	Within the City of Danville.
	Planned Activities	Haven of the Dan River: CDBG funds allocated for Haven of the Dan River will primarily provide emergency services and shelter to victims of domestic violence and sexual assault. Some funds used for financial literacy and safety courses. 3rd Chance Housing: funds will be used for case management and operations to those reentering or who have no other options.
6	Project Name	House of Hope
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$10,000.00
	Description	The City will support our main homeless shelter, the House of Hope, with CDBG funds this PY 2026-2027. The shelter is projected to benefit low-income individuals and families who are in need of immediate and temporary shelter, as well as provide general support for daily activities at the shelter. They also provide counseling, help with job searches, and help finding places to live.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	The City will support our main homeless shelter, the House of Hope, with CDBG funds which is projected to benefit 20-25 families and/or individuals, including those with children, who are considered low- to moderate-income.
	Location Description	The House of Hope homeless shelter is centrally located in the city.

	Planned Activities	CDBG funds allocated to House of Hope for PY 2026-2027 total \$12,000. These funds will primarily be distributed to pay the salary of three staff members (Family Center Supervisor, Guest Supervisor and Shelter Manager). These staff members will assist these families with support during their stay at the shelter and provide resources to hopefully help them secure more stable or permanent housing once they transition out of the shelter. A small portion of CDBG funds will be used to pay utilities for the Family Center (the Family Center is a new program, an extension of Norma's Place, that will be implemented this PY 2024-2025 to better serve the families who stay at the shelter, allowing them to remain as a cohesive family unit), since women and children were turned away when the shelter was at full capacity with men.
7	Project Name	Neighbors Helping Neighbors
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$10,000.00
	Description	Direct cash assistance to eligible extremely low- to low-income families in the form of payments to Danville Utilities to pay off families who have overdue utility bills.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
8	Planned Activities	The Neighbors Helping Neighbors program which is overseen by Danville Department of Social Services, will receive \$10,000 in CDBG funding this PY 2026-2027; this will provide an estimated 40-45 low-income households with financial assistance and relief, helping them avoid a utility/electricity shutoff, thereby preventing them from being homeless.
	Project Name	Legal Aid
	Target Area	
	Goals Supported	
	Needs Addressed	

	Funding	CDBG: \$18,000.00
	Description	Provide funding to leverage the Virginia Legal Aid Society funding to assist individuals and families who are low-income with legal counseling, litigation support, avoid homelessness and improve housing conditions. Income is documented on an application that is filled out by the client in order to determine the eligibility of each client for free legal counseling.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Citizens of the City can get legal representation for issues such as eviction, problems with landlords, and anything else that can lead to homelessness. This is Citywide within the borders of Danville.
	Planned Activities	There are several planned activities for CDBG funds allocated to Virginia Legal Aid Society (VLAS). As a subrecipient for PY 2026-2027, VLAS will receive \$18,000 in CDBG funds. The majority of 2026-2027 CDBG funds for Virginia Legal Aid Society are being distributed as salaries for the following staff positions (Managing Attorney – 1, Senior Attorneys – 4, Paralegals – 4, and overall Administrative Support). This year's CDBG funds will also be covering Fringe Benefits, Supplies, Equipment, Rent/Lease, Insurance, Printing, Telephone, Travel Expenses, Professional Development and Training, as well as Litigation Expenses, Audit and Accounting Services and Case Management System Access. These allocations will help the aforementioned amount of families in preventing, or at least delaying, potential eviction, thereby combating potential homelessness.
9	Project Name	Big Brothers Big Sisters
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$11,000.00
	Description	The City of Danville will allocate CDBG funds to Big Brothers and Big Sisters of the Danville Area to aid youth living in extremely low- and low-income households by pairing them with mentors who will accompany them to recreational and social enrichment activities.

	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	The City of Danville will allocate CDBG funds to Big Brothers and Big Sisters of the Danville Area to aid an estimated 78 youth living in extremely low- and low-income households, by pairing them with mentors who will accompany them to recreational and enrichment activities.
	Location Description	Within the City of Danville limits.
	Planned Activities	
10	Project Name	Education - CIC Head Start
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$35,000.00
	Description	A portion of HUD allocated CDBG funds for PY 2026-2027 will be provided to support programs that assist with child care services, as well as youth education/tutoring services. Head Start is an important program as children who begin school in kindergarten are already behind in their studies. 153 extremely low and low income children depend on this schooling.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	The City will support CIC Head Start again this year, to benefit early childhood education of 153 low- and extremely low-income children (Child Care services).
	Location Description	Children are from the City limits of Danville.
	Planned Activities	CIC Head Start will receive \$35,000 in CDBG funds this PY 2026-2027 to help benefit early childhood education for low- and extremely low-income children.
11	Project Name	Boys and Girls Club
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$11,000.00
	Description	

	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	Boys and Girls Club of Danville, will be serving 50 youth (Youth Services) with CDBG funds.
	Location Description	Boys and Girls will be from the Danivlle area. Some field trips may go out of the Danville area.
	Planned Activities	CDBG funding for this year allocated to Boys and Girls Club of Danville will be in the amount of \$11,000, to provide skill-building, recreational activities, and social enrichment to low-income youth.
12	Project Name	Temporary Shelter
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$14,000.00
	Description	CDBG funding for PY 2026-2027, will be distributed to department of Danville Social Services to implement the Temporary Shelter program. This program provides temporary emergency shelter to single parents and/or families via hotel vouchers (to Astoria hotel and the Travel Inn) helps to meet our emergency housing need and alleviates potential homelessness for low-income single parents and/or families.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	In PY 2026-2027, 35 families are projected to benefit from CDBG funds allocated to the Temporary Shelter program, which will be administered by the Department of Social Services in the city of Danville
	Planned Activities	CDBG funding for PY 2026-2027, in the amount of \$14,000, will be distributed to the Temporary Shelter program, administered by the Danville Department of Social Services. The program provides temporary emergency shelter to single parents and/or families via hotel vouchers, for up to seven nights.
13	Project Name	CHDO - Habitat for Humanity 2026-2027

	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	HOME: \$42,709.93
	Description	Funds for the City of Danville's PY 2026-2027 annual the required CHDO allotment for the HOME Housing Program covers Housing rehabilitation, Housing Development & Reconstruction as well as Emergency Home Repairs. The Habitat for Humanity in the City of Danville is the current CHDO for the City. HUD requires Participating Jurisdictions to set aside at least 15% of HOME funds for a Community Housing Development Organization (CHDO). A CHDO is a specific type of private, community-based nonprofit that develops and/or manages affordable housing.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	An anticipated 20 homes will eventually be built in Habitat for Humanity's housing development England Trail (formerly known as Habitat Village North) using PY 2026-2027 HOME funds for this continuing project.
	Location Description	Throughout the City of Danville.
	Planned Activities	Planned activities for our HOME Housing Rehab program include Housing Rehabilitation, Housing Development & Reconstruction as well as Emergency Home Repairs and Housing Assistance – Homeownership.
14	Project Name	HOME Administration 2026-2027
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	HOME: \$28,473.29

	Description	HOME administration for PY 2026-2027 includes the following: program administration to develop, administer, revise, implement and evaluate the day-to-day operations of the entitlement program for the City of Danville for HOME grant. Activities include program design, grant administration, processing of homeowner rehabilitation applications, community and program outreach, proceeds from the sales of homes, public relations, and relevant staff training for HOME grant/program management. Administrative costs include the following positions: Housing Grant and Environmental Review Specialist - 10%*; Housing and Development Redevelopment Specialist - 10%*; Accountant - 10%*; two Cost Estimators/Inspectors - 10%*.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 5 will benefit from the actual HOME projects that are supported by administrative funds.
	Location Description	With the city limits of Danville
	Planned Activities	Administration costs for HOME projects (see above section "Description").
15	Project Name	HOME Housing Rehab Program 2026-2027
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$14,000.00 HOME: \$240,732.89

	Description	Funds for the City of Danville's PY 2026-2027 annual HOME allotment will address several housing needs through the following tasks via the HOME Housing Rehab Program: Housing Rehabilitation, Housing Development & Reconstruction as well as Emergency Home Repairs will be addressed since the program provides assistance in the form of 5-year forgivable loans to complete total rehabilitation, ensuring the home meets all applicable state and local codes, ordinances and zoning requirements upon completion of rehabilitation. Within this program, the lens of Housing Assistance - Homeownership will be focused on via administering downpayment assistance individuals who meet the program guidelines for low and moderate incomes so that these individuals and/or families may become, or embark on their way to becoming, homeowners within the city of Danville.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	The number of homeowners' homes that the City of Danville hopes to rehabilitate via the HOME Housing Rehab program in PY 2026-2027 is 3 households. Furthermore, the city anticipates supplying direct financial assistance to the homebuyers of 5 households within the city of Danville.
	Location Description	Within the City limits of Danville.
	Planned Activities	Planned activities for our HOME Housing Rehab program include Housing Rehabilitation, Housing Development & Reconstruction as well as Emergency Home Repairs and Housing Assistance – Homeownership. The total funding amount for these categories is \$240,732.89 in HOME funds plus program income.
16	Project Name	Critical Home Repair Program
	Target Area	
	Goals Supported	
	Needs Addressed	Emergency Home Repairs
	Funding	CDBG: \$125,000.00
	Description	The City is re-launching the Emergency Home Repair, renaming it to Critical Home Repair. These are grants of up to \$15,000 to cover urgently needed repairs that could cause health and safety problems. The goal is to assist up to 8 households.
	Target Date	6/30/2027

	Estimate the number and type of families that will benefit from the proposed activities	The City is re-launching the Emergency Home Repair, renaming it to Critical Home Repair. These are grants of up to \$15,000 to cover urgently needed repairs that could cause health and safety problems. The goal is to assist up to 8 households.
	Location Description	The City is re-launching the Emergency Home Repair, renaming it to Critical Home Repair. These are grants of up to \$15,000 to cover urgently needed repairs that could cause health and safety problems. The goal is to assist up to 8 households.
	Planned Activities	Repairs to roofs, HVAC systems, electrical, plumbing or other emergencies. Cost Estimators will determine the critical need and ensure they are done correctly and within budget.
17	Project Name	Public Parks
	Target Area	
	Goals Supported	
	Needs Addressed	Public Facilities and Community Facilities
	Funding	CDBG: \$45,000.00
	Description	Address community needs by providing funding via improvements and expansions of public parks.
	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	The City will work with Parks and Recreation to upgrade/update parks in Qualified Census Tracts.
	Location Description	Citywide
	Planned Activities	Parks and Recreation will identify the park, scope of work and improvements.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Danville uses our federal fund allocations for the benefit of our extremely low-, low- and moderate-income residents city-wide, without a concentration nor target area. Each of the projects we fund meet CDBG's three core goals of: 1) creating decent housing; 2) establishing suitable living environments, and 3) providing expanded economic opportunities for our residents with insufficient incomes.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The proposed allocation of funds is based on federal funding requirements for each formula-allocated grant. Areas of low- to moderate-income concentration and certain areas of high minority concentration remain the geographic focus areas of the City's investment of HUD CDBG allocations, and said low-income areas are spread around the City.

Discussion

The distribution of funds by target area is projected to be primarily citywide, due to use of funds for various purposes, such as administrative, nonprofit support, and individual benefit oriented programmatic use of the annual HUD allocated funds. The residual funds are estimated to be divided up throughout smaller CDBG eligible areas.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Danville will build and rehabilitate more homes to supply an increased amount of affordable housing for the City's residents. We will continue to seek out partnerships with innovative developers and organizations who can assist us in achieving this goal. We will also maintain our support of Habitat for Humanity's CHDO project of England Trail as they continue to add to the housing stock for low-moderate income citizens looking to become homeowners. This increase in housing stock is important to, bring more homes to a more affordable level for the City's residents, especially those Danville citizens who are within the low- to moderate income category. Very old housing stock, as well as a lack of housing has been an ongoing problem in Danville.

We will continue to support sub-recipient organizations this year as well, such as Legal Aid Society, House of Hope and the Danville Department of Social Services (DSS). These organizations offer essential services to Danville's most vulnerable residents, namely temporary housing for people experiencing homelessness, and help to keep residents from losing their homes, offer financial assistance and relief to those struggling to pay utility bills, and often prevent families from being evicted and/or having an eviction posted to their credit record.

One Year Goals for the Number of Households to be Supported	
Homeless	450
Non-Homeless	450
Special-Needs	25
Total	925

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	8
Acquisition of Existing Units	0
Total	8

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

During last PY 2025,-2026, the City provided home rehabilitation to 8 low-income homeowners. This created housing and maintained/improved Danville's housing stock for our low- and extremely low-income residents, and the beneficiaries of these efforts were largely senior citizens. The City intends to continue improving and increasing our housing stock this PY 2026-2027, by rehabilitating an additional 10 homeowner-occupied homes.

The City of Danville will continue to support its FY 2026 CHDO, Habitat for Humanity, with its project, England Trail (formerly referred to as Habitat Village North). It will be a 20-home subdivision; so far, it has four homes fully completed, and is engaged in land preparation to continue to build Phase 2 home lots. Once completed, England Trail will house up to 80 individuals, and all said homes will be owned by low-income residents who helped build these homes.

A shortage of contractors in Danville is still a lingering hurdle to the City, in terms of reaching its goal of increasing the number of both new and rehabbed housing units that the City can generate.

Over the past PY 2025-2026, the City experienced a loss of housing units for our most susceptible residents. This is due to the continual housing rent hikes because of several factors, which include an increased cost of living, inflation, groceries and transportation costs. Additionally, more homes are being purchased to be used as AirBnBs, or to obtain a higher monthly rent from tenants who can afford to pay such rates. This PY 2026-2027, the Community Development department will continue to work with developers and partner with agencies to bring more affordable housing units to the City of Danville.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Danville is a frequent partner of the public housing authority, the Danville Redevelopment and Housing Authority (DRHA), which participates in a range of activities and services for members of the Danville community, specifically those who live in public housing developments; main goals include creating and preserving housing, in addition to providing citizens with information and tools needed to understand both renting and homebuying rights and responsibilities. Lack of housing is also a problem in this area.

Actions planned during the next year to address the needs to public housing

DRHA submits its own plan that the City will share with HUD. DRHA is partnering with the housing developer REHAB builders, to build a 52-unit senior apartment complex which will serve as an income-restrictive housing development for senior citizens of Danville. This is still currently under way.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

DRHA's Center for Housing Education offers classes and education free of charge that are open to all of those who reside in public housing. It also participates in citizen outreach on the premises of Danville's public housing developments, to make sure residents have advance notice of these opportunities. Subjects include, but are not limited to the following: debt management counseling, fair housing training, building buyer awareness of predatory lending, homebuyer education, rental counseling and pre- and post- purchase counseling, as well as financial education for children and youth. The City of Danville also engages in outreach to residents of public housing directly, and via its community partners, to invite and encourage participation of low-income residents in matters of housing and homeownership. The City also refers citizens to Telamon, a nonprofit organization that offers credit repair assistance, financial literacy and homebuyer education and mortgage consulting services.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

Various data sets and studies on housing, housing affordability, and homelessness that have been shared currently in the City of Danville have shown us that we need to create (build or rehab) 3,000 units of housing to meet the City's current need. Therefore, the City intends to support our partners at the public housing authority helping to apply for federal funds and to continue to work with DRHA to

build up the availability of housing.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Danville will continue to engage with several agencies to combat homelessness and make funding allocation decisions regarding subrecipient requests of HUD funds for CDBG projects.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The House of Hope shelter and the Department of Social Services Temporary Shelter program both have outreach procedures in place to reach homeless residents and let them know about shelter services they can provide, as well as assessment procedures to determine individual needs and/or the needs of families. Both the City of Danville Community Development department, which includes the Housing and Development division, distribute brochures and flyers at our office to broadcast services and programs of such agencies as those mentioned above, to the public; and we, in turn, support these partners by attending their events. The House of Hope and DRHA both participate in the Annual Point in Time (PIT) count. The City is also a member of the West Piedmont Better Housing Coalition (WPBHC), which gives information and awareness about homelessness so that members can assist those in need. As part of being members of these organizations, these individuals are also important advocates to those in need.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City's financial support to the Department of Social Services Temporary Shelter program, and to the House of Hope shelter, offers emergency shelter anywhere from a few days, to up to 30 days, for low- and very low- income families and individuals who find themselves homeless due to various emergencies. The House of Hope is expanding Norma's Place this, to include a Family Service Center to house and service more needy families across the city. Approximately 50 families will be provided temporary shelter by these two agencies this year. In addition, the City allocates funding to the Neighbors Helping Neighbors program at the Department of Social Services, and this program pays utility arrears that keeps the power on in homes that were going to be shut off. By supporting Neighbors Helping Neighbors, the City prevents more families from becoming homeless (homes that have no electricity are not habitable, so if a family's power is disconnected, they cannot live in the home, which, in turn, can create an unsuitable living environment). Neighbors Helping Neighbors anticipates assisting 60 families with utilities this PY 2026-2027.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to

permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Danville persists in its efforts to reduce homelessness with financial support to our community's primary homeless shelter, the House of Hope, as well as funding for both the Department of Social Services Temporary Shelter program, which also aids in assisting those who are in jeopardy of being homeless with a means of temporary shelter, and Neighbors Helping Neighbors, in providing a portion of funding for their utility arrears assistance program. In addition, we also have a longer-term strategy for addressing homelessness, which is comprised of ongoing work to rehabilitate and build new homes for the people of Danville. Our Housing and Development division is actively meeting with developers and seeking out partnerships to create the new housing we know is needed as outlined in the *Danter Housing Study* and the City's *Investing in Danville* report.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City is part of the Continuum of Care (CoC) network; the agencies that comprise the CoC work together to make sure that Danville residents have the opportunity to learn about resources and be connected with the most appropriate agency or agencies, to meet their needs without having to knock on many doors.

Discussion

See previous sections.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City is in the process of completing a Comprehensive Planning process, called Plan Danville, which is examining demographics, needs, priorities, current policies, future land use, transportation, education, workforce/economic development, and housing needs. The City recently worked with Ken Danter to complete the Danter Housing Strategies report, which in 2022, updated its mid-2000s report. Although those findings are grim, as Danville continues to face an affordable housing shortage of all housing types and for all incomes, there is hope on the horizon. Several promising potential remedies and new developments of projects are currently in our Housing Development pipeline, which include 2,525 housing units of which 1,548 of those are for rent, and 977 are for sale. The current demand is to build 606 single-family homes and 760 apartments. The pipeline data would indicate that we will surpass this demand goal. The City of Danville plans to hold a Housing Summit again this fall, separate from the Housing Extravaganza. The fall Housing Summit will be held on Thursday, October 24th, 2024, in which it will showcase sites, programs, and needs, and encourage financial organizations, state organizations, developers, contractors, and realtors to gather together to share, learn, and collaborate about their needs and future projects/endeavors.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Plan Danville consultants will proceed with their work on a small area plan for the Almagro neighborhood, which falls within in a Qualified Census Tract. The Plan will continue to examine current zoning/housing policies and related updates to allow for more housing opportunities. The Housing & Development Division Director will remain in communication with both City Council and the Industrial Development Authority (IDA), to implement residential development incentives and programs for 81-95% AMI citizens who would like to move into new rentals or homes. One of the residential incentives is City fee waivers, which includes building/zoning permits. The minimum investment must be \$6M and 60 units, if a multi-family; if a single-family, investment must be 50 units and \$5M. Real estate tax grants and other reimbursements may be applied for; each application is looked at on a case-by-case basis; in addition, the developments must meet the Danter Study recommendations. Housing & Development has also hired WRT to help plan three residential parcel developments, of which affordable housing is a key outcome. Lastly, in March 2023, the requirement for curb and gutter in new subdivisions was removed in the zoning ordinance to encourage new development.

Discussion:

The City is working to encourage developments of all types - single family, multifamily, and mixed use

housing for all incomes.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Danville provides services and programs to residents using CDBG and HOME funds.

Actions planned to address obstacles to meeting underserved needs

As previously described, our core projects to meet people's underserved needs include the following: the building of new homes and the acquisition of lots on which to build them, and the rehabilitation of existing homes; lead abatement; fair housing in-person and phone outreach, education and on-site support from our Fair Housing officer. Another essential project we are working on to support with CDBG funds, is the provision of services to meet urgent community needs that are unable to be met with local funding, such as financial support of organizations doing youth tutoring, early childhood education, mentorship programs, and pro-bono legal assistance. The City also intends to conduct a survey, in cooperation with our community partners, to assess the City's need to provide increased language access. While only 5.49 percent of our population speaks a language other than English, the percentage of Spanish-speaking residents is 3.19 percent and gradually increasing. The City of Danville wants to make sure that all these speakers of other languages in our community can readily understand and partake in all events and opportunities, to contribute their available energies and skills. We also are constantly seeking new ways, and looking to improve existing ways of ensuring that our residents of Danville who speak languages other than English, can readily access opportunities to get assistance when needed.

Actions planned to foster and maintain affordable housing

Danville combats regional housing shortages by combining public-private historic mill redevelopments (such as the Dan River Mill project) with federal grants, community training workshops, and developer tax credits. These include:

Adaptive Reuse and Historic Preservation: Danville uses state and federal tax credits to convert former textile mills into affordable and workforce (low income) housing. This includes the Dan River Falls Project (formerly the White Mill and the Morotock Apartments rehabilitation).

Blight Eradication and Infill: The City and DRHA (Danville Redevelopment and Housing Authority) purchase and demolish blighted properties which stabilizes neighborhoods and opens up areas for building.

Small Scale Developer Training: Danville's Office of Economic Development in partnership with Virginia Housing hosts workshops that train emerging developers on how to build and renovate small scale infill housing.

Actions planned to reduce lead-based paint hazards

The City of Danville will continue to use CDBG funds to reduce lead hazards. We also created a division within Community Development whose sole intent is to reduce lead in homes with children under the age of 6. This division, Lead Safe Danville, started in May of 2022. It is a HUD-funded program that continues to have a positive health impact for affected residents by performing lead abatements on homes in its first cycle of 42 months; in addition, this program has an additional community health impact by testing additional households for lead and educating many households within Danville about how to keep their families safe from lead. Lead Safe Danville will continue to attend community-based events such as Make Danville Shine and the National Night Out. Outreach will include presentations to the Department of Social Services, PATHS health clinic, The Health Collaborative, Virginia Health Department, Dan River Association of Realtors, Danville Public Schools Board, and a host of other civic and religious organizations in Danville. These presentations will detail information on where citizens may encounter lead in everyday items, as well as the danger of exposure and to ways to limit their exposure to lead in their homes. Lead Safe Danville will work closely with Virginia Department of Health and PATHS when there is a child with elevated blood lead levels (EBLL). In those EBLL cases, each group works together to assist the child and his/her family.

Lead Safe Danville will also work with DRHA and other agencies to impact as many homes as possible, and with supplemental funding will be promoting Healthy Housing initiatives that help families to make their homes safer and healthier.

Actions planned to reduce the number of poverty-level families

The CoC and the Danville Department of Social Services work with the City to reduce poverty among our families and individuals through a range of programs including opportunities for education and skills training; receipt of some federal financial benefits such as TANF, SNAP and WIC; direct assistance to pay utility arrears and in some cases rental deposits. We also invest in early childhood development and youth development programs such as providing funds to CIC Head Start, Big Brothers Big Sisters, and Boys and Girls Club, and the Danville Church and Community Tutorial Program. These four organizations combined, are anticipated to provide education, literacy, skill building and other enrichment to 346 children and school-age youth this PY 2026-2027. Additionally, another subrecipient, Danville Speech & Hearing, is projected to serve 19 patients who reside in Danville with speech and hearing therapy.

In summary, these 5 subrecipients mentioned above will serve a combined total of 365 low- to moderate-income citizens.

Actions planned to develop institutional structure

The City of Danville will persist in collaborating with private industries to attract new business and manufacturing to Danville, which in turn, will increase the incomes and employment options for our

residents and hopefully increase their well-being. We anticipate that the arrival of more private industries will also drive more housing construction and rehabilitation, and more community development. However, the City is not stopping there. This year, we will sustain and work to increase our efforts of public participation in planning solutions for Danville via our Plan Danville initiative, and encourage residents in need of housing to gather together with housing providers, to network, as well as learn about methods and pathways to homeownership.

Actions planned to enhance coordination between public and private housing and social service agencies

This year, the City will continue to coordinate with private, public, social services agencies and community organizations, including but not limited to those in the CoC, to increase valuable services and opportunities which help to keep our residents healthy, and allow them to meet their basic needs and pursue fulfilling lives here in the City of Danville.

Discussion:

The City constantly looks for ways to increase coordination between various groups in the City to improve housing, economic opportunity, health, safety and an improved way of life in Danville.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City will support efforts of the non-profits and social service organizations that provide services that help the City achieve these goals: 1) provision of decent housing, including helping homeless residents to obtain emergency and permanent housing, particularly the most disadvantaged members of the community 2) creation and maintenance of suitable living environments, including the safety and livability of neighborhoods and 3) provision of expanded economic opportunities, including job creation and expansion and stabilization of small businesses. We will also continue to support their efforts to obtain funding from various sources for their programs, including private donations and their applications for funding on the federal, state, and local levels.

Having federal funds available would enhance any of the listed programs that serve the City and would mean more services could be provided, and that more housing could be created, faster. Because of the relative scarcity of all types of funding, the City has been working with various organizations to develop programs that would increase the capacity of local organizations to leverage federal funding so that more money would be available for additional innovative activities to meet urgent community needs. Furthermore, effective use of our existing financial and other resources is always a main concern of everyone.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The HOME recapture provisions established at §92.254(a)(5)(ii), permit the original homebuyer to sell the property to any willing buyer during the “period of affordability” but allows the City of Danville (the HOME participating jurisdiction i.e. PJ) to recapture, from “net proceeds” all or a portion of the HOME “direct subsidy” that enabled the homebuyer to buy the home. Recapture provisions are triggered by any transfer of title (voluntarily or involuntarily) during the “period of affordability.” There is no requirement that the original HOME-assisted homebuyer sell the unit to another low-income homebuyer. The City will recapture the amount of the HOME “direct subsidy” provided to the original homebuyer on a pro-rata basis (see below) for the time the homebuyer has owned and occupied the housing measured against the required “period of affordability.” The City will not recapture more than is available from the “net proceeds.”

“Period of affordability” is based on the amount of the “direct subsidy” provided to the homebuyer. If the total HOME direct subsidy is under \$15,000, the period of affordability is 5 years;

if the total direct subsidy is \$15,000 to \$40,000, the period of affordability is 10 years; if the total direct subsidy is over \$40,000, the period of affordability is 15 years.

“Direct HOME subsidy” is defined by the City as HOME funds (including program income) that enabled the homebuyer to buy the home and includes down payment assistance and any HOME assistance provided directly to the homebuyer that reduces the purchase price from fair market value to a reduced sales price. The difference between the fair market value and the purchase price is considered to be “directly” attributable to the HOME subsidy. The City will be using HOME funds for down payment assistance and for development of three (3) units by the CHDOs.

Net proceeds” are defined as the sales price minus superior loan repayment (other than HOME funds) and closing costs.

Calculation of pro-rata amount: Divide the number of years the homebuyer occupied the home by the “period of affordability”; multiply the resulting figure by the total amount of the “direct subsidy” originally provided to the homebuyer.

Number of years homebuyer occupied the home x Total direct HOME subsidy = Recaptured Amount
Period of affordability Amount

Written Agreement: A clear, detailed written agreement will be executed between the homebuyer, the CHDO (if applicable) and the City. This agreement will be separate from any loan instrument and will comply with the requirements of §92.504(c)(5). The written agreement constitutes a legal obligation. Enforcement of the recapture provisions will be by written agreement, the promissory note that is signed at closing and by reference in the deed. The purpose of these enforcement mechanisms is to ensure that the direct subsidy to the homebuyer is recaptured if the property is sold before the promissory period has been met.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The HOME recapture provisions established at §92.254(a)(5)(ii), permit the original homebuyer to sell the property to any willing buyer during the “period of affordability” but allows the City of Danville (the HOME participating jurisdiction i.e. PJ) to recapture, from “net proceeds” all or a portion of the HOME “direct subsidy” that enabled the homebuyer to buy the home. Recapture provisions are triggered by any transfer of title (voluntarily or involuntarily) during the “period of affordability”. There is no requirement that the original HOME-assisted homebuyer sell the unit to another low-income homebuyer. The City will recapture the amount of the HOME “direct subsidy” provided to the original homebuyer on a pro-rata basis (see below) for the time the homebuyer has

owned and occupied the housing measured against the required “period of affordability”. The City will not recapture more than is available from the “net proceeds”.

“Period of affordability” is based on the amount of the “direct subsidy” provided to the homebuyer. If the total HOME direct subsidy is under \$15,000, the period of affordability is 5 years; if the total direct subsidy is \$15,000 to \$40,000, the period of affordability is 10 years; if the total direct subsidy is over \$40,000, the period of affordability is 15 years.

“Direct HOME subsidy” is defined by the City as HOME funds (including program income) that enabled the homebuyer to buy the home and includes down payment assistance and any HOME assistance provided directly to the homebuyer that reduces the purchase price from fair market value to a reduced sales price. The difference between the fair market value and the purchase price is considered to be “directly” attributable to the HOME subsidy. The City will be using HOME funds for down payment assistance and for development of one (unit) by its CHDO (Southside Outreach Group).

Net proceeds” are defined as the sales price minus superior loan repayment (other than HOME funds) and closing costs.

Calculation of pro-rata amount: Divide the number of years the homebuyer occupied the home by the “period of affordability”; multiply the resulting figure by the total amount of the “direct subsidy” originally provided to the homebuyer.

Number of years homebuyer occupied the home X Total direct HOME subsidy = Recaptured Amount

Period of affordability Amount

Written Agreement: A clear, detailed written agreement will be executed between the homebuyer, the CHDO (if applicable) and the City. This agreement will be separate from any loan instrument and will comply with the requirements of §92.504(c)(5). The written agreement constitutes a legal obligation. Enforcement of the recapture provisions will be enforced by the written agreement, the promissory note that is signed at closing and by reference in the deed. The purpose of these enforcement mechanisms is to ensure that the direct subsidy to the homebuyer is recaptured if the property is sold before the promissory period has been met.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that

will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to use HOME funds to refinance existing debt secured by multi-family housing that is being rehabilitated with HOME funds. Furthermore, the funds will not be used to refinance multi-family loans made or insured by any federal program. The City is aware that HOME funds cannot be used to refinance multi-family loans made or insured by any federal program, including CDBG.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).

Please see below.

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).

Our TBRA program is new, began less than one year ago, therefore we have not had to address having to turn away any income and circumstance eligible applicants. All income and circumstance eligible applicants for TBRA were assisted and we did not have to turn down any of these regardless of their disability status. The TBRA program is on hold at present so this issue can be revisited when the program begins again.

7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

The City of Danville is not creating, nor does it intend to manage any rental housing projects.

The City works to meet all program specific requirements as detailed in the enabling legislation and program guidelines. City staff continues to work alongside subrecipient organizations to ensure that these requirements are met, and the City oversees its own internal operations to meet the same compliance and management goals.

Attachments

Grantee SF-424's and Certification(s)

Application for Federal Assistance SF-424		
* 1. Type of Submission: ☐ Preapplication ☒ Application ☐ Change/Corrected Application		
* 2. Type of Application: ☒ New ☐ Continuation ☐ Revision		
* If Revision, select appropriate letter(s): _____ * Other (Specify): _____		
* 3. Date Received: [Redacted]		4. Applicant Identifier: _____
5a. Federal Entity Identifier: _____		5b. Federal Award Identifier: _____
State Use Only:		
6. Date Received by State: _____		7. State Application Identifier: _____
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Nashville		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 545001234		* c. UIC: WME000379MS
d. Address:		
* Street1: 427 Patton St.		
* Street2: _____		
* City: Nashville		
* County/Parish: _____		
* State: VA: Virginia		
* Province: _____		
* Country: USA: UNITED STATES		
* Zip / Postal Code: 24542-1215		
e. Organizational Unit:		
Department Name: _____		Division Name: _____
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr. * First Name: Kenneth		
Middle Name: Charles		
* Last Name: Gillie		
Suffix: _____		
Title: Director of Community Development		
Organizational Affiliation: _____		
* Telephone Number: (624) 799-5260 ext. #2101 Fax Number: (434) 797-0919		
* Email: gillie@nashvilleva.gov		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: City or Township Government Type of Applicant 2: Select Applicant Type: Type of Applicant 3: Select Applicant Type: * Other (specify): 	
* 10. Name of Federal Agency: U.S. Housing and Urban Development (HUD)	
11. Assistance Listing Number: Assistance Listing Title: 	
* 12. Funding Opportunity Number: 14-210 Title: FY26 Community Development Block Grant (CDBG)	
13. Competition Identification Number: Title: 	
14. Areas Affected by Project (Cities, Counties, States, etc.): Add Attachment Delete Attachment View Attachment	
* 15. Descriptive Title of Applicant's Project: FY26 Annual Action Plan	
Attach supporting documents as specified in agency instructions. Add Attachments Delete Attachments View Attachments	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: JCH	* b. Program/Project: CDBG
Attach an additional list of Program/Project Congressional Districts if needed.	
	Add Attachment Delete Attachment View Attachment
17. Proposed Project:	
* a. Start Date: 07/01/2026	* b. End Date: 06/30/2027
18. Estimated Funding (\$):	
* a. Federal	871,626.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	7,000.00
* g. TOTAL	878,626.00
19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
☐ a. This application was made available to the State under the Executive Order 12372 Process for review on	
☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
☒ c. Program is not covered by E.O. 12372.	
20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
☐ Yes ☒ No	
If "Yes", provide explanation and attach	
	Add Attachment Delete Attachment View Attachment
21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)	
☒ ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: Mr.	* First Name: Ken
Middle Name:	
* Last Name: Clarking	
Suffix:	
* Title: City Manager, City of Danville	
* Telephone Number: (434) 799-5100	Fax Number: (434) 799-6540
* Email: kclarking@danvilleva.gov	
* Signature of Authorized Representative: 	* Date Signed: 6/28/26

Application for Federal Assistance SF-424		
* 1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application		
* 2. Type of Application: ☒ New ☐ Continuation ☐ Revision		
* If Revision, select appropriate letter(s): _____ * Other (Specify): _____		
* 3. Date Received: _____		
4. Applicant Identifier: _____		
5a. Federal Entity Identifier: _____		5b. Federal Award Identifier: _____
State Use Only:		
6. Date Received by State: _____		7. State Application Identifier: _____
8. APPLICANT INFORMATION:		
* a. Legal Name: <u>City of Danville</u>		
* b. Employer/ taxpayer Identification Number (EIN/TIN): <u>546301243</u>		* c. UEI: <u>WVCEQD179R5</u>
d. Address:		
* Street1: <u>127 Patton St.</u>		
Street2: _____		
* City: <u>Danville</u>		
County/Parish: _____		
* State: <u>VA: Virginia</u>		
Province: _____		
* Country: <u>USA: UNITED STATES</u>		
* Zip / Postal Code: <u>24541-1215</u>		
e. Organizational Unit:		
Department Name: _____		Division Name: _____
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <u>Mr.</u> * First Name: <u>Benjamin</u>		
Middle Name: <u>Charles</u>		
* Last Name: <u>Billie</u>		
Suffix: _____		
Title: <u>Director of Community Development</u>		
Organizational Affiliation: _____		
* Telephone Number: <u>(434) 797-0260 ext. #2551</u>		Fax Number: <u>(434) 797-0916</u>
* Email: <u>billie@danvilleva.gov</u>		

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: City	* b. Program/Project: 300K
Attach an additional list of Program/Project Congressional Districts if needed Add Attachment Delete Attachment View Attachment	
17. Proposed Project:	
* a. Start Date: 07/01/2026	* b. End Date: 06/30/2027
18. Estimated Funding (\$):	
* a. Federal	284,732.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	40,000.00
* g. TOTAL	324,732.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review. ☒ c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) ☐ Yes ☒ No If "Yes", provide explanation and attach Add Attachment Delete Attachment View Attachment	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001) ☒ ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix:	* First Name: Ken
Middle Name:	
* Last Name: Clarking	
Suffix:	
* Title: City Manager, City of Danville	
* Telephone Number: (434) 799-6100	Fax Number: (434) 799-6549
* Email: kclarking@danvilleva.gov	
* Signature of Authorized Representative: 	* Date Signed: 6/26/26

**Applicant and Recipient
Assurances and Certifications**

U.S. Department of Housing
and Urban Development

OMB Number: 2501-0044
Expiration Date: 2/28/2027

Instructions for the HUD 424-B Assurances and Certifications

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual, must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.8, 3.115, 5.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 5.57, or 146.39.

By submitting this form, you are stating that all assertions made in this form are true, accurate, and correct.

As the duly representative of the applicant, I certify that the applicant (insert below the Name and title of the Authorized Representative, name of Organization and the date of signature):

*Authorized Representative Name:

*Title:

*Applicant/Recipient Organization:

City of Louisville

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et seq.), and implementing regulations at 28 CFR part 36 or 38, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. § 101-07) as amended, and implementing regulations at 24 CFR part 148 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant

will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will not use Federal funding to promote diversity, equity, and inclusion (DEI) mandates, policies, programs, or activities that violate any applicable Federal anti-discrimination laws.

7. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

8. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

9. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, (Disclosure Form to Report Lobbying). I certify that I shall require all subawards of all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHEs established under State law are not excluded from the statute's coverage.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, accurate, and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties, (18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802; 24 CFR 520.10(b)(1)(iii)).

* Signature:

* Date: (mm/dd/yyyy):

06/26/2026

Form HUD 424-B (1/27/2023)

Annual Action Plan
2026

61

Public Reporting Burden Statement: The public reporting burden for this collection of information is estimated to average 0.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R. 451 7th St SW, Room 4176, Washington, DC 20410-5000. Do not send completed HUD 424-B forms to this address. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. The Department of Housing and Urban Development is authorized to collect this information under the authority cited in the Notice of Funding Opportunity for this grant program. The information collected provides assurances and certifications for legal requirements related to the administration of this grant program. HUD will use this information to ensure compliance of its grantees. This information is required to obtain the benefit sought in this grant program. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552).

Form HUD 424-B (1/27/2023)

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 06/30/2028

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794) which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3501 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

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Standard Form 424D (Rev. 7-87)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-546) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11980; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 108 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1998 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
		City Manager	
APPLICANT ORGANIZATION		DATE SUBMITTED	
City of Knoxville		6/26/26	

SF-424D (Rev. 7-97) Back

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0340-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4753) relating to prescribed standards for merit systems for programs funded under one of the 18 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1686-1696), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1972 (42 U.S.C. §§290 d1-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§801 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to this application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-616) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

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Prescribed by GME Circular A-102

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 90-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 108(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
		City Manager	
APPLICANT ORGANIZATION		DATE SUBMITTED	
City of Knoxville		6/26/26	

Standard Form 424B (Rev. 7-87) Back

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-113, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.


Signature of Authorized Official

8/26/20
Date

City Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation — It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan — Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan — It is following a current consolidated plan that has been approved by HUD.

Use of Funds — It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2016 - 2017 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force — It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Kentucky
Signature of Authorized Official

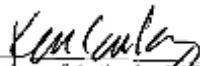
6/24/26
Date

City Manager
Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(e):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.


Signature of Authorized Official

6/26/20
Date

City Manager
Title

Specific HOME Certifications

The UOMR participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more UOMR funds in combination with other Federal assistance than is necessary to provide affordable housing:

Ken Calkins
Signature of Authorized Official

6/26/26
Date

City Manager
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Grantee SF-424's and Certification(s)

Application for Federal Assistance SF-424		
* 1. Type of Submission: ☐ Preapplication ☒ Application ☐ Change/Corrected Application		
* 2. Type of Application: ☒ New ☐ Continuation ☐ Revision		
* If Revision, select appropriate letter(s): 		
* Other (Specify): 		
* 3. Date Received: 		
4. Applicant Identifier: 		
5a. Federal Entity Identifier: 		5b. Federal Award Identifier:
State Use Only:		
6. Date Received by State: 		7. State Application Identifier:
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Danville		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 545001234		* c. UIC: WME000379MS
d. Address:		
* Street1: 427 Patton St. Street2:		
* City: Danville County/Parish:		
* State: VA: Virginia Province:		
* Country: USA: UNITED STATES * Zip / Postal Code: 24542-1215		
e. Organizational Unit:		
Department Name: 		Division Name:
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr. * First Name: Kenneth		
Middle Name: Charles		
* Last Name: Gillie		
Suffix:		
Title: Director of Community Development		
Organizational Affiliation: 		
* Telephone Number: (434) 799-5260 ext. #2101		Fax Number: (434) 797-0919
* Email: gilliekd@danvilleva.gov		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: City or Township Government	
Type of Applicant 2: Select Applicant Type: 	
Type of Applicant 3: Select Applicant Type: 	
* Other (specify): 	
* 10. Name of Federal Agency: U.S. Housing and Urban Development (HUD)	
11. Assistance Listing Number: 	
Assistance Listing Title: 	
* 12. Funding Opportunity Number: 14-210	
Title: FY26 Community Development Block Grant (CDBG)	
13. Competition Identification Number: 	
Title: 	
14. Areas Affected by Project (Cities, Counties, States, etc.): Add Attachment Delete Attachment View Attachment	
* 15. Descriptive Title of Applicant's Project: FY26 Annual Action Plan	
Attach supporting documents as specified in agency instructions. Add Attachments Delete Attachments View Attachments	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: JCH	* b. Program/Project: CDBG
Attach an additional list of Program/Project Congressional Districts if needed.	
	Add Attachment Delete Attachment View Attachment
17. Proposed Project:	
* a. Start Date: 07/01/2026	* b. End Date: 06/30/2027
18. Estimated Funding (\$):	
* a. Federal	871,626.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	7,000.00
* g. TOTAL	878,626.00
19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
☐ a. This application was made available to the State under the Executive Order 12372 Process for review on	
☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
☒ c. Program is not covered by E.O. 12372.	
20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
☐ Yes ☒ No	
If "Yes", provide explanation and attach	
	Add Attachment Delete Attachment View Attachment
21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)	
☒ ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: Mr.	* First Name: Ken
Middle Name:	
* Last Name: Clarking	
Suffix:	
* Title: City Manager, City of Danville	
* Telephone Number: (434) 799-5100	Fax Number: (434) 799-6540
* Email: kclarking@danvilleva.gov	
* Signature of Authorized Representative:	* Date Signed: 6/28/26
	

Application for Federal Assistance SF-424		
* 1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application		
* 2. Type of Application: ☒ New ☐ Continuation ☐ Revision		
* If Revision, select appropriate letter(s): _____ * Other (Specify): _____		
* 3. Date Received: _____		
4. Applicant Identifier: _____		
5a. Federal Entity Identifier: _____		5b. Federal Award Identifier: _____
State Use Only:		
6. Date Received by State: _____		7. State Application Identifier: _____
8. APPLICANT INFORMATION:		
* a. Legal Name: <u>City of Danville</u>		
* b. Employer/ taxpayer Identification Number (EIN/TIN): <u>546301243</u>		* c. UEI: <u>WVCEQD179R5</u>
d. Address:		
* Street1: <u>127 Patton St.</u>		
Street2: _____		
* City: <u>Danville</u>		
County/Parish: _____		
* State: <u>VA: Virginia</u>		
Province: _____		
* Country: <u>USA: UNITED STATES</u>		
* Zip / Postal Code: <u>24541-1215</u>		
e. Organizational Unit:		
Department Name: _____		Division Name: _____
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <u>Mr.</u> * First Name: <u>Benjamin</u>		
Middle Name: <u>Charles</u>		
* Last Name: <u>Billie</u>		
Suffix: _____		
Title: <u>Director of Community Development</u>		
Organizational Affiliation: _____		
* Telephone Number: <u>(434) 797-0260 ext. #2551</u>		Fax Number: <u>(434) 797-0916</u>
* Email: <u>billie@danvilleva.gov</u>		

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: City	* b. Program/Project: 300K
Attach an additional list of Program/Project Congressional Districts if needed Add Attachment Delete Attachment View Attachment	
17. Proposed Project:	
* a. Start Date: 07/01/2026	* b. End Date: 06/30/2027
18. Estimated Funding (\$):	
* a. Federal	284,732.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	40,000.00
* g. TOTAL	324,732.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review. ☒ c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) ☐ Yes ☒ No If "Yes", provide explanation and attach Add Attachment Delete Attachment View Attachment	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001) ☒ ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix:	* First Name: Ken
Middle Name:	
* Last Name: Clarking	
Suffix:	
* Title: City Manager, City of Danville	
* Telephone Number: (434) 799-6100	Fax Number: (434) 799-6549
* Email: kclarking@danvilleva.gov	
* Signature of Authorized Representative:	* Date Signed: 6/26/26

**Applicant and Recipient
Assurances and Certifications**

U.S. Department of Housing
and Urban Development

OMB Number: 2501-0044
Expiration Date: 2/28/2027

Instructions for the HUD 424-B Assurances and Certifications

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual, must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.8, 3.115, 5.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 5.57, or 146.39.

By submitting this form, you are stating that all assertions made in this form are true, accurate, and correct.

As the duly representative of the applicant, I certify that the applicant (insert below the Name and title of the Authorized Representative, name of Organization and the date of signature):

*Authorized Representative Name:

*Title:

*Applicant/Recipient Organization:

City of Louisville

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. § 101-07) as amended, and implementing regulations at 24 CFR part 148 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant

will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will not use Federal funding to promote diversity, equity, and inclusion (DEI) mandates, policies, programs, or activities that violate any applicable Federal anti-discrimination laws.

7. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

8. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

9. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, (Disclosure Form to Report Lobbying). I certify that I shall require all subawards of all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHEs established under State law are not excluded from the statute's coverage.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, accurate, and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties, (18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802; 24 CFR 520.10(b)(1)(iii)).

* Signature:

* Date: (mm/dd/yyyy):

06/26/2026

Form HUD 424-B (1/27/2023)

Annual Action Plan
2026

80

Public Reporting Burden Statement: The public reporting burden for this collection of information is estimated to average 0.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R. 451 7th St SW, Room 4176, Washington, DC 20410-5000. Do not send completed HUD 424-B forms to this address. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. The Department of Housing and Urban Development is authorized to collect this information under the authority cited in the Notice of Funding Opportunity for this grant program. The information collected provides assurances and certifications for legal requirements related to the administration of this grant program. HUD will use this information to ensure compliance of its grantees. This information is required to obtain the benefit sought in this grant program. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552).

Form HUD 424-B (1/27/2023)

2020

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 06/30/2028

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1688), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794) which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3501 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-546) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7325) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11980; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 108 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1998 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
		City Manager	
APPLICANT ORGANIZATION		DATE SUBMITTED	
City of Knoxville		6/26/26	

SF-424D (Rev. 7-97) Back

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0340-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4753) relating to prescribed standards for merit systems for programs funded under one of the 18 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1686-1696), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1972 (42 U.S.C. §§290 d1-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§801 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to this application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-616) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

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9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 90-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 108(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
		City Manager	
APPLICANT ORGANIZATION		DATE SUBMITTED	
City of Danville		6/26/26	

Standard Form 424B (Rev. 7-87) Back

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-112, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.


Signature of Authorized Official

8/26/20
Date

City Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation — It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan — Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan — It is following a current consolidated plan that has been approved by HUD.

Use of Funds — It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2016 - 2017 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force — It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Kentucky
Signature of Authorized Official

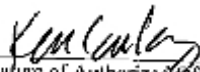
6/24/26
Date

City Manager
Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(e):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.


Signature of Authorized Official

6/26/20
Date

City Manager
Title

Specific HOME Certifications

The UOMR participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more UOMR funds in combination with other Federal assistance than is necessary to provide affordable housing:

Ken Calkins
Signature of Authorized Official

6/26/26
Date

City Manager
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

HOME-ARP

HOME-ARP

HOME-ARP Allocation Plan Template with Guidance

Instructions: All guidance in this template, including questions and tables, reflect requirements for the HOME-ARP allocation plan, as described in Notice CPD-21-10: *Requirements of the Use of Funds in the HOME-American Rescue Plan Program*, unless noted as optional. As the requirements highlighted in this template are not exhaustive, please refer to the Notice for a full description of the allocation plan requirements as well as instructions for submitting the plan, the SF-424, SF-424B, SF-424D, and the certifications.

References to “the ARP” mean the HOME-ARP statute at section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2).

Consultation

In accordance with Section V.A of the Notice (page 13), before developing its HOME-ARP allocation plan, a PJ must consult with:

- CoC(s) serving the jurisdiction’s geographic area,
- homeless service providers,
- domestic violence service providers,
- veterans’ groups,
- public housing agencies (PHAs),
- public agencies that address the needs of the qualifying populations, and
- public or private organizations that address fair housing, civil rights, and the needs of persons with disabilities.

State PJs are not required to consult with every PHA or CoC within the state’s boundaries; however, local PJs must consult with all PHAs (including statewide or regional PHAs) and CoCs serving the jurisdiction.

Template:

Describe the consultation process including methods used and dates of consultation:

The City of Danville sent both an information letter about how HOME-ARP funding must be spent and the City of Danville’s plan for spending HOME-ARP funding. The City of Danville

also contacted various organizations via email on their opinions of how each qualified population can be assisted and which qualified population had the greater need in the City of Danville.

List the organizations consulted:

Agency/Org Consulted	Type of Agency/Org	Method of Consultation	Feedback
Felecia Watkins/ STEP Inc.	Continuum of Care	Email letter and Survey	“dollars allocated to hire caseworkers, will be well worth it. Nationally, communities that use the housing model, financial support, and client-centered case management as their goal can help individuals and families remain in housing more successfully. With DHCD funding, the CoC-funded members can assist those affected by homelessness with rapid rehousing and targeted prevention funds. Those funds allow supporting those on case management financially for a more extended period until they become more economically stable.”
Jackie Rochford/ House of Hope	Homeless Shelter	Email letter and Survey	none
Jude Swanson/ House of Hope	Homeless Shelter	Email letter and Survey	none
Tommy Bennett/ Danville VA NAACP Chapter	Civil Rights Agency	Email letter and Survey	none
Larissa Deedrich/ Danville Redevelopment & Housing Authority	Housing Authority	Email letter and Survey	“It is terrific news that the City has taken an interest in providing resources for our homeless residents. While I think that there is a great need for an expansion of the homeless shelter, and it will help immensely, I would like to offer the services of DRHA. As many of you know, we are already operating the Section 8 voucher program, and currently, we are issuing vouchers, and our clients are struggling to find homes that will accept the voucher. With the rental market in Danville booming, most landlords are not inclined to rent to Section 8 tenants. DRHA is currently working on purchasing homes, rehabbing homes, and even new construction to meet the long-term housing needs of our residents. I believe that this is an opportunity for us to all collaborate and work together to provide not only short-term supportive services to the homeless population but also serve their long-term needs as well.”
Kimberly Walker/ Danville	HUD counselor and educator	Email letter and Survey	none

Redevelopment & Housing Authority, Center for Housing Education			
Nicole Crews/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
John Drawbond/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
Agency Name.	Type of Agency/Org.	Method of Consultation.	Feedback.
Margie Walker/ Virginia Legal Aid Society	Fair Housing Agency/ Agency Assisting persons with disabilities	Email letter and Survey	none
Tammy Warren/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Ashley Corbett/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Jim Bebeau/ Danville-Pittsylvania Community Services	Agency representing persons with disabilities	Email letter and Survey	“As a provider of 24/7 Crisis Services (for mental health, substance abuse and developmental disabilities), there are often situations where someone showed up for crisis services (at DPCS locations or in the SOVAH ER), but the only crisis was housing. The homeless shelter wouldn't take them and no financial resources for a hotel created a real dilemma for the individual. Perhaps allowing limited use funds in these situations (with a requirement to participate in the housing counseling or obtain supportive housing services) would make a difference. The inevitable downside - People will learn of the opportunities and show up expecting to get a hotel for the night without any real change in their lifestyle to prevent a recurring concern”

Summarize feedback received and results of upfront consultation with these entities:

All that provided feedback acknowledged a need for housing especially those that may currently be homeless or facing homelessness. Education and supportive services were topics along with creating more affordable housing.

Public Participation

In accordance with Section V.B of the Notice (page 13), PJs must provide for and encourage citizen participation in the development of the HOME-ARP allocation plan. Before submission of the plan, PJs must provide residents with reasonable notice and an opportunity to comment on the proposed HOME-ARP allocation plan of **no less than 15 calendar days**. The PJ must follow its adopted requirements for “reasonable notice and an opportunity to comment” for plan amendments in its current citizen participation plan. In addition, PJs must hold **at least one public hearing** during the development of the HOME-ARP allocation plan and prior to submission.

PJs are required to make the following information available to the public:

- The amount of HOME-ARP the PJ will receive, and
- The range of activities the PJ may undertake.

Throughout the HOME-ARP allocation plan public participation process, the PJ must follow its applicable fair housing and civil rights requirements and procedures for effective communication, accessibility, and reasonable accommodation for persons with disabilities and providing meaningful access to participation by limited English proficient (LEP) residents that are in its current citizen participation plan as required by 24 CFR 91.105 and 91.115.

Template:

Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan:

- *Date(s) of public notice: 6/26/2022*
- *Public comment period: start date - 6/27/2022 end date - 7/11/2022*
- *Date(s) of public hearing: 6/28/2022*

Describe the public participation process:

The public comment period started 06/27/2022 and end 07/11/2022. During this time, the public was able to call, email, write to and speak to members of the Housing and Development Department about the intended plans for HOME-ARP funds. A public hearing was held on 06/28/2022 at 427 Patton St Room 202, Danville, VA 24541 from 11am until 1pm.

Describe efforts to broaden public participation:

The HOME-ARP allocation plan is published on the City of Danville's Housing and Development webpage, a copy of the allocation plan will be made available in the public library, Averett University library, Danville Police Department PEACE Center, Danville Police Department- Third Ave precinct.

Summarize the comments and recommendations received through the public participation process either in writing, or orally at a public hearing:

None received

Summarize any comments or recommendations not accepted and state the reasons why:

N/A

Needs Assessment and Gaps Analysis

In accordance with Section V.C.1 of the Notice (page 14), a PJ must evaluate the size and demographic composition of **all four** of the qualifying populations within its boundaries and assess the unmet needs of each of those populations. If the PJ does not evaluate the needs of one of the qualifying populations, then the PJ has not completed their Needs Assessment and Gaps Analysis. In addition, a PJ must identify any gaps within its current shelter and housing inventory as well as the service delivery system. A PJ should use current data, including point in time count, housing inventory count, or other data available through CoCs, and consultations with service providers to quantify the individuals and families in the qualifying populations and their need for additional housing, shelter, or services.

Template:

Describe the size and demographic composition of qualifying populations within the PJ's boundaries:

Homeless as defined in 24 CFR 91.5

The exact size of the current homeless population is currently unavailable. This data is unavailable from the census. According to the most recent count by the Piedmont Better Housing Coalition, there is an average of 25 homeless individuals in Danville and Pittsylvania County.

At Risk of Homelessness as defined in 24 CFR 91.5

Based on a 2013 point-in-time survey conducted on 174 adults and 107 accompanied children in the West Piedmont region, 49% of the homeless or at risk of homelessness population was facing eviction.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

The exact size of the current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking population is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, as defined by HUD in the Notice

The exact size of other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Identify and consider the current resources available to assist qualifying populations, including congregate and non-congregate shelter units, supportive services, TBRA, and affordable and permanent supportive rental housing (Optional):

- House of Hope – Non-Congregate shelter
- Haven of the Dan River Region – Domestic violence, sexual assault and sex trafficking non-congregate shelter
- Piney Ridge Apartments- Supportive Services permanent rental housing
- Upper Street Apartments- Veteran Housing
- Temporary Shelter, Danville Department of Social Services- provides up to a week hotel stay for families (at least one adult and one child) currently facing homelessness that have a plan of action in place to prevent homelessness after the week stay is complete.

Describe the unmet housing and service needs of qualifying populations:

Homeless as defined in 24 CFR 91.5

The current homeless shelter is only able to house 16 single individuals, no families or adults with children. Although the temporary shelter program is available through the Department of Social Services, it only provides emergency shelter for up to a week.

At Risk of Homelessness as defined in 24 CFR 91.5

There is no constantly funded tenant based rental assistance. The City of Danville used CDBG-CV funds for tenant based rental assistance to assist 1,207 individuals for a total of \$746,934.12 but has since expended all funds. Virginia Legal Aid Society provided tenant based rental assistance using funds provided through the Virginia Department of Housing and Community Development, but assistance ended in May of 2022.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

Haven of the Dan River Region is the local shelter for current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families. Males are housed at a separate location from females, but the shelter is only able to house 8 individuals.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability as defined by HUD in the Notice

According to the City of Danville's Eviction Data Analysis prepared under the Virginia Eviction Reduction Planning Grant, there are no other populations requiring services or housing assistance to prevent homelessness or other populations at greatest risk of housing instability.

Identify any gaps within the current shelter and housing inventory as well as the service delivery system:

The current homeless shelter, House of Hope is only able to house 16 single individuals, no families or adults with children. The Danville Redevelopment and Housing Authority is facing a housing shortage for recipients of their housing choice vouchers. Currently, they are purchasing properties and homes and building homes or rehabbing current homes on the property.

Under Section IV.4.2.ii.G of the HOME-ARP Notice, a PJ may provide additional characteristics associated with instability and increased risk of homelessness in their HOME-ARP allocation plan. These characteristics will further refine the definition of "other populations" that are "At Greatest Risk of Housing Instability," as established in the HOME-ARP Notice. If including these characteristics, identify them here:

Not applicable

Identify priority needs for qualifying populations:

All qualifying populations currently do not have enough emergency shelter and those at risk of homelessness do not have options for assistance to avoid homelessness. Therefore, the City of

Danville decided that it was best to expand the current non-congregate homeless shelter and provide tenant based rental assistance.

Explain how the PJ determined the level of need and gaps in the PJ's shelter and housing inventory and service delivery systems based on the data presented in the plan:

The City of Danville was able to use data provided by an Eviction Data Analysis for the City conducted under the Virginia Eviction Reduction Planning Grant, the US Census, West Piedmont Planning District Commission and the Piedmont Better Housing Coalition. The City also conducted a survey and provided an information letter to various entities in the community to receive their input as well as their suggestions and comments on needs for qualifying populations.

HOME-ARP Activities

Template:

Describe the method(s) that will be used for soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors:

The City Manager, Deputy City Manager, Director of Community Development along with various community leaders met to discuss HOME-ARP funds and potential uses. The City of Danville's Department of Community Development was made aware of the shortage of available beds/units for the current homeless population. Also, there is no housing available for homeless families (with children) or women unless they are fleeing domestic violence/assault or sex crimes/trafficking. It was decided that most of the funds would be used to expand the current homeless shelter, other funds would be used for tenant-based rental assistance to prevent homelessness and target those at risk of homelessness. Lastly, we will use funds for non-profit operating expenses for the salary of an employee of the homeless shelter.

Describe whether the PJ will administer eligible activities directly:

The City of Danville will allocate funds to the House of Hope who will oversee the expansion of the homeless shelter. The House of Hope will provide invoices for both the development of the non-congregate shelter as well as non-profit operating expenses for the salary of an employee. The City of Danville will administer the tenant-based rental assistance program.

If any portion of the PJ's HOME-ARP administrative funds are provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ's entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all of the PJ's HOME-ARP program:

Not applicable

In accordance with Section V.C.2. of the Notice (page 4), PJs must indicate the amount of HOME-ARP funding that is planned for each eligible HOME-ARP activity type and demonstrate that any planned funding for nonprofit organization operating assistance, nonprofit capacity building, and administrative costs is within HOME-ARP limits.

Template:

Use of HOME-ARP Funding

	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	\$ #		
Acquisition and Development of Non-Congregate Shelters	\$ 600,000.00		
Tenant Based Rental Assistance (TBRA)	\$ 340,000.00		
Development of Affordable Rental Housing	\$ #		
Non-Profit Operating	\$ 43,226.54	4.36 %	5%
Non-Profit Capacity Building	\$ #	# %	5%
Administration and Planning	\$ 7,440.46	.75 %	15%
Total HOME ARP Allocation	\$ 990,667.0		

Describe how the PJ will distribute HOME-ARP funds in accordance with its priority needs identified in its needs assessment and gap analysis:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or

attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

HOME-ARP Production Housing Goals

Template

Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation:

The City of Danville will not produce any affordable rental units for qualifying populations.

Tenant based rental assistance will allow for populations at risk of homelessness to remain in affordable housing units.

Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how the production goal will address the PJ's priority needs:

Not applicable

Preferences

A preference provides a priority for the selection of applicants who fall into a specific QP or category (e.g., elderly or persons with disabilities) within a QP (i.e., subpopulation) to receive assistance. A *preference* permits an eligible applicant that qualifies for a PJ-adopted preference to be selected for HOME-ARP assistance before another eligible applicant that does not qualify for a preference. A *method of prioritization* is the process by which a PJ determines how two or more eligible applicants qualifying for the same or different preferences are selected for HOME-ARP assistance. For example, in a project with a preference for chronically homeless, all eligible QP applicants are selected in chronological order for a HOME-ARP rental project except that eligible QP applicants that qualify for the preference of chronically homeless are selected for occupancy based on length of time they have been homeless before eligible QP applicants who do not qualify for the preference of chronically homeless.

Please note that HUD has also described a method of prioritization in other HUD guidance. Section I.C.4 of Notice CPD-17-01 describes Prioritization in CoC CE as follows:

“Prioritization. In the context of the coordinated entry process, HUD uses the term “Prioritization” to refer to the coordinated entry-specific process by which all persons in need of

assistance who use coordinated entry are ranked in order of priority. The coordinated entry prioritization policies are established by the CoC with input from all community stakeholders and must ensure that ESG projects are able to serve clients in accordance with written standards that are established under 24 CFR 576.400(e). In addition, the coordinated entry process must, to the maximum extent feasible, ensure that people with more severe service needs and levels of vulnerability are prioritized for housing and homeless assistance before those with less severe service needs and lower levels of vulnerability. Regardless of how prioritization decisions are implemented, the prioritization process must follow the requirements in Section II.B.3. and Section I.D. of this Notice.”

If a PJ is using a CE that has a method of prioritization described in CPD-17-01, then a PJ has preferences and a method of prioritizing those preferences. These must be described in the HOME-ARP allocation plan in order to comply with the requirements of Section IV.C.2 (page 10) of the HOME-ARP Notice.

In accordance with Section V.C.4 of the Notice (page 15), the HOME-ARP allocation plan must identify whether the PJ intends to give a preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

- Preferences cannot violate any applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a).
- The PJ must comply with all applicable nondiscrimination and equal opportunity laws and requirements listed in 24 CFR 5.105(a) and any other applicable fair housing and civil rights laws and requirements when establishing preferences or methods of prioritization.

While PJs are not required to describe specific projects in its HOME-ARP allocation plan to which the preferences will apply, the PJ must describe the planned use of any preferences in its HOME-ARP allocation plan. This requirement also applies if the PJ intends to commit HOME-ARP funds to projects that will utilize preferences or limitations to comply with restrictive eligibility requirements of another project funding source. **If a PJ fails to describe preferences or limitations in its plan, it cannot commit HOME-ARP funds to a project that will implement a preference or limitation until the PJ amends its HOME-ARP allocation plan. For HOME-ARP rental housing projects, Section VI.B.20.a.iii of the HOME-ARP Notice (page 36) states that owners may only limit eligibility or give a preference to a particular qualifying population or segment of the qualifying population if the limitation or preference is described in the PJ’s HOME-ARP allocation plan.** Adding a preference or limitation not previously described in the plan requires a substantial amendment and a public comment period in accordance with Section V.C.6 of the Notice (page 16).

Template:

Identify whether the PJ intends to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project:

The City of Danville will give preference to one or more qualifying population or subpopulation within the qualifying population for Tenant Based Rental Assistance. These preferences will be adults accompanied by children and persons at risk of homelessness.

If a preference was identified, explain how the use of a preference or method of prioritization will address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Due to the lack of beds available in the current non congregant homeless shelter, the City of Danville feels as if adults accompanied by children and personas at risk of homelessness would have the greatest benefit of tenant-based rental assistance.

Referral Methods

PJs are not required to describe referral methods in the plan. However, if a PJ intends to use a coordinated entry (CE) process for referrals to a HOME-ARP project or activity, the PJ must ensure compliance with Section IV.C.2 of the Notice (page10).

A PJ may use only the CE for direct referrals to HOME-ARP projects and activities (as opposed to CE and other referral agencies or a waitlist) if the CE expands to accept all HOME-ARP qualifying populations and implements the preferences and prioritization established by the PJ in its HOME-ARP allocation plan. A direct referral is where the CE provides the eligible applicant directly to the PJ, subrecipient, or owner to receive HOME-ARP TBRA, supportive services, admittance to a HOME-ARP rental unit, or occupancy of a NCS unit. In comparison, an indirect referral is where a CE (or other referral source) refers an eligible applicant for placement to a project or activity waitlist. Eligible applicants are then selected for a HOME-ARP project or activity from the waitlist.

The PJ must require a project or activity to use CE along with other referral methods (as provided in Section IV.C.2.ii) or to use only a project/activity waiting list (as provided in Section IV.C.2.iii) if:

1. the CE does not have a sufficient number of qualifying individuals and families to refer to the PJ for the project or activity;
2. the CE does not include all HOME-ARP qualifying populations; or,
3. the CE fails to provide access and implement uniform referral processes in situations where a project's geographic area(s) is broader than the geographic area(s) covered by the CE

If a PJ uses a CE that prioritizes one or more qualifying populations or segments of qualifying populations (e.g., prioritizing assistance or units for chronically homeless individuals first, then prioritizing homeless youth second, followed by any other individuals qualifying as homeless,

etc.) then this constitutes the use of preferences and a method of prioritization. To implement a CE with these preferences and priorities, the PJ **must** include the preferences and method of prioritization that the CE will use in the preferences section of their HOME-ARP allocation plan. Use of a CE with embedded preferences or methods of prioritization that are not contained in the PJ's HOME-ARP allocation does not comply with Section IV.C.2 of the Notice (page10).

Template:

Identify the referral methods that the PJ intends to use for its HOME-ARP projects and activities. PJ's may use multiple referral methods in its HOME-ARP program. (Optional):

The City of Danville will use the coordinated entry process for tenant based rental assistance. Assistance will be given to approved applicants in the order in which applications are received and approved. The City will advertise and administer the program directly.

If the PJ intends to use the coordinated entry (CE) process established by the CoC, describe whether all qualifying populations eligible for a project or activity will be included in the CE process, or the method by which all qualifying populations eligible for the project or activity will be covered. (Optional):

All qualifying populations will be eligible for tenant based rental assistance but there will be a preference for populations at risk of homelessness.

If the PJ intends to use the CE process established by the CoC, describe the method of prioritization to be used by the CE. (Optional):

The City of Danville will combine the following factors when describing the method of prioritization:

- the extent to which people, especially youth and children, are unsheltered
- risk of continued homelessness

If the PJ intends to use both a CE process established by the CoC and another referral method for a project or activity, describe any method of prioritization between the two referral methods, if any. (Optional):

Not applicable, the City of Danville will only use a CE process established by the CoC.

Limitations in a HOME-ARP rental housing or NCS project

Limiting eligibility for a HOME-ARP rental housing or NCS project is only permitted under certain circumstances.

- PJs must follow all applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a). This includes, but is not limited to, the Fair Housing Act, Title VI of the Civil Rights Act,

section 504 of Rehabilitation Act, HUD's Equal Access Rule, and the Americans with Disabilities Act, as applicable.

- A PJ may not exclude otherwise eligible qualifying populations from its overall HOME-ARP program.
- Within the qualifying populations, participation in a project or activity may be limited to persons with a specific disability only, if necessary, to provide effective housing, aid, benefit, or services that would be as effective as those provided to others in accordance with 24 CFR 8.4(b)(1)(iv). A PJ must describe why such a limitation for a project or activity is necessary in its HOME-ARP allocation plan (based on the needs and gap identified by the PJ in its plan) to meet some greater need and to provide a specific benefit that cannot be provided through the provision of a preference.
- For HOME-ARP rental housing, section VI.B.20.a.iii of the Notice (page 36) states that owners may only limit eligibility to a particular qualifying population or segment of the qualifying population if the limitation is described in the PJ's HOME-ARP allocation plan.
- PJs may limit admission to HOME-ARP rental housing or NCS to households who need the specialized supportive services that are provided in such housing or NCS. However, no otherwise eligible individuals with disabilities or families including an individual with a disability who may benefit from the services provided may be excluded on the grounds that they do not have a particular disability.

Template

Describe whether the PJ intends to limit eligibility for a HOME-ARP rental housing or NCS project to a particular qualifying population or specific subpopulation of a qualifying population identified in section IV.A of the Notice:

The City of Danville will not limit eligibility for the NCS project to a particular qualifying population or specific subpopulation of a qualifying population.

If a PJ intends to implement a limitation, explain why the use of a limitation is necessary to address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Not applicable

If a limitation was identified, describe how the PJ will address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the limitation through the use of HOME-ARP funds (i.e., through another of the PJ's HOME-ARP projects or activities):

Not Applicable

HOME-ARP Refinancing Guidelines

If the PJ intends to use HOME-ARP funds to refinance existing debt secured by multifamily rental housing that is being rehabilitated with HOME-ARP funds, the PJ must state its HOME-ARP refinancing guidelines in accordance with [24 CFR 92.206\(b\)](#). The guidelines must describe the conditions under which the PJ will refinance existing debt for a HOME-ARP rental project, including:

- ***Establish a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing to demonstrate that rehabilitation of HOME-ARP rental housing is the primary eligible activity***
Not applicable
- ***Require a review of management practices to demonstrate that disinvestment in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving qualified populations for the minimum compliance period can be demonstrated.***
Not applicable
- ***State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.***
Not applicable
- ***Specify the required compliance period, whether it is the minimum 15 years or longer.***
Not applicable
- ***State that HOME-ARP funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.***
Not applicable
- ***Other requirements in the PJ's guidelines, if applicable:***
Not applicable

HOME-ARP

HOME-ARP Allocation Plan Template with Guidance

Instructions: All guidance in this template, including questions and tables, reflect requirements for the HOME-ARP allocation plan, as described in Notice CPD-21-10: *Requirements of the Use of Funds in the HOME-American Rescue Plan Program*, unless noted as optional. As the requirements highlighted in this template are not exhaustive, please refer to the Notice for a full description of the allocation plan requirements as well as instructions for submitting the plan, the SF-424, SF-424B, SF-424D, and the certifications.

References to “the ARP” mean the HOME-ARP statute at section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2).

Consultation

In accordance with Section V.A of the Notice (page 13), before developing its HOME-ARP allocation plan, at a minimum, a PJ must consult with:

- CoC(s) serving the jurisdiction’s geographic area,
- homeless service providers,
- domestic violence service providers,
- veterans’ groups,
- public housing agencies (PHAs),
- public agencies that address the needs of the qualifying populations, and
- public or private organizations that address fair housing, civil rights, and the needs of persons with disabilities.

State PJs are not required to consult with every PHA or CoC within the state’s boundaries; however, local PJs must consult with all PHAs (including statewide or regional PHAs) and CoCs serving the jurisdiction.

Template:

Describe the consultation process including methods used and dates of consultation:

The City of Danville sent both an information letter about how HOME-ARP funding must be spent and the City of Danville’s plan for spending HOME-ARP funding. The City of Danville also contacted various organizations via email on their opinions of how each qualified population can be assisted and which qualified population had the greater need in the City of Danville.

List the organizations consulted:

Agency/Org Consulted	Type of Agency/Org	Method of Consultation	Feedback
Felecia Watkins/ STEP Inc.	Continuum of Care	Email letter and Survey	“dollars allocated to hire caseworkers, will be well worth it. Nationally, communities that use the housing model, financial support, and client-centered case management as their goal can help individuals and families remain in housing more successfully. With DHCD funding, the CoC-funded members can assist those affected by homelessness with rapid rehousing and targeted prevention funds. Those funds allow supporting those on case management financially for a more extended period until they become more economically stable.”
Jackie Rochford/ House of Hope	Homeless Shelter	Email letter and Survey	none
Jude Swanson/ House of Hope	Homeless Shelter	Email letter and Survey	none
Tommy Bennett/ Danville VA NAACP Chapter	Civil Rights Agency	Email letter and Survey	none
Larissa Deedrich/ Danville Redevelopment & Housing Authority	Housing Authority	Email letter and Survey	“It is terrific news that the City has taken an interest in providing resources for our homeless residents. While I think that there is a great need for an expansion of the homeless shelter, and it will help immensely, I would like to offer the services of DRHA. As many of you know, we are already operating the Section 8 voucher program, and currently, we are issuing vouchers, and our clients are struggling to find homes that will accept the voucher. With the rental market in Danville booming, most landlords are not inclined to rent to Section 8 tenants. DRHA is currently working on purchasing homes, rehabbing homes, and even new construction to meet the long-term housing needs of our residents. I believe that this is an opportunity for us to all collaborate and work together to provide not only short-term supportive services to the homeless population but also serve their long-term needs as well.”
Kimberly Walker/ Danville	HUD counselor and educator	Email letter and Survey	none

Redevelopment & Housing Authority, Center for Housing Education			
Nicole Crews/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
John Drawbond/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
Agency Name.	Type of Agency/Org.	Method of Consultation.	Feedback.
Margie Walker/ Virginia Legal Aid Society	Fair Housing Agency/ Agency Assisting persons with disabilities	Email letter and Survey	none
Tammy Warren/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Ashley Corbett/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Jim Bebeau/ Danville-Pittsylvania Community Services	Agency representing persons with disabilities	Email letter and Survey	“As a provider of 24/7 Crisis Services (for mental health, substance abuse and developmental disabilities), there are often situations where someone showed up for crisis services (at DPCS locations or in the SOVAH ER), but the only crisis was housing. The homeless shelter wouldn't take them and no financial resources for a hotel created a real dilemma for the individual. Perhaps allowing limited use funds in these situations (with a requirement to participate in the housing counseling or obtain supportive housing services) would make a difference. The inevitable downside - People will learn of the opportunities and show up expecting to get a hotel for the night without any real change in their lifestyle to prevent a recurring concern”

Summarize feedback received and results of upfront consultation with these entities:

All that provided feedback acknowledged a need for housing especially those that may currently be homeless or facing homelessness. Education and supportive services were topics along with creating more affordable housing.

Public Participation

In accordance with Section V.B of the Notice (page 13), PJs must provide for and encourage citizen participation in the development of the HOME-ARP allocation plan. Before submission of the plan, PJs must provide residents with reasonable notice and an opportunity to comment on the proposed HOME-ARP allocation plan of **no less than 15 calendar days**. The PJ must follow its adopted requirements for “reasonable notice and an opportunity to comment” for plan amendments in its current citizen participation plan. In addition, PJs must hold **at least one public hearing** during the development of the HOME-ARP allocation plan and prior to submission.

PJs are required to make the following information available to the public:

- The amount of HOME-ARP the PJ will receive, and
- The range of activities the PJ may undertake.

Throughout the HOME-ARP allocation plan public participation process, the PJ must follow its applicable fair housing and civil rights requirements and procedures for effective communication, accessibility, and reasonable accommodation for persons with disabilities and providing meaningful access to participation by limited English proficient (LEP) residents that are in its current citizen participation plan as required by 24 CFR 91.105 and 91.115.

Template:

Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan:

- *Date(s) of public notice: 6/26/2022*
- *Public comment period: start date - 6/27/2022 end date - 7/11/2022*
- *Date(s) of public hearing: 6/28/2022*

Describe the public participation process:

The public comment period started 06/27/2022 and end 07/11/2022. During this time, the public was able to call, email, write to and speak to members of the Housing and Development Department about the intended plans for HOME-ARP funds. A public hearing was held on 06/28/2022 at 427 Patton St Room 202, Danville, VA 24541 from 11am until 1pm.

Describe efforts to broaden public participation:

The HOME-ARP allocation plan is published on the City of Danville's Housing and Development webpage, a copy of the allocation plan will be made available in the public library, Averett University library, Danville Police Department PEACE Center, Danville Police Department- Third Ave precinct.

Summarize the comments and recommendations received through the public participation process either in writing, or orally at a public hearing:

None received

Summarize any comments or recommendations not accepted and state the reasons why:

N/A

Needs Assessment and Gaps Analysis

In accordance with Section V.C.1 of the Notice (page 14), a PJ must evaluate the size and demographic composition of **all four** of the qualifying populations within its boundaries and assess the unmet needs of each of those populations. If the PJ does not evaluate the needs of one of the qualifying populations, then the PJ has not completed their Needs Assessment and Gaps Analysis. In addition, a PJ must identify any gaps within its current shelter and housing inventory as well as the service delivery system. A PJ should use current data, including point in time count, housing inventory count, or other data available through CoCs, and consultations with service providers to quantify the individuals and families in the qualifying populations and their need for additional housing, shelter, or services.

Template:

Describe the size and demographic composition of qualifying populations within the PJ's boundaries:

Homeless as defined in 24 CFR 91.5

The exact size of the current homeless population is currently unavailable. This data is unavailable from the census. According to the most recent count by the Piedmont Better Housing Coalition, there is an average of 25 homeless individuals in Danville and Pittsylvania County.

At Risk of Homelessness as defined in 24 CFR 91.5

Based on a 2013 point-in-time survey conducted on 174 adults and 107 accompanied children in the West Piedmont region, 49% of the homeless or at risk of homelessness population was facing eviction.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

The exact size of the current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking population is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, as defined by HUD in the Notice

The exact size of other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Identify and consider the current resources available to assist qualifying populations, including congregate and non-congregate shelter units, supportive services, TBRA, and affordable and permanent supportive rental housing (Optional):

- House of Hope – Non-Congregate shelter
- Haven of the Dan River Region – Domestic violence, sexual assault and sex trafficking non-congregate shelter
- Piney Ridge Apartments- Supportive Services permanent rental housing
- Upper Street Apartments- Veteran Housing
- Temporary Shelter, Danville Department of Social Services- provides up to a week hotel stay for families (at least one adult and one child) currently facing homelessness that have a plan of action in place to prevent homelessness after the week stay is complete.

Describe the unmet housing and service needs of qualifying populations:

Homeless as defined in 24 CFR 91.5

The current homeless shelter is only able to house 16 single individuals, no families or adults with children. Although the temporary shelter program is available through the Department of Social Services, it only provides emergency shelter for up to a week.

At Risk of Homelessness as defined in 24 CFR 91.5

There is no constantly funded tenant based rental assistance. The City of Danville used CDBG-CV funds for tenant based rental assistance to assist 1,207 individuals for a total of \$746,934.12 but has since expended all funds. Virginia Legal Aid Society provided tenant based rental assistance using funds provided through the Virginia Department of Housing and Community Development, but assistance ended in May of 2022.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

Haven of the Dan River Region is the local shelter for current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families. Males are housed at a separate location from females, but the shelter is only able to house 8 individuals.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability as defined by HUD in the Notice

According to the City of Danville's Eviction Data Analysis prepared under the Virginia Eviction Reduction Planning Grant, there are no other populations requiring services or housing assistance to prevent homelessness or other populations at greatest risk of housing instability.

Identify any gaps within the current shelter and housing inventory as well as the service delivery system:

The current homeless shelter, House of Hope is only able to house 16 single individuals, no families or adults with children. The Danville Redevelopment and Housing Authority is facing a housing shortage for recipients of their housing choice vouchers. Currently, they are purchasing properties and homes and building homes or rehabbing current homes on the property.

Under Section IV.4.2.ii.G of the HOME-ARP Notice, a PJ may provide additional characteristics associated with instability and increased risk of homelessness in their HOME-ARP allocation plan. These characteristics will further refine the definition of "other populations" that are "At Greatest Risk of Housing Instability," as established in the HOME-ARP Notice. If including these characteristics, identify them here:

Not applicable

Identify priority needs for qualifying populations:

All qualifying populations currently do not have enough emergency shelter and those at risk of homelessness do not have options for assistance to avoid homelessness. Therefore, the City of

Danville decided that it was best to expand the current non-congregate homeless shelter and provide tenant based rental assistance.

Explain how the PJ determined the level of need and gaps in the PJ's shelter and housing inventory and service delivery systems based on the data presented in the plan:

The City of Danville was able to use data provided by an Eviction Data Analysis for the City conducted under the Virginia Eviction Reduction Planning Grant, the US Census, West Piedmont Planning District Commission and the Piedmont Better Housing Coalition. The City also conducted a survey and provided an information letter to various entities in the community to receive their input as well as their suggestions and comments on needs for qualifying populations.

HOME-ARP Activities

Template:

Describe the method(s) that will be used for soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors:

The City Manager, Deputy City Manager, Director of Community Development along with various community leaders met to discuss HOME-ARP funds and potential uses. The City of Danville's Department of Community Development was made aware of the shortage of available beds/units for the current homeless population. Also, there is no housing available for homeless families (with children) or women unless they are fleeing domestic violence/assault or sex crimes/trafficking. It was decided that most of the funds would be used to expand the current homeless shelter, other funds would be used for tenant-based rental assistance to prevent homelessness and target those at risk of homelessness. Lastly, we will use funds for non-profit operating expenses for the salary of an employee of the homeless shelter.

Describe whether the PJ will administer eligible activities directly:

The City of Danville will allocate funds to the House of Hope who will oversee the expansion of the homeless shelter. The House of Hope will provide invoices for both the development of the non-congregate shelter as well as non-profit operating expenses for the salary of an employee. The City of Danville will administer the tenant-based rental assistance program.

If any portion of the PJ's HOME-ARP administrative funds are provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ's entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all of the PJ's HOME-ARP program:

Not applicable

In accordance with Section V.C.2. of the Notice (page 4), PJs must indicate the amount of HOME-ARP funding that is planned for each eligible HOME-ARP activity type and demonstrate that any planned funding for nonprofit organization operating assistance, nonprofit capacity building, and administrative costs is within HOME-ARP limits.

Template:

Use of HOME-ARP Funding

	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	\$ #		
Acquisition and Development of Non-Congregate Shelters	\$ 600,000.00		
Tenant Based Rental Assistance (TBRA)	\$ 340,000.00		
Development of Affordable Rental Housing	\$ #		
Non-Profit Operating	\$ 43,226.54	4.36 %	5%
Non-Profit Capacity Building	\$ #	# %	5%
Administration and Planning	\$ 7,440.46	.75 %	15%
Total HOME ARP Allocation	\$ 990,667.0		

Describe how the PJ will distribute HOME-ARP funds in accordance with its priority needs identified in its needs assessment and gap analysis:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or

attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

HOME-ARP Production Housing Goals

Template

Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation:

The City of Danville will not produce any affordable rental units for qualifying populations.

Tenant based rental assistance will allow for populations at risk of homelessness to remain in affordable housing units.

Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how the production goal will address the PJ's priority needs:

Not applicable

Preferences

A preference provides a priority for the selection of applicants who fall into a specific QP or category (e.g., elderly or persons with disabilities) within a QP (i.e., subpopulation) to receive assistance. A *preference* permits an eligible applicant that qualifies for a PJ-adopted preference to be selected for HOME-ARP assistance before another eligible applicant that does not qualify for a preference. A *method of prioritization* is the process by which a PJ determines how two or more eligible applicants qualifying for the same or different preferences are selected for HOME-ARP assistance. For example, in a project with a preference for chronically homeless, all eligible QP applicants are selected in chronological order for a HOME-ARP rental project except that eligible QP applicants that qualify for the preference of chronically homeless are selected for occupancy based on length of time they have been homeless before eligible QP applicants who do not qualify for the preference of chronically homeless.

Please note that HUD has also described a method of prioritization in other HUD guidance. Section I.C.4 of Notice CPD-17-01 describes Prioritization in CoC CE as follows:

“Prioritization. In the context of the coordinated entry process, HUD uses the term “Prioritization” to refer to the coordinated entry-specific process by which all persons in need of

assistance who use coordinated entry are ranked in order of priority. The coordinated entry prioritization policies are established by the CoC with input from all community stakeholders and must ensure that ESG projects are able to serve clients in accordance with written standards that are established under 24 CFR 576.400(e). In addition, the coordinated entry process must, to the maximum extent feasible, ensure that people with more severe service needs and levels of vulnerability are prioritized for housing and homeless assistance before those with less severe service needs and lower levels of vulnerability. Regardless of how prioritization decisions are implemented, the prioritization process must follow the requirements in Section II.B.3. and Section I.D. of this Notice.”

If a PJ is using a CE that has a method of prioritization described in CPD-17-01, then a PJ has preferences and a method of prioritizing those preferences. These must be described in the HOME-ARP allocation plan in order to comply with the requirements of Section IV.C.2 (page 10) of the HOME-ARP Notice.

In accordance with Section V.C.4 of the Notice (page 15), the HOME-ARP allocation plan must identify whether the PJ intends to give a preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

- Preferences cannot violate any applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a).
- The PJ must comply with all applicable nondiscrimination and equal opportunity laws and requirements listed in 24 CFR 5.105(a) and any other applicable fair housing and civil rights laws and requirements when establishing preferences or methods of prioritization.

While PJs are not required to describe specific projects in its HOME-ARP allocation plan to which the preferences will apply, the PJ must describe the planned use of any preferences in its HOME-ARP allocation plan. This requirement also applies if the PJ intends to commit HOME-ARP funds to projects that will utilize preferences or limitations to comply with restrictive eligibility requirements of another project funding source. **If a PJ fails to describe preferences or limitations in its plan, it cannot commit HOME-ARP funds to a project that will implement a preference or limitation until the PJ amends its HOME-ARP allocation plan. For HOME-ARP rental housing projects, Section VI.B.20.a.iii of the HOME-ARP Notice (page 36) states that owners may only limit eligibility or give a preference to a particular qualifying population or segment of the qualifying population if the limitation or preference is described in the PJ’s HOME-ARP allocation plan.** Adding a preference or limitation not previously described in the plan requires a substantial amendment and a public comment period in accordance with Section V.C.6 of the Notice (page 16).

Template:

Identify whether the PJ intends to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project:

The City of Danville will give preference to one or more qualifying population or subpopulation within the qualifying population for Tenant Based Rental Assistance. These preferences will be adults accompanied by children and persons at risk of homelessness.

If a preference was identified, explain how the use of a preference or method of prioritization will address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Due to the lack of beds available in the current non congregant homeless shelter, the City of Danville feels as if adults accompanied by children and personas at risk of homelessness would have the greatest benefit of tenant-based rental assistance.

Referral Methods

PJs are not required to describe referral methods in the plan. However, if a PJ intends to use a coordinated entry (CE) process for referrals to a HOME-ARP project or activity, the PJ must ensure compliance with Section IV.C.2 of the Notice (page10).

A PJ may use only the CE for direct referrals to HOME-ARP projects and activities (as opposed to CE and other referral agencies or a waitlist) if the CE expands to accept all HOME-ARP qualifying populations and implements the preferences and prioritization established by the PJ in its HOME-ARP allocation plan. A direct referral is where the CE provides the eligible applicant directly to the PJ, subrecipient, or owner to receive HOME-ARP TBRA, supportive services, admittance to a HOME-ARP rental unit, or occupancy of a NCS unit. In comparison, an indirect referral is where a CE (or other referral source) refers an eligible applicant for placement to a project or activity waitlist. Eligible applicants are then selected for a HOME-ARP project or activity from the waitlist.

The PJ must require a project or activity to use CE along with other referral methods (as provided in Section IV.C.2.ii) or to use only a project/activity waiting list (as provided in Section IV.C.2.iii) if:

4. the CE does not have a sufficient number of qualifying individuals and families to refer to the PJ for the project or activity;
5. the CE does not include all HOME-ARP qualifying populations; or,
6. the CE fails to provide access and implement uniform referral processes in situations where a project's geographic area(s) is broader than the geographic area(s) covered by the CE

If a PJ uses a CE that prioritizes one or more qualifying populations or segments of qualifying populations (e.g., prioritizing assistance or units for chronically homeless individuals first, then prioritizing homeless youth second, followed by any other individuals qualifying as homeless,

etc.) then this constitutes the use of preferences and a method of prioritization. To implement a CE with these preferences and priorities, the PJ **must** include the preferences and method of prioritization that the CE will use in the preferences section of their HOME-ARP allocation plan. Use of a CE with embedded preferences or methods of prioritization that are not contained in the PJ's HOME-ARP allocation does not comply with Section IV.C.2 of the Notice (page10).

Template:

Identify the referral methods that the PJ intends to use for its HOME-ARP projects and activities. PJ's may use multiple referral methods in its HOME-ARP program. (Optional):

The City of Danville will use the coordinated entry process for tenant based rental assistance. Assistance will be given to approved applicants in the order in which applications are received and approved. The City will advertise and administer the program directly.

If the PJ intends to use the coordinated entry (CE) process established by the CoC, describe whether all qualifying populations eligible for a project or activity will be included in the CE process, or the method by which all qualifying populations eligible for the project or activity will be covered. (Optional):

All qualifying populations will be eligible for tenant based rental assistance but there will be a preference for populations at risk of homelessness.

If the PJ intends to use the CE process established by the CoC, describe the method of prioritization to be used by the CE. (Optional):

The City of Danville will combine the following factors when describing the method of prioritization:

- the extent to which people, especially youth and children, are unsheltered
- risk of continued homelessness

If the PJ intends to use both a CE process established by the CoC and another referral method for a project or activity, describe any method of prioritization between the two referral methods, if any. (Optional):

Not applicable, the City of Danville will only use a CE process established by the CoC.

Limitations in a HOME-ARP rental housing or NCS project

Limiting eligibility for a HOME-ARP rental housing or NCS project is only permitted under certain circumstances.

- PJs must follow all applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a). This includes, but is not limited to, the Fair Housing Act, Title VI of the Civil Rights Act,

section 504 of Rehabilitation Act, HUD's Equal Access Rule, and the Americans with Disabilities Act, as applicable.

- A PJ may not exclude otherwise eligible qualifying populations from its overall HOME-ARP program.
- Within the qualifying populations, participation in a project or activity may be limited to persons with a specific disability only, if necessary, to provide effective housing, aid, benefit, or services that would be as effective as those provided to others in accordance with 24 CFR 8.4(b)(1)(iv). A PJ must describe why such a limitation for a project or activity is necessary in its HOME-ARP allocation plan (based on the needs and gap identified by the PJ in its plan) to meet some greater need and to provide a specific benefit that cannot be provided through the provision of a preference.
- For HOME-ARP rental housing, section VI.B.20.a.iii of the Notice (page 36) states that owners may only limit eligibility to a particular qualifying population or segment of the qualifying population if the limitation is described in the PJ's HOME-ARP allocation plan.
- PJs may limit admission to HOME-ARP rental housing or NCS to households who need the specialized supportive services that are provided in such housing or NCS. However, no otherwise eligible individuals with disabilities or families including an individual with a disability who may benefit from the services provided may be excluded on the grounds that they do not have a particular disability.

Template

Describe whether the PJ intends to limit eligibility for a HOME-ARP rental housing or NCS project to a particular qualifying population or specific subpopulation of a qualifying population identified in section IV.A of the Notice:

The City of Danville will not limit eligibility for the NCS project to a particular qualifying population or specific subpopulation of a qualifying population.

If a PJ intends to implement a limitation, explain why the use of a limitation is necessary to address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Not applicable

If a limitation was identified, describe how the PJ will address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the limitation through the use of HOME-ARP funds (i.e., through another of the PJ's HOME-ARP projects or activities):

Not Applicable

HOME-ARP Refinancing Guidelines

If the PJ intends to use HOME-ARP funds to refinance existing debt secured by multifamily rental housing that is being rehabilitated with HOME-ARP funds, the PJ must state its HOME-ARP refinancing guidelines in accordance with [24 CFR 92.206\(b\)](#). The guidelines must describe the conditions under which the PJ will refinance existing debt for a HOME-ARP rental project, including:

- ***Establish a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing to demonstrate that rehabilitation of HOME-ARP rental housing is the primary eligible activity***
Not applicable
- ***Require a review of management practices to demonstrate that disinvestment in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving qualified populations for the minimum compliance period can be demonstrated.***
Not applicable
- ***State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.***
Not applicable
- ***Specify the required compliance period, whether it is the minimum 15 years or longer.***
Not applicable
- ***State that HOME-ARP funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.***
Not applicable
- ***Other requirements in the PJ's guidelines, if applicable:***
Not applicable

HOME-ARP Allocation Plan Template with Guidance

Instructions: All guidance in this template, including questions and tables, reflect requirements for the HOME-ARP allocation plan, as described in Notice CPD-21-10: *Requirements of the Use of Funds in the HOME-American Rescue Plan Program*, unless noted as optional. As the requirements highlighted in this template are not exhaustive, please refer to the Notice for a full description of the allocation plan requirements as well as instructions for submitting the plan, the SF-424, SF-424B, SF-424D, and the certifications.

References to “the ARP” mean the HOME-ARP statute at section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2).

Consultation

In accordance with Section V.A of the Notice (page 13), before developing its HOME-ARP allocation plan, at a minimum, a PJ must consult with:

- CoC(s) serving the jurisdiction’s geographic area,
- homeless service providers,
- domestic violence service providers,
- veterans’ groups,
- public housing agencies (PHAs),
- public agencies that address the needs of the qualifying populations, and
- public or private organizations that address fair housing, civil rights, and the needs of persons with disabilities.

State PJs are not required to consult with every PHA or CoC within the state’s boundaries; however, local PJs must consult with all PHAs (including statewide or regional PHAs) and CoCs serving the jurisdiction.

Template:

Describe the consultation process including methods used and dates of consultation:

The City of Danville sent both an information letter about how HOME-ARP funding must be spent and the City of Danville’s plan for spending HOME-ARP funding. The City of Danville also contacted various organizations via email on their opinions of how each qualified population can be assisted and which qualified population had the greater need in the City of Danville.

List the organizations consulted:

Agency/Org Consulted	Type of Agency/Org	Method of Consultation	Feedback
Felecia Watkins/ STEP Inc.	Continuum of Care	Email letter and Survey	"dollars allocated to hire case managers, will be well worth it. Nationally, communities that use the housing model, financial support, and client-centered case management as their goal can help individuals and families remain in housing more successfully. With DHRD funding, the CAC-funded members can assist those affected by homelessness with rapid rehousing and targeted prevention funds. These funds allow supporting these on case management financially for a more extended period until they become more economically stable."
Jackie Rochford/ House of Hope	Homeless Shelter	Email letter and Survey	none
Jude Swanson/ House of Hope	Homeless Shelter	Email letter and Survey	none
Tommy Bennett/ Danville VA NAACP Chapter	Civil Rights Agency	Email letter and Survey	none
Larissa Deedrich/ Danville Redevelopment & Housing Authority	Housing Authority	Email letter and Survey	"It is terrific news that the City has taken an interest in providing resources for our homeless residents. While I think there is a great need for an expansion of the homeless shelter, and it will help immensely. I would like to offer the services of DRHA. As many of you know, we are already operating the Section 8 voucher program, and currently, we are leasing vouchers, and our clients are struggling to find homes that will accept the voucher. With the rental market in Danville booming, most landlords are not inclined to rent to Section 8 tenants. DRHA is currently working on purchasing homes, rehabbing homes, and even new construction to meet the long-term housing needs of our residents. I believe that this is an opportunity for us to all collaborate and work together to provide not only short-term supportive services to the homeless population but also serve their long-term needs as well."
Kimberly Walker/ Danville Redevelopment & Housing Authority, Center for Housing Education	HUD counselor and educator	Email letter and Survey	none
Nicole Crews/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
John Drawbond/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none

Agency Name.	Type of Agency/Org.	Method of Consultation.	Feedback.
Margie Walker/ Virginia Legal Aid Society	Fair Housing Agency/ Agency Assisting persons with disabilities	Email letter and Survey	none
Tammy Warren/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Ashley Corbett/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Jim Bebeau/ Danville-Pittsylvania Community Services	Agency representing persons with disabilities	Email letter and Survey	"As a provider of 24/7 Crisis Services (for mental health, substance abuse and developmental disabilities), there are often situations where someone showed up for crisis services (at DHS locations or in the SOVAJ ER), but the only advice was housing. The homeless shelter wouldn't take them and no financial resources for a hotel created a real dilemma for the individual. Perhaps allowing limited use funds in these situations (with a requirement to participate in the housing counseling or obtain supportive housing services) would make a difference. The inevitable downside - People will learn of the opportunities and show up expecting to get a hotel for the night without any real change in their lifestyle to prevent a recurring scenario"

Summarize feedback received and results of upfront consultation with these entities:

All that provided feedback acknowledged a need for housing especially those that may currently be homeless or facing homelessness. Education and supportive services were topics along with creating more affordable housing.

Public Participation

In accordance with Section V.B of the Notice (page 13), PJs must provide for and encourage citizen participation in the development of the HOME-ARP allocation plan. Before submission of the plan, PJs must provide residents with reasonable notice and an opportunity to comment on the proposed HOME-ARP allocation plan of **no less than 15 calendar days**. The PJ must follow its adopted requirements for "reasonable notice and an opportunity to comment" for plan amendments in its current citizen participation plan. In addition, PJs must hold **at least one public hearing** during the development of the HOME-ARP allocation plan and prior to submission.

PJs are required to make the following information available to the public:

- The amount of HOME-ARP the PJ will receive, and
- The range of activities the PJ may undertake.

Throughout the HOME-ARP allocation plan public participation process, the PJ must follow its applicable fair housing and civil rights requirements and procedures for effective communication, accessibility, and reasonable accommodation for persons with disabilities and providing meaningful access to participation by limited English proficient (LEP) residents that are in its current citizen participation plan as required by 24 CFR 91.105 and 91.115.

Template:

Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan:

- ***Date(s) of public notice: 6/26/2022***
- ***Public comment period: start date - 6/27/2022 end date - 7/11/2022***
- ***Date(s) of public hearing: 6/28/2022***

Describe the public participation process:

The public comment period started 06/27/2022 and end 07/11/2022. During this time, the public was able to call, email, write to and speak to members of the Housing and Development Department about the intended plans for HOME-ARP funds. A public hearing was held on 06/28/2022 at 427 Patton St Room 202, Danville, VA 24541 from 11am until 1pm.

Describe efforts to broaden public participation:

The HOME-ARP allocation plan is published on the City of Danville's Housing and Development webpage, a copy of the allocation plan will be made available in the public library, Averett University library, Danville Police Department PEACE Center, Danville Police Department- Third Ave precinct.

Summarize the comments and recommendations received through the public participation process either in writing, or orally at a public hearing:

None received

Summarize any comments or recommendations not accepted and state the reasons why:

N/A

Needs Assessment and Gaps Analysis

In accordance with Section V.C.1 of the Notice (page 14), a PJ must evaluate the size and demographic composition of all four of the qualifying populations within its boundaries and assess the unmet needs of each of those populations. If the PJ does not evaluate the needs of one of the qualifying populations, then the PJ has not completed their Needs Assessment and Gaps

Analysis. In addition, a PJ must identify any gaps within its current shelter and housing inventory as well as the service delivery system. A PJ should use current data, including point in time count, housing inventory count, or other data available through CoCs, and consultations with service providers to quantify the individuals and families in the qualifying populations and their need for additional housing, shelter, or services.

Template:

Describe the size and demographic composition of qualifying populations within the PJ's boundaries:

Homeless as defined in 24 CFR 91.5

The exact size of the current homeless population is currently unavailable. This data is unavailable from the census. According to the most recent count by the Piedmont Better Housing Coalition, there is an average of 25 homeless individuals in Danville and Pittsylvania County.

At Risk of Homelessness as defined in 24 CFR 91.5

Based on a 2013 point-in-time survey conducted on 174 adults and 107 accompanied children in the West Piedmont region, 49% of the homeless or at risk of homelessness population was facing eviction.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

The exact size of the current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking population is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, as defined by HUD in the Notice

The exact size of other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Identify and consider the current resources available to assist qualifying populations, including congregate and non-congregate shelter units, supportive services, TBRA, and affordable and permanent supportive rental housing (Optional):

- House of Hope – Non-Congregate shelter
- Haven of the Dan River Region – Domestic violence, sexual assault and sex trafficking non-congregate shelter

- Piney Ridge Apartments- Supportive Services permanent rental housing
- Upper Street Apartments- Veteran Housing
- Temporary Shelter, Danville Department of Social Services- provides up to a week hotel stay for families (at least one adult and one child) currently facing homelessness that have a plan of action in place to prevent homelessness after the week stay is complete.

Describe the unmet housing and service needs of qualifying populations:

Homeless as defined in 24 CFR 91.5

The current homeless shelter is only able to house 16 single individuals, no families or adults with children. Although the temporary shelter program is available through the Department of Social Services, it only provides emergency shelter for up to a week.

At Risk of Homelessness as defined in 24 CFR 91.5

There is no constantly funded tenant based rental assistance. The City of Danville used CDBG-CV funds for tenant based rental assistance to assist 1,207 individuals for a total of \$746,934.12 but has since expended all funds. Virginia Legal Aid Society provided tenant based rental assistance using funds provided through the Virginia Department of Housing and Community Development, but assistance ended in May of 2022.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

Haven of the Dan River Region is the local shelter for current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families. Males are housed at a separate location from females, but the shelter is only able to house 8 individuals.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability as defined by HUD in the Notice

According to the City of Danville's Eviction Data Analysis prepared under the Virginia Eviction Reduction Planning Grant, there are no other populations requiring services or housing assistance to prevent homelessness or other populations at greatest risk of housing instability.

Identify any gaps within the current shelter and housing inventory as well as the service delivery system:

The current homeless shelter, House of Hope is only able to house 16 single individuals, no families or adults with children. The Danville Redevelopment and Housing Authority is facing a housing shortage for recipients of their housing choice vouchers. Currently, they are purchasing properties and homes and building homes or rehabbing current homes on the property.

Under Section IV.A.2.i.i.G of the HOME-ARP Notice, a PJ may provide additional characteristics associated with instability and increased risk of homelessness in their HOME-ARP allocation plan. These characteristics will further refine the definition of "other populations" that are "At Greatest Risk of Housing Instability," as established in the HOME-ARP Notice. If including these characteristics, identify them here:

Not applicable

Identify priority needs for qualifying populations:

All qualifying populations currently do not have enough emergency shelter and those at risk of homelessness do not have options for assistance to avoid homelessness. Therefore, the City of Danville decided that it was best to expand the current non-congregate homeless shelter and provide tenant based rental assistance.

Explain how the PJ determined the level of need and gaps in the PJ's shelter and housing inventory and service delivery systems based on the data presented in the plan:

The City of Danville was able to use data provided by an Eviction Data Analysis for the City conducted under the Virginia Eviction Reduction Planning Grant, the US Census, West Piedmont Planning District Commission and the Piedmont Better Housing Coalition. The City also conducted a survey and provided an information letter to various entities in the community to receive their input as well as their suggestions and comments on needs for qualifying populations.

HOME-ARP Activities

Template:

Describe the method(s) that will be used for soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors:

The City Manager, Deputy City Manager, Director of Community Development along with various community leaders met to discuss HOME-ARP funds and potential uses. The City of Danville's Department of Community Development was made aware of the shortage of available beds/units for the current homeless population. Also, there is no housing available for homeless families (with children) or women unless they are fleeing domestic violence/assault or sex crimes/trafficking. It was decided that most of the funds would be used to expand the current homeless shelter, other funds would be used for tenant-based rental assistance to prevent homelessness and target those at risk of homelessness. Lastly, we will use funds for non-profit operating expenses for the salary of an employee of the homeless shelter.

Describe whether the PJ will administer eligible activities directly:

The City of Danville will allocate funds to the House of Hope who will oversee the expansion of the homeless shelter. The House of Hope will provide invoices for both the development of the

non-congregate shelter as well as non-profit operating expenses for the salary of an employee. The City of Danville will administer the tenant-based rental assistance program.

If any portion of the PJ's HOME-ARP administrative funds are provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ's entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all of the PJ's HOME-ARP program:

Not applicable

In accordance with Section V.C.2. of the Notice (page 4), PJs must indicate the amount of HOME-ARP funding that is planned for each eligible HOME-ARP activity type and demonstrate that any planned funding for nonprofit organization operating assistance, nonprofit capacity building, and administrative costs is within HOME-ARP limits.

Template:

Use of HOME-ARP Funding

	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	\$ #		
Acquisition and Development of Non-Congregate Shelters	\$ 600,000.00		
Tenant Based Rental Assistance (TBRA)	\$ 340,000.00		
Development of Affordable Rental Housing	\$ #		
Non-Profit Operating	\$ 43,226.54	4.36 %	5%
Non-Profit Capacity Building	\$ #	# %	5%
Administration and Planning	\$ 7,440.46	.75 %	15%
Total HOME ARP Allocation	\$ 990,667.0		

Describe how the PJ will distribute HOME-ARP funds in accordance with its priority needs identified in its needs assessment and gap analysis:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or

attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

HOME-ARP Production Housing Goals

Template

Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation:

The City of Danville will not produce any affordable rental units for qualifying populations. Tenant based rental assistance will allow for populations at risk of homelessness to remain in affordable housing units.

Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how the production goal will address the PJ's priority needs:

Not applicable

Preferences

A preference provides a priority for the selection of applicants who fall into a specific QP or category (e.g., elderly or persons with disabilities) within a QP (i.e., subpopulation) to receive assistance. A preference permits an eligible applicant that qualifies for a PJ-adopted preference to be selected for HOME-ARP assistance before another eligible applicant that does not qualify for a preference. A *method of prioritization* is the process by which a PJ determines how two or more eligible applicants qualifying for the same or different preferences are selected for HOME-ARP assistance. For example, in a project with a preference for chronically homeless, all eligible QP applicants are selected in chronological order for a HOME-ARP rental project except that eligible QP applicants that qualify for the preference of chronically homeless are selected for occupancy based on length of time they have been homeless before eligible QP applicants who do not qualify for the preference of chronically homeless.

Please note that HUD has also described a method of prioritization in other HUD guidance. Section LC.4 of Notice CPD-17-01 describes Prioritization in CoC CE as follows:

"Prioritization. In the context of the coordinated entry process, HUD uses the term "Prioritization" to refer to the coordinated entry-specific process by which all persons in need of assistance who use coordinated entry are ranked in order of priority. The coordinated entry prioritization policies are established by the CoC with input from all community stakeholders and must ensure that ESG projects are able to serve clients in accordance with written standards

that are established under 24 CFR 576.400(e). In addition, the coordinated entry process must, to the maximum extent feasible, ensure that people with more severe service needs and levels of vulnerability are prioritized for housing and homeless assistance before those with less severe service needs and lower levels of vulnerability. Regardless of how prioritization decisions are implemented, the prioritization process must follow the requirements in Section II.B.3. and Section I.D. of this Notice.”

If a PJ is using a CE that has a method of prioritization described in CPD-17-01, then a PJ has preferences and a method of prioritizing those preferences. These must be described in the HOME-ARP allocation plan in order to comply with the requirements of Section IV.C.2 (page 10) of the HOME-ARP Notice.

In accordance with Section V.C.4 of the Notice (page 15), the HOME-ARP allocation plan must identify whether the PJ intends to give a preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

- Preferences cannot violate any applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a).
- The PJ must comply with all applicable nondiscrimination and equal opportunity laws and requirements listed in 24 CFR 5.105(a) and any other applicable fair housing and civil rights laws and requirements when establishing preferences or methods of prioritization.

While PJs are not required to describe specific projects in its HOME-ARP allocation plan to which the preferences will apply, the PJ must describe the planned use of any preferences in its HOME-ARP allocation plan. This requirement also applies if the PJ intends to commit HOME-ARP funds to projects that will utilize preferences or limitations to comply with restrictive eligibility requirements of another project funding source. **If a PJ fails to describe preferences or limitations in its plan, it cannot commit HOME-ARP funds to a project that will implement a preference or limitation until the PJ amends its HOME-ARP allocation plan.**

For HOME-ARP rental housing projects, Section VI.B.20.a.iii of the HOME-ARP Notice (page 36) states that owners may only limit eligibility or give a preference to a particular qualifying population or segment of the qualifying population if the limitation or preference is described in the PJ's HOME-ARP allocation plan. Adding a preference or limitation not previously described in the plan requires a substantial amendment and a public comment period in accordance with Section V.C.6 of the Notice (page 16).

Template:

Identify whether the PJ intends to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project:
The City of Danville will give preference to one or more qualifying population or subpopulation within the qualifying population for Tenant Based Rental Assistance. These preferences will be adults accompanied by children and persons at risk of homelessness.

If a preference was identified, explain how the use of a preference or method of prioritization will address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Due to the lack of beds available in the current non congregant homeless shelter, the City of Danville feels as if adults accompanied by children and personas at risk of homelessness would have the greatest benefit of tenant-based rental assistance.

Referral Methods

PJs are not required to describe referral methods in the plan. However, if a PJ intends to use a coordinated entry (CE) process for referrals to a HOME-ARP project or activity, the PJ must ensure compliance with Section IV.C.2 of the Notice (page10).

A PJ may use only the CE for direct referrals to HOME-ARP projects and activities (as opposed to CE and other referral agencies or a waitlist) if the CE expands to accept all HOME-ARP qualifying populations and implements the preferences and prioritization established by the PJ in its HOME-ARP allocation plan. A direct referral is where the CE provides the eligible applicant directly to the PJ, subrecipient, or owner to receive HOME-ARP TBRA, supportive services, admittance to a HOME-ARP rental unit, or occupancy of a NCS unit. In comparison, an indirect referral is where a CE (or other referral source) refers an eligible applicant for placement to a project or activity waitlist. Eligible applicants are then selected for a HOME-ARP project or activity from the waitlist.

The PJ must require a project or activity to use CE along with other referral methods (as provided in Section IV.C.2.ii) or to use only a project/activity waiting list (as provided in Section IV.C.2.iii) if:

1. the CE does not have a sufficient number of qualifying individuals and families to refer to the PJ for the project or activity;
2. the CE does not include all HOME-ARP qualifying populations; or,
3. the CE fails to provide access and implement uniform referral processes in situations where a project's geographic area(s) is broader than the geographic area(s) covered by the CE

If a PJ uses a CE that prioritizes one or more qualifying populations or segments of qualifying populations (e.g., prioritizing assistance or units for chronically homeless individuals first, then prioritizing homeless youth second, followed by any other individuals qualifying as homeless, etc.) then this constitutes the use of preferences and a method of prioritization. To implement a CE with these preferences and priorities, the PJ **must** include the preferences and method of prioritization that the CE will use in the preferences section of their HOME-ARP allocation plan. Use of a CE with embedded preferences or methods of prioritization that are not contained in the PJ's HOME-ARP allocation does not comply with Section IV.C.2 of the Notice (page10).

Template:

Identify the referral methods that the PJ intends to use for its HOME-ARP projects and activities. PJ's may use multiple referral methods in its HOME-ARP program. (Optional):

The City of Danville will use the coordinated entry process for tenant based rental assistance. Assistance will be given to approved applicants in the order in which applications are received and approved. The City will advertise and administer the program directly.

If the PJ intends to use the coordinated entry (CE) process established by the CoC, describe whether all qualifying populations eligible for a project or activity will be included in the CE process, or the method by which all qualifying populations eligible for the project or activity will be covered. (Optional):

All qualifying populations will be eligible for tenant based rental assistance but there will be a preference for populations at risk of homelessness.

If the PJ intends to use the CE process established by the CoC, describe the method of prioritization to be used by the CE. (Optional):

The City of Danville will combine the following factors when describing the method of prioritization:

- the extent to which people, especially youth and children, are unsheltered
- risk of continued homelessness

If the PJ intends to use both a CE process established by the CoC and another referral method for a project or activity, describe any method of prioritization between the two referral methods, if any. (Optional):

Not applicable, the City of Danville will only use a CE process established by the CoC.

Limitations in a HOME-ARP rental housing or NCS project

Limiting eligibility for a HOME-ARP rental housing or NCS project is only permitted under certain circumstances.

- PJs must follow all applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a). This includes, but is not limited to, the Fair Housing Act, Title VI of the Civil Rights Act, section 504 of Rehabilitation Act, HUD's Equal Access Rule, and the Americans with Disabilities Act, as applicable.
- A PJ may not exclude otherwise eligible qualifying populations from its overall HOME-ARP program.
- Within the qualifying populations, participation in a project or activity may be limited to persons with a specific disability only, if necessary, to provide effective housing, aid, benefit, or services that would be as effective as those provided to others in accordance with 24 CFR 8.4(b)(1)(iv). A PJ must describe why such a limitation for a project or activity is necessary in its HOME-ARP allocation plan (based on the needs and gap

identified by the PJ in its plan) to meet some greater need and to provide a specific benefit that cannot be provided through the provision of a preference.

- For HOME-ARP rental housing, section VI.B.20.a.iii of the Notice (page 36) states that owners may only limit eligibility to a particular qualifying population or segment of the qualifying population if the limitation is described in the PJ's HOME-ARP allocation plan.
- PJs may limit admission to HOME-ARP rental housing or NCS to households who need the specialized supportive services that are provided in such housing or NCS. However, no otherwise eligible individuals with disabilities or families including an individual with a disability who may benefit from the services provided may be excluded on the grounds that they do not have a particular disability.

Template

Describe whether the PJ intends to limit eligibility for a HOME-ARP rental housing or NCS project to a particular qualifying population or specific subpopulation of a qualifying population identified in section IV.A of the Notice:

The City of Danville will not limit eligibility for the NCS project to a particular qualifying population or specific subpopulation of a qualifying population.

If a PJ intends to implement a limitation, explain why the use of a limitation is necessary to address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Not applicable

If a limitation was identified, describe how the PJ will address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the limitation through the use of HOME-ARP funds (i.e., through another of the PJ's HOME-ARP projects or activities):

Not Applicable

HOME-ARP Refinancing Guidelines

If the PJ intends to use HOME-ARP funds to refinance existing debt secured by multifamily rental housing that is being rehabilitated with HOME-ARP funds, the PJ must state its HOME-ARP refinancing guidelines in accordance with [24 CFR 92.206\(b\)](#). The guidelines must describe the conditions under which the PJ will refinance existing debt for a HOME-ARP rental project, including:

- *Establish a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing to demonstrate that rehabilitation of HOME-ARP rental housing is the primary eligible activity*
Not applicable
- *Require a review of management practices to demonstrate that disinvestment in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving qualified populations for the minimum compliance period can be demonstrated.*
Not applicable
- *State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.*
Not applicable
- *Specify the required compliance period, whether it is the minimum 15 years or longer.*
Not applicable
- *State that HOME-ARP funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.*
Not applicable
- *Other requirements in the PJ's guidelines, if applicable:*
Not applicable

HOME-ARP

HOME-ARP

HOME-ARP Allocation Plan Template with Guidance

Instructions: All guidance in this template, including questions and tables, reflect requirements for the HOME-ARP allocation plan, as described in Notice CPD-21-10: *Requirements of the Use of Funds in the HOME-American Rescue Plan Program*, unless noted as optional. As the requirements highlighted in this template are not exhaustive, please refer to the Notice for a full description of the allocation plan requirements as well as instructions for submitting the plan, the SF-424, SF-424B, SF-424D, and the certifications.

References to “the ARP” mean the HOME-ARP statute at section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2).

Consultation

In accordance with Section V.A of the Notice (page 13), before developing its HOME-ARP allocation plan, a PJ must consult with:

- CoC(s) serving the jurisdiction’s geographic area,
- homeless service providers,
- domestic violence service providers,
- veterans’ groups,
- public housing agencies (PHAs),
- public agencies that address the needs of the qualifying populations, and
- public or private organizations that address fair housing, civil rights, and the needs of persons with disabilities.

State PJs are not required to consult with every PHA or CoC within the state’s boundaries; however, local PJs must consult with all PHAs (including statewide or regional PHAs) and CoCs serving the jurisdiction.

Template:

Describe the consultation process including methods used and dates of consultation:

The City of Danville sent both an information letter about how HOME-ARP funding must be spent and the City of Danville’s plan for spending HOME-ARP funding. The City of Danville

also contacted various organizations via email on their opinions of how each qualified population can be assisted and which qualified population had the greater need in the City of Danville.

List the organizations consulted:

Agency/Org Consulted	Type of Agency/Org	Method of Consultation	Feedback
Felecia Watkins/ STEP Inc.	Continuum of Care	Email letter and Survey	“dollars allocated to hire caseworkers, will be well worth it. Nationally, communities that use the housing model, financial support, and client-centered case management as their goal can help individuals and families remain in housing more successfully. With DHCD funding, the CoC-funded members can assist those affected by homelessness with rapid rehousing and targeted prevention funds. Those funds allow supporting those on case management financially for a more extended period until they become more economically stable.”
Jackie Rochford/ House of Hope	Homeless Shelter	Email letter and Survey	none
Jude Swanson/ House of Hope	Homeless Shelter	Email letter and Survey	none
Tommy Bennett/ Danville VA NAACP Chapter	Civil Rights Agency	Email letter and Survey	none
Larissa Deedrich/ Danville Redevelopment & Housing Authority	Housing Authority	Email letter and Survey	“It is terrific news that the City has taken an interest in providing resources for our homeless residents. While I think that there is a great need for an expansion of the homeless shelter, and it will help immensely, I would like to offer the services of DRHA. As many of you know, we are already operating the Section 8 voucher program, and currently, we are issuing vouchers, and our clients are struggling to find homes that will accept the voucher. With the rental market in Danville booming, most landlords are not inclined to rent to Section 8 tenants. DRHA is currently working on purchasing homes, rehabbing homes, and even new construction to meet the long-term housing needs of our residents. I believe that this is an opportunity for us to all collaborate and work together to provide not only short-term supportive services to the homeless population but also serve their long-term needs as well.”
Kimberly Walker/ Danville	HUD counselor and educator	Email letter and Survey	none

Redevelopment & Housing Authority, Center for Housing Education			
Nicole Crews/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
John Drawbond/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
Agency Name.	Type of Agency/Org.	Method of Consultation.	Feedback.
Margie Walker/ Virginia Legal Aid Society	Fair Housing Agency/ Agency Assisting persons with disabilities	Email letter and Survey	none
Tammy Warren/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Ashley Corbett/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Jim Bebeau/ Danville-Pittsylvania Community Services	Agency representing persons with disabilities	Email letter and Survey	“As a provider of 24/7 Crisis Services (for mental health, substance abuse and developmental disabilities), there are often situations where someone showed up for crisis services (at DPCS locations or in the SOVAH ER), but the only crisis was housing. The homeless shelter wouldn't take them and no financial resources for a hotel created a real dilemma for the individual. Perhaps allowing limited use funds in these situations (with a requirement to participate in the housing counseling or obtain supportive housing services) would make a difference. The inevitable downside - People will learn of the opportunities and show up expecting to get a hotel for the night without any real change in their lifestyle to prevent a recurring concern”

Summarize feedback received and results of upfront consultation with these entities:

All that provided feedback acknowledged a need for housing especially those that may currently be homeless or facing homelessness. Education and supportive services were topics along with creating more affordable housing.

Public Participation

In accordance with Section V.B of the Notice (page 13), PJs must provide for and encourage citizen participation in the development of the HOME-ARP allocation plan. Before submission of the plan, PJs must provide residents with reasonable notice and an opportunity to comment on the proposed HOME-ARP allocation plan of **no less than 15 calendar days**. The PJ must follow its adopted requirements for “reasonable notice and an opportunity to comment” for plan amendments in its current citizen participation plan. In addition, PJs must hold **at least one public hearing** during the development of the HOME-ARP allocation plan and prior to submission.

PJs are required to make the following information available to the public:

- The amount of HOME-ARP the PJ will receive, and
- The range of activities the PJ may undertake.

Throughout the HOME-ARP allocation plan public participation process, the PJ must follow its applicable fair housing and civil rights requirements and procedures for effective communication, accessibility, and reasonable accommodation for persons with disabilities and providing meaningful access to participation by limited English proficient (LEP) residents that are in its current citizen participation plan as required by 24 CFR 91.105 and 91.115.

Template:

Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan:

- *Date(s) of public notice: 6/26/2022*
- *Public comment period: start date - 6/27/2022 end date - 7/11/2022*
- *Date(s) of public hearing: 6/28/2022*

Describe the public participation process:

The public comment period started 06/27/2022 and end 07/11/2022. During this time, the public was able to call, email, write to and speak to members of the Housing and Development Department about the intended plans for HOME-ARP funds. A public hearing was held on 06/28/2022 at 427 Patton St Room 202, Danville, VA 24541 from 11am until 1pm.

Describe efforts to broaden public participation:

The HOME-ARP allocation plan is published on the City of Danville's Housing and Development webpage, a copy of the allocation plan will be made available in the public library, Averett University library, Danville Police Department PEACE Center, Danville Police Department- Third Ave precinct.

Summarize the comments and recommendations received through the public participation process either in writing, or orally at a public hearing:

None received

Summarize any comments or recommendations not accepted and state the reasons why:

N/A

Needs Assessment and Gaps Analysis

In accordance with Section V.C.1 of the Notice (page 14), a PJ must evaluate the size and demographic composition of **all four** of the qualifying populations within its boundaries and assess the unmet needs of each of those populations. If the PJ does not evaluate the needs of one of the qualifying populations, then the PJ has not completed their Needs Assessment and Gaps Analysis. In addition, a PJ must identify any gaps within its current shelter and housing inventory as well as the service delivery system. A PJ should use current data, including point in time count, housing inventory count, or other data available through CoCs, and consultations with service providers to quantify the individuals and families in the qualifying populations and their need for additional housing, shelter, or services.

Template:

Describe the size and demographic composition of qualifying populations within the PJ's boundaries:

Homeless as defined in 24 CFR 91.5

The exact size of the current homeless population is currently unavailable. This data is unavailable from the census. According to the most recent count by the Piedmont Better Housing Coalition, there is an average of 25 homeless individuals in Danville and Pittsylvania County.

At Risk of Homelessness as defined in 24 CFR 91.5

Based on a 2013 point-in-time survey conducted on 174 adults and 107 accompanied children in the West Piedmont region, 49% of the homeless or at risk of homelessness population was facing eviction.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

The exact size of the current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking population is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, as defined by HUD in the Notice

The exact size of other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Identify and consider the current resources available to assist qualifying populations, including congregate and non-congregate shelter units, supportive services, TBRA, and affordable and permanent supportive rental housing (Optional):

- House of Hope – Non-Congregate shelter
- Haven of the Dan River Region – Domestic violence, sexual assault and sex trafficking non-congregate shelter
- Piney Ridge Apartments- Supportive Services permanent rental housing
- Upper Street Apartments- Veteran Housing
- Temporary Shelter, Danville Department of Social Services- provides up to a week hotel stay for families (at least one adult and one child) currently facing homelessness that have a plan of action in place to prevent homelessness after the week stay is complete.

Describe the unmet housing and service needs of qualifying populations:

Homeless as defined in 24 CFR 91.5

The current homeless shelter is only able to house 16 single individuals, no families or adults with children. Although the temporary shelter program is available through the Department of Social Services, it only provides emergency shelter for up to a week.

At Risk of Homelessness as defined in 24 CFR 91.5

There is no constantly funded tenant based rental assistance. The City of Danville used CDBG-CV funds for tenant based rental assistance to assist 1,207 individuals for a total of \$746,934.12 but has since expended all funds. Virginia Legal Aid Society provided tenant based rental assistance using funds provided through the Virginia Department of Housing and Community Development, but assistance ended in May of 2022.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

Haven of the Dan River Region is the local shelter for current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families. Males are housed at a separate location from females, but the shelter is only able to house 8 individuals.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability as defined by HUD in the Notice

According to the City of Danville's Eviction Data Analysis prepared under the Virginia Eviction Reduction Planning Grant, there are no other populations requiring services or housing assistance to prevent homelessness or other populations at greatest risk of housing instability.

Identify any gaps within the current shelter and housing inventory as well as the service delivery system:

The current homeless shelter, House of Hope is only able to house 16 single individuals, no families or adults with children. The Danville Redevelopment and Housing Authority is facing a housing shortage for recipients of their housing choice vouchers. Currently, they are purchasing properties and homes and building homes or rehabbing current homes on the property.

Under Section IV.4.2.ii.G of the HOME-ARP Notice, a PJ may provide additional characteristics associated with instability and increased risk of homelessness in their HOME-ARP allocation plan. These characteristics will further refine the definition of "other populations" that are "At Greatest Risk of Housing Instability," as established in the HOME-ARP Notice. If including these characteristics, identify them here:

Not applicable

Identify priority needs for qualifying populations:

All qualifying populations currently do not have enough emergency shelter and those at risk of homelessness do not have options for assistance to avoid homelessness. Therefore, the City of

Danville decided that it was best to expand the current non-congregate homeless shelter and provide tenant based rental assistance.

Explain how the PJ determined the level of need and gaps in the PJ's shelter and housing inventory and service delivery systems based on the data presented in the plan:

The City of Danville was able to use data provided by an Eviction Data Analysis for the City conducted under the Virginia Eviction Reduction Planning Grant, the US Census, West Piedmont Planning District Commission and the Piedmont Better Housing Coalition. The City also conducted a survey and provided an information letter to various entities in the community to receive their input as well as their suggestions and comments on needs for qualifying populations.

HOME-ARP Activities

Template:

Describe the method(s) that will be used for soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors:

The City Manager, Deputy City Manager, Director of Community Development along with various community leaders met to discuss HOME-ARP funds and potential uses. The City of Danville's Department of Community Development was made aware of the shortage of available beds/units for the current homeless population. Also, there is no housing available for homeless families (with children) or women unless they are fleeing domestic violence/assault or sex crimes/trafficking. It was decided that most of the funds would be used to expand the current homeless shelter, other funds would be used for tenant-based rental assistance to prevent homelessness and target those at risk of homelessness. Lastly, we will use funds for non-profit operating expenses for the salary of an employee of the homeless shelter.

Describe whether the PJ will administer eligible activities directly:

The City of Danville will allocate funds to the House of Hope who will oversee the expansion of the homeless shelter. The House of Hope will provide invoices for both the development of the non-congregate shelter as well as non-profit operating expenses for the salary of an employee. The City of Danville will administer the tenant-based rental assistance program.

If any portion of the PJ's HOME-ARP administrative funds are provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ's entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all of the PJ's HOME-ARP program:

Not applicable

In accordance with Section V.C.2. of the Notice (page 4), PJs must indicate the amount of HOME-ARP funding that is planned for each eligible HOME-ARP activity type and demonstrate that any planned funding for nonprofit organization operating assistance, nonprofit capacity building, and administrative costs is within HOME-ARP limits.

Template:

Use of HOME-ARP Funding

	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	\$ #		
Acquisition and Development of Non-Congregate Shelters	\$ 600,000.00		
Tenant Based Rental Assistance (TBRA)	\$ 340,000.00		
Development of Affordable Rental Housing	\$ #		
Non-Profit Operating	\$ 43,226.54	4.36 %	5%
Non-Profit Capacity Building	\$ #	# %	5%
Administration and Planning	\$ 7,440.46	.75 %	15%
Total HOME ARP Allocation	\$ 990,667.0		

Describe how the PJ will distribute HOME-ARP funds in accordance with its priority needs identified in its needs assessment and gap analysis:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or

attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

HOME-ARP Production Housing Goals

Template

Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation:

The City of Danville will not produce any affordable rental units for qualifying populations.

Tenant based rental assistance will allow for populations at risk of homelessness to remain in affordable housing units.

Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how the production goal will address the PJ's priority needs:

Not applicable

Preferences

A preference provides a priority for the selection of applicants who fall into a specific QP or category (e.g., elderly or persons with disabilities) within a QP (i.e., subpopulation) to receive assistance. A *preference* permits an eligible applicant that qualifies for a PJ-adopted preference to be selected for HOME-ARP assistance before another eligible applicant that does not qualify for a preference. A *method of prioritization* is the process by which a PJ determines how two or more eligible applicants qualifying for the same or different preferences are selected for HOME-ARP assistance. For example, in a project with a preference for chronically homeless, all eligible QP applicants are selected in chronological order for a HOME-ARP rental project except that eligible QP applicants that qualify for the preference of chronically homeless are selected for occupancy based on length of time they have been homeless before eligible QP applicants who do not qualify for the preference of chronically homeless.

Please note that HUD has also described a method of prioritization in other HUD guidance. Section I.C.4 of Notice CPD-17-01 describes Prioritization in CoC CE as follows:

“Prioritization. In the context of the coordinated entry process, HUD uses the term “Prioritization” to refer to the coordinated entry-specific process by which all persons in need of

assistance who use coordinated entry are ranked in order of priority. The coordinated entry prioritization policies are established by the CoC with input from all community stakeholders and must ensure that ESG projects are able to serve clients in accordance with written standards that are established under 24 CFR 576.400(e). In addition, the coordinated entry process must, to the maximum extent feasible, ensure that people with more severe service needs and levels of vulnerability are prioritized for housing and homeless assistance before those with less severe service needs and lower levels of vulnerability. Regardless of how prioritization decisions are implemented, the prioritization process must follow the requirements in Section II.B.3. and Section I.D. of this Notice.”

If a PJ is using a CE that has a method of prioritization described in CPD-17-01, then a PJ has preferences and a method of prioritizing those preferences. These must be described in the HOME-ARP allocation plan in order to comply with the requirements of Section IV.C.2 (page 10) of the HOME-ARP Notice.

In accordance with Section V.C.4 of the Notice (page 15), the HOME-ARP allocation plan must identify whether the PJ intends to give a preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

- Preferences cannot violate any applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a).
- The PJ must comply with all applicable nondiscrimination and equal opportunity laws and requirements listed in 24 CFR 5.105(a) and any other applicable fair housing and civil rights laws and requirements when establishing preferences or methods of prioritization.

While PJs are not required to describe specific projects in its HOME-ARP allocation plan to which the preferences will apply, the PJ must describe the planned use of any preferences in its HOME-ARP allocation plan. This requirement also applies if the PJ intends to commit HOME-ARP funds to projects that will utilize preferences or limitations to comply with restrictive eligibility requirements of another project funding source. **If a PJ fails to describe preferences or limitations in its plan, it cannot commit HOME-ARP funds to a project that will implement a preference or limitation until the PJ amends its HOME-ARP allocation plan. For HOME-ARP rental housing projects, Section VI.B.20.a.iii of the HOME-ARP Notice (page 36) states that owners may only limit eligibility or give a preference to a particular qualifying population or segment of the qualifying population if the limitation or preference is described in the PJ’s HOME-ARP allocation plan.** Adding a preference or limitation not previously described in the plan requires a substantial amendment and a public comment period in accordance with Section V.C.6 of the Notice (page 16).

Template:

Identify whether the PJ intends to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project:

The City of Danville will give preference to one or more qualifying population or subpopulation within the qualifying population for Tenant Based Rental Assistance. These preferences will be adults accompanied by children and persons at risk of homelessness.

If a preference was identified, explain how the use of a preference or method of prioritization will address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Due to the lack of beds available in the current non congregant homeless shelter, the City of Danville feels as if adults accompanied by children and personas at risk of homelessness would have the greatest benefit of tenant-based rental assistance.

Referral Methods

PJs are not required to describe referral methods in the plan. However, if a PJ intends to use a coordinated entry (CE) process for referrals to a HOME-ARP project or activity, the PJ must ensure compliance with Section IV.C.2 of the Notice (page10).

A PJ may use only the CE for direct referrals to HOME-ARP projects and activities (as opposed to CE and other referral agencies or a waitlist) if the CE expands to accept all HOME-ARP qualifying populations and implements the preferences and prioritization established by the PJ in its HOME-ARP allocation plan. A direct referral is where the CE provides the eligible applicant directly to the PJ, subrecipient, or owner to receive HOME-ARP TBRA, supportive services, admittance to a HOME-ARP rental unit, or occupancy of a NCS unit. In comparison, an indirect referral is where a CE (or other referral source) refers an eligible applicant for placement to a project or activity waitlist. Eligible applicants are then selected for a HOME-ARP project or activity from the waitlist.

The PJ must require a project or activity to use CE along with other referral methods (as provided in Section IV.C.2.ii) or to use only a project/activity waiting list (as provided in Section IV.C.2.iii) if:

7. the CE does not have a sufficient number of qualifying individuals and families to refer to the PJ for the project or activity;
8. the CE does not include all HOME-ARP qualifying populations; or,
9. the CE fails to provide access and implement uniform referral processes in situations where a project's geographic area(s) is broader than the geographic area(s) covered by the CE

If a PJ uses a CE that prioritizes one or more qualifying populations or segments of qualifying populations (e.g., prioritizing assistance or units for chronically homeless individuals first, then prioritizing homeless youth second, followed by any other individuals qualifying as homeless,

etc.) then this constitutes the use of preferences and a method of prioritization. To implement a CE with these preferences and priorities, the PJ **must** include the preferences and method of prioritization that the CE will use in the preferences section of their HOME-ARP allocation plan. Use of a CE with embedded preferences or methods of prioritization that are not contained in the PJ's HOME-ARP allocation does not comply with Section IV.C.2 of the Notice (page10).

Template:

Identify the referral methods that the PJ intends to use for its HOME-ARP projects and activities. PJ's may use multiple referral methods in its HOME-ARP program. (Optional):

The City of Danville will use the coordinated entry process for tenant based rental assistance. Assistance will be given to approved applicants in the order in which applications are received and approved. The City will advertise and administer the program directly.

If the PJ intends to use the coordinated entry (CE) process established by the CoC, describe whether all qualifying populations eligible for a project or activity will be included in the CE process, or the method by which all qualifying populations eligible for the project or activity will be covered. (Optional):

All qualifying populations will be eligible for tenant based rental assistance but there will be a preference for populations at risk of homelessness.

If the PJ intends to use the CE process established by the CoC, describe the method of prioritization to be used by the CE. (Optional):

The City of Danville will combine the following factors when describing the method of prioritization:

- the extent to which people, especially youth and children, are unsheltered
- risk of continued homelessness

If the PJ intends to use both a CE process established by the CoC and another referral method for a project or activity, describe any method of prioritization between the two referral methods, if any. (Optional):

Not applicable, the City of Danville will only use a CE process established by the CoC.

Limitations in a HOME-ARP rental housing or NCS project

Limiting eligibility for a HOME-ARP rental housing or NCS project is only permitted under certain circumstances.

- PJs must follow all applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a). This includes, but is not limited to, the Fair Housing Act, Title VI of the Civil Rights Act,

section 504 of Rehabilitation Act, HUD's Equal Access Rule, and the Americans with Disabilities Act, as applicable.

- A PJ may not exclude otherwise eligible qualifying populations from its overall HOME-ARP program.
- Within the qualifying populations, participation in a project or activity may be limited to persons with a specific disability only, if necessary, to provide effective housing, aid, benefit, or services that would be as effective as those provided to others in accordance with 24 CFR 8.4(b)(1)(iv). A PJ must describe why such a limitation for a project or activity is necessary in its HOME-ARP allocation plan (based on the needs and gap identified by the PJ in its plan) to meet some greater need and to provide a specific benefit that cannot be provided through the provision of a preference.
- For HOME-ARP rental housing, section VI.B.20.a.iii of the Notice (page 36) states that owners may only limit eligibility to a particular qualifying population or segment of the qualifying population if the limitation is described in the PJ's HOME-ARP allocation plan.
- PJs may limit admission to HOME-ARP rental housing or NCS to households who need the specialized supportive services that are provided in such housing or NCS. However, no otherwise eligible individuals with disabilities or families including an individual with a disability who may benefit from the services provided may be excluded on the grounds that they do not have a particular disability.

Template

Describe whether the PJ intends to limit eligibility for a HOME-ARP rental housing or NCS project to a particular qualifying population or specific subpopulation of a qualifying population identified in section IV.A of the Notice:

The City of Danville will not limit eligibility for the NCS project to a particular qualifying population or specific subpopulation of a qualifying population.

If a PJ intends to implement a limitation, explain why the use of a limitation is necessary to address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Not applicable

If a limitation was identified, describe how the PJ will address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the limitation through the use of HOME-ARP funds (i.e., through another of the PJ's HOME-ARP projects or activities):

Not Applicable

HOME-ARP Refinancing Guidelines

If the PJ intends to use HOME-ARP funds to refinance existing debt secured by multifamily rental housing that is being rehabilitated with HOME-ARP funds, the PJ must state its HOME-ARP refinancing guidelines in accordance with [24 CFR 92.206\(b\)](#). The guidelines must describe the conditions under which the PJ will refinance existing debt for a HOME-ARP rental project, including:

- ***Establish a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing to demonstrate that rehabilitation of HOME-ARP rental housing is the primary eligible activity***
Not applicable
- ***Require a review of management practices to demonstrate that disinvestment in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving qualified populations for the minimum compliance period can be demonstrated.***
Not applicable
- ***State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.***
Not applicable
- ***Specify the required compliance period, whether it is the minimum 15 years or longer.***
Not applicable
- ***State that HOME-ARP funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.***
Not applicable
- ***Other requirements in the PJ's guidelines, if applicable:***
Not applicable

HOME-ARP

HOME-ARP Allocation Plan Template with Guidance

Instructions: All guidance in this template, including questions and tables, reflect requirements for the HOME-ARP allocation plan, as described in Notice CPD-21-10: *Requirements of the Use of Funds in the HOME-American Rescue Plan Program*, unless noted as optional. As the requirements highlighted in this template are not exhaustive, please refer to the Notice for a full description of the allocation plan requirements as well as instructions for submitting the plan, the SF-424, SF-424B, SF-424D, and the certifications.

References to “the ARP” mean the HOME-ARP statute at section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2).

Consultation

In accordance with Section V.A of the Notice (page 13), before developing its HOME-ARP allocation plan, at a minimum, a PJ must consult with:

- CoC(s) serving the jurisdiction’s geographic area,
- homeless service providers,
- domestic violence service providers,
- veterans’ groups,
- public housing agencies (PHAs),
- public agencies that address the needs of the qualifying populations, and
- public or private organizations that address fair housing, civil rights, and the needs of persons with disabilities.

State PJs are not required to consult with every PHA or CoC within the state’s boundaries; however, local PJs must consult with all PHAs (including statewide or regional PHAs) and CoCs serving the jurisdiction.

Template:

Describe the consultation process including methods used and dates of consultation:

The City of Danville sent both an information letter about how HOME-ARP funding must be spent and the City of Danville’s plan for spending HOME-ARP funding. The City of Danville also contacted various organizations via email on their opinions of how each qualified population can be assisted and which qualified population had the greater need in the City of Danville.

List the organizations consulted:

Agency/Org Consulted	Type of Agency/Org	Method of Consultation	Feedback
Felecia Watkins/ STEP Inc.	Continuum of Care	Email letter and Survey	“dollars allocated to hire caseworkers, will be well worth it. Nationally, communities that use the housing model, financial support, and client-centered case management as their goal can help individuals and families remain in housing more successfully. With DHCD funding, the CoC-funded members can assist those affected by homelessness with rapid rehousing and targeted prevention funds. Those funds allow supporting those on case management financially for a more extended period until they become more economically stable.”
Jackie Rochford/ House of Hope	Homeless Shelter	Email letter and Survey	none
Jude Swanson/ House of Hope	Homeless Shelter	Email letter and Survey	none
Tommy Bennett/ Danville VA NAACP Chapter	Civil Rights Agency	Email letter and Survey	none
Larissa Deedrich/ Danville Redevelopment & Housing Authority	Housing Authority	Email letter and Survey	“It is terrific news that the City has taken an interest in providing resources for our homeless residents. While I think that there is a great need for an expansion of the homeless shelter, and it will help immensely, I would like to offer the services of DRHA. As many of you know, we are already operating the Section 8 voucher program, and currently, we are issuing vouchers, and our clients are struggling to find homes that will accept the voucher. With the rental market in Danville booming, most landlords are not inclined to rent to Section 8 tenants. DRHA is currently working on purchasing homes, rehabbing homes, and even new construction to meet the long-term housing needs of our residents. I believe that this is an opportunity for us to all collaborate and work together to provide not only short-term supportive services to the homeless population but also serve their long-term needs as well.”
Kimberly Walker/ Danville	HUD counselor and educator	Email letter and Survey	none

Redevelopment & Housing Authority, Center for Housing Education			
Nicole Crews/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
John Drawbond/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
Agency Name.	Type of Agency/Org.	Method of Consultation.	Feedback.
Margie Walker/ Virginia Legal Aid Society	Fair Housing Agency/ Agency Assisting persons with disabilities	Email letter and Survey	none
Tammy Warren/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Ashley Corbett/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Jim Bebeau/ Danville-Pittsylvania Community Services	Agency representing persons with disabilities	Email letter and Survey	“As a provider of 24/7 Crisis Services (for mental health, substance abuse and developmental disabilities), there are often situations where someone showed up for crisis services (at DPCS locations or in the SOVAH ER), but the only crisis was housing. The homeless shelter wouldn't take them and no financial resources for a hotel created a real dilemma for the individual. Perhaps allowing limited use funds in these situations (with a requirement to participate in the housing counseling or obtain supportive housing services) would make a difference. The inevitable downside - People will learn of the opportunities and show up expecting to get a hotel for the night without any real change in their lifestyle to prevent a recurring concern”

Summarize feedback received and results of upfront consultation with these entities:

All that provided feedback acknowledged a need for housing especially those that may currently be homeless or facing homelessness. Education and supportive services were topics along with creating more affordable housing.

Public Participation

In accordance with Section V.B of the Notice (page 13), PJs must provide for and encourage citizen participation in the development of the HOME-ARP allocation plan. Before submission of the plan, PJs must provide residents with reasonable notice and an opportunity to comment on the proposed HOME-ARP allocation plan of **no less than 15 calendar days**. The PJ must follow its adopted requirements for “reasonable notice and an opportunity to comment” for plan amendments in its current citizen participation plan. In addition, PJs must hold **at least one public hearing** during the development of the HOME-ARP allocation plan and prior to submission.

PJs are required to make the following information available to the public:

- The amount of HOME-ARP the PJ will receive, and
- The range of activities the PJ may undertake.

Throughout the HOME-ARP allocation plan public participation process, the PJ must follow its applicable fair housing and civil rights requirements and procedures for effective communication, accessibility, and reasonable accommodation for persons with disabilities and providing meaningful access to participation by limited English proficient (LEP) residents that are in its current citizen participation plan as required by 24 CFR 91.105 and 91.115.

Template:

Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan:

- *Date(s) of public notice: 6/26/2022*
- *Public comment period: start date - 6/27/2022 end date - 7/11/2022*
- *Date(s) of public hearing: 6/28/2022*

Describe the public participation process:

The public comment period started 06/27/2022 and end 07/11/2022. During this time, the public was able to call, email, write to and speak to members of the Housing and Development Department about the intended plans for HOME-ARP funds. A public hearing was held on 06/28/2022 at 427 Patton St Room 202, Danville, VA 24541 from 11am until 1pm.

Describe efforts to broaden public participation:

The HOME-ARP allocation plan is published on the City of Danville's Housing and Development webpage, a copy of the allocation plan will be made available in the public library, Averett University library, Danville Police Department PEACE Center, Danville Police Department- Third Ave precinct.

Summarize the comments and recommendations received through the public participation process either in writing, or orally at a public hearing:

None received

Summarize any comments or recommendations not accepted and state the reasons why:

N/A

Needs Assessment and Gaps Analysis

In accordance with Section V.C.1 of the Notice (page 14), a PJ must evaluate the size and demographic composition of **all four** of the qualifying populations within its boundaries and assess the unmet needs of each of those populations. If the PJ does not evaluate the needs of one of the qualifying populations, then the PJ has not completed their Needs Assessment and Gaps Analysis. In addition, a PJ must identify any gaps within its current shelter and housing inventory as well as the service delivery system. A PJ should use current data, including point in time count, housing inventory count, or other data available through CoCs, and consultations with service providers to quantify the individuals and families in the qualifying populations and their need for additional housing, shelter, or services.

Template:

Describe the size and demographic composition of qualifying populations within the PJ's boundaries:

Homeless as defined in 24 CFR 91.5

The exact size of the current homeless population is currently unavailable. This data is unavailable from the census. According to the most recent count by the Piedmont Better Housing Coalition, there is an average of 25 homeless individuals in Danville and Pittsylvania County.

At Risk of Homelessness as defined in 24 CFR 91.5

Based on a 2013 point-in-time survey conducted on 174 adults and 107 accompanied children in the West Piedmont region, 49% of the homeless or at risk of homelessness population was facing eviction.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

The exact size of the current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking population is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, as defined by HUD in the Notice

The exact size of other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Identify and consider the current resources available to assist qualifying populations, including congregate and non-congregate shelter units, supportive services, TBRA, and affordable and permanent supportive rental housing (Optional):

- House of Hope – Non-Congregate shelter
- Haven of the Dan River Region – Domestic violence, sexual assault and sex trafficking non-congregate shelter
- Piney Ridge Apartments- Supportive Services permanent rental housing
- Upper Street Apartments- Veteran Housing
- Temporary Shelter, Danville Department of Social Services- provides up to a week hotel stay for families (at least one adult and one child) currently facing homelessness that have a plan of action in place to prevent homelessness after the week stay is complete.

Describe the unmet housing and service needs of qualifying populations:

Homeless as defined in 24 CFR 91.5

The current homeless shelter is only able to house 16 single individuals, no families or adults with children. Although the temporary shelter program is available through the Department of Social Services, it only provides emergency shelter for up to a week.

At Risk of Homelessness as defined in 24 CFR 91.5

There is no constantly funded tenant based rental assistance. The City of Danville used CDBG-CV funds for tenant based rental assistance to assist 1,207 individuals for a total of \$746,934.12 but has since expended all funds. Virginia Legal Aid Society provided tenant based rental assistance using funds provided through the Virginia Department of Housing and Community Development, but assistance ended in May of 2022.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

Haven of the Dan River Region is the local shelter for current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families. Males are housed at a separate location from females, but the shelter is only able to house 8 individuals.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability as defined by HUD in the Notice

According to the City of Danville's Eviction Data Analysis prepared under the Virginia Eviction Reduction Planning Grant, there are no other populations requiring services or housing assistance to prevent homelessness or other populations at greatest risk of housing instability.

Identify any gaps within the current shelter and housing inventory as well as the service delivery system:

The current homeless shelter, House of Hope is only able to house 16 single individuals, no families or adults with children. The Danville Redevelopment and Housing Authority is facing a housing shortage for recipients of their housing choice vouchers. Currently, they are purchasing properties and homes and building homes or rehabbing current homes on the property.

Under Section IV.4.2.ii.G of the HOME-ARP Notice, a PJ may provide additional characteristics associated with instability and increased risk of homelessness in their HOME-ARP allocation plan. These characteristics will further refine the definition of "other populations" that are "At Greatest Risk of Housing Instability," as established in the HOME-ARP Notice. If including these characteristics, identify them here:

Not applicable

Identify priority needs for qualifying populations:

All qualifying populations currently do not have enough emergency shelter and those at risk of homelessness do not have options for assistance to avoid homelessness. Therefore, the City of

Danville decided that it was best to expand the current non-congregate homeless shelter and provide tenant based rental assistance.

Explain how the PJ determined the level of need and gaps in the PJ's shelter and housing inventory and service delivery systems based on the data presented in the plan:

The City of Danville was able to use data provided by an Eviction Data Analysis for the City conducted under the Virginia Eviction Reduction Planning Grant, the US Census, West Piedmont Planning District Commission and the Piedmont Better Housing Coalition. The City also conducted a survey and provided an information letter to various entities in the community to receive their input as well as their suggestions and comments on needs for qualifying populations.

HOME-ARP Activities

Template:

Describe the method(s) that will be used for soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors:

The City Manager, Deputy City Manager, Director of Community Development along with various community leaders met to discuss HOME-ARP funds and potential uses. The City of Danville's Department of Community Development was made aware of the shortage of available beds/units for the current homeless population. Also, there is no housing available for homeless families (with children) or women unless they are fleeing domestic violence/assault or sex crimes/trafficking. It was decided that most of the funds would be used to expand the current homeless shelter, other funds would be used for tenant-based rental assistance to prevent homelessness and target those at risk of homelessness. Lastly, we will use funds for non-profit operating expenses for the salary of an employee of the homeless shelter.

Describe whether the PJ will administer eligible activities directly:

The City of Danville will allocate funds to the House of Hope who will oversee the expansion of the homeless shelter. The House of Hope will provide invoices for both the development of the non-congregate shelter as well as non-profit operating expenses for the salary of an employee. The City of Danville will administer the tenant-based rental assistance program.

If any portion of the PJ's HOME-ARP administrative funds are provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ's entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all of the PJ's HOME-ARP program:

Not applicable

In accordance with Section V.C.2. of the Notice (page 4), PJs must indicate the amount of HOME-ARP funding that is planned for each eligible HOME-ARP activity type and demonstrate that any planned funding for nonprofit organization operating assistance, nonprofit capacity building, and administrative costs is within HOME-ARP limits.

Template:

Use of HOME-ARP Funding

	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	\$ #		
Acquisition and Development of Non-Congregate Shelters	\$ 600,000.00		
Tenant Based Rental Assistance (TBRA)	\$ 340,000.00		
Development of Affordable Rental Housing	\$ #		
Non-Profit Operating	\$ 43,226.54	4.36 %	5%
Non-Profit Capacity Building	\$ #	# %	5%
Administration and Planning	\$ 7,440.46	.75 %	15%
Total HOME ARP Allocation	\$ 990,667.0		

Describe how the PJ will distribute HOME-ARP funds in accordance with its priority needs identified in its needs assessment and gap analysis:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or

attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

HOME-ARP Production Housing Goals

Template

Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation:

The City of Danville will not produce any affordable rental units for qualifying populations.

Tenant based rental assistance will allow for populations at risk of homelessness to remain in affordable housing units.

Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how the production goal will address the PJ's priority needs:

Not applicable

Preferences

A preference provides a priority for the selection of applicants who fall into a specific QP or category (e.g., elderly or persons with disabilities) within a QP (i.e., subpopulation) to receive assistance. A *preference* permits an eligible applicant that qualifies for a PJ-adopted preference to be selected for HOME-ARP assistance before another eligible applicant that does not qualify for a preference. A *method of prioritization* is the process by which a PJ determines how two or more eligible applicants qualifying for the same or different preferences are selected for HOME-ARP assistance. For example, in a project with a preference for chronically homeless, all eligible QP applicants are selected in chronological order for a HOME-ARP rental project except that eligible QP applicants that qualify for the preference of chronically homeless are selected for occupancy based on length of time they have been homeless before eligible QP applicants who do not qualify for the preference of chronically homeless.

Please note that HUD has also described a method of prioritization in other HUD guidance. Section I.C.4 of Notice CPD-17-01 describes Prioritization in CoC CE as follows:

“Prioritization. In the context of the coordinated entry process, HUD uses the term “Prioritization” to refer to the coordinated entry-specific process by which all persons in need of

assistance who use coordinated entry are ranked in order of priority. The coordinated entry prioritization policies are established by the CoC with input from all community stakeholders and must ensure that ESG projects are able to serve clients in accordance with written standards that are established under 24 CFR 576.400(e). In addition, the coordinated entry process must, to the maximum extent feasible, ensure that people with more severe service needs and levels of vulnerability are prioritized for housing and homeless assistance before those with less severe service needs and lower levels of vulnerability. Regardless of how prioritization decisions are implemented, the prioritization process must follow the requirements in Section II.B.3. and Section I.D. of this Notice.”

If a PJ is using a CE that has a method of prioritization described in CPD-17-01, then a PJ has preferences and a method of prioritizing those preferences. These must be described in the HOME-ARP allocation plan in order to comply with the requirements of Section IV.C.2 (page 10) of the HOME-ARP Notice.

In accordance with Section V.C.4 of the Notice (page 15), the HOME-ARP allocation plan must identify whether the PJ intends to give a preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

- Preferences cannot violate any applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a).
- The PJ must comply with all applicable nondiscrimination and equal opportunity laws and requirements listed in 24 CFR 5.105(a) and any other applicable fair housing and civil rights laws and requirements when establishing preferences or methods of prioritization.

While PJs are not required to describe specific projects in its HOME-ARP allocation plan to which the preferences will apply, the PJ must describe the planned use of any preferences in its HOME-ARP allocation plan. This requirement also applies if the PJ intends to commit HOME-ARP funds to projects that will utilize preferences or limitations to comply with restrictive eligibility requirements of another project funding source. **If a PJ fails to describe preferences or limitations in its plan, it cannot commit HOME-ARP funds to a project that will implement a preference or limitation until the PJ amends its HOME-ARP allocation plan. For HOME-ARP rental housing projects, Section VI.B.20.a.iii of the HOME-ARP Notice (page 36) states that owners may only limit eligibility or give a preference to a particular qualifying population or segment of the qualifying population if the limitation or preference is described in the PJ’s HOME-ARP allocation plan.** Adding a preference or limitation not previously described in the plan requires a substantial amendment and a public comment period in accordance with Section V.C.6 of the Notice (page 16).

Template:

Identify whether the PJ intends to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project:

The City of Danville will give preference to one or more qualifying population or subpopulation within the qualifying population for Tenant Based Rental Assistance. These preferences will be adults accompanied by children and persons at risk of homelessness.

If a preference was identified, explain how the use of a preference or method of prioritization will address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Due to the lack of beds available in the current non congregant homeless shelter, the City of Danville feels as if adults accompanied by children and personas at risk of homelessness would have the greatest benefit of tenant-based rental assistance.

Referral Methods

PJs are not required to describe referral methods in the plan. However, if a PJ intends to use a coordinated entry (CE) process for referrals to a HOME-ARP project or activity, the PJ must ensure compliance with Section IV.C.2 of the Notice (page10).

A PJ may use only the CE for direct referrals to HOME-ARP projects and activities (as opposed to CE and other referral agencies or a waitlist) if the CE expands to accept all HOME-ARP qualifying populations and implements the preferences and prioritization established by the PJ in its HOME-ARP allocation plan. A direct referral is where the CE provides the eligible applicant directly to the PJ, subrecipient, or owner to receive HOME-ARP TBRA, supportive services, admittance to a HOME-ARP rental unit, or occupancy of a NCS unit. In comparison, an indirect referral is where a CE (or other referral source) refers an eligible applicant for placement to a project or activity waitlist. Eligible applicants are then selected for a HOME-ARP project or activity from the waitlist.

The PJ must require a project or activity to use CE along with other referral methods (as provided in Section IV.C.2.ii) or to use only a project/activity waiting list (as provided in Section IV.C.2.iii) if:

10. the CE does not have a sufficient number of qualifying individuals and families to refer to the PJ for the project or activity;
11. the CE does not include all HOME-ARP qualifying populations; or,
12. the CE fails to provide access and implement uniform referral processes in situations where a project's geographic area(s) is broader than the geographic area(s) covered by the CE

If a PJ uses a CE that prioritizes one or more qualifying populations or segments of qualifying populations (e.g., prioritizing assistance or units for chronically homeless individuals first, then prioritizing homeless youth second, followed by any other individuals qualifying as homeless,

etc.) then this constitutes the use of preferences and a method of prioritization. To implement a CE with these preferences and priorities, the PJ **must** include the preferences and method of prioritization that the CE will use in the preferences section of their HOME-ARP allocation plan. Use of a CE with embedded preferences or methods of prioritization that are not contained in the PJ's HOME-ARP allocation does not comply with Section IV.C.2 of the Notice (page10).

Template:

Identify the referral methods that the PJ intends to use for its HOME-ARP projects and activities. PJ's may use multiple referral methods in its HOME-ARP program. (Optional):

The City of Danville will use the coordinated entry process for tenant based rental assistance. Assistance will be given to approved applicants in the order in which applications are received and approved. The City will advertise and administer the program directly.

If the PJ intends to use the coordinated entry (CE) process established by the CoC, describe whether all qualifying populations eligible for a project or activity will be included in the CE process, or the method by which all qualifying populations eligible for the project or activity will be covered. (Optional):

All qualifying populations will be eligible for tenant based rental assistance but there will be a preference for populations at risk of homelessness.

If the PJ intends to use the CE process established by the CoC, describe the method of prioritization to be used by the CE. (Optional):

The City of Danville will combine the following factors when describing the method of prioritization:

- the extent to which people, especially youth and children, are unsheltered
- risk of continued homelessness

If the PJ intends to use both a CE process established by the CoC and another referral method for a project or activity, describe any method of prioritization between the two referral methods, if any. (Optional):

Not applicable, the City of Danville will only use a CE process established by the CoC.

Limitations in a HOME-ARP rental housing or NCS project

Limiting eligibility for a HOME-ARP rental housing or NCS project is only permitted under certain circumstances.

- PJs must follow all applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a). This includes, but is not limited to, the Fair Housing Act, Title VI of the Civil Rights Act,

section 504 of Rehabilitation Act, HUD's Equal Access Rule, and the Americans with Disabilities Act, as applicable.

- A PJ may not exclude otherwise eligible qualifying populations from its overall HOME-ARP program.
- Within the qualifying populations, participation in a project or activity may be limited to persons with a specific disability only, if necessary, to provide effective housing, aid, benefit, or services that would be as effective as those provided to others in accordance with 24 CFR 8.4(b)(1)(iv). A PJ must describe why such a limitation for a project or activity is necessary in its HOME-ARP allocation plan (based on the needs and gap identified by the PJ in its plan) to meet some greater need and to provide a specific benefit that cannot be provided through the provision of a preference.
- For HOME-ARP rental housing, section VI.B.20.a.iii of the Notice (page 36) states that owners may only limit eligibility to a particular qualifying population or segment of the qualifying population if the limitation is described in the PJ's HOME-ARP allocation plan.
- PJs may limit admission to HOME-ARP rental housing or NCS to households who need the specialized supportive services that are provided in such housing or NCS. However, no otherwise eligible individuals with disabilities or families including an individual with a disability who may benefit from the services provided may be excluded on the grounds that they do not have a particular disability.

Template

Describe whether the PJ intends to limit eligibility for a HOME-ARP rental housing or NCS project to a particular qualifying population or specific subpopulation of a qualifying population identified in section IV.A of the Notice:

The City of Danville will not limit eligibility for the NCS project to a particular qualifying population or specific subpopulation of a qualifying population.

If a PJ intends to implement a limitation, explain why the use of a limitation is necessary to address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Not applicable

If a limitation was identified, describe how the PJ will address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the limitation through the use of HOME-ARP funds (i.e., through another of the PJ's HOME-ARP projects or activities):

Not Applicable

HOME-ARP Refinancing Guidelines

If the PJ intends to use HOME-ARP funds to refinance existing debt secured by multifamily rental housing that is being rehabilitated with HOME-ARP funds, the PJ must state its HOME-ARP refinancing guidelines in accordance with [24 CFR 92.206\(b\)](#). The guidelines must describe the conditions under which the PJ will refinance existing debt for a HOME-ARP rental project, including:

- ***Establish a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing to demonstrate that rehabilitation of HOME-ARP rental housing is the primary eligible activity***
Not applicable
- ***Require a review of management practices to demonstrate that disinvestment in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving qualified populations for the minimum compliance period can be demonstrated.***
Not applicable
- ***State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.***
Not applicable
- ***Specify the required compliance period, whether it is the minimum 15 years or longer.***
Not applicable
- ***State that HOME-ARP funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.***
Not applicable
- ***Other requirements in the PJ's guidelines, if applicable:***
Not applicable

HOME-ARP Allocation Plan Template with Guidance

Instructions: All guidance in this template, including questions and tables, reflect requirements for the HOME-ARP allocation plan, as described in Notice CPD-21-10: *Requirements of the Use of Funds in the HOME-American Rescue Plan Program*, unless noted as optional. As the requirements highlighted in this template are not exhaustive, please refer to the Notice for a full description of the allocation plan requirements as well as instructions for submitting the plan, the SF-424, SF-424B, SF-424D, and the certifications.

References to “the ARP” mean the HOME-ARP statute at section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2).

Consultation

In accordance with Section V.A of the Notice (page 13), before developing its HOME-ARP allocation plan, at a minimum, a PJ must consult with:

- CoC(s) serving the jurisdiction’s geographic area,
- homeless service providers,
- domestic violence service providers,
- veterans’ groups,
- public housing agencies (PHAs),
- public agencies that address the needs of the qualifying populations, and
- public or private organizations that address fair housing, civil rights, and the needs of persons with disabilities.

State PJs are not required to consult with every PHA or CoC within the state’s boundaries; however, local PJs must consult with all PHAs (including statewide or regional PHAs) and CoCs serving the jurisdiction.

Template:

Describe the consultation process including methods used and dates of consultation:

The City of Danville sent both an information letter about how HOME-ARP funding must be spent and the City of Danville’s plan for spending HOME-ARP funding. The City of Danville also contacted various organizations via email on their opinions of how each qualified population can be assisted and which qualified population had the greater need in the City of Danville.

List the organizations consulted:

Agency/Org Consulted	Type of Agency/Org	Method of Consultation	Feedback
Felecia Watkins/ STEP Inc.	Continuum of Care	Email letter and Survey	"dollars allocated to this case managers, will be well worth it. Nationally, communities that use the housing model, financial support, and client-centered case management as their goal can help individuals and families remain in housing more successfully. With DHRD funding, the CoC-funded members can assist those affected by homelessness with rapid rehousing and targeted prevention funds. These funds allow supporting these on case management financially for a more extended period until they become more economically stable."
Jackie Rochford/ House of Hope	Homeless Shelter	Email letter and Survey	none
Jude Swanson/ House of Hope	Homeless Shelter	Email letter and Survey	none
Tommy Bennett/ Danville VA NAACP Chapter	Civil Rights Agency	Email letter and Survey	none
Larissa Deedrich/ Danville Redevelopment & Housing Authority	Housing Authority	Email letter and Survey	"It is terrific news that the City has taken an interest in providing resources for our homeless residents. While I think that there is a great need for an expansion of the homeless shelter, and it will help immensely. I would like to offer the services of DRHA. As many of you know, we are already operating the Section 8 voucher program, and currently, we are leasing vouchers, and our clients are struggling to find homes that will accept the voucher. With the rental market in Danville booming, most landlords are not inclined to rent to Section 8 tenants. DRHA is currently working on purchasing homes, rehabbing homes, and even new construction to meet the long-term housing needs of our residents. I believe that this is an opportunity for us to all collaborate and work together to provide not only short-term supportive services to the homeless population but also serve their long-term needs as well."
Kimberly Walker/ Danville Redevelopment & Housing Authority, Center for Housing Education	HUD counselor and educator	Email letter and Survey	none
Nicole Crews/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
John Drawbond/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none

Agency Name.	Type of Agency/Org.	Method of Consultation.	Feedback.
Margie Walker/ Virginia Legal Aid Society	Fair Housing Agency/ Agency Assisting persons with disabilities	Email letter and Survey	none
Tammy Warren/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Ashley Corbett/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Jim Bebeau/ Danville-Pittsylvania Community Services	Agency representing persons with disabilities	Email letter and Survey	"As a provider of 24/7 Crisis Services (for mental health, substance abuse and developmental disabilities), there are often situations where someone showed up for crisis services (at DHS locations or in the SOVAJ ER), but the only advice was housing. The homeless shelter wouldn't take them and no financial resources for a hotel created a real dilemma for the individual. Perhaps allowing limited use funds in these situations (with a requirement to participate in the housing counseling or obtain supportive housing services) would make a difference. The inevitable downside - People will learn of the opportunities and show up expecting to get a hotel for the night without any real change in their lifestyle to prevent a recurring problem"

Summarize feedback received and results of upfront consultation with these entities:

All that provided feedback acknowledged a need for housing especially those that may currently be homeless or facing homelessness. Education and supportive services were topics along with creating more affordable housing.

Public Participation

In accordance with Section V.B of the Notice (page 13), PJs must provide for and encourage citizen participation in the development of the HOME-ARP allocation plan. Before submission of the plan, PJs must provide residents with reasonable notice and an opportunity to comment on the proposed HOME-ARP allocation plan of **no less than 15 calendar days**. The PJ must follow its adopted requirements for "reasonable notice and an opportunity to comment" for plan amendments in its current citizen participation plan. In addition, PJs must hold **at least one public hearing** during the development of the HOME-ARP allocation plan and prior to submission.

PJs are required to make the following information available to the public:

- The amount of HOME-ARP the PJ will receive, and
- The range of activities the PJ may undertake,

Throughout the HOME-ARP allocation plan public participation process, the PJ must follow its applicable fair housing and civil rights requirements and procedures for effective communication, accessibility, and reasonable accommodation for persons with disabilities and providing meaningful access to participation by limited English proficient (LEP) residents that are in its current citizen participation plan as required by 24 CFR 91.105 and 91.115.

Template:

Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan:

- ***Date(s) of public notice: 6/26/2022***
- ***Public comment period: start date - 6/27/2022 end date - 7/11/2022***
- ***Date(s) of public hearing: 6/28/2022***

Describe the public participation process:

The public comment period started 06/27/2022 and end 07/11/2022. During this time, the public was able to call, email, write to and speak to members of the Housing and Development Department about the intended plans for HOME-ARP funds. A public hearing was held on 06/28/2022 at 427 Patton St Room 202, Danville, VA 24541 from 11am until 1pm.

Describe efforts to broaden public participation:

The HOME-ARP allocation plan is published on the City of Danville's Housing and Development webpage, a copy of the allocation plan will be made available in the public library, Averett University library, Danville Police Department PEACE Center, Danville Police Department- Third Ave precinct.

Summarize the comments and recommendations received through the public participation process either in writing, or orally at a public hearing:

None received

Summarize any comments or recommendations not accepted and state the reasons why:

N/A

Needs Assessment and Gaps Analysis

In accordance with Section V.C.1 of the Notice (page 14), a PJ must evaluate the size and demographic composition of all four of the qualifying populations within its boundaries and assess the unmet needs of each of those populations. If the PJ does not evaluate the needs of one of the qualifying populations, then the PJ has not completed their Needs Assessment and Gaps

Analysis. In addition, a PJ must identify any gaps within its current shelter and housing inventory as well as the service delivery system. A PJ should use current data, including point in time count, housing inventory count, or other data available through CoCs, and consultations with service providers to quantify the individuals and families in the qualifying populations and their need for additional housing, shelter, or services.

Template:

Describe the size and demographic composition of qualifying populations within the PJ's boundaries:

Homeless as defined in 24 CFR 91.5

The exact size of the current homeless population is currently unavailable. This data is unavailable from the census. According to the most recent count by the Piedmont Better Housing Coalition, there is an average of 25 homeless individuals in Danville and Pittsylvania County.

At Risk of Homelessness as defined in 24 CFR 91.5

Based on a 2013 point-in-time survey conducted on 174 adults and 107 accompanied children in the West Piedmont region, 49% of the homeless or at risk of homelessness population was facing eviction.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

The exact size of the current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking population is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, as defined by HUD in the Notice

The exact size of other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Identify and consider the current resources available to assist qualifying populations, including congregate and non-congregate shelter units, supportive services, TBRA, and affordable and permanent supportive rental housing (Optional):

- House of Hope – Non-Congregate shelter
- Haven of the Dan River Region – Domestic violence, sexual assault and sex trafficking non-congregate shelter

- Piney Ridge Apartments- Supportive Services permanent rental housing
- Upper Street Apartments- Veteran Housing
- Temporary Shelter, Danville Department of Social Services- provides up to a week hotel stay for families (at least one adult and one child) currently facing homelessness that have a plan of action in place to prevent homelessness after the week stay is complete.

Describe the unmet housing and service needs of qualifying populations:

Homeless as defined in 24 CFR 91.5

The current homeless shelter is only able to house 16 single individuals, no families or adults with children. Although the temporary shelter program is available through the Department of Social Services, it only provides emergency shelter for up to a week.

At Risk of Homelessness as defined in 24 CFR 91.5

There is no constantly funded tenant based rental assistance. The City of Danville used CDBG-CV funds for tenant based rental assistance to assist 1,207 individuals for a total of \$746,934.12 but has since expended all funds. Virginia Legal Aid Society provided tenant based rental assistance using funds provided through the Virginia Department of Housing and Community Development, but assistance ended in May of 2022.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

Haven of the Dan River Region is the local shelter for current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families. Males are housed at a separate location from females, but the shelter is only able to house 8 individuals.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability as defined by HUD in the Notice

According to the City of Danville's Eviction Data Analysis prepared under the Virginia Eviction Reduction Planning Grant, there are no other populations requiring services or housing assistance to prevent homelessness or other populations at greatest risk of housing instability.

Identify any gaps within the current shelter and housing inventory as well as the service delivery system:

The current homeless shelter, House of Hope is only able to house 16 single individuals, no families or adults with children. The Danville Redevelopment and Housing Authority is facing a housing shortage for recipients of their housing choice vouchers. Currently, they are purchasing properties and homes and building homes or rehabbing current homes on the property.

Under Section IV.A.2.ii.G of the HOME-ARP Notice, a PJ may provide additional characteristics associated with instability and increased risk of homelessness in their HOME-ARP allocation plan. These characteristics will further refine the definition of "other populations" that are "At Greatest Risk of Housing Instability," as established in the HOME-ARP Notice. If including these characteristics, identify them here:

Not applicable

Identify priority needs for qualifying populations:

All qualifying populations currently do not have enough emergency shelter and those at risk of homelessness do not have options for assistance to avoid homelessness. Therefore, the City of Danville decided that it was best to expand the current non-congregate homeless shelter and provide tenant based rental assistance.

Explain how the PJ determined the level of need and gaps in the PJ's shelter and housing inventory and service delivery systems based on the data presented in the plan:

The City of Danville was able to use data provided by an Eviction Data Analysis for the City conducted under the Virginia Eviction Reduction Planning Grant, the US Census, West Piedmont Planning District Commission and the Piedmont Better Housing Coalition. The City also conducted a survey and provided an information letter to various entities in the community to receive their input as well as their suggestions and comments on needs for qualifying populations.

HOME-ARP Activities

Template:

Describe the method(s) that will be used for soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors:

The City Manager, Deputy City Manager, Director of Community Development along with various community leaders met to discuss HOME-ARP funds and potential uses. The City of Danville's Department of Community Development was made aware of the shortage of available beds/units for the current homeless population. Also, there is no housing available for homeless families (with children) or women unless they are fleeing domestic violence/assault or sex crimes/trafficking. It was decided that most of the funds would be used to expand the current homeless shelter, other funds would be used for tenant-based rental assistance to prevent homelessness and target those at risk of homelessness. Lastly, we will use funds for non-profit operating expenses for the salary of an employee of the homeless shelter.

Describe whether the PJ will administer eligible activities directly:

The City of Danville will allocate funds to the House of Hope who will oversee the expansion of the homeless shelter. The House of Hope will provide invoices for both the development of the

non-congregate shelter as well as non-profit operating expenses for the salary of an employee. The City of Danville will administer the tenant-based rental assistance program.

If any portion of the PJ's HOME-ARP administrative funds are provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ's entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all of the PJ's HOME-ARP program:

Not applicable

In accordance with Section V.C.2. of the Notice (page 4), PJs must indicate the amount of HOME-ARP funding that is planned for each eligible HOME-ARP activity type and demonstrate that any planned funding for nonprofit organization operating assistance, nonprofit capacity building, and administrative costs is within HOME-ARP limits.

Template:

Use of HOME-ARP Funding

	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	\$ 0		
Acquisition and Development of Non-Congregate Shelters	\$ 600,000.00		
Tenant Based Rental Assistance (TBRA)	\$ 340,000.00		
Development of Affordable Rental Housing	\$ 0		
Non-Profit Operating	\$ 43,226.54	4.36 %	5%
Non-Profit Capacity Building	\$ 0	0 %	5%
Administration and Planning	\$ 7,440.46	.75 %	15%
Total HOME ARP Allocation	\$ 990,667.0		

Describe how the PJ will distribute HOME-ARP funds in accordance with its priority needs identified in its needs assessment and gap analysis:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or

attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

HOME-ARP Production Housing Goals

Template

Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation:

The City of Danville will not produce any affordable rental units for qualifying populations. Tenant based rental assistance will allow for populations at risk of homelessness to remain in affordable housing units.

Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how the production goal will address the PJ's priority needs:

Not applicable

Preferences

A preference provides a priority for the selection of applicants who fall into a specific QP or category (e.g., elderly or persons with disabilities) within a QP (i.e., subpopulation) to receive assistance. A preference permits an eligible applicant that qualifies for a PJ-adopted preference to be selected for HOME-ARP assistance before another eligible applicant that does not qualify for a preference. A *method of prioritization* is the process by which a PJ determines how two or more eligible applicants qualifying for the same or different preferences are selected for HOME-ARP assistance. For example, in a project with a preference for chronically homeless, all eligible QP applicants are selected in chronological order for a HOME-ARP rental project except that eligible QP applicants that qualify for the preference of chronically homeless are selected for occupancy based on length of time they have been homeless before eligible QP applicants who do not qualify for the preference of chronically homeless.

Please note that HUD has also described a method of prioritization in other HUD guidance. Section LC.4 of Notice CPD-17-01 describes Prioritization in CoC CE as follows:

"Prioritization. In the context of the coordinated entry process, HUD uses the term "Prioritization" to refer to the coordinated entry-specific process by which all persons in need of assistance who use coordinated entry are ranked in order of priority. The coordinated entry prioritization policies are established by the CoC with input from all community stakeholders and must ensure that ESG projects are able to serve clients in accordance with written standards

that are established under 24 CFR 576.400(e). In addition, the coordinated entry process must, to the maximum extent feasible, ensure that people with more severe service needs and levels of vulnerability are prioritized for housing and homeless assistance before those with less severe service needs and lower levels of vulnerability. Regardless of how prioritization decisions are implemented, the prioritization process must follow the requirements in Section II.B.3. and Section I.D. of this Notice.”

If a PJ is using a CE that has a method of prioritization described in CPD-17-01, then a PJ has preferences and a method of prioritizing those preferences. These must be described in the HOME-ARP allocation plan in order to comply with the requirements of Section IV.C.2 (page 10) of the HOME-ARP Notice.

In accordance with Section V.C.4 of the Notice (page 15), the HOME-ARP allocation plan must identify whether the PJ intends to give a preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

- Preferences cannot violate any applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a).
- The PJ must comply with all applicable nondiscrimination and equal opportunity laws and requirements listed in 24 CFR 5.105(a) and any other applicable fair housing and civil rights laws and requirements when establishing preferences or methods of prioritization.

While PJs are not required to describe specific projects in its HOME-ARP allocation plan to which the preferences will apply, the PJ must describe the planned use of any preferences in its HOME-ARP allocation plan. This requirement also applies if the PJ intends to commit HOME-ARP funds to projects that will utilize preferences or limitations to comply with restrictive eligibility requirements of another project funding source. **If a PJ fails to describe preferences or limitations in its plan, it cannot commit HOME-ARP funds to a project that will implement a preference or limitation until the PJ amends its HOME-ARP allocation plan.**

For HOME-ARP rental housing projects, Section VI.B.20.a.iii of the HOME-ARP Notice (page 36) states that owners may only limit eligibility or give a preference to a particular qualifying population or segment of the qualifying population if the limitation or preference is described in the PJ's HOME-ARP allocation plan. Adding a preference or limitation not previously described in the plan requires a substantial amendment and a public comment period in accordance with Section V.C.6 of the Notice (page 16).

Template:

Identify whether the PJ intends to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project:
The City of Danville will give preference to one or more qualifying population or subpopulation within the qualifying population for Tenant Based Rental Assistance. These preferences will be adults accompanied by children and persons at risk of homelessness.

If a preference was identified, explain how the use of a preference or method of prioritization will address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Due to the lack of beds available in the current non congregant homeless shelter, the City of Danville feels as if adults accompanied by children and personas at risk of homelessness would have the greatest benefit of tenant-based rental assistance.

Referral Methods

PJs are not required to describe referral methods in the plan. However, if a PJ intends to use a coordinated entry (CE) process for referrals to a HOME-ARP project or activity, the PJ must ensure compliance with Section IV.C.2 of the Notice (page10).

A PJ may use only the CE for direct referrals to HOME-ARP projects and activities (as opposed to CE and other referral agencies or a waitlist) if the CE expands to accept all HOME-ARP qualifying populations and implements the preferences and prioritization established by the PJ in its HOME-ARP allocation plan. A direct referral is where the CE provides the eligible applicant directly to the PJ, subrecipient, or owner to receive HOME-ARP TBRA, supportive services, admittance to a HOME-ARP rental unit, or occupancy of a NCS unit. In comparison, an indirect referral is where a CE (or other referral source) refers an eligible applicant for placement to a project or activity waitlist. Eligible applicants are then selected for a HOME-ARP project or activity from the waitlist.

The PJ must require a project or activity to use CE along with other referral methods (as provided in Section IV.C.2.ii) or to use only a project/activity waiting list (as provided in Section IV.C.2.iii) if:

1. the CE does not have a sufficient number of qualifying individuals and families to refer to the PJ for the project or activity;
2. the CE does not include all HOME-ARP qualifying populations; or,
3. the CE fails to provide access and implement uniform referral processes in situations where a project's geographic area(s) is broader than the geographic area(s) covered by the CE

If a PJ uses a CE that prioritizes one or more qualifying populations or segments of qualifying populations (e.g., prioritizing assistance or units for chronically homeless individuals first, then prioritizing homeless youth second, followed by any other individuals qualifying as homeless, etc.) then this constitutes the use of preferences and a method of prioritization. To implement a CE with these preferences and priorities, the PJ **must** include the preferences and method of prioritization that the CE will use in the preferences section of their HOME-ARP allocation plan. Use of a CE with embedded preferences or methods of prioritization that are not contained in the PJ's HOME-ARP allocation does not comply with Section IV.C.2 of the Notice (page10).

Template:

Identify the referral methods that the PJ intends to use for its HOME-ARP projects and activities. PJ's may use multiple referral methods in its HOME-ARP program. (Optional):

The City of Danville will use the coordinated entry process for tenant based rental assistance. Assistance will be given to approved applicants in the order in which applications are received and approved. The City will advertise and administer the program directly.

If the PJ intends to use the coordinated entry (CE) process established by the CoC, describe whether all qualifying populations eligible for a project or activity will be included in the CE process, or the method by which all qualifying populations eligible for the project or activity will be covered. (Optional):

All qualifying populations will be eligible for tenant based rental assistance but there will be a preference for populations at risk of homelessness.

If the PJ intends to use the CE process established by the CoC, describe the method of prioritization to be used by the CE. (Optional):

The City of Danville will combine the following factors when describing the method of prioritization:

- the extent to which people, especially youth and children, are unsheltered
- risk of continued homelessness

If the PJ intends to use both a CE process established by the CoC and another referral method for a project or activity, describe any method of prioritization between the two referral methods, if any. (Optional):

Not applicable, the City of Danville will only use a CE process established by the CoC.

Limitations in a HOME-ARP rental housing or NCS project

Limiting eligibility for a HOME-ARP rental housing or NCS project is only permitted under certain circumstances.

- PJs must follow all applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a). This includes, but is not limited to, the Fair Housing Act, Title VI of the Civil Rights Act, section 504 of Rehabilitation Act, HUD's Equal Access Rule, and the Americans with Disabilities Act, as applicable.
- A PJ may not exclude otherwise eligible qualifying populations from its overall HOME-ARP program.
- Within the qualifying populations, participation in a project or activity may be limited to persons with a specific disability only, if necessary, to provide effective housing, aid, benefit, or services that would be as effective as those provided to others in accordance with 24 CFR 8.4(b)(1)(iv). A PJ must describe why such a limitation for a project or activity is necessary in its HOME-ARP allocation plan (based on the needs and gap

identified by the PJ in its plan) to meet some greater need and to provide a specific benefit that cannot be provided through the provision of a preference.

- For HOME-ARP rental housing, section VI.B.20.a.iii of the Notice (page 36) states that owners may only limit eligibility to a particular qualifying population or segment of the qualifying population if the limitation is described in the PJ's HOME-ARP allocation plan.
- PJs may limit admission to HOME-ARP rental housing or NCS to households who need the specialized supportive services that are provided in such housing or NCS. However, no otherwise eligible individuals with disabilities or families including an individual with a disability who may benefit from the services provided may be excluded on the grounds that they do not have a particular disability.

Template

Describe whether the PJ intends to limit eligibility for a HOME-ARP rental housing or NCS project to a particular qualifying population or specific subpopulation of a qualifying population identified in section IV.A of the Notice:

The City of Danville will not limit eligibility for the NCS project to a particular qualifying population or specific subpopulation of a qualifying population.

If a PJ intends to implement a limitation, explain why the use of a limitation is necessary to address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Not applicable

If a limitation was identified, describe how the PJ will address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the limitation through the use of HOME-ARP funds (i.e., through another of the PJ's HOME-ARP projects or activities):

Not Applicable

HOME-ARP Refinancing Guidelines

If the PJ intends to use HOME-ARP funds to refinance existing debt secured by multifamily rental housing that is being rehabilitated with HOME-ARP funds, the PJ must state its HOME-ARP refinancing guidelines in accordance with [24 CFR 92.206\(b\)](#). The guidelines must describe the conditions under which the PJ will refinance existing debt for a HOME-ARP rental project, including:

- *Establish a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing to demonstrate that rehabilitation of HOME-ARP rental housing is the primary eligible activity*
Not applicable
- *Require a review of management practices to demonstrate that disinvestment in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving qualified populations for the minimum compliance period can be demonstrated.*
Not applicable
- *State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.*
Not applicable
- *Specify the required compliance period, whether it is the minimum 15 years or longer.*
Not applicable
- *State that HOME-ARP funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.*
Not applicable
- *Other requirements in the PJ's guidelines, if applicable:*
Not applicable

HOME-ARP

HOME-ARP

HOME-ARP Allocation Plan Template with Guidance

Instructions: All guidance in this template, including questions and tables, reflect requirements for the HOME-ARP allocation plan, as described in Notice CPD-21-10: *Requirements of the Use of Funds in the HOME-American Rescue Plan Program*, unless noted as optional. As the requirements highlighted in this template are not exhaustive, please refer to the Notice for a full description of the allocation plan requirements as well as instructions for submitting the plan, the SF-424, SF-424B, SF-424D, and the certifications.

References to “the ARP” mean the HOME-ARP statute at section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2).

Consultation

In accordance with Section V.A of the Notice (page 13), before developing its HOME-ARP allocation plan, a PJ must consult with:

- CoC(s) serving the jurisdiction’s geographic area,
- homeless service providers,
- domestic violence service providers,
- veterans’ groups,
- public housing agencies (PHAs),
- public agencies that address the needs of the qualifying populations, and
- public or private organizations that address fair housing, civil rights, and the needs of persons with disabilities.

State PJs are not required to consult with every PHA or CoC within the state’s boundaries; however, local PJs must consult with all PHAs (including statewide or regional PHAs) and CoCs serving the jurisdiction.

Template:

Describe the consultation process including methods used and dates of consultation:

The City of Danville sent both an information letter about how HOME-ARP funding must be spent and the City of Danville’s plan for spending HOME-ARP funding. The City of Danville

also contacted various organizations via email on their opinions of how each qualified population can be assisted and which qualified population had the greater need in the City of Danville.

List the organizations consulted:

Agency/Org Consulted	Type of Agency/Org	Method of Consultation	Feedback
Felecia Watkins/ STEP Inc.	Continuum of Care	Email letter and Survey	“dollars allocated to hire caseworkers, will be well worth it. Nationally, communities that use the housing model, financial support, and client-centered case management as their goal can help individuals and families remain in housing more successfully. With DHCD funding, the CoC-funded members can assist those affected by homelessness with rapid rehousing and targeted prevention funds. Those funds allow supporting those on case management financially for a more extended period until they become more economically stable.”
Jackie Rochford/ House of Hope	Homeless Shelter	Email letter and Survey	none
Jude Swanson/ House of Hope	Homeless Shelter	Email letter and Survey	none
Tommy Bennett/ Danville VA NAACP Chapter	Civil Rights Agency	Email letter and Survey	none
Larissa Deedrich/ Danville Redevelopment & Housing Authority	Housing Authority	Email letter and Survey	“It is terrific news that the City has taken an interest in providing resources for our homeless residents. While I think that there is a great need for an expansion of the homeless shelter, and it will help immensely, I would like to offer the services of DRHA. As many of you know, we are already operating the Section 8 voucher program, and currently, we are issuing vouchers, and our clients are struggling to find homes that will accept the voucher. With the rental market in Danville booming, most landlords are not inclined to rent to Section 8 tenants. DRHA is currently working on purchasing homes, rehabbing homes, and even new construction to meet the long-term housing needs of our residents. I believe that this is an opportunity for us to all collaborate and work together to provide not only short-term supportive services to the homeless population but also serve their long-term needs as well.”
Kimberly Walker/ Danville	HUD counselor and educator	Email letter and Survey	none

Redevelopment & Housing Authority, Center for Housing Education			
Nicole Crews/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
John Drawbond/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
Agency Name.	Type of Agency/Org.	Method of Consultation.	Feedback.
Margie Walker/ Virginia Legal Aid Society	Fair Housing Agency/ Agency Assisting persons with disabilities	Email letter and Survey	none
Tammy Warren/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Ashley Corbett/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Jim Bebeau/ Danville-Pittsylvania Community Services	Agency representing persons with disabilities	Email letter and Survey	“As a provider of 24/7 Crisis Services (for mental health, substance abuse and developmental disabilities), there are often situations where someone showed up for crisis services (at DPCS locations or in the SOVAH ER), but the only crisis was housing. The homeless shelter wouldn't take them and no financial resources for a hotel created a real dilemma for the individual. Perhaps allowing limited use funds in these situations (with a requirement to participate in the housing counseling or obtain supportive housing services) would make a difference. The inevitable downside - People will learn of the opportunities and show up expecting to get a hotel for the night without any real change in their lifestyle to prevent a recurring concern”

Summarize feedback received and results of upfront consultation with these entities:

All that provided feedback acknowledged a need for housing especially those that may currently be homeless or facing homelessness. Education and supportive services were topics along with creating more affordable housing.

Public Participation

In accordance with Section V.B of the Notice (page 13), PJs must provide for and encourage citizen participation in the development of the HOME-ARP allocation plan. Before submission of the plan, PJs must provide residents with reasonable notice and an opportunity to comment on the proposed HOME-ARP allocation plan of **no less than 15 calendar days**. The PJ must follow its adopted requirements for “reasonable notice and an opportunity to comment” for plan amendments in its current citizen participation plan. In addition, PJs must hold **at least one public hearing** during the development of the HOME-ARP allocation plan and prior to submission.

PJs are required to make the following information available to the public:

- The amount of HOME-ARP the PJ will receive, and
- The range of activities the PJ may undertake.

Throughout the HOME-ARP allocation plan public participation process, the PJ must follow its applicable fair housing and civil rights requirements and procedures for effective communication, accessibility, and reasonable accommodation for persons with disabilities and providing meaningful access to participation by limited English proficient (LEP) residents that are in its current citizen participation plan as required by 24 CFR 91.105 and 91.115.

Template:

Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan:

- *Date(s) of public notice: 6/26/2022*
- *Public comment period: start date - 6/27/2022 end date - 7/11/2022*
- *Date(s) of public hearing: 6/28/2022*

Describe the public participation process:

The public comment period started 06/27/2022 and end 07/11/2022. During this time, the public was able to call, email, write to and speak to members of the Housing and Development Department about the intended plans for HOME-ARP funds. A public hearing was held on 06/28/2022 at 427 Patton St Room 202, Danville, VA 24541 from 11am until 1pm.

Describe efforts to broaden public participation:

The HOME-ARP allocation plan is published on the City of Danville's Housing and Development webpage, a copy of the allocation plan will be made available in the public library, Averett University library, Danville Police Department PEACE Center, Danville Police Department- Third Ave precinct.

Summarize the comments and recommendations received through the public participation process either in writing, or orally at a public hearing:

None received

Summarize any comments or recommendations not accepted and state the reasons why:

N/A

Needs Assessment and Gaps Analysis

In accordance with Section V.C.1 of the Notice (page 14), a PJ must evaluate the size and demographic composition of **all four** of the qualifying populations within its boundaries and assess the unmet needs of each of those populations. If the PJ does not evaluate the needs of one of the qualifying populations, then the PJ has not completed their Needs Assessment and Gaps Analysis. In addition, a PJ must identify any gaps within its current shelter and housing inventory as well as the service delivery system. A PJ should use current data, including point in time count, housing inventory count, or other data available through CoCs, and consultations with service providers to quantify the individuals and families in the qualifying populations and their need for additional housing, shelter, or services.

Template:

Describe the size and demographic composition of qualifying populations within the PJ's boundaries:

Homeless as defined in 24 CFR 91.5

The exact size of the current homeless population is currently unavailable. This data is unavailable from the census. According to the most recent count by the Piedmont Better Housing Coalition, there is an average of 25 homeless individuals in Danville and Pittsylvania County.

At Risk of Homelessness as defined in 24 CFR 91.5

Based on a 2013 point-in-time survey conducted on 174 adults and 107 accompanied children in the West Piedmont region, 49% of the homeless or at risk of homelessness population was facing eviction.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

The exact size of the current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking population is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, as defined by HUD in the Notice

The exact size of other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Identify and consider the current resources available to assist qualifying populations, including congregate and non-congregate shelter units, supportive services, TBRA, and affordable and permanent supportive rental housing (Optional):

- House of Hope – Non-Congregate shelter
- Haven of the Dan River Region – Domestic violence, sexual assault and sex trafficking non-congregate shelter
- Piney Ridge Apartments- Supportive Services permanent rental housing
- Upper Street Apartments- Veteran Housing
- Temporary Shelter, Danville Department of Social Services- provides up to a week hotel stay for families (at least one adult and one child) currently facing homelessness that have a plan of action in place to prevent homelessness after the week stay is complete.

Describe the unmet housing and service needs of qualifying populations:

Homeless as defined in 24 CFR 91.5

The current homeless shelter is only able to house 16 single individuals, no families or adults with children. Although the temporary shelter program is available through the Department of Social Services, it only provides emergency shelter for up to a week.

At Risk of Homelessness as defined in 24 CFR 91.5

There is no constantly funded tenant based rental assistance. The City of Danville used CDBG-CV funds for tenant based rental assistance to assist 1,207 individuals for a total of \$746,934.12 but has since expended all funds. Virginia Legal Aid Society provided tenant based rental assistance using funds provided through the Virginia Department of Housing and Community Development, but assistance ended in May of 2022.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

Haven of the Dan River Region is the local shelter for current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families. Males are housed at a separate location from females, but the shelter is only able to house 8 individuals.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability as defined by HUD in the Notice

According to the City of Danville's Eviction Data Analysis prepared under the Virginia Eviction Reduction Planning Grant, there are no other populations requiring services or housing assistance to prevent homelessness or other populations at greatest risk of housing instability.

Identify any gaps within the current shelter and housing inventory as well as the service delivery system:

The current homeless shelter, House of Hope is only able to house 16 single individuals, no families or adults with children. The Danville Redevelopment and Housing Authority is facing a housing shortage for recipients of their housing choice vouchers. Currently, they are purchasing properties and homes and building homes or rehabbing current homes on the property.

Under Section IV.4.2.ii.G of the HOME-ARP Notice, a PJ may provide additional characteristics associated with instability and increased risk of homelessness in their HOME-ARP allocation plan. These characteristics will further refine the definition of "other populations" that are "At Greatest Risk of Housing Instability," as established in the HOME-ARP Notice. If including these characteristics, identify them here:

Not applicable

Identify priority needs for qualifying populations:

All qualifying populations currently do not have enough emergency shelter and those at risk of homelessness do not have options for assistance to avoid homelessness. Therefore, the City of

Danville decided that it was best to expand the current non-congregate homeless shelter and provide tenant based rental assistance.

Explain how the PJ determined the level of need and gaps in the PJ's shelter and housing inventory and service delivery systems based on the data presented in the plan:

The City of Danville was able to use data provided by an Eviction Data Analysis for the City conducted under the Virginia Eviction Reduction Planning Grant, the US Census, West Piedmont Planning District Commission and the Piedmont Better Housing Coalition. The City also conducted a survey and provided an information letter to various entities in the community to receive their input as well as their suggestions and comments on needs for qualifying populations.

HOME-ARP Activities

Template:

Describe the method(s) that will be used for soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors:

The City Manager, Deputy City Manager, Director of Community Development along with various community leaders met to discuss HOME-ARP funds and potential uses. The City of Danville's Department of Community Development was made aware of the shortage of available beds/units for the current homeless population. Also, there is no housing available for homeless families (with children) or women unless they are fleeing domestic violence/assault or sex crimes/trafficking. It was decided that most of the funds would be used to expand the current homeless shelter, other funds would be used for tenant-based rental assistance to prevent homelessness and target those at risk of homelessness. Lastly, we will use funds for non-profit operating expenses for the salary of an employee of the homeless shelter.

Describe whether the PJ will administer eligible activities directly:

The City of Danville will allocate funds to the House of Hope who will oversee the expansion of the homeless shelter. The House of Hope will provide invoices for both the development of the non-congregate shelter as well as non-profit operating expenses for the salary of an employee. The City of Danville will administer the tenant-based rental assistance program.

If any portion of the PJ's HOME-ARP administrative funds are provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ's entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all of the PJ's HOME-ARP program:

Not applicable

In accordance with Section V.C.2. of the Notice (page 4), PJs must indicate the amount of HOME-ARP funding that is planned for each eligible HOME-ARP activity type and demonstrate that any planned funding for nonprofit organization operating assistance, nonprofit capacity building, and administrative costs is within HOME-ARP limits.

Template:

Use of HOME-ARP Funding

	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	\$ #		
Acquisition and Development of Non-Congregate Shelters	\$ 600,000.00		
Tenant Based Rental Assistance (TBRA)	\$ 340,000.00		
Development of Affordable Rental Housing	\$ #		
Non-Profit Operating	\$ 43,226.54	4.36 %	5%
Non-Profit Capacity Building	\$ #	# %	5%
Administration and Planning	\$ 7,440.46	.75 %	15%
Total HOME ARP Allocation	\$ 990,667.0		

Describe how the PJ will distribute HOME-ARP funds in accordance with its priority needs identified in its needs assessment and gap analysis:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or

attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

HOME-ARP Production Housing Goals

Template

Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation:

The City of Danville will not produce any affordable rental units for qualifying populations.

Tenant based rental assistance will allow for populations at risk of homelessness to remain in affordable housing units.

Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how the production goal will address the PJ's priority needs:

Not applicable

Preferences

A preference provides a priority for the selection of applicants who fall into a specific QP or category (e.g., elderly or persons with disabilities) within a QP (i.e., subpopulation) to receive assistance. A *preference* permits an eligible applicant that qualifies for a PJ-adopted preference to be selected for HOME-ARP assistance before another eligible applicant that does not qualify for a preference. A *method of prioritization* is the process by which a PJ determines how two or more eligible applicants qualifying for the same or different preferences are selected for HOME-ARP assistance. For example, in a project with a preference for chronically homeless, all eligible QP applicants are selected in chronological order for a HOME-ARP rental project except that eligible QP applicants that qualify for the preference of chronically homeless are selected for occupancy based on length of time they have been homeless before eligible QP applicants who do not qualify for the preference of chronically homeless.

Please note that HUD has also described a method of prioritization in other HUD guidance. Section I.C.4 of Notice CPD-17-01 describes Prioritization in CoC CE as follows:

“Prioritization. In the context of the coordinated entry process, HUD uses the term “Prioritization” to refer to the coordinated entry-specific process by which all persons in need of

assistance who use coordinated entry are ranked in order of priority. The coordinated entry prioritization policies are established by the CoC with input from all community stakeholders and must ensure that ESG projects are able to serve clients in accordance with written standards that are established under 24 CFR 576.400(e). In addition, the coordinated entry process must, to the maximum extent feasible, ensure that people with more severe service needs and levels of vulnerability are prioritized for housing and homeless assistance before those with less severe service needs and lower levels of vulnerability. Regardless of how prioritization decisions are implemented, the prioritization process must follow the requirements in Section II.B.3. and Section I.D. of this Notice.”

If a PJ is using a CE that has a method of prioritization described in CPD-17-01, then a PJ has preferences and a method of prioritizing those preferences. These must be described in the HOME-ARP allocation plan in order to comply with the requirements of Section IV.C.2 (page 10) of the HOME-ARP Notice.

In accordance with Section V.C.4 of the Notice (page 15), the HOME-ARP allocation plan must identify whether the PJ intends to give a preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

- Preferences cannot violate any applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a).
- The PJ must comply with all applicable nondiscrimination and equal opportunity laws and requirements listed in 24 CFR 5.105(a) and any other applicable fair housing and civil rights laws and requirements when establishing preferences or methods of prioritization.

While PJs are not required to describe specific projects in its HOME-ARP allocation plan to which the preferences will apply, the PJ must describe the planned use of any preferences in its HOME-ARP allocation plan. This requirement also applies if the PJ intends to commit HOME-ARP funds to projects that will utilize preferences or limitations to comply with restrictive eligibility requirements of another project funding source. **If a PJ fails to describe preferences or limitations in its plan, it cannot commit HOME-ARP funds to a project that will implement a preference or limitation until the PJ amends its HOME-ARP allocation plan. For HOME-ARP rental housing projects, Section VI.B.20.a.iii of the HOME-ARP Notice (page 36) states that owners may only limit eligibility or give a preference to a particular qualifying population or segment of the qualifying population if the limitation or preference is described in the PJ’s HOME-ARP allocation plan.** Adding a preference or limitation not previously described in the plan requires a substantial amendment and a public comment period in accordance with Section V.C.6 of the Notice (page 16).

Template:

Identify whether the PJ intends to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project:

The City of Danville will give preference to one or more qualifying population or subpopulation within the qualifying population for Tenant Based Rental Assistance. These preferences will be adults accompanied by children and persons at risk of homelessness.

If a preference was identified, explain how the use of a preference or method of prioritization will address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Due to the lack of beds available in the current non congregant homeless shelter, the City of Danville feels as if adults accompanied by children and personas at risk of homelessness would have the greatest benefit of tenant-based rental assistance.

Referral Methods

PJs are not required to describe referral methods in the plan. However, if a PJ intends to use a coordinated entry (CE) process for referrals to a HOME-ARP project or activity, the PJ must ensure compliance with Section IV.C.2 of the Notice (page10).

A PJ may use only the CE for direct referrals to HOME-ARP projects and activities (as opposed to CE and other referral agencies or a waitlist) if the CE expands to accept all HOME-ARP qualifying populations and implements the preferences and prioritization established by the PJ in its HOME-ARP allocation plan. A direct referral is where the CE provides the eligible applicant directly to the PJ, subrecipient, or owner to receive HOME-ARP TBRA, supportive services, admittance to a HOME-ARP rental unit, or occupancy of a NCS unit. In comparison, an indirect referral is where a CE (or other referral source) refers an eligible applicant for placement to a project or activity waitlist. Eligible applicants are then selected for a HOME-ARP project or activity from the waitlist.

The PJ must require a project or activity to use CE along with other referral methods (as provided in Section IV.C.2.ii) or to use only a project/activity waiting list (as provided in Section IV.C.2.iii) if:

13. the CE does not have a sufficient number of qualifying individuals and families to refer to the PJ for the project or activity;
14. the CE does not include all HOME-ARP qualifying populations; or,
15. the CE fails to provide access and implement uniform referral processes in situations where a project's geographic area(s) is broader than the geographic area(s) covered by the CE

If a PJ uses a CE that prioritizes one or more qualifying populations or segments of qualifying populations (e.g., prioritizing assistance or units for chronically homeless individuals first, then prioritizing homeless youth second, followed by any other individuals qualifying as homeless,

etc.) then this constitutes the use of preferences and a method of prioritization. To implement a CE with these preferences and priorities, the PJ **must** include the preferences and method of prioritization that the CE will use in the preferences section of their HOME-ARP allocation plan. Use of a CE with embedded preferences or methods of prioritization that are not contained in the PJ's HOME-ARP allocation does not comply with Section IV.C.2 of the Notice (page10).

Template:

Identify the referral methods that the PJ intends to use for its HOME-ARP projects and activities. PJ's may use multiple referral methods in its HOME-ARP program. (Optional):

The City of Danville will use the coordinated entry process for tenant based rental assistance. Assistance will be given to approved applicants in the order in which applications are received and approved. The City will advertise and administer the program directly.

If the PJ intends to use the coordinated entry (CE) process established by the CoC, describe whether all qualifying populations eligible for a project or activity will be included in the CE process, or the method by which all qualifying populations eligible for the project or activity will be covered. (Optional):

All qualifying populations will be eligible for tenant based rental assistance but there will be a preference for populations at risk of homelessness.

If the PJ intends to use the CE process established by the CoC, describe the method of prioritization to be used by the CE. (Optional):

The City of Danville will combine the following factors when describing the method of prioritization:

- the extent to which people, especially youth and children, are unsheltered
- risk of continued homelessness

If the PJ intends to use both a CE process established by the CoC and another referral method for a project or activity, describe any method of prioritization between the two referral methods, if any. (Optional):

Not applicable, the City of Danville will only use a CE process established by the CoC.

Limitations in a HOME-ARP rental housing or NCS project

Limiting eligibility for a HOME-ARP rental housing or NCS project is only permitted under certain circumstances.

- PJs must follow all applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a). This includes, but is not limited to, the Fair Housing Act, Title VI of the Civil Rights Act,

section 504 of Rehabilitation Act, HUD's Equal Access Rule, and the Americans with Disabilities Act, as applicable.

- A PJ may not exclude otherwise eligible qualifying populations from its overall HOME-ARP program.
- Within the qualifying populations, participation in a project or activity may be limited to persons with a specific disability only, if necessary, to provide effective housing, aid, benefit, or services that would be as effective as those provided to others in accordance with 24 CFR 8.4(b)(1)(iv). A PJ must describe why such a limitation for a project or activity is necessary in its HOME-ARP allocation plan (based on the needs and gap identified by the PJ in its plan) to meet some greater need and to provide a specific benefit that cannot be provided through the provision of a preference.
- For HOME-ARP rental housing, section VI.B.20.a.iii of the Notice (page 36) states that owners may only limit eligibility to a particular qualifying population or segment of the qualifying population if the limitation is described in the PJ's HOME-ARP allocation plan.
- PJs may limit admission to HOME-ARP rental housing or NCS to households who need the specialized supportive services that are provided in such housing or NCS. However, no otherwise eligible individuals with disabilities or families including an individual with a disability who may benefit from the services provided may be excluded on the grounds that they do not have a particular disability.

Template

Describe whether the PJ intends to limit eligibility for a HOME-ARP rental housing or NCS project to a particular qualifying population or specific subpopulation of a qualifying population identified in section IV.A of the Notice:

The City of Danville will not limit eligibility for the NCS project to a particular qualifying population or specific subpopulation of a qualifying population.

If a PJ intends to implement a limitation, explain why the use of a limitation is necessary to address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Not applicable

If a limitation was identified, describe how the PJ will address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the limitation through the use of HOME-ARP funds (i.e., through another of the PJ's HOME-ARP projects or activities):

Not Applicable

HOME-ARP Refinancing Guidelines

If the PJ intends to use HOME-ARP funds to refinance existing debt secured by multifamily rental housing that is being rehabilitated with HOME-ARP funds, the PJ must state its HOME-ARP refinancing guidelines in accordance with [24 CFR 92.206\(b\)](#). The guidelines must describe the conditions under which the PJ will refinance existing debt for a HOME-ARP rental project, including:

- ***Establish a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing to demonstrate that rehabilitation of HOME-ARP rental housing is the primary eligible activity***
Not applicable
- ***Require a review of management practices to demonstrate that disinvestment in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving qualified populations for the minimum compliance period can be demonstrated.***
Not applicable
- ***State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.***
Not applicable
- ***Specify the required compliance period, whether it is the minimum 15 years or longer.***
Not applicable
- ***State that HOME-ARP funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.***
Not applicable
- ***Other requirements in the PJ's guidelines, if applicable:***
Not applicable

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Consultation

In accordance with Section V.A of the Notice (page 13), before developing its HOME-ARP allocation plan, at a minimum, a PJ must consult with:

- CoC(s) serving the jurisdiction’s geographic area,
- homeless service providers,
- domestic violence service providers,
- veterans’ groups,
- public housing agencies (PHAs),
- public agencies that address the needs of the qualifying populations, and
- public or private organizations that address fair housing, civil rights, and the needs of persons with disabilities.

State PJs are not required to consult with every PHA or CoC within the state’s boundaries; however, local PJs must consult with all PHAs (including statewide or regional PHAs) and CoCs serving the jurisdiction.

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Describe the consultation process including methods used and dates of consultation:

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List the organizations consulted:

Agency/Org Consulted	Type of Agency/Org	Method of Consultation	Feedback
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Jude Swanson/ House of Hope	Homeless Shelter	Email letter and Survey	none
Tommy Bennett/ Danville VA NAACP Chapter	Civil Rights Agency	Email letter and Survey	none
Larissa Deedrich/ Danville Redevelopment & Housing Authority	Housing Authority	Email letter and Survey	“It is terrific news that the City has taken an interest in providing resources for our homeless residents. While I think that there is a great need for an expansion of the homeless shelter, and it will help immensely, I would like to offer the services of DRHA. As many of you know, we are already operating the Section 8 voucher program, and currently, we are issuing vouchers, and our clients are struggling to find homes that will accept the voucher. With the rental market in Danville booming, most landlords are not inclined to rent to Section 8 tenants. DRHA is currently working on purchasing homes, rehabbing homes, and even new construction to meet the long-term housing needs of our residents. I believe that this is an opportunity for us to all collaborate and work together to provide not only short-term supportive services to the homeless population but also serve their long-term needs as well.”
Kimberly Walker/ Danville	HUD counselor and educator	Email letter and Survey	none

Redevelopment & Housing Authority, Center for Housing Education			
Nicole Crews/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
John Drawbond/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
Agency Name.	Type of Agency/Org.	Method of Consultation.	Feedback.
Margie Walker/ Virginia Legal Aid Society	Fair Housing Agency/ Agency Assisting persons with disabilities	Email letter and Survey	none
Tammy Warren/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Ashley Corbett/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Jim Bebeau/ Danville-Pittsylvania Community Services	Agency representing persons with disabilities	Email letter and Survey	“As a provider of 24/7 Crisis Services (for mental health, substance abuse and developmental disabilities), there are often situations where someone showed up for crisis services (at DPCS locations or in the SOVAH ER), but the only crisis was housing. The homeless shelter wouldn't take them and no financial resources for a hotel created a real dilemma for the individual. Perhaps allowing limited use funds in these situations (with a requirement to participate in the housing counseling or obtain supportive housing services) would make a difference. The inevitable downside - People will learn of the opportunities and show up expecting to get a hotel for the night without any real change in their lifestyle to prevent a recurring concern”

Summarize feedback received and results of upfront consultation with these entities:

All that provided feedback acknowledged a need for housing especially those that may currently be homeless or facing homelessness. Education and supportive services were topics along with creating more affordable housing.

Public Participation

In accordance with Section V.B of the Notice (page 13), PJs must provide for and encourage citizen participation in the development of the HOME-ARP allocation plan. Before submission of the plan, PJs must provide residents with reasonable notice and an opportunity to comment on the proposed HOME-ARP allocation plan of **no less than 15 calendar days**. The PJ must follow its adopted requirements for “reasonable notice and an opportunity to comment” for plan amendments in its current citizen participation plan. In addition, PJs must hold **at least one public hearing** during the development of the HOME-ARP allocation plan and prior to submission.

PJs are required to make the following information available to the public:

- The amount of HOME-ARP the PJ will receive, and
- The range of activities the PJ may undertake.

Throughout the HOME-ARP allocation plan public participation process, the PJ must follow its applicable fair housing and civil rights requirements and procedures for effective communication, accessibility, and reasonable accommodation for persons with disabilities and providing meaningful access to participation by limited English proficient (LEP) residents that are in its current citizen participation plan as required by 24 CFR 91.105 and 91.115.

Template:

Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan:

- *Date(s) of public notice: 6/26/2022*
- *Public comment period: start date - 6/27/2022 end date - 7/11/2022*
- *Date(s) of public hearing: 6/28/2022*

Describe the public participation process:

The public comment period started 06/27/2022 and end 07/11/2022. During this time, the public was able to call, email, write to and speak to members of the Housing and Development Department about the intended plans for HOME-ARP funds. A public hearing was held on 06/28/2022 at 427 Patton St Room 202, Danville, VA 24541 from 11am until 1pm.

Describe efforts to broaden public participation:

The HOME-ARP allocation plan is published on the City of Danville's Housing and Development webpage, a copy of the allocation plan will be made available in the public library, Averett University library, Danville Police Department PEACE Center, Danville Police Department- Third Ave precinct.

Summarize the comments and recommendations received through the public participation process either in writing, or orally at a public hearing:

None received

Summarize any comments or recommendations not accepted and state the reasons why:

N/A

Needs Assessment and Gaps Analysis

In accordance with Section V.C.1 of the Notice (page 14), a PJ must evaluate the size and demographic composition of **all four** of the qualifying populations within its boundaries and assess the unmet needs of each of those populations. If the PJ does not evaluate the needs of one of the qualifying populations, then the PJ has not completed their Needs Assessment and Gaps Analysis. In addition, a PJ must identify any gaps within its current shelter and housing inventory as well as the service delivery system. A PJ should use current data, including point in time count, housing inventory count, or other data available through CoCs, and consultations with service providers to quantify the individuals and families in the qualifying populations and their need for additional housing, shelter, or services.

Template:

Describe the size and demographic composition of qualifying populations within the PJ's boundaries:

Homeless as defined in 24 CFR 91.5

The exact size of the current homeless population is currently unavailable. This data is unavailable from the census. According to the most recent count by the Piedmont Better Housing Coalition, there is an average of 25 homeless individuals in Danville and Pittsylvania County.

At Risk of Homelessness as defined in 24 CFR 91.5

Based on a 2013 point-in-time survey conducted on 174 adults and 107 accompanied children in the West Piedmont region, 49% of the homeless or at risk of homelessness population was facing eviction.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

The exact size of the current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking population is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, as defined by HUD in the Notice

The exact size of other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Identify and consider the current resources available to assist qualifying populations, including congregate and non-congregate shelter units, supportive services, TBRA, and affordable and permanent supportive rental housing (Optional):

- House of Hope – Non-Congregate shelter
- Haven of the Dan River Region – Domestic violence, sexual assault and sex trafficking non-congregate shelter
- Piney Ridge Apartments- Supportive Services permanent rental housing
- Upper Street Apartments- Veteran Housing
- Temporary Shelter, Danville Department of Social Services- provides up to a week hotel stay for families (at least one adult and one child) currently facing homelessness that have a plan of action in place to prevent homelessness after the week stay is complete.

Describe the unmet housing and service needs of qualifying populations:

Homeless as defined in 24 CFR 91.5

The current homeless shelter is only able to house 16 single individuals, no families or adults with children. Although the temporary shelter program is available through the Department of Social Services, it only provides emergency shelter for up to a week.

At Risk of Homelessness as defined in 24 CFR 91.5

There is no constantly funded tenant based rental assistance. The City of Danville used CDBG-CV funds for tenant based rental assistance to assist 1,207 individuals for a total of \$746,934.12 but has since expended all funds. Virginia Legal Aid Society provided tenant based rental assistance using funds provided through the Virginia Department of Housing and Community Development, but assistance ended in May of 2022.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

Haven of the Dan River Region is the local shelter for current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families. Males are housed at a separate location from females, but the shelter is only able to house 8 individuals.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability as defined by HUD in the Notice

According to the City of Danville's Eviction Data Analysis prepared under the Virginia Eviction Reduction Planning Grant, there are no other populations requiring services or housing assistance to prevent homelessness or other populations at greatest risk of housing instability.

Identify any gaps within the current shelter and housing inventory as well as the service delivery system:

The current homeless shelter, House of Hope is only able to house 16 single individuals, no families or adults with children. The Danville Redevelopment and Housing Authority is facing a housing shortage for recipients of their housing choice vouchers. Currently, they are purchasing properties and homes and building homes or rehabbing current homes on the property.

Under Section IV.4.2.ii.G of the HOME-ARP Notice, a PJ may provide additional characteristics associated with instability and increased risk of homelessness in their HOME-ARP allocation plan. These characteristics will further refine the definition of "other populations" that are "At Greatest Risk of Housing Instability," as established in the HOME-ARP Notice. If including these characteristics, identify them here:

Not applicable

Identify priority needs for qualifying populations:

All qualifying populations currently do not have enough emergency shelter and those at risk of homelessness do not have options for assistance to avoid homelessness. Therefore, the City of

Danville decided that it was best to expand the current non-congregate homeless shelter and provide tenant based rental assistance.

Explain how the PJ determined the level of need and gaps in the PJ's shelter and housing inventory and service delivery systems based on the data presented in the plan:

The City of Danville was able to use data provided by an Eviction Data Analysis for the City conducted under the Virginia Eviction Reduction Planning Grant, the US Census, West Piedmont Planning District Commission and the Piedmont Better Housing Coalition. The City also conducted a survey and provided an information letter to various entities in the community to receive their input as well as their suggestions and comments on needs for qualifying populations.

HOME-ARP Activities

Template:

Describe the method(s) that will be used for soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors:

The City Manager, Deputy City Manager, Director of Community Development along with various community leaders met to discuss HOME-ARP funds and potential uses. The City of Danville's Department of Community Development was made aware of the shortage of available beds/units for the current homeless population. Also, there is no housing available for homeless families (with children) or women unless they are fleeing domestic violence/assault or sex crimes/trafficking. It was decided that most of the funds would be used to expand the current homeless shelter, other funds would be used for tenant-based rental assistance to prevent homelessness and target those at risk of homelessness. Lastly, we will use funds for non-profit operating expenses for the salary of an employee of the homeless shelter.

Describe whether the PJ will administer eligible activities directly:

The City of Danville will allocate funds to the House of Hope who will oversee the expansion of the homeless shelter. The House of Hope will provide invoices for both the development of the non-congregate shelter as well as non-profit operating expenses for the salary of an employee. The City of Danville will administer the tenant-based rental assistance program.

If any portion of the PJ's HOME-ARP administrative funds are provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ's entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all of the PJ's HOME-ARP program:

Not applicable

In accordance with Section V.C.2. of the Notice (page 4), PJs must indicate the amount of HOME-ARP funding that is planned for each eligible HOME-ARP activity type and demonstrate that any planned funding for nonprofit organization operating assistance, nonprofit capacity building, and administrative costs is within HOME-ARP limits.

Template:

Use of HOME-ARP Funding

	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	\$ #		
Acquisition and Development of Non-Congregate Shelters	\$ 600,000.00		
Tenant Based Rental Assistance (TBRA)	\$ 340,000.00		
Development of Affordable Rental Housing	\$ #		
Non-Profit Operating	\$ 43,226.54	4.36 %	5%
Non-Profit Capacity Building	\$ #	# %	5%
Administration and Planning	\$ 7,440.46	.75 %	15%
Total HOME ARP Allocation	\$ 990,667.0		

Describe how the PJ will distribute HOME-ARP funds in accordance with its priority needs identified in its needs assessment and gap analysis:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or

attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

HOME-ARP Production Housing Goals

Template

Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation:

The City of Danville will not produce any affordable rental units for qualifying populations.

Tenant based rental assistance will allow for populations at risk of homelessness to remain in affordable housing units.

Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how the production goal will address the PJ's priority needs:

Not applicable

Preferences

A preference provides a priority for the selection of applicants who fall into a specific QP or category (e.g., elderly or persons with disabilities) within a QP (i.e., subpopulation) to receive assistance. A *preference* permits an eligible applicant that qualifies for a PJ-adopted preference to be selected for HOME-ARP assistance before another eligible applicant that does not qualify for a preference. A *method of prioritization* is the process by which a PJ determines how two or more eligible applicants qualifying for the same or different preferences are selected for HOME-ARP assistance. For example, in a project with a preference for chronically homeless, all eligible QP applicants are selected in chronological order for a HOME-ARP rental project except that eligible QP applicants that qualify for the preference of chronically homeless are selected for occupancy based on length of time they have been homeless before eligible QP applicants who do not qualify for the preference of chronically homeless.

Please note that HUD has also described a method of prioritization in other HUD guidance. Section I.C.4 of Notice CPD-17-01 describes Prioritization in CoC CE as follows:

“Prioritization. In the context of the coordinated entry process, HUD uses the term “Prioritization” to refer to the coordinated entry-specific process by which all persons in need of

assistance who use coordinated entry are ranked in order of priority. The coordinated entry prioritization policies are established by the CoC with input from all community stakeholders and must ensure that ESG projects are able to serve clients in accordance with written standards that are established under 24 CFR 576.400(e). In addition, the coordinated entry process must, to the maximum extent feasible, ensure that people with more severe service needs and levels of vulnerability are prioritized for housing and homeless assistance before those with less severe service needs and lower levels of vulnerability. Regardless of how prioritization decisions are implemented, the prioritization process must follow the requirements in Section II.B.3. and Section I.D. of this Notice.”

If a PJ is using a CE that has a method of prioritization described in CPD-17-01, then a PJ has preferences and a method of prioritizing those preferences. These must be described in the HOME-ARP allocation plan in order to comply with the requirements of Section IV.C.2 (page 10) of the HOME-ARP Notice.

In accordance with Section V.C.4 of the Notice (page 15), the HOME-ARP allocation plan must identify whether the PJ intends to give a preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

- Preferences cannot violate any applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a).
- The PJ must comply with all applicable nondiscrimination and equal opportunity laws and requirements listed in 24 CFR 5.105(a) and any other applicable fair housing and civil rights laws and requirements when establishing preferences or methods of prioritization.

While PJs are not required to describe specific projects in its HOME-ARP allocation plan to which the preferences will apply, the PJ must describe the planned use of any preferences in its HOME-ARP allocation plan. This requirement also applies if the PJ intends to commit HOME-ARP funds to projects that will utilize preferences or limitations to comply with restrictive eligibility requirements of another project funding source. **If a PJ fails to describe preferences or limitations in its plan, it cannot commit HOME-ARP funds to a project that will implement a preference or limitation until the PJ amends its HOME-ARP allocation plan. For HOME-ARP rental housing projects, Section VI.B.20.a.iii of the HOME-ARP Notice (page 36) states that owners may only limit eligibility or give a preference to a particular qualifying population or segment of the qualifying population if the limitation or preference is described in the PJ’s HOME-ARP allocation plan.** Adding a preference or limitation not previously described in the plan requires a substantial amendment and a public comment period in accordance with Section V.C.6 of the Notice (page 16).

Template:

Identify whether the PJ intends to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project:

The City of Danville will give preference to one or more qualifying population or subpopulation within the qualifying population for Tenant Based Rental Assistance. These preferences will be adults accompanied by children and persons at risk of homelessness.

If a preference was identified, explain how the use of a preference or method of prioritization will address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Due to the lack of beds available in the current non congregant homeless shelter, the City of Danville feels as if adults accompanied by children and personas at risk of homelessness would have the greatest benefit of tenant-based rental assistance.

Referral Methods

PJs are not required to describe referral methods in the plan. However, if a PJ intends to use a coordinated entry (CE) process for referrals to a HOME-ARP project or activity, the PJ must ensure compliance with Section IV.C.2 of the Notice (page10).

A PJ may use only the CE for direct referrals to HOME-ARP projects and activities (as opposed to CE and other referral agencies or a waitlist) if the CE expands to accept all HOME-ARP qualifying populations and implements the preferences and prioritization established by the PJ in its HOME-ARP allocation plan. A direct referral is where the CE provides the eligible applicant directly to the PJ, subrecipient, or owner to receive HOME-ARP TBRA, supportive services, admittance to a HOME-ARP rental unit, or occupancy of a NCS unit. In comparison, an indirect referral is where a CE (or other referral source) refers an eligible applicant for placement to a project or activity waitlist. Eligible applicants are then selected for a HOME-ARP project or activity from the waitlist.

The PJ must require a project or activity to use CE along with other referral methods (as provided in Section IV.C.2.ii) or to use only a project/activity waiting list (as provided in Section IV.C.2.iii) if:

16. the CE does not have a sufficient number of qualifying individuals and families to refer to the PJ for the project or activity;
17. the CE does not include all HOME-ARP qualifying populations; or,
18. the CE fails to provide access and implement uniform referral processes in situations where a project's geographic area(s) is broader than the geographic area(s) covered by the CE

If a PJ uses a CE that prioritizes one or more qualifying populations or segments of qualifying populations (e.g., prioritizing assistance or units for chronically homeless individuals first, then prioritizing homeless youth second, followed by any other individuals qualifying as homeless,

etc.) then this constitutes the use of preferences and a method of prioritization. To implement a CE with these preferences and priorities, the PJ **must** include the preferences and method of prioritization that the CE will use in the preferences section of their HOME-ARP allocation plan. Use of a CE with embedded preferences or methods of prioritization that are not contained in the PJ's HOME-ARP allocation does not comply with Section IV.C.2 of the Notice (page10).

Template:

Identify the referral methods that the PJ intends to use for its HOME-ARP projects and activities. PJ's may use multiple referral methods in its HOME-ARP program. (Optional):

The City of Danville will use the coordinated entry process for tenant based rental assistance. Assistance will be given to approved applicants in the order in which applications are received and approved. The City will advertise and administer the program directly.

If the PJ intends to use the coordinated entry (CE) process established by the CoC, describe whether all qualifying populations eligible for a project or activity will be included in the CE process, or the method by which all qualifying populations eligible for the project or activity will be covered. (Optional):

All qualifying populations will be eligible for tenant based rental assistance but there will be a preference for populations at risk of homelessness.

If the PJ intends to use the CE process established by the CoC, describe the method of prioritization to be used by the CE. (Optional):

The City of Danville will combine the following factors when describing the method of prioritization:

- the extent to which people, especially youth and children, are unsheltered
- risk of continued homelessness

If the PJ intends to use both a CE process established by the CoC and another referral method for a project or activity, describe any method of prioritization between the two referral methods, if any. (Optional):

Not applicable, the City of Danville will only use a CE process established by the CoC.

Limitations in a HOME-ARP rental housing or NCS project

Limiting eligibility for a HOME-ARP rental housing or NCS project is only permitted under certain circumstances.

- PJs must follow all applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a). This includes, but is not limited to, the Fair Housing Act, Title VI of the Civil Rights Act,

section 504 of Rehabilitation Act, HUD's Equal Access Rule, and the Americans with Disabilities Act, as applicable.

- A PJ may not exclude otherwise eligible qualifying populations from its overall HOME-ARP program.
- Within the qualifying populations, participation in a project or activity may be limited to persons with a specific disability only, if necessary, to provide effective housing, aid, benefit, or services that would be as effective as those provided to others in accordance with 24 CFR 8.4(b)(1)(iv). A PJ must describe why such a limitation for a project or activity is necessary in its HOME-ARP allocation plan (based on the needs and gap identified by the PJ in its plan) to meet some greater need and to provide a specific benefit that cannot be provided through the provision of a preference.
- For HOME-ARP rental housing, section VI.B.20.a.iii of the Notice (page 36) states that owners may only limit eligibility to a particular qualifying population or segment of the qualifying population if the limitation is described in the PJ's HOME-ARP allocation plan.
- PJs may limit admission to HOME-ARP rental housing or NCS to households who need the specialized supportive services that are provided in such housing or NCS. However, no otherwise eligible individuals with disabilities or families including an individual with a disability who may benefit from the services provided may be excluded on the grounds that they do not have a particular disability.

Template

Describe whether the PJ intends to limit eligibility for a HOME-ARP rental housing or NCS project to a particular qualifying population or specific subpopulation of a qualifying population identified in section IV.A of the Notice:

The City of Danville will not limit eligibility for the NCS project to a particular qualifying population or specific subpopulation of a qualifying population.

If a PJ intends to implement a limitation, explain why the use of a limitation is necessary to address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Not applicable

If a limitation was identified, describe how the PJ will address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the limitation through the use of HOME-ARP funds (i.e., through another of the PJ's HOME-ARP projects or activities):

Not Applicable

HOME-ARP Refinancing Guidelines

If the PJ intends to use HOME-ARP funds to refinance existing debt secured by multifamily rental housing that is being rehabilitated with HOME-ARP funds, the PJ must state its HOME-ARP refinancing guidelines in accordance with [24 CFR 92.206\(b\)](#). The guidelines must describe the conditions under which the PJ will refinance existing debt for a HOME-ARP rental project, including:

- ***Establish a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing to demonstrate that rehabilitation of HOME-ARP rental housing is the primary eligible activity***
Not applicable
- ***Require a review of management practices to demonstrate that disinvestment in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving qualified populations for the minimum compliance period can be demonstrated.***
Not applicable
- ***State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.***
Not applicable
- ***Specify the required compliance period, whether it is the minimum 15 years or longer.***
Not applicable
- ***State that HOME-ARP funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.***
Not applicable
- ***Other requirements in the PJ's guidelines, if applicable:***
Not applicable

HOME-ARP Allocation Plan Template with Guidance

Instructions: All guidance in this template, including questions and tables, reflect requirements for the HOME-ARP allocation plan, as described in Notice CPD-21-10: *Requirements of the Use of Funds in the HOME-American Rescue Plan Program*, unless noted as optional. As the requirements highlighted in this template are not exhaustive, please refer to the Notice for a full description of the allocation plan requirements as well as instructions for submitting the plan, the SF-424, SF-424B, SF-424D, and the certifications.

References to “the ARP” mean the HOME-ARP statute at section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2).

Consultation

In accordance with Section V.A of the Notice (page 13), before developing its HOME-ARP allocation plan, at a minimum, a PJ must consult with:

- CoC(s) serving the jurisdiction’s geographic area,
- homeless service providers,
- domestic violence service providers,
- veterans’ groups,
- public housing agencies (PHAs),
- public agencies that address the needs of the qualifying populations, and
- public or private organizations that address fair housing, civil rights, and the needs of persons with disabilities.

State PJs are not required to consult with every PHA or CoC within the state’s boundaries; however, local PJs must consult with all PHAs (including statewide or regional PHAs) and CoCs serving the jurisdiction.

Template:

Describe the consultation process including methods used and dates of consultation:

The City of Danville sent both an information letter about how HOME-ARP funding must be spent and the City of Danville’s plan for spending HOME-ARP funding. The City of Danville also contacted various organizations via email on their opinions of how each qualified population can be assisted and which qualified population had the greater need in the City of Danville.

List the organizations consulted:

Agency/Org Consulted	Type of Agency/Org	Method of Consultation	Feedback
Felecia Watkins/ STEP Inc.	Continuum of Care	Email letter and Survey	"dollars allocated to hire case managers, will be well worth it. Nationally, communities that use the housing model, financial support, and client-centered case management as their goal can help individuals and families remain in housing more successfully. With DHRD funding, the CoC-funded members can assist those affected by homelessness with rapid rehousing and targeted prevention funds. These funds allow supporting these on case management financially for a more extended period until they become more economically stable."
Jackie Rochford/ House of Hope	Homeless Shelter	Email letter and Survey	none
Jude Swanson/ House of Hope	Homeless Shelter	Email letter and Survey	none
Tommy Bennett/ Danville VA NAACP Chapter	Civil Rights Agency	Email letter and Survey	none
Larissa Deedrich/ Danville Redevelopment & Housing Authority	Housing Authority	Email letter and Survey	"It is terrific news that the City has taken an interest in providing resources for our homeless residents. While I think that there is a great need for an expansion of the homeless shelter, and it will help immensely. I would like to offer the services of DRHA. As many of you know, we are already operating the Section 8 voucher program, and currently, we are leasing vouchers, and our clients are struggling to find homes that will accept the voucher. With the rental market in Danville booming, most landlords are not inclined to rent to Section 8 tenants. DRHA is currently working on purchasing homes, rehabbing homes, and even new construction to meet the long-term housing needs of our residents. I believe that this is an opportunity for us to all collaborate and work together to provide not only short-term supportive services to the homeless population but also serve their long-term needs as well."
Kimberly Walker/ Danville Redevelopment & Housing Authority, Center for Housing Education	HUD counselor and educator	Email letter and Survey	none
Nicole Crews/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
John Drawbond/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none

Agency Name.	Type of Agency/Org.	Method of Consultation.	Feedback.
Margie Walker/ Virginia Legal Aid Society	Fair Housing Agency/ Agency Assisting persons with disabilities	Email letter and Survey	none
Tammy Warren/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Ashley Corbett/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Jim Bebeau/ Danville-Pittsylvania Community Services	Agency representing persons with disabilities	Email letter and Survey	"As a provider of 24/7 Crisis Services (for mental health, substance abuse and developmental disabilities), there are often situations where someone showed up for crisis services (at DPHS locations or in the SOVAJ ER), but the only advice was housing. The homeless shelter wouldn't take them and no financial resources for a hotel created a real dilemma for the individual. Perhaps allowing limited use funds in these situations (with a requirement to participate in the housing counseling or obtain supportive housing services) would make a difference. The inevitable downside - People will learn of the opportunities and show up expecting to get a hotel for the night without any real change in their lifestyle to prevent a recurring problem"

Summarize feedback received and results of upfront consultation with these entities:

All that provided feedback acknowledged a need for housing especially those that may currently be homeless or facing homelessness. Education and supportive services were topics along with creating more affordable housing.

Public Participation

In accordance with Section V.B of the Notice (page 13), PJs must provide for and encourage citizen participation in the development of the HOME-ARP allocation plan. Before submission of the plan, PJs must provide residents with reasonable notice and an opportunity to comment on the proposed HOME-ARP allocation plan of **no less than 15 calendar days**. The PJ must follow its adopted requirements for "reasonable notice and an opportunity to comment" for plan amendments in its current citizen participation plan. In addition, PJs must hold **at least one public hearing** during the development of the HOME-ARP allocation plan and prior to submission.

PJs are required to make the following information available to the public:

- The amount of HOME-ARP the PJ will receive, and
- The range of activities the PJ may undertake.

Throughout the HOME-ARP allocation plan public participation process, the PJ must follow its applicable fair housing and civil rights requirements and procedures for effective communication, accessibility, and reasonable accommodation for persons with disabilities and providing meaningful access to participation by limited English proficient (LEP) residents that are in its current citizen participation plan as required by 24 CFR 91.105 and 91.115.

Template:

Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan:

- ***Date(s) of public notice: 6/26/2022***
- ***Public comment period: start date - 6/27/2022 end date - 7/11/2022***
- ***Date(s) of public hearing: 6/28/2022***

Describe the public participation process:

The public comment period started 06/27/2022 and end 07/11/2022. During this time, the public was able to call, email, write to and speak to members of the Housing and Development Department about the intended plans for HOME-ARP funds. A public hearing was held on 06/28/2022 at 427 Patton St Room 202, Danville, VA 24541 from 11am until 1pm.

Describe efforts to broaden public participation:

The HOME-ARP allocation plan is published on the City of Danville's Housing and Development webpage, a copy of the allocation plan will be made available in the public library, Averett University library, Danville Police Department PEACE Center, Danville Police Department- Third Ave precinct.

Summarize the comments and recommendations received through the public participation process either in writing, or orally at a public hearing:

None received

Summarize any comments or recommendations not accepted and state the reasons why:

N/A

Needs Assessment and Gaps Analysis

In accordance with Section V.C.1 of the Notice (page 14), a PJ must evaluate the size and demographic composition of all four of the qualifying populations within its boundaries and assess the unmet needs of each of those populations. If the PJ does not evaluate the needs of one of the qualifying populations, then the PJ has not completed their Needs Assessment and Gaps

Analysis. In addition, a PJ must identify any gaps within its current shelter and housing inventory as well as the service delivery system. A PJ should use current data, including point in time count, housing inventory count, or other data available through CoCs, and consultations with service providers to quantify the individuals and families in the qualifying populations and their need for additional housing, shelter, or services.

Template:

Describe the size and demographic composition of qualifying populations within the PJ's boundaries:

Homeless as defined in 24 CFR 91.5

The exact size of the current homeless population is currently unavailable. This data is unavailable from the census. According to the most recent count by the Piedmont Better Housing Coalition, there is an average of 25 homeless individuals in Danville and Pittsylvania County.

At Risk of Homelessness as defined in 24 CFR 91.5

Based on a 2013 point-in-time survey conducted on 174 adults and 107 accompanied children in the West Piedmont region, 49% of the homeless or at risk of homelessness population was facing eviction.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

The exact size of the current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking population is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, as defined by HUD in the Notice

The exact size of other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Identify and consider the current resources available to assist qualifying populations, including congregate and non-congregate shelter units, supportive services, TBRA, and affordable and permanent supportive rental housing (Optional):

- House of Hope – Non-Congregate shelter
- Haven of the Dan River Region – Domestic violence, sexual assault and sex trafficking non-congregate shelter

- Piney Ridge Apartments- Supportive Services permanent rental housing
- Upper Street Apartments- Veteran Housing
- Temporary Shelter, Danville Department of Social Services- provides up to a week hotel stay for families (at least one adult and one child) currently facing homelessness that have a plan of action in place to prevent homelessness after the week stay is complete.

Describe the unmet housing and service needs of qualifying populations:

Homeless as defined in 24 CFR 91.5

The current homeless shelter is only able to house 16 single individuals, no families or adults with children. Although the temporary shelter program is available through the Department of Social Services, it only provides emergency shelter for up to a week.

At Risk of Homelessness as defined in 24 CFR 91.5

There is no constantly funded tenant based rental assistance. The City of Danville used CDBG-CV funds for tenant based rental assistance to assist 1,207 individuals for a total of \$746,934.12 but has since expended all funds. Virginia Legal Aid Society provided tenant based rental assistance using funds provided through the Virginia Department of Housing and Community Development, but assistance ended in May of 2022.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

Haven of the Dan River Region is the local shelter for current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families. Males are housed at a separate location from females, but the shelter is only able to house 8 individuals.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability as defined by HUD in the Notice

According to the City of Danville's Eviction Data Analysis prepared under the Virginia Eviction Reduction Planning Grant, there are no other populations requiring services or housing assistance to prevent homelessness or other populations at greatest risk of housing instability.

Identify any gaps within the current shelter and housing inventory as well as the service delivery system:

The current homeless shelter, House of Hope is only able to house 16 single individuals, no families or adults with children. The Danville Redevelopment and Housing Authority is facing a housing shortage for recipients of their housing choice vouchers. Currently, they are purchasing properties and homes and building homes or rehabbing current homes on the property.

Under Section IV.A.2.i.i.G of the HOME-ARP Notice, a PJ may provide additional characteristics associated with instability and increased risk of homelessness in their HOME-ARP allocation plan. These characteristics will further refine the definition of "other populations" that are "At Greatest Risk of Housing Instability," as established in the HOME-ARP Notice. If including these characteristics, identify them here:

Not applicable

Identify priority needs for qualifying populations:

All qualifying populations currently do not have enough emergency shelter and those at risk of homelessness do not have options for assistance to avoid homelessness. Therefore, the City of Danville decided that it was best to expand the current non-congregate homeless shelter and provide tenant based rental assistance.

Explain how the PJ determined the level of need and gaps in the PJ's shelter and housing inventory and service delivery systems based on the data presented in the plan:

The City of Danville was able to use data provided by an Eviction Data Analysis for the City conducted under the Virginia Eviction Reduction Planning Grant, the US Census, West Piedmont Planning District Commission and the Piedmont Better Housing Coalition. The City also conducted a survey and provided an information letter to various entities in the community to receive their input as well as their suggestions and comments on needs for qualifying populations.

HOME-ARP Activities

Template:

Describe the method(s) that will be used for soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors:

The City Manager, Deputy City Manager, Director of Community Development along with various community leaders met to discuss HOME-ARP funds and potential uses. The City of Danville's Department of Community Development was made aware of the shortage of available beds/units for the current homeless population. Also, there is no housing available for homeless families (with children) or women unless they are fleeing domestic violence/assault or sex crimes/trafficking. It was decided that most of the funds would be used to expand the current homeless shelter, other funds would be used for tenant-based rental assistance to prevent homelessness and target those at risk of homelessness. Lastly, we will use funds for non-profit operating expenses for the salary of an employee of the homeless shelter.

Describe whether the PJ will administer eligible activities directly:

The City of Danville will allocate funds to the House of Hope who will oversee the expansion of the homeless shelter. The House of Hope will provide invoices for both the development of the

non-congregate shelter as well as non-profit operating expenses for the salary of an employee. The City of Danville will administer the tenant-based rental assistance program.

If any portion of the PJ's HOME-ARP administrative funds are provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ's entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all of the PJ's HOME-ARP program:

Not applicable

In accordance with Section V.C.2. of the Notice (page 4), PJs must indicate the amount of HOME-ARP funding that is planned for each eligible HOME-ARP activity type and demonstrate that any planned funding for nonprofit organization operating assistance, nonprofit capacity building, and administrative costs is within HOME-ARP limits.

Template:

Use of HOME-ARP Funding

	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	\$ 0		
Acquisition and Development of Non-Congregate Shelters	\$ 600,000.00		
Tenant Based Rental Assistance (TBRA)	\$ 340,000.00		
Development of Affordable Rental Housing	\$ 0		
Non-Profit Operating	\$ 43,226.54	4.36 %	5%
Non-Profit Capacity Building	\$ 0	0 %	5%
Administration and Planning	\$ 7,440.46	.75 %	15%
Total HOME ARP Allocation	\$ 990,667.0		

Describe how the PJ will distribute HOME-ARP funds in accordance with its priority needs identified in its needs assessment and gap analysis:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or

attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

HOME-ARP Production Housing Goals

Template

Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation:

The City of Danville will not produce any affordable rental units for qualifying populations. Tenant based rental assistance will allow for populations at risk of homelessness to remain in affordable housing units.

Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how the production goal will address the PJ's priority needs:

Not applicable

Preferences

A preference provides a priority for the selection of applicants who fall into a specific QP or category (e.g., elderly or persons with disabilities) within a QP (i.e., subpopulation) to receive assistance. A preference permits an eligible applicant that qualifies for a PJ-adopted preference to be selected for HOME-ARP assistance before another eligible applicant that does not qualify for a preference. A *method of prioritization* is the process by which a PJ determines how two or more eligible applicants qualifying for the same or different preferences are selected for HOME-ARP assistance. For example, in a project with a preference for chronically homeless, all eligible QP applicants are selected in chronological order for a HOME-ARP rental project except that eligible QP applicants that qualify for the preference of chronically homeless are selected for occupancy based on length of time they have been homeless before eligible QP applicants who do not qualify for the preference of chronically homeless.

Please note that HUD has also described a method of prioritization in other HUD guidance. Section LC.4 of Notice CPD-17-01 describes Prioritization in CoC CE as follows:

"Prioritization. In the context of the coordinated entry process, HUD uses the term "Prioritization" to refer to the coordinated entry-specific process by which all persons in need of assistance who use coordinated entry are ranked in order of priority. The coordinated entry prioritization policies are established by the CoC with input from all community stakeholders and must ensure that ESG projects are able to serve clients in accordance with written standards

that are established under 24 CFR 576.400(e). In addition, the coordinated entry process must, to the maximum extent feasible, ensure that people with more severe service needs and levels of vulnerability are prioritized for housing and homeless assistance before those with less severe service needs and lower levels of vulnerability. Regardless of how prioritization decisions are implemented, the prioritization process must follow the requirements in Section II.B.3. and Section I.D. of this Notice.”

If a PJ is using a CE that has a method of prioritization described in CPD-17-01, then a PJ has preferences and a method of prioritizing those preferences. These must be described in the HOME-ARP allocation plan in order to comply with the requirements of Section IV.C.2 (page 10) of the HOME-ARP Notice.

In accordance with Section V.C.4 of the Notice (page 15), the HOME-ARP allocation plan must identify whether the PJ intends to give a preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

- Preferences cannot violate any applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a).
- The PJ must comply with all applicable nondiscrimination and equal opportunity laws and requirements listed in 24 CFR 5.105(a) and any other applicable fair housing and civil rights laws and requirements when establishing preferences or methods of prioritization.

While PJs are not required to describe specific projects in its HOME-ARP allocation plan to which the preferences will apply, the PJ must describe the planned use of any preferences in its HOME-ARP allocation plan. This requirement also applies if the PJ intends to commit HOME-ARP funds to projects that will utilize preferences or limitations to comply with restrictive eligibility requirements of another project funding source. **If a PJ fails to describe preferences or limitations in its plan, it cannot commit HOME-ARP funds to a project that will implement a preference or limitation until the PJ amends its HOME-ARP allocation plan.**

For HOME-ARP rental housing projects, Section VI.B.20.a.iii of the HOME-ARP Notice (page 36) states that owners may only limit eligibility or give a preference to a particular qualifying population or segment of the qualifying population if the limitation or preference is described in the PJ's HOME-ARP allocation plan. Adding a preference or limitation not previously described in the plan requires a substantial amendment and a public comment period in accordance with Section V.C.6 of the Notice (page 16).

Template:

Identify whether the PJ intends to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project:
The City of Danville will give preference to one or more qualifying population or subpopulation within the qualifying population for Tenant Based Rental Assistance. These preferences will be adults accompanied by children and persons at risk of homelessness.

If a preference was identified, explain how the use of a preference or method of prioritization will address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Due to the lack of beds available in the current non congregant homeless shelter, the City of Danville feels as if adults accompanied by children and personas at risk of homelessness would have the greatest benefit of tenant-based rental assistance.

Referral Methods

PJs are not required to describe referral methods in the plan. However, if a PJ intends to use a coordinated entry (CE) process for referrals to a HOME-ARP project or activity, the PJ must ensure compliance with Section IV.C.2 of the Notice (page10).

A PJ may use only the CE for direct referrals to HOME-ARP projects and activities (as opposed to CE and other referral agencies or a waitlist) if the CE expands to accept all HOME-ARP qualifying populations and implements the preferences and prioritization established by the PJ in its HOME-ARP allocation plan. A direct referral is where the CE provides the eligible applicant directly to the PJ, subrecipient, or owner to receive HOME-ARP TBRA, supportive services, admittance to a HOME-ARP rental unit, or occupancy of a NCS unit. In comparison, an indirect referral is where a CE (or other referral source) refers an eligible applicant for placement to a project or activity waitlist. Eligible applicants are then selected for a HOME-ARP project or activity from the waitlist.

The PJ must require a project or activity to use CE along with other referral methods (as provided in Section IV.C.2.ii) or to use only a project/activity waiting list (as provided in Section IV.C.2.iii) if:

1. the CE does not have a sufficient number of qualifying individuals and families to refer to the PJ for the project or activity;
2. the CE does not include all HOME-ARP qualifying populations; or,
3. the CE fails to provide access and implement uniform referral processes in situations where a project's geographic area(s) is broader than the geographic area(s) covered by the CE

If a PJ uses a CE that prioritizes one or more qualifying populations or segments of qualifying populations (e.g., prioritizing assistance or units for chronically homeless individuals first, then prioritizing homeless youth second, followed by any other individuals qualifying as homeless, etc.) then this constitutes the use of preferences and a method of prioritization. To implement a CE with these preferences and priorities, the PJ **must** include the preferences and method of prioritization that the CE will use in the preferences section of their HOME-ARP allocation plan. Use of a CE with embedded preferences or methods of prioritization that are not contained in the PJ's HOME-ARP allocation does not comply with Section IV.C.2 of the Notice (page10).

Template:

Identify the referral methods that the PJ intends to use for its HOME-ARP projects and activities. PJ's may use multiple referral methods in its HOME-ARP program. (Optional):

The City of Danville will use the coordinated entry process for tenant based rental assistance. Assistance will be given to approved applicants in the order in which applications are received and approved. The City will advertise and administer the program directly.

If the PJ intends to use the coordinated entry (CE) process established by the CoC, describe whether all qualifying populations eligible for a project or activity will be included in the CE process, or the method by which all qualifying populations eligible for the project or activity will be covered. (Optional):

All qualifying populations will be eligible for tenant based rental assistance but there will be a preference for populations at risk of homelessness.

If the PJ intends to use the CE process established by the CoC, describe the method of prioritization to be used by the CE. (Optional):

The City of Danville will combine the following factors when describing the method of prioritization:

- the extent to which people, especially youth and children, are unsheltered
- risk of continued homelessness

If the PJ intends to use both a CE process established by the CoC and another referral method for a project or activity, describe any method of prioritization between the two referral methods, if any. (Optional):

Not applicable, the City of Danville will only use a CE process established by the CoC.

Limitations in a HOME-ARP rental housing or NCS project

Limiting eligibility for a HOME-ARP rental housing or NCS project is only permitted under certain circumstances.

- PJs must follow all applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a). This includes, but is not limited to, the Fair Housing Act, Title VI of the Civil Rights Act, section 504 of Rehabilitation Act, HUD's Equal Access Rule, and the Americans with Disabilities Act, as applicable.
- A PJ may not exclude otherwise eligible qualifying populations from its overall HOME-ARP program.
- Within the qualifying populations, participation in a project or activity may be limited to persons with a specific disability only, if necessary, to provide effective housing, aid, benefit, or services that would be as effective as those provided to others in accordance with 24 CFR 8.4(b)(1)(iv). A PJ must describe why such a limitation for a project or activity is necessary in its HOME-ARP allocation plan (based on the needs and gap

identified by the PJ in its plan) to meet some greater need and to provide a specific benefit that cannot be provided through the provision of a preference.

- For HOME-ARP rental housing, section VI.B.20.a.iii of the Notice (page 36) states that owners may only limit eligibility to a particular qualifying population or segment of the qualifying population if the limitation is described in the PJ's HOME-ARP allocation plan.
- PJs may limit admission to HOME-ARP rental housing or NCS to households who need the specialized supportive services that are provided in such housing or NCS. However, no otherwise eligible individuals with disabilities or families including an individual with a disability who may benefit from the services provided may be excluded on the grounds that they do not have a particular disability.

Template

Describe whether the PJ intends to limit eligibility for a HOME-ARP rental housing or NCS project to a particular qualifying population or specific subpopulation of a qualifying population identified in section IV.A of the Notice:

The City of Danville will not limit eligibility for the NCS project to a particular qualifying population or specific subpopulation of a qualifying population.

If a PJ intends to implement a limitation, explain why the use of a limitation is necessary to address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Not applicable

If a limitation was identified, describe how the PJ will address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the limitation through the use of HOME-ARP funds (i.e., through another of the PJ's HOME-ARP projects or activities):

Not Applicable

HOME-ARP Refinancing Guidelines

If the PJ intends to use HOME-ARP funds to refinance existing debt secured by multifamily rental housing that is being rehabilitated with HOME-ARP funds, the PJ must state its HOME-ARP refinancing guidelines in accordance with [24 CFR 92.206\(b\)](#). The guidelines must describe the conditions under which the PJ will refinance existing debt for a HOME-ARP rental project, including:

- *Establish a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing to demonstrate that rehabilitation of HOME-ARP rental housing is the primary eligible activity*
Not applicable
- *Require a review of management practices to demonstrate that disinvestment in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving qualified populations for the minimum compliance period can be demonstrated.*
Not applicable
- *State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.*
Not applicable
- *Specify the required compliance period, whether it is the minimum 15 years or longer.*
Not applicable
- *State that HOME-ARP funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.*
Not applicable
- *Other requirements in the PJ's guidelines, if applicable:*
Not applicable

HOME-ARP

HOME-ARP

HOME-ARP Allocation Plan Template with Guidance

Instructions: All guidance in this template, including questions and tables, reflect requirements for the HOME-ARP allocation plan, as described in Notice CPD-21-10: *Requirements of the Use of Funds in the HOME-American Rescue Plan Program*, unless noted as optional. As the requirements highlighted in this template are not exhaustive, please refer to the Notice for a full description of the allocation plan requirements as well as instructions for submitting the plan, the SF-424, SF-424B, SF-424D, and the certifications.

References to “the ARP” mean the HOME-ARP statute at section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2).

Consultation

In accordance with Section V.A of the Notice (page 13), before developing its HOME-ARP allocation plan, a PJ must consult with:

- CoC(s) serving the jurisdiction’s geographic area,
- homeless service providers,
- domestic violence service providers,
- veterans’ groups,
- public housing agencies (PHAs),
- public agencies that address the needs of the qualifying populations, and
- public or private organizations that address fair housing, civil rights, and the needs of persons with disabilities.

State PJs are not required to consult with every PHA or CoC within the state’s boundaries; however, local PJs must consult with all PHAs (including statewide or regional PHAs) and CoCs serving the jurisdiction.

Template:

Describe the consultation process including methods used and dates of consultation:

The City of Danville sent both an information letter about how HOME-ARP funding must be spent and the City of Danville’s plan for spending HOME-ARP funding. The City of Danville

also contacted various organizations via email on their opinions of how each qualified population can be assisted and which qualified population had the greater need in the City of Danville.

List the organizations consulted:

Agency/Org Consulted	Type of Agency/Org	Method of Consultation	Feedback
Felecia Watkins/ STEP Inc.	Continuum of Care	Email letter and Survey	“dollars allocated to hire caseworkers, will be well worth it. Nationally, communities that use the housing model, financial support, and client-centered case management as their goal can help individuals and families remain in housing more successfully. With DHCD funding, the CoC-funded members can assist those affected by homelessness with rapid rehousing and targeted prevention funds. Those funds allow supporting those on case management financially for a more extended period until they become more economically stable.”
Jackie Rochford/ House of Hope	Homeless Shelter	Email letter and Survey	none
Jude Swanson/ House of Hope	Homeless Shelter	Email letter and Survey	none
Tommy Bennett/ Danville VA NAACP Chapter	Civil Rights Agency	Email letter and Survey	none
Larissa Deedrich/ Danville Redevelopment & Housing Authority	Housing Authority	Email letter and Survey	“It is terrific news that the City has taken an interest in providing resources for our homeless residents. While I think that there is a great need for an expansion of the homeless shelter, and it will help immensely, I would like to offer the services of DRHA. As many of you know, we are already operating the Section 8 voucher program, and currently, we are issuing vouchers, and our clients are struggling to find homes that will accept the voucher. With the rental market in Danville booming, most landlords are not inclined to rent to Section 8 tenants. DRHA is currently working on purchasing homes, rehabbing homes, and even new construction to meet the long-term housing needs of our residents. I believe that this is an opportunity for us to all collaborate and work together to provide not only short-term supportive services to the homeless population but also serve their long-term needs as well.”
Kimberly Walker/ Danville	HUD counselor and educator	Email letter and Survey	none

Redevelopment & Housing Authority, Center for Housing Education			
Nicole Crews/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
John Drawbond/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
Agency Name.	Type of Agency/Org.	Method of Consultation.	Feedback.
Margie Walker/ Virginia Legal Aid Society	Fair Housing Agency/ Agency Assisting persons with disabilities	Email letter and Survey	none
Tammy Warren/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Ashley Corbett/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Jim Bebeau/ Danville-Pittsylvania Community Services	Agency representing persons with disabilities	Email letter and Survey	“As a provider of 24/7 Crisis Services (for mental health, substance abuse and developmental disabilities), there are often situations where someone showed up for crisis services (at DPCS locations or in the SOVAH ER), but the only crisis was housing. The homeless shelter wouldn't take them and no financial resources for a hotel created a real dilemma for the individual. Perhaps allowing limited use funds in these situations (with a requirement to participate in the housing counseling or obtain supportive housing services) would make a difference. The inevitable downside - People will learn of the opportunities and show up expecting to get a hotel for the night without any real change in their lifestyle to prevent a recurring concern”

Summarize feedback received and results of upfront consultation with these entities:

All that provided feedback acknowledged a need for housing especially those that may currently be homeless or facing homelessness. Education and supportive services were topics along with creating more affordable housing.

Public Participation

In accordance with Section V.B of the Notice (page 13), PJs must provide for and encourage citizen participation in the development of the HOME-ARP allocation plan. Before submission of the plan, PJs must provide residents with reasonable notice and an opportunity to comment on the proposed HOME-ARP allocation plan of **no less than 15 calendar days**. The PJ must follow its adopted requirements for “reasonable notice and an opportunity to comment” for plan amendments in its current citizen participation plan. In addition, PJs must hold **at least one public hearing** during the development of the HOME-ARP allocation plan and prior to submission.

PJs are required to make the following information available to the public:

- The amount of HOME-ARP the PJ will receive, and
- The range of activities the PJ may undertake.

Throughout the HOME-ARP allocation plan public participation process, the PJ must follow its applicable fair housing and civil rights requirements and procedures for effective communication, accessibility, and reasonable accommodation for persons with disabilities and providing meaningful access to participation by limited English proficient (LEP) residents that are in its current citizen participation plan as required by 24 CFR 91.105 and 91.115.

Template:

Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan:

- *Date(s) of public notice: 6/26/2022*
- *Public comment period: start date - 6/27/2022 end date - 7/11/2022*
- *Date(s) of public hearing: 6/28/2022*

Describe the public participation process:

The public comment period started 06/27/2022 and end 07/11/2022. During this time, the public was able to call, email, write to and speak to members of the Housing and Development Department about the intended plans for HOME-ARP funds. A public hearing was held on 06/28/2022 at 427 Patton St Room 202, Danville, VA 24541 from 11am until 1pm.

Describe efforts to broaden public participation:

The HOME-ARP allocation plan is published on the City of Danville's Housing and Development webpage, a copy of the allocation plan will be made available in the public library, Averett University library, Danville Police Department PEACE Center, Danville Police Department- Third Ave precinct.

Summarize the comments and recommendations received through the public participation process either in writing, or orally at a public hearing:

None received

Summarize any comments or recommendations not accepted and state the reasons why:

N/A

Needs Assessment and Gaps Analysis

In accordance with Section V.C.1 of the Notice (page 14), a PJ must evaluate the size and demographic composition of **all four** of the qualifying populations within its boundaries and assess the unmet needs of each of those populations. If the PJ does not evaluate the needs of one of the qualifying populations, then the PJ has not completed their Needs Assessment and Gaps Analysis. In addition, a PJ must identify any gaps within its current shelter and housing inventory as well as the service delivery system. A PJ should use current data, including point in time count, housing inventory count, or other data available through CoCs, and consultations with service providers to quantify the individuals and families in the qualifying populations and their need for additional housing, shelter, or services.

Template:

Describe the size and demographic composition of qualifying populations within the PJ's boundaries:

Homeless as defined in 24 CFR 91.5

The exact size of the current homeless population is currently unavailable. This data is unavailable from the census. According to the most recent count by the Piedmont Better Housing Coalition, there is an average of 25 homeless individuals in Danville and Pittsylvania County.

At Risk of Homelessness as defined in 24 CFR 91.5

Based on a 2013 point-in-time survey conducted on 174 adults and 107 accompanied children in the West Piedmont region, 49% of the homeless or at risk of homelessness population was facing eviction.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

The exact size of the current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking population is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, as defined by HUD in the Notice

The exact size of other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Identify and consider the current resources available to assist qualifying populations, including congregate and non-congregate shelter units, supportive services, TBRA, and affordable and permanent supportive rental housing (Optional):

- House of Hope – Non-Congregate shelter
- Haven of the Dan River Region – Domestic violence, sexual assault and sex trafficking non-congregate shelter
- Piney Ridge Apartments- Supportive Services permanent rental housing
- Upper Street Apartments- Veteran Housing
- Temporary Shelter, Danville Department of Social Services- provides up to a week hotel stay for families (at least one adult and one child) currently facing homelessness that have a plan of action in place to prevent homelessness after the week stay is complete.

Describe the unmet housing and service needs of qualifying populations:

Homeless as defined in 24 CFR 91.5

The current homeless shelter is only able to house 16 single individuals, no families or adults with children. Although the temporary shelter program is available through the Department of Social Services, it only provides emergency shelter for up to a week.

At Risk of Homelessness as defined in 24 CFR 91.5

There is no constantly funded tenant based rental assistance. The City of Danville used CDBG-CV funds for tenant based rental assistance to assist 1,207 individuals for a total of \$746,934.12 but has since expended all funds. Virginia Legal Aid Society provided tenant based rental assistance using funds provided through the Virginia Department of Housing and Community Development, but assistance ended in May of 2022.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

Haven of the Dan River Region is the local shelter for current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families. Males are housed at a separate location from females, but the shelter is only able to house 8 individuals.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability as defined by HUD in the Notice

According to the City of Danville's Eviction Data Analysis prepared under the Virginia Eviction Reduction Planning Grant, there are no other populations requiring services or housing assistance to prevent homelessness or other populations at greatest risk of housing instability.

Identify any gaps within the current shelter and housing inventory as well as the service delivery system:

The current homeless shelter, House of Hope is only able to house 16 single individuals, no families or adults with children. The Danville Redevelopment and Housing Authority is facing a housing shortage for recipients of their housing choice vouchers. Currently, they are purchasing properties and homes and building homes or rehabbing current homes on the property.

Under Section IV.4.2.ii.G of the HOME-ARP Notice, a PJ may provide additional characteristics associated with instability and increased risk of homelessness in their HOME-ARP allocation plan. These characteristics will further refine the definition of "other populations" that are "At Greatest Risk of Housing Instability," as established in the HOME-ARP Notice. If including these characteristics, identify them here:

Not applicable

Identify priority needs for qualifying populations:

All qualifying populations currently do not have enough emergency shelter and those at risk of homelessness do not have options for assistance to avoid homelessness. Therefore, the City of

Danville decided that it was best to expand the current non-congregate homeless shelter and provide tenant based rental assistance.

Explain how the PJ determined the level of need and gaps in the PJ's shelter and housing inventory and service delivery systems based on the data presented in the plan:

The City of Danville was able to use data provided by an Eviction Data Analysis for the City conducted under the Virginia Eviction Reduction Planning Grant, the US Census, West Piedmont Planning District Commission and the Piedmont Better Housing Coalition. The City also conducted a survey and provided an information letter to various entities in the community to receive their input as well as their suggestions and comments on needs for qualifying populations.

HOME-ARP Activities

Template:

Describe the method(s) that will be used for soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors:

The City Manager, Deputy City Manager, Director of Community Development along with various community leaders met to discuss HOME-ARP funds and potential uses. The City of Danville's Department of Community Development was made aware of the shortage of available beds/units for the current homeless population. Also, there is no housing available for homeless families (with children) or women unless they are fleeing domestic violence/assault or sex crimes/trafficking. It was decided that most of the funds would be used to expand the current homeless shelter, other funds would be used for tenant-based rental assistance to prevent homelessness and target those at risk of homelessness. Lastly, we will use funds for non-profit operating expenses for the salary of an employee of the homeless shelter.

Describe whether the PJ will administer eligible activities directly:

The City of Danville will allocate funds to the House of Hope who will oversee the expansion of the homeless shelter. The House of Hope will provide invoices for both the development of the non-congregate shelter as well as non-profit operating expenses for the salary of an employee. The City of Danville will administer the tenant-based rental assistance program.

If any portion of the PJ's HOME-ARP administrative funds are provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ's entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all of the PJ's HOME-ARP program:

Not applicable

In accordance with Section V.C.2. of the Notice (page 4), PJs must indicate the amount of HOME-ARP funding that is planned for each eligible HOME-ARP activity type and demonstrate that any planned funding for nonprofit organization operating assistance, nonprofit capacity building, and administrative costs is within HOME-ARP limits.

Template:

Use of HOME-ARP Funding

	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	\$ #		
Acquisition and Development of Non-Congregate Shelters	\$ 600,000.00		
Tenant Based Rental Assistance (TBRA)	\$ 340,000.00		
Development of Affordable Rental Housing	\$ #		
Non-Profit Operating	\$ 43,226.54	4.36 %	5%
Non-Profit Capacity Building	\$ #	# %	5%
Administration and Planning	\$ 7,440.46	.75 %	15%
Total HOME ARP Allocation	\$ 990,667.0		

Describe how the PJ will distribute HOME-ARP funds in accordance with its priority needs identified in its needs assessment and gap analysis:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or

attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

HOME-ARP Production Housing Goals

Template

Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation:

The City of Danville will not produce any affordable rental units for qualifying populations.

Tenant based rental assistance will allow for populations at risk of homelessness to remain in affordable housing units.

Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how the production goal will address the PJ's priority needs:

Not applicable

Preferences

A preference provides a priority for the selection of applicants who fall into a specific QP or category (e.g., elderly or persons with disabilities) within a QP (i.e., subpopulation) to receive assistance. A *preference* permits an eligible applicant that qualifies for a PJ-adopted preference to be selected for HOME-ARP assistance before another eligible applicant that does not qualify for a preference. A *method of prioritization* is the process by which a PJ determines how two or more eligible applicants qualifying for the same or different preferences are selected for HOME-ARP assistance. For example, in a project with a preference for chronically homeless, all eligible QP applicants are selected in chronological order for a HOME-ARP rental project except that eligible QP applicants that qualify for the preference of chronically homeless are selected for occupancy based on length of time they have been homeless before eligible QP applicants who do not qualify for the preference of chronically homeless.

Please note that HUD has also described a method of prioritization in other HUD guidance. Section I.C.4 of Notice CPD-17-01 describes Prioritization in CoC CE as follows:

“Prioritization. In the context of the coordinated entry process, HUD uses the term “Prioritization” to refer to the coordinated entry-specific process by which all persons in need of

assistance who use coordinated entry are ranked in order of priority. The coordinated entry prioritization policies are established by the CoC with input from all community stakeholders and must ensure that ESG projects are able to serve clients in accordance with written standards that are established under 24 CFR 576.400(e). In addition, the coordinated entry process must, to the maximum extent feasible, ensure that people with more severe service needs and levels of vulnerability are prioritized for housing and homeless assistance before those with less severe service needs and lower levels of vulnerability. Regardless of how prioritization decisions are implemented, the prioritization process must follow the requirements in Section II.B.3. and Section I.D. of this Notice.”

If a PJ is using a CE that has a method of prioritization described in CPD-17-01, then a PJ has preferences and a method of prioritizing those preferences. These must be described in the HOME-ARP allocation plan in order to comply with the requirements of Section IV.C.2 (page 10) of the HOME-ARP Notice.

In accordance with Section V.C.4 of the Notice (page 15), the HOME-ARP allocation plan must identify whether the PJ intends to give a preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

- Preferences cannot violate any applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a).
- The PJ must comply with all applicable nondiscrimination and equal opportunity laws and requirements listed in 24 CFR 5.105(a) and any other applicable fair housing and civil rights laws and requirements when establishing preferences or methods of prioritization.

While PJs are not required to describe specific projects in its HOME-ARP allocation plan to which the preferences will apply, the PJ must describe the planned use of any preferences in its HOME-ARP allocation plan. This requirement also applies if the PJ intends to commit HOME-ARP funds to projects that will utilize preferences or limitations to comply with restrictive eligibility requirements of another project funding source. **If a PJ fails to describe preferences or limitations in its plan, it cannot commit HOME-ARP funds to a project that will implement a preference or limitation until the PJ amends its HOME-ARP allocation plan. For HOME-ARP rental housing projects, Section VI.B.20.a.iii of the HOME-ARP Notice (page 36) states that owners may only limit eligibility or give a preference to a particular qualifying population or segment of the qualifying population if the limitation or preference is described in the PJ’s HOME-ARP allocation plan.** Adding a preference or limitation not previously described in the plan requires a substantial amendment and a public comment period in accordance with Section V.C.6 of the Notice (page 16).

Template:

Identify whether the PJ intends to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project:

The City of Danville will give preference to one or more qualifying population or subpopulation within the qualifying population for Tenant Based Rental Assistance. These preferences will be adults accompanied by children and persons at risk of homelessness.

If a preference was identified, explain how the use of a preference or method of prioritization will address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Due to the lack of beds available in the current non congregant homeless shelter, the City of Danville feels as if adults accompanied by children and personas at risk of homelessness would have the greatest benefit of tenant-based rental assistance.

Referral Methods

PJs are not required to describe referral methods in the plan. However, if a PJ intends to use a coordinated entry (CE) process for referrals to a HOME-ARP project or activity, the PJ must ensure compliance with Section IV.C.2 of the Notice (page10).

A PJ may use only the CE for direct referrals to HOME-ARP projects and activities (as opposed to CE and other referral agencies or a waitlist) if the CE expands to accept all HOME-ARP qualifying populations and implements the preferences and prioritization established by the PJ in its HOME-ARP allocation plan. A direct referral is where the CE provides the eligible applicant directly to the PJ, subrecipient, or owner to receive HOME-ARP TBRA, supportive services, admittance to a HOME-ARP rental unit, or occupancy of a NCS unit. In comparison, an indirect referral is where a CE (or other referral source) refers an eligible applicant for placement to a project or activity waitlist. Eligible applicants are then selected for a HOME-ARP project or activity from the waitlist.

The PJ must require a project or activity to use CE along with other referral methods (as provided in Section IV.C.2.ii) or to use only a project/activity waiting list (as provided in Section IV.C.2.iii) if:

19. the CE does not have a sufficient number of qualifying individuals and families to refer to the PJ for the project or activity;
20. the CE does not include all HOME-ARP qualifying populations; or,
21. the CE fails to provide access and implement uniform referral processes in situations where a project's geographic area(s) is broader than the geographic area(s) covered by the CE

If a PJ uses a CE that prioritizes one or more qualifying populations or segments of qualifying populations (e.g., prioritizing assistance or units for chronically homeless individuals first, then prioritizing homeless youth second, followed by any other individuals qualifying as homeless,

etc.) then this constitutes the use of preferences and a method of prioritization. To implement a CE with these preferences and priorities, the PJ **must** include the preferences and method of prioritization that the CE will use in the preferences section of their HOME-ARP allocation plan. Use of a CE with embedded preferences or methods of prioritization that are not contained in the PJ's HOME-ARP allocation does not comply with Section IV.C.2 of the Notice (page10).

Template:

Identify the referral methods that the PJ intends to use for its HOME-ARP projects and activities. PJ's may use multiple referral methods in its HOME-ARP program. (Optional):

The City of Danville will use the coordinated entry process for tenant based rental assistance. Assistance will be given to approved applicants in the order in which applications are received and approved. The City will advertise and administer the program directly.

If the PJ intends to use the coordinated entry (CE) process established by the CoC, describe whether all qualifying populations eligible for a project or activity will be included in the CE process, or the method by which all qualifying populations eligible for the project or activity will be covered. (Optional):

All qualifying populations will be eligible for tenant based rental assistance but there will be a preference for populations at risk of homelessness.

If the PJ intends to use the CE process established by the CoC, describe the method of prioritization to be used by the CE. (Optional):

The City of Danville will combine the following factors when describing the method of prioritization:

- the extent to which people, especially youth and children, are unsheltered
- risk of continued homelessness

If the PJ intends to use both a CE process established by the CoC and another referral method for a project or activity, describe any method of prioritization between the two referral methods, if any. (Optional):

Not applicable, the City of Danville will only use a CE process established by the CoC.

Limitations in a HOME-ARP rental housing or NCS project

Limiting eligibility for a HOME-ARP rental housing or NCS project is only permitted under certain circumstances.

- PJs must follow all applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a). This includes, but is not limited to, the Fair Housing Act, Title VI of the Civil Rights Act,

section 504 of Rehabilitation Act, HUD's Equal Access Rule, and the Americans with Disabilities Act, as applicable.

- A PJ may not exclude otherwise eligible qualifying populations from its overall HOME-ARP program.
- Within the qualifying populations, participation in a project or activity may be limited to persons with a specific disability only, if necessary, to provide effective housing, aid, benefit, or services that would be as effective as those provided to others in accordance with 24 CFR 8.4(b)(1)(iv). A PJ must describe why such a limitation for a project or activity is necessary in its HOME-ARP allocation plan (based on the needs and gap identified by the PJ in its plan) to meet some greater need and to provide a specific benefit that cannot be provided through the provision of a preference.
- For HOME-ARP rental housing, section VI.B.20.a.iii of the Notice (page 36) states that owners may only limit eligibility to a particular qualifying population or segment of the qualifying population if the limitation is described in the PJ's HOME-ARP allocation plan.
- PJs may limit admission to HOME-ARP rental housing or NCS to households who need the specialized supportive services that are provided in such housing or NCS. However, no otherwise eligible individuals with disabilities or families including an individual with a disability who may benefit from the services provided may be excluded on the grounds that they do not have a particular disability.

Template

Describe whether the PJ intends to limit eligibility for a HOME-ARP rental housing or NCS project to a particular qualifying population or specific subpopulation of a qualifying population identified in section IV.A of the Notice:

The City of Danville will not limit eligibility for the NCS project to a particular qualifying population or specific subpopulation of a qualifying population.

If a PJ intends to implement a limitation, explain why the use of a limitation is necessary to address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Not applicable

If a limitation was identified, describe how the PJ will address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the limitation through the use of HOME-ARP funds (i.e., through another of the PJ's HOME-ARP projects or activities):

Not Applicable

HOME-ARP Refinancing Guidelines

If the PJ intends to use HOME-ARP funds to refinance existing debt secured by multifamily rental housing that is being rehabilitated with HOME-ARP funds, the PJ must state its HOME-ARP refinancing guidelines in accordance with [24 CFR 92.206\(b\)](#). The guidelines must describe the conditions under which the PJ will refinance existing debt for a HOME-ARP rental project, including:

- ***Establish a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing to demonstrate that rehabilitation of HOME-ARP rental housing is the primary eligible activity***
Not applicable
- ***Require a review of management practices to demonstrate that disinvestment in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving qualified populations for the minimum compliance period can be demonstrated.***
Not applicable
- ***State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.***
Not applicable
- ***Specify the required compliance period, whether it is the minimum 15 years or longer.***
Not applicable
- ***State that HOME-ARP funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.***
Not applicable
- ***Other requirements in the PJ's guidelines, if applicable:***
Not applicable

HOME-ARP

HOME-ARP Allocation Plan Template with Guidance

Instructions: All guidance in this template, including questions and tables, reflect requirements for the HOME-ARP allocation plan, as described in Notice CPD-21-10: *Requirements of the Use of Funds in the HOME-American Rescue Plan Program*, unless noted as optional. As the requirements highlighted in this template are not exhaustive, please refer to the Notice for a full description of the allocation plan requirements as well as instructions for submitting the plan, the SF-424, SF-424B, SF-424D, and the certifications.

References to “the ARP” mean the HOME-ARP statute at section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2).

Consultation

In accordance with Section V.A of the Notice (page 13), before developing its HOME-ARP allocation plan, at a minimum, a PJ must consult with:

- CoC(s) serving the jurisdiction’s geographic area,
- homeless service providers,
- domestic violence service providers,
- veterans’ groups,
- public housing agencies (PHAs),
- public agencies that address the needs of the qualifying populations, and
- public or private organizations that address fair housing, civil rights, and the needs of persons with disabilities.

State PJs are not required to consult with every PHA or CoC within the state’s boundaries; however, local PJs must consult with all PHAs (including statewide or regional PHAs) and CoCs serving the jurisdiction.

Template:

Describe the consultation process including methods used and dates of consultation:

The City of Danville sent both an information letter about how HOME-ARP funding must be spent and the City of Danville’s plan for spending HOME-ARP funding. The City of Danville also contacted various organizations via email on their opinions of how each qualified population can be assisted and which qualified population had the greater need in the City of Danville.

List the organizations consulted:

Agency/Org Consulted	Type of Agency/Org	Method of Consultation	Feedback
Felecia Watkins/ STEP Inc.	Continuum of Care	Email letter and Survey	“dollars allocated to hire caseworkers, will be well worth it. Nationally, communities that use the housing model, financial support, and client-centered case management as their goal can help individuals and families remain in housing more successfully. With DHCD funding, the CoC-funded members can assist those affected by homelessness with rapid rehousing and targeted prevention funds. Those funds allow supporting those on case management financially for a more extended period until they become more economically stable.”
Jackie Rochford/ House of Hope	Homeless Shelter	Email letter and Survey	none
Jude Swanson/ House of Hope	Homeless Shelter	Email letter and Survey	none
Tommy Bennett/ Danville VA NAACP Chapter	Civil Rights Agency	Email letter and Survey	none
Larissa Deedrich/ Danville Redevelopment & Housing Authority	Housing Authority	Email letter and Survey	“It is terrific news that the City has taken an interest in providing resources for our homeless residents. While I think that there is a great need for an expansion of the homeless shelter, and it will help immensely, I would like to offer the services of DRHA. As many of you know, we are already operating the Section 8 voucher program, and currently, we are issuing vouchers, and our clients are struggling to find homes that will accept the voucher. With the rental market in Danville booming, most landlords are not inclined to rent to Section 8 tenants. DRHA is currently working on purchasing homes, rehabbing homes, and even new construction to meet the long-term housing needs of our residents. I believe that this is an opportunity for us to all collaborate and work together to provide not only short-term supportive services to the homeless population but also serve their long-term needs as well.”
Kimberly Walker/ Danville	HUD counselor and educator	Email letter and Survey	none

Redevelopment & Housing Authority, Center for Housing Education			
Nicole Crews/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
John Drawbond/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
Agency Name.	Type of Agency/Org.	Method of Consultation.	Feedback.
Margie Walker/ Virginia Legal Aid Society	Fair Housing Agency/ Agency Assisting persons with disabilities	Email letter and Survey	none
Tammy Warren/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Ashley Corbett/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Jim Bebeau/ Danville-Pittsylvania Community Services	Agency representing persons with disabilities	Email letter and Survey	“As a provider of 24/7 Crisis Services (for mental health, substance abuse and developmental disabilities), there are often situations where someone showed up for crisis services (at DPCS locations or in the SOVAH ER), but the only crisis was housing. The homeless shelter wouldn't take them and no financial resources for a hotel created a real dilemma for the individual. Perhaps allowing limited use funds in these situations (with a requirement to participate in the housing counseling or obtain supportive housing services) would make a difference. The inevitable downside - People will learn of the opportunities and show up expecting to get a hotel for the night without any real change in their lifestyle to prevent a recurring concern”

Summarize feedback received and results of upfront consultation with these entities:

All that provided feedback acknowledged a need for housing especially those that may currently be homeless or facing homelessness. Education and supportive services were topics along with creating more affordable housing.

Public Participation

In accordance with Section V.B of the Notice (page 13), PJs must provide for and encourage citizen participation in the development of the HOME-ARP allocation plan. Before submission of the plan, PJs must provide residents with reasonable notice and an opportunity to comment on the proposed HOME-ARP allocation plan of **no less than 15 calendar days**. The PJ must follow its adopted requirements for “reasonable notice and an opportunity to comment” for plan amendments in its current citizen participation plan. In addition, PJs must hold **at least one public hearing** during the development of the HOME-ARP allocation plan and prior to submission.

PJs are required to make the following information available to the public:

- The amount of HOME-ARP the PJ will receive, and
- The range of activities the PJ may undertake.

Throughout the HOME-ARP allocation plan public participation process, the PJ must follow its applicable fair housing and civil rights requirements and procedures for effective communication, accessibility, and reasonable accommodation for persons with disabilities and providing meaningful access to participation by limited English proficient (LEP) residents that are in its current citizen participation plan as required by 24 CFR 91.105 and 91.115.

Template:

Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan:

- *Date(s) of public notice: 6/26/2022*
- *Public comment period: start date - 6/27/2022 end date - 7/11/2022*
- *Date(s) of public hearing: 6/28/2022*

Describe the public participation process:

The public comment period started 06/27/2022 and end 07/11/2022. During this time, the public was able to call, email, write to and speak to members of the Housing and Development Department about the intended plans for HOME-ARP funds. A public hearing was held on 06/28/2022 at 427 Patton St Room 202, Danville, VA 24541 from 11am until 1pm.

Describe efforts to broaden public participation:

The HOME-ARP allocation plan is published on the City of Danville's Housing and Development webpage, a copy of the allocation plan will be made available in the public library, Averett University library, Danville Police Department PEACE Center, Danville Police Department- Third Ave precinct.

Summarize the comments and recommendations received through the public participation process either in writing, or orally at a public hearing:

None received

Summarize any comments or recommendations not accepted and state the reasons why:

N/A

Needs Assessment and Gaps Analysis

In accordance with Section V.C.1 of the Notice (page 14), a PJ must evaluate the size and demographic composition of **all four** of the qualifying populations within its boundaries and assess the unmet needs of each of those populations. If the PJ does not evaluate the needs of one of the qualifying populations, then the PJ has not completed their Needs Assessment and Gaps Analysis. In addition, a PJ must identify any gaps within its current shelter and housing inventory as well as the service delivery system. A PJ should use current data, including point in time count, housing inventory count, or other data available through CoCs, and consultations with service providers to quantify the individuals and families in the qualifying populations and their need for additional housing, shelter, or services.

Template:

Describe the size and demographic composition of qualifying populations within the PJ's boundaries:

Homeless as defined in 24 CFR 91.5

The exact size of the current homeless population is currently unavailable. This data is unavailable from the census. According to the most recent count by the Piedmont Better Housing Coalition, there is an average of 25 homeless individuals in Danville and Pittsylvania County.

At Risk of Homelessness as defined in 24 CFR 91.5

Based on a 2013 point-in-time survey conducted on 174 adults and 107 accompanied children in the West Piedmont region, 49% of the homeless or at risk of homelessness population was facing eviction.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

The exact size of the current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking population is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, as defined by HUD in the Notice

The exact size of other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Identify and consider the current resources available to assist qualifying populations, including congregate and non-congregate shelter units, supportive services, TBRA, and affordable and permanent supportive rental housing (Optional):

- House of Hope – Non-Congregate shelter
- Haven of the Dan River Region – Domestic violence, sexual assault and sex trafficking non-congregate shelter
- Piney Ridge Apartments- Supportive Services permanent rental housing
- Upper Street Apartments- Veteran Housing
- Temporary Shelter, Danville Department of Social Services- provides up to a week hotel stay for families (at least one adult and one child) currently facing homelessness that have a plan of action in place to prevent homelessness after the week stay is complete.

Describe the unmet housing and service needs of qualifying populations:

Homeless as defined in 24 CFR 91.5

The current homeless shelter is only able to house 16 single individuals, no families or adults with children. Although the temporary shelter program is available through the Department of Social Services, it only provides emergency shelter for up to a week.

At Risk of Homelessness as defined in 24 CFR 91.5

There is no constantly funded tenant based rental assistance. The City of Danville used CDBG-CV funds for tenant based rental assistance to assist 1,207 individuals for a total of \$746,934.12 but has since expended all funds. Virginia Legal Aid Society provided tenant based rental assistance using funds provided through the Virginia Department of Housing and Community Development, but assistance ended in May of 2022.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

Haven of the Dan River Region is the local shelter for current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families. Males are housed at a separate location from females, but the shelter is only able to house 8 individuals.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability as defined by HUD in the Notice

According to the City of Danville's Eviction Data Analysis prepared under the Virginia Eviction Reduction Planning Grant, there are no other populations requiring services or housing assistance to prevent homelessness or other populations at greatest risk of housing instability.

Identify any gaps within the current shelter and housing inventory as well as the service delivery system:

The current homeless shelter, House of Hope is only able to house 16 single individuals, no families or adults with children. The Danville Redevelopment and Housing Authority is facing a housing shortage for recipients of their housing choice vouchers. Currently, they are purchasing properties and homes and building homes or rehabbing current homes on the property.

Under Section IV.4.2.ii.G of the HOME-ARP Notice, a PJ may provide additional characteristics associated with instability and increased risk of homelessness in their HOME-ARP allocation plan. These characteristics will further refine the definition of "other populations" that are "At Greatest Risk of Housing Instability," as established in the HOME-ARP Notice. If including these characteristics, identify them here:

Not applicable

Identify priority needs for qualifying populations:

All qualifying populations currently do not have enough emergency shelter and those at risk of homelessness do not have options for assistance to avoid homelessness. Therefore, the City of

Danville decided that it was best to expand the current non-congregate homeless shelter and provide tenant based rental assistance.

Explain how the PJ determined the level of need and gaps in the PJ's shelter and housing inventory and service delivery systems based on the data presented in the plan:

The City of Danville was able to use data provided by an Eviction Data Analysis for the City conducted under the Virginia Eviction Reduction Planning Grant, the US Census, West Piedmont Planning District Commission and the Piedmont Better Housing Coalition. The City also conducted a survey and provided an information letter to various entities in the community to receive their input as well as their suggestions and comments on needs for qualifying populations.

HOME-ARP Activities

Template:

Describe the method(s) that will be used for soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors:

The City Manager, Deputy City Manager, Director of Community Development along with various community leaders met to discuss HOME-ARP funds and potential uses. The City of Danville's Department of Community Development was made aware of the shortage of available beds/units for the current homeless population. Also, there is no housing available for homeless families (with children) or women unless they are fleeing domestic violence/assault or sex crimes/trafficking. It was decided that most of the funds would be used to expand the current homeless shelter, other funds would be used for tenant-based rental assistance to prevent homelessness and target those at risk of homelessness. Lastly, we will use funds for non-profit operating expenses for the salary of an employee of the homeless shelter.

Describe whether the PJ will administer eligible activities directly:

The City of Danville will allocate funds to the House of Hope who will oversee the expansion of the homeless shelter. The House of Hope will provide invoices for both the development of the non-congregate shelter as well as non-profit operating expenses for the salary of an employee. The City of Danville will administer the tenant-based rental assistance program.

If any portion of the PJ's HOME-ARP administrative funds are provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ's entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all of the PJ's HOME-ARP program:

Not applicable

In accordance with Section V.C.2. of the Notice (page 4), PJs must indicate the amount of HOME-ARP funding that is planned for each eligible HOME-ARP activity type and demonstrate that any planned funding for nonprofit organization operating assistance, nonprofit capacity building, and administrative costs is within HOME-ARP limits.

Template:

Use of HOME-ARP Funding

	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	\$ #		
Acquisition and Development of Non-Congregate Shelters	\$ 600,000.00		
Tenant Based Rental Assistance (TBRA)	\$ 340,000.00		
Development of Affordable Rental Housing	\$ #		
Non-Profit Operating	\$ 43,226.54	4.36 %	5%
Non-Profit Capacity Building	\$ #	# %	5%
Administration and Planning	\$ 7,440.46	.75 %	15%
Total HOME ARP Allocation	\$ 990,667.0		

Describe how the PJ will distribute HOME-ARP funds in accordance with its priority needs identified in its needs assessment and gap analysis:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or

attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

HOME-ARP Production Housing Goals

Template

Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation:

The City of Danville will not produce any affordable rental units for qualifying populations.

Tenant based rental assistance will allow for populations at risk of homelessness to remain in affordable housing units.

Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how the production goal will address the PJ's priority needs:

Not applicable

Preferences

A preference provides a priority for the selection of applicants who fall into a specific QP or category (e.g., elderly or persons with disabilities) within a QP (i.e., subpopulation) to receive assistance. A *preference* permits an eligible applicant that qualifies for a PJ-adopted preference to be selected for HOME-ARP assistance before another eligible applicant that does not qualify for a preference. A *method of prioritization* is the process by which a PJ determines how two or more eligible applicants qualifying for the same or different preferences are selected for HOME-ARP assistance. For example, in a project with a preference for chronically homeless, all eligible QP applicants are selected in chronological order for a HOME-ARP rental project except that eligible QP applicants that qualify for the preference of chronically homeless are selected for occupancy based on length of time they have been homeless before eligible QP applicants who do not qualify for the preference of chronically homeless.

Please note that HUD has also described a method of prioritization in other HUD guidance. Section I.C.4 of Notice CPD-17-01 describes Prioritization in CoC CE as follows:

“Prioritization. In the context of the coordinated entry process, HUD uses the term “Prioritization” to refer to the coordinated entry-specific process by which all persons in need of

assistance who use coordinated entry are ranked in order of priority. The coordinated entry prioritization policies are established by the CoC with input from all community stakeholders and must ensure that ESG projects are able to serve clients in accordance with written standards that are established under 24 CFR 576.400(e). In addition, the coordinated entry process must, to the maximum extent feasible, ensure that people with more severe service needs and levels of vulnerability are prioritized for housing and homeless assistance before those with less severe service needs and lower levels of vulnerability. Regardless of how prioritization decisions are implemented, the prioritization process must follow the requirements in Section II.B.3. and Section I.D. of this Notice.”

If a PJ is using a CE that has a method of prioritization described in CPD-17-01, then a PJ has preferences and a method of prioritizing those preferences. These must be described in the HOME-ARP allocation plan in order to comply with the requirements of Section IV.C.2 (page 10) of the HOME-ARP Notice.

In accordance with Section V.C.4 of the Notice (page 15), the HOME-ARP allocation plan must identify whether the PJ intends to give a preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

- Preferences cannot violate any applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a).
- The PJ must comply with all applicable nondiscrimination and equal opportunity laws and requirements listed in 24 CFR 5.105(a) and any other applicable fair housing and civil rights laws and requirements when establishing preferences or methods of prioritization.

While PJs are not required to describe specific projects in its HOME-ARP allocation plan to which the preferences will apply, the PJ must describe the planned use of any preferences in its HOME-ARP allocation plan. This requirement also applies if the PJ intends to commit HOME-ARP funds to projects that will utilize preferences or limitations to comply with restrictive eligibility requirements of another project funding source. **If a PJ fails to describe preferences or limitations in its plan, it cannot commit HOME-ARP funds to a project that will implement a preference or limitation until the PJ amends its HOME-ARP allocation plan. For HOME-ARP rental housing projects, Section VI.B.20.a.iii of the HOME-ARP Notice (page 36) states that owners may only limit eligibility or give a preference to a particular qualifying population or segment of the qualifying population if the limitation or preference is described in the PJ’s HOME-ARP allocation plan.** Adding a preference or limitation not previously described in the plan requires a substantial amendment and a public comment period in accordance with Section V.C.6 of the Notice (page 16).

Template:

Identify whether the PJ intends to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project:

The City of Danville will give preference to one or more qualifying population or subpopulation within the qualifying population for Tenant Based Rental Assistance. These preferences will be adults accompanied by children and persons at risk of homelessness.

If a preference was identified, explain how the use of a preference or method of prioritization will address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Due to the lack of beds available in the current non congregant homeless shelter, the City of Danville feels as if adults accompanied by children and personas at risk of homelessness would have the greatest benefit of tenant-based rental assistance.

Referral Methods

PJs are not required to describe referral methods in the plan. However, if a PJ intends to use a coordinated entry (CE) process for referrals to a HOME-ARP project or activity, the PJ must ensure compliance with Section IV.C.2 of the Notice (page10).

A PJ may use only the CE for direct referrals to HOME-ARP projects and activities (as opposed to CE and other referral agencies or a waitlist) if the CE expands to accept all HOME-ARP qualifying populations and implements the preferences and prioritization established by the PJ in its HOME-ARP allocation plan. A direct referral is where the CE provides the eligible applicant directly to the PJ, subrecipient, or owner to receive HOME-ARP TBRA, supportive services, admittance to a HOME-ARP rental unit, or occupancy of a NCS unit. In comparison, an indirect referral is where a CE (or other referral source) refers an eligible applicant for placement to a project or activity waitlist. Eligible applicants are then selected for a HOME-ARP project or activity from the waitlist.

The PJ must require a project or activity to use CE along with other referral methods (as provided in Section IV.C.2.ii) or to use only a project/activity waiting list (as provided in Section IV.C.2.iii) if:

22. the CE does not have a sufficient number of qualifying individuals and families to refer to the PJ for the project or activity;
23. the CE does not include all HOME-ARP qualifying populations; or,
24. the CE fails to provide access and implement uniform referral processes in situations where a project's geographic area(s) is broader than the geographic area(s) covered by the CE

If a PJ uses a CE that prioritizes one or more qualifying populations or segments of qualifying populations (e.g., prioritizing assistance or units for chronically homeless individuals first, then prioritizing homeless youth second, followed by any other individuals qualifying as homeless,

etc.) then this constitutes the use of preferences and a method of prioritization. To implement a CE with these preferences and priorities, the PJ **must** include the preferences and method of prioritization that the CE will use in the preferences section of their HOME-ARP allocation plan. Use of a CE with embedded preferences or methods of prioritization that are not contained in the PJ's HOME-ARP allocation does not comply with Section IV.C.2 of the Notice (page10).

Template:

Identify the referral methods that the PJ intends to use for its HOME-ARP projects and activities. PJ's may use multiple referral methods in its HOME-ARP program. (Optional):

The City of Danville will use the coordinated entry process for tenant based rental assistance. Assistance will be given to approved applicants in the order in which applications are received and approved. The City will advertise and administer the program directly.

If the PJ intends to use the coordinated entry (CE) process established by the CoC, describe whether all qualifying populations eligible for a project or activity will be included in the CE process, or the method by which all qualifying populations eligible for the project or activity will be covered. (Optional):

All qualifying populations will be eligible for tenant based rental assistance but there will be a preference for populations at risk of homelessness.

If the PJ intends to use the CE process established by the CoC, describe the method of prioritization to be used by the CE. (Optional):

The City of Danville will combine the following factors when describing the method of prioritization:

- the extent to which people, especially youth and children, are unsheltered
- risk of continued homelessness

If the PJ intends to use both a CE process established by the CoC and another referral method for a project or activity, describe any method of prioritization between the two referral methods, if any. (Optional):

Not applicable, the City of Danville will only use a CE process established by the CoC.

Limitations in a HOME-ARP rental housing or NCS project

Limiting eligibility for a HOME-ARP rental housing or NCS project is only permitted under certain circumstances.

- PJs must follow all applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a). This includes, but is not limited to, the Fair Housing Act, Title VI of the Civil Rights Act,

section 504 of Rehabilitation Act, HUD's Equal Access Rule, and the Americans with Disabilities Act, as applicable.

- A PJ may not exclude otherwise eligible qualifying populations from its overall HOME-ARP program.
- Within the qualifying populations, participation in a project or activity may be limited to persons with a specific disability only, if necessary, to provide effective housing, aid, benefit, or services that would be as effective as those provided to others in accordance with 24 CFR 8.4(b)(1)(iv). A PJ must describe why such a limitation for a project or activity is necessary in its HOME-ARP allocation plan (based on the needs and gap identified by the PJ in its plan) to meet some greater need and to provide a specific benefit that cannot be provided through the provision of a preference.
- For HOME-ARP rental housing, section VI.B.20.a.iii of the Notice (page 36) states that owners may only limit eligibility to a particular qualifying population or segment of the qualifying population if the limitation is described in the PJ's HOME-ARP allocation plan.
- PJs may limit admission to HOME-ARP rental housing or NCS to households who need the specialized supportive services that are provided in such housing or NCS. However, no otherwise eligible individuals with disabilities or families including an individual with a disability who may benefit from the services provided may be excluded on the grounds that they do not have a particular disability.

Template

Describe whether the PJ intends to limit eligibility for a HOME-ARP rental housing or NCS project to a particular qualifying population or specific subpopulation of a qualifying population identified in section IV.A of the Notice:

The City of Danville will not limit eligibility for the NCS project to a particular qualifying population or specific subpopulation of a qualifying population.

If a PJ intends to implement a limitation, explain why the use of a limitation is necessary to address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Not applicable

If a limitation was identified, describe how the PJ will address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the limitation through the use of HOME-ARP funds (i.e., through another of the PJ's HOME-ARP projects or activities):

Not Applicable

HOME-ARP Refinancing Guidelines

If the PJ intends to use HOME-ARP funds to refinance existing debt secured by multifamily rental housing that is being rehabilitated with HOME-ARP funds, the PJ must state its HOME-ARP refinancing guidelines in accordance with [24 CFR 92.206\(b\)](#). The guidelines must describe the conditions under which the PJ will refinance existing debt for a HOME-ARP rental project, including:

- ***Establish a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing to demonstrate that rehabilitation of HOME-ARP rental housing is the primary eligible activity***
Not applicable
- ***Require a review of management practices to demonstrate that disinvestment in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving qualified populations for the minimum compliance period can be demonstrated.***
Not applicable
- ***State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.***
Not applicable
- ***Specify the required compliance period, whether it is the minimum 15 years or longer.***
Not applicable
- ***State that HOME-ARP funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.***
Not applicable
- ***Other requirements in the PJ's guidelines, if applicable:***
Not applicable

HOME-ARP Allocation Plan Template with Guidance

Instructions: All guidance in this template, including questions and tables, reflect requirements for the HOME-ARP allocation plan, as described in Notice CPD-21-10: *Requirements of the Use of Funds in the HOME-American Rescue Plan Program*, unless noted as optional. As the requirements highlighted in this template are not exhaustive, please refer to the Notice for a full description of the allocation plan requirements as well as instructions for submitting the plan, the SF-424, SF-424B, SF-424D, and the certifications.

References to “the ARP” mean the HOME-ARP statute at section 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2).

Consultation

In accordance with Section V.A of the Notice (page 13), before developing its HOME-ARP allocation plan, at a minimum, a PJ must consult with:

- CoC(s) serving the jurisdiction’s geographic area,
- homeless service providers,
- domestic violence service providers,
- veterans’ groups,
- public housing agencies (PHAs),
- public agencies that address the needs of the qualifying populations, and
- public or private organizations that address fair housing, civil rights, and the needs of persons with disabilities.

State PJs are not required to consult with every PHA or CoC within the state’s boundaries; however, local PJs must consult with all PHAs (including statewide or regional PHAs) and CoCs serving the jurisdiction.

Template:

Describe the consultation process including methods used and dates of consultation:

The City of Danville sent both an information letter about how HOME-ARP funding must be spent and the City of Danville’s plan for spending HOME-ARP funding. The City of Danville also contacted various organizations via email on their opinions of how each qualified population can be assisted and which qualified population had the greater need in the City of Danville.

List the organizations consulted:

Agency/Org Consulted	Type of Agency/Org	Method of Consultation	Feedback
Felecia Watkins/ STEP Inc.	Continuum of Care	Email letter and Survey	"dollars allocated to hire case managers, will be well worth it. Nationally, communities that use the housing model, financial support, and client-centered case management as their goal can help individuals and families remain in housing more successfully. With DHRD funding, the CAC-funded members can assist those affected by homelessness with rapid rehousing and targeted prevention funds. These funds allow supporting these on case management financially for a more extended period until they become more economically stable."
Jackie Rochford/ House of Hope	Homeless Shelter	Email letter and Survey	none
Jude Swanson/ House of Hope	Homeless Shelter	Email letter and Survey	none
Tommy Bennett/ Danville VA NAACP Chapter	Civil Rights Agency	Email letter and Survey	none
Larissa Deedrich/ Danville Redevelopment & Housing Authority	Housing Authority	Email letter and Survey	"It is terrific news that the City has taken an interest in providing resources for our homeless residents. While I think that there is a great need for an expansion of the homeless shelter, and it will help immensely. I would like to offer the services of DRHA. As many of you know, we are already operating the Section 8 voucher program, and currently, we are leasing vouchers, and our clients are struggling to find homes that will accept the voucher. With the rental market in Danville booming, most landlords are not inclined to rent to Section 8 tenants. DRHA is currently working on purchasing homes, rehabbing homes, and even new construction to meet the long-term housing needs of our residents. I believe that this is an opportunity for us to all collaborate and work together to provide not only short-term supportive services to the homeless population but also serve their long-term needs as well."
Kimberly Walker/ Danville Redevelopment & Housing Authority, Center for Housing Education	HUD counselor and educator	Email letter and Survey	none
Nicole Crews/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none
John Drawbond/ Department of Veterans' Affairs	Veteran's Agency	Email letter and Survey	none

Agency Name.	Type of Agency/Org.	Method of Consultation.	Feedback.
Margie Walker/ Virginia Legal Aid Society	Fair Housing Agency/ Agency Assisting persons with disabilities	Email letter and Survey	none
Tammy Warren/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Ashley Corbett/ Haven of the Dan River Region	Domestic Violence Shelter	Email letter and Survey	none
Jim Bebeau/ Danville-Pittsylvania Community Services	Agency representing persons with disabilities	Email letter and Survey	"As a provider of 24/7 Crisis Services (for mental health, substance abuse and developmental disabilities), there are often situations where someone showed up for crisis services (at DPHS locations or in the SOVAJ ER), but the only advice was housing. The homeless shelter wouldn't take them and no financial resources for a hotel created a real dilemma for the individual. Perhaps allowing limited use funds in these situations (with a requirement to participate in the housing counseling or obtain supportive housing services) would make a difference. The inevitable downside - People will learn of the opportunities and show up expecting to get a hotel for the night without any real change in their lifestyle to prevent a recurring scenario"

Summarize feedback received and results of upfront consultation with these entities:

All that provided feedback acknowledged a need for housing especially those that may currently be homeless or facing homelessness. Education and supportive services were topics along with creating more affordable housing.

Public Participation

In accordance with Section V.B of the Notice (page 13), PJs must provide for and encourage citizen participation in the development of the HOME-ARP allocation plan. Before submission of the plan, PJs must provide residents with reasonable notice and an opportunity to comment on the proposed HOME-ARP allocation plan of **no less than 15 calendar days**. The PJ must follow its adopted requirements for "reasonable notice and an opportunity to comment" for plan amendments in its current citizen participation plan. In addition, PJs must hold **at least one public hearing** during the development of the HOME-ARP allocation plan and prior to submission.

PJs are required to make the following information available to the public:

- The amount of HOME-ARP the PJ will receive, and
- The range of activities the PJ may undertake.

Throughout the HOME-ARP allocation plan public participation process, the PJ must follow its applicable fair housing and civil rights requirements and procedures for effective communication, accessibility, and reasonable accommodation for persons with disabilities and providing meaningful access to participation by limited English proficient (LEP) residents that are in its current citizen participation plan as required by 24 CFR 91.105 and 91.115.

Template:

Describe the public participation process, including information about and the dates of the public comment period and public hearing(s) held during the development of the plan:

- ***Date(s) of public notice: 6/26/2022***
- ***Public comment period: start date - 6/27/2022 end date - 7/11/2022***
- ***Date(s) of public hearing: 6/28/2022***

Describe the public participation process:

The public comment period started 06/27/2022 and end 07/11/2022. During this time, the public was able to call, email, write to and speak to members of the Housing and Development Department about the intended plans for HOME-ARP funds. A public hearing was held on 06/28/2022 at 427 Patton St Room 202, Danville, VA 24541 from 11am until 1pm.

Describe efforts to broaden public participation:

The HOME-ARP allocation plan is published on the City of Danville's Housing and Development webpage, a copy of the allocation plan will be made available in the public library, Averett University library, Danville Police Department PEACE Center, Danville Police Department- Third Ave precinct.

Summarize the comments and recommendations received through the public participation process either in writing, or orally at a public hearing:

None received

Summarize any comments or recommendations not accepted and state the reasons why:

N/A

Needs Assessment and Gaps Analysis

In accordance with Section V.C.1 of the Notice (page 14), a PJ must evaluate the size and demographic composition of all four of the qualifying populations within its boundaries and assess the unmet needs of each of those populations. If the PJ does not evaluate the needs of one of the qualifying populations, then the PJ has not completed their Needs Assessment and Gaps

Analysis. In addition, a PJ must identify any gaps within its current shelter and housing inventory as well as the service delivery system. A PJ should use current data, including point in time count, housing inventory count, or other data available through CoCs, and consultations with service providers to quantify the individuals and families in the qualifying populations and their need for additional housing, shelter, or services.

Template:

Describe the size and demographic composition of qualifying populations within the PJ's boundaries:

Homeless as defined in 24 CFR 91.5

The exact size of the current homeless population is currently unavailable. This data is unavailable from the census. According to the most recent count by the Piedmont Better Housing Coalition, there is an average of 25 homeless individuals in Danville and Pittsylvania County.

At Risk of Homelessness as defined in 24 CFR 91.5

Based on a 2013 point-in-time survey conducted on 174 adults and 107 accompanied children in the West Piedmont region, 49% of the homeless or at risk of homelessness population was facing eviction.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

The exact size of the current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking population is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability, as defined by HUD in the Notice

The exact size of other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability is currently unavailable. This data is unavailable from the census and is not currently tracked by the local continuum of care.

Identify and consider the current resources available to assist qualifying populations, including congregate and non-congregate shelter units, supportive services, TBRA, and affordable and permanent supportive rental housing (Optional):

- House of Hope – Non-Congregate shelter
- Haven of the Dan River Region – Domestic violence, sexual assault and sex trafficking non-congregate shelter

- Piney Ridge Apartments- Supportive Services permanent rental housing
- Upper Street Apartments- Veteran Housing
- Temporary Shelter, Danville Department of Social Services- provides up to a week hotel stay for families (at least one adult and one child) currently facing homelessness that have a plan of action in place to prevent homelessness after the week stay is complete.

Describe the unmet housing and service needs of qualifying populations:

Homeless as defined in 24 CFR 91.5

The current homeless shelter is only able to house 16 single individuals, no families or adults with children. Although the temporary shelter program is available through the Department of Social Services, it only provides emergency shelter for up to a week.

At Risk of Homelessness as defined in 24 CFR 91.5

There is no constantly funded tenant based rental assistance. The City of Danville used CDBG-CV funds for tenant based rental assistance to assist 1,207 individuals for a total of \$746,934.12 but has since expended all funds. Virginia Legal Aid Society provided tenant based rental assistance using funds provided through the Virginia Department of Housing and Community Development, but assistance ended in May of 2022.

Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking, as defined by HUD in the Notice

Haven of the Dan River Region is the local shelter for current fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families. Males are housed at a separate location from females, but the shelter is only able to house 8 individuals.

Other populations requiring services or housing assistance to prevent homelessness and other populations at greatest risk of housing instability as defined by HUD in the Notice

According to the City of Danville's Eviction Data Analysis prepared under the Virginia Eviction Reduction Planning Grant, there are no other populations requiring services or housing assistance to prevent homelessness or other populations at greatest risk of housing instability.

Identify any gaps within the current shelter and housing inventory as well as the service delivery system:

The current homeless shelter, House of Hope is only able to house 16 single individuals, no families or adults with children. The Danville Redevelopment and Housing Authority is facing a housing shortage for recipients of their housing choice vouchers. Currently, they are purchasing properties and homes and building homes or rehabbing current homes on the property.

Under Section IV.A.2.i.G of the HOME-ARP Notice, a PJ may provide additional characteristics associated with instability and increased risk of homelessness in their HOME-ARP allocation plan. These characteristics will further refine the definition of "other populations" that are "At Greatest Risk of Housing Instability," as established in the HOME-ARP Notice. If including these characteristics, identify them here:

Not applicable

Identify priority needs for qualifying populations:

All qualifying populations currently do not have enough emergency shelter and those at risk of homelessness do not have options for assistance to avoid homelessness. Therefore, the City of Danville decided that it was best to expand the current non-congregate homeless shelter and provide tenant based rental assistance.

Explain how the PJ determined the level of need and gaps in the PJ's shelter and housing inventory and service delivery systems based on the data presented in the plan:

The City of Danville was able to use data provided by an Eviction Data Analysis for the City conducted under the Virginia Eviction Reduction Planning Grant, the US Census, West Piedmont Planning District Commission and the Piedmont Better Housing Coalition. The City also conducted a survey and provided an information letter to various entities in the community to receive their input as well as their suggestions and comments on needs for qualifying populations.

HOME-ARP Activities

Template:

Describe the method(s) that will be used for soliciting applications for funding and/or selecting developers, service providers, subrecipients and/or contractors:

The City Manager, Deputy City Manager, Director of Community Development along with various community leaders met to discuss HOME-ARP funds and potential uses. The City of Danville's Department of Community Development was made aware of the shortage of available beds/units for the current homeless population. Also, there is no housing available for homeless families (with children) or women unless they are fleeing domestic violence/assault or sex crimes/trafficking. It was decided that most of the funds would be used to expand the current homeless shelter, other funds would be used for tenant-based rental assistance to prevent homelessness and target those at risk of homelessness. Lastly, we will use funds for non-profit operating expenses for the salary of an employee of the homeless shelter.

Describe whether the PJ will administer eligible activities directly:

The City of Danville will allocate funds to the House of Hope who will oversee the expansion of the homeless shelter. The House of Hope will provide invoices for both the development of the

non-congregate shelter as well as non-profit operating expenses for the salary of an employee. The City of Danville will administer the tenant-based rental assistance program.

If any portion of the PJ's HOME-ARP administrative funds are provided to a subrecipient or contractor prior to HUD's acceptance of the HOME-ARP allocation plan because the subrecipient or contractor is responsible for the administration of the PJ's entire HOME-ARP grant, identify the subrecipient or contractor and describe its role and responsibilities in administering all of the PJ's HOME-ARP program:

Not applicable

In accordance with Section V.C.2. of the Notice (page 4), PJs must indicate the amount of HOME-ARP funding that is planned for each eligible HOME-ARP activity type and demonstrate that any planned funding for nonprofit organization operating assistance, nonprofit capacity building, and administrative costs is within HOME-ARP limits.

Template:

Use of HOME-ARP Funding

	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	\$ 0		
Acquisition and Development of Non-Congregate Shelters	\$ 600,000.00		
Tenant Based Rental Assistance (TBRA)	\$ 340,000.00		
Development of Affordable Rental Housing	\$ 0		
Non-Profit Operating	\$ 43,226.54	4.36 %	5%
Non-Profit Capacity Building	\$ 0	0 %	5%
Administration and Planning	\$ 7,440.46	.75 %	15%
Total HOME ARP Allocation	\$ 990,667.0		

Describe how the PJ will distribute HOME-ARP funds in accordance with its priority needs identified in its needs assessment and gap analysis:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

Describe how the characteristics of the shelter and housing inventory, service delivery system, and the needs identified in the gap analysis provided a rationale for the plan to fund eligible activities:

The City of Danville believes by expanding the current homeless shelter that it will be able to assist all qualified populations. The expansion will allow for a space for currently fleeing, or

attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking individuals or families, veterans, those currently facing homelessness and those at risk of homelessness. Tenant based rental assistance will assist those at risk of becoming homeless.

HOME-ARP Production Housing Goals

Template

Estimate the number of affordable rental housing units for qualifying populations that the PJ will produce or support with its HOME-ARP allocation:

The City of Danville will not produce any affordable rental units for qualifying populations. Tenant based rental assistance will allow for populations at risk of homelessness to remain in affordable housing units.

Describe the specific affordable rental housing production goal that the PJ hopes to achieve and describe how the production goal will address the PJ's priority needs:

Not applicable

Preferences

A preference provides a priority for the selection of applicants who fall into a specific QP or category (e.g., elderly or persons with disabilities) within a QP (i.e., subpopulation) to receive assistance. A preference permits an eligible applicant that qualifies for a PJ-adopted preference to be selected for HOME-ARP assistance before another eligible applicant that does not qualify for a preference. A *method of prioritization* is the process by which a PJ determines how two or more eligible applicants qualifying for the same or different preferences are selected for HOME-ARP assistance. For example, in a project with a preference for chronically homeless, all eligible QP applicants are selected in chronological order for a HOME-ARP rental project except that eligible QP applicants that qualify for the preference of chronically homeless are selected for occupancy based on length of time they have been homeless before eligible QP applicants who do not qualify for the preference of chronically homeless.

Please note that HUD has also described a method of prioritization in other HUD guidance. Section LC.4 of Notice CPD-17-01 describes Prioritization in CoC CE as follows:

"Prioritization. In the context of the coordinated entry process, HUD uses the term "Prioritization" to refer to the coordinated entry-specific process by which all persons in need of assistance who use coordinated entry are ranked in order of priority. The coordinated entry prioritization policies are established by the CoC with input from all community stakeholders and must ensure that ESG projects are able to serve clients in accordance with written standards

that are established under 24 CFR 576.400(e). In addition, the coordinated entry process must, to the maximum extent feasible, ensure that people with more severe service needs and levels of vulnerability are prioritized for housing and homeless assistance before those with less severe service needs and lower levels of vulnerability. Regardless of how prioritization decisions are implemented, the prioritization process must follow the requirements in Section II.B.3. and Section I.D. of this Notice.”

If a PJ is using a CE that has a method of prioritization described in CPD-17-01, then a PJ has preferences and a method of prioritizing those preferences. These must be described in the HOME-ARP allocation plan in order to comply with the requirements of Section IV.C.2 (page 10) of the HOME-ARP Notice.

In accordance with Section V.C.4 of the Notice (page 15), the HOME-ARP allocation plan must identify whether the PJ intends to give a preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project.

- Preferences cannot violate any applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a).
- The PJ must comply with all applicable nondiscrimination and equal opportunity laws and requirements listed in 24 CFR 5.105(a) and any other applicable fair housing and civil rights laws and requirements when establishing preferences or methods of prioritization.

While PJs are not required to describe specific projects in its HOME-ARP allocation plan to which the preferences will apply, the PJ must describe the planned use of any preferences in its HOME-ARP allocation plan. This requirement also applies if the PJ intends to commit HOME-ARP funds to projects that will utilize preferences or limitations to comply with restrictive eligibility requirements of another project funding source. **If a PJ fails to describe preferences or limitations in its plan, it cannot commit HOME-ARP funds to a project that will implement a preference or limitation until the PJ amends its HOME-ARP allocation plan.**

For HOME-ARP rental housing projects, Section VI.B.20.a.iii of the HOME-ARP Notice (page 36) states that owners may only limit eligibility or give a preference to a particular qualifying population or segment of the qualifying population if the limitation or preference is described in the PJ's HOME-ARP allocation plan. Adding a preference or limitation not previously described in the plan requires a substantial amendment and a public comment period in accordance with Section V.C.6 of the Notice (page 16).

Template:

Identify whether the PJ intends to give preference to one or more qualifying populations or a subpopulation within one or more qualifying populations for any eligible activity or project:
The City of Danville will give preference to one or more qualifying population or subpopulation within the qualifying population for Tenant Based Rental Assistance. These preferences will be adults accompanied by children and persons at risk of homelessness.

If a preference was identified, explain how the use of a preference or method of prioritization will address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Due to the lack of beds available in the current non congregant homeless shelter, the City of Danville feels as if adults accompanied by children and personas at risk of homelessness would have the greatest benefit of tenant-based rental assistance.

Referral Methods

PJs are not required to describe referral methods in the plan. However, if a PJ intends to use a coordinated entry (CE) process for referrals to a HOME-ARP project or activity, the PJ must ensure compliance with Section IV.C.2 of the Notice (page10).

A PJ may use only the CE for direct referrals to HOME-ARP projects and activities (as opposed to CE and other referral agencies or a waitlist) if the CE expands to accept all HOME-ARP qualifying populations and implements the preferences and prioritization established by the PJ in its HOME-ARP allocation plan. A direct referral is where the CE provides the eligible applicant directly to the PJ, subrecipient, or owner to receive HOME-ARP TBRA, supportive services, admittance to a HOME-ARP rental unit, or occupancy of a NCS unit. In comparison, an indirect referral is where a CE (or other referral source) refers an eligible applicant for placement to a project or activity waitlist. Eligible applicants are then selected for a HOME-ARP project or activity from the waitlist.

The PJ must require a project or activity to use CE along with other referral methods (as provided in Section IV.C.2.ii) or to use only a project/activity waiting list (as provided in Section IV.C.2.iii) if:

1. the CE does not have a sufficient number of qualifying individuals and families to refer to the PJ for the project or activity;
2. the CE does not include all HOME-ARP qualifying populations; or,
3. the CE fails to provide access and implement uniform referral processes in situations where a project's geographic area(s) is broader than the geographic area(s) covered by the CE

If a PJ uses a CE that prioritizes one or more qualifying populations or segments of qualifying populations (e.g., prioritizing assistance or units for chronically homeless individuals first, then prioritizing homeless youth second, followed by any other individuals qualifying as homeless, etc.) then this constitutes the use of preferences and a method of prioritization. To implement a CE with these preferences and priorities, the PJ **must** include the preferences and method of prioritization that the CE will use in the preferences section of their HOME-ARP allocation plan. Use of a CE with embedded preferences or methods of prioritization that are not contained in the PJ's HOME-ARP allocation does not comply with Section IV.C.2 of the Notice (page10).

Template:

Identify the referral methods that the PJ intends to use for its HOME-ARP projects and activities. PJ's may use multiple referral methods in its HOME-ARP program. (Optional):

The City of Danville will use the coordinated entry process for tenant based rental assistance. Assistance will be given to approved applicants in the order in which applications are received and approved. The City will advertise and administer the program directly.

If the PJ intends to use the coordinated entry (CE) process established by the CoC, describe whether all qualifying populations eligible for a project or activity will be included in the CE process, or the method by which all qualifying populations eligible for the project or activity will be covered. (Optional):

All qualifying populations will be eligible for tenant based rental assistance but there will be a preference for populations at risk of homelessness.

If the PJ intends to use the CE process established by the CoC, describe the method of prioritization to be used by the CE. (Optional):

The City of Danville will combine the following factors when describing the method of prioritization:

- the extent to which people, especially youth and children, are unsheltered
- risk of continued homelessness

If the PJ intends to use both a CE process established by the CoC and another referral method for a project or activity, describe any method of prioritization between the two referral methods, if any. (Optional):

Not applicable, the City of Danville will only use a CE process established by the CoC.

Limitations in a HOME-ARP rental housing or NCS project

Limiting eligibility for a HOME-ARP rental housing or NCS project is only permitted under certain circumstances.

- PJs must follow all applicable fair housing, civil rights, and nondiscrimination requirements, including but not limited to those requirements listed in 24 CFR 5.105(a). This includes, but is not limited to, the Fair Housing Act, Title VI of the Civil Rights Act, section 504 of Rehabilitation Act, HUD's Equal Access Rule, and the Americans with Disabilities Act, as applicable.
- A PJ may not exclude otherwise eligible qualifying populations from its overall HOME-ARP program.
- Within the qualifying populations, participation in a project or activity may be limited to persons with a specific disability only, if necessary, to provide effective housing, aid, benefit, or services that would be as effective as those provided to others in accordance with 24 CFR 8.4(b)(1)(iv). A PJ must describe why such a limitation for a project or activity is necessary in its HOME-ARP allocation plan (based on the needs and gap

identified by the PJ in its plan) to meet some greater need and to provide a specific benefit that cannot be provided through the provision of a preference.

- For HOME-ARP rental housing, section VI.B.20.a.iii of the Notice (page 36) states that owners may only limit eligibility to a particular qualifying population or segment of the qualifying population if the limitation is described in the PJ's HOME-ARP allocation plan.
- PJs may limit admission to HOME-ARP rental housing or NCS to households who need the specialized supportive services that are provided in such housing or NCS. However, no otherwise eligible individuals with disabilities or families including an individual with a disability who may benefit from the services provided may be excluded on the grounds that they do not have a particular disability.

Template

Describe whether the PJ intends to limit eligibility for a HOME-ARP rental housing or NCS project to a particular qualifying population or specific subpopulation of a qualifying population identified in section IV.A of the Notice:

The City of Danville will not limit eligibility for the NCS project to a particular qualifying population or specific subpopulation of a qualifying population.

If a PJ intends to implement a limitation, explain why the use of a limitation is necessary to address the unmet need or gap in benefits and services received by individuals and families in the qualifying population or subpopulation of qualifying population, consistent with the PJ's needs assessment and gap analysis:

Not applicable

If a limitation was identified, describe how the PJ will address the unmet needs or gaps in benefits and services of the other qualifying populations that are not included in the limitation through the use of HOME-ARP funds (i.e., through another of the PJ's HOME-ARP projects or activities):

Not Applicable

HOME-ARP Refinancing Guidelines

If the PJ intends to use HOME-ARP funds to refinance existing debt secured by multifamily rental housing that is being rehabilitated with HOME-ARP funds, the PJ must state its HOME-ARP refinancing guidelines in accordance with [24 CFR 92.206\(b\)](#). The guidelines must describe the conditions under which the PJ will refinance existing debt for a HOME-ARP rental project, including:

- *Establish a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing to demonstrate that rehabilitation of HOME-ARP rental housing is the primary eligible activity*
Not applicable
- *Require a review of management practices to demonstrate that disinvestment in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving qualified populations for the minimum compliance period can be demonstrated.*
Not applicable
- *State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.*
Not applicable
- *Specify the required compliance period, whether it is the minimum 15 years or longer.*
Not applicable
- *State that HOME-ARP funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.*
Not applicable
- *Other requirements in the PJ's guidelines, if applicable:*
Not applicable

Council Letter City of Danville, Virginia



CL - 2851

NEW BUSINESS B.

City Council REGULAR MEETING

Meeting Date: July 21, 2026

Subject: Amending the Budget Appropriation Ordinance to Provide Additional Funding to Danville Public Schools.

From: Michael Adkins, Assistant City Manager-Chief Financial Officer

COUNCIL ACTION

An Ordinance of the Council of the City of Danville, Virginia Amending the Fiscal Year 2027 Budget Appropriation Ordinance to Increase General Fund Revenues from Various Sources to Provide Additional Funding to Danville Public Schools in the Amount of \$824,000 and Appropriating Same.

First Reading

SUMMARY

On June 29, 2026, the Commonwealth of Virginia adopted its biennial budget for 2026 - 2028.

Included in this budget was an unanticipated additional 2% salary increase for public school employees. Additional local support for Danville Public Schools in the amount of \$824,000 is needed to fund this additional expense.

BACKGROUND

The City's budget for Fiscal Year 2027 support to Danville Public Schools included funding for a 2% increase in salaries, in accordance with the proposed state budget. On June 29, 2026, the Commonwealth of Virginia adopted its biennial budget for 2026 - 2028. Included in this budget was an unanticipated additional 2% salary increase for public school employees for a total increase of 4%.

The state budget only provides funding for the minimum number of school employees as defined by the Standards of Quality guidelines. Local school systems routinely have additional staffing beyond the minimum required. To ensure all Danville Public Schools employees receive the state-budgeted increase of 4%, an additional \$824,000 of local support is needed. Analysis of the City's Fiscal Year 2026 actual revenues compared to the adopted Fiscal Year 2027 budget showed certain revenue items could be increased to accommodate the additional funding needed.

RECOMMENDATION

It is recommended that the City Council approve the budget ordinance for additional revenues and funding to support Danville Public Schools in implementing the salary increases in accordance with the state budget.

Attachments

1. Ordinance
-

PRESENTED: _____

ADOPTED: _____

ORDINANCE NO. 2026 - ____ . ____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF DANVILLE, VIRGINIA AMENDING THE FISCAL YEAR 2027 BUDGET APPROPRIATION ORDINANCE TO INCREASE GENERAL FUND REVENUES FROM VARIOUS SOURCES TO PROVIDE ADDITIONAL FUNDING TO DANVILLE PUBLIC SCHOOLS IN THE AMOUNT OF \$824,000 AND APPROPRIATING SAME.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Danville, Virginia, that the Fiscal Year 2027 Budget Appropriation Ordinance by, and it is hereby, amended by increasing various General Fund revenues to provide additional funding to Danville Public Schools for an additional 2% increase in salaries in accordance with the Commonwealth of Virginia's biennial budget and appropriating the same as follows:

TRANSER FROM

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
General Fund		
Current Real Estate Taxes	0100000-40110	\$649,000
Public Service Real Estate	0100000-40150	\$ 75,000
Penalties	0100000-40350	\$ 50,000
Interest	0100000-40370	\$ 50,000

TRANSFER TO

<u>Description</u>	<u>Account No.</u>	<u>Amount</u>
General Fund		
Support of Public Schools	0199503-6050	\$824,000

AND BE IT FURTHER ORDAINED that this appropriation shall be a continuing appropriation and shall carry forward from year to year until expended for the purpose for which appropriated; and

BE IT FINALLY ORDAINED, that all other accounts and provisions of the Fiscal Year 2027 Budget Appropriation Ordinance, as amended, not hereby amended, shall continue in full force and effect unless and until hereafter further amended or repealed.

Approved:

Mayor

Attest:

Clerk

Approve as to
Form and Legal Sufficiency:

City Attorney